

**SIMCOE COUNTY DISTRICT SCHOOL BOARD**

**REGULAR BOARD MEETING - WEDNESDAY, SEPTEMBER 26, 2012**

**A G E N D A**

**NOTE: PUBLIC SESSION will commence at 6:00 P.M., followed immediately by the COMMITTEE OF THE WHOLE in CLOSED SESSION (GEORGIAN ROOM). PUBLIC SESSION will resume AT 7:30 P.M (ROY EDWARDS ROOM).**

**PUBLIC SESSION**

- A.**
- (1) Roll Call
  - (2) Approval of Agenda
  - (3) Approval of Minutes
    - (a) Minutes of the Regular Meeting of the Board held August 22, 2012
  - (4) Declaration of Conflicts of Interest

**CLOSED SESSION**

- B.** Committee of the Whole

**PUBLIC SESSION**

- C.**
- (1) Report from Student Trustees
  - (2) Trustee Tributes
    1. Maya Burhanpurkar, Student, Codrington Public School
    2. Kyle Potts, Student, Eastview Secondary School
    3. James Sahanatien, Student, Twin Lakes Secondary School
  - (3) Delegations/Presentations - Nil
- D. RECOMMENDATIONS FOR ACTION**
- (1) Report from the Closed Session of the Board in Committee of the Whole
  - (2) Matters Arising from Previous Meeting:  
Motion(s) for which notice was given at previous Board Meeting – Nil
  - (3) Notice of Time Sensitive Motions from Statutory Committees - Nil
  - (4) Committee Minutes/Reports - Items for Decision
    - (a) Report of the Business and Facilities Standing Committee Meeting held September 5, 2012
    - (b) Report of the Human Resources Standing Committee Meeting held September 12, 2012
    - (c) Report of the Program Standing Committee Meeting held September 12, 2012
  - (5) Staff Reports – Items for Decision
    - (a) OPSBA Membership Fee
    - (b) Special Education Advisory Committee (SEAC) Alternate Member Resignation and Appointment
    - (c) Appointment of External Audit Committee Member

(6) Committee Minutes/Reports - Items for Information - Nil

(7) Staff Reports - Items for Information - Nil

**E. OTHER MATTERS**

- (1) Reports from Liaison Members
- (2) Notices of Motion for next meeting
- (3) Questions and Proposals from Trustees
- (4) Professional Development Seminars Attendance
- (5) Reports/Update from Staff
- (6) Correspondence - Nil

**F. FUTURE BUSINESS OF THE BOARD, STANDING COMMITTEES AND ADVISORY COMMITTEES**

Committee of the Whole Board – October 2, 2012 at 6:00 p.m. – Georgian Room  
Business and Facilities Standing Committee Meeting – October 3, 2012 at 6:00 p.m. – Georgian Room

Years of Service Celebration – October 9, 2012 at 5:00 p.m. – Roy Edwards Room  
Human Resources Standing Committee Meeting - October 10, 2012 at 6:00 p.m. – Georgian Room

Program Standing Committee Meeting – October 10, 2012 at 7:00 p.m. – Georgian Room

Special Education Advisory Committee Meeting – October 15, 2012 at 7:00 p.m. – Georgian Room

Parent Involvement Committee Meeting – October 17, 2012 at 5:00 p.m. – Kempenfelt Room

First Nation Advisory Committee Meeting – October 24, 2012 at 10:00 a.m. Georgian Room

Regular Meeting of the Board – October 24, 2012 at 6:00 p.m., followed immediately by the Committee of the Whole in Closed Session (Georgian Room), Public Session will resume at 7:30 P.M (Roy Edwards Room)

**G. ADJOURNMENT**

**NOTICE:** Public Board meetings are video-recorded and broadcasted simultaneously online at [www.scdsb.on.ca](http://www.scdsb.on.ca). These recordings remain online for future access.

**SIMCOE COUNTY DISTRICT SCHOOL BOARD**

**PUBLIC SESSION**

**RECOMMENDED ACTION – WEDNESDAY, SEPTEMBER 26, 2012**

<b>REPORT</b>	<b>FYI</b>	<b>Decision Req.</b>	<b>MOTION</b>
			Call Meeting to order. Roll Call
		√	That the agenda be approved as printed.
A-3-a Board Minutes August 22, 2012		√	That the Minutes of the Regular Board Meeting held Wednesday, August 22, 2012 be approved as printed.
			Declaration of Conflicts of Interest
<b>MOTION</b>		√	That we go into Closed Session of the Committee of the Whole
<b>PUBLIC SESSION</b>			
C-1			Report from Student Trustees
C-2 Trustee Tributes			1. Maya Burhanpurkar, Student, Codrington Public School 2. Kyle Potts, Student, Eastview Secondary School 3. James Sahanatien, Student, Twin Lakes Secondary School
D-1		√	Report from the Closed Session of the Board in Committee of the Whole
D-2-a Notice of Motion from Previous Meeting			Nil
D-4-a Business and Facilities – September 5, 2012		√	(1) That the Board approve the Joint Use Agreement Renewals, as set out in APPENDIX A – H of Report No. BF-D-1, Joint Use Agreement Renewals – Various Municipalities, dated September 5, 2012.
		√	(2) That the Board approve the adoption of the allocation model, as set out in Report No. BF-I-2, Trustee Professional Development, dated September 5, 2012.
D-4-b Human Resources – September 12, 2012		√	That the Board approve the revisions to Policy No. 3110, Recruitment and Selection, as set out in Report No. HR-D-1, Revision to Policy No. 3110, Recruitment and Selection, APPENDIX C, dated September 12, 2012.
D-4-c Program Meeting – September 12, 2012		√	That the Board approve the revisions to Policy No. 4195, Voluntary, Confidential Self-Identification of First Nation, Métis, and Inuit students, as set out in APPENDIX C of Report No. PRO-D-1, Revisions to Policy No. 4195, Voluntary, Confidential Self-Identification of First Nation, Métis, and Inuit students, dated September 12, 2012.
D-5-a 2012-2013 Ontario Public School Boards' Association Membership Fee		√	That the Board authorize the Director to submit the OPSBA membership fee for 2012-2013, as set out in Report No. D-5-a, 2012-2013 OPSBA Membership Fee, dated September 26, 2012.

SIMCOE COUNTY DISTRICT SCHOOL BOARD  
 RECOMMENDED ACTION - 2  
 SEPTEMBER 26, 2012

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D-5-b Special Education Advisory Committee (SEAC) Alternate Member Resignation and Appointment		√	That the Board appoint to the Special Education Advisory Committee, effective immediately, Patrick King as alternate member for Catulpa Community Support Services, as set out in Report No. D-5-b, Special Education Advisory Committee (SEAC) Alternate Member Resignation and Appointment, dated September 26, 2012.
D-5-c Appointment of External Audit Committee Member		√	That the Board approve the appointment of Chris Edwards to the Audit Committee for a term of three years effective November 2012 – October 2015, as set out in Report No. D-5-c, Appointment of External Audit Committee Member, dated September 26, 2012.
E-1 Reports from Liaison Members			
E-2 Notices of Motion for Next Meeting			
E-3 Questions and Proposals from Trustees			
E-4 Professional Development Seminars Attendance			
E-5 Reports/Update from Staff			
E-6 Correspondence			Nil
Future Business			
Adjournment		√	Motion to Adjourn

TO: The Chairperson and Members of the  
Simcoe County District School Board

FROM: The Secretary

SUBJECT: **MINUTES OF THE REGULAR MEETING OF THE  
BOARD HELD AUGUST 22, 2012**

The regular meeting of the Simcoe County District School Board was held on Wednesday, August 22, 2012 at the Education Centre.

**A. (1) Roll Call**

**PRESENT:**

**Trustees**

Donna Armstrong, Peter Beacock (Vice-chairperson),  
Suzanne Ley, Jodi Lloyd, Michele Locke, Krista Mayne,  
Amanda Monague, Robert North (Chairperson), Caroline Smith,  
Christine Williams.

**REGRETS:**

**Trustees:**

Nicole Black, Debra Edwards.

**PRESENT:**

**Student Trustees:**

Christina Robertson, Cheryne Winstanley-Hayes.

**REGRETS:**

**Student Trustee:**

Brock Edwards.

**Recording Secretary**

Lena Robyn.

The Chairperson called the meeting to order at 6:05 p.m.

**(2) Approval of Agenda**

Moved by Christine Williams  
Seconded by Krista Mayne

That the Agenda be approved as printed.

CARRIED

**(3) Approval of Minutes**

Minutes of the Regular Meeting of the Board held June 20, 2012 (A-3-a)

Moved by Michele Locke  
Seconded by Peter Beacock

That the Minutes of the Regular Meeting of the Board held Wednesday, June 20, 2012 be approved as printed.

CARRIED

**(4) Declaration of Conflicts of Interest – Nil**

**B. Committee of the Whole**

Moved by Michele Locke  
Seconded by Krista Mayne

That the Board move into Committee of the Whole in Closed Session at this time.

CARRIED

The Public Session of the Board re-convened at 8:10 p.m.

**C. (1) Report from the Student Trustees**

Student Trustee Cheryne Winstanley-Hayes, on behalf of fellow Student Trustees Christina Robertson and Brock Edwards, thanked the Board for facilitating student representation at the Board table and she expressed the Student Trustees' enthusiasm for their new roles. Student Trustee Christina Robertson thanked the Board for the opportunity for Student Trustees to attend the annual student trustees' provincial meeting in May. She mentioned that a number of board-wide initiatives will be proposed to the SCDSB's Student Senate in the fall.

(2) **Delegations/Presentations** - Nil

(3) **Trustee Tribute** - Nil

**D. RECOMMENDATIONS FOR ACTION**

**(1) Report from the Closed Session of the Board in Committee of the Whole**

Report from the Closed Session of the Board in Committee of the Whole from August 22, 2012:

(1,2)

Moved by Michele Locke  
Seconded by Donna Armstrong

(1)

**#BP-2012-08-22-83**

That the Board approve the School/System Administrator Eligibility List as set out in Report No. CL-B-2-a, School/System Administrator Eligibility List – August 2012, dated August 22, 2012.

(2)

**#BP-2012-08-22-84**

That the Board approve the school administrator appointments as set out in Report No. CL-B-2-b, School Administrator Appointments, dated August 22, 2012.

CARRIED

(2) **Matters Arising from Previous Meeting:**

**Motion(s) for which notice was given at previous Board meeting** - Nil

(3) **Notice of Time Sensitive Motions from Statutory Committee** - Nil

(4) **Committee Minutes/Reports – Items for Decision** - Nil

**(5) Staff Reports – Items for Decision**

Schedule of Board Meetings (D-5-a)

(1,2)

Moved by Suzanne Ley

Seconded by Michele Locke

(1)

**#BP-2012-08-22-85**

That the Board approve the rescheduling of the December Board meeting from Wednesday, December 26, 2012 to Wednesday, December 19, 2012, as set out in Report No. D-5-a, Schedule of Board Meetings, dated August 22, 2012.

(2)

**#BP-2012-08-22-86**

That the Board approve the rescheduling of the June Board meeting from Wednesday, June 26, 2013 to Wednesday, June 19, 2013, as set out in Report No. D-5-a, Schedule of Board Meetings, dated August 22, 2012.

CARRIED

**(6) Committee Minutes/Reports – Items for Information**

Report of the Parent Involvement Committee Meeting held May 16, 2012 (D-6-a)

This report was provided as information.

**(7) Staff Reports – Items for Information**

**E. OTHER MATTERS**

(1) Reports from Liaison Members - Nil

(2) Notices of Motion for next meeting - Nil

(3) Questions and Proposals from Trustees

Trustees Suzanne Ley, Jodi Lloyd, Donna Armstrong and Caroline Smith relayed insights they gained during presentations and workshops at the Canadian School Board Association Congress held July 4 to 7 in Québec City.

Vice-Chairperson Peter Beacock spoke about summer construction projects throughout the SCDSB and thanked Superintendent John Dance and his staff for facilitating these projects which will result in enhanced learning environments for students and staff.

(4) Professional Development Seminars Attendance

Trustees Locke and Mayne declared their intention to attend the Summit on Children and Youth Mental Health Conference being held in October.

(5) Reports/Update from Staff

Director Wallace thanked staff for their work over the summer. She highlighted the following initiatives:

Another successful Summer School academic program was delivered to more than 1800 students. The sessions included credit and preparatory programs, co-op education, and a Kenya Study and Leadership Program.

The second annual Summer Assistive Technology Camp allowed students with learning disabilities to receive hands-on training on various software programs designed to assist them with their learning.

The Summer Literacy Learning Program Camp was provided to students entering Grade 2 requiring additional support in literacy skill development.

SCDSB Design and Construction staff have been working on numerous initiatives, including:

- site preparation of the new Fred C. Cook Public School;
- the design of the new Alliston Union replacement school, with construction set to begin in the spring of 2013;
- preparations for the construction of a new Innishore South elementary school,
- additions and renovations to accommodate full-day Kindergarten classrooms – this year, 44 schools will be offering Full-Day Kindergarten with a projected enrolment of more than 3000 students;
- more than 50 projects at various SCDSB schools, including roof replacements, parking lot improvements, masonry replacements, window and door replacements, heating and cooling replacements, electrical and fire alarm replacements, renovations of change rooms, and special needs upgrades.

The Director also noted the dedication and work of the SCDSB's Crisis Response Team in supporting students, staff and families during a number of tragedies which took place over the summer. She expressed heartfelt sympathies to the affected families.

(6) Correspondence

Letter from Ottawa-Carleton District School Board Re: Expanded Use of Education Development Charges Funds

**F. FUTURE BUSINESS OF THE BOARD, STANDING COMMITTEES  
AND ADVISORY COMMITTEES**

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Business and Facilities Standing Committee Meeting - September 5, 2012 at 6:00 p.m. – Georgian Room

Human Resources Standing Committee Meeting - September 12, 2012 at 6:00 p.m. – Georgian Room

Program Standing Committee Meeting – September 12, 2012 at 6:00 p.m. – Georgian Room

Special Education Advisory Committee Meeting – September 24, 2012 at 7:00 p.m. – Georgian Room

Regular Meeting of the Board – September 26, 2012 at 6:00 p.m., followed immediately by the Committee of the Whole in Closed Session (Georgian Room), Public Session will resume at 7:30 P.M (Roy Edwards Room)



**MOTION TO ADJOURN**

Moved by Michele Locke  
Seconded by Krista Mayne

That the meeting be adjourned at 8:40 p.m.

CARRIED

TO: The Chairperson and Members of the  
Simcoe County District School Board

FROM: Business and Facilities Standing Committee

SUBJECT: **REPORT OF THE PUBLIC SESSION OF THE BUSINESS AND  
FACILITIES STANDING COMMITTEE MEETING HELD  
WEDNESDAY, SEPTEMBER 5, 2012**

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The Business and Facilities Standing Committee met in Public Session on Wednesday, September 5, 2012, at the Education Centre.

**PRESENT:**

**Committee Members**

Donna Armstrong, Peter Beacock, Nicole Black (Vice-Chairperson), Suzanne Ley, Jodi Lloyd (Chairperson), Michele Locke, Krista Mayne, Amanda Monague, Robert North, Caroline Smith, Christine Williams.

**Administration**

Kathy Bailey, Steve Blake, John Dance, Phyllis Hili, Brian Jeffs, Janis Medysky, Paul Sloan, Kathryn Wallace.

**Student Trustees**

Christina Robertson.

**REGRETS:**

**Committee Members**

Debra Edwards.

**Student Trustees**

Brock Edwards, Cheryne Winstanley-Hayes.

**Recording Secretary**

Tina Bazuk.

Chairperson Lloyd called the meeting to order at 6:00 p.m.

**Approval of the Agenda**

**MOTION**

Moved by Robert North  
Seconded by Christine Williams

That the agenda be approved as printed.

CARRIED

**Declaration of Conflicts of Interest** – Nil

**Presentations/Delegations** - Nil

**MOTION**

Moved by Peter Beacock  
Seconded by Krista Mayne

That the Business and Facilities Standing Committee move into closed session.

CARRIED

The Business and Facilities Standing Committee reconvened in public session at 6:50 p.m.

**MOTION**

Moved by Peter Beacock  
Seconded by Robert North

That the committee recess at this time.

CARRIED

**Items for Decision**

**1. Joint Use Agreement Renewals – Various Municipalities (BF-D-1)**

John Dance, Superintendent of Facility Services, provided an overview of the report which outlined the Joint Use Agreements between the Simcoe County District School Board (SCDSB) and the City of Orillia, Townships of Clearview, Essa, Oro-Medonte, Ramara, Springwater, the Towns of Bradford West Gwillimbury and Midland. The various agreements were entered into between January 2007 and June 2010 and the renewals terms extend to August 31, 2013.

The agreements will continue to provide SCDSB students with reduced rates for municipal facilities and will continue to allow the municipalities to take advantage of the Community Use of Schools program reduced rental rates.

Superintendent Dance responded to questions from trustees at this time.

Moved by Peter Beacock  
Seconded by Michele Locke

(1)

***#BF-2012-09-05-04***

That the Business and Facilities Standing Committee recommend that the Board approve the Joint Use Agreement renewals as outlined in APPENDIX A - H of Report No. BF-D-1, Joint Use Agreement Renewals – Various Municipalities, dated September 5, 2012.

CARRIED

**Items for Information**

**1. Contract Awards Within Approved Budget (BF-I-1)**

Brian Jeffs, Superintendent of Business Services, provided an overview of the report which summarized the awarded contracts within approved budget.

Superintendent Jeffs and Superintendent Dance responded to questions from trustees at this time.

This report was provided for information.

**2. Trustee Professional Development (BF-I-2)**

Superintendent Jeffs provided an overview of the report. In June 2012 the Board approved the 2012-2013 operating budget which included a budget for trustee professional development. With a reduction in overall GSN revenues for 2012-2013, certain fiscal measures are being implemented effective September 1, 2012 to ensure the professional development budget for trustees is not over extended.

Superintendent Jeffs responded to questions from trustees at this time.

A lengthy discussion took place regarding movement of funds for Trustee Professional Development from Common Trustee Expenses to Individual Trustee Expenses. Superintendent Jeffs reiterated that this system was developed to create a system of accountability.

Trustees suggested that it would be beneficial to obtain a list of future OPSBA conferences, including dates and approximate costs so trustees can plan accordingly. Kathryn Wallace, Director of Education, indicated that she would provide this information.

**MOTION**

Moved by Robert North  
Seconded by Suzanne Ley

(2)

***#BF-2012-09-05-05***

That the Business and Facilities Standing Committee recommend that the Board approve the adoption of the allocation model, as set out in Report No. BF-I-2, Trustee Professional Development, dated September 5, 2012.

CARRIED

**Correspondence** – Nil

**Other Matters**

1. Superintendent Jeffs provided an update on the correspondence received from the Ottawa-Carleton District School Board (OCDSB) regarding the expanded use of Education Development Charges (EDC). Currently the EDC legislation was adopted to provide boards with a source of revenue (imposed as a levy on building permit) to purchase and prepare new lands for the accommodation of new students.

The OCDSB points to the demand for and lack of funding for additions and renewed accommodation, and the implementation of the Accessibility for Ontarians with Disabilities Act (ODA) due to pressures as a result of local development intensification policies. The current EDC legislation does not address this situation.

OCDSB is looking for support from all boards in an attempt to change the legislation. While the SCDSB agrees expanded use of EDC's would be useful, there are also many downfalls. At this time the Board is not prepared to respond.

2. Trustee Lloyd provided an update on the following items from the Simcoe County Student Transportation Consortium's (SCSTC) board meeting:
  - The SCSTC budget was approved and they are proposed to have a small surplus;
  - Moving forward with the efficiency review in 2013 and striving to achieve the 2013 High Efficiency rating;
  - Superintendent Dance was elected Chairperson.

Trustee Lloyd and Superintendent Dance responded to questions from trustees at this time.

3. Trustee Smith requested a copy of her expenses from last year along with full disclosure of common expenses from the trustee budget.

**Notices of Motion for Next Meeting** - Nil

**MOTION**

Moved by Suzanne Ley  
Seconded by Michele Locke

That the meeting be adjourned at 8:20 p.m.

CARRIED

**RECOMMENDATIONS**

1. That the Board approve the Joint Use Agreement Renewals as outlined in APPENDIX A - H of Report No. BF-D-1, Joint Use Agreement Renewals – Various Municipalities, dated September 5, 2012.
2. That the Board approve the adoption of the allocation model, as set out in Report No. BF-I-2, Trustee Professional Development, dated September 5, 2012.

**Respectfully submitted by:**

Brian Jeffs  
Superintendent of Business Services

John Dance  
Superintendent of Facility Services

**Approved for submission by:**

Kathryn Wallace  
Directory of Education

TO: The Chairperson and Members of the  
Simcoe County District School Board

FROM: Human Resources Standing Committee

SUBJECT: **REPORT OF THE PUBLIC SESSION OF THE HUMAN RESOURCES  
STANDING COMMITTEE MEETING HELD WEDNESDAY,  
SEPTEMBER 12, 2012**

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The Human Resources Standing Committee met in Public Session on Wednesday, September 12, 2012, at the Education Centre.

**PRESENT:**

**Committee Members**

Donna Armstrong (Chairperson), Peter Beacock, Suzanne Ley, Jodi Lloyd, Michele Locke (fulfilling the role of Vice-Chairperson), Krista Mayne, Amanda Monague, Robert North.

**Student Trustees**

Brock Edwards, Christina Robertson, Cheryne Winstanley-Hayes

**Administration**

Kathy Bailey, Steve Blake, John Dance, Phyllis Hili, Brian Jeffs, Janis Medysky, Anita Simpson, Kathryn Wallace.

**REGRETS:**

**Committee Members**

Nicole Black, Debra Edwards, Caroline Smith, Christine Williams.

**Recording Secretary**

Kary Hancock.

Chairperson Armstrong called the meeting to order at 6:00 p.m.

In the absence of Vice-Chairperson Williams, Chairperson Armstrong asked if anyone would volunteer for the position of Vice-Chairperson for the evening.

Michele Locke volunteered to fulfill the position of Vice-Chairperson for the evening.

**Approval of the Agenda**

**MOTION**

Moved by Robert North  
Seconded by Krista Mayne

That the agenda be approved as printed.

CARRIED

**Declaration of Conflicts of Interest** – Nil

**Presentations/Delegations** - Nil

**MOTION**

Moved by Krista Mayne  
Seconded by Peter Beacock

That the Human Resources Standing Committee move into closed session.

CARRIED

*Student Trustees Brock Edwards and Cheryne Winstanley-Hayes entered the meeting at this time.*

The Human Resources Standing Committee reconvened in public session at 6:45 p.m.

**Items for Decision**

1. **Revision to Policy No. 3110 – Personnel (HR-D-1)**

Janis Medysky, Associate Director, provided an overview of the report. This policy was originally adopted by the Board on November 24, 1982 with the last revision taking place on February 23, 2011. Minor housekeeping changes were made to improve the wording of this policy and to bring it in alignment with current legislation.

Associate Director Medysky responded to questions from the trustees at this time.

Moved by Peter Beacock  
Seconded by Krista Mayne

(1)

**#HR-2012-09-12-26**

That the Human Resources Standing Committee recommend that the Board approve the revisions to Policy No. 3110 – Recruitment and Selection as set out in Report No. HR-D-1, Revision to Policy No. 3110 – Recruitment and Selection, APPENDIX C, dated September 12, 2012.

CARRIED



**Items for Information**

**1. Opening School Year Staffing Process (HR-I-1)**

Associate Director Medysky provided an overview of the report which outlines the critical dates for September staffing.

We saw an increase of 213 elementary students which is an increase in 27 teachers. In secondary, we are down 44 regular day students and 130 adult education students which would project a loss of 5 teachers. We are staying within funding parameters in secondary staffing so there will not be a loss of teachers only a redistribution of teachers between schools.

Any reorganization to elementary classrooms will take place on September 24, 2012.

Associate Director Medysky responded to questions from trustees at this time.

This report was provided for information.

**2. Accessibility Plan (HR-I-2)**

Associate Director Medysky provided an overview of the report. The Ontarians with Disabilities Act, 2001 (ODA), and the Accessibility of Ontarians with Disabilities Act, 2005 (AODA) require the board to revise their Accessibility Plan on an annual basis.

This year's plan will continue to address the physical barriers in our schools as we work towards full accessibility.

It should be noted that the encompassing requirements of ODA and AODA have been mandated but not supported by any additional funding from the province. As a result, the initiatives described in the Accessibility Plan are dependent upon the availability of renewal resources and competing priorities.

Associate Director Medysky, John Dance, Superintendent of Facility Services and Director Wallace, responded to questions from trustees at this time.

This report was provided for information.

**3. Insurance Trust Update (HI-I-3)**

Associate Director Medysky provided an overview of the report. This application was heard by the Honorable Justice Penny on May 8, 2012. On July 5, 2012, Justice Penny issued the Order which confirmed the allocation as proposed by the Board. The Order was released and posted on August 20, 2012. There is a thirty-day period from that date during which any party may appeal the Order. Should there be no appeal to the Order, the distribution of the surplus will begin on September 20, 2012.

The distribution of the demutualization funds will go through a similar process. An application was made to the court on August 17, 2012. It is anticipated to be heard in early 2013, with distribution by the end of 2013.

The board's share of this fund is approximately 2.14 million dollars.

Associate Director Medysky responded to questions from trustees at this time.

This report was provided for information.

**Correspondence** - Nil

**Other Matters** – Nil

**Notices of Motion for next meeting** - Nil

**MOTION**

Moved by Peter Beacock  
Seconded by Krista Mayne

That the meeting be adjourned at 7:10 p.m.

CARRIED

**RECOMMENDATION**

That the Board approve the revisions to Policy No. 3110 – Recruitment and Selection as set out in Report No. HR-D-1, Revision to Policy No. 3110 – Recruitment and Selection, APPENDIX C, dated September 12, 2012.

**Respectfully submitted by:**

Janis Medysky  
Associate Director

**Approved for submission by:**

Kathryn Wallace  
Director of Education

TO: The Chairperson and Members of the  
Simcoe County District School Board

FROM: Program Standing Committee

SUBJECT: **REPORT OF THE PROGRAM STANDING COMMITTEE  
MEETING HELD WEDNESDAY, SEPTEMBER 12, 2012**

The Program Standing Committee met in Public Session at the Education Centre on Wednesday, September 12, 2012.

**PRESENT:**

**Committee Members**

Donna Armstrong, Peter Beacock, Suzanne Ley, Jodi Lloyd,  
Michele Locke (Chairperson), Krista Mayne (Vice-Chairperson),  
Amanda Monague, Robert North.

**REGRETS:**

**Committee Members**

Nicole Black, Deb Edwards, Caroline Smith, Christine Williams.

**PRESENT:**

**Student Trustees**

Brock Edwards, Christina Robertson, Cheryne Winstanley-Hayes.

**Administration**

Kathy Bailey, Stephen Blake, John Dance, Phyllis Hili, Brian Jeffs,  
Janis Medysky, Anita Simpson, Paul Sloan, Kathryn Wallace.

**Staff**

Debbie Clarke, Kathleen Corrigan, Lisa Ewanchuk, Jane Hofmann,  
Pat Miller, Hanne Nielsen, Sandra Sangster.

**Recording Secretary**

Mary Cannell.

Chairperson Locke called the meeting to order at 7:30 p.m.

1. **Approval of Agenda**

Chairperson Locke asked trustees for any additions or changes to the agenda.

Moved by Suzanne Ley  
Seconded by Peter Beacock

That the agenda be approved as printed.

CARRIED

2. **Declaration of Conflicts of Interest** – Nil.

3. **Presentations/Delegations** – Nil.

**Items for Decision**

1. **Revisions to Policy No. 4195 – Voluntary, Confidential Self-Identification of First Nation, Métis and Inuit Students (PRO-D-1)**

Superintendent of Education Anita Simpson and Principal of First Nation, Métis and Inuit (FNMI) Education Lisa Ewanchuk provided an overview of the history of FNMI in this board. Superintendent Simpson advised that this policy is being revised to reflect ministry recommendations related to a required reporting change from four cohorts to three. The policy was further refined to include updated guidelines on how information is shared with the Ministry of Education through the Ontario School Information System (OnSIS) and the Education Quality and Accountability Office (EQAO).

Principal Ewanchuk explained the consultation that took place with community partners and educational stakeholders around how to best meet the needs of FNMI students. Superintendent Simpson noted that only those boards with self-identification policies in place are able to utilize the trend data information from EQAO for FNMI students that helps inform next steps for student achievement.

Moved by Peter Beacock  
Seconded by Amanda Monague

***#PRO-2012-09-12-01***

That the Program Standing Committee recommends that the Board approve revisions to Policy No. 4195, Voluntary, Confidential Self-Identification of First Nation, Métis, and Inuit students, as set out in APPENDIX C of Report No. PRO-D-1, Revisions to Policy No. 4195, Voluntary, Confidential Self-Identification of First Nation, Métis, and Inuit Students, dated September 12, 2012.

CARRIED

**Items for Information**

1. **Report to the Community 2011-2012 (PRO-I-1)**

Director of Education Kathryn Wallace welcomed Debbie Clarke, Manager of Communications. Manager Clarke provided an overview of the document that serves as a communication tool to highlight the many initiatives of this board and to celebrate the successes of our students.

This report was provided for information.

2. **2012 Summer Learning Opportunities (PRO-I-2)**

Superintendent of Education Kathy Bailey reviewed the highlights of the opportunities for learning during the summer of 2012. Principal of Program Jane Hofmann shared details of the Summer Literacy Learning Program for students entering Grade 2 to strengthen literacy skills using themes from FNMI culture and traditions.

Superintendent of Education Phyllis Hili provided an overview of the Assistive Technology Camp where parents/guardians and students with learning disabilities learned how to use specialized software and equipment supported through Special Equipment Amount (SEA) funding. The importance of instruction in learning strategies in Reading, Writing and concept mapping was underscored.

*Trustee Ley left the meeting at this time.*

Superintendent of Education Sloan and Hanne Nielsen, Principal of Adult and Continuing Education, shared details of the various offerings available to students over the summer. Summer school full-credit courses for Grades 10, 11 and 12 were offered in July, resulting in over 1,000 credits achieved. Remedial programs for Grades 9 and 10 students and preparatory courses for students entering Grades 7 to 9 were also offered. Other initiatives included experiential learning opportunities such as specialized summer co-operative education, Kenya Study and Leadership Program and EduTravel.

This report was provided for information.

3. **Full-Day Early Learning Kindergarten (FDEL-K) Professional Learning Update (PRO-I-3)**

Superintendent Bailey shared that FDEL-K professional learning provides a range of learnings for staff related to the implementation of a child-centred, developmentally appropriate, integrated, extended-day program for four and five year old children in a safe and caring play-based environment. A key focus of professional learning for FDEL-K teachers, DECEs and administrators is on co-planning, team-building and setting goals for the implementation of the FDEL-K framework.

Kathleen Corrigan, Itinerant Resource Teacher – Kindergarten, shared examples of the collaboration that took place between and among new and experienced FDEL-K teachers and DECEs during the Summer Institutes offered this past summer.

This report was provided for information.

4. **Full-Day Early Learning Kindergarten (FDEL-K) Multi-Year Plan: Update (PRO-I-4)**

The FDEL-K Multi-Year Plan serves to operationalize the Simcoe Path using teaching strategies identified as Essential Practices. It has been revised to include outdoor learning environments and some collaborative work with the health unit.

This report was provided for information.

5. **Update on School Effectiveness Framework (SEF) Kindergarten-12, 2012, 2013 (PRO-I-5)**

The School Effectiveness Framework continues to support the Board Improvement Plan for Student Achievement and Well-Being and functions as a tool for schools to identify both areas of strength and areas of need. Principal Pat Miller, SEF Lead, highlighted some of the changes to the SEF review process this year that include school based pre-meetings and increased opportunities for student voice.

A newly appointed SEF Instructional Strategies Coach will be supporting schools involved in a SEF review. A SEF Steering Committee will also begin a comprehensive review of the SEF district support procedures overall.

Superintendent Bailey and Principal Miller responded to trustee questions related to school follow-up of district review recommendations, student participation and SEF team selection. Director Wallace confirmed the value of the information gathered from the SEF process as it informs the supports individual schools may need. The process allows Principals to co-learn with peers and grow through their SEF team participation.

This report was provided for information.

**6. Provincial and System Assessments, Evaluation and Reporting (PRO-I-6)**

Superintendent Bailey provided an overview of the provincial and system assessments that provide supporting evidence to identify areas of strength and need. Superintendent Bailey presented sample questions from the Education Quality and Accountability Office (EQAO) assessments of Grades 3, 6, 9 and 10.

Director Wallace indicated that the Ministry of Education monitors our data closely as certain funding is linked to data results. Superintendent Bailey responded to a trustee query related to recently published EQAO results, indicating that a future board report will articulate a system action plan in response to these results.

This report was provided for information.

**7. Update on Educational Assistant Training (VERBAL)**

Associate Director Janis Medysky provided an update on the professional development that began in June for Educational Assistants (EA). Further Behaviour Management Systems (BMS) training will occur for EAs this fall.

This report was provided for information.

**Other Matters - Nil**

**Notices of Motion for Next Meeting - Nil**

Moved by Peter Beacock  
Seconded by Robert North

That the meeting be adjourned.

CARRIED

Meeting adjourned at 9:35 p.m.

## **RECOMMENDATION**

That the Board approve the revisions to Policy No. 4195, Voluntary, Confidential Self-Identification of First Nation, Métis, and Inuit students, as set out in APPENDIX C of Report No. PRO-D-1, Revisions to Policy No. 4195, Voluntary, Confidential Self-Identification of First Nation, Métis, and Inuit students, dated September 12, 2012.

### **Respectfully submitted by:**

Kathy Bailey  
Superintendent of Education

### **Approved for submission by:**

Kathryn Wallace  
Director of Education

September 26, 2012

TO: The Chairperson and Members of the  
Simcoe County District School Board

FROM: Director of Education

SUBJECT: **2012-2013 ONTARIO PUBLIC SCHOOL BOARDS' ASSOCIATION  
MEMBERSHIP FEE**

**1. Background**

The Ontario Public School Boards' Association (OPSBA) is the respected and united voice for publicly-funded education in the province and a powerful advocate for democratically elected school boards. OPSBA is non-profit, non-partisan, democratically run and exists to serve its members by influencing government legislation and policy and by providing valuable services. Each year OPSBA offers professional and leadership development through its Public Education Symposium, Labour Relations Symposium, Annual General Meeting, Provincial Labour Relations Network and Board of Directors meetings. These events provide opportunities for trustees to remain current with the critical issues affecting public education and to dialogue directly with legal experts, politicians and senior Ministry staff. Attached as APPENDIX A is additional information provided by OPSBA.

**2. Current Status**

The Board has received an invoice for OPSBA membership fees for 2012-2013 school year. The fee structure is on a per pupil basis and for 2012-2013 totals \$106,078.75. The recently approved Board budget included provision for continued membership in the OPSBA.

**RECOMMENDATION**

That the Board authorize the Director to submit the OPSBA membership fee for 2012-2013, as set out in Report No. D-5-a, 2012-2013 OPSBA Membership Fee, dated September 26, 2012.

**Approved for submission by:**

Kathryn Wallace  
Director of Education

September 26, 2012





**ONTARIO PUBLIC  
SCHOOL BOARDS'  
ASSOCIATION**

**Leading Education's Advocates**

**Ontario Public School Boards' Association**  
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Fax: (416) 340-7571  
webmaster@opsba.org  
www.opsba.org

Catherine Fife  
President

Gail Anderson  
Executive Director

July 24, 2012

Chair Robert North and Members of the Simcoe County District School Board:

The Ontario Public School Boards' Association is a unique organization whose members are affiliated for the sole purpose of giving strength to the voice of public education in Ontario. OPSBA, being governed and controlled by its member Boards, is a leader for excellence in governance, funding, education policy, and labour relations.

OPSBA is positioned to advance the interests of member Boards in the critical area of influencing public policy and education investment in the province. We work successfully to advance clear, cohesive and authoritative positions that get to the heart of the pressing issues and needs of school boards today. OPSBA will, with your support, continue to strengthen a remarkable school system where all students achieve and where children come first.

We are pleased to provide you with highlights of the benefits OPSBA membership offers your board and to confirm that there will be no increase in membership fees for the upcoming year.

OPSBA is committed to supporting every public school board trustee in the province in the vital role they undertake on behalf of Ontario's students and their families. We took leadership in several governance-related initiatives this year. We developed a Trustee Code of Conduct template to guide school boards in the development of their local code of conduct and provided this template at no cost. We have provided funding to boards to help with local professional learning activities related to modules developed by our Centre for Governance Excellence and plan to offer additional support for our member boards as they work on strategic planning. A particular highlight this year was the very lively and practical session for Chairs and Vice-Chairs held as a PES pre-symposium. This session proved that we have education leaders rich in wisdom, integrity and a passion for learning.

The province's legislative agenda has engaged OPSBA in a range of advocacy work related Full-Day Kindergarten, Trustee Code of Conduct, Accessibility, Anti-Bullying, Caregiver Leave, and Concussion. In addition the Association provided input to the Drummond Commission on the Reform of Ontario's Public Services and participated in pre-Budget consultations.

The OPSBA-initiated Coalition for Children and Youth Mental Health continues to grow in expertise and influence. This cross-sectoral body is active in monitoring implementation of the government's Comprehensive Strategy for Mental Health and Addictions. The focus for the first three-year phase of implementation is on children and youth. OPSBA, both individually and through its membership in the Coalition, has met with Ministry staff to discuss the strategies for improving programs and services in a school-based model. Progress on the government's Strategy will be a key topic for the Coalitions second annual Summit scheduled for October 25-26, 2012.

OPSBA has been an active partner at the Ministry's provincial working table, voicing the need for a provincial vision for 21<sup>st</sup> century learning and teaching. Through our Education Program Work Team we have developed a vision paper, *Learning and Teaching in a Digital Age*. This paper which is intended to stimulate the development of a provincial vision will be shared with education partners and then submitted to the Ministry.

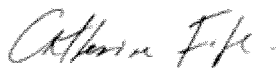
We make sure we have an informed voice at the tables that are dealing with Early Learning, Student Assessment, Special Education, Equity and Inclusive Education, First Nation, Métis and Inuit Curriculum and Program. In the past year our First Nation trustees developed and submitted a paper on First Nation cultures, traditions and perspectives in the draft Early Learning-Kindergarten curriculum.

Being at the very centre of the discussion on public education, OPSBA is influentially placed. As emerging issues demand attention, as change creates uncertainty, OPSBA's access to legal experts, influential policymakers and politicians from all parties, as well as senior Ministry staff and Federation leaders, is vital. We work to build partnerships with the many education-based organizations in the province and beyond. We are an organization where trustees have first-hand insights into the implications of new legislation and policies and can connect with each other – efficiently and consistently. Member Board trustees see this as contributing to their expertise in their education leadership and governance role.

OPSBA offers programs and services that are highly cost effective and the monetary benefits of membership far outstrip, not only the membership fee itself, but the outcomes that can be achieved by individual Boards seeking action alone. The attached brochure highlights the range of benefits and services OPSBA offers its members and the per pupil savings for our member boards.

We are an issues-driven, problem solving organization dedicated to serving our members and we represent an influential force in the shaping of education policy and school board governance in the province. We invite you to review the information relevant to the services OPSBA provides to your board and welcome your membership and participation in OPSBA in the coming year.

Sincerely,



Catherine Fife  
President



Gail Anderson  
Executive Director

Copy: Kathi Wallace, Director of Education  
Enclosure: OPSBA Membership brochure

## SPECIALIZED SERVICES AND INDISPENSABLE VALUE

OPSBA gives boards membership in the School Energy Coalition, an initiative that has saved \$91 million in energy costs since 2003. An average annual investment of 12 cents per pupil reaps a benefit of \$7 per pupil. Advocacy in Copyright issues has saved boards an annual \$6.84 per pupil in tariff costs in each of the last three years and we have just won a landmark case that allows schools fair use when it comes to reasonable copying for educational purposes. Add to this coordination of labour relations, access to low-cost training services and free policy templates – membership in OPSBA is a deal by any measure.

## THE ONLY 360° PERSPECTIVE ON EDUCATION GOVERNANCE

OPSBA wrote the book on education governance. You can find it at [www.ontarioschool-trustees.com](http://www.ontarioschool-trustees.com). We created a comprehensive site of online modules that help trustees with every aspect of their work. And we support boards everyday with their governance effectiveness and strategic planning needs.

## OPSBA STAFF MAKE EVERY D. COUNT

Our staff are there for you day of the week working on priorities you have identified ensuring you have a unified voice in advocating for students, families, and bringing you analyses of the most up-to-date information across the education sector. OPSBA's Executive team are here to help:

Gail Anderson  
*Executive Director*

Susan Cook  
*Policy/Communications Associate*

Jennifer McIntyre  
*Director of Policy*

Wayne McNally  
*Director of Finance*

Judith Nyman  
*Director of Program*

Jeff Sprang  
*Director of Communications*

Florenda Tingle  
*Executive Coordinator*

Susan Weinberg  
*Professional Development Coordinator*

Geoff Williams  
*Director of Labour Relations*

OPSBA: [www.opsba.org](http://www.opsba.org)

Tel: (416)340-2540



**“Real Impact.  
365 Days  
a Year.”**

*OPSBA Executive Council*

Numbers tell the story. OPSBA is there every day to make sure that you, our member boards, see your needs reflected in education funding, to make sure you get value-added services, and to make sure that students benefit from every dollar we can save. We know that the work we do saves boards an average of \$19 per pupil. This means that, on a per pupil basis, your investment in membership fees is repaid to you many times over. These are numbers that really add up!

TO: The Chairperson and Members of the  
Simcoe County District School Board

FROM: Superintendent of Education

SUBJECT: **SPECIAL EDUCATION ADVISORY COMMITTEE (SEAC) ALTERNATE MEMBER  
RESIGNATION AND APPOINTMENT**

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1. **Background**

Regulation 464/97 sets out the requirement that each Board establish a Special Education Advisory Committee (SEAC). If a seat or position on a Special Education Advisory Committee becomes vacant, the Board that appointed the person whose seat or position has become vacant shall appoint a qualified person to fill the vacancy for the remainder of the term of the person whose seat or position has become vacant as laid out in Regulation 464/97, Section 8. Subsection 3 states that where a seat of a member is vacant and has not yet been filled, the alternate for the member, if there is an alternate, shall act in the member's place for all purposes of this regulation.

2. **Current Status**

In June 2012, Sheila Davis, SEAC Alternate Member for Catulpa Community Support Services submitted her resignation from the Simcoe County District School Board (SCDSB) SEAC.

Catulpa Community Support Services has put forward a nomination to have the SEAC alternate member position filled by Patrick King.

Mr. King meets the criteria for selection as alternate member for Catulpa Community Support Services.

**RECOMMENDATION**

That the Board appoint to the Special Education Advisory Committee, effective immediately, Patrick King as alternate member for Catulpa Community Support Services, as set out in Report No. D-5-b Special Education Advisory Committee (SEAC) Alternate Member Resignation and Appointment, dated September 26, 2012.

**Respectfully submitted by:**

Phyllis Hili  
Superintendent of Education

**Approved for submission by:**

Kathryn Wallace  
Director of Education

September 26, 2012

TO: The Chairperson and Members of the  
Simcoe County District School Board

FROM: Superintendent of Business Services

SUBJECT: **APPOINTMENT OF EXTERNAL AUDIT COMMITTEE MEMBER**

1. **Background**

Jason McArthur's, External Audit Committee term of office expired in April 2012.

Advertisements were placed in local newspapers seeking expressions of interest from financial experts to join the Audit Committee.

2. **Current Status**

Interviews were conducted September 12, 2012 by Brian Jeffs, Superintendent of Business Services, Kathryn Wallace, Director of Education and Trustee Suzanne Ley, Chair of the Audit Committee.

Respondents to the advertisement were contacted by staff to review qualifications and potential areas of conflict of interest. One community member with strong and appropriate qualifications and no conflict of interest is recommended for appointment.

**RECOMMENDATION**

That the Board approve the appointment of Chris Edwards to the Audit Committee for a term of three years effective November 2012 – October 2015 as set out in Report No. D-5-c, Appointment of External Audit Committee Member, dated September 26, 2012.

**Respectfully submitted by:**

Brian Jeffs  
Superintendent of Business Services

**Approved for submission by:**

Kathryn Wallace  
Director of Education

September 26, 2012