

**SIMCOE COUNTY DISTRICT SCHOOL BOARD**

**REGULAR BOARD MEETING - WEDNESDAY, APRIL 25, 2012**

**A G E N D A**

**NOTE: PUBLIC SESSION will commence at 6:00 P.M., followed immediately by the COMMITTEE OF THE WHOLE in CLOSED SESSION (GEORGIAN ROOM). PUBLIC SESSION will resume AT 7:30 P.M (ROY EDWARDS ROOM).**

**PUBLIC SESSION**

- A.**
- (1) Roll Call
  - (2) Approval of Agenda
  - (3) Approval of Minutes
    - (a) Minutes of the Special Meeting of the Board held March 26, 2012 (ARC 2011:01)
    - (b) Minutes of the Special Meeting of the Board held March 26, 2012 (ARC 2011:02)
    - (c) Minutes of the Regular Meeting of the Board held March 28, 2012
    - (d) Minutes of the Special Meeting of the Board held April 10, 2012 (ARC 2011:01)
  - (4) Declaration of Conflicts of Interest

**CLOSED SESSION**

- B.** Committee of the Whole

**PUBLIC SESSION**

- C.**
- (1) Report from Student Trustees
  - (2) Trustee Tribute  
Russ Atkinson, Principal, Barrie Central Collegiate Institute
  - (3) Delegations  
Ian Tudor, OSSTF Teacher Bargaining Unit President Re: SEAC Notice of Time Sensitive Motion

**D. RECOMMENDATIONS FOR ACTION**

- (1) Report from the Closed Session of the Board in Committee of the Whole
- (2) Matters Arising from Previous Meeting:  
Motion(s) for which notice was given at previous Board Meeting - Nil
- (3) Notice of Time Sensitive Motions from Statutory Committees
  - (a) Special Education Advisory Committee – Time Sensitive Motion  
April 16, 2012
- (4) Committee Minutes/Reports - Items for Decision
  - (a) Report of the First Nations Education Advisory Committee Meeting held January 25, 2012
  - (b) Report of the Program Standing Committee Meeting held April 11, 2012

- (5) Staff Reports – Items for Decision
  - (a) Trustee Code of Conduct Special Committee
  - (b) Appointment to the Ontario Public School Boards' Association
  
- (6) Committee Minutes/Reports - Items for Information
  - (a) Report of the Parent Involvement Committee Meeting held February 22, 2012
  - (b) Report of the Special Education Advisory Committee Meeting held March 19, 2012
  - (c) Report of the Business and Facilities Standing Committee Meeting held April 4, 2012
  - (d) Report of the Human Resources Standing Committee Meeting held April 11, 2012
  
- (7) Staff Reports - Items for Information - Nil

**E. OTHER MATTERS**

- (1) Reports from Liaison Members
- (2) Notices of Motion for next meeting
- (3) Questions and Proposals from Trustees
- (4) Professional Development Seminars Attendance
- (5) Reports/Update from Staff
- (6) Correspondence - Nil

**F. FUTURE BUSINESS OF THE BOARD, STANDING COMMITTEES AND ADVISORY COMMITTEES**

Business and Facilities Standing Committee Meeting – May 2, 2012 at 6:00 p.m. – Roy Edwards Room

Human Resources Standing Committee Meeting – May 9, 2012 at 6:00 p.m. – Roy Edwards Room

Program Standing Committee Meeting – May 9, 2012 at 7:00 p.m. – Roy Edwards Room

Special Education Advisory Committee Meeting – May 14, 2012 at 7:00 p.m. – Georgian Room

Regular Meeting of the Board – May 23, 2012 at 6:00 p.m., followed immediately by the Committee of the Whole in Closed Session (Georgian Room), Public Session will resume at 7:30 P.M (Roy Edwards Room)

Special ARC Board Meeting (2011:01) – May 24, 2012 at 6:00 p.m. – Roy Edwards Room

Special ARC Board Meeting (2011:02) – May 30, 2012 at 6:00 p.m. – Roy Edwards Room

**G. ADJOURNMENT**

**SIMCOE COUNTY DISTRICT SCHOOL BOARD**

**PUBLIC SESSION**

**RECOMMENDED ACTION – WEDNESDAY, APRIL 25, 2012**

<b>REPORT</b>	<b>FYI</b>	<b>Decision Req.</b>	<b>MOTION</b>
			Call Meeting to order. Roll Call
		√	That the agenda be approved as printed.
A-3-a Special Board Minutes March 26, 2012 (ARC 2011:01)		√	That the Minutes of the Special Board meeting held Monday, March 26, 2012 be approved as printed.
A-3-b Special Board Minutes March 26, 2012 (ARC 2011:02)		√	That the Minutes of the Special Board meeting held Monday, March 26, 2012 be approved as printed.
A-3-c Board Minutes March 28, 2012		√	That the Minutes of the Regular Board Meeting held Wednesday, March 28, 2012 be approved as printed.
A-3-d Special Board Minutes - April 10, 2012 (ARC 2011:01)		√	That the Minutes of the Special Board meeting held Tuesday, April 10, 2012 be approved as printed.
			Declaration of Conflicts of Interest
<b>MOTION</b>		√	That we go into Closed Session of the Committee of the Whole
<b>PUBLIC SESSION</b>			
C-1			Report from Student Trustees
C-2 Trustee Tribute			Russ Atkinson, Principal, Barrie Central Collegiate Institute
C-3 Delegations			Ian Tudor, OSSTF Teacher Bargaining Unit President Re: SEAC Notice of Time Sensitive Motion
D-1		√	Report from the Closed Session of the Board in Committee of the Whole
D-2-a Matters Arising from Previous Meeting			Nil
D-3-a Special Education Advisory Committee – Time Sensitive Motion April 16, 2012		√	That the Board approve that the use of Blocker Shields with students be discontinued during the consultation process, as set out in Report No. D-3-a, Special Education Advisory Committee – Time Sensitive Motion April 16, dated April 25, 2012.

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D-4-a First Nations Education Advisory Committee - January 25, 2012		√	That the Board approve the changes to the Native Advisory Committee Terms of Reference, as set out in APPENDIX C of Report No. D-6-a, Report of the First Nations Education Advisory Committee Meeting held January 25, 2012, dated April 25, 2012.
D-4-b Program Meeting April 11, 2012		√	(1) That the Board approve the implementation of the Advanced Placement Program for September 2013.
		√	(2) That the Board approve that staff conduct a feasibility study for implementation of French Immersion and report to the Program Standing committee meeting in November 2012.
		√	(3) That the Board approve that a review of the Board's Core French Program be completed with a report to the Program Standing Committee meeting by November 2012.
		√	(4) That the Board approve revisions to Policy No. 4190, English as a Second Language, as set out in APPENDIX C of Report No. PRO-D-3, Revisions to Policy No. 4190, English As a Second Language, dated April 11, 2012.
D-5-a Trustee Code of Conduct Special Committee		√	That the Board appoint _____, _____, _____ as the three trustee members of the Trustee Code of Conduct Special Committee, as set out in Report No. D-5-a, Trustee Code of Conduct Special Committee, dated April 25, 2012.
D-5-b Appointment to the Ontario Public School Boards' Association		√	
D-6-a PIC – February 22, 2012	√		
D-6-b SEAC March 19, 2012	√		
D-6-c Business and Facilities April 4, 2012	√		
D-6-d Human Resources April 11, 2012	√		
E-1 Reports from Liaison Members			
E-2 Notices of Motion for Next Meeting			

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E-3 Questions and Proposals from Trustees			
E-4 Professional Development Seminars Attendance			
E-5 Reports/Update from Staff			
E-6 Correspondence			Nil
Future Business			
Adjournment		√	Motion to Adjourn

TO: The Chairperson and Members of the  
Simcoe County District School Board

FROM: The Secretary

SUBJECT: **MINUTES OF THE SPECIAL MEETING OF THE  
BOARD HELD MARCH 26, 2012**

A Special meeting of the Simcoe County District School Board was held on Monday,  
March 26, 2012 at the Education Centre.

**A. (1) Roll Call**

**PRESENT:**

**Trustees**

Donna Armstrong, Peter Beacock (Vice-chairperson),  
Nicole Black, Suzanne Ley, Jodi Lloyd, Michele Locke,  
Krista Mayne, Robert North (Chairperson), Caroline Smith,  
Christine Williams.

**REGRETS:**

**Trustee**

Debra Edwards, Jeff Monague

**REGRETS:**

**Student Trustees**

Victoria Edwards.

**ABSENT:**

**Student Trustees**

Frank Li, Matt Stergiou.

**Recording Secretary**

Lena Robyn.

The Chairperson called the meeting to order at 6:00 p.m.

Chairperson North

**(2) Approval of Agenda**

Moved by Michele Locke

Seconded by Donna Armstrong

That the Agenda be approved as printed.

CARRIED

**(3) Declaration of Conflicts of Interest – Nil**

**B. (1) Staff Report**

Accommodation Review 2011:01 –Accommodation Review Committee Report  
- Port McNicoll Public School, Victoria Harbour Elementary School, Waubaushene Elementary  
School and Waubaushene Pines Elementary School (B-1-a)

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Superintendent John Dance acknowledged ARC members present and thanked all of the ARC members for their work and commitment to this process. He introduced ARC member Fiona Cascagnette, who presented the report for ARC 2011:01.

ARC member Cascagnette reviewed the background and rationale considered as the ARC formed their recommendations. As well, she explained the process the committee took to develop these recommendations.

Trustees expressed thanks to all ARC members for their hard work and commitment in developing this report.

This report was provided as information.

Accommodation Review Committee 2011:01 – Staff Report - Port McNicoll Public School, Victoria Harbour Elementary School, Waubaushene Elementary School and Waubaushene Pines Elementary School (B-2-a)

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Associate Director Janis Medysky reviewed the Staff Report for Accommodation Review 2011:01. In her presentation, she reviewed the background and process for ARC 2011:01 and the factors staff considered while developing the six recommendations put forth in the Staff Report.

Associate Director Medysky thanked the ARC members and staff for their work in this process.

This report was provided as information.

Chairperson North announced that a Special Board meeting is being held on Tuesday, April 10, 2012 at 6:00 p.m. to hear delegations. The decision regarding ARC 2011:01 will take place at a Special Board meeting on Thursday, May 24, 2012 at 6:00 p.m.

**C. FUTURE BUSINESS OF THE BOARD AND ADJOURNMENT**

Regular Meeting of the Board – March 28, 2012 at 6:00 p.m., followed immediately by the Committee of the Whole in Closed Session (Georgian Room), Public Session will resume at 7:30 p.m. (Roy Edwards Room).

**MOTION TO ADJOURN**

Moved by Michele Locke  
Seconded by Nicole Black

That the meeting be adjourned at 6:50 p.m.

CARRIED

TO: The Chairperson and Members of the  
Simcoe County District School Board

FROM: The Secretary

SUBJECT: **MINUTES OF THE SPECIAL MEETING OF THE  
BOARD HELD MARCH 26, 2012**

A Special meeting of the Simcoe County District School Board was held on Monday, March 26, 2012 at the Education Centre.

**A. (1) Roll Call**

**PRESENT:**

**Trustees**

Donna Armstrong, Peter Beacock (Vice-chairperson), Nicole Black, Suzanne Ley, Jodi Lloyd, Michele Locke, Krista Mayne, Robert North (Chairperson), Caroline Smith, Christine Williams.

**REGRETS:**

**Trustee**

Debra Edwards, Jeff Monague.

**REGRETS:**

**Student Trustees**

Victoria Edwards.

**ABSENT:**

**Student Trustees**

Frank Li, Matt Stergiou.

**Recording Secretary**

Lena Robyn.

The Chairperson called the meeting to order at 6:00 p.m.

**(2) Approval of Agenda**

Moved by Krista Mayne  
Seconded by Christine Williams

That the Agenda be approved as printed.

CARRIED

**(3) Declaration of Conflicts of Interest – Nil**



**B. (1) Staff Report**

Accommodation Review 2011:02 – Review Committee Report - Oro-Medonte/Severn Elementary Schools – Coldwater Public School, Moonstone Elementary School, Warminster Elementary School - (B-1-a)

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Superintendent John Dance recognized the ARC members present and thanked all of the ARC members for their work and diligence during the ARC process. He introduced ARC members Simon Kennedy and Denise Osborne, who presented the report for ARC 2011:02. ARC members Kennedy and Osborne reviewed the ARC report, including the background and rationales considered. They reviewed the ARC process and steps the committee took as they developed their recommendations.

Trustees expressed thanks to all ARC members for their hard work and commitment in developing this report.

This report was provided as information.

Accommodation Review Committee 2011:02 – Staff Report - Oro-Medonte/Severn Elementary Schools - Coldwater Public School, Moonstone Elementary School, Warminster Elementary School – (B-2-a)

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Associate Director Janis Medysky reviewed the Staff Report for ARC 2011:02 - Coldwater PS, Moonstone ES and Warminster ES. She highlighted the background for the ARC, the options considered and the factors that contributed to the development of the two recommendations put forth in the Staff Report.

Associate Director Medysky thanked the ARC members and staff for their work in this process.

This report was provided as information.

Chairperson North announced that a Special Board meeting is being held on Tuesday, April 17, 2012 at 6:00 p.m. to hear delegations. The decision regarding ARC 2011:02 will take place at a Special Board meeting on Wednesday, May 30, 2012 at 6:00 p.m.

**C. FUTURE BUSINESS OF THE BOARD AND ADJOURNMENT**

Regular Meeting of the Board – March 28, 2012 at 6:00 p.m., followed immediately by the Committee of the Whole in Closed Session (Georgian Room), Public Session will resume at 7:30 p.m. (Roy Edwards Room).

**MOTION TO ADJOURN**

Moved by Michele Locke  
Seconded by Nicole Black

That the meeting be adjourned at 8:45 p.m.

CARRIED

TO: The Chairperson and Members of the  
Simcoe County District School Board

FROM: The Secretary

SUBJECT: **MINUTES OF THE REGULAR MEETING OF THE  
BOARD HELD MARCH 28, 2012**

The regular meeting of the Simcoe County District School Board was held on Wednesday, March 28, 2012 at the Education Centre.

**A. (1) Roll Call**

**PRESENT:**

**Trustees** Donna Armstrong, Nicole Black, Suzanne Ley, Jodi Lloyd (fulfilling the role of Vice-chairperson), Michele Locke, Krista Mayne, Robert North (Chairperson), Caroline Smith, Christine Williams.

**REGRETS:**

**Trustees:** Peter Beacock, Debra Edwards, Jeff Monague.

**PRESENT:**

**Student Trustees:** Victoria Edwards.

**REGRETS:**

**Student Trustees:** Frank Li, Matt Stergiou.

**Recording Secretary** Lena Robyn.

The Chairperson called the meeting to order at 6:00 p.m.

**MOTION**

Moved by Suzanne Ley  
Seconded by Christine Williams

That Trustee Jodi Lloyd fulfill the role of Vice-chairperson for the evening.

Trustee Lloyd indicated that she would stand.

CARRIED

Trustee Lloyd assumed the vice-chair at this time.

**(2) Approval of Agenda**

Chairperson North clarified that as per Board by-laws as well as receiving support from trustees, the SEAC members were accepted as delegations/presentations on the agenda for their presentations regarding report on Report No. D-3-a, Special Education Advisory Committee – Time Sensitive Motion – March 19, 2012, Chairperson North stated that he spoke to the two SEAC members who are presenting tonight and assured them that they would have sufficient time to do their presentations.

Moved by Christine Williams  
Seconded by Nicole Black

That the Agenda be approved as printed.

CARRIED

**(3) Approval of Minutes**

Minutes of the Regular Meeting of the Board held February 22, 2012 (A-3-a)

Moved by Christine Williams  
Seconded by Nicole Black

That the Minutes of the Regular Meeting of the Board held Wednesday, February 22, 2012 be approved as printed.

CARRIED

Minutes of the Special Meeting of the Board held March 7, 2012 (A-3-b)

Moved by Michele Locke  
Seconded by Suzanne Ley

That the Minutes of the Special Meeting of the Board held Wednesday, March 7, 2012 be approved as printed.

CARRIED

**(4) Declaration of Conflicts of Interest – Nil**

**B. Committee of the Whole**

Moved by Suzanne Ley  
Seconded by Nicole Black

That the Board move into Committee of the Whole in Closed Session at this time.

CARRIED

The Public Session of the Board re-convened at 7:30 p.m.

**C. (1) Report from the Student Trustees**

Student Trustee Victoria Edwards referenced the Student Senate's work with:

- preparing for the upcoming Grade 8 Leadership Day;
- publicizing and encouraging student participation in the upcoming elections for SCDSB Student Trustee positions; and,
- working with staff to effectively implement a water bottle ban in schools and identify partnerships to support this initiative.

**(2) Trustee Tribute**

**Arlana Bickell, Student, Twin Lakes Secondary School**

Trustee Michele Locke presented a Trustee Tribute to Arlana Bickell, student at Twin Lakes Secondary School. As a panellist at the Ministry of Education Circle of Light 2011 First Nation, Métis and Inuit (FNMI) Education Conference in November, Arlana shared her experiences when she had been a student at the Mnjikaning Kendaaswin Elementary School. She spoke of the significance of her Ojibwe culture and language and the importance of having supports in place to guide her educational path. As a Grade 9 student at Twin Lakes Secondary School, Arlana is looking forward to participating as a Student Representative on the SCDSB First Nations Education Advisory Committee.

**Delegations/Presentations**

1. Laura LaChance Re: Special Education Advisory Committee – Time Sensitive Motion – March 19, 2012
2. Angie Bridekirk Re: Special Education Advisory Committee – Time Sensitive Motion – March 19, 2012

**D. RECOMMENDATIONS FOR ACTION**

**(1) Report from the Closed Session of the Board in Committee of the Whole**

Report from the Closed Session of the Board in Committee of the Whole from March 28, 2012:

That the Board ratify the following recommendations taken in the Closed Session meeting of the Committee of the Whole on Wednesday, March 28, 2012:

(1,2)

Moved by Jodi Lloyd  
Seconded by Michele Locke

(1)

**#BP-2012-03-28-31**

That the Board approve a one year lease renewal extension for the Alliston Alternative Program, as set out in Report No. CL-BF-D-1, Alliston Alternative Program Lease Renewal, dated March 7, 2012.

(2)

**#BP-2012-03-28-32**

That the Board approve the School/System Administrator Eligibility Lists as set out in Report No. CL-HR-D-1 School/System Administrator Eligibility Lists – March 2012, dated March 21, 2012.

CARRIED

**(2) Matters Arising from Previous Meeting:**

**Motion(s) for which notice was given at previous Board meeting - Nil**

**(3) Notice of Time Sensitive Motions from Statutory Committee**

Special Education Advisory Committee – Time Sensitive Motion  
March 19, 2012 (D-3-a)

Moved by Michele Locke  
Seconded by Caroline Smith

**#BP-2012-03-28-33**

That the Board cease use of all blocker shields with students as they negatively impact on the dignity and human rights of the students and create a negative social message which promotes fear and exclusion, as set out in Report No. D-3-a, Special Education Advisory Committee – Time Sensitive Motion – March 19, 2012.

**MOTION**

Moved by Michele Locke  
Seconded by Krista Mayne

**#BP-2012-03-28-33**

That the Board refer the issue identified by the SEAC motion as set out in Report No. D-3-a, Special Education Advisory Committee – Time Sensitive Motion – March 19, 2012, to senior staff to review the concerns raised regarding the use of blocker shields with students, to consult with SEAC, parents, staff, and the Joint Health and Safety Committee, and to seek input from community partners and to prepare a report updating the Program Standing Committee in June 2012.

CARRIED

The Board recessed at this time.

The meeting re-convened at 8:45 p.m.

**(4) Committee Minutes/Reports – Items for Decision**

Report of the Business and Facilities Standing Committee Meeting held March 7, 2012 (D-4-a)

(1,2,3,4)

Moved by Nicole Black  
Seconded by Suzanne Ley

(1)

**#BF-2012-03-07-34**

That the Board approve the joint use agreement with the Township of Springwater, as set out in APPENDIX A of Report No. BF-D-1, Joint Use Agreement – Springwater Room Elmvale Arena, dated March 7, 2012.

(2)

**#BF-2012-03-07-35**

That the Board approve the revision to Policy No. 2260, Intellectual Property, as set out in APPENDIX C of Report No. BF-D-2, Revision to Policy No. 2260, Intellectual Property, dated March 7, 2012.

(3)

**#BF-2012-03-07-36**

That the Board approve the revision to Policy No. 2340, Community Use of Facilities, as set out in APPENDIX C of Report No. BF-D-3, Revision to Policy no. 2340, Community Use of Facilities, dated March 7, 2012.

(4)

**#BF-2012-03-07-37**

That the Board approve the revision to Policy No. 4410, Admission of Foreign Nationals to Simcoe County District School Boards, as set out in APPENDIX C of Report No. BF-D-4, Revision to Policy No. 4410, Admission of Foreign Nationals to Simcoe County District School Board Schools, dated March 7, 2012.

CARRIED

Report of the Program Standing Committee Meeting held March 21, 2012 (D-4-b)

Moved by Suzanne Ley  
Seconded by Nicole Black

**#PRO-2012-03-21-38**

That the Board approve revisions to Policy No. 4106, Homework Activities to Support Student Learning, as set out in APPENDIX C of Report No. PRO-D-1, Revisions to Policy no. 4106, Homework Activities to Support Student Learning, dated March 21, 2012.

CARRIED

**(5) Staff Reports – Items for Decision**

First Nations Representation on the Simcoe County District School Board (D-5-a)

Director of Education Kathi Wallace informed the Board of Trustee Jeff Monague's communication to her that he was assuming other duties with the Beausoleil First Nation Council. Trustee Monague also noted in his communication that he is pleased with their recommendation of Amanda Monague for appointment to replace him as First Nations Trustee Representative.

Moved by Jodi Lloyd  
Seconded by Suzanne Ley

**#BP-2012-03-28-39**

That the Board accept Jeff Monague's resignation and the appointment of Amanda Monague as the First Nations Representative, effective March 31, 2012, as set out in Report No. D-5-a, First Nations Representation on the Simcoe County District School Board, dated March 28, 2012.

CARRIED

**(6) Committee Minutes/Reports – Items for Information**

Report of the Parent Involvement Committee Meeting held January 25, 2012 (D-6-a)

John Dance, Superintendent of Facility Services mentioned that the annual Circle of Learning Conference for Parents will be held on Saturday, April 21, 2012.

This report was provided as information.

Report of the Special Education Advisory Committee Meeting held February 13, 2012 (D-6-b)

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Phyllis Hili, Superintendent of Education provided an overview of the report and provided an update on the special education budget, professional development and business and technology camps.

This report was provided as information.

Report of the Human Resources Standing Committee Meeting held March 21, 2012 (D-6-c)

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This report was provided as information.

**(7) Staff Reports – Items for Information - Nil**

**E. OTHER MATTERS**

(1) Reports from Liaison Members

Trustee Michele Locke reviewed information from the Ontario Public School Boards' Association (OPSBA) and noted timelines for trustee feedback on OPSBA topics. Trustee Locke also thanked Trustee Ley for joining her at a recent regional meeting in Toronto.

(2) Notices of Motion for next meeting - Nil

(3) Questions and Proposals from Trustees - Nil

(4) Professional Development Seminars Attendance

Trustee Caroline Smith declared her intention to attend the Labour Relations Symposium taking place on March 29-31, 2012.

(5) Reports/Update from Staff

John Dance, Superintendent of Facility Services reported that the Ministry of Education will not be undertaking an administrative review of the recent Alliston Accommodation Review Committee process. The Ministry confirmed that the SCDSB followed through appropriately on ARC-related procedures.

(6) Correspondence – Nil

**F. FUTURE BUSINESS OF THE BOARD, STANDING COMMITTEES AND ADVISORY COMMITTEES**

Business and Facilities Standing Committee Meeting – April 4, 2012 at 6:00 p.m. – Kempenfelt Room

Special ARC Board Meeting (2011:01) – Port McNicoll PS, Victoria Harbour ES, Waubaushene ES, Waubaushene Pines ES – April 10, 2012 at 6:00 p.m. – Roy Edwards Room

Human Resources Standing Committee Meeting – April 11, 2012 at 6:00 p.m. – Georgian Room

Program Standing Committee Meeting – April 11, 2012 at 7:00 p.m. – Georgian Room

Special ARC Board Meeting (2011:01) – Port McNicoll PS, Victoria Harbour ES, Waubaushene ES, Waubaushene Pines ES – April 12, 2012 at 6:00 p.m. **(if required)** – Roy Edwards Room  
Human Resources Standing Committee Meeting – April 11, 2012 at 6:00 p.m. – Georgian Room

Special Education Advisory Committee Meeting – April 16, 2012 at 7:00 p.m. – Georgian Room

Special ARC Board Meeting (2011:02) – Coldwater PS, Moonstone ES, Warminster ES – April 17, 2012 at 6:00 p.m. – Roy Edwards Room

Special ARC Board Meeting (2011:02) – Coldwater PS, Moonstone ES, Warminster ES – April 18, 2012 at 6:00 p.m. **(if required)** – Roy Edwards Room

OSSTF Trustee Liaison Meeting – April 25, 2012 at 4:30 p.m. – Coldwater Room

Regular Meeting of the Board – April 25, 2012 at 6:00 p.m., followed immediately by the Committee of the Whole in Closed Session (Georgian Room), Public Session will resume at 7:30 P.M (Roy Edwards Room)

**MOTION TO ADJOURN**

Moved by Michele Locke  
Seconded by Suzanne Ley

That the meeting be adjourned at 9:00 p.m.

CARRIED



TO: The Chairperson and Members of the  
Simcoe County District School Board

FROM: The Secretary

SUBJECT: **MINUTES OF THE SPECIAL MEETING OF THE  
BOARD HELD APRIL 10, 2012**

A Special meeting of the Simcoe County District School Board was held on Tuesday, April 10, 2012 at the Education Centre.

**A. (1) Roll Call**

**PRESENT:**

**Trustees**

Donna Armstrong, Peter Beacock (Vice-chairperson),  
Debra Edwards, Suzanne Ley, Jodi Lloyd, Robert North  
(Chairperson).

**ELECTRONIC  
Participation**

Nicole Black.

**REGRETS:**

**Trustees**

Krista Mayne, Amanda Monague, Caroline Smith,  
Christine Williams.

**ABSENT**

**Trustees**

Michele Locke.

**ABSENT:**

**Student Trustees**

Victoria Edwards, Frank Li, Matt Stergiou.

**Recording Secretary**

Lena Robyn.

The Chairperson called the meeting to order at 6:05 p.m.

**(2) Approval of Agenda**

Moved by Jodi Lloyd

Seconded by Peter Beacock

That the Agenda be approved as printed.

CARRIED

**(3) Declaration of Conflicts of Interest – Nil**

Chairperson North stated that tonight's meeting was to hear delegations relating to Accommodation Review 2010:01– Port McNicoll Public School, Victoria Harbour Elementary School, Waubauskene Elementary School and Waubauskene Pines Elementary School. Following the delegations tonight, trustees will consider everything they have heard as well as the ARC report and staff report prior to making any decisions on the proposed recommendations at the Special Board Meeting on May 24, 2012.

**B. (4) Delegations**

1. Dave Marchant
2. Mayor Warnock

Chairperson Robert North thanked the delegates for their presentations and information.

The final Special ARC Board Meeting regarding this matter will be held on Thursday, May 24, 2012 at 6:00 pm in the Education Centre. At the meeting on May 24, trustees will make a decision(s) regarding the proposed recommendations.

**C. FUTURE BUSINESS OF THE BOARD, STANDING COMMITTEES  
AND ADVISORY COMMITTEES**

Special Education Advisory Committee Meeting – April 16, 2012 at 7:00 p.m.

Georgian Room

Special ARC Board Meeting 2011:02 - April 17, 2012 at 6:00 p.m. -

Roy Edwards Room

Parent Involvement Committee Meeting – April 18, 2012 at 5:00 p.m. –

Couchiching Room

Special ARC Board Meeting 2011:02 (**if required**) – April 18, 2012 at 6:00 p.m. –

Roy Edwards Room

Regular Meeting of the Board – April 25, 2012 at 6:00 p.m., followed immediately by the Committee of the Whole in Closed Session (Georgian Room), Public Session will resume at 7:30 p.m. (Roy Edwards Room).

**MOTION TO ADJOURN**

Moved by Donna Armstrong

Seconded by Debra Edwards

That the meeting be adjourned at 6:25 p.m.

CARRIED

TO: The Chairperson and Members of the  
Simcoe County District School Board

FROM: Superintendent of Education

SUBJECT: **SPECIAL EDUCATION ADVISORY COMMITTEE –TIME SENSITIVE MOTION,  
APRIL 16, 2012**

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**1. Background**

At the Special Education Advisory Committee (SEAC) meeting of April 16, 2012, SEAC members discussed safety equipment and the use of foam pads with students. The Time Sensitive Motion that was approved by the Special Education Advisory Committee on March 19, 2012, and the subsequent motion that was approved by Trustees at the March 28, 2012 Board meeting was also discussed.

Below is the time sensitive motion, which was approved by SEAC members on March 19, 2012:

*That the Special Education Advisory Committee Recommends that the Board cease use of all Blocker Shields with students as they negatively impact on the dignity and human rights of the students and create a negative social message which promotes fear and exclusion.*

Trustees approved the following motion at the Simcoe County District School Board (SCDSB) meeting held on March 28, 2012.

*That the Board refer the issue identified by the SEAC motion as set out in Report No. D-3-a, Special Education Advisory Committee – Time Sensitive Motion – March 19, 2012, to senior staff to review the concerns raised regarding the use of blocker shields with students, to consult with SEAC, parents, staff, and the Joint Health and Safety Committee, and to seek input from community partners and to prepare a report updating the Program Standing Committee in June 2012.*

**2. Current Status**

At the SEAC meeting of April 16, 2012 the following Time Sensitive Motion was approved by SEAC members.

Moved by Joanne Brown  
Seconded by Susan Clough

*That the Special Education Advisory Committee recommends to the Board that the use of Blocker Shields with students be discontinued during the consultation process.*

CARRIED

**RECOMMENDATION**

That the Board approve that the use of Blocker Shields with students be discontinued during the consultation process, as set out in Report No. D-3-a, Special Education Advisory Committee – Time Sensitive Motion, April 16, 2012, dated April 25, 2012.

**Respectfully submitted by:**

Phyllis Hili  
Superintendent of Education

**Approved for submission by:**

Kathryn Wallace  
Director of Education

TO: The Chairperson and Members of the  
Simcoe County District School Board

FROM: First Nations Education Advisory Committee Meeting

SUBJECT: **REPORT OF THE FIRST NATIONS EDUCATION ADVISORY COMMITTEE  
MEETING HELD JANUARY 25, 2012**

A meeting of the First Nations Education Advisory Committee (FNEAC) was held on Wednesday, January 25, 2011 at the Rama Seniors Complex Board Room.

**PRESENT:**

**Voting Members**

Michele Locke, Debra Edwards, Dan Shilling, Amanda Monague, Byron Stiles

**Non-Voting Members**

Anita Simpson, Lisa Ewanchuk, Grant Edwards, Diane Fletcher, Daryl Halliday, Nick Howard, Natalia Pyskir, Jim Sammon, Lisa Snache, Rick Hodgkinson, Shelley Clark, Gina Genno, Sally Potts, Lori Beresford

**Guests**

Sonya Partridge (Recorder)

**Regrets**

Angela Johnson  
Jeff Monague  
Kim Campbell

**Welcome and introductions – Anita Simpson**

Anita Simpson, Superintendent of Education, opened the meeting by welcoming the Committee members and facilitating introductions.

**Opening Prayer**

Community Representative and Committee Chair Stiles led the group in an opening prayer.

**Election of Chairperson**

Superintendent Simpson thanked Community Representative Stiles for his work as the First Nations Education Advisory Committee chair for 2010 and 2011.

**RECOMMENDATION**

Moved by Debra Edwards  
Seconded by Dan Shilling

That Trustee Locke be elected Chairperson First Nations Education Advisory Committee.

CARRIED

**RECOMMENDATION**

Moved by Michele Locke  
Seconded by Debra Edwards

That Community Representative Stiles be elected Vice Chairperson of the First Nations Education Advisory Committee.

CARRIED

**Approval of the minutes of the last meeting dated October 19, 2011**

**RECOMMENDATION**

Moved by Michele Locke  
Seconded by Debra Edwards

That the minutes be approved as printed.

CARRIED

**Business arising from the minutes/last meeting**

A Committee Member inquired about the March 2012 First Nation, Métis and Inuit (FNMI) enrolment numbers and noted that the SCDSB needs to be vigilant to ensure that numbers do not drop below 100 students. She noted that if this happens, then there may not be a First Nation Trustee at the Board table and that the committee should be cognizant that there are currently only 105 FNMI students.

Superintendent Simpson referenced item 1. (5) in Ontario Regulation 462/97 First Nations Representation on Boards (APPENDIX A) which outlines, "where the number of Indian pupils enrolled in the schools under the jurisdiction of the board under one or more agreements made under this section is fewer than the lesser of 10 per cent of the average daily enrolment in the schools of the board and 100, the appointment under subsection (2) may be made at the discretion of the board." She noted that in anticipation of the concern that Trustee Edwards highlighted, SCDSB staff have confirmed a previous legal opinion, and this will come to Board. She also noted that legal counsel indicated that the number of FNMI students needs to be over 100 at the time of appointment of the trustee and that when the trustee is appointed to the position it is for the entire 4 year term. She indicated that this is the second year of the four year term and that the next First Nations Trustee will be appointed by Rama First Nation in the 2014/2015 school year.

Principal Ewanchuk noted that a number of years ago the term of the trustee was every two years rotating between Beausoleil and Rama, but in 2002/2003 both First Nation communities believed that in order to maintain continuity and direction and structure, it made sense to appoint the First Nation Trustee to a four year term to coincide with all municipal trustees.

Superintendent Simpson also noted that Manager Hodgkinson would be able to further speak to enrolment.

**Enrolment Report – Rick Hodgkinson**

Manager Hodgkinson noted it is likely that the enrolment numbers will stay the same between now and March. He also noted that the SCDSB does count students that are actively attending learning centres, those enrolled at the 7<sup>th</sup> Fire Alternative Education Program and the Supervised Alternative Learning (SAL) programs.

A Committee Member noted the two schools from Beausoleil First Nation and Chippewas of Rama First Nation and asked if students enrolled at these schools are counted.

A Committee Member indicated that they are federally funded schools, which is why the students are not counted.

Principal Ewanchuk noted that students who reside on either Beausoleil First Nation or Chippewas of Rama First Nation and attend the publicly funded schools in the SCDSB are counted.

Manager Hodgkinson noted that enrolment data was extracted from the board's student information system (eSIS) for the purpose of reporting student data to the Ministry of Education through OnSIS for the October 31, 2011 count date. He provided a report that details the enrolment of First Nation students attending SCDSB schools (fee paying students) under the current Educational Services Agreements with Beausoleil First Nation and Chippewas of Rama First Nation.

Manager Hodgkinson indicated that enrolment for fee paying students from Beausoleil First Nation and Chippewas of Rama First Nation totalled 87 students (elementary, secondary and learning centres) with a full-time equivalent (FTE) enrolment of 84.00. This is a decrease of 29 students and 27.63 FTE compared to enrolment reported on October 31, 2010 (last school year). He shared that the table below details total student enrolment and total FTE enrolment by First Nation community on October 31, 2011 compared to enrolment on October 31, 2010.

**Registered First Nation Students – Total Fee Paying Students**

	October 31, 2010		October 31, 2011		Change	
	Total Pupils	FTE	Total Pupils	FTE	Total Pupils	FTE
<b>First Nation</b>						
Beausoleil	38	36.88	26	25.50	- 12	- 11.38
Chippewas of Rama	78	74.75	61	58.50	- 17	- 16.25
<b>Total</b>	<b>116</b>	<b>111.63</b>	<b>87</b>	<b>84.00</b>	<b>- 29</b>	<b>- 27.63</b>

*FTE – Full-time equivalent enrolment*

Manager Hodgkinson also noted that the following tables detail the total number of fee paying Beausoleil First Nation and Chippewas of Rama First Nation students attending SCDSB elementary schools, secondary schools and learning centres under the effective Educational Services Agreements between the board and the respective communities. He indicated that current enrolment reported on October 31, 2011 is compared to enrolment reported on October 31, 2010.

**Beausoleil First Nation Students (Fee Paying Students) Attending SCDSB Schools**

		October 31, 2010		October 31, 2011		Change	
Beausoleil First Nation	School Attending	Total Pupils	FTE	Total Pupils	FTE	Total Pupils	FTE
Elementary		0	0.00	0	0.00	0	0.00
Secondary	Barrie Central CI	1	1.00	0	0.00	- 1	- 1.00
	Midland SS	26	25.50	21	20.50	- 5	- 5.00
	Penetanguishene SS	9	9.00	5	5.00	- 4	- 4.00
	<b>Total Secondary</b>	<b>36</b>	<b>35.50</b>	<b>26</b>	<b>25.50</b>	<b>- 10</b>	<b>- 10.00</b>
Learning Centre	Barrie Learning Centre	2	1.38	0	0.00	- 2	- 1.38
<b>Total</b>		<b>38</b>	<b>36.88</b>	<b>26</b>	<b>25.50</b>	<b>- 12</b>	<b>- 11.38</b>

FTE – Full-time equivalent enrolment

**Chippewas of Rama First Nation Students (Fee Paying Students) Attending SCDSB Schools**

		October 31, 2010		October 31, 2011		Change	
Chippewas of Rama First Nation	School Attending	Total Pupils	FTE	Total Pupils	FTE	Total Pupils	FTE
Elementary	Lions Oval PS	0	0.00	1	1.00	+ 1	+ 1.00
	Orchard Park PS	1	1.00	2	1.50	+ 1	+ 0.50
	Rama Central PS	2	1.50	3	2.50	+ 1	+ 1.00
	Regent Park PS	7	6.50	12	11.00	+ 5	+ 4.50
	<b>Total Elementary</b>	<b>10</b>	<b>9.00</b>	<b>18</b>	<b>16.00</b>	<b>+ 8</b>	<b>+ 7.00</b>
Secondary	Orillia District CVI	19	19.00	14	14.00	- 5	- 5.00
	Park Street CI	2	2.00	0	0.00	- 2	- 2.00
	Twin Lakes SS	44	41.75	28	27.50	- 16	- 14.25
	<b>Total Secondary</b>	<b>65</b>	<b>62.75</b>	<b>42</b>	<b>41.50</b>	<b>- 23</b>	<b>- 21.25</b>
Learning Centre	Orillia Learning Centre	3	3.00	1	1.00	- 2	- 2.00
<b>Total</b>		<b>78</b>	<b>74.75</b>	<b>61</b>	<b>58.50</b>	<b>- 17</b>	<b>- 16.25</b>

FTE – Full-time equivalent enrolment

**Total All First Nation Students (Fee Paying Students) Attending SCDSB Schools**

		October 31, 2010		October 31, 2011		Change	
Total All First Nation Students		Total Pupils	FTE	Total Pupils	FTE	Total Pupils	FTE
Elementary		10	9.00	18	16.00	+ 8.00	+ 7.00
Secondary		101	98.25	68	67.00	- 33.00	- 31.25
Learning Centre		5	4.38	1	1.00	- 4.00	- 3.38
<b>TOTAL ALL STUDENTS</b>		<b>116</b>	<b>111.63</b>	<b>87</b>	<b>84.00</b>	<b>- 29.00</b>	<b>- 27.63</b>

FTE – Full-time equivalent enrolment

Manager Hodgkinson indicated that in accordance with SCDSB Policy 4195, *Voluntary, Confidential Self-Identification of Aboriginal Students*, all aboriginal students have the right to voluntarily self-identify so that appropriate programs may be designed and delivered to improve educational outcomes. He noted that the number of students voluntarily self-identified through the registration and student verification process continues to increase. Manager Hodgkinson also noted that on October 31, 2011, 1,229 students self-identified as First Nation, Métis or Inuit. This was an increase of 127 students compared to October 31, 2010. He indicated that the total number of students who have voluntarily self-identified as First Nation, Métis or Inuit are detailed in the tables below.



**Voluntarily Self-Identified Aboriginal Students**

	Total Students		
	October 31, 2010	October 31, 2011	Change
Elementary	821	833	+ 12
Secondary	281	396	+ 115
<b>Total</b>	<b>1,102</b>	<b>1,229</b>	<b>+ 127</b>

**Voluntarily Self-Identified Aboriginal Students -- Total Students**

	First Nation			Métis			Inuit		
	October 31, 2010	October 31, 2011	Change	October 31, 2010	October 31, 2011	Change	October 31, 2010	October 31, 2011	Change
Elementary	543	559	+ 16	267	264	- 3	11	10	- 1
Secondary	165	237	+ 72	107	151	+ 44	9	8	- 1
<b>Total</b>	<b>708</b>	<b>796</b>	<b>+ 88</b>	<b>374</b>	<b>415</b>	<b>+ 41</b>	<b>20</b>	<b>18</b>	<b>- 2</b>

**School Reports**

See APPENDIX B

**Terms of Reference for Native Advisory Committee – Anita Simpson**

Superintendent Simpson identified the need to formally change the name of the committee to First Nations Education Advisory Committee and that any reference to “native” throughout should say “First Nation” in order to align with current legislation. She indicated that in previous meetings, many committee members highlighted the need to acknowledge secondary student participation on the committee.

Superintendent Simpson indicated that these changes will be submitted on behalf of the committee to seek board approval (APPENDIX C).

**RECOMMENDATION**

Moved by Debra Edwards  
 Seconded by Michele Locke

That the Native Advisory Committee recommend that the SCDSB approve changes to the Native Advisory Committee Terms of Reference, including the committee name change to the First Nations Education Advisory Committee, the addition of non-voting members such as secondary student representatives from each First Nation community and the inclusion as part of non-voting membership First Nation student advisors.

CARRIED

**FNMI Multi-Year Plan – Lisa Ewanchuk**

Principal Ewanchuk indicated that the FNMI Multi Year Plan has gone to Board and that the focus is on the FNMI policy framework. She noted that the FNMI Multi Year Plan identifies completed actions as well as new initiatives for 2011-2012. These new initiatives include recruiting an FNMI Special Education Coach to support FNMI student learning needs and staff and ensuring that FNMI students benefit from school-based early screening and intervention programs. She highlighted providing professional development activities focused on the needs of FNMI students, including students with

special education needs and providing training to teachers about FNMI histories, cultures and perspectives: Restorative Practices and Aboriginal Perspectives: Teacher's Toolkit.

Principal Ewanchuk also outlined the FNMI Multi Year Plan's initiative to ensure that school Professional Learning Cycles (PLCs) include FNMI student achievement data, particularly in the area of numeracy and that schools integrate secondary print resources into English curricula and Native Studies programs. She noted that initiatives also include developing a Course of Study for NBE 3C/3U: Contemporary Aboriginal Voices, establishing a Canadian History and English PLC to align new resources from Secondary Literacy and Learning Bundles with History and English expectations and incorporating the Coldwater-Narrows Land Claim public information into Treaties with Canada resource documents.

Principal Ewanchuk shared that she met with Education Directors Monague and Shilling to speak about a request from Chief Sharon Stinson-Henry to form a treaty resource group to ensure that schools are meeting the needs of students and not misrepresenting the treaty information. She added that another meeting is planned for February and will be comprised of members of both the Beausoleil First Nation and Chippewas of Rama First Nation communities.

Principal Ewanchuk also noted that when developing FNMI content for students the intent is not to create a separate unit, but rather to integrate the content into curriculum expectations.

Principal Ewanchuk also noted that Restorative Practices Stage 2 Facilitator Training will take place in February and April. She also noted that additional funds have been provided for an additional opportunity in May. A Committee Member expressed interest in attending.

Community Representative and Committee Chair Stiles noted that it is the 100 year anniversary of the war of 1812 and asked if there are any events taking place. Principal Ewanchuk noted that Ted Husband, who is the FNMI Arts and Culture consultant, is working with people from Nancy Island and will be sending information to schools. Education Director Shilling noted that Rama has an 1812 committee that plans to meet with full Council to review and talk about events on February 10, 2012.

Principal Ewanchuk noted that she will attend and will ask Jane Hofman, Principal of Program K-12, to attend as well.

Principal Ewanchuk indicated that the SCDSB is reviewing and revising Policy 4195, Voluntary, Confidential Self-Identification of Aboriginal Students and that staff will be collaborating to look at revamping forms and brochures to align with Ministry of Education requirements.

Superintendent Simpson shared that a number of proposals were submitted last year and SCDSB staff didn't hear anything until mid January to let them know that the proposal was approved. She noted that the First Nation, Métis & Inuit (FNMI) Implementation Project Agreement is in effect as of October 15, 2011 up to and including June 30, 2012, with the requirement to report back by July 15, 2012. Superintendent Simpson indicated that in light of the date of receipt and the nature of the proposed work, the SCDSB respectfully requested an extension of the term of the Project Agreement from October 15, 2011 up to and including December 31, 2012.

Superintendent Simpson highlighted the fact that the multi-year plan and the link to the board improvement plan are intentional and tangible and Principal Ewanchuk has been invited to speak with other boards provincially, since not many other school boards have Multi-Year plans like this. She noted that the SCDSB believes that this plan puts meaningful initiatives in place to encourage success.

### **Presentation: FNMI Student Achievement Data – Lisa Ewanchuk**

Principal Ewanchuk provided the 2009-2010 and 2010-2011 EQAO results for FNMI students and the SCDSB. In the 2011 EQAO primary assessment, 59% of FNMI students reached the provincial standard in reading (up 4% compared to 2010) and 67% met the standard in writing (up 12%). She noted that the 2011 Junior Assessment reading results indicate that 60% of students met the provincial standard (a decrease of 4%); writing results decreased by 2% to 56% of FNMI learners meeting the provincial standard. In the 2011 EQAO primary assessment of mathematics, 64% of students met or exceeded the provincial standard (up 4% compared to 2010) and 42% did so in Grade 6 (down 1% compared to 2010).

Principal Ewanchuk noted that OSSLT results for self-identified first time eligible (FTE) First Nation, Métis, and Inuit students showed that 59% were successful (up 1% from 2010). On the 2011 EQAO Grade 9 math assessment, 75% of students met or exceeded the provincial standard in Academic math (an 8% increase) and 26% did so in applied (1% increase from 2010).

Principal Ewanchuk summarized the Grade 9, 10 and 11 credit accumulation results for FNMI students and the SCDSB as a whole, as well as pass rates for students in Grade 9 and 10 English and mathematics courses. She noted that three years of data are needed before trends can be identified particularly for small subgroups such as FNMI students. She also indicated that as a result these credit and pass rate results provide a baseline for monitoring future gains on these secondary school outcomes. Principal Ewanchuk noted that as with the elementary reading and EQAO results, the pass rate and credit accumulation data suggest that continued, targeted supports are needed to ensure that FNMI students experience success throughout their secondary school program.

Principal Ewanchuk showed the FNEAC the graphs that the SCDSB Research and Evaluation Services Department created to illustrate the results.

Superintendent Simpson highlighted the importance of focusing on closing the gap between FNMI and SCDSB student achievement. She indicated that since the SCDSB has a self identification program, the Ministry of Education provides the board FNMI data. She noted that by the end of Grade 9 students should have 8 credits, by the end of Grade 10 they should have 16 credits and by the end of Grade 11 they should have 24 credits. She indicated that the data shows that for every credit students do not have by the end of grade 10 their chances of graduation decreases.

Principal Ewanchuk noted that these results will be presented at the Program Standing Committee Meeting on February 8, 2012. She indicated that she will distribute the files to the FNEAC members once this takes place.

### **Discussion: Ojibwe Language Programming for 2012 – 2013 – Lisa Ewanchuck**

Principal Ewanchuk advised that in the education services agreement, there is a clause when there is an anticipated reduction or concern about programming that says that we need to bring this forward. Principal Beresford noted that offering OSL at Twin Lakes may not happen next year because Teacher Ernestine Baldwin has indicated her intent to retire. Principal Ewanchuk noted that the SCDSB has been fortunate to have her for two years past her original retirement date and the SCDSB is now in the difficult position of finding an Ojibwe language teacher.

A thorough discussion followed resulting in the following options for further exploration:

- 1) Look at a potential online module (must be delivered by qualified teacher)
- 2) Reach ahead program
- 3) Letter of permission to allow an individual who is working towards being certified to teach the course
- 4) Qualified teacher with an assistant fluent in the language

### **Additional Business**

Education Director Shilling highlighted some bussing issues that have emerged regarding two children who attend Rama Central Public School.

A Committee Member noted that there are many logistical issues as part of transportation, but that if students live within the school's area and not within walking distance, then they are entitled to transportation.

Superintendent Simpson noted that any concerns of this nature can be communicated to her and she will work with Education Director Shilling, Superintendent Dance, and the Transportation Consortium to resolve them.

### **Questions/Comments**

A Committee Member noted that the Lion's Oval poster has been put on the wall at the SCDSB Education Centre and it very prominent and beautiful.

### **Closing Prayer**

Community Representative and Committee Chair Stiles led the group in a closing prayer.

The meeting adjourned at 2:22pm. The next FNEAC meeting will take place on Wednesday, April 11, 2012 at 10:00am at the SCDSB in the Georgian Meeting Room.

**RECOMMENDATION**

That the Board approve the changes to the Native Advisory Committee Terms of Reference, as set out in APPENDIX C of Report NO. D-6-a, Report of the First Nations Education Advisory Committee Meeting held January 25, 2012, dated April 25, 2012.

**Respectfully submitted by:**

Anita Simpson  
Superintendent of Education

**Approved for submission by:**

Kathryn Wallace  
Director of Education



[Français](#)

Education Act

ONTARIO REGULATION 462/97

FIRST NATIONS REPRESENTATION ON BOARDS

**Consolidation Period: From May 13, 2009 to the [e-Laws currency date](#).**

Last amendment: O. Reg. 190/09.

*This is the English version of a bilingual regulation.*

**1. (1)** Where a board has entered into one or more agreements under section 188 of the Act, the council of the band, or the councils of the bands, to which the Indian pupils who are, under the agreement or agreements, enrolled in the schools operated by the board or in the schools in which the board provides all the instruction, belong, may, subject to subsection (4), name one person to represent on the board the interests of the Indian pupils. O. Reg. 462/97, s. 1 (1).

**(2)** Where a person is named under subsection (1), the board shall, subject to subsection (5), appoint the person a member of the board. O. Reg. 462/97, s. 1 (2).

**(3)** The member appointed under subsection (2) shall be deemed to be an elected member of the board. O. Reg. 190/09, s. 2.

**(4)** Where the number of Indian pupils enrolled in the schools under the jurisdiction of a board under one or more agreements made under this section exceeds 25 per cent of the average daily enrolment in the schools of the board, two persons may be named under subsection (1), and subsections (1) to (3) apply with necessary modifications in respect of the two persons. O. Reg. 462/97, s. 1 (4).

**(5)** Where the number of Indian pupils enrolled in the schools under the jurisdiction of the board under one or more agreements made under this section is fewer than the lesser of 10 per cent of the average daily enrolment in the schools of the board and 100, the appointment under subsection (2) may be made at the discretion of the board. O. Reg. 462/97, s. 1 (5).

**(6)** For the purpose of determining the number of Indian pupils enrolled in the schools under the jurisdiction of a board referred to in subsection (4) or (5), the number of Indian pupils in Indian schools in which the board provides all the instruction shall be included. O. Reg. 462/97, s. 1 (6).

**(7)** Where the agreement is, or the agreements are, in respect of elementary school pupils

only or secondary school pupils only, the enrolment referred to in subsections (4) and (5) shall be that of elementary school pupils only or secondary school pupils only, as the case may be. O. Reg. 462/97, s. 1 (7).

(8) The term of office of a member appointed under this section terminates on the same date as the term of office of the elected members. O. Reg. 462/97, s. 1 (8).

(9) Where a regulation made under clause 67 (2) (a) of the Act provides for the appointment of one or more members to represent on the board the interests of Indian pupils, this section does not apply. O. Reg. 462/97, s. 1 (9).

(10) Where the office of a member of a board appointed under this section becomes vacant for any reason, it shall be filled in accordance with this section and the person so appointed shall hold office for the remainder of the term of his or her predecessor. O. Reg. 462/97, s. 1 (10).

2. Omitted (provides for coming into force of provisions of this Regulation). O. Reg. 462/97, s. 2.

[Français](#)

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## **School Reports**

### **Christian Island Elementary School**

Education Director Monague noted that the first twenty week session of Reading Recovery will finish on January 27, 2012 and that it primarily consisted of five Grade 1 students. She indicated that the second session will consist of three new students and possibly one who will continue into the second session.

Education Director Monague indicated that the first eight weeks of Speech Services finished prior to Christmas break and will resume again in the spring. She shared that arrangements are currently being made to have Occupational Therapy staffwork with some students in need at the school. The school will be purchasing new Kuzweil programs and Dragon Naturally Speaking. An aboriginal therapist from Chigamik Community Health Centre will be visiting every Tuesday morning to work with students regarding mental health questions and concerns.

Education Director Monague noted that upcoming events include a 30 hour reading challenge, numerous professional development sessions, classroom visits, and visits from elders and community members to do storytelling, beadwork, and traditional dancing with the junior girls.

### **Mnjikaning Kendaaswin Elementary School**

Principal Nick Howard reported that Kendaaswin Elementary School has established four School Improvement Plan (SIP) teams. Each team, under the leadership of an experienced staff member, is looking at one of the school's goals for this academic year. The goals encompass raising attainment in both Mathematics (t10%) and Language Arts (t7.5%), incorporating more cultural activities into the curriculum and assisting parents to support their child's learning at home.

He noted that much of the school community's involvement is linked to these SIP goals. Through Aboriginal Arts Council funding Michael Cywink, an aboriginal artist, visited that school for a week and worked with Grade 8 students to produce a mural that will be placed on an exterior wall of the school. Kendaaswin Elementary School has weekly Sharing Circles with intermediate students and the school has their own MKES Eagle Staff which was introduced in an assembly. They currently are run 2 Boys' Drum Groups and a JK Girls' Hand Drum Group! The 'Walking the Path' programme is offered to our Grade 8 students facilitated by Rama Police. A number of Grade 4 and 5 girls are involved with 'Go Girls', a programme designed to raise self esteem. Students were very involved in the Community Remembrance Day ceremony with 40% of our students participating. The Christmas Concert was a tremendous success with the MASK Community Room bursting with parents, Elders, family and friends. To assist with addressing specific student needs, the school employs a Speech and Language worker three times a week and have the services of an Occupational Therapist once a week. To maximise improvement in EQAO grades the school employs a specialist to work with the teachers of these grades on a regular basis.

Principal Howard noted that there will be a Parent Night on EQAO and information will be distributed via monthly newsletter. He also noted that they have a math section in the school newsletter which highlights level appropriate websites for math assistance in addition to math nights within the community for homework tutoring.



A Committee Member asked what the enrolment is at Mnjikaning Kendaaswin Elementary School and Principal Howard replied that there are 128 students enrolled at the school.

A Committee Member asked if the students at the school have access to Homework Help, an online Math program for students in Grades 7 to 10.

Principal Ewanchuk noted that when the Ministry released the Homework Help program, she asked if the students in these communities could access it and was notified that since the students do not have an Ontario Education Number (OEN), they are unable to. She noted that they are able to access some parts of the program, but not the online tutor assistance.

A Committee Member noted that there is a lack of education equality for students from Beausoleil First Nation and Chippewas of Rama First Nation. She expressed her concern that every student in Ontario has access to this website and that this issue needs to be investigated further.

Principal Ewanchuk noted that she will follow up on this issue and communicate her findings to the committee through Superintendent Simpson's office.

#### **Lions Oval Public School**

Principal Daryl Halliday reported that Lions Oval had elder Gloria King visit and work with students by sharing traditional stories and serving as an excellent model of language fluency. He noted that they look forward to future opportunities to have elders visit the school to share not only with Ojibwe as Second Language (OSL) students but potentially with other classes as well. Principal Halliday indicated that Lions Oval's OSL teacher has worked with her students to create dream catchers and the hands on focus was well received by all students involved. He noted that the teacher has also continued sharing the background of the Seven Grandfather Teachings and has connected them to the SCDSB Commit to Character attributes.

#### **Regent Park Public School**

Principal Kim Campbell reported that Erica Loutit arranged some Elder visits to their OSL classroom. In December Gloria King, who is a Native Language and culture teacher, spent time with students and in January Don Petahtegoose from the Enaahtig Healing Lodge spent the afternoon sharing his knowledge as well. On Wednesday February 8 Raven Murphy will be presenting to Grades 3, 6, 7, and 8. They are looking forward to her theatrical interactive presentation and especially the drumming component because the Grade 6, 7, and 8 students have been working with the drums in Music class. On February 16, 21, and 23 Bernice Trudeau will be implementing "The Wise Ones" program and they welcome her wealth of First Nations culture. She will be interacting with grades 3-8 over the 3 days. Principal Campbell noted that Regent Park will be having a ceremony to smudge their Eagle Feather Staff which was created by their students with the help of Karen King.

#### **Rama Central Public School**

Principal Shelley Clark reported that Rama Central Public School is on the north-east boundary of the SCDSB and has 273 students, 20 of whom are self-identified. When reviewing achievement data, 7 of these students are in Junior Kindergarten / Senior

Kindergarten or Grade 1. Of the 13 self-identified students in Grades 2 to 8 ten are achieving at or above the provincial standard in literacy and numeracy. She noted that

the school is using the cycle of curriculum, assessment and instruction to maximize student achievement at the school in a Forms of Writing project this school year. There is a group of Grade 6 to 8 student leaders who are learning about leadership and helping the school as members of various leadership crews. The school has instituted restorative practices based on components of the Seven Grandfather Teachings. She

indicated that the school integrated the Seven Grandfather Teachings, 10 SCDSB Character Traits and 6 Learning Skills and Work Habits in the implementation of The First Twenty Days to a Positive School Climate this school year. She noted that they are a caring school full of staff and students eager to "Live, Learn, Let the Flame Burn".

Principal Ewanchuck noted that Rama First Nation community was also instrumental in created the garden at Rama Central Public School.

#### **Orchard Park Public School**

Principal Sally Potts reported that at Orchard Park, they have been working on restorative practices. All staff has been trained by a team and a number of classrooms have circles on an on-going basis and have found them to be a supportive practice. She noted that the school has had had three circles involving families and children to provide support for both.

Principal Potts noted that the school continue to have Rosanne Mancari, an Educational Assistant who is Interior Salish, who has been working with students throughout the school. She has led circles in classrooms teaching specific lessons about the Seven Grandfather Teachings. Rosanne links the teachings to the SCDSB Character Traits and shares personal stories with the students, while encouraging them to participate. She noted that Educational Assistant Mancari's eagle feather, or talking stick, is passed around to encourage students to share experiences and information about themselves. This allows students to develop closer connections with each other and build a sense of community. Principal Potts noted that Educational Assistant Mancari brings in the four medicines and her medicine bundle and explains how each item is sacred. In her presentations with some classes, Educational Assistant Mancari brings items such as hides, drums, dream catchers, clothing and photographs to make the instruction hands-on. Feedback from students shows that they thoroughly enjoy Educational Assistant Mancari's visits to the classroom. Principal Potts indicated that they approach her in the hallways and look forward to her next visit. Educational Assistant Mancari's teachings have brought self awareness to students and staff and have resulted in members of the school feeling interconnected. Principal Potts thanked Principal Ewanchuk for providing some release time for staff to work on these projects.

#### **Orillia District Collegiate Vocational Institute**

Principal Grant Edwards reported that ODCVI's Native Studies class is a combined class of the grade 10 Aboriginal Peoples in Canada and the grade 11 Aboriginal Beliefs, Values, and Aspirations in Contemporary Society courses. He noted that this semester the class participated in a wide range of activities both inside and outside of the classroom.

For Thanksgiving, the students prepared a variety of traditional Aboriginal foods, which were shared at the school's Thanksgiving feast. They had corn husks smudged by a student's father, and then students made our own corn husk dolls for Thanksgiving.

Principal Edwards noted that the Native Studies class had a guided tour of Arthur Shilling's art work at the Orillia Museum of Art and History, where the students viewed Shilling's portraits and came to understand the elements of his designs. They followed up with an in-school art lesson with Julianna Hawke, of the Museum, in which the students examined Norval Morriseau's life and his work. The students then created their own Morriseau styled painting, utilizing his unique style and use of colours. In November, the class took a field trip to the Enahtig Healing Lodge and Learning Centre, in Vasey. Principal Edwards noted that the students had a wonderful day with the staff that provided traditional teachings, shared their teachings about residential schools and made the students aware of the services that the Enahtig Healing Lodge provides. In January, the class will be travelling to Georgian College in Barrie to tour the Aboriginal Resource Centre to inspire students to look to the future and participate in post secondary education.

Principal Edwards noted that the school has received great materials from Principal Ewanchuk and thanked her for providing them.

Education Director Shilling noted that his son brought home the textbook and it is both current and relevant.

### **Twin Lakes Secondary School**

Principal Lori Beresford reported that the school submitted an application to SpeakUp for funding to continue to support the work of the Full Circle Youth Group. This group created First Nations crafts, including small dream-catchers, bead and feather earrings, and bracelets, to raise funds for the Attawapiskat community via the Red Cross and over \$150 was raised.

She noted that the Full Circle group submitted an application to the school's Student Council for funding toward an outdoor classroom and the school has been allocated \$1000.00 to start the project. As well, this group has collaborated with the Ojibwe language class to complete translations of all permanent signage at Twin Lakes Secondary School.

Principal Beresford indicated that the Ojibwe signage is to be installed beneath the permanent English signage currently at the school during second semester. During second semester the steps necessary for creating an outdoor classroom on the Twin Lakes' property will be determined as well as research into the cost for various materials needed for the project (i.e. large stones for seating, wooden beams, etc.) will be conducted.

Early in the semester it will be determined what else will comprise the school's focus for second semester. Some possibilities include a student-designed mural representing Full Circle Youth and planning toward an outdoor pow-wow for next school year.

### **Park Street Collegiate Institute**

Principal Jim Sammon reported that 16 Park Street Collegiate Institute students have formally self-identified as First Nation, Metis, or Inuit. He noted that Grade 12 FNMI

students are actively researching possible scholarships and bursaries that may be available to them for post-secondary pursuits.

He noted that the school had four staff members attend the Restorative Practices: Biidabaan Foundations session which brings the school to a total to 6 staff that have

Stage 1 and 2 training. Furthermore, a seventh staff member has now been trained as full facilitator.

Principal Sammon noted that the Literacy Learning basket continues to be displayed in the library and students are enjoying the resources and materials. The library has also purchased new resources that are more contemporary and reflective of all First Nations, Metis and Inuit cultures. The teachers of Grade 10 Applied English classes in semester two will be introducing an anthology of First Nations literature in place of the collection of short stories they have used in the past. In addition, one of the English teachers is participating in a writing project to create curriculum for the Grade 11 course: Contemporary Aboriginal Voices (NBE3U/3C/3E). Additionally, the Native Studies teacher has collaborated with her peers teaching this course in other schools and they have plans to co-ordinate their field trips and other cultural activities in semester 2.

Principal Sammon thanked Principal Ewanchuk and his SCDSB colleagues who have assisted with providing resources and support.

### **Midland Secondary School**

Principal Diane Fletcher reported that the two Native Studies classes offered this semester at Midland Secondary School included a grade 10 Aboriginal Peoples in Canada class and a combined grade 11 and 12 Aboriginal Issues class. Thirty five students were enrolled in the courses and the highlight of the semester was a class trip to Christian Island organized by the students. The student-planned trip provided the opportunity for students to socialize together in an environment where the students from Christian Island were comfortable. As a result, even the quietest of these students took a leadership role at different times of the day and was "the expert". The trip gave the students from Christian Island a time to show everyone where they lived, where they socialized, how things worked, etc on the Island. Instead of just hearing stories, the students and staff had the opportunity to experience it all. The chance to laugh, play and eat together was also very important and made a huge difference to class dynamics when students returned. The culminating activity for the courses will be the development of presentations of student learning through these courses.

Principal Fletcher noted that 17 students on roll at the 7<sup>th</sup> Fire Alternative Education Program (7<sup>th</sup> Fire) are currently completing their English, Food & Nutrition, Contemporary Aboriginal Voices and Mathematics credits. Throughout the semester, FNMI content was incorporated into all subject areas. In both the English and Contemporary Aboriginal Voices course, the novel *Keeper 'N Me*, by Richard Wagamese, was used for a collaborative novel study. Both courses also incorporated a poetry unit examining authors such as David Groulx, Lee Maracle, Rosanna Deerchild, Neal McLeod and David Bouchard. Students in Contemporary Aboriginal Voices examined several current First Nation topics including the Attawapiskat crisis. Food & Nutrition food labs were completed in partnership with the Georgian Bay Native Friendship Centre to provide students with the opportunity to create authentic First Nation and Métis meals.

Additionally, the following major events occurred over the course of this past semester:

- the 7<sup>th</sup> Fire students volunteered to help the Georgian Bay Native Friendship Centre organize and prepare for their annual pow-wow in September;
- a 7<sup>th</sup> Fire student was recognized with the Midland Rotary Club's Service Above Self Award in September;
- a 7<sup>th</sup> Fire student was selected to present an original poem during the exhibition of Métis artist Tim Mohan at the Huronia Museum in October;
- the 7<sup>th</sup> Fire students participated in the SCDSB: *Speak Up! You Are the Student Voice* initiative where they shared their thoughts and ideas on how to ensure their student needs are met;
- the 7<sup>th</sup> Fire students attended the Aboriginal Authors Festival at the Barrie Georgian College campus;
- the 7<sup>th</sup> Fire students attended the Georgian Bay Native Friendship Centre's annual community Christmas celebration, with many volunteering during the event – one even playing the role of Santa;
- guest speakers were invited to the 7<sup>th</sup> Fire classroom, including many of the Georgian Bay Native Friendship Centre staff, Jeff Monague (Georgian College Aboriginal Education faculty), and a representative from the Canadian Forces Aboriginal Entry Program;
- one 7<sup>th</sup> Fire student applied to and was accepted into the upcoming semester's dual credit program;
- three 7<sup>th</sup> Fire students currently hold the position of youth leaders for the Canadian Mental Health Association's youth UP! Project;
- the 7<sup>th</sup> Fire program was approved for a \$500 grant from the Simcoe Muskoka District Health Unit's Healthy Schools program for the purpose of focusing on healthy meal planning and smoking cessation; and
- the 7<sup>th</sup> Fire Speak Up proposal for a Cultural Inclusion Project was approved in the amount of \$1000.

A Committee Member noted that she visited the 7<sup>th</sup> Fire Alternative Education Program last week and it was great to see the classroom speak with students who were happy to be there.

### **Penetanguishene Secondary School**

Principal Natalia Pyskir reported that all FNMI focused courses in semester 1 are wrapping up successfully. The Native Beliefs and Values, Expressing Aboriginal Culture and Contemporary Aboriginal Voices were all fully subscribed to and the transition to Contemporary Aboriginal Voices as the compulsory grade 11 College English credit has happened very smoothly. This course will be offered again next semester as both a stand alone course and also as one of the three credits bundled together for the Outdoor Environmental Leadership Program. In addition, the school is offering OSL with the Beginner, Intermediate and Advanced together in one class with 25 students enrolled. The Christian Island Place of Learning did not run this school year, but there is a meeting planned on February 7 to discuss next year.

The supports continue for both the students and the courses at Penetanguishene Secondary School (PSS) through Ruth Quesnelle as the FNMI Student Advisor and Sylvia Norton as the Beausoliel First Nations Student Advisor. The drop-in room continues to be a hub. PSS is actively creating a visual FNMI presence in the school by posting information, posters and arranging to have a medicine wheel carpet hung up prominently in the front hall.

PSS staff visited Christian Island and noted that only one student has identified that they will be attending PSS next year. One is still making the decision and four have chosen to attend Simcoe Muskoka Catholic School Board schools. The reasoning behind these four is that they have siblings already in these other schools.

A Committee Member noted that the Simcoe Muskoka Catholic School Board posted a message in the newspaper aimed at all elementary school students and asked Principal Howard what the school is doing to promote the SCDSB.

Principal Howard noted that it is an issue. He also noted that the Simcoe Muskoka Catholic School Board is gaining in popularity and this could be related to the fact that Patrick Fogarty Catholic Secondary School starts later in the day and that students wear school uniforms, so they may not be judged or face peer pressure around their clothing choices. He also noted that there is the perception that the support structures for the students are better. Principal Howard indicated that he doesn't think that they are better, but they are marketed better.

A Committee Member noted that it is the looming issue of the future of the SCDSB schools.

Community Representative and Committee Chair Stiles noted that he is surprised to hear that the uniforms are attractive for people, since First Nation families have suffered through residential schools and uniforms are an issue for many people.

#### **Rama Student Advisor**

Rama Student Advisor Lisa Snache reported that currently there are 54 Rama students (on and off reserve) attending the 2 Orillia secondary schools. Consents to Provide Personal Information have been noted for 50 students. In November, a group of students travelled to Ryerson University and the Anishnawbe Health Centre in Toronto to tour and learn about health related careers and educational programs. Student Advisor Snache met with students to discuss Mid-Term Reports and several are involved with extra help/tutors. They held a successful Grade 9 Presentation and Luncheon on January 13, 2012 for the Grade 8's at Mnjikaning Kendaaswin Elementary School

Student Advisor Snache provided information from a Arlana Bickell, a student who would like to sit on the committee. Principal Ewanchuk noted that they are extremely proud of this student, who represented the SCDSB and First Nations at the Circle of Light Conference. She has been recognized by the community of Rama and accolades will be extended.

~~NATIVE ADVISORY COMMITTEE~~  
**FIRST NATIONS EDUCATION ADVISORY COMMITTEE**

**Terms of Reference**

The BOARD agrees to establish and maintain the ~~Native Advisory Committee~~, **First Nations Education Advisory Committee** the terms of reference for which will be as follows:

1. ~~The Native Advisory Committee~~ **First Nations Education Advisory Committee** is to be established by resolution of The Simcoe County District School Board to represent the interests of the First Nations as per 462/97 of the Education Act.
2. The Committee shall be composed of:
  - (i) Voting members:
    - a) The ~~Native~~ **First Nation** Trustee of the Board as per the Education Act;
    - b) A ~~Native~~ **First Nation** Education Director/Manager for each First Nation;
    - c) Two Trustees of the Simcoe County District School Board;
    - d) One community representative or designate be appointed by each of the participating First Nations;
    - e) One elder to be appointed by each of the participating First Nations.
  - (ii) Non-voting members:
    - a) Principals or their designates from the Board's schools which provide educational services to First Nation pupils;
    - b) The principal or designate from Christian Island Elementary School and Mnjikaning Kendaaswin Elementary School;
    - c) One Secondary student representative to be appointed by each of the participating First Nations;
    - d) Superintendent of Schools or designate;
    - e) Ex-officio
      - Chief of Each First Nation Band or Designate
      - Director of the Simcoe County District School Board or Designate
    - f) ~~Other invited guests of the First Nation Community and the Simcoe County District School Board.~~

- f) First Nation Student Advisors from both First Nation Communities
  - g) Other invited guests of the First Nation Community and the Simcoe County District School Board.
3. The Committee members shall hold office for one calendar year with the opportunity for reappointment. The term of office of a member appointed under this section terminates on the same date as the term of office of the elected members (4 years).
  4. Every vacancy on the Committee occasioned by the death or resignation of a member, or by any other cause, shall be filled by a qualified person and that person shall hold office for the unexpired term of such member.
  5. The Chairperson and Vice-Chairperson of the Committee shall be elected by the Committee at its first meeting.
  6. The Committee will meet four times annually or as required. Its first meeting of the year for election of officers will be held in the spring.
  7. The Committee will make a report to the Board relating to the number of students attending SCDSB schools through Education Services Agreements.
  8. The Committee through its members provide a forum for improved communications where concerns, changes or new initiatives from principals, the Board, the First Nation and the parents can be reviewed, with local consultation if required, and recommendations or reports submitted to the Board.
  9. The Committee will provide a direct line of communication with local First Nation Community Education Authorities/Education Advisory Circles to ensure their input and interest is utilized in the self development of First Nation people in educational matters.
  10. All Committee reports and recommendations require approval of a quorum of the voting members of the Committee for submission to the Board. A quorum of the Committee consists of four voting members.



TO: The Chairperson and Members of the  
Simcoe County District School Board

FROM: Program Standing Committee

SUBJECT: **REPORT OF THE PROGRAM STANDING COMMITTEE  
MEETING HELD WEDNESDAY, APRIL 11, 2012**

The Program Standing Committee met in Public Session at the Education Centre on Wednesday, April 11, 2012.

**PRESENT:**

**Committee Members**

Donna Armstrong, Peter Beacock, Nicole Black, Debra Edwards, Suzanne Ley, Jodi Lloyd, Michele Locke (Chairperson), Krista Mayne (Vice-Chairperson), Amanda Monague, Robert North, Caroline Smith, Christine Williams.

**PRESENT:**

**Student Trustees**

Victoria Edwards, Matt Stergiou.

**ABSENT:**

**Student Trustees**

Frank Li.

**Administration**

Kathy Bailey, Stephen Blake, Phyllis Hili, Brian Jeffs, Janis Medysky, Paula Murphy, Anita Simpson, Paul Sloan, Kathryn Wallace.

**Staff**

Lisa Ewanchuk, Peter Gumbrell, Jane Hofmann, Patrick Miller, Tracy McPhail, Sandra Sangster.

**Recording Secretary**

Mary Cannell.

Chairperson Locke called the meeting to order at 7:30 p.m.

1. **Approval of Agenda**

Chairperson Locke asked trustees for any additions or changes to the agenda. Trustee Ley asked that Report No. PRO-I-2, Advanced Placement, be placed at the beginning of the agenda.

Moved by Suzanne Ley  
Seconded by Debra Edwards

That the agenda be approved as revised.

CARRIED

2. **Declaration of Conflicts of Interest** – Nil.

3. **Presentations/Delegations** – Nil.

### **Items for Information**

#### **1. Advanced Placement Program (PRO-I-2)**

Superintendent of Education Kathy Bailey welcomed Manager of Research and Evaluation Sandra Sangster and Principal of Program Jane Hofmann. Superintendent Bailey began with an overview of the differences between the International Baccalaureate and Advanced Placement programs.

Trustee Lloyd called a point of order to clarify the focus of the presentation. Superintendent Bailey agreed to concentrate on the Advanced Placement program exclusively at this time. Director of Education Kathryn Wallace stated that copies of a comparison chart of both the Advanced Placement Program and the International Baccalaureate Program would be provided to trustees at a later point in the meeting.

Superintendent Bailey and Principal Hofmann provided an outline of the Advanced Placement program which offers extensions in learning for students seeking challenges beyond the secondary school curriculum and provides students with advanced standing when applying to post-secondary institutions. Principal Hofmann reviewed the three different delivery models available and the costs associated with each.

Superintendent Bailey and Principal Hofmann responded to trustee queries related to American and International universities, the profile of the Advanced Placement student, co-terminus boards and course offerings for the program. Further comments and questions were shared around funding sources, the number of students participating in the province, and interest and demand within this board.

This report was provided for information.

### **Items for Committee Decision**

#### **1. Notice of Motion from the Program Standing Committee Meeting of March 21, 2012 – International Baccalaureate Diploma Program (PRO-D-1)**

At the March 21, 2012 Program Standing Committee meeting, the following motion was referred to the April 11, 2012 Program Standing Committee meeting.

*Moved by Jodi Lloyd  
Seconded by Suzanne Ley*

*That the Program Standing Committee recommends that the Board implement the International Baccalaureate Diploma Program for September 2013 in one centrally located Simcoe County District High School.*

Superintendent Bailey advised that in response to the notice of motion, the report details the history of the research and discussions related to International Baccalaureate within this board. Trustees posed questions around financial costs, implementation timelines and participation within the province.

Further discussion took place related to both the International Baccalaureate program and the Advanced Placement program. Superintendent Bailey provided that some boards operate these programs on a full or partial cost-recovery basis.

Director Wallace confirmed that enriching the learning for all students is an important component of the Board Improvement Plan for Student Achievement and Well-being and as such staff will make every effort to locate funding for the program.

Superintendent of Business Brian Jeffs noted that implementation of the Advanced Placement program in 2013 would have funding implications for the 2013-2014 budget year.

**MOTION**

(1)  
Moved by Jodi Lloyd  
Seconded by Suzanne Ley

***#PRO-2012-04-11-08***

That the Program Standing Committee recommends that the Board implement the Advanced Placement program for September 2013.

CARRIED

**MOTION**

Moved by Robert North  
Seconded by Peter Beacock

That the committee recess at this time.

CARRIED

*Trustee Monague left the meeting at this time.*

The meeting reconvened at 9:05 p.m.

**2. Notice of Motion from the Program Standing Committee Meeting of March 21, 2012 – Early French Immersion Program (PRO-D-2)**

At the March 21, 2012 Program Standing Committee meeting, the following motion was referred to the April 11, 2012 Program Standing Committee meeting:

*Moved by Jodi Lloyd  
Seconded by Suzanne Ley*

*That the Program Standing Committee recommends that the Board implement an Early French Immersion Program beginning September 2013 as per Report No. PRO-D-1 dated January 6, 2010.*

Superintendent Bailey answered trustee questions related to enhancing the current EFSL program and providing greater equity of access to the program for students.

Director Wallace indicated that parents see the advantage of broader French education for their children. Director Wallace further noted that a feasibility study to examine French Immersion would be wise at this time.

Trustees shared comments related to budget, dedicated French classrooms, core French programs and bilingualism. The Student Senate Committee's support of French Immersion was noted.

**MOTION**

(2)

Moved by Suzanne Ley

Seconded by Jodi Lloyd

***#PRO-2012-04-11-09***

That the Program Standing Committee recommend to the Board that staff conduct a feasibility study for implementation of French Immersion and report to the Program Standing Committee meeting in November 2012.

CARRIED

Director Wallace indicated that there are many variables to be considered including cost, transportation and the implications for Core French and FSL. The report would need to return to the committee in November due to the budget and staffing implications. Superintendent Bailey offered that included in the report could be the feasibility of enhancements to our existing EFSL program to meet the Ministry of Education Immersion designation.

Moved by Robert North

Seconded by Suzanne Ley

That the meeting continue past 10:00 p.m.

CARRIED

**MOTION**

(3)

Moved by Jodi Lloyd

Seconded by Suzanne Ley

***#PRO-2012-04-11-10***

That the Program Standing Committee recommend to the Board that a review of the Board's Core French program be completed with a report to the Program Standing Committee meeting by November 2012.

CARRIED

**3. Revisions to Policy No. 4190 – English as a Second Language (PRO-D-3)**

This policy is being revised to reflect current best practices related to teaching and learning. Superintendent Bailey responded to a trustee question related to the language of the title and it was decided that if change to the title was required it would be done at Board level.

**MOTION**

(4)  
Moved by Nicole Black  
Seconded by Krista Mayne

**#PRO-2012-04-11-11**

That the Program Standing Committee recommend that the Board approve revisions to Policy No. 4190, English as a Second Language, as set out in APPENDIX C of Report No. PRO-D-3, Revisions to Policy No. 4190 – English as a Second Language, dated April 11, 2012.

CARRIED

*Trustees Beacock, Edwards and Smith left the meeting at this time.*

**Items for Information**

**2. Equity and Inclusive Education Multi-Year Plan (PRO-I-1)**

Superintendent of Education Paula Murphy welcomed Principal of First Nation, Metis and Inuit Education Principal Lisa Ewanchuk, Principal of Student Success Tracy McPhail and Denise Cole, Itinerant Resource Teacher – Equity and Inclusion. The group shared a presentation on student voice and student engagement as well as anti-bullying initiatives such as the Roots of Empathy program. Principal Ewanchuk provided an overview of the newly created multi-faith calendar and its value as part of the action plan for faith based accommodations for all students.

Information was shared on the Equity in Action symposium held in March and the work being done using restorative practices. The support of community partners and the positive impact on student discipline using restorative practices were noted.

This report was provided for information.

**Other Matters - Nil**

**Notices of Motion for Next Meeting**

Moved by Suzanne Ley  
Seconded by Christine Williams

That the Special Education Advisory Committee (SEAC) meetings be video recorded commencing June 2012.

Moved by Robert North  
Seconded by Suzanne Ley

That the meeting be adjourned.

CARRIED

Meeting adjourned at 10:30 p.m.

**RECOMMENDATIONS**

1. That the Board approve the implementation of the Advanced Placement program for September 2013.
2. That the Board approve that staff conduct a feasibility study for implementation of French Immersion and report to the Program Standing Committee meeting in November 2012.
3. That the Board approve that a review of the Board's Core French program be completed with a report to the Program Standing Committee meeting by November 2012.
4. That the Board approve revisions to Policy No. 4190, English as a Second Language, as set out in APPENDIX C of Report No. PRO-D-3, Revisions to Policy No. 4190 – English as a Second Language, dated April 11, 2012.

**Respectfully submitted by:**

Kathy Bailey  
Superintendent of Education

**Approved for submission by:**

Kathryn Wallace  
Director of Education

TO: The Chairperson and Members of the  
Simcoe County District School Board

FROM: Director of Education

SUBJECT: **TRUSTEE CODE OF CONDUCT SPECIAL COMMITTEE**

**1. Background**

In February 2012, the Ontario Public School Boards' Association (OPSBA) provided boards with a template for Code of Conduct and Enforcement of Code of Conduct (APPENDIX A). The template was a combined work of OPSBA's Policy Development Work Team, Board of Directors, legal counsel and trustees. It is fully anticipated that the Minister of Education will make a regulation pursuant to the Education Act requiring school boards to adopt a code of conduct that would apply to its trustees. OPSBA developed a template code of conduct with a step-by-step process for the enforcement of the code of conduct to help guide school boards in the development of their own Code and Enforcement.

**2. Current Status**

To assist in the review and alignment of the current Simcoe County District School Board's Trustee Code of Ethics to meet the requirements of the Education Act, the Director has recommended that a Special Committee be established to assist in this task. The Committee would consist of three trustees with staff support of the Director/Associate Director. Once the Special Committee is established, the Director's Office will call the first meeting within thirty days.

**RECOMMENDATION**

That the Board appoint \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_ as the three trustee members of the Trustee Code of Conduct Special Committee, as set out in Report No. D-5-a, Trustee Code of Conduct Special Committee, dated April 25, 2012.

**Respectfully submitted by:**

Kathryn Wallace  
Director of Education

April 25, 2012

## SCHOOL BOARD MEMBER (TRUSTEE) CODE OF CONDUCT

[NAME OF SCHOOL BOARD]

Please note that the provisions in bold type in the Code of Conduct below are the Ministry of Education's anticipated wording for the Regulation. The provisions not in bold type are OPSBA's suggested additional provisions.

The statements in bold under the Enforcement of Code of Conduct provisions are requirements under the *Education Act*.

The comments in square brackets represent alternative concepts or language that a board may wish to adopt instead of the suggested concept.

### PURPOSE

1. A Trustee position is an elected position which carries with it the understanding that the electorate will decide at election time its support for the effectiveness of a Trustee. At the same time, it is important to recognize the public trust and responsibility the collective body carries and that this trust and responsibility is honoured through determining and enforcing norms of acceptable behaviour.
2. A code of conduct policy contributes to confidence in public education and respect for the integrity of Trustees in the community. It deals with acceptable and respectful behaviours.
3. [A Board may wish to insert their Mission, Vision and/or Values statements.]

### APPLICATION

4. This Code of Conduct and the Enforcement Procedures apply to all Trustees of the Board, including the Chair of the Board.

### CODE OF CONDUCT

#### *Integrity and Dignity of Office*

5. Trustees of the Board shall discharge their duties **loyally, faithfully, impartially and in a manner that will inspire public confidence in the abilities and integrity of the Board.**
6. Trustees of the Board shall recognize that the expenditure of school board funds is a **public trust and endeavour to see that the funds are expended efficiently, in the best interests of the students.**



7. Trustees, as leaders of the Board, must uphold the dignity of the office and conduct themselves in a professional manner, especially when attending Board events, or while on Board property.
8. Trustees shall ensure that their comments are issue-based and not personal, demeaning or disparaging with regard to Board staff or fellow Board members.
9. Trustees shall endeavour to participate in trustee development opportunities to enhance their ability to fulfill their obligations.

*Avoidance of personal advantage and conflict of interest*

10. **No Trustee shall accept a gift from any person or entity that has dealings with the Board if a reasonable person might conclude that the gift could influence the Trustee when performing his or her duties to the Board.** However, this does not, for example, preclude a Trustee from accepting a free ticket or admission to a charitable event or professional development event. [If a Board has a policy regarding Trustees receiving gifts, it should be referred to here]
11. **A Trustee shall not use his or her office to advance the Trustee's interests or the interests of any family member or person or organization with whom or with which the Trustee is related or associated.**
12. **No Trustee shall use his or her office to obtain employment with the Board for the Trustee or a family member.**

*Compliance with Legislation*

13. **A Trustee of the Board shall discharge his or her duties in accordance with the *Education Act* and any regulations, directives or guidelines thereunder and comply with the *Municipal Freedom of Information and Protection of Privacy Act*, and any other relevant legislation.** [Please note that the Ministry of Education's proposed provincial provisions to be included in a Regulation includes "and comply with the *Municipal Conflict of Interest Act*." Before the Regulation is passed, OPSBA hopes to discuss with the Ministry deleting the reference to the *Municipal Conflict of Interest Act* for the following reason. If compliance with the *Municipal Conflict of Interest Act* remains as part a part of a Trustee Code of Conduct, and an allegation is made that a Trustee has breached that *Act*, then it would require a Board to make a legal determination and finding as to whether or not a Trustee has breached that *Act*. This finding could seriously prejudice a Trustee in a subsequent court application brought by a ratepayer pursuant to that *Act*. Because the *Municipal Conflict of Interest Act* has an enforcement procedure, any allegation of a breach of that *Act* should be dealt with only under that *Act*.]
14. **Every Trustee of the Board shall uphold the letter and spirit of this Code of Conduct.**

15. Every Trustee shall respect and understand the roles and duties of the individual Trustees, Board of Trustees, the Director of Education and the Chair of the Board.

### *Civil Behaviour*

16. **No Trustee shall engage in conduct during meetings of the Board or committees of the Board, and at all other times that would discredit or compromise the integrity of the Board.**

17. **A Trustee of the Board shall not advance allegations of misconduct and/or a breach of this Code of Conduct that are trivial, frivolous, vexatious, made in bad faith or vindictive in nature against another Trustee of the Board.**

18. When expressing individual views, Trustees shall respect the differing points of view of other Trustees on the Board, staff, students and the public.

19. Trustees shall at all times act with decorum and shall be respectful of other Trustees of the Board, staff, students and the public.

20. All Trustees of the Board shall endeavour to work with other Trustees of the Board and staff of the Board in a spirit of respect, openness, courtesy, and co-operation.

### *Respect for Confidentiality*

21. **Every Trustee shall keep confidential any information disclosed or discussed at a meeting of the Board or committee of the Board, or part of a meeting of the Board or committee of the Board, that was closed to the public, and keep confidential the substance of deliberations of a meeting closed to the public, unless required to divulge such information by law or authorized by the Board to do so.**

22. **No Trustee shall use confidential information for either personal gain or to the detriment of the Board.**

23. Trustees shall not divulge confidential information, including personal information about an identifiable individual or information subject to solicitor-client privilege that a Trustee becomes aware of because of his or her position, except when required by law or authorized by the Board to do so.

### *Upholding decisions*

24. **All Trustees of the Board shall accept that authority rests with the Board, and that a Trustee has no individual authority other than that delegated by the Board.**

25. **Each Trustee shall uphold the implementation of any Board resolution after it is passed by the Board.** A proper motion for reconsideration or rescission, if permitted by the Board's Rules of Order, can be brought by a Trustee.

26. A Trustee should be able to explain the rationale for a resolution passed by the Board. A Trustee may respectfully state his or her position on a resolution provided it does not in any way undermine the implementation of the resolution.

27. **Each Trustee shall comply with Board policies, procedures, By-Laws, and Rules of Order.**

28. **The Chair of the Board is the spokesperson to the public on behalf of the Board, unless otherwise determined by the Board. No other Trustee shall speak on behalf of the Board unless expressly authorized** by the Chair of the Board or Board **to do so.** When individual Trustees express their opinions in public, they must make it clear that they are not speaking on behalf of the Board.

## **ENFORCEMENT OF CODE OF CONDUCT**

### *Identifying a Breach of the Code*

29. **A Trustee who has reasonable grounds to believe that a Trustee of the Board has breached the Board's Code of Conduct may bring the alleged breach to the attention of the Board.** This is done through the Chair of the Board [or committee of the board. If a committee of the board is used then either in this section or the By-Laws of the Board should describe composition of committee, how it is appointed, etc.].

30. Any allegation of a breach of the Code must be brought to the attention of the Chair of the Board [or committee of the board] no later than six (6) weeks after the breach comes to the knowledge of the Trustee reporting the breach. Notwithstanding the foregoing, in no circumstance shall an inquiry into a breach of the Code be undertaken after the expiration of six (6) months from the time the contravention is alleged to have occurred.

31. Any allegation of a breach of the Code of Conduct shall be investigated following the *Informal* or *Formal* Complaint Procedures below, as the case may be.

32. It is expected that whenever possible, allegations of a breach of the Code of Conduct by a Trustee shall be investigated following the Informal Complaint Procedure. It is recognized that from time to time a contravention of the Code may occur that is trivial, or committed through inadvertence, or an error of judgment made in good faith. In the spirit of collegiality and the best interests of the Board, the first purpose of alerting a Trustee to a breach of the Code is to assist the Trustee in understanding his/her obligations under the Code. Only serious and/or reoccurring breaches of the Code by a Trustee should be investigated following the *Formal Complaint Procedure*.

### ***Chair/Presiding Officer***

33. The Code of Conduct applies equally to the Chair of the Board. In the case of an allegation of a breach of the Code by the Chair, wherever a process requires action by the Chair, it shall be modified to read the Vice-Chair of the Board.

34. Each year two alternate Trustees [alternate committee of the board] shall be chosen by the Board to be used when the circumstance warrant that one or both Trustees are needed in place of the Chair and/or Vice-Chair of the Board [committee of the board] to carry out any of the duties required under this Code of Conduct and Enforcement. In no circumstance shall the Trustee who brought the complaint of a breach of the Code of Conduct be involved in conducting any Formal Inquiry into the complaint.

35. Nothing in this Code prevents the Chair or Presiding Officer of any meeting of the Board or committee of the Board from exercising their power pursuant to s. 207(3) of the *Education Act* to expel or exclude from any meeting any person who has been guilty of improper conduct at the meeting. For greater certainty, this may be done at the sole discretion of the Chair or Presiding Officer, as the case may be, and without the necessity of a complaint or conducting an inquiry before an expulsion or exclusion from a meeting. The rationale for this provision is that a Chair or Presiding Officer must have the ability to control a meeting. Any Trustee who does not abide by a reasonable expulsion or exclusion from a meeting is deemed to have breached this Code.

36. The Chair of the Board or Presiding Officer of any meeting of the Board or committee of the Board shall exercise their powers in a fair and impartial manner having due regard for every Trustee's opinion or views.

37. The Chair of the Board or Presiding Officer shall follow the special rules of order of the Board and/or the adopted Rules of Order and meeting procedures contained in any Policy or By-Law of the Board. A breach of a rule of order should be dealt with at the meeting in question by a Trustee rising to a point of order or appealing a ruling of the Chair in accordance with any applicable rule of order. Once such a motion is dealt with by the Board of Trustees, all Trustees shall abide by that decision and no further action shall be undertaken pursuant to the *Enforcement of the Code of Conduct*, except for persistent improper use of the applicable rules of order by the Chair or Presiding Officer.

### ***Informal Complaint Procedure***

38. The Chair of the Board [committee of the board], on his/her [its] own initiative, or at the request of a Trustee of the Board (without the necessity of providing a formal written complaint) who alleges a breach of the Code has occurred, may meet informally with a Trustee of the Board who is alleged to have breached the Code, to discuss the breach. The purpose of the meeting is to bring the allegation of the breach to the attention of the Trustee and to discuss remedial measures to correct the offending behaviour. The Informal Complaint Procedure is conducted in private.

39. The remedial measures may include, for example, a warning, an apology, and/or the requirement of the Trustee to engage in the successful completion of professional development

training such as that offered by the Ontario Education Services Corporation *Professional Development Program for School Board Trustees*. If the Chair of the Board [committee of the board] and the Trustee alleged to have breached this Code cannot agree on a remedy, then a formal complaint may be brought against the Trustee alleged to have breached this Code and that complaint will be dealt with in accordance with the Formal Complaint Procedure below.

### ***Formal Complaint Procedure***

40. A Trustee who has reasonable grounds to believe that another Trustee of the Board has breached the Board's Code of Conduct may bring the breach to the attention of the Board by first providing to the Chair of the Board [committee of the board], a written, signed complaint setting out the following: (i) the name of the Trustee who is alleged to have breached the Code; (ii) the alleged breach or breaches of the Code; (iii) information as to when the breach came to the Trustee's attention; (iv) the grounds for the belief by the Trustee that a breach of the Code has occurred; and (v) the names and contact information of any witnesses to the breach or any other persons who have relevant information regarding the alleged breach. Except as provided below, if a written complaint is filed with the Chair of the Board [committee of the board] then a formal inquiry shall be undertaken, unless the complainant subsequently withdraws the complaint or agrees that the complaint may be dealt with in accordance with the Informal Complaint Procedure.

41. In an election year for Trustees, a code of conduct complaint respecting a Trustee who is seeking re-election shall not be brought during the period commencing two months prior to election day and ending after the first Board meeting after the new term of office of the Board commences. If the Trustee accused of a breach of the Code is not re-elected, no inquiry into the alleged breach of the Code by that Trustee shall be undertaken. The limitation period for bringing a complaint shall be extended as necessary.

42. The Chair of the Board [committee of the board] shall provide to all Trustees of the Board a confidential copy of the complaint within ten (10) days of receiving it. The complaint, any response to the complaint and the investigation of the complaint shall be confidential until it is before the Board of Trustees for a decision as to whether or not the Trustee has breached this Code.

### ***Refusal to Conduct Formal Inquiry***

43. If the Chair and Vice-Chair of the Board [committee of the board or outside consultant] are of the opinion that the complaint is out of time, trivial, frivolous, vexatious or not made in good faith, or that there are no grounds or insufficient grounds for a formal inquiry, a formal inquiry shall not be conducted and a confidential report stating the reasons for not doing so shall be provided to all Trustees of the Board. [Or could amend to require the decision to be by the whole board of trustees]

44. If the Chair and Vice-Chair of the Board cannot agree on the above then a full formal inquiry shall be conducted. [Delete this paragraph if decision made by a committee of the board, outside consultant or whole board of trustees]

45. If an allegation of a breach of the Code of Conduct on its face is with respect to the non-compliance with a more specific Board Policy with a separate complaint procedure, the allegation shall be processed under that procedure.

***Steps of Formal Inquiry***

46. If a formal inquiry of an allegation of a breach of the Code of Conduct is undertaken, it shall be done by the Chair and Vice-Chair of the Board [committee of the board or outside consultant], if appropriate, or any two of the Chair, Vice-Chair and the alternate Trustees, or an outside consultant chosen by the Chair and Vice-Chair [the whole board of trustees]. [If a board decides to use a committee of the board or an outside consultant then this section will have to be amended accordingly.]

47. Regardless of who undertakes the formal inquiry the following steps shall be followed.

48. **The *Statutory Powers Procedure Act* does not apply to anything done regarding the Enforcement of this Code of Conduct.** No formal trial-type hearing will be conducted.

49. Procedural fairness and the rules of natural justice shall govern the formal inquiry. The formal inquiry will be conducted in private.

50. The formal inquiry may involve both written and oral statements by any witnesses, the Trustee bringing the complaint and the Trustee who is alleged to have breached the Code of Conduct.

51. The Trustee who is alleged to have breached the Code of Conduct shall have an opportunity to respond to the allegations both in a private meeting with the person(s) undertaking the formal inquiry and in writing.

52. It is expected that the formal inquiry will be conducted within a reasonable period of time which will depend on the circumstances of the case. The Trustee who is alleged to have breached the Code of Conduct shall provide a written response to the allegations within 10 days of receiving the written allegation, or such extended period of the time as the investigators deem appropriate in the circumstance.

53. If the Trustee who is alleged to have breached the Code of Conduct refuses to participate in the formal inquiry, the formal inquiry will continue in his/her absence.

54. Once the formal inquiry is complete, the investigators shall provide a confidential draft copy of their report containing the findings of fact to the Trustee who is alleged to have breached the Code of Conduct and the Trustee who brought the complaint for their written comment to the investigator (s). The purpose of providing the draft report to the parties is to ensure no errors of fact are contained in it. The two Trustees shall have ten (10) days (or such reasonable period of time as deemed appropriate by the investigators) from the receipt of the draft report to provide a written response.

55. The final report shall outline the finding of facts, but not contain a recommendation or opinion as to whether the Code of Conduct has been breached. This will be determined by the Board of Trustees as a whole.

56. If the Chair and Vice-Chair of the Board when conducting the formal inquiry cannot agree on the final finding of facts, it shall be referred to an outside investigator to complete the formal inquiry. [This paragraph would be deleted if inquiry only done by a committee or outside consultant]

### *Suspension of Formal Inquiry*

57. If the investigators, when conducting the formal inquiry, discover that the subject-matter of the formal inquiry is being investigated by police, that a charge has been laid, or is being dealt with in accordance with a procedure established under another *Act*, the formal inquiry shall be suspended until the police investigation, charge or matter under another Act has been finally disposed of. This shall be reported to the rest of the Board of Trustees.

### *Decision*

58. The final report shall be delivered to the Board of Trustees, and a decision by the Board of Trustees as to whether or not the Code of Conduct has been breached and the sanction, if any, for the breach shall be made as soon as practical after receipt of the final report by the Board.

59. Trustees shall consider only the findings in the final report when voting on the decision and sanction. No Trustee shall undertake their own investigation of the matter.

60. If the Board of Trustees determine that there has been no breach of the Code of Conduct or that a contravention occurred, although the Trustee took all reasonable measures to prevent it, or that a contravention occurred that was trivial, or committed through inadvertence, or an error of judgment made in good faith, no sanction shall be imposed.

61. **The determination of a breach of the Code of Conduct and the imposition of a sanction with respect to a complaint investigated in accordance with the Formal Complaint Procedure must be done by resolution of the Board at a meeting of the Board, and the vote on the resolution shall be open to the public. The resolutions shall be recorded in the minutes of the meeting.** The reasons for the decision shall be recorded in the minutes of the meeting. Both resolutions shall be decided by a vote of at least 2/3 of the Trustees of the Board present and voting.

62. **Despite s. 207 (1) of the *Education Act*, the part of the meeting of the Board during which a breach or alleged breach of the Board's Code of Conduct is considered may be closed to the public when the breach or alleged breach involves any of the matters described in clauses 207(2) (a) to (e) being:**

- (a) **the security of the property of the board;**

- (b) **the disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian;**
- (c) **the acquisition or disposal of a school site;**
- (d) **decisions in respect of negotiations with employees of the board; or**
- (e) **litigation affecting the board.**

63. **The Trustee who is alleged to have breached the Code of Conduct shall not vote on a resolution to determine whether or not there is a breach or the imposition of a sanction.** The Trustee who brought the complaint to the attention of the Board may vote on those resolutions.

64. The Trustee who is alleged to have breached the Code of Conduct may be present during the deliberations regarding the above but shall not participate in the deliberations, and shall not be required to answer any questions at that meeting.

65. The Trustee who is alleged to have breached the Code of Conduct shall not in any way, after the final report is completed, influence the vote on the decision of breach or sanction, except as permitted below after these decisions have been made.

### ***Sanctions***

[School Boards that have First Nation Trustees appointed to their board should have regard for Ontario Regulation 462/97 *First Nations Representation on Boards*. This Regulation provides that appointed First Nation Trustees are deemed to be elected members of the board. While this means that a Trustee Code of Conduct and the Enforcement provisions would apply equally to First Nation Trustees, school boards should have regard for the fact that the Regulation expressly provides that First Nation Trustees represent the interests of the First Nation students of that school board. School boards should consider taking this fact into consideration when imposing any sanction for a breach of the Code of Conduct by a First Nation's Trustee. For example, the Board should consider this fact when considering a sanction of barring a First Nation's Trustee from a board or committee meeting. If a matter to be considered at a meeting engages the interest of First Nation students then is a sanction to exclude a First Nation's Trustee from that meeting appropriate? As a result, school boards with First Nation Trustees may consider adding a provision to their Trustee Code of Conduct that provides for a consideration of the role of a First Nation's Trustee when imposing any sanction for a breach of the Code of Conduct.]

66. **If the Board determines that the Trustee has breached the Board's Code of Conduct, the Board may impose one or more of the following sanctions:**

- (a) **Censure of the Trustee.**



- (b) **Barring the Trustee from attending all or part of a meeting of the Board or a meeting of a committee of the Board.**
- (c) **Barring the member from sitting on one or more committees of the Board, for the period of time specified by the Board.**

67. The Board shall not impose a sanction which is more onerous than the above but may impose one that is less onerous such as a warning or a requirement that the Trustee successfully complete specified professional development courses at the expense of the Board. The Board has no power to declare the Trustee's seat vacant.

68. **A Trustee who is barred from attending all or part of a meeting of the Board or a meeting of a committee of the Board is not entitled to receive any materials that relate to that meeting or that part of the meeting and that are not available to members of the public.**

69. **The imposition of a sanction barring a Trustee from attending all or part of a meeting of the Board shall be deemed to be authorization for the Trustee to be absent from the meeting** and therefore, not in violation of the *Education Act* regarding absences from meetings.

#### ***Reconsideration***

70. **If the Board determines that a Trustee has breached the Board's Code of Conduct the Board shall,**

- (a) **give the Trustee written notice of the determination, the reasons for the decision and any sanction imposed by the Board;**
- (b) **the notice shall inform the Trustee that he or she may make written submissions to the Board in respect of the determination or sanction by the date specified in the notice that is at least fourteen (14) days after the notice is received by the Trustee; and**
- (c) **consider any submissions made by the Trustee and shall confirm or revoke the determination or sanction within 14 days after the submissions are received.**

71. **If the Board revokes a determination, any sanction imposed by the Board is revoked.**

72. **If the Board confirms a determination, the Board shall, within the fourteen (14) days above, confirm, vary or revoke the sanction.**

73. **If a sanction is varied or revoked, the variation or revocation shall be deemed to be effective as of the date the original determination was made.**

74. **The Board decisions to confirm or revoke a determination or confirm, vary or revoke a sanction shall be done by resolution at a meeting of the Board and the vote on the resolution shall be open to the public.** Both resolutions shall be decided by a vote of at least 2/3 of the Trustees present and voting. **The resolutions shall be recorded in the minutes of the meeting** together with the reasons for confirming or revoking a determination. The Board shall provide to the Trustee alleged to have breached the Code of Conduct written notice of the decision to confirm or revoke the determination together with reasons for the decision and written notice of any decision to confirm, vary or revoke a sanction. **The Trustee alleged to have breached the Code of Conduct shall not vote on those resolutions.** The Trustee who brought the complaint may vote.

75. The Trustee who is alleged to have breached the Code of Conduct may be present during the deliberations regarding the above but may not participate in the deliberations and shall not be required to answer any questions at that meeting.

76. If appropriate, the original sanction may be stayed pending the reconsideration by the Board of the determination or sanction.

**ACKNOWLEDGEMENT AND UNDERTAKING**

I confirm that I have read, understand and agree to abide by the Board's Code of Conduct and the Enforcement Procedures.

**DATE: ►** \_\_\_\_\_ **SIGNATURE:** \_\_\_\_\_

**Please Print Name:** \_\_\_\_\_

TO: The Chairperson and Members of the  
Simcoe County District School Board

FROM: Director of Education

SUBJECT: **APPOINTMENT TO THE ONTARIO PUBLIC SCHOOL BOARDS' ASSOCIATION**

1. The Ontario Public School Boards' Association represents public school boards from all regions in Ontario. The Association speaks at the provincial level for public school boards and works on their behalf to ensure that the collective interests and needs of the public school system are clearly articulated to the Ontario government, Ministry of Education and other ministries and government agencies. OPSBA represents the interests of more than 1.2 million elementary and secondary students and more than 500 000 adult learners.

2. **OPSBA Services and Membership**

Once a member board of OPSBA, all board trustees are automatically members of OPSBA and can fully participate in all association activities, programs and decision-making processes. In this way, a public school board is a corporate member of OPSBA and its trustees form the actual individual membership. OPSBA services are designed to benefit and meet the needs of boards as corporate entities, as well as meet the individual needs of trustees.

3. **Board Representation**

As a member board, the Simcoe County District School Board is required to appoint one trustee as the representative to serve as a director on the OPSBA Board of Directors. The Board may also appoint a delegate who will have voting privileges at the Association's general meetings or regional meetings only.

The procedure for these elected positions is similar to the election of the Board Chairperson, Vice-chairperson, Committee Chairperson and Vice-chairperson and third member of the Selection Committee.

**Respectfully submitted by:**

Kathryn Wallace  
Director of Education

April 25, 2012

TO: The Chairperson and Members of the  
Simcoe County District School Board

FROM: Parent Involvement Committee

SUBJECT: **REPORT OF THE PARENT INVOLVEMENT COMMITTEE  
MEETING HELD FEBRUARY 22, 2012**

A meeting of the Parent Involvement Committee was held on Wednesday, January 25, 2012 at the Education Centre.

**PRESENT:**

**Committee Members:** (Voting)  
Elizabeth Bettencourt, Laura Black, Timmi Brady-Inglis,  
Marjorie Dowdell (Vice-chairperson), Michelle Hunter, Jill Hynes,  
Jane McCreadie (Chairperson), Tanya Nabuurs.

**Trustee**

**Representatives:** (Non-voting)  
Caroline Smith.

**Administration & Staff**

**Representatives:** (Non-voting)  
Debbie Clarke, Rita England (Recorder), Jane Seymour, Paul Sloan.

**REGRETS:** Trustee Nicole Black, Sylvia Fiorito, Kim Gadsby, Jennifer Johnson,  
Angela Pino.

**GUEST:** Jane Hofmann.

**1. Welcome**

Chairperson Jane McCreadie called the meeting to order at 5:15 p.m.

Superintendent Paul Sloan introduced Jane Hofmann, Principal, Program K-12.

Chairperson McCreadie welcomed everyone to the meeting and introduced new member Timmi Brady-Inglis to the committee.

**2. Approval of Agenda**

Chairperson McCreadie asked the committee for approval of the agenda.

Moved by Jill Hynes  
Seconded by Laura Black

That the agenda be accepted as printed.

CARRIED

**3. Approval of the January 25, 2012 Minutes**

Chairperson McCreadie asked for approval of the minutes.

Moved by Elizabeth Bettencourt  
Seconded by Michelle Hunter

That the minutes of the January 25, 2012 meeting be accepted with a revision.

CARRIED

**4. Update on Planning for February 27, 2012 School Council Members Meeting – Preview of PIC, PRO and \$500 Presentations**

Chairperson McCreadie updated the committee on the details of the February 27, 2012 PIC/School Council Videoconference and requested that a lead at each location elect a scribe to record questions from parents. This information is to be brought back to the committee after the video conference.

Jill Hynes spoke on her PowerPoint presentation entitled *Parent Involvement Funding - Where will you spend yours?*

Superintendent Sloan informed the committee that he had contacted the chair from Cameron Street Public School. Patricia Wark will be available to speak at the February 27, 2012 video conference meeting to explain the process followed by the school council and the community to obtain a \$90,000 grant.

The committee discussed and finalized the video conferencing meeting layout which is to be provided to the board's IT staff.

The committee discussed the building of the *Top 10 Toolkit*. The kit will be vetted through Debbie Clarke, Manager Communications, before it is posted to the PIC's site. Committee members were asked to consider "what else school councils would find useful in a *Top 10 Toolkit*."

Vice-chairperson, Marjorie Dowdell, spoke on her PowerPoint presentation entitled *Council Top 10 Toolkit*, explaining how to apply for the Parents Reaching Out grant (PRO) and popular ideas used when applying for this grant.

Chairperson McCreadie thanked Jill Hynes and Marjorie Dowdell for their informative presentations.

**5. Update on Planning for April 21, 2012 Parent Learning Conference and Update on Presenters**

Chairperson McCreadie reported that work is commencing on the April 21, 2012 Parent Learning Conference.

Marjorie Dowdell reported that website is set up for online registration and is working well, with five parents already registered. Vice-chair Dowdell explained that every registration is followed by a phone call to confirm registration details with the applicant.

Manager of Communications Clarke spoke on the website registration created by her staff and explained that promotion of the conference includes: the booking of creative radio ads, a live interview with Chairperson McCreadie at a future date (closer to the meeting), specially designed posters sent to schools; as well as promotional information sent to schools and principals promoting The Circle of Learning. Manager Clark commented that reminders have also been sent to schools and board staff by the Superintendent of Education, Paul Sloan. Extensive promotional effort has been invested in the conference and board staff will continue to promote this event.

Principal Hofmann spoke on descriptors to be used to explain the breakout sessions. The descriptors will be added to the registration form by SDCSB communications staff.

The committee and Jane Hofmann discussed wording for the various breakout sessions:

### Technology and Character Development in the 21<sup>st</sup> Century

Key points:

- #1: Technology in today's classroom is an integral part of learning.
- #2: Explanation of social media, internet safety and privacy issues presented in a panel format
- #3 Resources and websites for parents and students
- #4 Panel of professionals working with and learning about technology

### Math Homework - Help!

Jane Hofmann and the committee discussed making an interactive session for parents which would include: resources, manipulatives, explaining to parents how they can have fun and be helpful to their children, highlight "Ask a Teacher" – tutorials on line, Khan Academy for additional Math/Science assistance or other helpful sites.

The committee agreed that parents should leave the conference with helpful resources and websites for parents and students.

### Reading and Writing in the 21<sup>st</sup> Century

The committee decided to focus on literacy and respond to questions such as: what can parents do for their children at home, what would literacy skills look like in a report card, and respond to questions around report cards.

Superintendent Sloan and Jane Hofmann suggested inviting a speaker for the Healthy Schools + Healthy Families = Healthy Kids.

The committee requested a brief presentation be provided by Jane Hofmann's team at the next PIC meeting.

Chairperson McCreadie thanked Jane Hoffman for providing information to the committee.

Superintendent Sloan commented on the PIC budget for the upcoming Circle of Learning Conference and requested a revision to the previous motion from the March 28, 2012:

That the committee authorize board staff to arrange for conference speakers, meals and childcare, as required, for the April 21, 2012 Circle of Learning conference. These expenses are not to exceed \$9,000.00

Due to the higher cost of keynote speakers, additional attendees, daycare and meals, Superintendent Sloan requested an additional \$3,000.00 to cover the costs of the Circle of Learning conference.

### **MOTION**

Moved by Marjorie Dowdell  
Seconded by Laura Black

That the committee authorize board staff to spend an additional \$3,000.00 to arrange for conference speakers, meals and childcare, as required for the April 21, 2012 Circle of Learning conference. Total expenses are not to exceed \$12,000.00.

CARRIED

The committee discussed traffic control and signage to Forest Hill Public School for the Circle of Learning conference childcare. It was decided that because of safety and liability, students would not be used. Vice-chair Marjorie Dowdell volunteered to provide signage to Forest Hill P.S. childcare.

Vice-Chair Dowdell reminded PIC members to register online.

The committee discussed inviting various organizations from Simcoe County to highlight the services provided to the community. Booths will be set up in the Atrium at the Education Centre during the April 21<sup>st</sup> conference.

The following organizations will be contacted by PIC members and board staff with an invitation to participate at the 4<sup>th</sup> Annual Circle of Learning conference: Simcoe County Green program and Tourism, Simcoe County Health Unit, SEEDS, OPP, SCDSB Special Education, Early Years Centre, YMCA, and St. John's Ambulance.

## **6. School Council Budget \$60,000 – Resource Process**

Superintendent Sloan updated the committee on the surplus monies carried forward to be used to engage the disengaged, specifically the pockets of our communities who need help engaging with their schools and supporting student achievement and well-being.

A committee consisting of Jane Seymour, Principal Stayner Collegiate, Angie Pino, Principal, Allandale Heights Public School, Superintendent Sloan and Hanne Nielsen, Principal of Adult and Continuing Education met in early January to discuss developing a plan that has a buy-in with people the SCDSB interact with.

Questions asked were: how do we engage with people who don't engage with us, how do we engage parents and what are the barriers that make engaging with schools a low priority for parents/guardians. How do we create a structure that will be respectful, authentic and have some real connection to people?

Superintendent Sloan explained that as we address these questions, staff at the learning centres will be soliciting information on how to engage these individuals. They will create a process, program and an opportunity to respond with a plan in place by the end of the school year.

Committee members also suggested a partnership with the York University, health assessment or the Community Health Care Centre.

**7. Multi Year Planning – Part 1**

Not dealt with.

**8. Parent Involvement Committee (PIC) Symposium**

Superintendent Sloan spoke to the committee about a Parent Involvement Committee (PIC) Symposium, to be held on Friday, April 20 – Saturday, April 21, 2012.

Interest in attending was expressed by committee members Timmi Brady-Inglis and Michelle Hunter. Chairperson McCreadie encouraged anyone interested to register as soon as possible.

**9. School Council Policy**

Superintendent Sloan reported on the progress of revising Policy 4310, School Councils. A committee has been set up to review the current policy and the current Ministry Regulations. Board staff have obtained policies from neighbouring school boards for review.

The revised draft will be taken to PIC and School Councils simultaneously. The committee will review and based on feedback make any revisions before the policy goes to Administrative Council and public review. Communications will provide a media release for the public's consultation. The redline version will be discussed at the March 21 PIC meeting.

**10. Parent Portal – Update**

Debbie Clarke will provide an update on the Parent Portal at the March 21, 2012 PIC meeting.

**11. March 29, 2012 Event in Brampton: PIC Rep**

Superintendent Sloan spoke on this event and will send information to the committee.



**12. Adjournment**

Moved by Tanya Nabuurs  
Seconded by Elizabeth Bettencourt

That the meeting be adjourned at 7:45 p.m.

The next regular meeting will be held on Wednesday, March 21, 2012 at 5:00 p.m. at the Education Centre.

**11. Report Status**

This report is provided for information.

**Respectfully submitted by:**

Paul Sloan  
Superintendent of Education

**Approved for submission by:**

Kathryn Wallace  
Director of Education

TO: The Chairperson and Members of the  
Special Education Advisory Committee

FROM: Chairperson of SEAC  
Superintendent of Education

SUBJECT: **MINUTES OF THE SPECIAL EDUCATION ADVISORY  
COMMITTEE MEETING HELD MARCH 19, 2012**

A. **Call to Order**  
(1) **Roll Call**

**PRESENT**

**SEAC Members:** Donna Armstrong (Trustee), Angie Bridekirk, Joanne Brown,  
Susan Clough, Sue Downing, Sarah Elliott, James Hall,  
Laura LaChance, Kim Latour, Krista Mayne (Trustee), Sari Russell.

**SEAC Alternates:** Kevin Berry

**Staff:** Peter Gumbrell, Phyllis Hili, Hailey McLean, Shannon Thompson.

**Regrets:** Mary Haire, Margaret Homewood, Joanne McCafferty.

**Recording  
Secretary:** Jennifer Henry.

(2) **Approval of Agenda**

Laura LaChance requested that an item which has been in the media recently be added to the agenda. Chairperson Bridekirk suggested the item be placed under item C (2) Questions and Proposals from SEAC Members (including notices of motions).

Moved by Kim Latour  
Seconded by Sarah Elliott

That the agenda be approved as amended.

CARRIED

(3) **Approval of Minutes**

(a) **Minutes of the Regular Committee Meeting February 13, 2012**

James Hall asked that it be noted in the minutes that he had requested a breakdown by age of gifted numbers under Item C – Information Items.

Moved by James Hall  
Seconded by Joanne Brown

That the minutes of the regular meeting of the Special Education Advisory Committee held February 13, 2012 be approved as amended.

CARRIED

**B. (1) Welcoming**

(a) Welcome and Introductions

Chairperson Bridekirk welcomed Board staff members, SEAC members, and guests. She welcomed Dr. Lindy Zaretsky, Executive Director, Geneva Centre for Autism, and a former superintendent of the Simcoe County District School Board (SCDSB). Chairperson Bridekirk also welcomed Suzanne Ley, Board Trustee. SEAC Member regrets were noted for Mary Haire, Margaret Homewood, and Joanne McCafferty.

(b) SCDSB Special Education Statement of Beliefs

Sarah Elliott read the Statement of Beliefs.

**(2) Presentations & Discussion**

(a) Transitions Planning

Dr. Zaretsky thanked the SEAC for the opportunity to present and provided some context regarding the presentation. She noted that she would be visiting school boards in Ontario and spoke to the importance of cross sector planning, collaborating and leveraging of resources, and the learning exchange – what are you doing well that we can learn from and where are there gaps that we can support.

Dr. Zaretsky delivered a PowerPoint presentation (presentation also handout out) on some of the new directions for the Geneva Centre for Autism (GCA) which include: Partnerships and Learning Networks; Centre-based and Community-based Services; and Capacity Building in Sectors. She spoke to Person Directed Planning (PDP), Transition Planning, Individualized Curriculum and Customized Bundling of Options for individuals aged 14-21 and directions after 21. She addressed the holistic perspective and provided a brief overview of some of the following new GCA partnership initiatives: Café at 164 Merton; two summer employment programs (high school students; university students); inclusive Community at Leisure; Adaptions of Prepare for Success; A Transition Centre of Excellence and GCA Training Institute. Dr. Zaretsky spent some time addressing PDP and spoke to the importance of putting the “I” back into the Individual Education Plan (IEP). She circulated a Facilitator’s Guide to Person Directed Planning and offered to send a link to SEAC members on PDP. Reference was also made to the Autism Ontario website for articles on the “Forgotten Ones”. Dr. Zaretsky also provided details on the GCA leadership services for school leaders and spoke to the collaborative pursuit of grants.

Following the presentation, Dr. Zaretsky addressed SEAC members’ questions regarding the availability of the programs outside of Toronto. Dr. Zaretsky noted that the programs are Toronto based, but can be replicated. She spoke to community inclusion models, noting that there are enough resources and that by partnering we can work together. Dr. Zaretsky noted that she would be happy to share proposals and business cases for those interested.

(b) Transitions to Adult Pathways – Draft Resource Guide/Framework

Hailey McLean, Central Program Consultant in Special Education noted that information was shared at last month's Resources Aligned with Priorities (RAP) SEAC Sub-Committee meeting on directions regarding transitions to adult pathways and the Draft Resource Guide that staff is working on. Hailey reported on the Ontario Ministries of Community and Social Services and Children and Youth Services Provincial Transition Planning Framework that was released and the anticipation of the Ministry of Education framework that is expected, and how the Board is streamlining the transition planning process across the county starting at the age of 14 to be in alignment with the frameworks. She referred SEAC members' to the draft Transition Resource Guide provided in their folders and invited any questions or feedback.

Laura LaChance commented on the Ontario Ministries of Community and Social Services and Children and Youth Services Provincial Transition Planning Framework and how it did not include education. She noted that there was further discussion at the RAP committee meeting regarding transition planning and how there should be community involvement sooner; when a transition plan is developed there should be community involvement each time. She provided feedback on the transition team diagram located in the Board's Draft Resource Guide, and suggested that the community supports section of the diagram needs to be much larger. Hailey reported that a number of community agencies were invited to attend the writing sessions for the Draft Resource Guide and that a representative from the Ministry was at the July writing session. She reported that the Board will continue to work on the Draft Transition Resource Guide during the spring and summer and is happy to partner with community agencies in the writing of it, and invited participation from SEAC members and the associations they represent.

Susan Clough inquired if there is going to be a sub-section for every exceptionality. It was confirmed that is the goal. Trustee Armstrong commented on the involvement of two different panels and inquired about the complexity of it. Peter Gumbrell, Principal of Special Education addressed the comment, by speaking to the Ministry direction, and noted that the Transition Resource will be a document that is built upon as we continue to move forward. Superintendent Hili suggested that the Draft Resource Guide be brought back to the RAP committee in May and to the SEAC table for a possible working group session.

(c) Health and Safety Processes for Students with Special Education Needs

Principal Gumbrell spoke to the Occupational Health and Safety Act amendments pursuant to Bill 168 and the information that was shared with the SEAC last year regarding the changes in terms of the definition of violence and violence in the workplace and how these changes relate to students with special education needs. Principal Gumbrell spoke to Ministry direction and the involvement of the Ministry of Labour. Principal Gumbrell spoke to the joint responsibilities to ensure safety and reported that an Administrative Procedures Memorandum (APM) has been developed regarding the management process for student behaviours causing risk-of-injury.

Principal Gumbrell spoke to the rationale for the APM noting that it consolidated many of the current processes related to safety plans and health and safety into one document. He highlighted the main components of the APM which address: responsibilities of the Board and employee groups; procedures; the development of safety plans, staff involvement in the development of the safety plans; how safety plan information is communicated; confidentiality; the need for consultation with parents and collaboration with others where needed; review of the safety plan, who receives a copy of the safety plan; who needs to be made aware of the safety plan; admission of students and processes that need to be in place before a student is placed in the classroom; training; and safety equipment. Principal Gumbrell noted that the APM is 33 pages, many of which are documentation forms. It was communicated that the APM has been shared with schools and members of the Joint Health and Safety Committee and will be shared with SEAC at an upcoming meeting.

Laura LaChance expressed disappointment that SEAC was not consulted in the process or the development of the protocol and communicated that the SEAC needs to be consulted to fulfill the statutory mandate. She quoted regulation 464/97 of the Education Act which states that "*A special education advisory committee of a board may make recommendations to the board in respect of any matter affecting the establishment, development and delivery of special education programs and services for exceptional pupils of the board.*" Principal Gumbrell noted that there were certain requirements that the Board had to follow with regard to the Occupational Health and Safety Act, as well as timelines that had to be met. Discussion ensued regarding the approval process for APM's and Board policies. It was confirmed that APMs are approved by Administrative Council.

Laura LaChance expressed concern regarding the use of large red blocker shields in some of the special education classes. She noted that the SEAC did not know about the blocker shields and was not made aware of their use, and indicated that the shields impact dignity and human rights. Laura circulated photos depicting a group of individuals outside, with some individuals holding the red shields. A lengthy discussion ensued as SEAC members tried to understand and interpret the photos. SEAC members posed the following questions: what are blocker shields and what is their purpose; how did they come to be and when were they first implemented; what is the current policy or procedure that governs their use; is the use of the blocker shields written into the students Individual Education Plan (IEP); would they be in a safety plan before use, and are parents consulted and aware of their use; do the shields pre-date the APM noted above; are they always carried around when out in the community; and are they used in other boards? Principal Gumbrell noted that the pads are not used on a regular basis and addressed the questions in general terms so that the identity of the students would not be compromised. Principal Gumbrell indicated that these pads are used to protect students and staff from injurious behavior. In regards to the question about the shields use in relation to the IEP and the safety plan, it was noted that the use of the pads depends on individual circumstance.

SEAC members expressed their concerns and emotions.

Chairperson Bridekirk removed herself from the role of the Chair for a moment due to the emotional nature of the conversation and expressed concerns of prejudice, exclusion and the visual message that red blocker shields send to the community. She noted that the blocker shields also go against the Board's Commit to Character Traits.

Laura LaChance indicated that there has to be a way of reconciling Bill 168 and worker safety without intrusive devices. She referenced a draft copy of the resource entitled *Approaching Student Behaviour from a Human Rights Perspective* which has gone before the Minister's Advisory Council on Special Education (MACSE). Laura also spoke to human dignity.

Susan Clough, SEAC member representing Autism Ontario- Simcoe County Chapter reported that the concern has been identified with Autism Ontario and that a letter has been sent from the local chapter president to Director Wallace expressing concern and asking that the SCDSB removes the use of 'red foam blockers' by Board personnel as a protective shield. A copy of the letter was circulated in the SEAC member circulation folder.

Further discussion ensued with SEAC members identifying their concern with the use of the blocker shields and noting that the red colour of the shields further highlights the concerns, as red is highly conspicuous and stands out.

The following Time Sensitive Motion was put forth

Moved by Laura LaChance

Seconded by Sue Downing

*That the Special Education Advisory Committee Recommends that the Board cease use of all Blocker Shields with students as they negatively impact on the dignity and human rights of the students and create a negative social message which promotes fear and exclusion.*

Further discussion ensued, with the motion being read a second time and voted upon by SEAC members.

CARRIED

(3) **SEAC Member Reports**

Laura LaChance reported on the upcoming 25th Canadian Down Syndrome Society National Conference taking place May 18-20, 2012 at the Delta Chelsea Toronto. She provided details on the Inclusive Education Pre-Conference being held on May 18, 2012 with Guest Speaker Gordon L. Porter, C.M. Director of Inclusive Education Canada. Laura will email the conference flyer to SEAC members.

(4) **Board Reports**

(a) **Regular Board Meeting February 22, 2012 and Special Board Meeting March 7, 2012**

Trustee Armstrong provided a brief overview of the March 22, 2012 Board meeting. She reported that the Capital Plan was dealt with, and noted that the pursuit of viable partnerships and the undertaking of various Attendance Area Reviews were addressed. Various motions that were put forth can be found on the Board website or by viewing the streaming video.

Trustee Locke reported on the March 7, 2012 Board meeting noting that it dealt exclusively with staff transfers based on an incident that happened at one of our schools.

(b) **Status of Recommendations to the Board - Nil**

(5) **Staff Member Reports/Updates**

(a) **Special Education Data**

Principal Gumbrell spoke to the data sets that were provided to SEAC members last month noting that the item was placed back on the agenda to address any further comments or questions. He apologized for not having the gifted data sets by grade as requested. Discussion ensued regarding the bundling of the data sets and the current capabilities for generating the data. Principal Gumbrell reported that the data is generated at the school level in ESIS according to Ministry definitions. The purpose of the data was questioned in terms of budget setting, with concern raised if you cannot draw from the data. Superintendent Hili and Principal Gumbrell spoke to the overall budget, various guides, and driving factors that are used, including the Board Improvement Plan and the Special Education Multi-Year Plan when determining professional development and resources in schools.

Principal Gumbrell addressed questions regarding the data by Service Delivery and the 2011-2012 data for self-contained classes. There was discussion regarding congregated classes and the wide range of placement options and partial integration. It was noted that there might still be some inconsistencies at the school level in the data entry. Questions were also addressed regarding the Identified and Non-Identified Students data and the number of secondary students identified in secondary classes. When looking at the data By Exceptionality there was discussion regarding the trends being seen and correlations with declining enrollment. There was an inquiry as to which exceptionality would apply to students with cancer. Principal Gumbrell noted that the necessary supports for these students are typically put into place in the regular classroom.

(b) **Student SEA Equipment Use (Draft) Survey**

Principal Gumbrell referred SEAC members to the revised draft survey included in their folders. He noted that revisions were made to the draft based on comments and feedback received from SEAC last month. Kim Latour inquired how the survey is being distributed. It was confirmed that it will be distributed to students electronically.

(c) **Professional Development Update**

Superintendent Hili reported that the Professional Development (PD) updates are sent electronically to SEAC members each month with the agenda. She provided a brief overview of the upcoming PD for April, noting the continuation of Assistive Technology and Behaviour Management Systems (BMS) training. Laura LaChance inquired on the PD plan for safety training for staff. Principal Gumbrell addressed the question siting BMS training and Site Based Applied Behaviour Analysis (ABA) training as the safety training for staff.

(d) **Information Update**

Principal Gumbrell referred SEAC members to a Ministry memorandum provided in their folders that was released December 9, 2011 by Barry Finlay, Director, Special Education Policy and Programs Branch regarding Categories of Exceptionalities.

Principal Gumbrell referred to the media attention and to statements regarding easier access to special education supports and services not received in the past following the release of the memorandum to school boards. Principal Gumbrell noted that the Ministry advised that this is not new information. He also noted that this reinforces the purpose of the Identification Placement Review Committee (IPRC). Principal Gumbrell encouraged SEAC members to read the memo and suggested that it be brought forward at the next SEAC meeting.

(6) **Committee Reports/Updates**

Laura LaChance Chairperson for the Resources Aligned with Priorities (RAP) SEAC sub-committee reported that RAP members discussed County Classes at the meeting held prior to SEAC. Discussion focused on movement into and out of County Classes. The committee will continue the conversation at next month's RAP meeting and will look at bringing some action items to the SEAC table in May.

Susan Clough left the meeting at this time.

C. **INFORMATION**

(1) **Correspondence**

Chairperson Bridekirk Spoke to a Letter that Trustee Locke provided to her from the Blue Water District School Board which speaks to Categories of Exceptionalities and how there is not a category for students with an acquired brain injury and the need for one.

Trustee Locke spoke further to the letter noting that the Ontario Public School Boards' Association (OPSBA) has taken this item forward and is lobbying for the category to be added.

Superintendent Hili spoke to correspondence that she received from Autism Ontario Simcoe County regarding a workshop on March 22, 2012 with guest speaker Debbie Bushby, Alliston Local Team Facilitator for CTN (Children's Treatment Network). The session is entitled *Everything you always wanted to know about CTN but were afraid to ask*.

Superintendent Hili also shared information from the CTN regarding a camp information drop-in session being held on March 28, 2012 for parents or guardians of a child with special needs interested in summer camp sessions.

Simcoe Community Services Annual Inclusion Excellence Awards information was briefly addressed. It was noted that Chairperson Bridekirk had addressed the request about the Awards presentation.

Shannon Thompson, Central Special Education Consultant provided a reminder of the upcoming Planning Transitions for Students with Special Education Needs: An Event for Parents and Educators being held on Monday April 2, 2012 from 2 p.m. – 7 p.m. at the SCDSB Education Centre.

She spoke to the promotion of the event and asked SEAC members' for their assistance in spreading the word, and circulated extra posters for SEAC members to take back to their associations. Chairperson Bridekirk reported that Sari Russell has volunteered to represent SEAC at the event, as she will also be there representing her association. Other SEAC members are most welcome to attend and represent the SEAC table as well.



Sari asked SEAC members to forward her any materials or brochures that they would like made available at the SEAC table, as well as speaking notes that may assist in sharing the information. Chairperson Bridekirk suggested that copies of the SEAC Member Contact sheet be made available at the table. Laura LaChance reported that she would be speaking at the end of the event.

(2) **Questions and Proposals from SEAC Members (including notices of motion)**

Laura LaChance inquired about the series of events that have taken place at Worsley Elementary School and have been in the media recently. She noted that the perception is that special education needs are not being met at the school. Laura inquired what Board staff is doing and inquired if a compassionate investigation is being conducted. Principal Gumbrell reported that he was at the school the day of the work refusal and worked with students. He reported that he has since been at the school on three separate occasions and will be working with the new administrator at the school.

Laura LaChance proposed gaining the support of the SEAC table to speak at the Board meeting on March 28, 2012 regarding the Time Sensitive Motion, and inquired on the deputation process. Trustee Armstrong and Superintendent Hili indicated that the request would need to be addressed by the Director and Board Chairperson. Superintendent Hili indicated that she would speak to the Director and communicate the process through Chairperson Bridekirk. Laura proposed that a motion be put forward for her to speak at the Board Meeting.

Moved by Kevin Barry  
Seconded by Kim Latour

*That SEAC gives authority to Laura LaChance to present the time sensitive motion regarding the use of Blocker Shields to the Board on March 28, 2012.*

CARRIED

(3) **SEAC Contact Information 2011-2012**

Laura LaChance asked that the name change for the association that she represents be reflected on the contact sheet. The name should read Down Syndrome Association of Simcoe County.

**D. FUTURE BUSINESS AND ADJOURNMENT**

Moved by Kim Latour  
Seconded by Sarah Elliott

That the meeting be adjourned.

CARRIED

**Report Status**

This report is provided for information.

**Respectfully submitted by:**

Phyllis Hili  
Superintendent of Education

**Approved for submission by:**

Kathryn Wallace  
Director of Education

TO: The Chairperson and Members of the  
Simcoe County District School Board

FROM: Business and Facilities Standing Committee

SUBJECT: **REPORT OF THE PUBLIC SESSION OF THE BUSINESS AND  
FACILITIES STANDING COMMITTEE MEETING HELD  
WEDNESDAY, APRIL 4, 2012**

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The Business and Facilities Standing Committee met in Public Session on Wednesday, April 4, 2012, at the Education Centre.

**PRESENT:**

**Committee Members**

Peter Beacock, Debra Edwards, Suzanne Ley, Jodi Lloyd (Chairperson), Michele Locke, Krista Mayne (fulfilling the role of Vice-Chairperson), Robert North.

**Administration**

Steve Blake, John Dance, Phyllis Hili, Brian Jeffs, Anita Simpson, Paul Sloan, Kathryn Wallace.

**Student Trustees**

Victoria Edwards.

**REGRETS:**

**Committee Members**

Donna Armstrong, Nicole Black, Caroline Smith, Christine Williams.

**Administration**

Kathy Bailey, Janis Medysky, Paula Murphy.

**ABSENT:**

**Committee Members**

Amanda Monague.

**Student Trustees**

Frank Li, Matt Stergiou.

**Recording Secretary**

Tina Bazuk.

**Approval of the Agenda**

**MOTION**

Moved by Peter Beacock  
Seconded by Robert North

That the agenda be approved as printed.

CARRIED

**Declaration of Conflicts of Interest** – Nil

**Election of Vice-Chairperson**

In the absence of Vice-Chairperson Black, Chairperson Lloyd called for nominations for the position of Vice-Chairperson of the Business and Facilities Standing Committee for the evening.

Moved by Suzanne Ley  
Seconded by Peter Beacock

That Trustee Mayne be nominated for election as Vice-Chairperson of the Business and Facilities Standing Committee for the evening.

Trustee Mayne indicated that she would stand.

Chairperson Lloyd called for further nominations for the position of Vice-Chairperson of the Business and Facilities Standing Committee.

There being no further nominations, Trustee Mayne was acclaimed as Vice-Chairperson of the Business and Facilities Standing Committee for the evening.

CARRIED

Trustee Mayne assumed the position of Vice-Chairperson at this time.

**MOTION**

Moved by Suzanne Ley  
Seconded by Peter Beacock

That the Business and Facilities Standing Committee move into Closed Session.

CARRIED

The Business and Facilities Standing Committee reconvened in Public Session at 6:35 p.m.

**Presentations/Delegations** - Nil

**Items for Decision** - Nil

**Items for Information**

1. **Contract Awards Within Approved Budget (BF-I-1)**

Brian Jeffs, Superintendent of Business Services, provided an overview of the report which summarized the awarded contracts within approved budget.

Superintendent Jeffs responded to questions from trustees at this time.

This report was provided for information.

**Correspondence** – Nil

**Other Matters** - Nil

**Notices of Motion for Next Meeting** - Nil

**MOTION**

Moved by Suzanne Ley  
Seconded by Peter Beacock

That the meeting be adjourned at 6:42 p.m.

CARRIED

**Report Status**

This report is provided as information.

**Respectfully submitted by:**

Brian Jeffs  
Superintendent of Business Services

John Dance  
Superintendent of Facility Services

**Approved for submission by:**

Kathryn Wallace  
Directory of Education

April 25, 2012

TO: The Chairperson and Members of the  
Simcoe County District School Board

FROM: Human Resources Standing Committee

SUBJECT: **REPORT OF THE PUBLIC SESSION OF THE HUMAN RESOURCES STANDING  
COMMITTEE MEETING HELD WEDNESDAY, APRIL 11, 2012**

The Human Resources Standing Committee met in Public Session on Wednesday, April 11, 2012, at the Education Centre.

**PRESENT:**

**Committee Members**

Donna Armstrong (Chairperson), Nicole Black, Peter Beacock, Debra Edwards, Suzanne Ley, Jodi Lloyd, Michele Locke, Krista Mayne, Amanda Monague, Robert North, Caroline Smith, Christine Williams (Vice-Chairperson).

**Student Trustees**

Victoria Edwards, Matt Stergiou.

**Administration**

Kathy Bailey, Steve Blake, Phyllis Hili, Brian Jeffs, Janis Medysky, Paula Murphy, Anita Simpson, Kathryn Wallace.

**Staff**

Michael Briscoe.

**ABSENT:**

**Student Trustees**

Frank Li.

**Recording Secretary**

Kary Hancock.

Chairperson Armstrong called the meeting to order at 6:00 p.m.

Chairperson Armstrong welcomed Amanda Monague the new First Nations Trustee to the committee.

**Approval of the Agenda**

**MOTION**

Moved by Robert North  
Seconded by Debra Edwards

That the agenda be approved as printed.

CARRIED

**Declaration of Conflicts of Interest** – Nil

**Presentations/Delegations** - Nil

**MOTION**

Moved by Krista Mayne  
Seconded by Caroline Smith

That the Human Resources Standing Committee move into closed session.

CARRIED

The Human Resources Standing Committee reconvened in public session at 7:15 p.m.

*Student Trustee Matt Stergiou entered the meeting at this time.*

**Items for Committee Decision** - Nil

**Items for Information**

1. **Update on Insurance Trust (Verbal)**

Notices on the board's share of the insurance trust have gone out in a number of publications as well as being posted on our website and distributed to all individuals involved.

There will be a Town Hall meeting on April 23, 2012 at 6:00 p.m. in the Roy Edwards Room with legal counsel present to respond to any questions. The hearing date is scheduled for May 8, 2012.

OPSEU has distributed their share to employees dating back to the mid seventies. OSSTF will be doing the same. ETFO is provincially withholding their share at this time. CUPE has not made a decision at this point regarding the distribution of their share.

AESP will be distributing their share as agreed upon by trustees using the banding method for years of experience of those employees involved in the trust as at June 2006.

Associate Director Medysky responded to questions from trustees at this time

**Correspondence** - Nil

**Other Matters** – Nil

**Notices of Motion for next meeting** - Nil

**MOTION**

Moved by Peter Beacock  
Seconded by Krista Mayne

That the meeting be adjourned at 7:20 p.m.

CARRIED

**1. Report Status**

This report was provided for information.

**Respectfully submitted by:**

Janis Medysky  
Associate Director

**Approved for submission by:**

Kathryn Wallace  
Director of Education



Delegation – Ian Tudor

Dear

OSSTF/FEESO District 17 TBU (Teacher Bargaining Unit) is writing to you today to express our extreme concern regarding the recent Special Education Advisory Committee motion to eliminate the use of the foam blockers for workers who are at risk of being injured due to workplace violence.

OSSTF/FEESO would like to remind the employer that under the Occupational Health and Safety Act (OHAS) (sec. 25 (1)):

- a) the equipment, materials and protective devices as prescribed by the employer are provided;
- b) the equipment, materials and protective devices provided by the employer are maintained in good condition;
- c) the measures and procedures prescribed are carried out in the workplace;
- d) the equipment, materials and protective devices provided by the employer;

While we are mindful of the perception that the personal protective equipment provided to the workers are in order to protect them from further injury, is “insulting” to the clientele that are receiving services, the employer ultimately has the duty under the Occupational Health and Safety Act to take every precaution reasonable under the circumstances for the protection of a worker (sec. 25.2.h).

The OHS Act supersedes all other Acts save and except the Human Rights Code. The Human Rights Code protects against discrimination based on race, creed, colour, disability, but can be superseded in the event that the health and safety of an individual is compromised.)

Respectfully, OSSTF/FEESO requests that the Simcoe County District School Board adhere to the concept that workers have a right to be protected from injury under the OHS Act. Personal protective equipment is the minimum control available to workers in this situation as it is impossible to eliminate the hazard of violence at the source (not allowing the student on the premises).

In the best interests of everyone involved, it is incumbent on the employer to protect our workers by at the very least prescribing personal protective equipment to minimize potential injuries. The facts speak for themselves; workers who work with special needs students incur many injuries. Any method this employer can utilize to reduce injury would not only be most welcome, but been seen as pro-active.

Unfortunately, the most pro-active measure to date has been to provide workers with Personal Protective Equipment. Worker Safety Insurance Board claims evidence that education can be a very dangerous Endeavour for workers. We as workers come to work, not to die or become injured.

Workplace violence is one of the highest priorities concerns of workers and we will no longer tolerate a “don’t ask, don’t tell” mentality. Our members do not deserve to be abused by our students even if they have no mens rea. You must do everything in your power as an employer to “ensure the protection of a worker” (sec. 25.2.h) and we urge you, in the absence of an ability to protect the worker at the source, to protect every Simcoe County District School Board worker from violence.