

Date of Issue March 2023

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Subject **CARPET INSTALLATION AND REPLACEMENT**

References [APM A5200 – Alterations and Repairs to Facilities and Sites](#)
[Policy 2230 – General Purchasing](#)
[Ontario Fire Code](#)

Contact Facility Services

1. Wall-to-wall carpet installations and replacements shall be restricted to:
 - 1.1 libraries;
 - 1.2 offices;
 - 1.3 music rooms;
 - 1.4 staff rooms (except kitchen areas); and,
 - 1.5 drama rooms.
2. All classrooms and portables shall be provided with a fully tiled floor. Alternate low maintenance flooring such as, but not limited to, sheet vinyl, vinyl plank flooring, polished concrete or epoxy may be used at the discretion of the Facility Services Department, dependent on fiscal resources and the locations proposed.
3. Area carpets, not exceeding 3.7 metres by 3.0 metres in size with bound edges may be purchased by the school administration from a vendor approved by the Simcoe County District School Board (SCDSB) Purchasing Department for:
 - 3.1 all Grade 1 to 3 classrooms - one each room;
 - 3.2 all Kindergarten rooms - to a maximum of two; and,
 - 3.3 portables when used for Kindergarten or Grades 1 to 3.
4. Area carpets shall be installed according to the following procedures:
 - 4.1 an area carpet can be located in any position in a classroom, provided it does not impede exits;
 - 4.2 purchase of area carpets is at the discretion of the school administration and funded through the school's budget; and,
 - 4.3 when an area carpet is heavily soiled, it may be removed from the classroom to allow for the floor and area carpet to be sanitized.

5. The type of carpet to be installed throughout the board shall be as follows:
 - 5.1 Wall-to-wall carpet: tufted yarn weight 610g/m², pile height 3 mm; pile thickness 2.9 mm; pile density 210.4g/m³ in sheet or tile applications. Total recycled content exceeding 70% equal to Interface Floor Form and Function collection; glued down.
 - 5.2 Area carpet: 9.5 mm pile height; pile weight minimum 745g/m² (22 oz./yd²); bound edges.
6. All carpet materials shall comply with the requirements of Subsection 2.3.2 of the [Ontario Fire Code \(OFC\); O. Reg. 213/07](#) as amended for textile flammability.
7. In the event that students or staff members have allergic reactions attributed to the carpet, the principal must notify the superintendent of education.

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