



**NON-UNION PERSONNEL 3200**

**ASSIGNMENT OF ADMINISTRATORS  
TO NEW SCHOOLS 3220**

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**1. Rationale**

The Simcoe County District School Board (SCDSB) recognizes the special circumstances surrounding the opening of new schools and the necessity for a unique process for the transfer of administrators in these situations.

**2. Policy**

It is the policy of the SCDSB to provide the necessary administrative resources, as required, in each unique circumstance in order to plan for and operationalize the opening of a new school with minimal disruption to other schools in the system.

**3. Administrative Procedures**

The Director of Education is authorized to provide the administrative procedures necessary to implement this policy.

**APPROVED JUNE 17, 1998  
REVIEWED SEPTEMBER 2003  
REVISED JANUARY 21, 2015  
REVISED MAY 23, 2018  
REVIEWED MARCH 22, 2023**