

BOARD ADMINISTRATION 2100

**USE OF COPYRIGHT-PROTECTED
WORKS FOR EDUCATION 2198**

1. Rationale

To provide direction to staff regarding the use of copyright-protected works for education in accordance with the *Copyright Act* as amended by the *Copyright Modernization Act* (S.C. 2012, c. 20).

2. Policy

It is the policy of the Simcoe County District School Board (SCDSB) to comply with the *Copyright Act* (R.S.C., 1985, c. C-42) as amended by the *Copyright Modernization Act* and the copyright “Fair Dealing” guidelines as outlined by the Council of Ministers of Education Canada (CMEC) Copyright Consortium.

3. Definition

Copyright refers to laws that regulate the use of the work of a creator, such as an artist or author. This includes copying, distributing, altering and displaying creative, literary and other types of work. Unless otherwise stated in a contract, the author or creator of a work retains the copyright. For a copyright to apply to a work, it must be an original idea that is put to use. The idea alone cannot be protected by copyright. It is the physical use of that idea, such as an illustration or a written novel that is covered under copyright law.

4. Guidelines

The SCDSB will communicate the appropriate use of copyright protected works for education, including the copyright “Fair Dealings” guidelines to all staff on an annual basis in order to ensure they understand the obligations of staff and the school board in accordance with the *Copyright Act*.

5. Administrative Procedures

The Director of Education is authorized to provide the administrative procedures necessary to implement this policy.

**ADOPTED SEPTEMBER 25, 2013
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