

SIMCOE COUNTY DISTRICT SCHOOL BOARD

REGULAR BOARD MEETING - WEDNESDAY, DECEMBER 21, 2011

A G E N D A

NOTE: PUBLIC SESSION will commence at 6:00 P.M., followed immediately by the COMMITTEE OF THE WHOLE in CLOSED SESSION (GEORGIAN ROOM). PUBLIC SESSION will resume AT 7:30 P.M (ROY EDWARDS ROOM).

PUBLIC SESSION

- A.**
- (1) Roll Call
 - (2) Approval of Agenda
 - (3) Approval of Minutes
 - (a) Minutes of the Regular Meeting of the Board held November 23, 2011
 - (b) Minutes of the Special Organizational Meeting of the Board held December 5, 2011
 - (c) Minutes of the Special Board Meeting held December 13, 2011
 - (4) Declaration of Conflicts of Interest

CLOSED SESSION

- B.** Committee of the Whole

PUBLIC SESSION

- C.**
- (1) Chairperson's Inaugural Remarks
 - (2) Presentations to Past Chairperson and Vice-chairperson
 - (3) Report from Student Trustees
 - (4) Delegations/Trustee Tributes - Nil
- D.** **RECOMMENDATIONS FOR ACTION**
- (1) Report from the Closed Session of the Board in Committee of the Whole
 - (2) Matters Arising from Previous Meeting:
Motion(s) for which notice was given at previous Board Meeting
 - (a) Notice of Motion from the November 23, 2011 Board Meeting
 - (3) Notice of Time Sensitive Motions from Statutory Committees - Nil
 - (4) Committee Minutes/Reports - Items for Decision
 - (a) Report of the Business and Facilities Standing Committee Meeting held December 7, 2011
 - (b) Report of the Human Resources Standing Committee Meeting held December 14, 2011 **(REPORT TO FOLLOW)**

- (5) Staff Reports – Items for Decision
 - (a) Trustee Committee Assignments for 2012
 - (b) Appointment of Student Trustee Mentor
 - (c) Accommodation Review Committee Membership Update 2011:01

- (6) Committee Minutes/Reports - Items for Information
 - (a) Report of the Parent Involvement Committee Meeting held October 19, 2011
 - (b) Report of the Special Education Advisory Committee Meeting held November 21, 2011
 - (c) Report of the Program Standing Committee Meeting held December 14, 2011 **(REPORT TO FOLLOW)**

- (7) Staff Reports - Items for Information – Nil

E. OTHER MATTERS

- (1) Reports from Liaison Members
- (2) Notices of Motion for next meeting
- (3) Questions and Proposals from Trustees
- (4) Professional Development Seminars Attendance
- (5) Reports/Update from Staff
- (6) Correspondence - Nil

F. FUTURE BUSINESS OF THE BOARD, STANDING COMMITTEES AND ADVISORY COMMITTEES

ETFO Teacher/Trustee Relations Meeting – January 11, 2012 at 4:30 p.m. – Coldwater Room
 Business and Facilities Standing Committee Meeting – January 11, 2012 at 6:00 p.m. –
 Special Education Advisory Committee Meeting – January 16, 2012 at 7:00 p.m. – Georgian Room
 OSSTF Teacher/Trustee Relations Meeting – January 18, 2012 at 4:30 P.M. – Coldwater Room
 Regular Meeting of the Board – January 18, 2012 at 6:00 p.m., followed immediately by the Committee of the Whole in Closed Session (Georgian Room), Public Session will resume at 7:30 P.M (Roy Edwards Room)
 First Nations Advisory Committee Meeting – January 25, 2012 at 10:00 a.m. – MASK, Rama
 Parent Involvement Committee Meeting – January 25, 2012 at 5:00 p.m. – Kempenfelt Room
 Ontario Public School Boards' Association Conference – January 26-28, 2012 - Toronto

G. ADJOURNMENT

SIMCOE COUNTY DISTRICT SCHOOL BOARD

PUBLIC SESSION

REVISED RECOMMENDED ACTION – WEDNESDAY, DECEMBER 21, 2011

REPORT	FYI	Decision Req.	MOTION
			Call Meeting to order. Roll Call
		√	That the agenda be approved as printed.
A-3-a Board Minutes November 23, 2011		√	That the Minutes of the Regular Board meeting held Wednesday, November 23, 2011 be approved as printed.
A-3-b Organizational Meeting Minutes December 5, 2011		√	That the Minutes of the Special Organizational Board meeting held Monday, December 5, 2011 be approved as printed.
A-3-c Special Board Minutes December 13, 2011		√	That the Minutes of the Special Board meeting held Tuesday, December 13, 2011 be approved as printed.
			Declaration of Conflicts of Interest
MOTION		√	That we go into Closed Session of the Committee of the Whole
PUBLIC SESSION			
C-1 Chairperson's Inaugural Remarks			
C-2 Presentations to Past Chairperson and Vice- chairperson			
C-3			Report from Student Trustees
C-4 Delegations/Trustee Tributes			Nil
D-1		√	Report from the Closed Session of the Board in Committee of the Whole
D-2-a Notice of Motion from the November 23, 2011 Board Meeting		√	That the Chair of the SCDSB send a letter to the Prime Minister, the Honourable Rob Nicholson, Minister of Justice and Attorney General, with copies to all MPs and MPPs requesting that the federal government reconsider the "Safe Streets and Communities Act" to consider the implications of this Bill on our youth with mental health and addiction issues.

SIMCOE COUNTY DISTRICT SCHOOL BOARD
 RECOMMENDED ACTION - 2
 DECEMBER 21, 2011

<p>D-4-a Business and Facilities December 7, 2011</p>		<p>√ √ √</p>	<p>(1) That the Board approve that staff develop a strategy to reduce and eventually eliminate (with exceptions for health and safety) the purchase and sale of bottled water in administration buildings, elementary and secondary schools and that steps be taken to educate students and staff as to the benefits of refillable containers, as set out in Report No. BF-D-1, Notice of Motion from the November 2, 2011 Business and Facilities Standing Committee Meeting – Bottled Water, dated December 7, 2011. (2) That the Board approve the revisions to Policy No. 2170 - Student Trustee Honorarium, as set out in APPENDIX C of Report No. BF-D-3, Revision to Policy No. 2170 - Student Trustee Honorarium, dated December 7, 2011. (3) That the Board approve the revisions to Policy No. 2140 – Electronic Meetings, as set out in APPENDIX C of Report No. BF-D-4, Revision to Policy No. 2140 – Electronic Meetings, dated December 7, 2011.</p>
<p>D-4-b Human Resources December 14, 2011</p>		<p>√</p>	<p>That the Board approve the revisions to Policy No. 3210, Compensation for Administrative and Educational Support Personnel, as set out in APPENDIX C of Report No. HR-D-1, Revision to Policy No. 3210, Compensation for Administrative and Educational Support Personnel, dated December 14, 2011.</p>
<p>D-5-a Trustee Committee Assignments for 2012</p>		<p>√</p>	<p>That the Board ratify the recommendations of the Selection Committee, as set out in APPENDIX A of Report No. D-5-a, Trustee Committee Assignments for 2012, dated December 21, 2011.</p>
<p>D-5-b Appointment of Student Trustee Mentor</p>		<p>√</p>	<p>That the Board appoint Trustee _____ to serve as the student trustee mentor from December 22, 2011 to July 31, 2012, as set out in Report No. D-5-b, Appointment of Student Trustee Mentor, dated December 21, 2011.</p>
<p>D-5-c Accommodation Review Committee (ARC) Membership Update: 2011:01</p>		<p>√</p>	<p>That the Board approve the ARC membership for ARC 2011:01 (Port McNicoll P.S., Victoria Harbour E.S., Waubaushene Pines E.S., and Waubaushene E.S.), as set out in APPENDIX A of Report No. D-5-c, Accommodation Review Committee (ARC) Membership Update: ARC 2011:01, dated December 21, 2011.</p>
<p>D-6-a PIC – October 19, 2011</p>	<p>√</p>		
<p>D-6-b SEAC November 21, 2011</p>	<p>√</p>		
<p>D-6-c Program Meeting December 14, 2011</p>	<p>√</p>		

SIMCOE COUNTY DISTRICT SCHOOL BOARD
 RECOMMENDED ACTION - 3
 DECEMBER 21, 2011

E-1 Reports from Liaison Members			
E-2 Notices of Motion for Next Meeting			
E-3 Questions and Proposals from Trustees			
E-4 Professional Development Seminars Attendance			
E-5 Reports/Update from Staff			
E-6 Correspondence			Nil
Future Business			
Adjournment		√	Motion to Adjourn

TO: The Chairperson and Members of the
Simcoe County District School Board

FROM: The Secretary

SUBJECT: **MINUTES OF THE REGULAR MEETING OF THE
BOARD HELD NOVEMBER 23, 2011**

The regular meeting of the Simcoe County District School Board was held on Wednesday, November 23, 2011 at the Education Centre.

A. (1) Roll Call

PRESENT:

Trustees

Donna Armstrong, Peter Beacock, Nicole Black, Debra Edwards, (Chairperson), Suzanne Ley, Jodi Lloyd, Michele Locke, Krista Mayne, Jeff Monague, Robert North, Caroline Smith (Vice-chairperson), Christine Williams.

PRESENT:

Student Trustees

Victoria Edwards, Frank Li, Matt Stergiou.

Recording Secretary

Lena Robyn.

The Chairperson called the meeting to order at 6:05 p.m.

(2) Approval of Agenda

Moved by Robert North

Seconded by Peter Beacock

That the Agenda be approved as printed.

CARRIED

(3) Approval of Minutes

Minutes of the Special Meeting of the Board held October 24, 2011 (A-3-a)

Moved by Peter Beacock

Seconded by Robert North

That the Minutes of the Special Meeting of the Board held Monday, October 24, 2011 be approved as printed.

CARRIED

Minutes of the Regular Meeting of the Board held October 26, 2011 (A-3-b)

Moved by Christine Williams

Seconded by Michele Locke

That the Minutes of the Regular Meeting of the Board held Wednesday, October 26, 2011 be approved as printed.

CARRIED

Minutes of the Special Meeting of the Board held November 8, 2011 (A-3-c)

Moved by Suzanne Ley
Seconded by Michele Locke

That the Minutes of the Special Meeting of the Board held Tuesday, November 8, 2011 be approved as revised.

CARRIED

Minutes of the Special Meeting of the Board held November 9, 2011 (A-3-d)

Moved by Suzanne Ley
Seconded by Krista Mayne

That the Minutes of the Special Meeting of the Board held Wednesday, November 9, 2011 be approved as printed.

CARRIED

- (4) **Declaration of Conflicts of Interest** – Nil

B. Committee of the Whole

Moved by Robert North
Seconded by Christine Williams

That the Board move into Committee of the Whole in Closed Session at this time.

CARRIED

The Public Session of the Board re-convened at 7:30 p.m.

C. (1) Report from the Student Trustees

Student Trustees Victoria Edwards, Frank Li and Matt Stergiou referenced a variety of Student Senate initiatives, including a focus on building a greater understanding among students of the role of student trustees.

- (2) **Presentation/Delegations** – Nil

D. RECOMMENDATIONS FOR ACTION

- (1) Report from the Closed Session of the board in Committee of the Whole

Report from the Closed Session of the Board in Committee of the Whole from November 23, 2011:

That the Board ratify the following recommendations taken in the Closed Session meeting of the Committee of the Whole on Wednesday, November 23, 2011:

Moved by Caroline Smith
Seconded by Christine Williams

#BP-2011-11-23- 185

That the Board approve the disposition and transfer of lands as shown in APPENDIX B to the County of Simcoe at no cost for servicing purposes, as set out in Report No. CL-BF-D-1, Education Centre: Road Allowance Widening, dated November 2, 2011.

CARRIED

(2)
Moved by Caroline Smith
Seconded by Peter Beacock

#BP-2011-11-23- 186

That the Board approve that the Director's performance review has been completed, as set out in Report No. CL-B-5-a, Chairperson's Report to the Board/Director of Education Performance Review, dated November 23, 2011.

CARRIED

On behalf of the Board of Trustees, Chairperson Edwards expressed sincere congratulations to Director Wallace on receiving an outstanding performance review. Chairperson Edwards expressed the Board's complete confidence in Director Wallace's excellent work in leading Simcoe County's public education system and promoting student achievement.

(2) Matters Arising from Previous Meeting:

Motion(s) for which notice was given at previous Board meeting

Notice of Motion from the October 26, 2011 Board Meeting (D-2-a)

John Dance, Superintendent of Business and Facilities provided an overview of the report and responded to questions from trustees. The Accommodation Review committee (ARC B) commenced its work in April 2008 and the Board considered staff recommendations and motions at September 23, 2009 Board meeting.

Trustee Armstrong requested that the Chairperson clarify how business can be brought back. Chairperson Edwards explained that a motion within twelve months of its approval by the Board can be brought back by means of a motion to reconsider, amend something previously adopted, or rescind.

Moved by Peter Beacock
Seconded by Michele Locke

#BP-2011-11-23-187

That the Board rescind Motion #BP-2009-09-23-205: that the Simcoe County District School Board postpone indefinitely the closure of any secondary schools in the ARC B area.

CARRIED

Student Trustee Matt Stergiou left the meeting at this time.

Moved by Peter Beacock
Seconded by Michele Locke

#BP-2011-11-23-188W

That the Board receive Report No. FAC-D-1, Accommodation Review Committee B – Collingwood Collegiate Institute, Elmvale District High School, Midland Secondary School, Penetanguishene Secondary School, Stayner Collegiate Institute, dated April 14, 2009, and that no action be taken regarding the recommendations contained in this Accommodation Review.

Further discussion took place regarding the above motion. The above motion was then withdrawn.

Chairperson Edwards indicated that further discussion related to Accommodation Review Committee B – Collingwood Collegiate Institute, Elmvale District High School, Midland Secondary School, Penetanguishene Secondary School and Stayner Collegiate Institute would continue at the Business and Facilities Standing Committee meeting on December 7, 2011.

The Board recessed at this time.

Notice of Motion from the October 26, 2011 Board Meeting (D-2-b)

Discussion ensued regarding the introduction of the Safe Streets and Community Act, a comprehensive legislation that will target crime and terrorism and provide support and protection to victims of crime. The discussion surrounded how this bill relates to mental health and addiction issues.

Moved by Michele Locke
Seconded by Jeff Monague

#BP-2011-11-23-189P

That the Chair of the SCDSB send a letter to the Prime Minister, the Honourable Rob Nicholson, Minister of Justice and Attorney General, with copies to all MPs and MPPs requesting that the federal government reconsider the “Safe Streets and Communities Act” to consider the implications of this Bill on our youth with mental health and addiction issues.

MOTION

Moved by Jodi Lloyd
Seconded by Michele Locke

That the above Notice of Motion be postponed to the December 21, 2011 Board meeting.

CARRIED

On December 21st, trustees will review a draft copy of the letter.

Student Trustee Frank Li left the meeting at this time.

(3) **Notice of Time Sensitive Motions from Statutory Committee** – Nil

(4) **Committee Minutes/Reports – Items for Decision**

Report of the Business and Facilities Standing Committee Meeting
held November 2, 2011 (D-4-a)

(1)
Moved by Michele Locke
Seconded by Peter Beacock

#BF-2011-11-02-190

That the Board approve the joint use agreement renewal with the Township of Springwater, as set out in APPENDIX A of Report No. BF-D-1, Township of Springwater Joint Use Agreement Renewal, dated November 2, 2011.

CARRIED

(2)
Moved by Christine Williams
Seconded by Donna Armstrong

#BF-2011-11-02-191

That the Board approve the revisions to Policy No. 2510, Communications, as set out in APPENDIX C of Report No. BF-D-2, Revision to Policy No. 2510, Communications, dated November 2, 2011.

CARRIED

Report of the Program Standing Committee Meeting held November 8, 2011 (D-4-b)

(1)
Moved by Suzanne Ley
Seconded by Nicole Black

#PRO-2011-11-08-192

That the Board approve that it not pursue the establishment of an EFSL program in the Township of Clearview for September 2012, as set out in Report No. PRO-D-1, Results of the Extended French as a Second Language (EFSL) Feasibility Study Within the Township of Clearview, dated November 9, 2011.

CARRIED

(2)
Moved by Michele Locke
Seconded by Nicole Black

#PRO-2011-11-08-193

That the Board approve that a feasibility study be undertaken in the Fall of 2012 to investigate the establishment of an Extended French as a Second Language (EFSL) program at an elementary school in the Township of Clearview with a target of commencing in September 2013, as set out in Report No. PRO-D-1, Results of the Extended French as a Second Language (EFSL) Feasibility Study Within the Township of Clearview, dated November 9, 2011.

CARRIED

(3)
Moved by Peter Beacock
Seconded by Krista Mayne

#PRO-2011-11-08-194

That the Board approve that the Grades 5 to 8 EFSL program currently located at Fred C. Cook Public School be relocated to W.H. Day Elementary School for September 2012, as set out in Report No. PRO-D-2, Extended French as a Second Language (EFSL) Program Site Relocation, dated November 9, 2011.

CARRIED

(5) Staff Reports – Items for Decision

Special Education Advisory Committee Appointment (D-5-a)

In May 2011, Carolyn Lilly, SEAC Member for Candlelighters Simcoe Parents of Children with Cancer submitted her resignation from SEAC. Candlelighters Simcoe Parents of Children with Cancer put forward a SEAC Member nomination for Sarah Elliott.

Moved by Michele Locke
Seconded by Peter Beacock

#BP-2011-11-23-195

That the Board appoint to the Special Education Advisory Committee, effective immediately, Sarah Elliott as member for Candlelighters Simcoe Parents of Children with Cancer, as set out in Report No. D-5-a, Special Education Advisory Committee (SEAC) Member Appointment, dated November 23, 2011.

CARRIED

(6) Committee Minutes/Reports – Items for Information

Report of the Parent Involvement Committee Meeting held
September 21, 2011 (D-7-a)

This report was provided as information.

Report of the Special Education Advisory Committee Meeting held
October 17, 2011 (D-7-b)

This report was provided as information.

(7) Staff Reports – Items for Information

E. OTHER MATTERS

(1) Reports from Liaison Members

Trustee Locke provided an update about OPSBA regional activities. Trustees were also provided with a copy of the draft minutes of the Central East Regional meeting held October 15, 2011.

Chairperson Edwards mentioned that on November 18, 2011, she attended a meeting of Public Chairs and Directors of Education, along with Director Wallace. Trustees were provided with a copy of the agenda for that meeting.

(2) Notices of Motion for next meeting - Nil

- (3) Questions and Proposals from Trustees - Nil
- (4) Professional Development Seminars Attendance - Nil
- (5) Reports/Update from Staff – Nil
- (6) Correspondence – Nil

**F. FUTURE BUSINESS OF THE BOARD, STANDING COMMITTEES
AND ADVISORY COMMITTEES**

Organizational Board Meeting – December 5, 2011 at 6:00 p.m. – Georgian Room
Business and Facilities Standing Committee Meeting – December 7, 2011 at 6:00 p.m. –
Georgian Room
Human Resources Standing Committee Meeting – December 14, 2011 at 6:00 p.m. –
Georgian Room
Program Standing Committee Meeting – December 14, 2011 at 7:00 p.m. –
Georgian Room
Special Education Advisory Committee Meeting – December 12, 2011 at 7:00 p.m. –
Georgian Room
Regular Meeting of the Board – December 21, 2011 at 6:00 p.m., followed immediately
by the Committee of the Whole in Closed Session (Georgian Room), Public Session will
resume at 7:30 P.M (Roy Edwards Room)

MOTION TO ADJOURN

Moved by Peter Beacock
Seconded by Michele Locke

That the meeting be adjourned at 9:30 p.m.

CARRIED

TO: The Chairperson and Members of the
Simcoe County District School Board

FROM: The Secretary

SUBJECT: **MINUTES OF THE SPECIAL ORGANIZATIONAL
MEETING OF THE BOARD HELD DECEMBER 5, 2011**

The special organizational meeting of the Simcoe County District School Board was held on Monday, December 5, 2011 at the Education Centre.

1. Call to Order

The Secretary of the Board, Director Kathryn Wallace, called the meeting to order at 7:30 p.m. Director Wallace welcomed everyone to the meeting, and requested the recording secretary to take the roll call.

John Dance, Superintendent of Facility Services informed trustees that the meeting would not be live streamed on the internet this evening because of technical difficulties due to a recent upgrade to the Board's system. However, the meeting would be available on DVD.

2. Roll Call

PRESENT:

Trustees

Donna Armstrong, Peter Beacock, Debra Edwards, Suzanne Ley, Jodi Lloyd, Michele Locke, Krista Mayne, Robert North, Caroline Smith, Christine Williams.

ELECTRONIC

Participation

Jeff Monague.

REGRETS

Trustee

Nicole Black.

ABSENT:

Student Trustees

Victoria Edwards, Frank Li, Matt Stergiou.

3. Election of Chairperson

Director Wallace explained the process that would be used for the election of the Chair and Vice-chair as well as the election of the third member on the Trustee Selection Committee. Director Wallace appointed Superintendents of Education Steve Blake and Paul Sloan to count the ballots if necessary.

The Director called for nominations for the office of Chairperson.

Moved by Michele Locke
Seconded by Christine Williams

That Trustee Debra Edwards be nominated for election as Chairperson of the Simcoe County District School Board for the upcoming year.

Trustee Edwards indicated that she would stand.

The Director called for further nominations for the office of Chairperson.

Moved by Suzanne Ley
Seconded by Donna Armstrong

That Trustee Robert North be nominated for election as Chairperson of the Simcoe County District School Board for the upcoming year.

Trustee North indicated that he would stand.

The Director called for further nominations for the office of Chairperson. There being no further nominations, trustees who were nominated were then given an opportunity to speak at this time. Both Trustee Edwards and Trustee North spoke to their nomination.

A vote by secret ballot was conducted. Following the vote, the Director declared Trustee Robert North as Chairperson of the Simcoe County District School Board for the upcoming year.

Trustee North assumed the Chair at this time.

4. Election of Vice-Chairperson

Chairperson North called for nominations for the office of Vice-chairperson.

Moved by Krista Mayne
Seconded by Michele Locke

That Trustee Peter Beacock be nominated for election as Vice-chairperson of the Simcoe County District School Board for the upcoming year.

Trustee Beacock indicated that he would stand.

Chairperson North called for further nominations for the office of Vice-chairperson.

Moved by Suzanne Ley
Seconded by Christine Williams

That Trustee Caroline Smith be nominated for election as Vice-chairperson of the Simcoe County District School Board for the upcoming year.

Trustee Smith indicated that she would stand.

Chairperson North called for further nominations for the office of Vice-chairperson. There being no further nominations, trustees who were nominated were then given an opportunity to speak at this time. Both Trustee Beacock and Trustee Smith spoke to their nomination.

A vote by secret ballot was conducted. Following the vote, Trustee Beacock was declared Vice-chairperson of the Simcoe County District School Board for the upcoming year.

Trustee Peter Beacock assumed the position of Vice-chairperson at this time.

5. Survey Re: Trustee Committee Membership

Chairperson North requested that trustees complete the survey of trustee committee membership and to forward it to Lena Robyn, Executive Assistant – Board no later than December 9, 2011.

6. Selection Committee

Chairperson North called for nominations for the third member of the Trustee Selection Committee.

Moved by Christine Williams
Seconded by Jodi Lloyd

That Trustee Suzanne Ley be nominated as the third member of the Trustee Selection Committee.

Trustee Ley indicated her willingness to serve.

Chairperson North called for further nominations for the third member of the Trustee Selection Committee.

There being no further nominations, Chairperson North declared Trustee Ley as the third member of the Trustee Selection Committee. The Committee will consist of Chairperson North, Vice-chairperson Beacock and Trustee Ley.

MOTION

Moved by Jodi Lloyd
Seconded Michele Locke

That the ballots be destroyed.

CARRIED

7. Past Chairperson's Remarks

Outgoing Chairperson Debra Edwards expressed her congratulations to the newly elected Chairperson and Vice-Chairperson and offered them any support they might require in their roles.

8. Inaugural Address

Chairperson North stated that he would present his Inaugural Address at the Board meeting on December 21.

MOTION TO ADJOURN

Moved by Michele Locke
Seconded by Krista Mayne

That the meeting be adjourned at 8:05 p.m.

CARRIED

TO: The Chairperson and Members of the
Simcoe County District School Board

FROM: The Secretary

SUBJECT: **MINUTES OF THE SPECIAL MEETING OF THE
BOARD HELD DECEMBER 13, 2011**

A Special meeting of the Simcoe County District School Board was held on Tuesday, December 13, 2011 at the Education Centre.

A. (1) Roll Call

PRESENT:

Trustees

Donna Armstrong, Peter Beacock (Vice-chairperson),
Nicole Black, Debra Edwards Suzanne Ley, Michele Locke,
Krista Mayne, Robert North (Chairperson), Christine Williams.

REGRETS:

Trustees

Jodi Lloyd, Caroline Smith.

ABSENT

Trustees

Jeff Monague.

ABSENT:

Student Trustees

Victoria Edwards, Frank Li, Matt Stergiou.

The Chairperson called the meeting to order at 6:00 p.m.

(2) Approval of Agenda

Moved by Michele Locke
Seconded by Krista Mayne

That the Agenda be approved as printed.

CARRIED

John Dance, Superintendent of Facility Services indicated that network issues are interrupting the web streaming of Board meetings and staff is working to resolve the issue. The meeting will be recorded and uploaded onto the Board website at a later date.

(3) Declaration of Conflicts of Interest – Nil

B. RECOMMENDATIONS FOR ACTION

(4) Staff Report – Item for Decision

Accommodation Review 2010:03 Alliston Elementary Schools (Alliston Union Public School, Ernest Cumberland Elementary School) (B-4-a)

Associate Director Janis Medysky provided an overview of the report. At the beginning of the ARC process in January 2011, staff presented the alternative accommodation option for Alliston.

This option proposed building a replacement school for Alliston Union public School in the northern portion of the community. The condition of the school was the key consideration for reviewing the Alliston elementary schools and seeking Ministry funding for a replacement facility.

A transition team will be established in January 2013 to facilitate the reorganization of students between Ernest Cumberland Elementary School and the replacement Alliston Union Public School in preparation for the opening of the new facility.

Associate Director Medysky thanked the members of the ARC for their work and she thanked community members for providing input at the public meetings.

(1,2,3,4,5)

Moved by Sue Ley

Seconded by Nicole Black

(1)

SBP-2011-12-13-196

That the Board approve the replacement of Alliston Union Pubic School on the designated school site in the northwest of Alliston, as set out in Report No. B-4-a, Accommodation Review 2010:03 - Alliston Elementary Schools (Alliston Union Public School, Ernest Cumberland Elementary School), dated December 13, 2011.

(2)

SBP-2011-12-13-197

That the Board approve the attendance areas for the replacement facility and Ernest Cumberland Elementary School, effective upon opening of the replacement school, as set out in APPENDIX A of Report No. B-4-a, Accommodation Review 2010:03 - Alliston Elementary Schools (Alliston Union Public School, Ernest Cumberland Elementary School), dated December 13, 2011.

(3)

SBP-2011-12-13-198

That the Board approve offering the Extended French as a Second Language (EFSL) program at the replacement facility, as set out in Report No. B-4-a, Accommodation Review 2010:03 - Alliston Elementary Schools (Alliston Union Public School, Ernest Cumberland Elementary School), dated December 13, 2011.

(4)

SBP-2011-12-13-199

That the Board approve maintaining the Modified School Year Calendar at Ernest Cumberland Elementary School upon opening of the replacement school, as set out in Report No. B-4-a, Accommodation Review 2010:03 - Alliston Elementary Schools (Alliston Union Public School), Ernest Cumberland Elementary School, dated December 13, 2011.

(5)
Moved by
Seconded by

SBP-2011-12-13-200

That the Board approve contacting the municipality to request road and sidewalk improvements on Church Street North to enable students to travel directly to the replacement facility on Church Street North, as set out in Report No. B-4-a, Accommodation Review Committee 2010:03 - Alliston Elementary Schools (Alliston Union Public School, Ernest Cumberland Elementary School), dated December 13, 2011.

CARRIED

**C. FUTURE BUSINESS OF THE BOARD, STANDING COMMITTEES
AND ADVISORY COMMITTEES**

Human Resources Standing Committee Meeting – December 14, 2011 at 6:00 p.m. –
Program Standing Committee Meeting – December 14, 2011 at 7:00 p.m. –
Georgian Room
Regular Meeting of the Board – December 21, 2011 at 6:00 p.m., followed
immediately by the Committee of the Whole in Closed Session (Georgian Room),
Public Session will resume at 7:30 P.M (Roy Edwards Room)

MOTION TO ADJOURN

Moved by Peter Beacock
Seconded by Donna Armstrong

That the meeting be adjourned at 6:20 p.m.

CARRIED

TO: The Chairperson and Members of the
Simcoe County District School Board

FROM: Director of Education

SUBJECT: **NOTICE OF MOTION FROM THE NOVEMBER 23, 2011 BOARD MEETING**

1. **Background**

In accordance with Article II: Notices of Motion of the Board By-laws, Trustee Michele Locke gave NOTICE OF MOTION at the Board meeting of October 26, 2011, to introduce the following motion at the next Board meeting.

*Moved by Michele Locke
Seconded by Jeff Monague*

That the Chair of the SCDSB send a letter to the Prime Minister, the Honourable Rob Nicholson, Minister of Justice and Attorney General, with copies to all MPs and MPPs requesting that the federal government reconsider the "*Safe Streets and Communities Act*" to consider the implications of this Bill on our youth with mental health and addiction issues.

At the Board meeting held November 23, 2011, trustees approved the postponement of the above Notice of Motion to the December 21, 2011, Board meeting, at which time trustees will review a draft of a letter that could be sent (Attached as APPENDIX A).

A news release issued by the Department of Justice December 5, 2011, states that the Honourable Rob Nicholson, P.C, Q.C., M.P. for Niagara Falls, Minister of Justice and Attorney General of Canada, accompanied by Robert Goguen, M.P. for Moncton-Riverview-Dieppe and Parliamentary Secretary to the Minister of Justice, expressed support for Bill C-10, the *Safe Streets and Communities Act*, in anticipation of the third reading of the Bill in the House of Commons. Attached as APPENDIX B is a copy of the news release issued by the Department of Justice Canada on December 5, 2011, entitled "*House of Commons to Vote on the Safe Streets and Communities Act (Bill C-10)*." There was a third reading of the Bill in the House of Commons on December 5, 2011, followed by a first reading by Senate on December 6, 2011, and a second reading on December 8, 2011.

The *Safe Streets and Communities Act* re-introduces the following reforms which were debated by Parliament during the previous session but never became law:

- The *Protecting Children from Sexual Predators Act* (former Bill C-54)
- The *Penalties for Organized Drug Crime Act* (former Bill S-10)
- *Sébastien's Law (Protecting the Public from Violent Young Offenders)* (former Bill C-4)
- The *Ending House Arrest for Property and Other Serious Crimes by Serious and Violent Offenders Act* (former Bill C-16)
- The *Increasing Offender Accountability Act* (former Bill C-39)
- The *Eliminating Pardons for Serious Crimes Act* (former Bill C-23B)
- The *Keeping Canadians Safe (International Transfer of Offenders) Act* (former Bill C-5)

- *The Justice for Victims of Terrorism Act* and related amendments to the *State Immunity Act* (former Bill S-7)
- *The Preventing the Trafficking, Abuse and Exploitation of Vulnerable Immigrants Act* (former Bill C-56)

Attached as APPENDIX C is a copy of the news release issued by the Department of Justice Canada on September 20, 2011 entitled "*Government of Canada Introduces the Safe Streets and Communities Act.*"

2. Report Status

This report is provided for information.

Approved for submission by:

Kathryn Wallace
Director of Education

Dear Prime Minister Stephen Harper
and
The Honourable Rob Nicholson, Minister of Justice and Attorney General of Canada

Safe Streets and Communities Act (Bill C-10)

I am writing on behalf of the Simcoe County District School Board to express our concern for changes to Canadian crime legislation through the omnibus Crime Bill also known as Bill C-10.

While we find favour with some parts of Bill C-10, we are in dispute of others.

As a body mandated to ensure a safe environment for all students within our education system, we are very much concerned that Bill C-10 would alter that practice by placing in jeopardy those already marginalized. I am speaking about the Aboriginal children and youth within our school board and those that suffer from mental illness and addictions.

As you are aware, Aboriginal peoples are over-represented in our judicial system and penitentiaries. According to 2007 figures from the Correctional Service of Canada, Aboriginal peoples make up 17 percent of the inmate population and when you consider they make up 1.4 percent of Canada's total population, it is an alarming ratio. Bill C-10 recommends mandatory minimums on prison sentencing. This places Aboriginal and non-Aboriginal youth within our education system at risk.

Restorative Practice within the Simcoe County School Board provides a place where the healthy development of our youth is possible by looking at the "whole child" and the reasons behind the behavioural issues. These practices are modeled after the Department of Justice's Aboriginal Justice Strategy which gave rise to the Restorative Justice practices currently implemented in Aboriginal communities across Canada. This strategy and subsequently our strategy of Restorative Practice could all be for naught if Bill C-10 is implemented. Our youth will find that they are more easily incarcerated.

Similarly, young people within our education system affected by mental illness will now find that Bill C-10 makes it easier for their incarceration. Already, Canadian Paediatric Society studies highlight the fact that 70% of young offenders suffer from some form of mental illness. Bill C-10 places them further in jeopardy. The Simcoe County District School Board works with the Child, Youth and Family Services (CYFS) Coalition of Simcoe County and is represented on the North Simcoe Muskoka Local Health Integration Network's, Care Connections Mental Health and Addictions Coordinating Council and the Child and Adolescent Mental Health and Addictions Steering Committee.

Through these organizations, and through our own school communities, we work closely with the Ontario Youth Justice system and are making great strides in addressing mental health and addiction issues within our school board. We, as elected Trustees, are concerned about the negative impact that Bill C-10 will have on our youth as a result of mandatory sentences, the elimination of house arrest, and the removal of alternative sentencing choices from our Judges.

We are concerned about the well being of all of our Canadian youth and the future of this country because they are the future of this country. Please reconsider the Youth Justice components of Bill C-10.

Sincerely,

Robert North, Chairperson
Simcoe County District School Board

c: MPPs
MPs



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HOUSE OF COMMONS TO VOTE ON THE *SAFE STREETS AND COMMUNITIES ACT (BILL C-10)*

OTTAWA, December 5, 2011 – The Honourable Rob Nicholson, P.C., Q.C., M.P. for Niagara Falls, Minister of Justice and Attorney General of Canada, accompanied by Robert Goguen, M.P. for Moncton-Riverview-Dieppe and Parliamentary Secretary to the Minister of Justice, expressed support for Bill C-10, the *Safe Streets and Communities Act*, in anticipation of the third reading of the Bill in the House of Commons.

"Canadians gave us a strong mandate to crack down on child sexual offenders and on dangerous drug dealers who sell drugs to children and we are one step closer to achieving this with the passage of Bill C-10 in the House of Commons," said Minister Nicholson. "We promised to pass this important legislation within the first 100 sitting days of the Parliamentary session and we intend to deliver on that promise."

The *Safe Streets and Communities Act* re-introduces the following reforms:

- The *Protecting Children from Sexual Predators Act* (former Bill C-54), which proposes increased penalties for sexual offences against children, as well as creates two new offences aimed at conduct that could facilitate or enable the commission of a sexual offence against a child;
- The *Penalties for Organized Drug Crime Act* (former Bill S-10), which would target organized crime by imposing tougher sentences for the production and possession of illicit drugs for the purposes of trafficking;
- *Sébastien's Law (Protecting the Public from Violent Young Offenders)* (former Bill C-4), which would ensure that violent and repeat young offenders are held accountable for their actions and that the protection of society is a paramount consideration in the treatment of young offenders by the justice system;
- The *Ending House Arrest for Property and Other Serious Crimes by Serious and Violent Offenders Act* (former Bill C-16), which would eliminate the use of conditional sentences, or house arrest, for serious and violent crimes;
- The *Increasing Offender Accountability Act* (former Bill C-39), which would enshrine a victim's right to participate in parole hearings and address inmate accountability, responsibility, and management under the *Corrections and Conditional Release Act*;
- The *Eliminating Pardons for Serious Crimes Act* (former Bill C-23B), which would extend the ineligibility periods for applications for a record suspension (currently called a "pardon") to five years for summary conviction offences and to ten years for indictable offences;
- The *Keeping Canadians Safe (International Transfer of Offenders) Act* (former Bill C-5), which would add additional criteria that the Minister of Public Safety could consider when deciding whether or not to allow the transfer of a Canadian offender back to Canada to serve their sentence;
- The *Justice for Victims of Terrorism Act* and related amendments to the State Immunity Act (former Bill S-7), which would allow victims of terrorism to sue perpetrators and supporters of terrorism, including listed foreign states, for loss or damage that occurred as a result of an act of terrorism committed anywhere in the world; and
- The *Preventing the Trafficking, Abuse and Exploitation of Vulnerable Immigrants Act* (former Bill C-56), which would authorize immigration officers to refuse work permits to vulnerable

foreign nationals when it is determined that they are at risk of humiliating or degrading treatment, including sexual exploitation or human trafficking.

"One of our greatest responsibilities as a Government is to protect Canadians and ensure that those who commit crimes are held to account," said Mr. Goguen. "The *Safe Streets and Communities Act* will help improve the safety and security of all Canadians."

An online version of the legislation can be found at www.parl.gc.ca.

-30-

Ref.:

Julie Di Mambro
Press Secretary
Office of the Minister of Justice
613-992-4621

Media Relations
Department of Justice
613-957-4207

Date Modified: **2011-12-05**



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GOVERNMENT OF CANADA INTRODUCES THE *SAFE STREETS AND COMMUNITIES ACT*

Toronto, September 20, 2011 – Today, the Honourable Rob Nicholson, P.C., Q.C., M.P. for Niagara Falls, Minister of Justice and Attorney General of Canada introduced the *Safe Streets and Communities Act*, comprehensive legislation that will target crime and terrorism and provide support and protection to victims of crime.

"I am proud today to announce that our Government has fulfilled its commitment to Canadians to bring forward legislation to make our streets, families and communities safer," said Minister Nicholson. "We campaigned on a promise to get tough on child sexual offenders, crack down on illegal drug trafficking, and improve the overall efficiency of our judicial system. Canadians gave us a strong mandate to bring forward these reforms."

"Canadians want an immigration system that treats people fairly. We will not allow our immigration system to be misused by those who prey on the vulnerable," added the Honourable Jason Kenney, M.P. for Calgary Southeast and Minister of Citizenship, Immigration and Multiculturalism. "With this bill, officers will be able to stop situations of abuse and exploitation before they happen."

The *Safe Streets and Communities Act* re-introduces the following reforms which were debated by Parliament during the previous session but never became law:

- The *Protecting Children from Sexual Predators Act* (former Bill C-54), which proposes increased penalties for sexual offences against children, as well as creates two new offences aimed at conduct that could facilitate or enable the commission of a sexual offence against a child;
- The *Penalties for Organized Drug Crime Act* (former Bill S-10), which would target organized crime by imposing tougher sentences for the production and possession of illicit drugs for the purposes of trafficking;
- *Sébastien's Law (Protecting the Public from Violent Young Offenders)* (former Bill C-4), which would ensure that violent and repeat young offenders are held accountable for their actions and the protection of society is a paramount consideration in the treatment of young offenders by the justice system;
- The *Ending House Arrest for Property and Other Serious Crimes by Serious and Violent Offenders Act* (former Bill C-16), which would eliminate the use of conditional sentences, or house arrest, for serious and violent crimes;
- The *Increasing Offender Accountability Act* (former Bill C-39), which would enshrine a victim's right to participate in parole hearings and address inmate accountability, responsibility, and management under the *Corrections and Conditional Release Act*;
- The *Eliminating Pardons for Serious Crimes Act* (former Bill C-23B), which would extend the ineligibility periods for applications for a record suspension (currently called a "pardon") to five years for summary conviction offences and to ten years for indictable offences;
- The *Keeping Canadians Safe (International Transfer of Offenders) Act* (former Bill C-5), which would add additional criteria that the Minister of Public Safety could consider when deciding whether or not to allow the transfer of a Canadian offender back to Canada to serve their sentence;

- The *Justice for Victims of Terrorism Act* and related amendments to the State Immunity Act (former Bill S-7), which would allow victims of terrorism to sue perpetrators and supporters of terrorism, including listed foreign states, for loss or damage that occurred as a result of an act of terrorism committed anywhere in the world; and
- The *Preventing the Trafficking, Abuse and Exploitation of Vulnerable Immigrants Act* (former Bill C-56), which would authorize immigration officers to refuse work permits to vulnerable foreign nationals when it is determined that they are at risk of humiliating or degrading treatment, including sexual exploitation or human trafficking.

By bringing forward this legislation, the Government is demonstrating its commitment to ensuring criminals are held fully accountable for their actions and that the safety and security of law-abiding Canadians and victims comes first in Canada's justice system.

An online version of the legislation can be found at <http://www.parl.gc.ca>.

-30-

Ref. :

Pamela Stephens
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613-992-4621

Media Relations
Department of Justice
613-957-4207

Julie Carmichael
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Candice Malcolm
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Media Relations
Citizenship and Immigration Canada
(613) 952-1650

Date Modified: 2011-12-23

TO: The Chairperson and Members of the
Simcoe County District School Board

FROM: Business and Facilities Standing Committee

SUBJECT: **REPORT OF THE PUBLIC SESSION OF THE BUSINESS AND
FACILITIES STANDING COMMITTEE MEETING HELD
WEDNESDAY, DECEMBER 7, 2011**

The Business and Facilities Standing Committee met in Public Session on Wednesday, December 7, 2011, at the Education Centre.

PRESENT:

Committee Members

Donna Armstrong, Peter Beacock, Nicole Black (Vice Chairperson), Debra Edwards, Suzanne Ley, Jodi Lloyd (Chairperson), Michele Locke, Krista Mayne. Robert North, Caroline Smith, Christine Williams.

Administration

Kathy Bailey, Steve Blake, John Dance, Phyllis Hili, Brian Jeffs, Janis Medysky, Paula Murphy, Anita Simpson, Paul Sloan, Kathryn Wallace.

Student Trustees

Matt Stergiou.

Staff

David Few, Mark Twardowski.

ABSENT:

Committee Members

Jeff Monague.

Student Trustees

Victoria Edwards, Frank Li.

Recording Secretary

Tina Bazuk.

Director Wallace called the meeting to order at 6:00 p.m.

Approval of the Agenda

MOTION

Moved by Debra Edwards
Seconded by Peter Beacock

That the agenda be approved as printed.

CARRIED

Declaration of Conflicts of Interest – Nil

Election of Chairperson

Kathryn Wallace, Director of Education, appointed Superintendents of Education Steve Blake, and Paul Sloan, to act as tellers in the event that a vote is required.

Director Wallace called for nominations for the position of Chairperson of the Business and Facilities Standing Committee.

Moved by Caroline Smith
Seconded by Christine Williams

That Trustee Jodi Lloyd be nominated for election as Chairperson of the Business and Facilities Standing Committee.

Trustee Lloyd indicated that she would stand.

Director Wallace called for further nominations for the position of Chairperson of the Business and Facilities Standing Committee.

There being no further nominations, Trustee Lloyd was acclaimed as Chairperson of the Business and Facilities Standing Committee.

CARRIED

Trustee Lloyd assumed the Chair at this time

Election of Vice-Chairperson

Chairperson Lloyd called for nominations for the position of Vice-Chairperson of the Business and Facilities Standing Committee.

Moved by Robert North
Seconded by Michele Locke

That Trustee Nicole Black be nominated for election as Vice-Chairperson of the Business and Facilities Standing Committee.

Trustee Black indicated that she would stand for nomination.

Chairperson Lloyd called for further nominations for the position of Vice-Chairperson of the Business and Facilities Standing Committee.

There being no further nominations, Trustee Black was acclaimed as Vice-Chairperson of the Business and Facilities Standing Committee.

CARRIED

Trustee Black assumed the Vice-Chair at this time.

MOTION

Moved by Peter Beacock
Seconded by Michele Locke

That the Business and Facilities Standing Committee move into Closed Session.

CARRIED

The Business and Facilities Standing Committee reconvened in Public Session at 6:40 p.m.

Presentations - Nil

Items for Committee Decision

1. Notice of Motion from the November 2, 2011 Business and Facilities Standing Committee Meeting – Bottled Water (BF-D-1)

John Dance, Superintendent of Facility Services, provided an overview of the report which outlined the board's commitment to take a leadership role in environmental awareness and action, and to demonstrate sound environmental principles in its daily activities. As a substitute to bottled water sales in schools and administrative buildings, numerous school boards have installed bottle filling stations in their facilities and have received positive feedback from the users.

Superintendent Dance responded to questions from trustees at this time.

(1)

Moved by Robert North
Seconded by Michele Locke

#BF-2011-12-07-13

That the Business and Facilities Standing Committee recommend that the Board approve that staff develop a strategy to reduce and eventually eliminate (with exceptions for health and safety) the purchase and sale of bottled water in administration buildings, elementary and secondary schools and that steps be taken to educate students and staff as to the benefits of refillable containers.

CARRIED

2. Notice of Motion from the November 2, 2011 Business and Facilities Standing Committee Meeting – Clothing (BF-D-2)

Brian Jeffs, Superintendent of Business Services, provided an overview of the report. The Board currently does not have criteria to evaluate corporate social responsibility when selecting vendors.

Superintendent Jeffs responded to questions from trustees at this time.

The Notice of Motion was accepted as information and deferred to the Student Senate to pursue the research and bring back to the Board in the future. Staff agreed to provide guidance to the student trustees on this matter.

3. Revision to Policy No. 2170 – Student Trustee Honorarium (BF-D-3)

Superintendent Jeffs provided an overview of the revised policy. Revisions have been made to update the policy for general housekeeping. The applicable legislation has not been amended since Policy No. 2170 was last adopted.

Superintendent Jeffs responded to questions from trustees at this time.

(2)

Moved by Peter Beacock
Seconded by Michele Locke

#BF-2011-12-07-14

That the Business and Facilities Standing Committee recommend that the Board approve the revisions to Policy No. 2170 - Student Trustee Honorarium, as set out in Report No. BF-D-3, Revision to Policy No. 2170 - Student Trustee Honorarium, APPENDIX C, dated December 7, 2011.

CARRIED

4. Revision to Policy No. 2140 – Electronic Meetings (BF-D-4)

Superintendent Dance provided an overview of the revised policy. Revisions have been made to update the policy and reflect current Board practices and terminology in the area of electronic meetings.

Superintendent Dance responded to questions from trustees at this time.

(3)

Moved by Caroline Smith
Seconded by Christine Williams

#BF-2011-12-07-15

That the Business and Facilities Standing Committee recommend that the Board approve the revisions to Policy No. 2140 – Electronic Meetings, as set out in Report No. BF-D-4, Revision to Policy No. 2140 – Electronic Meetings, APPENDIX C, dated December 7, 2011.

CARRIED

The committee recessed at this time.

Items for information

1. 2011-2012 Student Enrolment: October 31, 2011 (BF-I-1)

Superintendent Dance and Rick Hodgkinson, Assistant Manager of Admissions and Enrolment, provided an overview of the report which detailed Student Enrolment as of October 31, 2011.

The enrolment is considered preliminary and requires further validation prior to being submitted to the ministry by December 31, 2011. No large variances are expected as a result of validation.

Superintendent Dance, Assistant Manager Hodgkinson and Manager Few responded to questions from trustees at this time.

This report was provided for information.

2. Secondary School Attendance Review (ARC B) (BF-I-2)

Superintendent Dance provided an overview of the report. The Board addressed ARC B by rescinding the following motion at the regular board meeting on November 23, 2011. "That the Board rescind Motion #BP-2009-09-23-205: that the Simcoe County District School Board postpone indefinitely the closure of any secondary schools in the ARC B area."

It was also agreed that Report No. FAC-D-1, Accommodation Review Committee B – Collingwood Collegiate Institute, Elmvale District High School, Midland Secondary School, Penetanguishene Secondary School, Stayner Collegiate Institute, dated April 14, 2009 be discussed further at the Business and Facilities Standing Committee on December 7, 2011.

Discussion surrounding the secondary schools of ARC B included:

- that at the time of ARC B a previous policy was in place;
- new provincial guidelines have been issued;
- a new policy and administrative procedure memorandum are in place;
- timelines for decision have been changed;
- data sets in school improvement plans (SIPs) are outdated.

Superintendent Dance and Manager Few responded to questions from trustees at this time.

This report was provided for information.

3. Capital Plan – 2011: Introduction (BF-I-3)

Superintendent Dance provided a detailed overview of the report which outlined the 2011 Capital Plan's intention to build on the 2010 Capital Plan and extend to 2016 and to continue to support the board's multi year plan goals and directions.

Staff have completed an assessment of a full range of information including enrolment projections and updated building condition data. The 2011 Capital Plan will expand on previous formats and will continue to address the following:

- (a) Section A - Recommended Accommodation and Attendance Area Studies
- (b) Section B - Capital Priority Projects
- (c) Section C - Full-Day Early Learning Kindergarten (FDK) Program
- (d) Section D - Future Accommodation/Attendance Area Reviews
- (e) Section E - Elementary Planning Review Areas
- (f) Section F - Secondary Planning Review Areas

Four new sections will be added.

- (a) Program Renewal
- (b) Facility Partnerships
- (c) School Accessibility
- (d) Surplus Property

Ministry approval and funding was received for the following projects.

a)	Bradford E.S./Fred C Cook E.S.	Replacement School	2013
b)	Innishore South E.S.	Growth School	2014
c)	Alliston Union P.S.	Replacement/Growth	2014

Superintendent Dance and Manager Few responded to questions from trustees at this time.

This report was provided for information.

Correspondence - Nil

Other Matters – Nil

Notices of Motion for Next Meeting - Nil

MOTION

Moved by Michele Locke
Seconded by Caroline Smith

That the meeting be adjourned at 9:50 p.m.

CARRIED

RECOMMENDATIONS

1. That the Board approve that staff develop a strategy to reduce and eventually eliminate (with exceptions for health and safety) the purchase and sale of bottled water in administration buildings, elementary and secondary schools and that steps be taken to educate students and staff as to the benefits of refillable containers, as set out in Report No. BF-D-1, Notice of Motion from the November 2, 2011 Business and Facilities Standing Committee Meeting – Bottled Water, dated December 7, 2011.
2. That the Board approve the revisions to Policy No. 2170 - Student Trustee Honorarium, as set out in Report No. BF-D-3, Revision to Policy No. 2170 - Student Trustee Honorarium, APPENDIX C, dated December 7, 2011.
3. That the Board approve the revisions to Policy No. 2140 – Electronic Meetings, as set out in Report No. BF-D-4, Revision to Policy No. 2140 – Electronic Meetings, APPENDIX C, dated December 7, 2011.

Respectfully submitted by:

Brian Jeffs
Superintendent of Business Services

John Dance
Superintendent of Facility Services

Approved for submission by:

Kathryn Wallace
Director of Education

December 21, 2011

TO: The Chairperson and Members of the
Simcoe County District School Board

FROM: Human Resources Standing Committee

SUBJECT: **REPORT OF THE PUBLIC SESSION OF THE HUMAN RESOURCES STANDING
COMMITTEE MEETING HELD WEDNESDAY, DECEMBER 14, 2011**

The Human Resources Standing Committee met in Public Session on Wednesday, December 14, 2011, at the Education Centre.

PRESENT:

Committee Members

Donna Armstrong, Debra Edwards, Peter Beacock,
Suzanne Ley, Jodi Lloyd, Michele Locke, Krista Mayne,
Robert North, Christine Williams.

REGRETS:

Committee Members

Nicole Black, Caroline Smith.

Student Trustees

Victoria Edwards.

Administration

Kathy Bailey, Steve Blake, Phyllis Hili, Brian Jeffs, Janis Medysky,
Paula Murphy, Anita Simpson, Paul Sloan, Kathryn Wallace.

ABSENT:

Committee Members

Jeff Monague.

Student Trustees

Frank Li, Matt Stergiou.

Recording Secretary

Kary Hancock.

Kathryn Wallace, Director of Education, called the meeting to order at 6:00 p.m.

Approval of the Agenda

MOTION

Moved by Debra Edwards
Seconded by Robert North

That the agenda be approved as printed.

CARRIED

Declaration of Conflicts of Interest – Nil

Election of Chairperson

Director Wallace designated Superintendent Blake and Superintendent Jeffs to count the election ballots, if required.

Director Wallace called for nominations for the office of the Chairperson of the Human Resources Standing Committee.

Moved by Michele Locke
Seconded by Peter Beacock

That Trustee Donna Armstrong be nominated as Chairperson of the Human Resources Standing Committee.

Trustee Armstrong indicated that she would stand.

Director Wallace called for further nominations.

There being no further nominations, Trustee Armstrong was acclaimed as Chairperson of the Human Resources Standing Committee.

Trustee Armstrong assumed the Chair at this time.

Election of Vice-Chairperson

Chairperson Armstrong called for nominations for the office of the Vice-Chairperson of the Human Resources Standing Committee.

Moved by Robert North
Seconded by Krista Mayne

That Trustee Christine Williams be nominated as Vice-Chairperson of the Human Resources Standing Committee.

Trustee Williams indicated that she would stand.

Chairperson Armstrong called for further nominations.

There being no further nominations, Trustee Williams was acclaimed as Vice-Chairperson of the Human Resources Standing Committee.

Trustee Williams assumed the Vice-Chair at this time.

Presentations/Delegations - Nil

MOTION

Moved by Peter Beacock
Seconded by Michele Locke

That the Human Resources Standing Committee move into closed session.

CARRIED

The Human Resources Standing Committee reconvened in public session at 6:45 p.m.

Items for Committee Decision

1. Revision to Policy No. 3210 – Compensation for Administrative and Educational Support Personnel (HR-D-1)

Janis Medysky, Associate Director, provided an overview of the report. This policy was originally adopted by the Board in August of 1987 with the last revision taking place on March 23, 2011. Additional language was added to the policy to maintain the ongoing positive relationship between the board and the Administrative and Educational Support Personnel group.

Associate Director Medysky responded to questions from trustees at this time.

Moved by Robert North
Seconded by Jodi Lloyd

(1)

#HR-2011-12-14-21

That the Human Resources Standing Committee recommend that the Board approve the revisions to Policy No. 3210 – Compensation for Administrative and Educational Support Personnel, as set out in APPENDIX C of Report No HR-D-1, Revision to Policy No. 3210 – Compensation for Administrative and Educational Support Personnel, dated December 14, 2011.

CARRIED

Items for Information

1. Human Resources Multi-Year Plan (HR-I-1)

Associate Director Medysky provided an overview of the Human Resource Services Multi-Year Plan. The Human Resource Services Multi-Year Plan reflects a number of initiatives that will provide continued service to the valuable employees of the Simcoe County District School Board. These initiatives support many of the directions of the board's multi-year plan while maintaining and aligning the work of all employees to improved student achievement. Some of these initiatives include: strategic input into the Board's Leadership Development Strategy, updating the workplace harrassment and objectionable behaviour polices, developing a strategic path for upcoming negotiations and the development of an attendance support program.

Associate Director Medysky responded to questions from trustees at this time.

This report was provided for information.

Correspondence - Nil

Other Matters – Nil

Notices of Motion for next meeting - Nil

MOTION

Moved by Suzanne Ley
Seconded by Peter Beacock

That the meeting be adjourned at 7:00 p.m.

CARRIED

RECOMMENDATION

That the Board approve the revisions to Policy No. 3210 – Compensation for Administrative and Educational Support Personnel, as set out in APPENDIX C of Report No HR-D-1, Revision to Policy No. 3210 – Compensation for Administrative and Educational Support Personnel, dated December 14, 2011.

Respectfully submitted by:

Janis Medysky
Associate Director

Approved for submission by:

Kathryn Wallace
Director of Education

TO: The Chairperson and Members of the
Simcoe County District School Board

FROM: Director of Education

SUBJECT: **TRUSTEE COMMITTEE ASSIGNMENTS FOR 2012**

At the Special Organizational Board meeting on December 5, 2011, Trustee Suzanne Ley was elected to act as the third member of the Selection Committee, joining Chairperson and Vice-Chairperson to recommend members to board committees as required in Article II, Item 4 of the Board By-laws.

Chairperson North met with Vice-Chairperson Beacock and Trustee Ley on December 13, 2011 to consider the Survey of Trustee Preferences for Committee Memberships for 2011.

Attached as APPENDIX A is the recommended trustee membership to the various Board committees.

RECOMMENDATION

That the Board ratify the recommendations of the Selection Committee, as set out in APPENDIX A of Report No. D-5-a, Trustee Committee Assignments for 2012, dated December 21, 2011.

Respectfully submitted by:

Kathryn Wallace
Director of Education

December 21, 2011



A. STANDING COMMITTEES

HUMAN RESOURCES All Trustees	PROGRAM COMMITTEE All Trustees	BUSINESS/FACILITIES COMMITTEE All Trustees
--	--	--

B. MANDATORY COMMITTEES

S.E.A.C (3 Trustees) Donna Armstrong Michele Locke Krista Mayne	S.A.L All Trustees	FIRST NATIONS ADVISORY COM (2 Trustees plus First Nations Trustee) 1 Year Term of Office with the Opportunity for Re-appointment Deb Edwards Michele Locke Jeff Monague	GRIEVANCE HEARINGS SUSPENSION/EXPULSION APPEALS & HEARINGS All Trustees	AUDIT COMMITTEE (3 Trustees) Suzanne Ley Jodi Lloyd Christine Williams	PARENT INVOLVEMENT COMMITTEE (2 Trustees) Nicole Black Caroline Smith
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C. CONTINUING COMMITTEES

ACCESSIBILITY COMMITTEE (1 Trustee) Krista Mayne	BY-LAW COMMITTEE (5 Trustees - including Vice-chair of the Board) Peter Beacock Nicole Black Suzanne Ley Caroline Smith Christine Williams
---	---

TEACHER/TRUSTEE RELATIONS ELEMENTARY & SECONDARY (4 Trustees – 2 on each committee) Elem. – Donna Armstrong Robert North Sec. – Jodi Lloyd Christine Williams	ONTARIO PRINCIPAL LIAISON COMMITTEE ELEMENTARY/SECONDARY (2 Trustees) Donna Armstrong Peter Beacock	STUDENT TRUSTEES- 2010-2011 Victoria Edwards Frank Li Matt Stergiou Student Trustee Mentor (1 Trustee – to be appointed in Dec)
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D. EXTERNAL/JOINT COMMITTEES

TRANSPORTATION CONSORTIUM (1 Trustee) Jodi Lloyd	JOINT COMMITTEE SCDSB/SMCDSB (2 Trustees plus Chair) Peter Beacock Deb Edwards Robert North	OPSBA DIRECTOR (appointed in April) Michele Locke Alternate – (appointed in April) Caroline Smith
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TO: The Chairperson and Members of the
Simcoe County District School Board

FROM: Director of Education

SUBJECT: **APPOINTMENT OF STUDENT TRUSTEE MENTOR**

1. Background

At the Board meeting on December 15, 2010, Trustee Robert North was appointed as the new student trustee mentor.

2. Current Status

At the Special Organizational Meeting of the Board, Trustee North was elected as Chairperson; therefore, the Board is required to appoint a trustee to serve as the student trustee mentor from December 22, 2011 to July 31, 2012. A new student trustee mentor will be appointed at the June 2012 Board meeting.

RECOMMENDATION

That the Board appoint Trustee _____ to serve as the student trustee mentor from December 22, 2011 to July 31, 2012, as set out in Report No. D-5-b, Appointment of Student Trustee Mentor, dated December 21, 2011.

Approved for submission by:

Kathryn Wallace
Director of Education

TO: The Chairperson and Members of the
Simcoe County District School Board

FROM: Superintendent of Facility Services

SUBJECT: **ACCOMMODATION REVIEW COMMITTEE (ARC) MEMBERSHIP UPDATE:
ARC 2011:01**

Background

The Board approved the establishment of two Accommodation Review Committees (ARCs) on November 24, 2010. ARC 2011:01 includes Port McNicoll Public School, Victoria Harbour Elementary School, Waubaushene Pines Elementary School and Waubaushene Elementary School. On May 18, 2011, requests for prospective ARC members were issued through a news release and posted on the board's website. Application forms were sent home with all students as set out in Administrative Procedure Memorandum A5500. Requests for community representatives were sent by letter dated April 27, 2011.

ARC membership was approved as set out in Report D-5-d, Accommodation Review Committee (ARC) Membership: ARC 2011:01 and ARC 2011:02 dated August 24, 2011 and in Report D-5-a, Accommodation Review Committee (ARC) Membership Update: ARC 2011:01 and ARC 2011:02 dated September 28, 2011. Since approval of the current membership for ARC 2011:01, a parent/guardian representative has come forward expressing interest in serving as community representative for Waubaushene Elementary School and Waubaushene Pines Elementary School.

The updated membership list for ARC 2011:01 is attached as APPENDIX A.

RECOMMENDATION

That the Board approve the ARC membership for ARC 2011:01 (Port McNicoll P.S., Victoria Harbour E.S., Waubaushene Pines E.S., and Waubaushene E.S.), as set out in APPENDIX A of Report No. D-5-c, Accommodation Review Committee (ARC) Membership Update: ARC 2011:01, dated December 21, 2011.

Respectfully submitted by:

John Dance
Superintendent of Facility Services

ARC 2011:01

School	Principal	Parent/Guardian
Port McNicoll PS	Doug MacDonald	1. Melissa Roberts-Ives 2. Nahanni Born
Victoria Harbour ES	Jan DeCola	1. Chris Edwards 2. Fiona Cascagnette
Waubashene/Waubashene Pines ES	Ainslee Carpenter	1. Nicola Marchant 2. Brian Ramler

Community Representatives	Tay: Bill Scott
	Oro-Medonte: No appointment at this time
	Severn: No appointment at this time

SCDSB Trustee(s)	Peter Beacock
	Jodi Lloyd

Superintendent of Education	Anita Simpson
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Superintendent of Facility Services/Chair	John Dance
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TO: The Chairperson and Members of the
Simcoe County District School Board

FROM: Parent Involvement Committee

SUBJECT: **REPORT OF THE PARENT INVOLVEMENT COMMITTEE
MEETING HELD OCTOBER 19, 2011**

A meeting of the Parent Involvement Committee was held on Wednesday, October 19, 2011 at the Education Centre.

PRESENT:

Committee Members: (Voting)
Elizabeth Bettencourt, Marjorie Dowdell (Vice-chair), Michelle Hunter,
Jill Hynes, Jennifer Johnson, Jane McCreadie (Chair), Tanya
Nabuurs.

Trustee

Representatives: (Non-voting)
Michele Locke.

Administration and Staff

Representatives: (Non-voting)
Debbie Clarke, Angela Pino, Lynne Scarlet (Recorder), Jane
Seymour, Paul Sloan.

REGRETS: Sylvia Fiorito, Kim Gadsby, Donna-Mae Matheson, Susan Pesdirz,
Trustee – Caroline Smith.

1. Welcome

Chairperson Jane McCreadie called the meeting to order. Chair McCreadie expressed regrets on behalf of the committee, regarding the announcement that Donna Mae Matheson resigned from the committee. There are currently two vacancies on the Parent Involvement Committee that can be filled by parents from any school geographical area within the board.

2. Approval of Agenda

Chairperson McCreadie asked the committee for approval of the agenda.

That the agenda for October 19, 2011 be approved as printed.

Moved by Marjorie Dowdell
Seconded by Michele Hunter

That the agenda be accepted as printed.

CARRIED

3. Approval of September 21, 2011 Meeting Minute

Chairperson McCreadie asked for approval of the minutes

That the minutes of the September 21, 2011 be approved pending the following change:

Page 4, item number 7 – second paragraph – second sentence be changed from “ruse” to “use”.

Moved by Elizabeth Bettencourt
Seconded by Jill Hynes

That the minutes be accepted as revised.

CARRIED

Superintendent Paul Sloan was asked to comment on the process of contacting names for School Council chairs in order to send information to the principal and school council. Superintendent Sloan spoke to Superintendent John Dance and Gina Coish, Freedom of Information Officer, and was told that the board will “warehouse the contact names” and when PIC want to send out information that Superintendent Sloan’s office will be responsible for sending out the information.

4. Preview Presentation SCDSB Roles and Responsibilities. Who Does What? How Does a Policy get Approved?

Superintendent Sloan introduced Janis Medysky, Superintendent of Human Resource Services and Organizational Development/Associate Director and thanked Lynne Scarlet, Executive Assistant for assisting with the minutes of this evening’s meeting. Superintendent Medysky welcomed everyone and announced that members of the Administrative Council had been invited to attend the Tuesday, October 25, 2011 All School Councils Meeting. Eleven power point slides have been assembled to highlight three different aspects of school board governance.

- 1) An overview of who the Trustees are and the key role of trustees as policy makers.
- 2) Administrative Council responsibilities
- 3) The role of the Superintendent

Trustee Michele Locke suggested that Superintendent Medysky include information regarding some of the tasks that Trustees do not do. Superintendent Medysky will also speak to the board’s multi-year plan, the Ministry expectations and explain the difference between the board and Ministry and Ministry directives and how boards develop policy around the directives. It was suggested that Superintendent Medysky provide a flow chart to show the hierarchy of the flow of education and use policy 4259 - Healthy Food and Beverage as an example, including how the board monitors for compliance in schools.

5. Preview Presentation “Talking Points” of Board Improvement Plan and EQAO Results

Superintendent Kathy Bailey previewed the goals for the October 25, 2011 “All School Councils meeting”. Superintendent Bailey expressed her admiration for the Parent Involvement Committee and thanked members for working together for the students of the board.

Facts regarding the Board Improvement Plan (a blueprint for the entire system) were highlighted by Superintendent Bailey. The board receives goals from The Ministry of Education. Every board must develop a board improvement plan and then schools develop improvement plans based on Ministry and board expectations. The customized system plan to reach every student was developed in consultation with the trustees and entitled “The Simcoe Path”. Superintendent Bailey stated, “we want to reach every student by providing programs that are motivational and learning opportunities tailored to student learning – a very important message”.

One question is “How are we supporting parents”? Parents will learn how to support student achievement and will receive information about their level of involvement with student achievement. This starts with data from EQAO that gives boards a snapshot picture of what level the student is functioning at and where the areas of need are, including areas of strength. The planned use of data is a common characteristic of high performing schools. The data is translated into priorities, goals and strategies. Within the plan are four pillars, Literacy, Numeracy, Programs and Pathways, and Community, Culture and Caring thus creating a plan that targets the board’s areas of need. Our main focus is grade 6 Math, grade 9 Applied Math, but the board must also focus on other areas. Boards must be accountable to the Ministry in achieving their goals. Another target area besides junior Math and grade 9 Applied Math is the focus on technology. Boards of Education need to keep up with the changing pace of technology. One of the ways our board is keeping up with technology is providing teachers with computer notebooks to use as a teaching/ learning tool. Students need every opportunity to demonstrate their learning in various ways.

Superintendent Bailey introduced Dale Beech, an elearning resource teacher, who shared tools and demonstrated “Homework Help” to assist students learn Math skills. This presentation will be shared with parent council representatives on Tuesday, October 25, 2011. A website sponsored by The Ministry of Education and The Independent Learning Centre (ILC) provides free math tutoring to increase student achievement in Math. The website is comprised of Chat Rooms, tutors (qualified teachers), and a locker space where students can store over 250 pre-recorded sessions. In addition, tutorial sessions called “Listen and Learning” provide students with a 30 minute presentation covering common lessons and topics that are fun and interactive tools to build skills and understanding.

Students (grade 7 to 10) will receive a newsletter in a week or two to assist them with logging into this new program. Parents can log in as a guest. This program also supports the goals in the Board Improvement Plan. A committee member asked if there is support for the grade 5 and grade 6 students and that all parents need to feel that their needs have been met. A member wondered if the website addresses will be provided for the homework help.

The importance of providing links and web sites for parents was stressed. Debbie Clarke, Manager of Communications, ensured that website links for parents will be uploaded onto the board's website. There is a system wide initiative for every grade 6 called "Gap Closing" to assist students with reaching curriculum expectations. A program called "Prime" that outlines the complete Math Curriculum can show students where they are on the Mathematical continuum. A member spoke about the Khan Academy for students from Kindergarten to University Math. A presentation may occur at the "Circle of Learning" conference in the Spring of 2012. Chair McCreadie asked Superintendent Bailey and Debbie Clarke to view the Khan Academy (www.khanacademy.org) and provide website information to help parents with their own children's learning.

EQAO results are sent home by every school as a review of their school's performance. Superintendent Bailey can provide a slide to show outlining the statistics by board, size of schools, geographic area, reference the number of parents and students within the board, and provide a copy of "The Simcoe Path" as a handout for parents.

Newcomer Welcome Centre – a number of families come to the Simcoe County District School Board whose first language is not English. Schools within the board have access to Language Line Interpretation Services which provides over-the-phone language translation. Refer to board numbered memorandum 2011-2012:65.

6. Preview Presentation School Councils Top 10

Chair McCreadie will present School Councils Top 10 at the PIC – All School Councils Meeting on October 25, 2011. Ten information items will be presented that includes School Council Handbook and Website, Epstein Book, Fundraising Plan and Field Trip Plan, Annual Fund (\$500) for School Councils, PRO Grants, School Council Annual Report and School Improvement Plan. Debbie Clarke will set-up the website information and provide parents with "The Simcoe Path" and School Council Handbook. A member asked if school council has a say in field trips if fund raising money is not being used to support the trip and do they have the ability to make changes. Superintendent Sloan said the function of the School Council is as an advisory group. School councils absolutely need to collaborate with the principal and the school. The chair signs off the fundraising and field trip plan. School council elections are held once a year (APM 7200). Superintendent Sloan shared information regarding a board official from Australia who switched positions with a Ministry official from Ontario for a year. This gentleman from Australia explained how shocked he was (in a positive way) regarding the alignment of the Ministry with its school boards and subsequently with their schools.

7. Final Logistics for October 25 All School Councils Meeting

Debbie Clarke announced that she had sent out a news release, and a reminder that the posters and agendas will be sent directly to School Council Chairs for copying and distributing to their members. Trustee Locke offered to print coloured copies of the posters and deliver to her area schools. Posters will be sent to all principals by Superintendent Sloan's office.

Debbie Clarke handed out copies of "Links of Interest for SCDSB School Councils" and will make links available to parents in the School Council section of the board website.

Items 1 to 5 on the agenda will be held in the Roy Edwards Room. Chair McCreadie will make the transitional remarks before the breakout sessions. Breakout #1 – Healthy Food and Beverage Policy 4259 will be held the Georgian Room; Breakout #2 – School Councils Top 10 in the Cafeteria and Breakout #3 Board Improvement Plan/EQAO in the Roy Edwards room. The signal to return to the Roy Edwards room at 8:45 p.m. will be a sound (not yet determined) probably over the P.A. system. Parents will be asked to complete an evaluation at the conclusion of the closing remarks.

8. People for Education Conference – Nov. 5 and 6 – York University

Member Marjorie Dowdell and Elizabeth Bettencourt shared the highlights from last years conference. A total of three members from PIC attended last year including students from student councils who shared their learning abilities and disabilities. Trustee Locke and Superintendent Sloan will be attending this year. The agenda information is on People for Education – York University website. Let Chair McCreadie know by next Tuesday night (Oct. 25) if you are interested in attending. Chair McCreadie will co-ordinate the registration for all members excluding Trustee Locke and Superintendent Sloan who have already registered for the conference.

Moved by Chair Jane McCreadie
Seconded by Jennifer Johnson

That approval be given for up to six Parent Involvement Committee (PIC) members to attend the People for Education Conference on November 5 and 6, 2011 at York University. Funds allotted are not to exceed \$1,500.

CARRIED

Items 9, 10 and 11 will be discussed at the next PIC meeting on November 23, 2011.

12. Additional Items

A member expressed concern that parents can't go into a school and meet the teachers when they want. You have to make an appointment. Principal Jane Seymour responded by saying that parents can call anytime to set up a meeting with a teacher. Discussion occurred regarding having parent information nights at high schools that would get more information out the parents about the school and also provide fundraising information at the same time.

Moved by Tanya Nabuurs
Seconded by Jennifer Johnson

That the meeting be adjourned 7:45 p.m.

CARRIED

The next regular meeting will be held on Wednesday, November 23, 2011 at 5:00 p.m. at the Education Centre.

13. Report Status

This report is provided as information.

Respectfully submitted by:

Paul Sloan
Superintendent of Education

Approved for submission by:

Kathryn Wallace
Director of Education

TO: The Chairperson and Members of the
Special Education Advisory Committee

FROM: Chairperson of SEAC
Superintendent of Education

SUBJECT: **MINUTES OF THE SPECIAL EDUCATION ADVISORY
COMMITTEE MEETING HELD NOVEMBER 21, 2011**

A. **Call to Order**
(1) **Roll Call**

PRESENT

SEAC Members: Angie Bridekirk, Peter Beacock (Trustee), Susan Clough, Sue Downing, James Hall, Laura LaChance, Michele Locke (Trustee), Krista Mayne (Trustee), Joanne McCafferty, Sari Russell.

SEAC Alternates: Kevin Berry, Sheila Davis, Rose-Ann Marchitto.

Staff: Alexa Barrie, Connie Gray, Peter Gumbrell, Phyllis Hili, Shannon Thompson.

Regrets

SEAC Members: Mary Haire, Kim Latour, Margaret Homewood.

Regrets Staff: Hailey McLean.

Recording

Secretary: Jennifer Henry.

(2) **Approval of Agenda**

Moved by Joanne McCafferty
Seconded by Michelle Locke

That the agenda be approved as printed.

CARRIED

(3) **Approval of Minutes**

(a) **Minutes of the Regular Committee Meeting October 17, 2011**

Moved by Michelle Locke
Seconded by Krista Mayne

That the minutes of the regular meeting of the Special Education Advisory Committee held October 17, 2011 be approved.

CARRIED

B. (1) Presentations and Discussion

(a) Welcome and Introductions

Chairperson Bridekirk welcomed Board staff members, SEAC members, and guests. She welcomed Sue Downing, newly appointed SEAC member for Simcoe Community Services and Janis Medysky, Associate Director. Chairperson Bridekirk shared SEAC Member regrets from Mary Haire, Kim Latour and Margaret Homewood.

(b) SCDSB Special Education Statement of Beliefs

Krista Mayne read the Statement of Beliefs.

(c) Attracting and Retaining Special Education Staff

Janis Medysky, Associate Director shared information on the selection and recruitment of special education teachers. She spoke first to the elementary panel, noting that two long term occasional (LTO) positions must be completed before an individual can be considered for a contract position. She provided information on the supply teacher list, noting that it contains information on teaching qualifications, and that special education qualifications are desirable. Data was provided on the number of individuals on the supply teacher list as of September, the number of occasional teaching positions to be filled and the number of applicants that had special education qualifications.

It was noted that there is an article in the collective agreement between the Elementary Teachers' Federation of Ontario (ETFO) and Simcoe County District School Board (SCDSB) where individuals in specialty positions can be held in the position for five years, which allows for a longer tenure in those positions. In speaking to the secondary panel, Associate Director Medysky noted that there are not as many provisions in place in the Collective Agreement between the Ontario Secondary Teachers Federation (OSSTF) and SCDSB in terms of experience for contract positions.

It was also noted that the Board tries to ensure that County Classes are staffed with experienced teachers; new teachers are generally not placed in County Classes. The Board strives to do the same for Learning Centres, however, it is not always possible. Associate Director Medysky also spoke to teaching and training opportunities and ways to enhance teacher qualifications. She provided information on the New Teacher Induction Program (NTIP) noting that new teachers must receive teaching and training before becoming certified. It was noted that teachers can access professional development funds through their teacher unions, and that an additional allowance is available for individuals who receive their Masters Degree.

Associate Director Medysky addressed Principal and Vice-Principal recruitment, noting that almost all Principals and Vice-Principals have special education qualifications and that many have their specialist in special education. She also spoke to a fairly new special education certificate program that is available for administrators.

Associate Director Medysky addressed SEAC members' questions and concerns. When referring to staff with "special education qualifications", it was clarified that the term is generally referencing someone having completed the Special Education Part 1 course. It was also confirmed that the Masters Degree allowance is available to all teachers and administrators. Questions and concerns were addressed regarding how much discretion Principals have in hiring special education staff, and the article that allows staff to be held in a specialty position for five years. Discussion ensued regarding the right teaching fit for the class, the readiness and willingness to teach a class and expressions of interest. Further details were requested regarding special education staffing in Learning Centres and the rationale as to why those classes are not always staffed with more experienced teachers.

SEAC members noted that in some ways Learning Centres are like County Classes, with students being placed in the Learning Centre. It was questioned if staffing practices could be changed in an effort to ensure that Learning Centres are also staffed with more experienced teachers. There was an inquiry whether there have been discussions, or if it has ever been brought forward during negotiations or at the provincial level regarding teachers having more specialty qualifications prior to being hired for specialty classes. Concern was expressed regarding the amount of professional development/teacher release time there is, and ensuring teaching continuity for the students. Concern was also expressed regarding high turnover rates for Educational Assistants (EAs) in County Classes, and it was questioned whether a tiered approach could be looked at.

Associate Director Medysky noted that negotiations are pending for September 2012, and that she can take suggestions from SEAC back to management. She noted that further comments or feedback could be directed to her through Superintendent Hili, and offered to attend a future SEAC meeting to address any further special education staffing questions or concerns.

(d) EQAO Data/Results Related to Special Education

Superintendent Hili reported that last year special education targets and results were embedded in the Board Improvement Plan (BIP) and are used to develop strategies, and inform professional development plans in terms of gap closing. Some of the key target areas in the BIP include continuing to improve exemption rates and the number of students achieving at the provincial standard. Superintendent Hili presented via PowerPoint projection, disaggregated data from the past three years for the Assessments of Reading, Writing and Mathematics for special education students in grades 3, 6, 9 and 10. Superintendent Hili spoke to the importance of trend over time and reported that the three year trend for special education students participating in the Assessments of Reading, Writing and Mathematics show exemption rates going down and more students participating in the provincial assessments with accommodations. The number of students achieving at levels 3 and 4 are going up, which shows capacity building in the primary area. When looking at the Mathematics data and student achievement levels as a Board and Province, math is a focus area in terms of improvement planning.

For the Grade 6 Assessments of Reading, Writing and Math, the Board continues to see a decrease in exemption rates. For grade 6 Reading, there was a slight dip in students achieving at levels 3 and 4, so staff is looking closely at that data as well as the data for students who are approaching provincial standard so that improvement planning strategies can be implemented. The data trend for Grade 6 writing is showing gains in the number of students achieving at levels 3 and 4.

Three year data trends were also presented for special education students participating in the Grade 9 Applied and Academic Assessments of Mathematics, and Grade 10 Ontario Secondary School Literacy Test (OSSLT). It was noted that math is an area of focus not only in the SCDSB but across the province in terms of challenges, improvement planning, strategies and next steps.

Superintendent Hili addressed SEAC members' questions and comments. She clarified that the special education data presented pertained to students on an Individual Education Plan (IEP), excluding gifted students. Questions were also addressed regarding the age of the students and whether they were working on a different grade curriculum. There was a request for the actual number of special education students who participated in the provincial assessments to accompany the data. Superintendent Hili indicated that she could provide those numbers, and made note to include the student population in future data presentations. There was also an inquiry if information would be forthcoming regarding the accommodations that are provided for the provincial assessments. Superintendent Hili noted that more information would be forthcoming at a future SEAC Meeting.

(2) **SEAC Member Reports** - Nil

(3) **Board Reports**

(a) **Special Board Meeting October 24, 2011, and Regular Board Meeting of October 26, 2011**

Trustee Beacock provided a brief overview of the special board meeting held on October 24, 2011. Committee and staff reports were received which addressed recommendations regarding Accommodation Review 2010:03 – Ernest Cumberland Elementary School and Alliston Union Public School.

Trustee Beacock also reported on the regular Board meeting that was held on October 26, 2011. He reported on revisions to Board By-laws, administrator appointments, and the appointment of Sue Downing as SEAC member representing Simcoe Community Services. Trustee Beacock also reported on the success of paperless meetings at the standing committee level and the commencement of paperless meetings for the regular Board meetings effective November 2011.

(b) **Status of Recommendations to the Board**

Superintendent Phyllis Hili will provide information regarding special education training opportunities for staff and community members on a monthly basis.

(4) **Staff Member Reports**

(a) **New Applied Behaviour Analysis (ABA) Initiative**

Peter Gumbrell, Principal of Special Education reported on the York Region and Simcoe County Applied Behaviour Analysis (ABA) – based Services and Supports for Children and Youth with Autism Spectrum Disorder (ASD) initiative. He noted that it is a collaborative initiative offered by Kerry's Place Autism Services, Children's Treatment Network of Simcoe York, Kinark Child and Family Services and Behaviour Management Services of York and Simcoe. Principal Gumbrell spoke to the ABA services and supports, initial intake, referrals, assessments and the eligibility process. He reported that he recently attended a meeting with John Clarke from Behaviour Management Services of York and Simcoe to discuss collaboration of services, information sharing and opportunities for group activities.

Principal Gumbrell noted that the initiative is in the initial process and that he will be meeting with Mr. Clarke again to gather more information and discuss next steps. Further information will be shared as it becomes available.

(b) **SEA Update**

Principal Gumbrell provided an update on the status of the SEA claims. He noted that there was a delay at the beginning of the year, as the Board awaited imaging for the new laptops. It was clarified that it will be approximately another two weeks before the Board is caught up to the claims that have been submitted from the beginning of the school year. Principal Gumbrell addressed a SEAC member question regarding the turnaround time once the Board is caught up on any outstanding or existing claims. He reported that staff can ready approximately eight laptops per day, and if it is a fairly standard claim, the turnaround time is only a couple of weeks.

Connie Gray, Integrated Technology Consultant-Special Education, provided an update on the SEA training. She reported that when a student receives new SEA equipment, a half day of training is scheduled at the school for the staff, student and parents, followed by a full day of training at the Board office for the teacher. Eight training sessions (accommodating 20-25 teachers per session) have taken place at the Board office since the beginning of the school year. Connie spoke to additional training sessions being offered such as SEA level 1, SEA Level 2, SEA Communication profile and the various software applications that are addressed as part of the professional development. Connie also reported on Adobe Connect sessions that have been scheduled from November until May. Connie provided information on new sessions that will be forthcoming. She spoke to assistive technology sessions for math and a session being developed specific to the secondary level that will address general assistive technology, and asset management. Staff is also in the process of developing a secondary assistive technology student survey to gain a better understanding from the student perspective. This survey is in follow up to the survey that was completed by secondary teachers last year.

Connie reported on funds remaining from outside training providers and where those funds will be directed to build capacity. She noted that some funds have been set aside to run another summer assistive technology camp with Vocalinks Inc.

Connie reported on an exciting pilot project for Ipads in an Autism Spectrum Disorder (ASD) class. She spoke to the benefits, challenges and further consultation that needs to take place regarding the pilot project, and addressed a SEAC member question regarding the project timelines and anticipated implementation. It was requested that updates on the project be shared with SEAC.

There was a question regarding the direction for provincial licenses for software applications and web-based software available for home use for teachers, students and parents. Connie addressed the question and spoke to the various software applications and web-based software programs that are currently available for home use.

It was requested that a summary of the licenses/titles currently available for home use be shared with SEAC, and a link added to the public website for parents.

There was further discussion regarding assistive technology training and modules. Discussion ensued regarding outside training labs and college workshops pertaining to assistive technology. There was also an inquiry if assistive technology presentations could be offered at department chairs meetings.

(c) Gifted Update

Alexa Barrie, Central Special Education Consultant, provided a brief overview of the upcoming events for students identified as gifted or high achieving. Alexa also reported that on December 12th County Class teachers will be taking part in an Individual Education Plan (IEP) professional development session. Gifted teachers will have the opportunity to participate in the session as well.

Alexa referred SEAC members to a resource provided in their folders entitled "Meeting the Needs of Gifted Students". She noted that the resource has been adapted from one generated in the Hamilton Wentworth District School Board. SCDSB special education staff has made some changes and has provided it to schools as a resource. It was noted that SEAC members would like the opportunity to review and comment on resource documents prior to distribution.

(d) Professional Development Update

Superintendent Hili reviewed the various Special Education professional development sessions that have been offered during October and November, including the professional development offered to EAs on the November 18th Professional Activity Day. SEAC Members' questions were addressed regarding the Hearing Awareness in-service, professional development opportunities available to Hearing Resource Teachers, the SEA Levels 1 & 2 training, and monitoring of professional development for EAs who are not able to register for the sessions on the professional development days. There was also an inquiry regarding professional development for EA supply staff. It was noted that opportunities are available for supply staff to participate in Behaviour Management Systems (BMS) training, and that in some cases assistive technology training has been provided for supply staff upon special request.

Principal Gumbrell and Alexa also provided details on site-based professional development that is forthcoming related to Autism Behaviour Analysis (ABA).

SEAC members commented that they appreciate the monthly summary. However, going back the motion that was put forth in September, they would like the information circulated in a more timely fashion so that they can be involved in system communication and have knowledge of the professional development when parents or community members call them with inquiries. Superintendent Hili suggested that a calendar of events could be put together and brought back.

(e) Information Updates

Superintendent Hili noted that she has heard from SEAC members that they would like “Transitions” to be an area of focus for special education in our Board. She reported on the various transition initiatives and processes currently in place and future direction. She reported that the Board will be hosting the Planning Transitions for Students with Special Education Needs: An Event for Parents and Educators on April 2, 2012. Superintendent Hili also reported that a Policy Program Memorandum (PPM) is forthcoming from the Ministry which will also provide further direction. Superintendent Hili is proposing a transition action plan for the SCDSB that would include the development of a transition multi-year plan as part of our Special Education Multi-Year Plan. She referenced the October 17th SEAC presentation made by Andrew Walker, York/Simcoe Coordinator from Developmental Services Ontario (DSO) and how the Board transition plan would include contacting and meeting with representatives from DSO for further information and collaboration. Superintendent Hili also reported that she and Principal Gumbrell met with Kelly Forester, Program Supervisor, Developmental Services Central East Region this month regarding transition processes and collaboration.

(5) Committee Reports/Updates

Laura LaChance reported that the Resources Aligned with Priorities (RAP) Committee met prior to the SEAC Meeting. She provided a historical overview of the RAP sub-committee noting that RAP provides an opportunity for SEAC members to attend a less formal meeting ahead of SEAC to discuss SEAC agenda items. The SEAC orientation was a topic of discussion this evening, with the recommendation that Board staff and SEAC hold their own orientation session this year, as opposed to having someone external conduct the orientation. The proposed date for the SEAC orientation is December 12th ahead of the regularly scheduled SEAC meeting. RAP is also proposing that part of the December 12th SEAC agenda be dedicated to focusing on topics of interest for future meetings. SEAC members will be asked to give some consideration to the following topics: credit accumulation in the secondary panel; transitions to adult pathways; County Classes; Special Education Multi-Year Plan and attracting and retaining special education staff. SEAC members are asked to bring forward questions and comments regarding the above topics and are encouraged to bring forward topics of interest from their parent or agency group. Additional agenda items for the December 12th SEAC meeting also include the SEAC Belief Statement Poster and a Community Integration through Cooperative Education (CICE) presentation.

Moved by Laura LaChance
Seconded By Kevin Berry

That the following Notice of Motion be addressed at the December 12, 2011 SEAC Meeting:

*The Special Education Advisory Committee recommends to the Board that:
"In order to fulfill its mandated role as an Advisory Committee, that any distribution related to Special Education, be it electronic or printed, be forwarded to SEAC prior to distribution. Such distributions should include any*

- *Policy announcements,*
- *memos interpreting or explaining policy,*
- *directives regarding policy or procedure,*
- *announcements of events or training opportunities for staff and families,*
- *information packages or educational brochures and*
- *notices to families or stakeholders.*

These items once forwarded to SEAC must be on the SEAC Agenda as a discussion item at the next regularly scheduled SEAC Meeting, and distributed to members ahead of the meeting with suitable time for review."

Concern was expressed regarding information sharing, seeking stakeholder input and being informed. Laura spoke to a notice of motion being brought forward to ensure that SEAC members are informed and consulted on Board memoranda, policies and resources relating to special education prior to distribution. Discussion ensued regarding the proposed motion. Trustee Beacock spoke to Board Policy, Administrative Procedures Memorandums (APMS) and Board By-laws. There was a comment from a SEAC member that if the information cannot be sent to SEAC members ahead of time because of time sensitivity that it be forwarded as soon as possible afterwards. The proposed motion was tabled at this time to be addressed at the December 12, 2011 SEAC meeting.

C. Information

(1) Correspondence

Chairperson Bridekirk noted that SEAC has been invited to participate in the Planning Transitions for Students with Special Education Needs: An event for Parents and Educators, being held at the SCDSB Education Centre on April 2, 2012, and sought feedback from SEAC members if they would like to have an information booth at the event. Sari Russell noted that she will be at the event representing her association and would be available to assist with the SEAC table.

Chairperson Bridekirk noted that the SEAC orientation is being scheduled ahead of the regular SEAC meeting on Monday December 12, 2011. The format for the evening is as follows:

5:30 p.m. - 6:00 p.m. - Dinner and SEAC Social
6:00 p.m. - 7:00 p.m. - SEAC Orientation
7:00 p.m. - 9:00 p.m. - Regularly Scheduled SEAC Meeting

(2) **Questions and Proposals from SEAC members (including notices of motion)**

(3) **SEAC Contact Information 2011-2012** – Please advise Jennifer Henry of any changes or updates to contact information.

D. **Discussion Items** - Nil

E. **Future Business and Adjournment**

Moved by Peter Beacock
Seconded by Kevin Berry

That the meeting be adjourned.

CARRIED

Report Status

This report is provided for information.

Respectfully submitted by:

Phyllis Hili
Superintendent of Education

Approved for submission by:

Kathryn Wallace
Director of Education

TO: The Chairperson and Members of the
Simcoe County District School Board

FROM: Program Standing Committee

SUBJECT: **REPORT OF THE PROGRAM STANDING COMMITTEE
MEETING HELD WEDNESDAY, DECEMBER 14, 2011**

The Program Standing Committee met in Public Session at the Education Centre on Wednesday, December 14, 2011.

PRESENT:

Committee Members

Donna Armstrong, Peter Beacock, Debra Edwards, Suzanne Ley, Jodi Lloyd, Michele Locke, Krista Mayne, Robert North, Christine Williams.

REGRETS:

Committee Members

Nicole Black, Caroline Smith.

ABSENT:

Committee Members

Jeff Monague.

REGRETS:

Student Trustees

Victoria Edwards.

ABSENT:

Student Trustees

Frank Li, Matt Stergiou.

Administration

Kathy Bailey, Stephen Blake, Phyllis Hili, Brian Jeffs, Janis Medysky, Paula Murphy, Anita Simpson, Paul Sloan, Kathryn Wallace.

Staff

Debbie Clarke, Lisa Ewanchuk, Peter Gumbrell, Jean Hargreaves, Jane Hofmann, Sandra Sangster, Dianna Wright-Drzazga.

Recording Secretary Mary Cannell.

Director Wallace called the meeting to order at 7:15 p.m.

1. Approval of Agenda

Director Wallace asked trustees if there were any requests for additions or changes to the agenda.

Moved by Debra Edwards
Seconded by Krista Mayne

That the agenda be approved as printed.

CARRIED

2. **Declaration of Conflicts of Interest** – Nil.

3. **Election of Chairperson**

Kathryn Wallace, Director of Education designated Superintendent Jeffs and Superintendent Blake to count the election ballots, if required.

Director Wallace called for nominations for the office of the Chairperson of the Program Standing Committee.

Moved by Debra Edwards
Seconded by Krista Mayne

That Trustee Michele Locke be nominated as Chairperson of the Program Standing Committee.

Trustee Locke indicated that she would stand.

Director Wallace called for further nominations.

There being no further nominations, Trustee Locke was acclaimed as Chairperson of the Program Standing Committee.

Trustee Locke assumed the Chair at this time.

4. **Election of Vice-Chairperson**

Chairperson Locke called for nominations for Vice-Chairperson of the Program Standing Committee.

Moved by Christine Williams
Seconded by Robert North

That Trustee Krista Mayne be nominated as Vice-Chairperson of the Program Standing Committee.

Trustee Mayne indicated that she would stand.

Chairperson Locke called for further nominations.

There being no further nominations, Trustee Mayne was acclaimed as Vice-Chairperson of the Program Standing Committee.

Trustee Mayne assumed the Vice-Chair at this time.

5. **Presentations/Delegations** – Nil.

Items for Information

1. Annual Report 2010-2011 (PRO-I-1)

Director Wallace introduced Debbie Clarke, Manager of Communications who spoke to the Annual Report 2010-2011. The Annual Report 2010-2011 outlines this board's progress and accomplishments in supporting student achievement, well-being and learning for life. This report is mandated by the Ministry of Education through the Education Act. The Annual Report will be appended to the SCDSB Report to the Community, published in September 2011.

This report was provided for information.

2. Highlights of the 2011 School Climate Survey Results (PRO-I-2)

Superintendent of Education Paula Murphy and Research and Evaluation Manager Sandra Sangster provided an overview of the results of the 2010-2011 School Climate Survey. The 2011 School Climate Survey is designed to assess student perceptions of school climate, character education, and safety and bullying. Results from the survey help guide administrators in the development of safe schools plans and assist with monitoring the impact of school initiatives that further develop character education and a positive school climate.

Superintendent Murphy welcomed several staff members and students from Regent Park Public School including Principal Kim Campbell and Vice Principal Mike Kelly. Regent Park has a strong character education program, is in the second year of using restorative practices, and has over 60 students with student leadership training from the Ontario Educational Leadership Camp. A series of video clips were shared with the committee demonstrating and promoting the effectiveness of their anti-bullying programs. Students from Regent Park spoke of the increased confidence of students overall in the school and shared that the student leadership initiative has given each student a voice. The successes of the restorative practices talking circles were also shared, which emphasize conflict resolution strategies.

This report was provided for information.

3. Board Leadership Development Strategy (PRO-I-3)

Superintendent of Education Kathy Bailey and Associate Director Medysky provided an overview of the Board Leadership Development Strategy (BLDS) as a systematic approach to fostering high-quality leadership focusing on the five core leadership capacities of the Ontario Leadership Framework. The core leadership capacities are setting goals, aligning resources with priorities, promoting collaborative learning cultures, using data and engaging in courageous conversations. Superintendent Bailey emphasized the correlation between effective school leadership and student achievement.

Associate Director Medysky spoke to the alignment of the Human Resources multi-year plan with the BLDS. The Principal Performance Appraisal process is in its second year with twenty Principals and twenty Vice-Principals being evaluated this year. Trustees commented on the diversity of the departments involved on the BLDS Steering Committee and the resulting collaboration for student achievement.

Director Wallace noted the alignment between goals in the strategic plan and the action plans that operationalize the strategic plan.

This report was provided for information.

4. New Teacher Induction Program Multi-Year Plan Update (PRO-I-4)

Superintendent of Education Anita Simpson introduced Diana Wright-Drzazga, Lead Administrator for the New Teacher Induction Program (NTIP). Vice-Principal Wright-Drzazga presented information regarding the NTIP multi-year plan, now in its second of three years of implementation. NTIP supports are available to year one and two contract teachers and to long term occasional teachers in their first or second long-term assignment of a minimum of 97 teaching days. The NTIP multi-year plan reflects a number of initiatives and professional development opportunities that will provide continued service and programs for new teachers within our Board.

Superintendent Simpson responded to a trustee query regarding possible expansion of the definition of a new teacher.

This report was provided for information.

Other Matters

Trustee Jodi Lloyd requested additional information regarding student access to eLearning courses. Superintendent of Education Steve Blake and Principal of Program Jean Hargreaves clarified that various factors influence the availability of eLearning courses to students, including available space in regular classes, the student learner needs and the number of courses the student is currently taking. Information regarding eLearning courses is available on the SCDSB website.

Notices of Motion for Next Meeting - Nil

Moved by Robert North
Seconded by Peter Beacock

That the meeting be adjourned.

Meeting adjourned at 8:40 p.m.

5. **Report Status**

This report is provided for information.

Respectfully submitted by:

Kathy Bailey
Superintendent of Education

Approved for submission by:

Kathryn Wallace
Director of Education