

SIMCOE COUNTY DISTRICT SCHOOL BOARD

REGULAR BOARD MEETING - WEDNESDAY, SEPTEMBER 25, 2013

A G E N D A

NOTE: PUBLIC SESSION will commence at 6:00 P.M., followed immediately by the COMMITTEE OF THE WHOLE in CLOSED SESSION (GEORGIAN ROOM). PUBLIC SESSION will resume AT 7:30 P.M (ROY EDWARDS ROOM).

PUBLIC SESSION

- A.**
- (1) Roll Call
 - (2) Approval of Agenda
 - (3) Approval of Minutes
 - (a) Minutes of the Regular Meeting of the Board held August 28, 2013
 - (4) Declaration of Conflicts of Interest

CLOSED SESSION

- B.** Committee of the Whole
1. Personnel Matters
 2. Property Matters
 3. Legal Matters

PUBLIC SESSION

- C.**
- (1) Report from Student Trustees
 - (2) Trustee Tributes - Nil
 - (3) Delegations - Nil

D. RECOMMENDATIONS FOR ACTION

- (1) Report from the Closed Session of the Board in Committee of the Whole
- (2) Matters Arising from Previous Meeting:
Motion(s) for which notice was given at previous Board Meeting - Nil
- (3) Notice of Time Sensitive Motions from Statutory Committees - Nil
- (4) Committee Minutes/Reports - Items for Decision
 - (a) Report of the Business and Facilities Standing Committee Meeting held September 4, 2013
 - (b) Report of the Program Standing Committee Meeting held September 11, 2013
- (5) Staff Reports – Items for Decision - Nil
- (6) Committee Minutes/Reports - Items for Information
 - (a) Report of the Human Resources Standing Committee Meeting held September 11, 2013

(7) Staff Reports - Items for Information

- (a) Community Consultation Kit Launch – Next Phase in Ontario's Education Strategy

E. OTHER MATTERS

- (1) Reports from Liaison Members
- (2) Notices of Motion for next meeting
- (3) Questions and Proposals from Trustees
- (4) Professional Development Seminars Attendance
- (5) Reports/Update from Staff
- (6) Correspondence - Nil

F. FUTURE BUSINESS OF THE BOARD, STANDING COMMITTEES AND ADVISORY COMMITTEES

Business and Facilities Standing Committee Meeting – October 2, 2013 at 6:00 p.m. - Georgian Room
Human Resources Standing Committee Meeting – October 9, 2013 at 6:00 p.m. – Georgian Room
Program Standing Committee Meeting – October 9, 2013 at 7:00 p.m. – Georgian Room
Parent Involvement Committee Meeting – October 15, 2013 – 6:00 p.m. – Georgian Room
First Nations Education Advisory Committee Meeting – October 16, 2013 - 10:00 a.m. – Rama, Chief & Council Chambers
Special Education Advisory Committee Meeting – October 21, 2013 at 7:00 p.m. – Georgian Room
Years of Service Reception – October 22, 2013 – 5:00 p.m. – Roy Edwards Room
Regular Meeting of the Board – October 23, 2013 at 6:00 p.m., followed immediately by the Committee of the Whole in Closed Session (Georgian Room), Public Session will resume at 7:30 p.m. (Roy Edwards Room)
Education Development Charges Meeting – October 29, 2013 – Simcoe Muskoka Catholic District School Board

G. ADJOURNMENT

**SIMCOE COUNTY DISTRICT SCHOOL BOARD
PUBLIC SESSION
RECOMMENDED ACTION – WEDNESDAY, SEPTEMBER 25, 2013**

REPORT	FYI	Decision Req.	MOTION
			Call Meeting to order. Roll Call
		√	That the agenda be approved as printed.
A-3-a Board Minutes August 28, 2013		√	That the Minutes of the Regular Board Meeting held Wednesday, August 28, 2013 be approved as printed.
			Declaration of Conflicts of Interest
MOTION		√	That we go into Closed Session of the Committee of the Whole
PUBLIC SESSION			
C-1			Report from Student Trustees
C-2 Trustee Tributes			Nil
C-3 Presentations/ Delegations			Nil
D-1		√	Report from the Closed Session of the Board in Committee of the Whole
D-4-a Business & Facilities September 4, 2013		√	(1) That the Board approve the adoption of Policy No. 2198 - Use of Copyright-Protected Works for Education, as set out in APPENDIX A of Report No. BF-D-1, New Policy No. 2198 - Use of Copyright-Protected Works for Education, dated September 4, 2013.
		√	(2) That the Board approve the revisions to Policy No. 2410 – Transportation of Students, as set out in APPENDIX C of Report No. BF-D-2, Revisions to Policy No. 2410 – Transportation of Students, dated September 4, 2013.
		√	(3) That the Board approve the joint use agreement renewals, as outlined in APPENDICES A - J of Report No. BF-D-3, Joint Use Agreement Renewals – Various Municipalities, dated September 4, 2013.
D-4-b Program Services September 11, 2013		√	That the Board approve the revisions to Policy No. 3250 – Volunteers in Schools, as set out in APPENDIX C of Report No. PRO-D-1, Revisions to Policy No. 3250 – Volunteers in Schools, dated September 11, 2013.
D-6-a Human Resources September 11, 2013	√		
D-7-a Community Consultation Kit Launch – Next Phase in Ontario’s Education Strategy	√		

SIMCOE COUNTY DISTRICT SCHOOL BOARD
 RECOMMENDED ACTION - 2
 SEPTEMBER 25, 2013

E-1 Reports from Liaison Members			
E-2 Notices of Motion for Next Meeting			
E-3 Questions and Proposals from Trustees			
E-4 Professional Development Seminars Attendance			
E-5 Reports/Update from Staff			
E-6 Correspondence			Nil
Future Business			
Adjournment		√	Motion to Adjourn

TO: The Chairperson and Members of the
Simcoe County District School Board

FROM: The Secretary

SUBJECT: **MINUTES OF THE REGULAR MEETING OF THE
BOARD HELD AUGUST 28, 2013**

The regular meeting of the Simcoe County District School Board was held on Wednesday, August 28, 2013 at the Education Centre.

A. (1) Roll Call

PRESENT:

Trustees

Donna Armstrong, Peter Beacock (Vice-chairperson), Nicole Black, Debra Edwards, Suzanne Ley, Michele Locke, Krista Mayne, Robert North (Chairperson), Caroline Smith, Christine Williams.

REGRETS:

Trustees

Jodi Lloyd, Amanda Monague.

PRESENT:

Student Trustees

Brandon Amyot, Cheryne Winstanley-Hayes.

REGRETS:

Student Trustee

Patrick Whitten.

Recording Secretary

Lena Robyn.

The Chairperson called the meeting to order at 6:00 p.m.

Chairperson North welcomed new Superintendents of Education, Stuart Finlayson, John Legere and Chris Samis as well as new Student Trustee Brandon Amyot to their first board meeting.

(2) Approval of Agenda

Moved by Suzanne Ley
Seconded by Debra Edwards

That the Agenda be approved as printed.

CARRIED

(3) Approval of Minutes

Minutes of the Regular Meeting of the Board held June 19, 2013 (A-3-a)

Moved by Christine Williams
Seconded by Suzanne Ley

That the Minutes of the Regular Meeting of the Board held Wednesday, June 19, 2013 be approved as printed.

CARRIED

Minutes of the Special Meeting of the Board held July 2, 2013 (A-3-b)

Moved by Krista Mayne
Seconded by Peter Beacock

That the Minutes of the Special Meeting of the Board held Tuesday, July 2, 2013 be approved as printed.

CARRIED

(4) Declaration of Conflicts of Interest

Trustee Edwards declared a conflict of interest relating to the Elementary Teachers' Federation of Ontario Memorandum of Settlements.

B. Committee of the Whole

Moved by Michele Locke
Seconded by Krista Mayne

That the Board move into Committee of the Whole in Closed Session at this time.

CARRIED

The Public Session of the Board re-convened at 8:10 p.m.

C. (1) Report from the Student Trustees

Student Trustee Cheryne Winstanley-Hayes thanked the Board for the opportunity to work together again this year. Student Trustee Brandon Amyot also thanked the Board and shared his excitement for the opportunity to serve as Student Trustee.

(2) Trustee Tributes - Nil

(3) Delegations/Presentations - Nil

RECOMMENDATIONS FOR ACTION

(1) Report from the Closed Session of the Board in Committee of the Whole

Report from the Closed Session of the Board in Committee of the Whole from August 28, 2013:

(1,2,3,8,9,10)

Moved by Suzanne Ley
Seconded by Christine Williams

(1)

#BP-2013-08-28-84

As required by the Ministry and in accordance with their prescribed timelines, that the Board sign the Memorandum of Settlement between the Board and the Ontario Secondary School Teachers' Federation District 17 (Simcoe), Occasional Teachers' Bargaining Unit thereby recognizing locally negotiated revisions to the Collective Agreement (APPENDIX C) and appending the relevant sections of the MOU between the Government of Ontario and OSSTF dated April 9, 2013 to the Collective Agreement subject to any future directions from the Government of Ontario as set out in Report No. CL-B-2-a, Ontario Secondary School Teachers' Federation District 17 (Simcoe), Occasional Teachers' Bargaining Unit Memorandum of Settlement, dated August 28, 2013.

(2)

#BP-2013-08-28-85

As required by the Ministry and in accordance with their prescribed timelines, that the Board sign the Memorandum of Settlement between the Board and the Ontario Secondary School Teachers' Federation District 17 (Simcoe), Instructors' Bargaining Unit thereby appending the relevant sections of the MOU between the Government of Ontario and OSSTF dated April 9, 2013 to the Collective Agreement subject to any future directions from the Government of Ontario, as set out in Report No. CL-B-2-b, Ontario Secondary School Teachers' Federation District 17 (Simcoe), Instructors' Bargaining Unit Memorandum of Settlement, dated August 28, 2013.

(3)

#BP-2013-08-28-86

As required by the Ministry and in accordance with their prescribed timelines, that the Board sign the Memorandum of Settlement between the Board and the Ontario Secondary School Teachers' Federation District 17 (Simcoe), Teachers' Bargaining Unit thereby appending the relevant sections of the MOU between the Government of Ontario and OSSTF dated April 9, 2013 to the Collective Agreement subject to any future directions from the Government of Ontario, as set out in Report No. CL-B-2-c, Ontario Secondary School Teachers' Federation District 17 (Simcoe), Teachers' Bargaining Unit Memorandum of Settlement, dated August 28, 2013.

CARRIED

(4,5,6)

Moved by Michele Locke

Seconded by Nicole Black

(4)

#BP-2013-08-28-87

As required by the Ministry and in accordance with their prescribed timelines, that the Board sign the Memorandum of Settlement between the Board and the Elementary Teachers' Federation of Ontario, Teachers' Bargaining Unit thereby recognizing locally negotiated revisions to the Collective Agreement (APPENDIX D) and appending the relevant sections of the MOU between the Government of Ontario and ETFO dated June 12, 2013 to the Collective Agreement subject to any future directions from the Government of Ontario, as set out in Report No. CL-B-2-d, Elementary Teachers' Federation of Ontario, Teachers' Bargaining Unit Memorandum of Settlement, dated August 28, 2013.

(5)

#BP-2013-08-28-88

As required by the Ministry and in accordance with their prescribed timelines, that the Board sign the Memorandum of Settlement between the Board and the Elementary Teachers' Federation of Ontario, Designated Early Childhood Educators' Bargaining Unit thereby recognizing locally negotiated revisions to the Collective Agreement (APPENDIX D) and appending the relevant sections of the MOU between the Government of Ontario and ETFO dated June 12, 2013 to the Collective Agreement subject to any future directions from the Government of Ontario, as set out in Report No. CL-B-2-e, Elementary Teachers' Federation of Ontario, Designated Early Childhood Educators' Bargaining Unit Memorandum of Settlement, dated August 28, 2013.

(6)

#BP-2013-08-28-89

As required by the Ministry and in accordance with their prescribed timelines, that the Board sign the Memorandum of Settlement between the Board and the Elementary Teachers' Federation of Ontario, Occasional Teachers' Bargaining Unit thereby recognizing locally negotiated revisions to the Collective Agreement (APPENDIX D) and appending the relevant sections of the MOU between the Government of Ontario and ETFO dated June 12, 2013 to the Collective Agreement subject to any future directions from the Government of Ontario, as set out in Report No. CL-B-2-f, Elementary Teachers' Federation of Ontario, Occasional Teachers' Bargaining Unit Memorandum of Settlement, dated August 28, 2013.

CARRIED

(7)

Moved by Peter Beacock

Seconded by Nicole Black

#BC-2013-08-28-90

That the Board accept with regret and best wishes the notice of resignation from Steve Blake, Superintendent of Education, effective August 31, 2013, as set out in Report No. CL-B-2-g, Notice of Resignation – Superintendent of Education, dated August 28, 2013.

CARRIED

Trustees and Director Wallace thanked Superintendent Blake for his years of service to students and families of the SCDSB. Superintendent Blake thanked trustees for their kind words. He acknowledged Director Wallace, and thanked her for her support and the leadership opportunities she has provided to him. Superintendent Blake also thanked the various staff members he has worked with during his time with the SCDSB.

(8,9,10)

Moved by Suzanne Ley

Seconded by Christine Williams

(8)

#BC-2013-08-28-91

That the Board approve the appointment of Jackie Kavanagh as Supervisory Officer - Superintendent of Education, effective August 29, 2013, according to the terms of a personal services contract between Jackie Kavanagh and the Board, pending Ministry approval, as set out in Report No. CL-B-2-h, Appointment of Supervisory Officer - Superintendent of Education, dated August 28, 2013.

(9)

#BC-2013-08-28-92

That the Board approve the school administrator appointment, as set out in Report No. CL-B-2-I, School Administrator Appointment, dated August 28, 2013.

(10)

#BC-2013-08-28-93

As required by the Ministry and in accordance with their prescribed timelines, that the Board sign the Memorandum of Settlement between the Board and the Canadian Union of Public Employees Local 1310 thereby appending the relevant sections of the MOU between the Government of Ontario and CUPE dated May 10, 2013 to the Collective Agreement subject to any future directions from the Government of Ontario as set out in Report No. CL-B-2-j, Canadian Union of Public Employees and its Local 1310 Memorandum of Settlement.

CARRIED

(2) **Matters Arising from Previous Meeting:**

Motion(s) for which notice was given at previous Board meeting – Nil

(3) **Notice of Time Sensitive Motions from Statutory Committee** - Nil

(4) **Committee Minutes/Reports – Items for Decision** - Nil

(5) **Staff Reports – Items for Decision**

Scheduling of Board Meetings (D-5-a)

(1)

Moved by Nicole Black

Seconded by Christine Williams

#BP-2013-08-28-94

That the Board approve the rescheduling of the December Board meeting from Wednesday, December 25, 2013 to Wednesday, December 18, 2013, as set out in Report No. D-5-a, Schedule of Board Meetings, dated August 28, 2013.

CARRIED

(2)

Moved by Michele Locke

Seconded by Peter Beacock

#BP-2013-08-28-95

That the Board approve the rescheduling of the June Board meeting from Wednesday, June 25, 2014 to Wednesday, June 18, 2014, as set out in Report No. D-5-a, Schedule of Board Meetings, dated August 28, 2013.

CARRIED

2013-2014 Ontario Public School Boards' Association Membership Fee (D-5-b)

As per past practice, each year, trustees authorize the Director to submit the OPSBA membership fee. Since this fee is approved during the budget process, trustees questioned why trustees are to approve the payment of this fee, separately, each year. Chairperson North indicated that he will discuss this further with the Director.

Moved by Michele Locke
Seconded by Peter Beacock

#BP-2013-08-28-96

That the Board authorize the Director to submit the OPSBA membership fee for 2013-2014, as set out in Report No. D-5-b, 2013-2014 OPSBA Membership Fee, dated August 28, 2013.

CARRIED

Education Services Agreements – Beausoleil First Nation and
The Chippewas of Rama First Nation (D-5-c)

Moved by Michele Locke
Seconded by Debra Edwards

#BP-2013-08-28-97

That the Board approve the Beausoleil First Nation Education Services Agreement, as set out in APPENDIX B and the Chippewas of Rama First Nation Education Services Agreement, as set out in APPENDIX D of Report No. D-5-c, Education Services Agreements – Beausoleil First Nation and Chippewas of Rama First Nation, dated August 28, 2013.

CARRIED

(6) Committee Minutes/Reports – Items for Information

Report of the First Nations Education Advisory Committee Meeting
held April 26, 2013 (D-6-a)

This report was provided as information.

Report of the Parent Involvement Committee Meeting held May 22, 2013 (D-6-b)

This report was provided as information

Report of the Special Education Advisory Committee Meeting held June 3, 2013 (D-6-c)

This report was provided as information.

(7) Staff Reports – Items for Information - Nil

E. OTHER MATTERS

(1) Reports from Liaison Members

Trustee Locke indicated that she would be attending the OPSBA Board of Directors Meeting in September.

(2) Notices of Motion for next meeting - Nil

(3) Questions and Proposals from Trustees

Trustees Edwards and Ley spoke about their recent attendance at the Canadian School Boards Association Conference in Vancouver. The conference theme was Diversity Matters.

Trustee Edwards expressed her appreciation to have had the “honour” to attend the conference and expressed that diversity does matter, in the boardroom, the classroom and especially in public education. Trustee Ley shared that the conference fulfilled her expectations and she appreciated the opportunity.

(4) Professional Development Seminars Attendance - Nil

(5) Reports/Update from Staff

Director Wallace shared that all principals, vice-principals and department managers gathered at the Education Centre on August 27th for the first Director’s Meeting of year. The event featured two guest speakers: Chris D’Souza, who spoke about equity, and Karyn Gordon, who spoke about intergenerational communication.

(6) Correspondence – Nil

F. FUTURE BUSINESS OF THE BOARD, STANDING COMMITTEES AND ADVISORY COMMITTEES

Business and Facilities Standing Committee Meeting – September 3, 2013 at 6:00 p.m.
- Georgian Room

Human Resources Standing Committee Meeting – September 10, 2013 at 6:00 p.m. –
Georgian Room

Program Standing Committee Meeting – September 10, 2013 at 7:00 p.m. –
Georgian Room

Special Education Advisory Committee Meeting – September 23, 2013 at 7:00 p.m. –
Georgian Room

Regular Meeting of the Board – September 25, 2013 at 6:00 p.m., followed immediately
by the Committee of the Whole in Closed Session (Georgian Room), Public Session will
resume at 7:30 p.m. (Roy Edwards Room)

MOTION TO ADJOURN

Moved by Michele Locke
Seconded by Krista Mayne

That the meeting be adjourned at 8:50 p.m.

CARRIED

TO: The Chairperson and Members of the
Simcoe County District School Board

FROM: Business and Facilities Standing Committee

SUBJECT: **REPORT OF THE PUBLIC SESSION OF THE BUSINESS AND
FACILITIES STANDING COMMITTEE MEETING HELD
WEDNESDAY, SEPTEMBER 4, 2013**

The Business and Facilities Standing Committee met in Public Session on Wednesday, September 4, 2013, at the Education Centre.

PRESENT:

Committee Members

Donna Armstrong, Peter Beacock (fulfilling the role of Vice-Chairperson), Debra Edwards, Suzanne Ley (fulfilling the role of Chairperson), Michele Locke, Krista Mayne, Robert North, Christine Williams.

Administration

John Dance, Stuart Finlayson, Brian Jeffs, Jackie Kavanagh, John Legere, Janis Medysky, Paula Murphy, Chris Samis, Anita Simpson, Paul Sloan, Kathryn Wallace.

Student Trustees

Patrick Whitten, Cheryne Winstanley-Hayes.

Staff

David Few, Steve Parker.

REGRETS:

Committee Members

Nicole Black, Jodi Lloyd, Amanda Monague, Caroline Smith.

ABSENT:

Student Trustees

Brandon Amyot.

Recording Secretary

Tina Bazuk.

Associate Director Medysky called the meeting to order at 6:00 p.m.

Election of Chairperson

Janis Medysky, Associate Director, called for nominations for the position of Chairperson of the Business and Facilities Standing Committee for the evening.

Moved by Robert North
Seconded by Debra Edwards

That Trustee Suzanne Ley be nominated for election as Chairperson of the Business and Facilities Standing Committee for the evening.

Trustee Ley indicated that she would stand.

Associate Director Medysky called for further nominations for the position of Chairperson of the Business and Facilities Standing Committee.

There being no further nominations, Trustee Ley was acclaimed as Chairperson of the Business and Facilities Standing Committee for the evening.

CARRIED

Trustee Ley assumed the Chair at this time.

Election of Vice-Chairperson

Chairperson Ley called for nominations for the position of Vice-Chairperson of the Business and Facilities Standing Committee for the evening.

As there were no nominations for the position of Vice-Chairperson, Chairperson Ley called for volunteers.

Trustee Beacock indicated that he would volunteer.

Chairperson Ley called for further volunteers for the position of Vice-Chairperson of the Business and Facilities Standing Committee for the evening.

There being no further volunteers, Trustee Beacock was acclaimed as Vice-Chairperson of the Business and Facilities Standing Committee for the evening.

Trustee Beacock assumed the position of Vice-Chairperson at this time.

Approval of the Agenda

MOTION

Moved by Michele Locke
Seconded by Robert North

That the agenda be approved as printed.

CARRIED

Declaration of Conflicts of Interest – Nil

MOTION

Moved by Michele Locke
Seconded by Robert North

That the Business and Facilities Standing Committee move into closed session.

CARRIED

The Business and Facilities Standing Committee reconvened in public session at 6:25 p.m.

Presentations/Delegations

John Dance, Superintendent of Facility Services, introduced Steve Parker, Manager of Design and Construction Services. Manager Parker introduced Bob Ferkul, Partner, Moffet and Duncan Architects Inc. Mr. Ferkul presented the final design for the Orillia Replacement Secondary School.

Superintendent Dance and Manager Parker thanked the members of the design committee for all their hard work during this process.

Superintendent Dance, Manager Parker and Mr. Ferkul responded to questions from trustees at this time.

Student Trustees Patrick Whitten and Cheryne Winstanley-Hayes entered the meeting at this time.

Items for Decision

1. New Policy No. 2198 Use of Copyright-Protected Works for Education (BF-D-1)

Brian Jeffs, Superintendent of Business Services, provided a detailed overview of the new policy. Policy No. 2198, Use of Copyright-Protected Works for Education was created to provide direction to staff regarding the use of copyright-protected works for education in accordance with the *Copyright Act* as amended by the *Copyright Modernization Act* (S.C. 2012, c. 20).

Superintendent Jeffs and Director Wallace responded to questions from trustees at this time.

(1)

Moved by Michele Locke
Seconded by Krista Mayne

#BF-2013-09-04-03

That the Business and Facilities Standing Committee recommend that the Board approve the adoption of Policy No. 2198 - Use of Copyright-Protected Works for Education, as set out in APPENDIX A of Report No. BF-D-1, New Policy No. 2198 - Use of Copyright-Protected Works for Education, dated September 4, 2013.

CARRIED

2. Revision to Policy No. 2410 - Transportation of Students (BF-D-2)

Superintendent Dance provided a comprehensive overview of the revised policy. Policy No. 2410 - Transportation of Students has been revised to reflect current practices and changes in transportation procedures, and protocols.

Superintendent Dance responded to questions from trustees at this time.

(2)

Moved by Christine Williams
Seconded by Krista Mayne

#BF-2013-09-04-04

That the Business and Facilities Standing Committee recommend that the Board approve the revisions to Policy No. 2410 – Transportation of Students, as set out in APPENDIX C of Report No. BF-D-2, Revisions to Policy No. 2410 – Transportation of Students, dated September 4, 2013.

CARRIED

3. Joint Use Agreement Renewals – Various Municipalities (BF-D-3)

Superintendent Dance and David Few, Manager of Planning, Community Use & Enrolment, provided an overview of the report which outlined the Joint Use Agreements between the Simcoe County District School Board (SCDSB) and the City of Orillia, Townships of Clearview, Essa, Oro-Medonte, Ramara, Severn, Springwater, Tay and the Towns of Bradford West Gwillimbury and Midland. The various agreements were entered into between January 2007 and December 2012 and the renewal terms extend to August 31, 2014.

The agreements will continue to provide SCDSB students with reduced rates for municipal facilities and will continue to allow the municipalities to take advantage of the Community Use of Schools program reduced rental rates.

Superintendent Dance responded to questions from trustees at this time.

(3)

Moved by Peter Beacock
Seconded by Christine Williams

#BF-2013-09-04-05

That the Business and Facilities Standing Committee recommend that the Board approve the joint use agreement renewals, as outlined in APPENDICES A - J of Report No. BF-D-3, Joint Use Agreement Renewals – Various Municipalities, dated September 4, 2013.

CARRIED

Items for Information

1. Contract Awards Within Approved Budget (BF-I-1)

Superintendent Jeffs provided an overview of the report which summarized the awarded contracts within approved budget.

Superintendent Jeffs advised that APPENDIX F-2 which summarizes the project cost for the Supply and Installation of Video Intercom System with Integration to LENEL Access Control Systems has been revised.

Superintendent Jeffs responded to questions from trustees at this time.

This report was provided for information.

Correspondence – Nil

Other Matters

Superintendent Jeffs expressed his gratitude to Tina Bazuk for her commitment to the Business and Facilities Standing Committee over the past two years. Ms. Bazuk will be transitioning to the role of Executive Assistant for Chris Samis, Superintendent of Education. Superintendent Jeffs introduced and welcomed Lorraine Ryder who has assumed the role of Executive Assistant for both Business and Facility Services. Ms. Ryder will be responsible for the Business and Facilities Standing Committee from this point forward.

Notices of Motion for Next Meeting - Nil

MOTION

Moved by Michele Locke
Seconded by Christine Williams

That the meeting be adjourned at 7:55 p.m.

CARRIED

RECOMMENDATIONS

1. That the Board approve the adoption of Policy No. 2198 - Use of Copyright-Protected Works for Education, as set out in APPENDIX A of Report No. BF-D-1, New Policy No. 2198 - Use of Copyright-Protected Works for Education, dated September 4, 2013.
2. That the Board approve the revisions to Policy No. 2410 – Transportation of Students, as set out in APPENDIX C of Report No. BF-D-2, Revisions to Policy No. 2410 – Transportation of Students, dated September 4, 2013.
3. That the Board approve the joint use agreement renewals, as outlined in APPENDICES A - J of Report No. BF-D-3, Joint Use Agreement Renewals – Various Municipalities, dated September 4, 2013.

Respectfully submitted by:

Brian Jeffs
Superintendent of Business Services

John Dance
Superintendent of Facility Services

Approved for submission by:

Kathryn Wallace
Director of Education

September 25, 2013

TO: The Chairperson and Members of the
Simcoe County District School Board

FROM: Program Standing Committee

SUBJECT: **REPORT OF THE PROGRAM STANDING COMMITTEE
MEETING HELD WEDNESDAY, SEPTEMBER 11, 2013**

The Program Standing Committee met in Public Session at the Education Centre on Wednesday, September 11, 2013.

PRESENT:

Committee Members

Donna Armstrong, Peter Beacock, Nicole Black, Debra Edwards, Suzanne Ley (Chairperson), Michele Locke (Vice-Chairperson), Krista Mayne, Amanda Monague, Robert North, Caroline Smith.

REGRETS:

Committee Members

Christine Williams.

ABSENT:

Committee Members

Jodi Lloyd.

PRESENT:

Student Trustees

Brandon Amyot, Patrick Whitten, Cheryne Winstanley-Hayes.

Administration

John Dance, Stuart Finlayson, Brian Jeffs, Jackie Kavanagh, John Legere, Janis Medysky, Paula Murphy, Chris Samis, Anita Simpson, Paul Sloan, Kathryn Wallace.

Staff

Alicia Dart-Shaw, Connie Gray, Ann McClure.

Recording Secretary

Mary Cannell.

Chairperson Ley called the meeting to order at 7:00 p.m.

1. Approval of Agenda

Chairperson Ley asked trustees for any additions or changes to the agenda.

Moved by Krista Mayne
Seconded by Amanda Monague

That the agenda be approved as printed.

CARRIED

2. Declaration of Conflicts of Interest – Nil.

3. Presentations/Delegations – Nil.

Item for Decision

1. **Revisions to Policy No. 3250 – Volunteers in Schools (PRO-D-1)**

Superintendent of Facility Services John Dance indicated that Policy No. 3250 – Volunteers in Schools is being revised to include changes in volunteer procedures and protocols. Superintendent Dance responded to trustee queries related to risk management, insurance, and athletic tournament requirements.

Moved by Robert North
Seconded by Krista Mayne

#PRO-2013-09-11-01

That the Program Standing Committee recommend that the Board approve the revisions to Policy No. 3250 – Volunteers in Schools, as set out in APPENDIX C of Report No. PRO-D-1, Revisions to Policy No. 3250 – Volunteers in Schools, dated September 11, 2013.

CARRIED

Items for Information

1. **2012-2013 Report to the Community (PRO-I-1)**

Director of Education Kathryn Wallace welcomed Alison LaMantia, Manager of Communications. Manager LaMantia provided an overview of the report that serves as a communication tool to highlight the many initiatives of this board and to celebrate the successes of our students. Manager LaMantia noted the availability of further information on the website for members of the community to access through hyperlinks within the online report.

This report was provided for information.

2. **Communication Audit and Plan (PRO-I-2)**

Manager LaMantia outlined the key components of the Communication Audit taking place this fall including a review of existing marketing materials, stakeholder surveys and focus groups. Manager LaMantia noted that the results of the audit will assist with the development of a strategic communication plan for the next three years.

Manager LaMantia advised that the main strategies of the 2013-2014 Communication Plan include customer service, community engagement and a focus on social media enhancements. Manager LaMantia responded to trustee comments and queries related to community outreach, the uniformity of website content on school sites and the ability to access the board's website on smartphones.

This report was provided for information.

3. French Immersion Program (PRO-I-3)

Superintendent of Education Anita Simpson introduced Principal of Program Ann McClure and French as a Second Language (FSL) Consultant Alicia Dart-Shaw. Superintendent Simpson provided an update on the implementation of French Immersion in this board. Superintendent Simpson noted the professional development that continues to take place, the resources for classes and libraries, and the planning underway for the second year of the program.

Superintendent Simpson responded to trustee questions and comments related to French Immersion waitlists, enhancements to the program, supports for non-French speaking parents and equivalency testing.

Superintendent Dance advised that transportation staff continue work on the refinement of the Program bus community collection points and noted further that the parameters of Program bussing varies from those of regular school bussing.

This report was provided for information.

4. Assistive Technology Summer Camp (PRO-I-4)

Superintendent of Education Chris Samis and Integrated Technology Consultant Connie Gray provided an overview of the Assistive Technology Camp where parents/guardians and students with learning disabilities learned how to use specialized software and equipment supported through Special Equipment Amount (SEA) funding. Consultant Gray described the training that took place using the theme Superheroes and involving the creation of a website by students.

Consultant Gray and Superintendent Samis answered trustee questions related to home software, the comfort level of students using assistive technology, and possible educational partnerships with Georgian College related to assistive technology training.

This report was provided for information.

Other Matters

A trustee requested an update on the locking of schools. Superintendent Dance indicated that the Safe Welcome program continues early implementation in schools and that further collaboration with educational stakeholders is necessary.

Notices of Motion for Next Meeting - Nil

Moved by Peter Beacock
Seconded by Krista Mayne

That the meeting be adjourned.

CARRIED

Meeting adjourned at 8:30 p.m.

RECOMMENDATION

That the Board approve the revisions to Policy No. 3250 – Volunteers in Schools, as set out in APPENDIX C of Report No. PRO-D-1, Revisions to Policy No. 3250 – Volunteers in Schools, dated September 11, 2013.

Respectfully submitted by:

Anita Simpson
Superintendent of Education

Approved for submission by:

Kathryn Wallace
Director of Education

TO: The Chairperson and Members of the
Simcoe County District School Board

FROM: Human Resources Standing Committee

SUBJECT: **REPORT OF THE PUBLIC SESSION OF THE HUMAN RESOURCES
STANDING COMMITTEE MEETING HELD
WEDNESDAY, SEPTEMBER 11, 2013**

The Human Resources Standing Committee met in Public Session on Wednesday, September 11, 2013, at the Education Centre.

PRESENT:

Committee Members

Donna Armstrong, Peter Beacock, Nicole Black, Debra Edwards, Suzanne Ley, Michele Locke, Krista Mayne (Chairperson), Amanda Monague, Robert North, Caroline Smith (fulfilling the role of Vice-Chairperson).

Student Trustees

Brandon Amyot, Patrick Whitten, Cheryne Winstanley-Hayes.

Administration

John Dance, Stuart Finlayson, Brian Jeffs, Jackie Kavanagh, John Legere, Janis Medysky, Paula Murphy, Chris Samis, Anita Simpson, Paul Sloan, Kathryn Wallace.

REGRETS:

Committee Members

Christine Williams.

ABSENT:

Committee Members

Jodi Lloyd.

Recording Secretary

Kary Hancock.

Chairperson Mayne called the meeting to order at 6:00 p.m.

In the absence of Vice-chairperson Williams, Chairperson Mayne asked if anyone would volunteer for the position of Vice-Chairperson for the evening.

MOTION

Moved by Nicole Black

Seconded by Peter Beacock

That Trustee Smith serve as Vice-Chairperson of the Human Resources Standing Committee meeting for the evening.

CARRIED

Approval of the Agenda

MOTION

Moved by Suzanne Ley
Seconded by Nicole Black

That the agenda be approved as printed.

CARRIED

Declaration of Conflicts of Interest - Nil

Presentations/Delegations - Nil

MOTION

Moved by Peter Beacock
Seconded by Michele Locke

That the Human Resources Standing Committee move into closed session.

CARRIED

The Human Resources Standing Committee reconvened in public session at 6:20 p.m.

Items for Decision - Nil

Items for Information

1. **Opening School Year Staffing Process (HR-I-1)**

Janis Medysky, Associate Director, provided an overview of the report which outlined the critical dates for September staffing.

Enrolment has increased somewhat in elementary schools which makes the staffing process somewhat easier. Any reorganization to elementary classrooms will take place on September 23, 2012.

There has been a slight decrease in secondary enrolment. Any adjustments to sections will be made by September 18, 2013.

Trustee Armstrong entered the meeting at this time.

The board recently ran a posting for elementary occasional teachers. There were 1,189 applicants to this posting.

Regulation 274 has been implemented in the elementary panel. Over the summer, 300 interviews were conducted for the Elementary LTO list. As a result, there are now 260 teachers on the LTO list. Of these 260 teachers, 230 of them have some teaching entitlement and 67 of them actually have full or partial contract entitlement.

There have been challenges in the implementation of this Regulation as the top 5 applicants need to be considered first. These teachers accept LTO positions and when a position with a greater entitlement is posted, they often apply for that position. While this is understandable, it is not in the best interests of students. The board needs to work further with the union to establish some timelines around this.

The board is currently working towards implementing the Secondary LTO list.

Associate Director Medysky, Kathryn Wallace, Director of Education, and John Dance, Superintendent of Facility Services, responded to questions from trustees at this time.

This report was provided as information.

Correspondence - Nil

Other Matters

Two weeks ago the board received the resignation of Senior Manager of Human Resource Services, Michael Briscoe. Senior Manager Briscoe has accepted a position with the Ontario Provincial Police Association. The Human Resource Services department has benefited from Senior Manager Briscoe's expertise over the last 2.5 years. This position has been posted.

Notices of Motion for next meeting - Nil

MOTION

Moved by Peter Beacock
Seconded by Caroline Smith

That the meeting be adjourned at 6:40 p.m.

CARRIED

Report Status

This report is provided for information.

Respectfully submitted by:

Janis Medysky
Associate Director

Approved for submission by:

Kathryn Wallace
Director of Education

TO: The Chairperson and Members of the
Simcoe County District School Board

FROM: Director of Education

SUBJECT: **COMMUNITY CONSULTATION KIT LAUNCH -
NEXT PHASE IN ONTARIO'S EDUCATION STRATEGY**

1. **Background**

This fall, the Ministry is embarking on a journey to build the next phase in Ontario's education strategy. An important part of this process will be local, community-based consultations, ensuring a wide range of participants. The Ministry is asking for our help in leading these local conversations by hosting one or more community consultations within our board. Based on the Ministry's conversations with their education partners at a Partnership Table meeting seven questions were developed to solicit the feedback.

The consultation period will continue until mid-November, giving people from the community the opportunity to submit their ideas and help take Ontario's education system from great to excellent. On October 18, 2013, there will be a Ministry consultation held in our region. A community consultation kit has been created by the Ministry and is attached as APPENDIX A. This kit containing a variety of support materials will help guide the consultations.

2. **Current Status**

The Ministry has asked that the board send a four member team which would include the Chair of the Board, a Student Trustee, the Parent Involvement Committee Chair and the Director of Education to the regional consultation which will be held on October 18, 2013. The Director has also been asked to identify eight to ten potential participants to represent local groups and organizations.

- Charities
- Health organizations
- Arts and Cultural groups
- Business community
- Representatives from the Child Care and/or Post-Secondary sectors

As well, as part of the board's consultation process, in order to ensure that the Ministry receives a range of input from Simcoe County, the Communications Department will:

- Hold consultations with existing groups at October meetings and collate the results into a submission on behalf of the organization:
 - First Nations Educational Advisory Committee
 - Student Senate
 - PIC
 - SEAC
 - Administrative Council
 - Program Standing Committee

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SEPTEMBER 25, 2013 - 2

- Provide background information and communication materials to principals who can choose from the following options:
 - Hold discussions with staff and school council members at existing meetings, fill in feedback form and submit online on behalf of the group/school
 - Share online form with school council members and staff, and invite them to submit feedback as individuals
- Share background information and link to the online submission form with Coalition members and other partners.
- Share background information and link to the online submission form through social media and the website.

Report Status

This report is provided as information.

Approved for submission by:

Kathryn Wallace
Director of Education

September 25, 2013

Ministry of Education

Minister

Mowat Block
Queen's Park
Toronto ON M7A 1L2

Ministère de l'Éducation

Ministre

Édifce Mowat
Queen's Park
Toronto ON M7A 1L2



Ontario

August 29, 2013

Dear Colleagues,

Beginning this fall, we are embarking on an exciting journey to build the next phase in Ontario's education strategy. An important part of this process will be local, community-based consultations, ensuring a wide range of participants. I am writing to ask for your help in leading these local conversations by hosting one or more community consultations in your district school board.

The consultation period will continue until mid-November, giving people from your community the opportunity to submit their ideas and help take our education system – already one of the best in the world – from great to excellent. Together, we will consider seven key questions related to the future of education in our province. These questions were outlined in the consultation document released in May, 2013.

We have created a community consultation kit containing a variety of support materials to help develop and guide your local consultations. My hope is that this kit will provide a useful framework for you to gather a wealth of untapped ideas from your community. Some boards may find opportunities to hold community consultations before the regional consultations take place in mid-October.

To access these support materials, please visit [Great to Excellent](#) and follow the link to community consultation kit.

As educators, we have much to be proud of in Ontario, while aspiring to even greater heights. With your support and leadership, I am confident that this consultation period will be a rich and rewarding experience for everyone involved. I thank you in advance for your time, effort and contribution, as we plan together for the next phase in Ontario's publicly funded education.

Sincerely,

A handwritten signature in black ink that reads "Liz Sandals". The signature is written in a cursive, flowing style.

Liz Sandals
Minister

c: Directors of Education

Building The Next Phase in Ontario's Education Strategy

This document is intended to facilitate a discussion about building the next phase in Ontario's education strategy. By providing your consideration and feedback on the questions in this document, you will contribute to the next stage of improving Ontario's education system and providing the best possible outcomes for all of our learners.

A number of jurisdictions around the world are exploring how to improve their education systems. In fact, there are many voices out there that are offering advice on what direction to take and how to improve. We are looking for a made-in-Ontario approach that benefits from considering a wide-range of opinions regarding the best way forward.

We began our work with members of the Ministry of Education's Partnership Table, where we discussed the types of questions that needed to be asked in order to build on our past success and keep our system moving forward. Importantly, we asked what the vision, aspirations and goals should be not just for the education system in this province, but more importantly, for the success and well-being of our students.

This document is informed by those and other early discussions, and forms the starting point for a broader consultation.

Formal consultations on these questions will take place in September and October, and will include members of the education, early learning and municipal sectors, as well as others. This will include members of the business, research and innovation, not-for-profit and Aboriginal communities, just to name a few.

We anticipate that an updated vision for our education system coming from these consultations will be launched in early 2014, and that will form the basis for moving Ontario's education system from *great* to *excellent*.

Ontario Education Today

We've come a long way in the last ten years. Today, Ontario's publicly funded education system is one of the best in the world. Its success is based on the talent, dedication, and hard work of those in the education community — including students and parents — who turn inspiration into action, initiatives into implementation, and investments into results.

With the strength of the education community, Ontario has been able to introduce multi-faceted reforms to the publicly funded education system, making it the system of choice for 95% of Ontario's students and their families.



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Ontario

Our innovations and accomplishments are many and diverse, and they have been guided by three core priorities to which our system has committed:

- Increasing student achievement
- Closing gaps in achievement
- Increasing confidence in publicly funded education.

Ten years ago, only 68% of our students were graduating, and only 54% of children in grades 3 and 6 were achieving at the provincial standard in literacy and numeracy. Today, those numbers stand at 83% and 70% respectively, and they continue to climb.

Working together, we have also made progress in a number of other areas, including: child care and full-day kindergarten; higher quality teaching and learning from kindergarten to Grade 12; a robust leadership strategy; healthy, safe, accepting and inclusive schools; hands-on and engaging secondary programming; a revised and expanded curriculum; First Nation, Métis and Inuit education; improved governance; the *Politique d'aménagement linguistique*; parent engagement; and a prominent role for the student voice. Taken together, these initiatives have made a clear and positive impact on our education system and our students.

As successful as we've been, we know there is more work to do. Too many Aboriginal learners, children and youth in care, learners with mental health issues, and those in need of special education supports, still struggle within our system. The ministry's future success in growing student achievement will be most clearly defined by how these and all of our students fare over the coming years.

Overall though, the past decade has seen us all pursue a plan that has improved education in Ontario. That is something we can all be proud of. Now, it is time to set the bar even higher, to identify the next phase in our work together and follow through on it.

Together, we can elevate education in Ontario from *great* to *excellent*.

The Path Forward

We've learned a lot from the journey so far. Now it's time to build on our experience to define the next phase of Ontario's education strategy.

In pursuing the path forward, we will not abandon the good work we have been doing nor ignore the lessons that we have learned. Both can serve as building blocks upon which further progress can be achieved. At the same time, we must continue to be aware of cultural sensitivities, and we can never lose sight of maintaining the vitality of the system.

One of the most significant challenges and opportunities before us is how to best prepare our students for a rapidly changing, technology-driven, globalized world. To do so, we need to broaden our view of student achievement to include even greater emphasis on higher-order skills – such as critical thinking, communication, collaboration, creativity and entrepreneurship – all of which are necessary for developing global citizens who bring the competencies and qualities that the employers of today and tomorrow are looking for, and that our children will need to thrive.

We also need to bring more focus to the state of student well-being in our education system. In addition to measuring how well our students meet academic goals, it's important to know whether our system is developing healthy, well-rounded and resilient young adults.

To take the next step toward realizing an updated vision for education, we have some key questions to ask. We need feedback from a broad range of individuals and organizations to help formulate that revised vision.

Based on our conversations with our education partners at the recent Partnership Table meeting, the following questions have been developed to solicit that feedback:

- Question 1
What are the skills, knowledge and characteristics students need to succeed after they have completed school, and how do we better support all learners in their development?
- Question 2
What does student well-being mean to you, and what is the role of the school in supporting it?
- Question 3
From your perspective, what further opportunities exist to close gaps and increase equity to support all children and students in reaching their full potential?
- Question 4
How does the education system need to evolve as a result of changes to child care and the implementation of full-day kindergarten?
- Question 5
What more can we all do to keep students engaged, foster their curiosity and creativity, and help them develop a love of life-long learning?
- Question 6
How can we use technology more effectively in teaching and learning?
- Question 7
In summary, what are the various opportunities for partnership that can enhance the student experience, and how can they benefit parents, educators and our partners too?

Your thoughtful consideration and answers to these questions will help shape an updated vision for the future of education in Ontario.

Next Steps

Beginning in the new school year, the Minister of Education will conduct a number of consultation sessions. She wants to hear from education stakeholders, parents, students and members of the business, research and innovation, not-for-profit and Aboriginal communities, just to name a few. These sessions will start in Toronto for provincially focused organizations, moving then to regional meetings for more locally focused groups. And finally it will include some digital-only sessions to maximize the opportunity that technology provides to participate in the process of building an updated vision.

This is an exciting time in Education in Ontario. We have spent the last decade working with our education partners to create an education system that is recognized as one of the greatest around the world. Our task now is not to settle for *great*, but to instead continue striving for *excellent*. With your help, we can build an updated vision for the future of education in Ontario that will guide us in our journey.

We look forward to engaging discussions in the fall consultation process. If you wish to send a response to the questions before then, you can email: GreatToExcellent@Ontario.ca

Further Reading

For those interested in additional reading which may inform a vision for the future of education, you may wish to consider the following documents:

1. *Great to Excellent: Launching the Next Stage of Ontario's Education Agenda*, Michael Fullan, 2013
2. *A Vision for Learning and Teaching in a Digital Age*, Ontario Public School Boards' Association, 2013
3. *Ontario Early Years Policy Framework*, Ministry of Education, 2013.
4. *Modernizing Child Care in Ontario: Sharing Conversations, Strengthening Partnerships, Working Together*, Ministry of Education, 2012.
5. *Stepping Stones: A Resource on Youth Development*, Ministry of Children and Youth Services, 2012.
6. *Strong Performers and Successful Reformers in Education - Lessons from PISA for Japan*, OECD, 2012
7. *Strong Performers and Successful Reformers in Education - Lessons from PISA for the United States*, OECD, 2011
8. *How the world's most improved education systems keep getting better*, McKinsey & Company, 2010



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Building The Next Phase in Ontario's Education Strategy. "Great to Excellent"

Community Consultation Kit Introduction

What are the consultations?

Jurisdictions around the world are exploring ways to improve their education system. In May 2013, the Minister of Education released a document as a starting point for discussions about the next phase of Ontario's education strategy. Through a series of in person, online and written consultations, our many stakeholders and education partners across the province will have the opportunity to explore the 7 questions featured in the document.

We're looking for a made-in-Ontario approach which benefits from a wide range of opinions about the best way forward. The consultations will give us a chance to look upon our past successes, and redefine our vision, not just for the system, but for our students. This is also a unique opportunity for people from across Ontario to contribute to a vision for the future of our children and our province.

How do the community consultations fit?

In addition to provincial and regional consultations, we're also encouraging local community events. The feedback gathered from these local consultations can be sent directly to the ministry *via an online submission form*.

Why use this kit?

This community consultation kit contains helpful guides and tips, as well as consultation resources that can help facilitate a community discussion.

What format is recommended for community consultations?

We encourage you to determine a format that best reflects the needs of your community. In some cases, this might include one or more specific meetings across a region to examine the questions. In other cases, the consultation might be part of regularly scheduled community meetings. The consultations will be greatly enhanced by including voices from the education and early learning communities, as well as business, research and innovation, not-for-profit and Aboriginal communities, just to name a few.

When should the community consultations take place?

Ontario will host provincial and regional consultations in September and October. We recommend that you hold your community consultations and submit your feedback to the ministry before **November 15, 2013** by following this link www.edu.gov.on.ca/eng/about/excellent.html.

If you have any questions about Community Consultations contact the ministry at GreatToExcellent@ontario.ca

For more information, please visit www.edu.gov.on.ca/eng/about/excellent.html

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Consultation Host Checklist

WHAT IS IN THIS KIT?

- Introduction
- Consultation Host Checklist
- Facilitator Tips
- Note Takers' Tips
- Orientation for attendees (PowerPoint format)
- The 7 Questions
- Note Taker Template
- Follow-up and Next Steps
- Poster Template

BEFORE THE CONSULTATION

- Set a date, time, and location for your consultation.
- Recruit participants using posters and via word of mouth.
- Identify people to act as facilitators and note takers.
- Meet with your facilitators to plan and review the agenda/activities.
- Contact the ministry at **GreatToExcellent@ontario.ca** if you have any additional questions.

DAY OF THE CONSULTATION

- Set up the room to allow for the consultation.
- Set up any multi-media (i.e., lap top and screen for PowerPoint presentation and Minister's online message).
- Set table with supplies such as pens, paper, and question sheets at each participant's place.
- Hold your consultation – have fun!
- Record the number of people who participated for your online submission.
- At the end of the consultation, collect the notes from the note takers.

AFTER THE CONSULTATION

- Consolidate the notes into one electronic document.
- Submit the notes from your discussions by **November 15, 2013** by using the online submission form. Please see the Follow-up and Next Steps page included in this kit for more information.



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Facilitator Tips

Facilitators have an important role to play in encouraging contributions from the diversity of participants involved in consultation discussions. These facilitation tips are intended to support the most inclusive and productive discussion possible.

- **Be sure to include everyone and encourage different points of view:**
 - "Does anyone see it differently?"
 - "Do you have anything you wish to add to the conversation?"
- **Ask participants to reflect on the various roles they occupy:**
 - "How would you answer this question as a parent/grandparent/business owner/teacher/etc.?"
- **Encourage participants to consider their own experiences with the subject matter in question:**
 - "How have you seen technology being used more effectively in your workplace?"
 - "Can you recall a time when student well-being came into focus based on your own experiences (as a student/parent/grandparent/etc.)?"
- **Request more information:**
 - "What do you mean by that?"
 - "Can you give me an example?"
- **Make sure people's ideas are recorded:**
 - "These are great ideas. All your responses add value to this inquiry and we want to record them in order to strengthen your input."



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Note Takers' Tips

Depending on the structure of your consultation event you may want to consider having note takers at tables or around the room to capture the content of discussions. Whether these discussions involve the entire room, groups at tables, or some other format, note takers will allow you to keep a record of what was said to inform your online submission, or to inform participation at a regional consultation session with the ministry.

- Make sure note takers are introduced (either at their table or more broadly) so that attendees are aware that people will be taking notes to capture the ideas and input they have in response to the 7 questions.
- Draw people's attention to the sheet on the table with the 7 questions and give participants time to read and digest them (i.e., pre-thinking time).
- Take notes in the electronic template provided – save frequently!
- Take notes that accurately reflect the discussion, but aren't necessarily verbatim. If examples are given to illustrate points, capturing them may be helpful.
- Encourage/support one person talking at a time to ensure an adequate chance of capturing the discussion.
- Don't worry about attributing comments to specific individuals, that isn't necessary. In fact, assure participants that their thoughts will not be attributed to them by name.

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The 7 Questions

The following questions have been developed by the ministry for your ideas and input. Your thoughtful consideration and answers to these questions will help shape an updated vision for the future of education in Ontario.

Question 1

What are the skills, knowledge and characteristics students need to succeed after they have completed school, and how do we better support all learners in their development?

Question 2

What does student well-being mean to you, and what is the role of the school in supporting it?

Question 3

From your perspective, what further opportunities exist to close gaps and increase equity to support all children and students in reaching their full potential?

Question 4

How does the education system need to evolve as a result of changes to child care and the implementation of full-day kindergarten?

Question 5

What more can we all do to keep students engaged, foster their curiosity and creativity, and help them develop a love of life-long learning?

Question 6

How can we use technology more effectively in teaching and learning?

Question 7

In summary, what are the various opportunities for partnership that can enhance the student experience, and how can they benefit parents, educators and our partners too?

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Note Taker Template

Reminder – Save frequently!

Question 1

What are the skills, knowledge and characteristics students need to succeed after they have completed school, and how do we better support all learners in their development?

Question 2

What does student well-being mean to you, and what is the role of the school in supporting it?

Question 3

From your perspective, what further opportunities exist to close gaps and increase equity to support all children and students in reaching their full potential?

Question 4

How does the education system need to evolve as a result of changes to child care and the implementation of full-day kindergarten?



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Question 5

What more can we all do to keep students engaged, foster their curiosity and creativity, and help them develop a love of life-long learning?

Question 6

How can we use technology more effectively in teaching and learning?

Question 7

In summary, what are the various opportunities for partnership that can enhance the student experience, and how can they benefit parents, educators and our partners too?

Additional Comments

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Follow Up and Next Steps

Congratulations! You have finished your consultation! The information you collect at your consultation is yours to submit online to the ministry. We would also encourage you to use this good thinking at a local level to inform planning and decision making that you might be considering.

For the purpose of this consultation, we have a few suggestions and requests:

- Consider the feedback you collected via the note takers, and consolidate key themes, unique/innovative ideas, points of interest, etc.
- Share your consolidation with your participants.
- Use the following link www.edu.gov.on.ca/eng/about/excellent.html to submit your feedback directly to the ministry.

Please submit your feedback to the ministry before **November 15, 2013**.

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Help Ontario's Education System Go from Great to Excellent

Community Consultation Coming to Your Area

Ontario's publicly funded education system is recognized as one of the best in the world. Now it's time to build on that success and update our vision, aspirations and goals not just for the system, but for our students. We're looking for a made-in-Ontario approach that benefits from considering a wide range of opinions about the best way forward.

In-person, digital and written consultations are taking place in September and October 2013 across the province. This will form the basis for moving Ontario's education system from **Great to Excellent!**

The ministry anticipates the release of an updated vision for our education system coming from these consultations to launch in early 2014.

A community consultation will take place:

When:

Where:

Time:

Please contact:

Register by:

To learn about Building the Next Phase in Ontario's Education Strategy please visit

www.edu.gov.on.ca/eng/about/excellent.html



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