

BOARD ADMINISTRATION 2100

LEGAL SERVICES 2120

1. Rationale

In delivering education, Ontario school boards are regulated and influenced by provincial and federal acts, regulations, and judgements. The Simcoe County District School Board (SCDSB) recognizes that from time to time, access to expert and specialized legal advice is necessary.

2. Policy

It is the policy of the SCDSB that legal advice and representation be retained when necessary, in the delivery of education services and management and control of board resources, and that funds be allocated in the annual budget for legal expenses.

3. Guidelines

3.1 Authorization

The Board of Trustees and the Director of Education, or designate, are authorized to obtain legal advice and representation from legal firms in Ontario as the need arises in the day-to-day operation of the system.

3.2 Risk Management

Senior administration will regularly review all legal cases to manage SCDSB's financial and reputational risk.

3.3 Reporting

The Director of Education shall report to the Board of Trustees semi-annually the status of legal matters and associated legal costs. At other times, the Director of Education shall inform the Board of Trustees in private session of relevant legal matters and of significant litigation matters involving the board's liability insurer when the board is named as a defendant.

4. Administrative Procedures

The Director of Education is authorized to provide the administrative procedures necessary to implement this policy.

**ADOPTED NOVEMBER 25, 1987
REVISED OCTOBER 25, 2000
REVISED SEPTEMBER 22, 2010
REVISED MARCH 27, 2013
REVIEWED MAY 24, 2017
REVISED JANUARY 26, 2022**