

SIMCOE COUNTY DISTRICT SCHOOL BOARD

REGULAR BOARD MEETING - WEDNESDAY, AUGUST 22, 2012

A G E N D A

NOTE: PUBLIC SESSION will commence at 6:00 P.M., followed immediately by the COMMITTEE OF THE WHOLE in CLOSED SESSION (GEORGIAN ROOM). PUBLIC SESSION will resume AT 7:30 P.M (ROY EDWARDS ROOM).

PUBLIC SESSION

- A. (1) Roll Call
- (2) Approval of Agenda
- (3) Approval of Minutes
 - (a) Minutes of the Regular Meeting of the Board held June 20, 2012
- (4) Declaration of Conflicts of Interest

CLOSED SESSION

- B. Committee of the Whole

PUBLIC SESSION

- C. (1) Report from Student Trustees
- (2) Trustee Tribute - Nil
- (3) Delegations/Presentations - Nil
- D. **RECOMMENDATIONS FOR ACTION**
 - (1) Report from the Closed Session of the Board in Committee of the Whole
 - (2) Matters Arising from Previous Meeting:
Motion(s) for which notice was given at previous Board Meeting – Nil
 - (3) Notice of Time Sensitive Motions from Statutory Committees - Nil
 - (4) Committee Minutes/Reports - Items for Decision - Nil
 - (5) Staff Reports – Items for Decision
 - (a) Schedule of Board Meetings
 - (6) Committee Minutes/Reports - Items for Information
 - (a) Report of the Parent Involvement Committee Meeting held May 16, 2012
 - (7) Staff Reports - Items for Information - Nil

E. OTHER MATTERS

- (1) Reports from Liaison Members
- (2) Notices of Motion for next meeting
- (3) Questions and Proposals from Trustees
- (4) Professional Development Seminars Attendance
- (5) Reports/Update from Staff
- (6) Correspondence
Letter from Ottawa-Carleton District School Board Re: Expanded Use of
Education Development Charges Funds

F. FUTURE BUSINESS OF THE BOARD, STANDING COMMITTEES AND ADVISORY COMMITTEES

Business and Facilities Standing Committee Meeting - September 5, 2012 at 6:00 p.m. –
Georgian Room
Human Resources Standing Committee Meeting - September 12, 2012 at 6:00 p.m. –
Georgian Room
Program Standing Committee Meeting – September 12, 2012 at 7:00 p.m. –
Georgian Room
Special Education Advisory Committee Meeting – September 24, 2012 at 7:00 p.m. –
Georgian Room
Regular Meeting of the Board – September 26, 2012 at 6:00 p.m., followed immediately
by the Committee of the Whole in Closed Session (Georgian Room), Public Session will
resume at 7:30 P.M (Roy Edwards Room)

G. ADJOURNMENT

NOTICE: Public Board meetings are video-recorded and broadcasted simultaneously online at www.scdsb.on.ca. These recordings remain online for future access.

SIMCOE COUNTY DISTRICT SCHOOL BOARD

PUBLIC SESSION

RECOMMENDED ACTION – WEDNESDAY, AUGUST 22, 2012

REPORT	FYI	Decision Req.	MOTION
			Call Meeting to order. Roll Call
		√	That the agenda be approved as printed.
A-3-a Board Minutes June 20, 2012		√	That the Minutes of the Regular Board Meeting held Wednesday, June 20, 2012 be approved as printed.
			Declaration of Conflicts of Interest
MOTION		√	That we go into Closed Session of the Committee of the Whole
PUBLIC SESSION			
C-1			Report from Student Trustees
C-2 Delegations/ Presentations			Nil
D-1		√	Report from the Closed Session of the Board in Committee of the Whole
D-2-a Notice of Motion from Previous Meeting			Nil
D-5-a Schedule of Board Meetings		√	(1) That the Board approve the rescheduling of the December Board meeting from Wednesday, December 26, 2012 to Wednesday, December 19, 2012, as set out in Report No. D-5-a, Schedule of Board Meetings, dated August 22, 2012.
		√	(2) That the Board approve the rescheduling of the June Board meeting from Wednesday, June 26, 2013 to Wednesday, June 19, 2013, as set out in Report No. D-5-a, Schedule of Board Meetings, dated August 22, 2012.
D-6-a PIC Meeting May 6, 2012	√		
E-1 Reports from Liaison Members			
E-2 Notices of Motion for Next Meeting			
E-3 Questions and Proposals from Trustees			

SIMCOE COUNTY DISTRICT SCHOOL BOARD
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E-4 Professional Development Seminars Attendance			
E-5 Reports/Update from Staff			
E-6 Correspondence			Letter from Ottawa-Carleton District School Board Re: Expanded Use of Education Development Charges Funds
Future Business			
Adjournment		√	Motion to Adjourn

TO: The Chairperson and Members of the
Simcoe County District School Board

FROM: The Secretary

SUBJECT: **MINUTES OF THE REGULAR MEETING OF THE
BOARD HELD JUNE 20, 2012**

The regular meeting of the Simcoe County District School Board was held on Wednesday, June 20, 2012 at the Education Centre.

A. (1) Roll Call

PRESENT:

Trustees Donna Armstrong, Peter Beacock (Vice-chairperson),
Debra Edwards, Suzanne Ley, Jodi Lloyd, Michele Locke,
Krista Mayne, Amanda Monague, Robert North (Chairperson),
Caroline Smith, Christine Williams.

REGRETS:

Trustees: Nicole Black.

PRESENT:

Student Trustees: Victoria Edwards, Matt Stergiou.

Recording Secretary Lena Robyn.

The Chairperson called the meeting to order at 6:00 p.m.

(2) Approval of Agenda

MOTION

Moved by Debra Edwards
Seconded by Jodi Lloyd

That Report No. D-4-b, be dealt with as a timed item at 9:30 p.m.

CARRIED

Moved by Debra Edwards
Seconded by Jodi Lloyd

That the Agenda be approved as revised.

CARRIED

(3) Approval of Minutes

Minutes of the Regular Meeting of the Board held May 23, 2012 (A-3-a)

Moved by Christine Williams
Seconded by Krista Mayne

That the Minutes of the Regular Meeting of the Board held Wednesday, May 23, 2012 be approved as printed.

CARRIED

Minutes of the Special Meeting of the Board held May 24, 2012 (A-3-b)

Moved by Michele Locke
Seconded by Jodi Lloyd

That the Minutes of the Special Meeting of the Board held Thursday, May 24, 2012 be approved as printed.

CARRIED

Minutes of the Special Meeting of the Board held May 30, 2012 (A-3-c)

Moved by Krista Mayne
Seconded by Christine Williams

That the Minutes of the Special Meeting of the Board held Wednesday, May 30, 2012 be approved as printed.

CARRIED

(4) Declaration of Conflicts of Interest – Nil

B. Committee of the Whole

Moved by Michele Locke
Seconded by Christine Williams

That the Board move into Committee of the Whole in Closed Session at this time.

CARRIED

The Public Session of the Board re-convened at 7:30 p.m.

C. (1) Report from the Student Trustees

Student Trustees Victoria Edwards and Matt Stergiou welcomed SCDSB student trustees elected for the 2012-2013 term: Christina Robertson, Innisdale Secondary School; Brock Edwards, Bear Creek Secondary School; Cheryne Winstanley-Hayes, Midland Secondary School. Student Trustees Edwards and Stergiou expressed their gratitude for the experience of representing SCDSB students during the past school year. They commended the Board for placing a high priority on hearing the student voice.

On behalf of the Board, Chairperson North thanked the student trustees for their service to education during the past year and welcomed the incoming student trustees to the meeting. Trustee Armstrong also expressed appreciation to the student trustees for their leadership and mentorship role of the SCDSB Student Senate.

(2) Delegations/Presentations

Student Trustee Roy Edwards Presentation

Trustee Lloyd recognized Student Trustees Victoria Edwards of Bear Creek Secondary School and Matt Stergiou of Bradford District High School with the Roy Edwards Student Trustee Awards for their service to public education during the 2011-2012 school year.

Trustee Lloyd highlighted their significant contributions and stated that the student trustees had assumed their roles with great integrity, commitment and enthusiasm in a mature, respectful and caring manner.

Trustee Lloyd encouraged the student trustees to continue to make a difference in their future education and careers.

Angie Bridekirk and Laura LaChance Re: Special Education Advisory Committee Report (Blocker Shields June 4, 2012)

SEAC Chairperson Angie Bridekirk and SEAC member Laura LaChance presented information related to the Special Education Advisory Committee Report regarding Blocker Shields, dated June 4, 2012.

- (3) **Trustee Tribute** - Nil

D. RECOMMENDATIONS FOR ACTION

- (1) **Report from the Closed Session of the Board in Committee of the Whole**

Report from the Closed Session of the Board in Committee of the Whole from June 20, 2012:

That the Board ratify the following recommendations taken in the Closed Session meeting of the Committee of the Whole on Wednesday, June 20, 2012:

(1,2,3)

Moved by Michele Locke

Seconded by Christine Williams

(1)

#BP-2012-06-20-66

That the Board approve a one year lease renewal extension for the Midland Alternative Program, as set out in Report No. CL-BF-D-1, Midland Alternative Program, as set out in Report No. CL-BF-D-1, Midland Alternative Program Lease Renewal, dated June 6, 2012.

(2)

#BP-2012-06-20-67

That the Board approve the purchase of the Northwest Alliston Public School site for the price of \$290,000 per acre, as set out in Report No. CL-BF-D-2, Northwest Alliston Public School Site Acquisition, dated June 6, 2012.

(3)

#BP-2012-06-20-68

That the Board approve the school administrator appointment, as set out in Report No. CL-B-2-a, Administrator Appointment, dated June 20, 2012, pending Board approval of budget.

CARRIED

(2) Matters Arising from Previous Meeting:

Motion(s) for which notice was given at previous Board meeting

Notice of Motion from the May 23, 2012 Board Meeting (D-2-a)

(1,3)

Moved by Peter Beacock
Seconded by Suzanne Ley

#BP-2012-06-20-69

That the Board approve the following revisions to the Board By-laws:

Revise Item #1 of Article IV: Board of Trustees.

Members of the Board are encouraged to attend other committee meetings as detailed in the Board approved Selection Committee report but are non-voting members. A member of a board shall attend and participate in meetings of the board, including meetings of board committees of which he or she is a member.

AMENDMENT

Moved by Debra Edwards
Seconded by Caroline Smith

#BP-2012-06-20-69A

Revise Item #1 of Article IV: Board of Trustees.

Members of the Board are encouraged to attend other committee meetings as detailed in the Board approved Selection Committee report but are non-voting members. A member of the board shall attend meetings of the board, including meetings of board committees of which he or she is a member.

AMENDMENT CARRIED
AMENDED MOTION CARRIED

(3)

#BP-2012-06-20-70

Replace the word Ad-hoc with Special under Item #31 of Committee Minutes and Reports.

Reports provide information in either a written, verbal and/or visual format. Reports, whether from a standing, statutory or special Ad-hoc committee, are generally kept as brief as possible and may contain recommendation(s).

CARRIED

(2)

Moved by Peter Beacock
Seconded by Suzanne Ley

#BP-2012-06-20-71

Include a section in the Board By-laws entitled Statutory/Advisory Committee Recommendations.

ARTICLE VI: STATUTORY/ADVISORY COMMITTEE RECOMMENDATIONS

1. Statutory/advisory committees may make recommendations to the Board that are within their mandate and as governed by the Education Act. Should a statutory/advisory committee wish to speak to their recommendation, the Chairperson of the statutory /advisory committee or their designate will be called upon to provide a background to the statutory/advisory committee's recommendation.

- In the absence of the Chairperson of the statutory/advisory committee, he/she may call upon a trustee member to speak to any recommendation.
2. When presenting a recommendation to the Board, the Chairperson of the statutory/advisory committee or designate shall be allowed up to ten minutes of time, inclusive of questions of clarification from trustees. Any extension of this time may be granted by the Chairperson of the standing committee or of the Board. Debate of any recommendations between trustees and/or the presenter shall be ruled out of order.
 3. Time sensitive motions will require a written report to the Board, one week prior to the Board or standing committee meeting at which the item will be considered. The responsibility for providing additional background information shall rest with the Chairperson of the statutory/advisory committee or designate and be submitted through the Superintendent assigned to that committee.
 4. When speaking to a recommendation, if a Chairperson or designate of the statutory/advisory committee wishes to speak, they will be permitted to come to the table.
 5. Only members of the Board, as defined by the Education Act and these by-laws may move, second and then speak to the recommendations before the Board.

MOTION

Moved by Debra Edwards
Seconded by Krista Mayne

#BP-2012-06-20-71R

That the Board approve that Recommendation #2 of Report No. D-2-a, Notice of Motion from the May 23, 2012 Board meeting be referred to a future By-law Committee meeting.

CARRIED

Student Trustee Stergiou left the meeting at this time.

(3) Notice of Time Sensitive Motions from Statutory Committee

Time Sensitive Motion from the Special Education Advisory Committee Meeting June 4, 2012 (D-3-a)

At the Special Education Advisory Committee meeting of June 4, 2012, SEAC members discussed their community consultation that SEAC facilitated on May 2, 2012 and the draft report regarding this consultation.

Associate Director Janis Medysky responded to a request for information and provided an update on new professional development initiatives to support staff training in relation to Autism Spectrum Disorder (ASD) classes.

(1)

Moved by Caroline Smith
Seconded by Peter Beacock

#BP-2012-06-20-72D

That the Board approve that the Board cease use of all blocker shields with students as they negatively impact on the dignity and human rights of the students and create a negative social message which promotes fear and exclusion, as set out in Report No. D-3-a, Special Education Advisory Committee – Time Sensitive Motions, June 4, 2012, dated June 20, 2012.

Trustee Smith requested a recorded vote at this time.

YEAS

Caroline Smith

NAYS

Donna Armstrong
Peter Beacock
Debra Edwards
Suzanne Ley
Michele Locke
Jodi Lloyd
Krista Mayne
Robert North
Christine Williams

ABSTENTIONS

Amanda Monague

Non-binding Vote

Student Trustee Victoria Edwards

DEFEATED

(2)

Moved by Caroline Smith
Seconded by

That the Board approve that whereas there is no evidence to suggest that the use of blocker shields (or similar devices) are best practice and that community agencies and other experts indicate that such use is in fact detrimental to the student and that the use of such devices is contrary to the SCDSB Special Education Statement of Beliefs, that the Simcoe County District School Board accept offers received from the Geneva Centre for Autism, Autism Ontario and local community agencies to implement alternative approaches when delivering services to students, as set out in Report No. D-3-a, Special Education Advisory Committee – Time Sensitive Motions, June 4, 2012, dated June 20, 2012.

The above motion did not receive a seconder, therefore, no action occurred.

MOTION

Moved by Peter Beacock
Seconded by Christine Williams

That the Board recess at this time.

CARRIED

The Board re-convened at 9:15 p.m.

(4) Committee Minutes/Reports – Items for Decision

Report of the Audit Committee Meeting held June 4, 2012 (D-4-a)

Moved by Christine Williams
Seconded by Jodi Lloyd

#AUD-12-06-04-73

That the Board approve the 2012-2013 Internal Audit Plan, as set out in Report No. AUD-D-1, 2012-2013 Internal Audit Plan, dated June 4, 2012.

CARRIED

Report of the Business and Facilities Standing Committee Meeting
held June 6, 2012 (D-4-b)

(1,2,3,4,5)

Moved by Jodi Lloyd

Seconded by Christine Williams

(1)

#BF-2012-06-06-74

That the Board approve the amendments to Trust Declarations, as set out in APPENDIX A and APPENDIX B of Report No. BF-D-1, Amendment to Trust Declarations for Scholarship and Trust Funds, dated June 6, 2012.

(2)

#BF-2012-06-06-75

That the Board approve the name "Fred C. Cook Public School" as the name of the new Bradford replacement public school, as set out in Report No. BF-D-2, Naming of the New Bradford Replacement Public School, dated June 6, 2012.

(3)

#BF-2012-06-06-76

That the Board approve the revisions to Policy No. 4320, Fundraising, as set out in APPENDIX C of Report No. BF-D-3, Revision to Policy No. 4320, Fundraising, dated June 6, 2012.

(4)

#BF-2012-06-06-77

That the Board approve the use of up to \$400,000 from Appropriated Surplus – Annual Renewal for project costs in excess of the Ministry approved funding, as set out in APPENDIX A of Report No. BF-D-4, Bradford Replacement School: Project Costs, dated June 6, 2012.

(5)

#BF-2012-06-06-78

That the Board approve the 2012-2013 Proposed Budget, including the transfers from accumulated surplus and deferred revenue, as set out in APPENDIX A of Report No. BF-D-5, 2012-2013 Proposed Budget, dated June 6, 2012.

CARRIED

Trustee Lloyd, Chairperson of the Business and Facilities Standing Committee, commended the Business Services staff for their extensive work in developing the 2012-2013 budget. She noted that the budget is balanced and designed to effectively and efficiently serve the educational needs of Simcoe County's students within provided funding allocations.

Report of the Program Standing Committee Meeting held June 13, 2012 (D-4-c)

MOTION

Moved by Suzanne Ley
Seconded by Donna Armstrong

#BF-2012-06-20-79

That the Board endorses the next steps suggested by senior administration in relation to personal protective equipment, as set out on pages six and seven of Report No. PRO-I-2, Consultation and Review of the Use of Foam Pads (Blocker Shields), dated June 13, 2012.

Trustee Armstrong requested a recorded vote at this time.

YEAS

Donna Armstrong
Peter Beacock
Debra Edwards
Suzanne Ley
Michele Locke
Jodi Lloyd
Krista Mayne
Amanda Monague
Robert North
Caroline Smith
Christine Williams

Non-binding vote

Student Trustee Victoria Edwards

CARRIED

(1,2)

Moved by Michele Locke
Seconded by Christine Williams

(1)

#PRO-2012-06-13-80

That the Board approve the revisions to Policy No. 4115, Extended French as a Second Language (EFSL) Program, as set out in Report No. PRO-D-1, Revisions to Policy No. 4115 - Extended French as a Second Language (EFSL) Program, APPENDIX C, dated June 13, 2012.

(2)

#PRO-2012-06-13-81

That the Board approve the revisions to Policy No. 4310, School Councils, as set out in APPENDIX C of Report No. PRO-D-2, Revisions to Policy No. 4310 – School Councils, dated June 13, 2012.

CARRIED

(5) Staff Reports – Items for Decision

Appointment of Student Trustee Mentor (D-5-a)

At the December 21, 2011 Board meeting, trustees appointed Trustee Jodi Lloyd to serve as the student trustee mentor from December 22, 2011 to July 31, 2012. The Board is required to appoint a trustee to serve as the student trustee mentor from August 1, 2012 to July 31, 2013.

Moved by Suzanne Ley
Seconded by Michele Locke

#BP-2012-06-20-82

That the Board appoint Trustee Jodi Lloyd to serve as the student trustee mentor from August 1, 2012 to July 31, 2013, as set out in Report No. D-5-a, Appointment of Student Trustee Mentor, dated June 20, 2012.

CARRIED

(6) Committee Minutes/Reports – Items for Information

Report of the First Nations Advisory Committee Meeting held April 11, 2012 (D-6-a)

Trustee Locke thanked Trustee Monague for hosting the June 6th First Nations Advisory Committee meeting at Christian Island.

This report was provided as information.

Report of the Parent Involvement Committee Meeting held April 18, 2012 (D-6-b)

This report was provided as information.

Report of the Special Education Advisory Committee Meeting held May 14, 2012 (D-6-c)

This report was provided as information.

Report of the Business and Facilities Standing Committee Meeting held May 22, 2012 (D-6-d)

This report was provided as information.

Report of the Joint Business and Facilities and Special Education Advisory Committee Budget Meeting held May 22, 2012 (D-6-e)

This report was provided as information.

Report of the Human Resources Standing Committee meeting held June 13, 2012 (D-6-f)

This report was provided as information.

(7) **Staff Reports – Items for Information**

Enrolment of First Nation Students on March 31, 2012 (D-7-a)

Enrolment data was extracted from the Board's student information system for the purpose of reporting student data to the Ministry of Education through OnSIS for the March 31, 2012 count date. This report detailed the enrolment of First Nation students attending SCDSB schools under the effective Educational Services Agreements with Beausoleil First Nation and Chippewas of Rama First Nation.

This report was provided as information.

E. **OTHER MATTERS**

(1) Reports from Liaison Members

Trustee Locke provided an overview of the recent OPSBA Annual Conference in Thunder Bay. During the conference, Trustee Locke was elected Vice-Chair of OPSBA's Central East Region and Vice-Chair of OPSBA's Program Committee. Chairperson North added that he would be bringing forward to trustees a summary of information provided at the conference sessions and workshops.

(2) Notices of Motion for next meeting - Nil

(3) Questions and Proposals from Trustees

Trustee Smith inquired about the status of air conditioning in SCDSB facilities. Superintendent Dance responded that there are no plans to increase air conditioning capacity in schools. A notice regarding hot weather coping strategies for schools was sent to the system this week.

Trustee Ley thanked departing Audit Committee member Jason McArthur for his past service to the Audit Committee.

Trustee Ley also thanked the staff members who volunteered their time after work during the spring to tidy the gardens and grounds of the Education Centre.

MOTION

Moved by Michele Locke
Seconded by Krista Mayne

That the Board continue past 10:00 p.m.

CARRIED

Director's Comments

Director Wallace thanked trustees for their deliberations and governance during the 2011-2012 school year and reflected on system-wide achievements on behalf of students. The Director referenced the achievements of students and staff and the support of parents, volunteers, organizations and board committees in helping the SCDSB achieve the goals of The Simcoe Path multi-year plan. She wished everyone a safe and happy summer.

Chairperson's Comments

Chairperson North noted that the past six months have been extraordinarily busy in education. He thanked trustees, senior administration and staff for their support of students, families and communities. The Chairperson expressed his appreciation for the assistance of Vice-Chairperson Beacock, Director Wallace, Executive Assistant Lena Robyn, Executive Assistant Betty Gregory and Manager of Communications Debbie Clarke. He invited everyone to have a great summer.

- (4) Professional Development Seminars Attendance - Nil
- (5) Reports/Update from Staff – Nil
- (6) Correspondence – Nil

**F. FUTURE BUSINESS OF THE BOARD, STANDING COMMITTEES
AND ADVISORY COMMITTEES**

Regular Meeting of the Board – August 22, 2012 at 6:00 p.m., followed immediately by the Committee of the Whole in Closed Session (Georgian Room), Public Session will resume at 7:30 P.M (Roy Edwards Room)

MOTION TO ADJOURN

Moved by Michele Locke
Seconded by Krista Mayne

That the meeting be adjourned at 10:05 p.m.

CARRIED

TO: The Chairperson and Members of the
Simcoe County District School Board

FROM: Director of Education

SUBJECT: **SCHEDULE OF BOARD MEETINGS**

1. Background

The regular December Board meeting is scheduled for Wednesday, December 26, 2012 which is during the Christmas break. At this time it is proposed to hold the December Board meeting on Wednesday, December 19, 2012.

The regular June Board meeting is scheduled for Wednesday, June 26, 2013 which is during commencements. It is proposed to hold the June Board meeting on Wednesday, June 19, 2013.

Article II of the Board By-laws, Regular Meetings of the Board, Section 1, requires a Board resolution to change these dates.

RECOMMENDATIONS

1. That the Board approve the rescheduling of the December Board meeting from Wednesday, December 26, 2012 to Wednesday, December 19, 2012, as set out in Report No. D-5-a, Schedule of Board Meetings, dated August 22, 2012.
2. That the Board approve the rescheduling of the June Board meeting from Wednesday, June 26, 2013 to Wednesday, June 19, 2013, as set out in Report No. D-5-a, Schedule of Board Meetings, dated August 22, 2012.

Respectfully submitted by:

Kathryn Wallace
Director of Education

August 22, 2012

TO: The Chairperson and Members of the
Simcoe County District School Board

FROM: Parent Involvement Committee

SUBJECT: **REPORT OF THE PARENT INVOLVEMENT COMMITTEE
MEETING HELD MAY 16, 2012**

A meeting of the Parent Involvement Committee was held on Wednesday, May 16, 2012 at the Education Centre.

PRESENT:

Committee Members: (Voting)
Elizabeth Bettencourt, Laura Black, Timmi Brady-Inglis,
Marjorie Dowdell (Vice-chairperson), Michelle Hunter,
Jennifer Johnson, Jane McCreadie (Chairperson), Tanya Nabuurs.

Trustee

Representatives: (Non-voting)
Peter Beacock, Caroline Smith.

Administration & Staff

Representatives: (Non-voting)
Debbie Clarke, Rita England (Recorder), Angela Pino, Jane Seymour,
Paul Sloan.

REGRETS: Kim Gadsby, Jill Hynes.

GUESTS: Rick DeFoe, John Dance, Peter Gumbrell, Phyllis Hili,
Rick Hodgkinson, Janis Medysky.

1. **Welcome**

Chairperson Jane McCreadie called the meeting to order at 5:05 p.m. and welcomed PIC members and guests to the meeting.

2. **Approval of Agenda**

Chairperson McCreadie asked the committee for approval of the agenda.

Moved by Elizabeth Bettencourt
Seconded by Laura Black

That the agenda be accepted as printed.

CARRIED

3. Approval of the April 18, 2012 Minutes

Chairperson McCreddie asked for approval of the minutes.

Moved by Marjorie Dowdell
Seconded by Jennifer Johnson

That the minutes of the April 18, 2012 meeting be accepted as printed.

CARRIED

4. Parent Portal Update

John Dance, Superintendent of Facility Services introduced Rick DeFoe, Assistant Manager of Software Development and Rick Hodgkinson, Assistant Manager, Admissions and Enrolment.

Superintendent of Facilities Dance explained that the present eSIS student information system will be discontinued next year and will be replaced by PowerSchool.

Assistant Managers DeFoe and Hodgkinson responded to questions from the committee explaining the timelines for incorporating the Enterprise Portal, Parent Portal, new Public website and corporate pages for schools.

Rick Hodgkinson explained that accurate information is compiled and sent to the Ministry of Education through the OnSIS application and that the IT department's job is to ensure it is a complete package as the board moves forward with the new platforms. At the present time the Parent Portal is on hold until the PowerSchool platform is completed.

Superintendent Dance updated the committee on the newly formed Acceptable Use team which includes PIC member Timmi Brady-Inglis. The team will be developing a policy for the acceptable use of board IT equipment.

Chairperson McCreddie requested that Superintendent Dance update the committee on the progress of the Acceptable Use team at a future PIC meeting.

Trustee Peter Beacock made the committee aware that CTV personnel may be at the meeting to witness the next agenda item.

5. SCDSB Consultation of the Use of Protective Equipment to Ensure Safety for Students and Staff

Phyllis Hili, Superintendent of Education introduced Janis Medysky, Associate Director and Peter Gumbrell, Principal of Special Education who provided the committee with detailed background information on the use of protective equipment.

Superintendent Hili presented a PowerPoint Presentation entitled: *SCDSB Consultation on the Use of Protective Equipment to Ensure Safety*. Superintendent Hili explained that boards of education have a duty to accommodate all students with disabilities and the use of personal protective equipment (PPE) is an accommodation that, where circumstances warrant, will allow a student to attend and benefit from a school program. The use of PPE is required by school staff when working with students who have been identified with special needs and who present an ongoing risk of injury to self or others.

Associate Director Janis Medysky explained the legislative requirements of employers to eliminate or reduce the safety risks in the workplace. She further explained that school boards in Ontario are required to provide programs and services for exceptional students who have been identified with special needs and that these be provided free of discrimination based on disability.

Principal Gumbrell spoke about the need to protect students and others through an understanding of behaviour and planning for success using the Functional Behaviour Analysis approach. The Behaviour Management Systems protocol is in use and provides strategies for dealing with aggressive behaviour.

Principal Gumbrell explained the use of foam pads in schools where physical restraints are not successful for some students, whose behaviour escalates further when touched. Foam pads are used to reduce harm from self-injurious behaviour and to protect staff and others. It was noted that there is regular evaluation and monitoring of strategies between school staff, central staff, agencies, parents and others. Next steps and effectiveness of the interventions are also evaluated.

The team responded to questions from the committee which included: BMS training, regulations for the exclusion of students, and additional funding to school boards for high needs students - SIP funding.

Superintendent Hili explained that feedback is being collected from the committee and the system to inform a report to the Program Standing Committee in June 2012. Committee members were invited to send feedback to the attention of Associate Director, Janis Medysky.

6. Debrief April 21, 2012 Circle of Learning Conference

Chair McCreddie thanked everyone for a very successful Circle of Learning conference and invited Marjorie Dowdell, Vice-chair, to debrief the committee with the results from the Evaluation Summary sheets.

Vice-chair Dowdell reported that in total 111 participants attended the Circle of Learning conference. Detailed feedback responses of participants were provided by Vice-chair Dowdell.

The committee discussed the feedback provided from parents and suggested ways to streamline the process for registration for next year, contracting one speaker and also have fewer breakout sessions at next year's conference.

Vice-chair Dowdell will work with Manager Clarke and her communication team to streamline the registration program for next year's conference.

Feedback sheets indicated that the conference participants were satisfied with the event.

Communication Manager Clarke recommended that next year the communication messaging be concentrated on a parent ebulletin (electronic newsletter), board website and school messaging, with less newspaper advertising of the event.

The committee recommended that messaging go to the system to advertise next year's Circle of Learning Conference on April 6th, 2012, once the date and details have been finalized.

Superintendent Sloan spoke to the committee's concern regarding the number of participants who registered but did not attend the conference. The committee discussed various ways of encouraging commitment ie. registration fee with a refund, follow up email, etc.

A Circle of Learning Conference planning sub-committee was formed: Marj Dowdell, Elizabeth Bettencourt, Timmi Brady-Inglis and Jane Seymour.

7. May 29, 2012 School Council Agenda

Chair McCreadie provided the committee with a draft copy of the May 29 School Council agenda.

The committee requested that a representative from the Simcoe Muskoka Health Unit, speak to areas of positive mental health promotion in schools, building resiliency in students, various strategies the health unit has to support students and highlight services that are available. Superintendent Sloan will contact the health unit to confirm the attendance of one of their representatives.

It was decided that Chair McCreadie and Superintendent Sloan will speak on the School Council Policy update.

The School Council agenda was approved by the committee and will be sent to the system.

8. School Council Policy Update

Superintendent Sloan provided the committee with a revised draft copy of the policy and explained that the draft School Council Policy would be viewed by senior administration on May 22, 2012 and then taken to the Board by June 2012. When approved by the Board the revised School Council policy will be published to the website.

Superintendent Sloan explained that the feedback generated through the survey will help when developing the Administrative Procedure Manual (APM). The policy is broadly worded while the APM operationalizes and provides the schools with guidelines within which they will work.

9. Top 10 Toolkit Documents Update

Chair McCreadie requested PIC members review and provide feedback regarding the draft best practices document for school councils. Once the document is approved, Communications Manager Clarke will coordinate the uploading of a graphically designed version, on the board's website this summer.

The Top 10 Toolkit will be reviewed and updated annually.

10. **Meeting Dates for PIC 2012-2013**

Superintendent Sloan provided the committee with a proposed list of 2012-2013 meeting dates for the PIC committee.

MOTION

Moved by Laura Black
Seconded by Jennifer Johnson

That the PIC meeting dates continue to be held on Wednesdays from 5:00 p.m. – 7:30 p.m., and that the proposed meeting dates be accepted with the exception of October 24, 2012, which is to be changed to October 17, 2012 and the deletion of the December 19, 2012 meeting date.

CARRIED

A copy of the revised meeting dates is to be provided at the next meeting.

11. **PIC Membership Appointment – Update**

Superintendent Sloan reported to the committee that two applications of interest have been received to date. Chair McCreadie is aware of one other person who is interested in applying for the position.

Applications to join the SCDSB Parent Involvement Committee are available for all active School Council members from their school principal and will be received by R. England via fax at 705-734-6320 or email at rengland@scdsb.on.ca until May 31, 2012.

12. **Update on \$60,000 Budget Resource Process**

Superintendent Sloan updated the committee on the team that has formed to review the budget resource process which includes a teacher who has extensive experience working in this area, and a CAS community worker who has done work in this field. They will be bringing together their expertise to bring this item forward.

Chair McCreadie requested this item be included on the June PIC agenda.

13. **Multi Year Planning – Part 1**

Deferred to next meeting.

14. **New Guidelines for School Fundraising**

Superintendent Sloan reported that new guidelines for school fundraising will be factored into the revision of the board's fundraising policy. The new guideline has been mandated by the Ministry and will not go out for public consultation.

Superintendent Sloan will pull out key items and mandated areas of the provincial guideline and will report to the school council on May 29th. School Council members will be reminded to review the revised document in September when it becomes operational.

Chair McCreadie provided the committee with a template *Financial Summary Chart* as a model to be used by public schools, and which could be presented at the May 29 School Council meeting. Superintendent Sloan recommended that the document be reviewed by the Coordinator of Accounting – School Funds.

Superintendent Sloan thanked everyone on the committee for their hard work in coordinating the Circle of Learning and having a very successful conference.

Reminder PRO grant deadline is June 8, 2012.

15. Adjournment

Moved by Elizabeth Bettencourt
Seconded by Laura Black

That the meeting be adjourned at 7:55 p.m.

The next regular meeting will be held on Wednesday, June 13, 2012 at 5:00 p.m. at the Education Centre.

16. Report Status

This report is provided for information.

Respectfully submitted by:

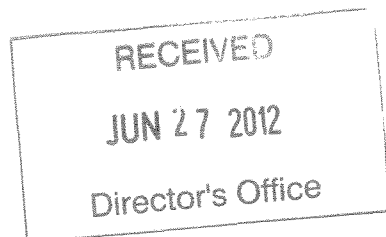
Paul Sloan
Superintendent of Education

Approved for submission by:

Kathryn Wallace
Director of Education



OTTAWA-CARLETON
DISTRICT SCHOOL BOARD



June 27, 2012

The Honourable Dalton McGuinty, Premier of the Province of Ontario
The Honourable Bob Chiarelli, Minister of Infrastructure
The Honourable Laurel C. Broten, Minister of Education

Dear Mr. McGuinty, Mr. Chiarelli, and Ms. Broten:

Re: Expanded Use of Education Development Charges Funds

Please be advised that the Ottawa-Carleton District School Board approved the following motion at its meeting of June 6, 2012:

- A. THAT the Chair of the Board and the Director write a letter to the Minister of Education, the Minister of Infrastructure and the Premier requesting that the scope of the Education Development Charge be expanded to include a portion of the cost of buildings as well as land in growth areas and also a portion of the cost of new pupil places for existing schools in intensifying development areas;
- B. THAT the OCDSB's OPSBA Directors be charged with proposing a similar motion at OPSBA to request province-wide support for the expanded use of Education Development Charges to include the cost of capital projects in growth areas and the creation of new pupil places at existing schools in intensifying areas;
- C. THAT the Chair of the Board and the Director be authorized to lobby members of the Provincial government to expedite the passing of changes to legislation to allow the EDC funding to be used for capital projects in growth and development in intensifying areas; and
- D. THAT all correspondence be copied to OPSBA and the chairs of all boards in Ontario that levy EDCs.

A complete copy of the motion and its preamble is attached.

Similar to other school boards across the province, the Ottawa-Carleton District School Board has a diverse geographic jurisdiction which results in a variety of capital needs in order to serve its students into the future.

Parts of our District are experiencing intensive new residential growth which creates the need for the timely provision of new schools and/or permanent additions in order to provide students with basic accommodation within their local communities.

133 GREENBANK ROAD, OTTAWA, ONTARIO K2H 6L3

Schools in more mature areas of the jurisdiction also require significant capital investment due to their age and building condition, the need to improve instructional spaces in order to keep up with new curriculum and program needs, and the need to provide equitable access to buildings as part of the implementation of the Accessibility for Ontarians with Disabilities Act (ODA). Conservatively, the OCDSB has a renewal backlog well in excess of \$300 million.

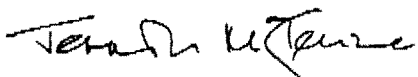
There are also a number of mature areas within our District which are currently experiencing a revival in primary-age enrolment due to neighborhood turnover and the impact of local development intensification policies.

In addition to the need for capital which exists currently in the system, accommodation pressures at the elementary level and the subsequent need for investment are likely to continue through to the end of the current decade as the baby boom echo cohort's impact on births becomes greater.

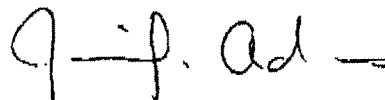
Currently, education development charges (EDCs) fund only those costs associated with the acquisition and preparation of land needed for the accommodation of growth-related students. Prior to 1998 and the adoption of Bill 160, the collection of EDCs also funded the local portion of capital needs for new schools and additional space.

Notwithstanding an acknowledgement that the issue is a complicated one, we urge that you undertake a timely review of the province's capital funding formula including an examination of this part of the legislation and consideration of the expansion of the use of EDCs to include the cost of buildings. The Board feels strongly that a change such as this would contribute to student success in the coming years and help ensure that school boards are provided with capital funding in a timely fashion.

Sincerely,



Jennifer McKenzie
Chair of the Board



Jennifer Adams
Director of Education and
Secretary of the Board

Attach.

cc All Area MPPs
Catherine Fife, President, Ontario Public School Boards' Association
Chairs, All Ontario Public School Boards
Trustees and Student Trustees, Ottawa-Carleton District School Board
Senior Staff, Ottawa-Carleton District School Board

Advocating for Expanded Use of Education Development Charge Funds

WHEREAS Ottawa has several areas of high residential growth requiring new schools and additions to be built by the OCDSB;

WHEREAS Ottawa also has areas in in-fill and intensification in already developed areas of the City;

WHEREAS the OCDSB's list of capital priorities far exceeds the capital funding available from the Province;

WHEREAS these conditions exist in several school boards across the province;

WHEREAS the current capital funding process and allocation will not allow boards to fully meet their responsibilities to students;

WHEREAS the cost of this type of growth has been in the past, and could be at least partially funded through development charges, as is the practice with municipal services;

WHEREAS provincial policy and planning tools promote the supporting of intensification and sustainable, well-designed communities;

WHEREAS the building of new schools and the presence of high quality existing schools able to accommodate school age populations for the long term benefits the community and new residential development; and

WHEREAS the Ottawa-Carleton District School Board raises funds through the Education Development Charge for the purchase of land for schools in growth areas but this fund is not applicable to the buildings themselves nor for the modernization of existing schools required for intensification and in-fill development;

THEREFORE BE IT RESOLVED,

- A. THAT the Chair of the Board and the Director write a letter to the Minister of Education, the Minister of Infrastructure and the Premier requesting that the scope of the Education Development Charge be expanded to include a portion of the cost of buildings as well as land in growth areas and also a portion of the refurbishment cost of existing schools in intensifying development areas;
- B. THAT the OCDSB's OPSBA Directors be charged with proposing a similar motion at OPSBA to request province-wide support for the expanded use of Education Development Charges to include the cost of capital projects in growth areas and the refurbishment or expansion of existing schools in intensifying areas;
- C. THAT the Chair of the Board and the Director be authorized to lobby members of the Provincial government to expedite the passing of changes to legislation to allow the EDC funding to be used for capital projects in growth and development in intensifying areas; and
- D. THAT all correspondence be copied to OPSBA and the chairs of all boards in Ontario that levy EDCs.