

**SIMCOE COUNTY DISTRICT SCHOOL BOARD**

**REGULAR BOARD MEETING - WEDNESDAY, OCTOBER 23, 2013**

**A G E N D A**

**NOTE: PUBLIC SESSION will commence at 6:00 P.M., followed immediately by the COMMITTEE OF THE WHOLE in CLOSED SESSION (GEORGIAN ROOM). PUBLIC SESSION will resume AT 7:30 P.M (ROY EDWARDS ROOM).**

**PUBLIC SESSION**

- A.**
- (1) Roll Call
  - (2) Approval of Agenda
  - (3) Approval of Minutes
    - (a) Minutes of the Regular Meeting of the Board held September 25, 2013
    - (b) Minutes of the Education Development Charges Policy Review Committee Public Meeting held September 30, 2013
    - (c) Minutes of the Proposed Education Development Charges Successor By-law Committee Public Meeting held September 30, 2013
    - (d) Minutes of the Special Public Session of the Board held October 2, 2013
  - (4) Declaration of Conflicts of Interest

**CLOSED SESSION**

- B.** Committee of the Whole
1. Personnel Matters
  2. Property Matters

**PUBLIC SESSION**

- C.**
- (1) Report from Student Trustees
  - (2) Trustee Tributes  
Shannon Thompson, Central Program Consultant in Special Education
  - (3) Delegations - Nil

**D. RECOMMENDATIONS FOR ACTION**

- (1) Report from the Closed Session of the Board in Committee of the Whole
- (2) Matters Arising from Previous Meeting:  
Motion(s) for which notice was given at previous Board Meeting - Nil
- (3) Notice of Time Sensitive Motions from Statutory Committees - Nil
- (4) Committee Minutes/Reports - Items for Decision
  - (a) Report of the Business and Facilities Standing Committee Meeting held October 2, 2013
  - (b) Report of the Program Standing Committee Meeting held October 9, 2013

- (5) Staff Reports – Items for Decision
  - (a) Accommodation Review Committee (ARC) Membership: ARC 2013:01 – Midland Secondary School/Penetanguishene Secondary School
  - (b) 2013 Capital Priority Project List
- (6) Committee Minutes/Reports - Items for Information
  - (a) Report of the Parent Involvement Committee Meeting held June 12, 2013
  - (b) Report of the Special Education Advisory Committee Meeting held June 17, 2013
  - (c) Report of the Human Resources Standing Committee Meeting held October 9, 2013
- (7) Staff Reports - Items for Information
  - (a) Education Development Charges - Policy Recommendations

**E. OTHER MATTERS**

- (1) Reports from Liaison Members
- (2) Notices of Motion for next meeting
- (3) Questions and Proposals from Trustees
- (4) Professional Development Seminars Attendance
- (5) Reports/Update from Staff
- (6) Correspondence  
Letter from Mayor Jeff Lehman Re: Status of Partnership Opportunities and Next Steps for Barrie Central Collegiate

**F. FUTURE BUSINESS OF THE BOARD, STANDING COMMITTEES AND ADVISORY COMMITTEES**

Audit Committee Meeting – November 4, 2013 at 6:00 p.m. – Coldwater Room  
Business and Facilities Standing Committee Meeting – November 6, 2013 at 6:00 p.m. - Georgian Room  
Special Board Meeting – November 13, 2013 at 6:00 p.m. – Georgian Room  
Human Resources Standing Committee Meeting – November 13, 2013 at 7:00 p.m. – Georgian Room  
Program Standing Committee Meeting – November 13, 2013 at 8:00 p.m. – Georgian Room  
Special Education Advisory Committee Meeting – November 18, 2013 at 7:00 p.m. – Georgian Room  
Parent Involvement Committee Meeting – November 19, 2013 – 6:00 p.m. – Georgian Room  
Committee of the Whole Meeting – November 20, 2013 – 6:00 p.m. – Georgian Room  
Regular Meeting of the Board – November 27, 2013 at 6:00 p.m., followed immediately by the Committee of the Whole in Closed Session (Georgian Room), Public Session will resume at 7:30 p.m. (Roy Edwards Room)

**G. ADJOURNMENT**

**SIMCOE COUNTY DISTRICT SCHOOL BOARD  
PUBLIC SESSION  
RECOMMENDED ACTION – WEDNESDAY, OCTOBER 23, 2013**

REPORT	FYI	Decision Req.	MOTION
			Call Meeting to order. Roll Call
		√	That the agenda be approved as printed.
A-3-a Board Minutes September 25, 2013		√	That the Minutes of the Regular Board Meeting held Wednesday, September 25, 2013 be approved as printed.
A-3-b EDC Meeting – September 30, 2013		√	That the Minutes of the Education Development Charges Policy Review Committee Public Meeting held Monday, September 30, 2013 be approved as printed.
A-3-c EDC Meeting – September 30, 2013		√	That the Minutes of the Education Development Charges Successor By-law Committee Public Meeting held Monday, September 30, 2013 be approved as printed.
A-3-d Special Meeting Minutes - October 2, 2013			That the Minutes of the Special Meeting of the Board held Wednesday, October 2, 2013 be approved as printed.
			Declaration of Conflicts of Interest
<b>MOTION</b>		√	That we go into Closed Session of the Committee of the Whole
<b>PUBLIC SESSION</b>			
C-1			Report from Student Trustees
C-2 Trustee Tributes			Shannon Thompson, Central program Consultant in Special Education
C-3 Presentations/ Delegations			Nil
D-1		√	Report from the Closed Session of the Board in Committee of the Whole
D-4-a Business & Facilities October 2, 2013		√	(1) That the Board approve the signing authority for bank transactions for school generated funds, as set out in Report No. BF-D-1, Banking Resolution for School Bank Accounts, dated October 2, 2013.
		√	(2) That the Board appoint Trustee Jodi Lloyd to serve as the designated voting member for the November 28, 2013, SCSTC AGM, as set out in APPENDIX A of Report No. BF-D-2, Simcoe County Student Transportation Consortium Annual General Meeting (AGM) Designated Voting Member and Alternate Voting Member, dated October 2, 2013.
		√	(3) That the Board appoint Trustee Suzanne Ley to serve as the designated alternate voting member for the November 28, 2013, SCSTC AGM, as set out in APPENDIX A of Report No. BF-D-2, Simcoe County Student Transportation Consortium Annual General Meeting (AGM) Designated Voting Member and Alternate Voting Member, dated October 2, 2013.

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D-4-b Program Standing October 9, 2013		√	That the Board approve the revisions to Policy No. 4311, Parent Involvement Committee, as set out in APPENDIX C of Report No. PRO-D-1, Revisions to Policy No. 4311, Parent Involvement Committee, dated October 9, 2013.
D-5-a Accommodation Review Committee (ARC) Membership: ARC 2013:01 – Midland Secondary School/ Penetanguishene Secondary School		√	That the Board approve the ARC membership, as set out in APPENDIX A of Report No. D-5-a, Accommodation Review Committee Membership: ARC 2013:01 – Midland Secondary School/Penetanguishene Secondary School, dated October 23, 2013.
D-5-b 2013 Capital Priority Project List		√	(1) That the Board approve the removal of the Nottawasaga Creemore Public School capital project from the 2012 Capital Plan capital project list, as set out in Report No. D-5-b, 2013 Capital Priority Project List, dated October 23, 2013.
		√	(2) That the Board approve the removal of the Innisfil Central Public School capital project from the 2012 Capital Plan capital project list, as set out in Report No. D-5-b, 2013 Capital Priority Project List, dated October 23, 2013.
		√	(3) That the Board approve that a new Alcona South Public School capital priority be included in the 2012 Capital Plan capital project list, as set out in Report No. D-5-b, 2013 Capital Priority Project List, dated October 23, 2013.
D-6-a PIC - June 12, 2013	√		
D-6-b SEAC – June 17, 2013	√		
D-6-c Human Resources October 9, 2013	√		
D-7-a EDC - Policy Recommendations	√		
E-1 Reports from Liaison Members			
E-2 Notices of Motion for Next Meeting			
E-3 Questions and Proposals from Trustees			

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E-4 Professional Development Seminars Attendance			
E-5 Reports/Update from Staff			
E-6 Correspondence			Letter from Mayor Jeff Lehman Re: Status of Partnership Opportunities and Next Steps for Barrie Central Collegiate
Future Business			
Adjournment		√	Motion to Adjourn

TO: The Chairperson and Members of the  
Simcoe County District School Board

FROM: The Secretary

SUBJECT: **MINUTES OF THE REGULAR MEETING OF THE  
BOARD HELD SEPTEMBER 25, 2013**

The regular meeting of the Simcoe County District School Board was held on Wednesday, September 25, 2013 at the Education Centre.

**A. (1) Roll Call**

**PRESENT:**

**Trustees**

Donna Armstrong, Peter Beacock (Vice-chairperson),  
Debra Edwards, Suzanne Ley, Michele Locke, Krista Mayne,  
Robert North (Chairperson), Caroline Smith, Christine Williams.

**REGRETS:**

**Trustees**

Nicole Black.

**ELECTRONIC**

**Participation:**

Jodi Lloyd, Amanda Monague.

**PRESENT:**

**Student Trustees**

Brandon Amyot, Patrick Whitten, Cheryne Winstanley-Hayes.

**Recording Secretary**

Lena Robyn.

The Chairperson called the meeting to order at 6:00 p.m.

**(2) Approval of Agenda**

Moved by Caroline Smith  
Seconded by Krista Mayne

That the Agenda be approved as printed

CARRIED

**(3) Approval of Minutes**

**Minutes of the Regular Meeting of the Board held August 28, 2013 (A-3-a)**

Moved by Michele Locke  
Seconded by Donna Armstrong

That the Minutes of the Regular Meeting of the Board held Wednesday, August 28, 2013 be approved as printed.

CARRIED

**(4) Declaration of Conflicts of Interest**

Trustee Edwards declared a conflict of interest relating to the Elementary Teachers' Federation of Ontario Memorandum of Settlements.

**B. Committee of the Whole**

Moved by Michele Locke  
Seconded by Caroline Smith

That the Board move into Committee of the Whole in Closed Session at this time.

CARRIED

The Public Session of the Board re-convened at 7:40 p.m.

**C. (1) Report from the Student Trustees**

Student trustees Brandon Amyot, Patrick Whitten and Cheryne Winstanley-Hayes shared the following update:

The first Student Senate meeting of the 2013-14 school year was held tonight. The group discussed their direction for the year. They also welcomed Liselle Prickett, Vice-Principal at Innisdale Secondary School, who provided information about an upcoming Ally leadership conference that will focus on creating inclusive climates and eliminating homophobia in schools.

Dr. Bill Colvin, Senior Psychologist, met with the group to share information about student mental health and strategies that are being implemented to increase awareness and to support student mental health in the Simcoe County District School Board.

(2) **Trustee Tributes** - Nil

(3) **Delegations/Presentations** - Nil

**RECOMMENDATIONS FOR ACTION**

**(1) Report from the Closed Session of the Board in Committee of the Whole**

Report from the Closed Session of the Board in Committee of the Whole from September 25, 2013:

(1,2,3,5)

Moved by Caroline Smith  
Seconded by Michele Locke

(1)

**#BP-2013-09-25-98**

That the Board approve a five year lease renewal extension for the Collingwood Learning Centre, as set out in Report No. CL-BF-D-1, Collingwood Learning Centre Lease Renewal, dated September 4, 2013.

(2)

**#BP-2013-09-25-99**

That the Board approve that the proposal received from The Corporation of the Township of Springwater form part of the business case for the Elmvale District High School capital project detailed in the 2012 Capital Plan, as set out in Report No. CL-BF-D-2, Pursuit of Facility Partnerships for Elmvale District High School, dated September 4, 2013.

(3)

**#BP-2013-09-25-100**

That the Board approve the expropriation of Part of Lot 13, Conc. 6 WGW being Part of Part 3, Plan 51R-37290, Town of Bradford-West Gwillimbury, County of Simcoe, designated as Part 1, Plan 51R-39031, being a part of PIN 58013-1600.; and Part of Block 170, Plan 51M893 being Part 8, Plan 51R-37290, Town of Bradford-West Gwillimbury, County of Simcoe, designated as Part 2, Plan 51R-39031, being all of PIN 58013-1597, subject to an easement for entry as in SC630479 for the purposes of a public elementary school and related improvements. That the Director of Education or designate is to take all steps necessary to comply with the Expropriations Act, and to complete this expropriation including but not limited to, the execution of the Certificate of Approval, the preparation and registration of an Expropriation Plan, the preparation of a land appraisal, and to execute and have served, the Notice of Expropriation, Notice of Election, Notice of Possession, Offer of Compensation and Appraisal, and any other action required to implement this expropriation, as set out in Report No. CL-B-2-a, Southwest Bradford Elementary School (Chris Hadfield Public School) Site Expropriation, dated September 25, 2013.

CARRIED

(4)

Moved by Caroline Smith  
Seconded by Michele Locke

**#BP-2013-09-25-101**

That the Board approve the recognition of the locally negotiated items (APPENDIX B) in the Memorandum of Settlement approved by the Board on August 28, 2013, (APPENDIX C), as set out in Report No. CL-B-2-b, Elementary Teachers' Federation of Ontario, Teachers' Bargaining Unit Memorandum of Settlement, dated September 25, 2013.

CARRIED

Due to a conflict of interest, Trustee Edwards abstained from voting on the above motion.

(5)

Moved by Caroline Smith  
Seconded by Michele Locke

**#BP-2013-09-25-102**

As required by the Ministry and in accordance with their prescribed timelines, that the Board sign the Memorandum of Settlement between the Board and The Ontario Public Service Employees Union (OPSEU) and its Local 330 Bargaining Unit thereby recognizing locally negotiated revisions to the Collective Agreement (APPENDIX D) and appending the relevant sections of the MOU between the Government of Ontario and OPSEU dated June 27, 2013 to sections of the MOU between the Government of Ontario and OPSEU dated June 27, 2013 to the Collective Agreement subject to any future directions from the Government of Ontario, as set out in Report No. CL-B-2-c, The Ontario Public Service Employees Union (OPSEU) and its Local 330 bargaining Unit Memorandum of Settlement, dated September 25, 2013.

CARRIED

- (2) **Matters Arising from Previous Meeting:**  
**Motion(s) for which notice was given at previous Board meeting**
- (3) **Notice of Time Sensitive Motions from Statutory Committee** - Nil



**(4) Committee Minutes/Reports – Items for Decision**

Report of the Business and Facilities Committee Meeting held  
September 4, 2013 (D-4-a)

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(1)  
Moved by Suzanne Ley  
Seconded by Krista Mayne

**#BF-2013-09-04-103**

That the Board approve the adoption of Policy No. 2198 - Use of Copyright-Protected Works for Education, as set out in APPENDIX A of Report No. BF-D-1, New Policy No. 2198 - Use of Copyright-Protected Works for Education, dated September 4, 2013.

CARRIED

(2)  
Moved by Suzanne Ley  
Seconded by Christine Williams

**#BF-2013-09-04-104**

That the Board approve the revisions to Policy No. 2410 – Transportation of Students, as set out in APPENDIX C of Report No. BF-D-2, Revisions to Policy No. 2410 – Transportation of Students, dated September 4, 2013.

**AMENDMENT**

Moved by Suzanne Ley  
Seconded by Debra Edwards

**#BP-2013-09-25-104A**

That the Board approve an amendment to Item 4.2.2 to read: *Distance measuring will be done by the SCSTC using a digitized map, vehicle and/or a measuring wheel. Measurements are taken from the student's residential property line nearest to the closest entrance of the school property.*

AMENDMENT CARRIED  
AMENDED MOTION CARRIED

(3)  
Moved by Peter Beacock  
Seconded by Michele Locke

**#BF-2013-09-04-105**

That the Board approve the joint use agreement renewals, as outlined in APPENDICES A - J of Report No. BF-D-3, Joint Use Agreement Renewals – Various Municipalities, dated September 4, 2013.

Report of the Program Standing Committee Meeting held September 11, 2013 (D-4-c)

Moved by Michele Locke  
Seconded by Debra Edwards

**#PRO-2013-09-11-106**

That the Board approve the revisions to Policy No. 3250 – Volunteers in Schools, as set out in APPENDIX C of Report No. PRO-D-1, Revisions to Policy No. 3250 – Volunteers in Schools, dated September 11, 2013.

**AMENDMENT**

Moved by Caroline Smith  
Seconded by Debra Edwards

**#BP-2013-09-25-106A**

That the Board approve an amendment to Item 4.3 to read: *At the discretion of the Principal, under the direction of the board, volunteers may oversee extra-curricular activities; when staff are not available. Community volunteer coaches will be subject to a board application, screening and training process commensurate with the level of risk of the activity as described in the administrative procedure memorandum (APM 7220, Volunteers in Schools). The expectation of GBSSA and OFSAA regarding teacher supervision at those events will be addressed in every case.*

AMENDMENT CARRIED  
AMENDED MOTION CARRIED

(5) **Staff Reports – Items for Decision** - Nil

(6) **Committee Minutes/Reports – Items for Information**

Report of the Human Resources Standing Committee Meeting held  
September 11, 2013 (D-6-a)

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This report was provided as information.

(7) **Staff Reports – Items for Information**

Community Consultation Kit Launch – Next Phase  
in Ontario's Education Strategy (D-7-a)

Director Wallace provided an overview of the report. This fall, the Ministry is embarking on a journey to build the next phase in Ontario's education strategy. An important part of this process will be local, community-based consultations, ensuring a wide range of participants. On October 18, 2013, there will be a Ministry consultation held in our region.

Representatives from the SCDSB will participate in a regional consultation hosted by the Ministry of Education on October 18<sup>th</sup>. The Communications Department will facilitate local consultations with existing committees within the SCDSB. Other opportunities to provide feedback will also be shared with community partners and through the board's regular communication channels.

This report was provided as information.

**E. OTHER MATTERS**

(1) Reports from Liaison Members

Trustee Locke reported on the OPBSA Program Committee Meeting held on September 13, 2013.

(2) Notices of Motion for next meeting - Nil

(3) Questions and Proposals from Trustees

Trustee Edwards requested that a letter to solicit scholarship donations be posted on the board's website.

Vice-Chairperson Beacock shared that he attended the signing of the Education Services Agreement between the SCDSB and the Chippewas of Rama First Nation. He expressed his gratitude to the staff at both organizations for the time spent to develop the agreement.

(4) Professional Development Seminars Attendance

Trustee Smith declared her intention to attend the OPSBA Public Symposium in January 2014.

(5) Reports/Update from Staff - Nil

(6) Correspondence – Nil

**F. FUTURE BUSINESS OF THE BOARD, STANDING COMMITTEES AND ADVISORY COMMITTEES**

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Business and Facilities Standing Committee Meeting – October 2, 2013 at 6:00 p.m. - Georgian Room

Human Resources Standing Committee Meeting – October 9, 2013 at 6:00 p.m. – Georgian Room

Program Standing Committee Meeting – October 9, 2013 at 7:00 p.m. – Georgian Room

Parent Involvement Committee Meeting – October 15, 2013 – 6:00 p.m. – Georgian Room

Special Education Advisory Committee Meeting – October 21, 2013 at 7:00 p.m. – Georgian Room

Years of Service Reception – October 22, 2013 – 5:00 p.m. – Roy Edwards Room

Regular Meeting of the Board – October 23, 2013 at 6:00 p.m., followed immediately by the Committee of the Whole in Closed Session (Georgian Room), Public Session will resume at 7:30 p.m. (Roy Edwards Room)

Education Development Charges Meeting – October 29, 2013 – SMCDSB

First Nations Education Advisory Committee Meeting – October 16, 2013 – 10:00 a.m. Rama, Chief & Council Chambers

**MOTION TO ADJOURN**

Moved by Suzanne Ley

Seconded by Donna Armstrong

That the meeting be adjourned at 8:15 p.m.

CARRIED

TO: The Chairperson and Members of the  
Simcoe County District School Board

FROM: Superintendent of Facility Services

SUBJECT: **REPORT OF THE EDUCATION DEVELOPMENT CHARGES POLICY REVIEW  
COMMITTEE PUBLIC MEETING HELD SEPTEMBER 30, 2013**

A public meeting on the Education Development Charges Policy Review was held on September 30, 2013 at the Simcoe County District School Board, Midhurst. This meeting was held jointly between the Simcoe County District School Board (SCDSB) and the Simcoe Muskoka Catholic District School Board (SMCDSB).

In the absence of Chairperson Robert North, Peter Beacock, Vice-Chairperson assumed the position of Chairperson of the Board for the evening.

**1. Introduction and Welcome**

Kathryn Wallace, Director of Education (SCDSB) welcomed members from both boards and those in attendance at the meeting.

Brian Beal, Director of Education (SMCDSB) welcomed everyone and thanked Director Wallace and the SCDSB for hosting the meeting.

SCDSB Chairperson Beacock introduced SCDSB trustees and senior administration in attendance.

SMCDSB Chairperson Ferguson introduced SMCDSB trustees and senior staff in attendance.

**2. Call to Order and Agenda Approval**

**PRESENT:**

**Committee Members** Donna Armstrong, Peter Beacock (fulfilling the role of Chairperson), Nicole Black (fulfilling the role of Vice-Chairperson), Suzanne Ley, Krista Mayne, Amanda Monague.

**Electronic Participation** Jodi Lloyd.

**Administration** John Dance, Brian Jeffs, Kathryn Wallace.

**Student Trustees** Brandon Amyot, Patrick Whitten, Cheryne Winstanley-Hayes.

**Staff** David Few, Andrew Keuken, Janet Porter, Holly Spacek.

**REGRETS:**

**Committee Members** Debra Edwards, Michele Locke, Robert North (Chairperson), Caroline Smith, Christine Williams.

**Recording Secretary** Lorraine Ryder.

**Election of Vice-Chairperson**

Chairperson Beacock called for nominations for the position of Vice-Chairperson of the Board for the evening.

Moved by Krista Mayne  
Seconded by Suzanne Ley

That Trustee Nicole Black be nominated for election as Vice-Chairperson of the Board for the evening.

Trustee Black indicated that she would stand.

Chairperson Beacock called for further nominations for the position of Vice-Chairperson of the Board.

There being no further nominations, Trustee Black was acclaimed as Vice-Chairperson of the Board for the evening.

CARRIED

Trustee Black assumed the position of Vice-Chairperson at this time.

Chairperson Beacock called the meeting to order at 7:15 p.m.

**Approval of Agenda**

Moved by Amanda Monague  
Seconded by Krista Mayne

That the agenda be approved as printed.

CARRIED

**Declaration of Conflicts of Interest – Nil**

**MOTION**

Moved by Suzanne Ley  
Seconded by Krista Mayne

That the Board's Procedural By-laws regarding the normal requirements for delegations be suspended.

CARRIED

**3. Opening Remarks**

Chairperson Beacock informed those in attendance that the SCDSB and the SMCD SB are each proposing to enact an Education Development Charges (EDC) By-Law which will apply to land in Simcoe County. The new by-laws are required because the current by-law of each Board is scheduled to expire on November 16, 2013.

Chairperson Beacock advised that the Boards would be conducting two public meetings as part of the process of passing the new by-laws. The first public meeting will deal with a review of the current EDC policies of the Boards as reflected in their respective by-laws. The second public meeting will address the proposed by-laws that the Boards anticipate passing next month. The *Education Act*, which is the legislation that governs EDCs, requires that the Boards convene the two public meetings before passing new by-laws.

The primary purpose of any Board in implementing EDCs is to provide a source of funding for new school sites. These are not funded by a per pupil grant under the Province's funding model.

Chairperson Beacock informed those in attendance that EDCs may be set at any level, provided that the required procedures set out in the Regulation by the Ministry are followed, and only growth-related net education land costs are recovered; and, no more than 40% of the education land costs are recovered from non-residential development. The EDC calculation is based on new pupils that will be generated by new housing units within the by-law area, for which building permits will be issued over the fifteen year planning period and for which additional school accommodation is required.

Chairperson Ferguson stated that the co-terminous Boards have worked closely in developing the proposed EDCs for each Board. The Boards co-operated closely in working through the background analysis respecting growth projections, pupil enrolment forecasts, determination of growth-related pupil place requirements, site costing, and in completing their respective EDC forms, through continuing discussions.

Both Boards are seeking input from the public and will give consideration to any submissions prior to the passage of a new Education Development Charges By-Law.

Chairperson Ferguson indicated that in addition to the two public meetings, school board staff, consultants and legal counsel met with representatives of the development industry and municipalities on September 9, 2013 to respond to their inquiries and to provide further information on the proposed EDCs. Both Boards will likely be giving final consideration to the passage of EDC By-Laws at a joint meeting scheduled for October 29, 2013.

Chairperson Ferguson informed those in attendance that tonight's meeting will begin with the policy review public meeting followed by the public meeting for the proposed successor by-laws. The consultant and the solicitors for the Boards will make presentations in both meetings and members of the public will also be invited to address the Boards.

#### **4. Overview of Policy Document for Both Boards**

Chairperson Ferguson introduced Jack Ammendolia of Watson & Associates, the Boards' economic consultant who provided an overview of the policy document for both boards. Mr. Ammendolia spoke about the legislative requirements of the EDC policies and reviewed the existing policies.

Chairperson Ferguson asked if there were any questions from trustees. No questions were raised.

**5. Legal Requirements**

Chairperson Beacock introduced Brad Teichman of Overland LLP, the public board's legal counsel, who spoke about the legal requirements of the policy review that requires two public meetings with a review of the policies and existing by-laws. Other requirements include preparation of a background study. The background study requires Ministry of Education approval that is received before the third scheduled meeting. The purpose of the third meeting is to consider the passage of the proposed by-laws.

Chairperson Beacock asked if there were any questions from trustees. No questions were raised.

**6. Public Input Received re: Policy Review Document**

Chairperson Ferguson asked if any written submissions of delegates were received on the Education Development Charges Policy Review by either board.

Associate Director Derochie (SMCDSB) advised that no written submissions were received.

Chairperson Beacock asked if there were any public members who wished to be heard on the matter of the Education Development Charges Policy Review. There were none.

Chairperson Beacock indicated that this concluded the policy review public meeting.

**7. Adjournment**

**MOTION**

Moved by Krista Mayne  
Seconded by Suzanne Ley

That the meeting be adjourned at 7:40 p.m.

CARRIED

**8. Report Status**

This report is provided for information.

**Respectfully submitted by:**

John Dance  
Superintendent of Facility Services

**Approved for submission by:**

Kathryn Wallace  
Director of Education

October 23, 2013

TO: The Chairperson and Members of the  
Simcoe County District School Board

FROM: Superintendent of Facility Services

SUBJECT: **REPORT OF THE PROPOSED EDUCATION DEVELOPMENT CHARGES  
SUCCESSOR BY-LAW COMMITTEE PUBLIC MEETING HELD  
SEPTEMBER 30, 2013**

A public meeting on the Education Development Charges (EDC) Proposed Successor By-law was held on September 30, 2013 at the Simcoe County District School Board, Midhurst. This meeting was held jointly between the Simcoe County District School Board (SCDSB) and the Simcoe Muskoka Catholic District School Board (SMCDSB).

1. **Introduction and Welcome**

SMCDSB Chairperson Ferguson introduced SMCDSB trustees.

SCDSB Chairperson Beacock introduced SCDSB trustees.

**Call to Order and Agenda Approval**

**PRESENT:**

**Committee Members** Donna Armstrong, Peter Beacock (fulfilling the role of Chairperson), Nicole Black (fulfilling the role of Vice-Chairperson), Suzanne Ley, Krista Mayne, Amanda Monague.

**Electronic Participation** Jodi Lloyd.

**Administration** John Dance, Brian Jeffs, Kathryn Wallace.

**Student Trustees** Brandon Amyot, Patrick Whitten, Cheryne Winstanley-Hayes.

**Staff** David Few, Andrew Keuken, Janet Porter, Holly Spacek.

**REGRETS:**

**Committee Members** Debra Edwards, Michele Locke, Robert North, Caroline Smith, Christine Williams.

**Recording Secretary** Lorraine Ryder

In the absence of Robert North, Chairperson, Peter Beacock, Vice-Chairperson assumed the position of Chairperson of the Board. Trustee Black, who was elected as Vice-Chairperson in the first meeting of the evening, assumed the role of Vice-Chairperson for the second meeting.

Peter Beacock, Chairperson of the SCDSB, called the meeting to order at 7:45 p.m.



**Approval of Agenda**

Moved by Krista Mayne  
Seconded by Donna Armstrong

That the agenda be approved as printed.

CARRIED

**Declaration of Conflicts of Interest – Nil**

**MOTION**

Moved by Donna Armstrong  
Seconded by Krista Mayne

That the Board's Procedural By-laws regarding the normal requirements for delegations be suspended.

CARRIED

**2. Opening Remarks**

Chairperson Ferguson indicated that the EDC consultant retained by both boards, Jack Ammendolia of Watson & Associates, would provide an overview of the process and methodology leading to the proposed charges. Both Board solicitors were to explain briefly the text of the by-laws and the appraiser would explain the land values that have been developed.

Chairperson Beacock stated that trustees and staff will take all information presented at this meeting into account as the boards' consider the adoption of a successor Education Charge By-law. The public is encouraged to provide comments and feedback as part of this process having regard for the information provided at the public meetings as well as documents posted on both boards' websites. This will form the basis from which trustees will consider adoption of a new EDC next month.

**3. Successor By-law Background Study**

Chairperson Ferguson (SMCDSB) invited Jack Ammendolia, the Boards' economic consultant, to make a presentation on the proposed EDC by-law background study.

Mr. Ammendolia explained the definition and key elements of an EDC. Information was also provided on the requirements, and process and methodology of education development charges. Mr. Ammendolia provided an overview of the calculation of EDCs which included demographics, projected enrolment, net new units, net non-residential square footage, and net growth-related pupil places. Mr. Ammendolia spoke on the legislated site sizes, site needs and land costs, and the proposed charge.

Mr. Ammendolia stated that the background study is required to be released 40 days prior to the passage of the by-laws and notice of meetings are required 20 days prior to the meeting dates. In conclusion, Mr. Ammendolia reviewed important dates of the 2013 EDC process, The October 29, 2013 meeting being held at the SMCDSB will focus on the consideration of the Successor EDC By-law passage for both boards.

Chairperson Beacock asked if there were any questions from trustees. No questions were raised.

Associate Director Derochie asked for clarification on the proposed charge and where the funds come from if it was found that the estimate was lower than the actual. Mr. Ammendolia indicated that there would be an opportunity when the analysis is done to change the proposed charge.

**4. Receipt of Verbal Report from Legal Counsel re: Summary of Text of Draft By-law**

Chairperson Beacock invited Brad Teichman of Overland LLP, the public board's legal counsel, to explain the text of the draft by-law. Mr. Teichman indicated that the proposed by-laws can be found in Appendix B of the background study. He commented that even though the by-laws do not look the same for each board, they operate on the same basis and have the same result. Mr. Teichman reviewed the difference between residential charge versus non-residential charge as well as lands subject to exemptions and non-exemptions. Municipalities have a broader range of exemptions as they have direct access to a tax base and can recover loss of revenue.

Mr. Teichman informed the group that new by-laws would come into effect five days after they are passed and have a term of five years. Existing by-laws are repealed on the same day that the new by-laws come into effect.

Chairperson Beacock asked if there were any questions from trustees. No questions were raised.

**5. Background Study Land Value Report**

Chairperson Beacock introduced Peter Spivey of Andrew, Thompson & Associates to speak on the appraised land values. Mr. Spivey spoke on the methodology and general trends and provided a breakdown of the estimated land values throughout Simcoe County.

Chairperson Beacock asked if there were any questions from trustees. No questions were raised.

**6. Public Input**

Chairperson Ferguson asked if there were any written submissions on the proposed EDCs.

Superintendent Dance indicated that a written submission was received by both boards from the Building Industry and Land Development Association (BILD) and that copies have been provided to trustees.

A SMCD SB trustee asked what happens with the written submission.

Superintendent Dance informed the group that a written response will be sent to BILD on October 11, 2013 and copied to trustees of both boards.

Chairperson Beacock asked if there were any public members who wished to be heard on the matter of education development charges. There were none.

**7. Next Steps**

Chairperson Ferguson invited Peter Derochie, Associate Director of Education (Business and Finance) SMCDSD to speak to successor by-law analysis and review.

Associate Director Derochie commented that trustees need to understand the reason for the increases in the charges. There is a higher rate of growth than five years ago and the increased appraised value is one of the significant drivers in the charge. The acreage cost has increased by 25% and site preparation cost is significant. Another area driving the increase is that the public board currently has a small deficit where previously there was a 7.8 million dollar surplus. The separate board previously had a deficit of 3.5 million and that amount has increased to almost double.

Associate Director Derochie indicated that the jurisdiction wide versus area specific policy was debated and advised by counsel that nothing has changed and there is still growth across jurisdiction. The jurisdiction charge is not tied to funding, affords more flexibility, and aligns with the education funding model.

Chairperson Beacock invited John Dance, Superintendent of Facility Services (SCDSB) to speak to successor by-law proposed timelines.

Superintendent Dance indicated that the Simcoe County District School Board has had an Education Development Charge since 1998. The Charge has provided the Board with a revenue source to acquire sites for schools to accommodate pupils from new development that exceed the board's accommodation capacity. There continues to be no surplus operating budget, nor have alternative accommodation arrangements been made or proposed to the board.

The board has acquired nine elementary school sites and is in the process of acquiring one more. Three secondary school sites have been acquired. These schools were supported by site acquisition funding by Education Development Charges and currently accommodate approximately 9,100 pupils.

Superintendent Dance commented that future enrolment from newly constructed units is expected to rise. Expectations are for growth increases over the short term. As the economy and market start to grow again, services are upgraded and new greenfields are developed. For these reasons, a new EDC by-law is required.

The charge will be imperative in the future as an upturn in the economy and higher growth is expected to yield a greater number of pupils from new development.

Superintendent Dance thanked the presenters for the information provided to the public and the Boards regarding all of the aspects involved in considering a proposed successor by-law. This information provides the Board with the ability to consider adoption of a successor EDC By-law. Superintendent Dance encouraged members of the public to submit comments and input for the board to consider at its meeting on October 29, 2013, being held in conjunction with the Simcoe Muskoka Catholic District School Board at their Catholic Education Centre.

**8. Closing Remarks**

Chairperson Ferguson concluded by stating that the two meetings were held for the purposes of reviewing the Boards' current EDC policies, for informing the public about the EDC process and the proposed by-laws, and to hear the public's views.

Chairperson Beacock welcomed the public input heard at these meetings. Chairperson Beacock reminded everyone that the next formal public meeting will be held on October 29, 2013 at the Simcoe Muskoka Catholic District School Board in the Board Room at 7 p.m. It is also anticipated that consideration of passage of the by-laws will take place that evening. Chairperson Beacock stated that submissions are welcome at any time and concluded by thanking everyone for attending the meetings.

**9. Adjournment**

**MOTION**

Moved by Krista Mayne  
Seconded by Suzanne Ley

That the meeting be adjourned at 8:40 p.m.

CARRIED

**10. Report Status**

This report is provided for information.

**Respectfully submitted by:**

John Dance  
Superintendent of Facility Services

**Approved for submission by:**

Kathryn Wallace  
Director of Education

October 23, 2013

TO: The Chairperson and Members of the  
Simcoe County District School Board

FROM: The Secretary

SUBJECT: **MINUTES OF THE SPECIAL MEETING OF THE  
BOARD HELD OCTOBER 2, 2013**

A Special meeting of the Simcoe County District School Board was held on Wednesday, October 2, 2013 at the Education Centre.

**A. (1) Roll Call**

**PRESENT:**

**Trustees**

Donna Armstrong, Peter Beacock (Vice-chairperson),  
Nicole Black, Suzanne Ley, Michele Locke, Amanda Monague,  
Robert North, (Chairperson), Caroline Smith.

**REGRETS:**

**Trustee**

Debra Edwards, Krista Mayne, Christine Williams.

**ELECTRONIC**

**Participation:**

Jodi Lloyd.

**Recording**

**Secretary**

Janis Medysky.

The Chairperson called the meeting to order at 8:50 p.m.

**(2) Approval of Agenda**

Moved by Michele Locke  
Seconded by Donna Armstrong

That the Agenda be approved as printed.

CARRIED

**(3) Declaration of Conflicts of Interest – Nil**

**B. Committee of the Whole**

Moved by Suzanne Ley  
Seconded by Michele Locke

That the Board move into Committee of the Whole in Closed Session at this time.

CARRIED

The Public Session of the Board re-convened at 9:15 p.m.

**D. FUTURE BUSINESS OF THE BOARD, STANDING COMMITTEES  
AND ADVISORY COMMITTEES**

Human Resources Standing Committee Meeting – October 9, 2013 at 6:00 p.m. –  
Georgian Room

Program Standing Committee Meeting – October 9, 2013 at 7:00 p.m.

- Georgian Room

Parent Involvement Committee Meeting – October 15, 2013 at 6:00 p.m. Georgian  
Room

Special Education Advisory Committee Meeting – October 21, 2013 at 7:00 p.m. –  
Georgian Room

Years of Service Reception – October 22, 2013 at 5:00 p.m.

– Roy Edwards Room

Regular Meeting of the Board – October 23, 2013 at 6:00 p.m., followed immediately by  
the Committee of the Whole in closed Session (Georgian Room), Public Session will  
resume at 7:30 p.m. (Georgian Room)

Education Development Charges Meeting – October 29, 2013 at 7:00 p.m.

Simcoe Muskoka Catholic District School Board

Frist Nations Education Advisory Committee Meeting – October 30, 2013 at 10:00 a.m.

– Rama, Chief & Council Chambers

**MOTION TO ADJOURN**

Moved by Michele Locke

Seconded by Nicole Black

That the meeting be adjourned at 9:17 p.m.

CARRIED

TO: The Chairperson and Members of the  
Simcoe County District School Board

FROM: Business and Facilities Standing Committee

SUBJECT: **REPORT OF THE PUBLIC SESSION OF THE BUSINESS AND FACILITIES  
STANDING COMMITTEE MEETING HELD WEDNESDAY, OCTOBER 2, 2013**

The Business and Facilities Standing Committee met in Public Session on Wednesday, October 2, 2013, at the Education Centre.

**PRESENT:**

**Committee Members** Donna Armstrong, Peter Beacock, Nicole Black (fulfilling the role of Chairperson), Suzanne Ley, Michele Locke (fulfilling the role of Vice-Chairperson), Robert North.

**Electronic Participation** Jodi Lloyd, Amanda Monague, Caroline Smith.

**Administration** John Dance, Stuart Finlayson, Brian Jeffs, Jackie Kavanagh, John Legere, Janis Medysky, Paula Murphy, Chris Samis, Paul Sloan, Kathryn Wallace.

**Student Trustees** Brandon Amyot, Patrick Whitten, Cheryne Winstanley-Hayes.

**Staff** David Few, Rick Hodgkinson, Corry Van Nispen.

**REGRETS:**

**Committee Members** Debra Edwards, Krista Mayne, Christine Williams.

**Recording Secretary** Lorraine Ryder.

As a result of Chairperson Jodi Lloyd's electronic participation, Vice-Chairperson Nicole Black assumed the position of Chairperson of the Business and Facilities Standing Committee for the evening.

Chairperson Black called the meeting to order at 6:05 p.m.

**Election of Vice-Chairperson**

Chairperson Black called for nominations for the position of Vice-Chairperson of the Business and Facilities Standing Committee for the evening.

Moved by Robert North  
Seconded by Suzanne Ley

That Trustee Michele Locke be nominated for election as Vice-Chairperson of the Business and Facilities Standing Committee for the evening.

Trustee Locke indicated that she would stand.

Chairperson Black called for further nominations for the position of Vice-Chairperson of the Business and Facilities Standing Committee.

There being no further nominations, Trustee Locke was acclaimed as Vice-Chairperson of the Business and Facilities Standing Committee for the evening.

CARRIED

Trustee Locke assumed the position of Vice-Chairperson at this time.

### **Approval of the Agenda**

#### **MOTION**

Moved by Suzanne Ley  
Seconded by Peter Beacock

That the agenda be approved as printed.

CARRIED

### **Declaration of Conflicts of Interest** – Nil

#### **MOTION**

Moved by Peter Beacock  
Seconded by Robert North

That the Business and Facilities Standing Committee move into closed session.

CARRIED

The Business and Facilities Standing Committee reconvened in public session at 7:23 p.m.

### **Presentations/Delegations**

John Dance, Superintendent of Facility Services introduced Robert Emptage, Technology Education Consultant, Emptage and Associates, who presented an update on the Technology Renewal Project. Mr. Emptage shared information on the vision and overview of the project, technology programs for grades 9-12, facilities and equipment, student health and safety initiative, curriculum enhancements, and community partnerships. Mr. Emptage shared two short videos: the first one on new table saw safety features, and the second video showed the capabilities of 3D printers. Superintendent Dance circulated a sample item that was produced with a 3D printer.

Superintendent Dance and Mr. Emptage responded to questions from trustees at this time.

Superintendent Dance thanked Mr. Emptage for his presentation on this exciting project.



**Items for Decision**

**1. Banking Resolution For School Bank Accounts (BF-D-1)**

Brian Jeffs, Superintendent of Business Services provided an overview of the report. The Board approved a banking resolution for school bank accounts in February 2010 which updated and added position titles for approved signatories. Positions and organizational structures have since changed with the associate director no longer responsible for Business Services and the re-establishment of the position of superintendent of business services. As a result of this change, an update is required in the signing authority for bank transactions for school generated funds.

Moved by Robert North  
Seconded by Peter Beacock

(1)

***#BF-2013-10-02-06***

That the Business and Facilities Standing Committee recommend that the Board approve the signing authority for bank transactions for school generated funds, as set out in Report No. BF-D-1, Banking Resolution for School Bank Accounts, dated October 2, 2013.

CARRIED

**2. Simcoe County Student Transportation Consortium Annual General Meeting (AGM) Designated Voting Member And Alternative Voting Member (BF-D-2)**

Superintendent Dance provided an overview of the report. The Simcoe County Student Transportation Consortium (SCSTC) has scheduled its fiscal 2013-2014 AGM on Thursday, November 28, 2013. As a member organization of the SCSTC, the Simcoe County District School Board is required to appoint a designated voting member. An alternate voting member is also requested to be named to vote on behalf of the member organization if the designated voting member is unavailable.

Moved by Suzanne Ley  
Seconded by Michele Locke

(2)

***#BF-2013-10-02-07***

That the Business and Facilities Standing Committee recommend that the Board appoint Trustee Jodi Lloyd to serve as the designated voting member for the November 28, 2013, SCSTC AGM, as set out in APPENDIX A of Report No. BF-D-2, Simcoe County Student Transportation Consortium Annual General Meeting (AGM) Designated Voting Member and Alternate Voting Member, dated October 2, 2013.

CARRIED

Moved by Peter Beacock  
Seconded by Michele Locke

(3)

**#BF-2013-10-02-08**

That the Business and Facilities Standing Committee recommend that the Board appoint Trustee Suzanne Ley to serve as the designated alternate voting member for the November 28, 2013, SCSTC AGM, as set out in APPENDIX A of Report No. BF-D-2, Simcoe County Student Transportation Consortium Annual General Meeting (AGM) Designated Voting Member and Alternate Voting Member, dated October 2, 2013.

CARRIED

### **Items for Information**

#### **1. Contract Awards Within Approved Budget (BF-I-1)**

Superintendent Jeffs provided an overview of the report which summarized the awarded contracts within approved budget.

Superintendent Jeffs advised that all three awarded contracts are speciality items. The 3D printers will be funded through the Technology Renewal projects and the table saws through the Injury Prevention funding.

Superintendent Jeffs commented that three vendors delivered the same lowest bid and that a coin toss process was used to resolve the tie.

Superintendent Jeffs responded to questions from trustees at this time.

This report was provided for information.

#### **2. Pursuit of Facility Partnerships For Accommodation Review Committee (ARC) 2011:01 – Port McNicoll Public School, Victoria Harbour Elementary School, Waubaushene Elementary School and Waubaushene Pines Elementary School (BF-I-2)**

Superintendent Dance provided an overview of the report. The Board approved the Capital Plan – 2010 that supported a Pupil Accommodation Review be undertaken, starting in September 2011. As part of the Board's final decision on the ARC, a motion was passed that directed staff to pursue partnerships with viable financial commitments until September 30, 2013. Staff pursued partnerships with the community from October 2012 to September 30, 2013 and no suitable, viable partner was found.

Port McNicoll Public School, Waubaushene Elementary School and Waubaushene Pines Elementary School will be closed, effective June 30, 2015, as viable partnerships were not secured by September 30, 2013. A capital priorities business case will be submitted to the Ministry of Education for pupil places at Victoria Harbour Elementary School to accommodate students from Port McNicoll Public School, Waubaushene Elementary School and Waubaushene Pines Elementary School.

Superintendent Dance responded to questions from trustees at this time.

This report was provided for information.

**3. 2013-2014 Student Enrolment on September 12, 2013 (BF-I-3)**

Superintendent Dance provided a summary of the report which detailed student enrolment as of September 12, 2013. The enrolment numbers will be finalized on October 31, 2013.

Elementary enrolment as of September 12, 2013 totaled 34,686 students. Student enrolment board-wide during the first two weeks of the school year is 89 students (+0.3%) higher than projected.

Full-day Kindergarten (FDK) is available at 67 SCDSB schools in 2013-2014. Current enrolment at the 67 FDK sites is 4,913 students, which is 363 students above the ministry's allocation.

This school year saw the introduction of Early French Immersion (FI) programs at 10 designated locations throughout Simcoe County. Current enrolment for the inaugural grade one classes is 412 students.

Secondary enrolment as of September 12, 2013 totaled 16,742 students, a decrease of 163 students (-1.0%) lower than projected.

Superintendent Dance and Rick Hodgkinson, Assistant Manager of Admissions and Enrolment responded to questions from trustees at this time.

This report was provided for information.

**Correspondence** – Nil

**Other Matters**

1. Trustee Lloyd expressed concerns about the accountability in the classroom in reference to the technology renewal project. Trustee Lloyd commented that there needs to be a process to monitor what is going on in the classroom and teachers need to teach current curriculum and use current materials. Director Wallace clarified that through the technology renewal process there is a large focus on professional development. Director Wallace commented that accountability will be monitored and staff will work with teachers to ensure they are equipped with what they need to teach students.
2. Trustee Ley asked if our schools were hardwired. Superintendent Dance indicated that all of our schools are hardwired as well as wireless.

**Notices of Motion for Next Meeting** - Nil

**MOTION**

Moved by Peter Beacock  
Seconded by Suzanne Ley

That the meeting be adjourned at 8:40 p.m.

CARRIED

**RECOMMENDATIONS**

1. That the Board approve the signing authority for bank transactions for school generated funds, as set out in Report No. BF-D-1, Banking Resolution for School Bank Accounts, dated October 2, 2013.
2. That the Board appoint Trustee Jodi Lloyd to serve as the designated voting member for the November 28, 2013, SCSTC AGM, as set out in APPENDIX A of Report No. BF-D-2, Simcoe County Student Transportation Consortium Annual General Meeting (AGM) Designated Voting Member and Alternate Voting Member, dated October 2, 2013.
3. That the Board appoint Trustee Suzanne Ley to serve as the designated alternate voting member for the November 28, 2013, SCSTC AGM, as set out in APPENDIX A of Report No. BF-D-2, Simcoe County Student Transportation Consortium Annual General Meeting (AGM) Designated Voting Member and Alternate Voting Member, dated October 2, 2013.

**Respectfully submitted by:**

Brian Jeffs  
Superintendent of Business Services

John Dance  
Superintendent of Facility Services

**Approved for submission by:**

Kathryn Wallace  
Director of Education

October 23, 2013

TO: The Chairperson and Members of the  
Simcoe County District School Board

FROM: Program Standing Committee

SUBJECT: **REPORT OF THE PROGRAM STANDING COMMITTEE  
MEETING HELD WEDNESDAY, OCTOBER 9, 2013**

The Program Standing Committee met in Public Session at the Education Centre on Wednesday, October 9, 2013.

**PRESENT:**

**Committee Members** Donna Armstrong, Peter Beacock, Suzanne Ley (Chairperson), Michele Locke (Vice-Chairperson), Krista Mayne, Amanda Monague, Robert North, Caroline Smith, Christine Williams.

**Electronic Participation** Jodi Lloyd.

**Student Trustees** Patrick Whitten.

**Administration** John Dance, Paula Murphy, Anita Simpson, Paul Sloan, Kathryn Wallace.

**Staff** Heather Hamilton, Ann McClure, Patrick Miller, Hanne Nielsen, Sandra Sangster, Dawn Stephens.

**REGRETS:**

**Committee Members** Nicole Black, Debra Edwards.

**Student Trustees** Brandon Amyot, Cheryne Winstanley-Hayes.

**Recording Secretary** Mary Cannell.

Chairperson Ley called the meeting to order at 7:00 p.m.

1. **Approval of Agenda**

Chairperson Ley asked trustees for any additions or changes to the agenda.

Moved by Krista Mayne  
Seconded by Christine Williams

That the agenda be approved as printed.

CARRIED

2. **Declaration of Conflicts of Interest** – Nil.

3. **Presentations/Delegations** – Nil.

**Item for Decision**

1. **Revisions to Policy No. 4311 – Parent Involvement Committee (PRO-D-1)**

Superintendent of Education Paul Sloan indicated that Policy No. 3250 – Volunteers in Schools is being revised to align with wording in the Education Act, Ontario Regulation 612/00.

Superintendent Sloan responded to a trustee query related to specific wording within the policy.

Moved by Krista Mayne  
Seconded by Caroline Smith

**#PRO-2013-09-11-02**

That the Program Standing Committee recommends that the Board approve the revisions to Policy No. 4311 – Parent Involvement Committee, as set out in APPENDIX C of Report No. PRO-D-1, Revisions to Policy No. 4311 – Parent Involvement Committee, dated October 9, 2013.

CARRIED

**Items for Information**

1. **Results of the 2012-2013 Provincial Assessments (PRO-I-1)**

Superintendent of Education Anita Simpson welcomed Manager of Research and Evaluation Sandra Sangster and Principal of Program Ann McClure. Superintendent Simpson provided an overview of the results of the 2012-2013 provincial assessments and the trends related to the assessment results within this board and the province overall.

Superintendent Simpson responded to trustee queries related to gender differences in assessment results, public perception of standardized testing, exemption rates and teacher access to the assessment results. Superintendent Simpson noted that the provincial assessments are intended to act as a measure of how well a student has achieved the expectations of the Ontario curriculum.

This report was provided for information.

*The committee recessed at this time.*

2. **Board Improvement Plan for Student Achievement and Well-Being 2013-2014 (PRO-I-2)**

Superintendent Simpson shared a video clip depicting a mathematical processing question that illustrated the importance of basic mathematics understanding.

Principal McClure reviewed several areas of focus for the Board Improvement Plan for Student Achievement and Well-Being that serves to highlight this board's core goals and priorities and ensures that school staff make direct connections between the priorities of the board and their own day to day work with students.

Director of Education Kathryn Wallace responded to trustee queries related to the teaching qualifications of new staff being hired with respect to numeracy and the additional supports available to selected schools to deepen the understanding of student learning needs.

This report was provided for information.

**3. 2013 Summer Learning Opportunities (PRO-I-3)**

Superintendent Simpson reviewed highlights of the opportunities for learning during the summer of 2013 which provided students with both credit and non-credit learning opportunities at various grade levels.

Principal of Adult and Continuing Education Hanne Nielsen provided an overview of the Summer School 2013 offerings that include credit, remediation and preparatory courses. Principal Nielsen responded to trustee queries related to eLearning and the potential for additional two-credit course offerings.

This report was provided for information.

**4. Advanced Placement Program (PRO-I-4)**

Superintendent Simpson introduced Principal of Innisdale Dawn Stephens and Principal McClure. Superintendent Simpson reviewed the work done to date inclusive of promotion of the Advanced Placement program and the exploration of exam preparation courses. Superintendent Simpson noted that the program runs on a cost-recovery basis with a minimum requirement of six students per course.

Superintendent Simpson responded to trustee queries and comments related to transportation, the application process, the timelines for implementation and location selection.

This report was provided for information.

**Other Matters**

Trustee Smith commented on the need for increased audio quality for trustees participating electronically.

Trustee Locke shared that all trustees received hard copies of the publication *Education Today*.

**Notices of Motion for Next Meeting - Nil**

Moved by Peter Beacock  
Seconded by Krista Mayne

That the meeting be adjourned.

CARRIED

Meeting adjourned at 9:05 p.m.

**RECOMMENDATION**

That the Board approve the revisions to Policy No. 4311 – Parent Involvement Committee, as set out in APPENDIX C of Report No. PRO-D-1, Revisions to Policy No. 4311 – Parent Involvement Committee, dated October 9, 2013.

**Respectfully submitted by:**

Anita Simpson  
Superintendent of Education

**Approved for submission by:**

Kathryn Wallace  
Director of Education



TO: The Chairperson and Members of the  
Simcoe County District School Board

FROM: Associate Director

SUBJECT: **ACCOMMODATION REVIEW COMMITTEE (ARC) MEMBERSHIP:  
ARC 2013:01 – MIDLAND SECONDARY SCHOOL/PENETANGUISHENE  
SECONDARY SCHOOL**

---

**1. Background**

The Board approved the establishment of an Accommodation Review Committee (ARC) for Midland Secondary School and Penetanguishene Secondary School on January 23, 2013. A letter of request for community representation was sent to each municipality within the review area on June 28, 2013. Requests for parent/guardian and student ARC members were issued through a news release and posted on the board's website on September 6, 2013. Application forms were sent home with all students as set out in Administrative Procedures Memorandum A5500.

Voting membership consists of:

- (a) two parents/guardians, from the attendance area of each school, appointed by the school council;
- (b) one student appointed by student council (where a secondary school is under review);
- (c) one community representative.

Non-voting membership consists of:

- (a) local trustee(s);
- (b) the principal;
- (c) the superintendent(s) of education K-12;
- (d) the director of education or designate who will chair the ARC

Membership to date for ARC 2013:01 is attached as APPENDIX A. Recruitment is continuing in order to fill membership to as large a degree as possible.

**RECOMMENDATION**

That the Board approve the ARC membership, as set in APPENDIX A of Report No. D-5-a, Accommodation Review Committee Membership: ARC 2013:01 - Midland Secondary School/Penetanguishene Secondary School, dated October 23, 2013.

**Respectfully submitted by:**

Janis Medysky  
Associate Director

**Approved for submission by:**

Kathryn Wallace  
Director of Education

October 23, 2013

School	Principal	Parent/Guardian	Student Rep.
Midland Secondary School	Diane Fletcher	1. Fiona Cascagnette 2. Kyle Naylor	Jarrett Stoll
Penetanguishene Secondary School	Brian Maclsaac	1. Gerard Desrochers 2. Continued Recruitment	Rob Bennett

#### Community Representatives

Town of Midland	Continued Recruitment
Township of Oro-Medonte	Continued Recruitment
Town of Penetanguishene	Brad Saunders
Township of Severn	Bob Marshall
Township of Springwater	Continued Recruitment
Township of Tay	Continued Recruitment
Township of Tiny	Gibb Wishart

#### SCDSB Trustees

Peter Beacock
Jodi Lloyd
Michele Locke

#### SCDSB Superintendents

John Dance
Stuart Finlayson

TO: The Chairperson and Members of the  
Simcoe County District School Board

FROM: Superintendent of Facility Services

SUBJECT: **2013 CAPITAL PRIORITY PROJECT LIST**

## 1. **Background**

On January 23, 2013, the Board approved the 2012 Capital Plan as set out in Report No. BF-D-1, Capital Plan – 2012, dated January 9, 2013. The 2012 Capital Plan set out a list of capital priorities to be submitted to the Ministry of Education at its request, supported by business cases. The capital priorities were:

- |     |                                       |                            |
|-----|---------------------------------------|----------------------------|
| (a) | Orillia Secondary School              | (Replacement)              |
| (b) | Bradford South West Elementary School | (Growth School)            |
| (c) | New South Barrie Secondary School     | (Growth School)            |
| (d) | Innisfil Central Public School        | (Addition/Renovation)      |
| (e) | Elmvale District High School          | (Addition/Renovation)      |
| (f) | Victoria Harbour Elementary School    | (Addition/Renovation)      |
| (g) | Nottawasaga Creemore Public School    | (Replacement)              |
| (h) | Ardrea-Cumberland Beach Public School | (Replacement)              |
| (i) | Barrie Central Collegiate Institute   | (Replacement)              |
| (j) | Midland Secondary School              | (Consolidation/Renovation) |

The Ministry of Education completed a detailed review of each capital priority business case as outlined in Memorandum 2012:B7 – Request for Capital Priorities. The Ministry approved funding via a letter received January 24, 2013 to support three capital projects that included:

- |     |                                       |                 |
|-----|---------------------------------------|-----------------|
| (a) | Orillia Secondary School              | (Replacement)   |
| (b) | Bradford South West Elementary School | (Growth School) |
| (c) | New South Barrie Secondary School     | (Growth School) |

The 2012 Capital Plan capital priority list was amended to the following, to reflect the three funding approvals.

- |     |                                       |                            |
|-----|---------------------------------------|----------------------------|
| (a) | Innisfil Central Public School        | (Addition/Renovation)      |
| (b) | Elmvale District High School          | (Addition/Renovation)      |
| (c) | Victoria Harbour Elementary School    | (Addition/Renovation)      |
| (d) | Nottawasaga Creemore Public School    | (Replacement)              |
| (e) | Ardrea-Cumberland Beach Public School | (Replacement)              |
| (f) | Barrie Central Collegiate Institute   | (Replacement)              |
| (g) | Midland Secondary School              | (Consolidation/Renovation) |

## **2. 2012 Capital Priorities Grant Program**

The Ministry of Education issued Memorandum 2013:B13 – Request for Capital Priorities dated June 14, 2013. Staff are in the process of preparing business cases to support the amended 2012 Capital Plan capital priorities set out above for submission prior to October 31, 2013, that also includes those projects that include board funding.

Staff have reviewed the eight 2012 Capital Plan capital projects from both a ministry funding and board assisted funding perspective. In the case of Innisfil Central Public School there is opportunity by drawing on ministry approved funding for Full Day Kindergarten and renewal funding to remove this priority from the list. Staff are pursuing the acquisition of sanitary sewers and will renovate an existing class into a junior kindergarten class to Innisfil Central Public School and also recommend that funding for a new Alcona South Public School be pursued. In order to make the most efficient and effective use of board assisted funding, the funds would have the most direct impact if combined into one project. There is an existing board owned site in the southern area of Alcona that will accommodate the new school.

By combining Full Day Kindergarten and possible renewal funding, the board can undertake the consolidation of Nottawasaga Creemore Public School into one school. Since both schools are located in one attendance area, no pupil accommodation review is required. The consolidation would also facilitate a junior kindergarten to Grade 8 school and the related facility and academic benefits. The project consists of a two room addition, library upgrading and gymnasium renewal

The removal of the Innisfil Central Public School and Nottawasaga Creemore Public School capital projects, and the addition of the new Alcona South Public School will result in the following list to be submitted to the Ministry.

- |     |  |                            |
|-----|--|----------------------------|
| (a) | New Alcona Public School               | (Growth)                   |
| (b) | Elmvale District High School           | (Addition/Renovation)      |
| (c) | Victoria Harbour Elementary School     | (Addition/Renovation)      |
| (d) | Ardtree-Cumberland Beach Public School | (Replacement)              |
| (e) | Barrie Central Collegiate Institute    | (Replacement)              |
| (f) | Midland Secondary School               | (Consolidation/Renovation) |

## **3. Conclusion**

Staff will not submit a business case to the Ministry of Education for the Nottawasaga Creemore Public School capital project and funds from Full Day Kindergarten and possible renewal funding will be used. A new business case will be submitted for the new Alcona South Public School and staff will not submit a business case for the Innisfil Central Public School capital priority.

The 2013 Capital Plan will be submitted to the Board for its consideration in January 2014 and will reflect the removal of the Innisfil Central Public School and Nottawasaga Creemore Public School capital projects and the addition of a new Alcona South Public School capital project.

**RECOMMENDATIONS**

1. That the Board approve the removal of the Nottawasaga Creemore Public School capital project from the 2012 Capital Plan capital project list, as set out in Report No. D-5-b, 2013 Capital Priority Project List, dated October 23, 2013.
2. That the Board approve the removal of the Innisfil Central Public School capital project from the 2012 Capital Plan capital project list, as set out in Report No. D-5-b, 2013 Capital Priority Project List, dated October 23, 2013.
3. That the Board approve that a new Alcona South Public School capital priority be included in the 2012 Capital Plan capital project list, as set out in Report No. D-5-b, 2013 Capital Priority Project List, dated October 23, 2013.

**Respectfully submitted by:**

John Dance  
Superintendent of Facility Services

**Approved for submission by:**

Kathryn Wallace  
Director of Education

TO: The Chairperson and Members of the  
Simcoe County District School Board

FROM: Parent Involvement Committee

SUBJECT: **REPORT OF THE PARENT INVOLVEMENT COMMITTEE  
MEETING HELD JUNE 12, 2013**

A meeting of the Parent Involvement Committee was held on Wednesday June 12, 2013 at the Education Centre.

**PRESENT:**

**Committee Members:** (Voting)  
Elizabeth Bettencourt, Marjorie Dowdell (Vice-chairperson), Jennifer Johnson, Julianna Lerch, Jane McCreadie (Chairperson), Lisa Robertson.

**Trustee**

**Representatives:** (Non-voting)  
Michele Locke, Krista Mayne.

**Administration & Staff**

**Representatives:** (Non-voting)  
Rita England (Recorder), Angie Pino, Jane Seymour, John Dance.

**REGRETS:** Christine Bowman, Ken Boyington, Timmi Brady-Inglis, Michelle Hunter, Alison LaMantia, Angie Pino, Tanya Nabuurs, Paul Sloan.

**GUESTS:** Anita Johnson-Ford, Jackie Kavanagh, Dean Maltby.

**1. Welcome**

Chairperson Jane McCreadie called the meeting to order at 5:05 p.m. and welcomed committee members and guests: Anita Johnson-Ford, parent Innisdale Secondary School, Dean Maltby, Principal, West Bayfield Elementary School and Jackie Kavanagh, Principal, Ardagh Bluffs Elementary School.

John Dance, Superintendent of Facility Services represented Superintendent Paul Sloan at the final meeting of the 2012 – 2013 school year.

**2. Approval of Agenda**

Chairperson McCreadie asked the committee for approval of the agenda.

Moved by Lisa Robertson  
Seconded by Jennifer Johnson

That the agenda be accepted as printed.

CARRIED

**3. Approval of May 22, 2013 Minutes**

Chairperson McCreddie asked for approval of the minutes.

Moved by Lisa Robertson  
Seconded by Julianna Lerch

That the minutes of the May 22, 2013 be accepted as printed.

CARRIED

**4. School Council Election APM - Update**

Principal Dean Maltby reported on additional revisions to Administrative Procedure Memorandum (APM) APM A7200, School Council Election/Procedures at School Council Meetings/Resolution of Conflict/Roles and Responsibilities of School Council Members. The revised APM will be presented to Administrative Council for approval.

Superintendent Dance explained that the expectation was that the revised APM would take a couple of years to implement as some school councils only meet four to five times a year. The expectation is that the APM will be in place for School Councils' use for the September 2013 school year.

Members of the committee offered to assist schools councils in the completion of their by-laws. Principal Maltby suggested the possibility of sending out a survey – January 2014 to provide feedback from councils. It was suggested to add this topic to the first School Council System meeting in October.

The committee thanked Principal Maltby for his work with the committee on the APM project.

**5. JK Parent Involvement Pilot Project - Update**

Principal Jackie Kavanagh provided an update on the extensive work undertaken on this project by Laura Black, Jennifer Johnson and a retired kindergarten teacher. A variety of activities from the kit were demonstrated to the committee; all of which are linked to kindergarten curriculum. The principals and staff at the 10 pilot schools have been notified and the launch is set for October 2013.

Principal Kavanagh requested the support of the Parent Involvement Committee in compiling the kits when all the supplies have been shipped. Jennifer Johnson will coordinate a meeting to compile the kits.

The committee discussed the possibility of a demonstration of the JK kit at a System School Council meeting.

The committee thanked Principal Kavanagh and her sub-committee for their efforts to make the JK Parent Involvement Pilot Project a success.

**6. PIC Membership**

Superintendent Dance provided the results for the annual PIC membership invitation which was sent to school councils, principals and posted to the board website, May 28<sup>th</sup>, 2013. In total, ten applications were received.

Superintendent Dance spoke on past practice whereby only applications would be accepted from council members who are presently serving on schools councils. The committee was in agreement that this standard should remain in place.

Superintendents of Education will determine the number of new members required to complete the mandated PIC committee of 12, after which the committee, successful candidates and unsuccessful candidates will be informed of the outcome. Orientation for new members will take place September 17, 2013.

Discussion ensued regarding the requirement for full membership attendance at meetings. An attendance by-law was discussed and proposed by the committee. Superintendent Dance suggested other available options that could be implemented to assist members who are unable to attend meetings.

Chair McCreadie explained that the committee will take into consideration extenuating circumstances if a member is absent; however it is PIC's intent to include this new rule into by-laws next year.

**MOTION**

Moved by Lisa Robertson  
Seconded by Jane McCreadie

The Parent Involvement Committee recommended that because of the loss of quorum Chair McCreadie would send the committee a motion to have a decision through electronic vote regarding attendance at meetings. The result of the consensus will be embedded into PIC's terms of reference and PIC By-laws.

CARRIED

Quorum was lost at this time; however the committee chose to continue without quorum.

**MOTION – BY ELECTRONIC VOTE**

Moved by Lisa Robertson  
Seconded by Jane McCreadie

The Parent Involvement Committee recommended that as of September 1, 2013 members of the PIC Committee will not be absent for more than two meetings for each school year. On the third missed meeting the PIC member that has been absent will be terminated from their position on this committee.”

CARRIED



Chair McCreadie tendered her resignation from the committee at this time due to work commitments. Committee members thanked Chair McCreadie for her leadership and dedication to the PIC committee.

**7. Parent Involvement Committee Policy - Update**

Superintendent Dance spoke on the revisions to the Parent Involvement Committee Policy 4311. The policy has been refined to reflect current practice and also brings the Policy into line with the Ministry Regulations.

A committee member recommended that "parent" be amended to "parent/guardian."

**8. SCDSB Mental Health Strategy Steering Committee/Advisory Group – Recommendation**

At the May PIC meeting, Dr. Bill Colvin, Senior Psychologist provided information on the Board's Mental Health plan and laid out the various options available to ensure the "parent voice" is heard. Dr. Colvin requested that a PIC volunteer be appointed to sit on the steering committee.

Chair McCreadie noted that the following members had expressed an interest in sitting on the steering committee: Marjorie Dowdell, Lisa Robertson, Timmi Brady-Inglis and Ken Boyington.

The committee recommended that Marjorie Dowdell be the primary candidate for the steering committee, and recommended an alternate member be considered - Lisa Robertson volunteered. It was also decided that if additional members are required for the Health Strategy working group, Timmi Brady-Inglis and Ken Boyington will be contacted.

**9. School Council Top 10 Tool Kit – Annual Update and Vote**

Chair McCreadie will itemize and send an email to the committee to be voted on by electronic vote.

**MOTION – BY ELECTRONIC VOTE**

Moved by Jane McCreadie

The Parent Involvement Committee recommended that the following updates be made to the Top 10 Toolkit for School Councils on the SCDSB website before September 1, 2013:

- Introduction – add information or link "How to find out who your Trustee is"
- Introduction – add suggestion for School Councils to use the Top 10 Toolkit for orientation with new school council members
- Change feedback email address to [PICChair@scdsb.on.ca](mailto:PICChair@scdsb.on.ca) email address
- Change all 10 bubbles to read: Tool #1, Tool #2, Tool #3, etc.
- Tool #1 – add link to APM 7200 – rules for council nominations, elections and Dean Maltby APM project, Constitution Template
- Tool #2 – add reference to 'Bridges Out Of Poverty' Dr. Ruby Payne
- Tool #4 – add link to Fundraising Policy 4320

- Tool #4 – add link to Fundraising Guidelines
- Tool #5 – SCDSB provide real EXAMPLE from one of the schools (*e.g. real example - scrub out the school name*)
- Tool #8 – add recommendation to Wendy Blair's book "Granted"
- Tool #9 – add new appendix - sample of Financial Reporting template (*attached PDF*)

CARRIED

**10. Multi-year Plan – Vote**

Chair McCreadie will itemize and send an email to the committee to be decided on by electronic vote.

**MOTION**

Moved by Jane McCreadie

The Parent Involvement Committee recommended that the PIC Multi-year planning document be approved for recommendation to next year's PIC Committee.

CARRIED

**11. Use of Remaining Parent Engagement Funds (\$35,000)**

Chair McCreadie explained that there was \$35,000 remaining in the parent engagement funds after the Kindergarten Project (\$25,000) expenses associated with the kindergarten pilot project were allocated and expended.

Committee members discussed potential ideas and uses for the remaining monies: support for big name speakers for Circle of Learning, support a program to assist student aboriginal needs (i.e. technology in Christian Island), providing training for school council chairs, principals, 21<sup>st</sup> Century learning hub – how to use technology.

Chair McCreadie will send an email to members requesting additional ideas from the committee and these items will be discussed at the September 2013 meeting.

**12. Roundtable Discussion**

Chair McCreadie asked for the committee's input on the "Gold Star of the Year." The committee commented on the huge success of the Circle of Learning, JK Parent Involvement Pilot Project and the Multi-year Plan as being the major accomplishments of the year.

The committee found the video conference a challenge and although participants enjoyed the student presentation, the video conference was felt to not draw sufficient people to this event. Other suggestions included: live streaming, PIC on the road, mentorship programs for school councils/volunteers, PIC sending out an invitation to principals and their council to encourage team-building, feedback questionnaire to school councils.

Principal Jane Seymour commented on the extensive sharing of ideas, planning, organizing and collaboration and thanked everyone for a very productive year.

Chair McCreadie and the committee recommended that the Director, Kathi Wallace be formally invited to PIC's new member orientation night September 17, 2013, as well as invited to attend any regular PIC meetings.

**13. Additional Items – nil**

The committee discussed the use of substitute peanut butter. To be discussed at next PIC meeting.

**14. Adjournment**

Moved by Lisa Robertson  
Seconded by Jennifer Johnson

That the meeting be adjourned at 7:40 p.m.

The next regular meeting will be held on Tuesday, September 24, 2013, 6:00 p.m., Georgian Room at the Education Centre.

**13. Report Status**

This report is provided for information.

**Respectfully submitted by:**

Jackie Kavanagh  
Superintendent of Education

**Approved for submission by:**

Kathryn Wallace  
Director of Education

TO: The Chairperson and Members of the  
Special Education Advisory Committee

FROM: Chairperson of SEAC  
Superintendent of Education

SUBJECT: **MINUTES OF THE SPECIAL EDUCATION ADVISORY COMMITTEE MEETING  
HELD JUNE 17, 2013**

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A. **Call to Order**  
(1) **Roll Call**

**PRESENT**

**SEAC Members:**

Angie Bridekirk (Chairperson), Joanne Brown, Susan Clough,  
Sue Downing, Mary Haire, James Hall, Margaret Homewood,  
Laura LaChance, Jodi Lloyd (Trustee), Caroline Smith (Trustee).

**SEAC Alternates:** Kevin Berry.

**Staff:** Peter Gumbrell, Phyllis Hili, Janis Medysky, Sally Potts.

**REGRETS**

**SEAC Members:**

Sarah Elliott, Kim Latour, Suzanne Ley (Trustee), Sari Russell,  
Joanne McCafferty.

**Recording**

**Secretary:** Jennifer Henry.

Meeting called to order at 7:05 p.m.

(2) **Approval of Agenda**

Moved by Mary Haire  
Seconded by Jim Hall

That the agenda be approved as printed.

CARRIED

(3) **Approval of Minutes**

**Minutes of the Regular Committee Meeting June 3, 2013**

Laura LaChance noted that there was discussion regarding the Bayview Transition Site that is not reflected in the minutes. It was clarified that the Bayview Transition site was mentioned as alternative transition site for ASD during the transition discussion regarding the Special Education Plan. Laura requested that this be reflected in the Minutes.

Moved by Laura LaChance  
Seconded by Joanne Brown

That the discussion that took place regarding the Bayview Transition Site be reflected in the Minutes.

CARRIED

Moved by Mary Haire  
Seconded by Jim Hall

That the Minutes of the regular meeting of the Special Education Advisory Committee held June 3, 2013 be approved as amended.

CARRIED

**B. (1) Welcoming**

(a) Welcome and Introductions

Chairperson Bridekirk welcomed guests, and SEAC members to the final meeting of the SEAC for this school year. She welcomed Janis Medysky, Associate Director, and Ryan McGill, member of the Information Technology Department. Trustees Beacock and North were also in attendance. SEAC Member regrets were shared.

(b) SCDSB Special Education Statement of Beliefs

Joanne Brown read the Statement of Beliefs.

**(2) Presentations & Discussion**

(a) Special Education Plan 2013-2014

Superintendent Hili reported that SEAC members received an updated Special Education Plan that has been revised to date with changes tracked, as well as a chart summarizing the feedback received, and status of the changes. She noted that staff did not receive any additional questions or comments from SEAC members, except for one revision to contact information. Chairperson Bridekirk opened the floor at this time for additional comments or questions from SEAC members. Susan Clough reported that Autism Ontario, Simcoe County Chapter supports the special education plan; however, would like to bring forth a minority report. Susan read the report at this time and provided Chairperson Bridekirk and Superintendent Hili with a copy.

Chairperson Bridekirk clarified that SEAC would be moving towards a vote on the Special Education Plan this evening and outlined the process. She noted that any majority or minority reports would be included with the Special Education Plan 2013-2014 when submitted to the Ministry.

Staff addressed further questions and comments from SEAC members at this time. Laura LaChance noted that there were quite a few items discussed at the last meeting that have been noted for consideration in other documents and plans, for example County Classes, and inquired if these items should be mentioned in the plan. Trustee Smith sought clarification on the status section of the feedback sheet that SEAC members received. Superintendent Hili clarified that "status" is the staff response to comments/feedback received from SEAC members. She noted that some items require further review, and where amendments could be made, those changes have been implemented. Laura LaChance

inquired about the status of safety plans for students who are deaf and hard-of-hearing. Principals Gumbrell and Potts addressed the inquiry. The rationale for information to be included in the fire safety plan for students who are deaf and hard-of-hearing versus a safety plan or IEP was provided.

Principal Potts noted that she and Principal Gumbrell met with hearing resource teachers regarding the concerns raised by SEAC and sent an email to all principals reminding them about fire safety plans not only for students who are deaf or hard-of-hearing, but for any students requiring support. She spoke of the requirement to practice and document fire drills. She also spoke to the supply handbook that that every teacher and educational assistant (EA) is required to have which includes a list of what needs to be covered in the case of an emergency.

Moved by Laura LaChance  
Seconded By Jim Hall

*Whereas the Special Education Plan 2013-2014 fails to align with the SCDSB Special Education Statement of Beliefs and the needs of all students of the Board, SEAC does not support the Plan.*

Discussion ensued regarding the motion. Vice-Chairperson Hall noted that there are a number of points that have been noted as being under review or being addressed in another document. He clarified that responses have been provided to some of the issues raised, but no resolutions made, as the vast edits intended for the Plan have not yet been included. Associate Director Medysky spoke to the Ministry timelines and indicated that staff committed to bringing forth any changes they could within the two weeks they had since the June 3<sup>rd</sup> SEAC meeting, and that staff can work over the summer and bring back any further changes in the fall. Superintendent Hili spoke to process that has been followed in the past. She spoke to the requirement of the Board to submit a compliance report that encompasses a checklist ensuring the components have been completed and signed off by the Director and posted to the Board website by July 31<sup>st</sup>. She noted that as in the past, changes to the Plan can be made at any time. Vice-Chairperson Hall clarified the difference between "Plan" versus "Report", and spoke to the timelines and time frame for when the Plan came to the SEAC table, noting that it leaves the Plan in a current unfinished state. Further questions and comments were addressed. Chairperson Bridekirk noted that SEAC generally votes on the Plan in its entirety. So that staff can understand where the perceived gaps exist between the Plan and the SCDSB Special Education Statement of Beliefs, Associate Director Medysky asked to hear of any concerns from SEAC members.

Trustee Lloyd referenced Regulation 464/97 regarding Special Education Plans, stating that a board shall ensure that its special education advisory committee is provided with the opportunity to participate in the board's annual review of the special education plan, and that there is not an obligation to approve or not approve the plan. Chairperson Bridekirk noted that SEAC did not exercise a vote when the document was a report. Traditionally when it is a plan, SEAC has voted. Chairperson

Bridekirk gave Integration Action's report at this time, noting that Integration Action promotes inclusion for students who live with disabilities. As there is the addition of some congregated classrooms, Integration Action cannot support the Plan. She added that in following direction of the Tri-ministry and Integration Action's Mission Statement they want to see a reduction of segregation of students with disabilities and opportunity for more inclusion. She also noted that there still remains consideration with use of certain personal protective equipment which is considered a barrier to inclusion. Trustee Lloyd sought clarification regarding segregation and congregated instruction and proposed that differentiated instruction be added as an agenda item for a future meeting.

She had a question as to why gifted classes are supported by some members of SEAC and that there appears to be a lack of cohesion from the group around congregated classes. Joanne Brown sought more specifics in terms of gaps in the plan. Laura LaChance spoke to the association that she represents and spoke to gaps in terms of the four bulleted points of the SCDSB Special Education Statement of Beliefs. She referenced sense of belonging, and the belief that there are shortfalls in terms of best practices and research being adopted to support the best learning outcome for the student.

The motion was read a second time, with a request for a recorded vote, and for the agency/association that SEAC members represent to be noted.

#### **YEAS**

1. Angie Bridekirk, Integration Action for Inclusion in Education and Community Ontario – Simcoe County Chapter
2. James Hall, the Association for Bright Children of Ontario – Simcoe Chapter
3. Laura LaChance, Down Syndrome Association of Simcoe County

#### **NAYS**

1. Jodi Lloyd, Trustee

#### **ABSTENTIONS**

1. Joanne Brown, Learning Disabilities Association – Simcoe County
2. Susan Clough, Autism Ontario, Simcoe County Chapter
3. Sue Downing, Simcoe Community Services
4. Mary Haire, VOICE for Hearing Impaired Children – Simcoe Chapter
5. Margaret Homewood, FASworld Canada- FASworld Barrie
6. Caroline Smith, Trustee

CARRIED

It was confirmed that the motion would come forward as part of the minutes, once approved at the September SEAC meeting. The Minority Report being brought forth by Autism Ontario will be referenced within the Special Education Plan 2013-2014.

(b) Agenda Item Planning 2013-2014

SEAC members were presented via PowerPoint presentation a brief working list for next year. The current list was presented in terms of planning priority items for the fall and aligning speakers. Opportunity was provided for SEAC members to add additional agenda items at this time. Trustee Lloyd spoke on behalf of Trustee Ley in her absence, and requested a session on inclusion and information to better understand the various associations that are represented on the SEAC. Chairperson Bridekirk and Vice-Chairperson Hall noted that previously staff had put together a package on the various agencies and associations, and perhaps that document could be made available. Trustee Smith added that in the past time had also been allotted for an association to give a brief 5-10 minute presentation; perhaps SEAC members could provide an individual association presentation which would also highlight their association's website.

Trustee Smith requested a presentation on the Ministry website. Laura LaChance requested credit acquisition for students at the secondary level with special learning needs be added. Chairperson Bridekirk noted that there was a working group in the past for this item, but the work of that committee never came forward in a report, so it should be re-visited. Superintendent Hili added that credit acquisition is being addressed as part of the Special Education Multi-Year Plan as well.

Trustee Smith inquired why a presentation on the current gifted screening process is listed, if staff is reviewing the process and piloting new gifted screening assessments. Superintendent Hili addressed the inquiry. Susan Clough requested that action items from the minutes be reviewed so that they are not forgotten. Laura LaChance spoke to a tracking tool that is used for a committee that she is part of and offered to share it. Superintendent Hili noted that a tracking document is kept for any action items that come forward from SEAC. She reported that some of the action items are not on the list presented, as they will be for the work of the new Superintendent and the SEAC table. She suggested that the tracking document could be shared with SEAC members next year. Laura LaChance requested discussion about the Transition out of School working document and the change in Ministry requirement. Chairperson Bridekirk thanked SEAC members for their input noting that items will continue to be added to the list.

(c) Program Standing Committee Meeting of June 12, 2013 – Recommendation RE: SEAC Terms of Reference

Vice-Chairperson Hall read the amended motion that was passed at the Program Standing Committee Meeting of June 12, 2013, regarding SEAC Terms of Reference. He referenced the original notice of motion that was made at the May 8<sup>th</sup> Program Standing Committee and distributed to SEAC members at the June 3<sup>rd</sup> meeting. He noted that SEAC members were encouraged that until the notice of motion was discussed by Trustees and determined if the motion would be moving forward, that any further discussion be withheld. Now that a motion has been passed and will be going forward to the June 19<sup>th</sup> Board meeting Vice-Chairperson hall opened the floor for discussion.



Laura LaChance inquired about the rationale for the amended motion and why SEAC wouldn't be included in bringing the terms of reference forward. Trustee Lloyd indicated that the amended motion provides opportunity for staff to review terms of reference that exist for other boards' SEACs and to bring a report back to the Board and SEAC for consultation. Associate Director Medysky added that this would be the starting point, and that it is not to be exclusive of anyone's involvement. She noted that a similar process was used for the First Nation Advisory Committee when it was first assembled and the Accessibility Advisory Committee, and that legislation would be followed.

Trustee Smith noted that she did not support the recommendation that came forward on June 12<sup>th</sup>, as she believes that there should be time for review, and discussion, and is not convinced that terms of reference are needed. Trustee North added that he also voted against the amended motion, but noted that a starting point is required for further consultation.

Further discussion ensued regarding the rationale for a motion coming forward when terms of reference are prescribed by legislation. Best practice, enhancing clarity, processes, roles, and how the committee operates were cited. Trustee North indicated that it could be a great document for new members to receive. Laura LaChance inquired if governance documents are posted somewhere on the Board's public website. It was noted that the governance and Board By-laws are posted. Vice-Chairperson Hall raised concern regarding the motions being addressed through the Program Standing Meetings as opposed to the SEAC table, and noted that Board By-laws state that committees must stay within their mandate. Trustee North and Associate Director Medysky spoke to structure and governance of SEAC. Trustee North noted that most business of the Board generally falls under Program Services, Business and Facilities or Human Resources, and that the motion best fit under Program Services.

Superintendent Hili added that any of the Special Education plans, and reports as well as the Board Improvement Plans come through the Program Standing Committee.

It was noted that should a trustee feel that the Program Standing Committee was not the appropriate avenue for addressing the motion that a point of order could have been raised.

Chairperson Bridekirk shared some historical perspective at the June 3<sup>rd</sup> SEAC meeting which is captured in those minutes. She re-iterated that a team building session was held with previous administration in which trustees, staff and all SEAC members attended. She noted that it was for everyone to participate, and a way to engage and develop a team. At that time when terms of reference were considered, the table agreed in a uniform fashion, that legislation speaks to the mandate of SEAC, and that the daily functioning of SEAC would be the Provincial Parent Association Advisory Committee (PAAC) on SEAC handbook. Chairperson Bridekirk noted that in the restructuring of the Ministry website, there will be a direct link to the PAAC handbook. She also noted that when PAAC conducted a quick survey of the boards that had terms of reference, the terms of

reference basically recited the legislation. Associate Director Medysky reported that she contacted the Ministry to inquire about the development of terms of reference and was told that it is within the purview of the Board.

*Trustee Lloyd left at this time.*

Moved by Jim Hall  
Seconded by Laura LaChance

*Whereas the Ontario Education Act s 57.1 requires every district school board to establish a special education advisory committee and further stipulates that the Lieutenant Governor in Council holds the right to make regulations with respect to SEAC, inclusive of the establishment of SEACs, the composition of SEAC, practices and procedures relating to SEAC, and the powers and duties of SEAC; as well as the duties of schools boards in relation to Special Education Advisory committees.*

*Whereas "Ontario Regulation 464/97 Special Education Advisory Committees" has been issued by the Lieutenant Governor in Council, thereby establishing the mandate and terms of reference for SEAC.*

*Whereas the SCDSB Program Services Standing Committee has passed a recommendation to the SCDSB Board on June 12, 2013 "That the Program Standing Committee recommend to the Board that a Terms of Reference for the Special Education Advisory Committee (SEAC) be developed by staff. The completed draft Terms of Reference will be presented at the November 2013 Program Standing Committee."*

*As such, SEAC advises the SCDSB Board that the authority for amending the regulation and therewith the terms of reference of SEAC lies with the Lieutenant Governor in Council and not with the Board or any committee of the Board.*

*SEAC recommends to the Board that it not support any motion to create a terms of reference or otherwise seek to alter SEAC's rights and responsibilities.*

CARRIED

Laura LaChance inquired whether the SEAC would need to make a delegation to the Board and about the opportunity for the SEAC to be heard by the Board, given that the next Board meeting is will be taking place in two days. Discussion ensued regarding the process.

*Chairperson Bridekirk called for a recess at this time.*

*The meeting reconvened at 8:50 p.m.*

The delegation process, Board By-Laws and Regulation 464/97 were discussed. Trustee North indicated that there are no provisions within the Board By-laws to allow delegation within this 48 hour timeline, and Vice-Chairperson Hall referenced Regulation 464/97, s. 11 which states *“Before making a decision on a recommendation of the committee, the board shall provide an opportunity for the committee to be heard before the board and before any other committee of the board to which the recommendation is referred”*.

Moved by Jim Hall  
Seconded by Mary Haire

That the above motion be made Time Sensitive.

CARRIED

Options such as deferring the motion or seeking legal opinion were discussed, and Associate Director Medysky was asked to seek clarification.

It was noted that the Chairperson and Vice-Chairperson would delegate when provided the opportunity to be heard before the Board.

(3) **SEAC Member Reports/Updates - Nil**

(4) **Board Reports**

- (a) **Status of Recommendations to the Board - Nil**

(5) **Committee Reports/Updates**

- (a) **Working Group Report – APM 1435 – Management Process for Student Behaviours Causing a Risk of Injury (Under Review)**

Principal Gumbrell reported that changes made to the Administrative Procedures Memorandum (APM) have been tracked, and that the document will be shared with SEAC and other groups for final review. There was an inquiry regarding when the APM would be ready for final review, and Principal Gumbrell indicated that it should be ready for September. Since there wasn't consistency among the SEAC members present for the meetings, Susan Clough requested that the working group meet once more prior to the APM going forward for final review.

**C. INFORMATION**

(1) **Correspondence**

Chairperson Bridekirk provided a brief overview of two letters that were received:

- A letter from the Renfrew County District School Board SEAC to the Minister of Education in support of making comprehensive Special Education preparatory courses a mandatory pre-service program for all Teacher Education Programs in Ontario.

- A letter from the Avon Maitland District School Board SEAC to the Minister, Community and Social Services supporting concerns shared by the District Board of Niagara in their letter of February 20<sup>th</sup> regarding the decision to end Special Services at Home (SSAH) funding for young adults with developmental disabilities.

Chairperson Bridekirk commended the various SEACs for their advocacy and for being there for students who live with disabilities.

**(2) Questions and Proposals from SEAC Members (including Notices of Motion)**

Chairperson Bridekirk noted that the SEAC would not be meeting again until September.

Superintendent Hili shared that Jennifer Henry has accepted a position in Human Resource Services, and on behalf of the special education team thanked Jennifer for all of her support.

Chairperson Bridekirk spoke to the journey of our SEAC; the successes and challenges, how members learn from one another, and the respect that is achieved. She noted that the words of advocacy may sound different, but in end we are all here for a common purpose, and that the students receiving special education in this Board and community deserve the best in advocacy. Chairperson Bridekirk thanked Principal Gumbrell and Superintendent Hili for their work and support and expressed best wishes for their retirement.

**(3) SEAC Contact Information 2012-2013**

Please notify Jennifer Henry of any changes to contact information.

**D. FUTURE BUSINESS AND ADJOURNMENT**

Moved by Jim Hall  
Seconded by Mary Haire

That the meeting be adjourned at 9:10 p.m.

CARRIED

**Carried Motions:**

1. *Whereas the Special Education Plan 2013-2014 fails to align with the SCDSB Special Education Statement of Beliefs and the needs of all students of the Board, SEAC does not support the Plan.*

2. *(Time Sensitive)*

*Whereas the Ontario Education Act s 57.1 requires every district school board to establish a special education advisory committee and further stipulates that the Lieutenant Governor in Council holds the right to make regulations with respect to SEAC, inclusive of the establishment of SEACs, the composition of SEAC, practices and procedures relating to SEAC, and the powers and duties of SEAC; as well as the duties of schools boards in relation to Special Education Advisory committees.*

REPORT NO. D-6-b  
OCTOBER 23, 2013 – 10

*Whereas “Ontario Regulation 464/97 Special Education Advisory Committees” has been issued by the Lieutenant Governor in Council, thereby establishing the mandate and terms of reference for SEAC.*

*Whereas the SCDSB Program Services Standing Committee has passed a recommendation to the SCDSB Board on June 12, 2013 “That the Program Standing Committee recommend to the Board that a Terms of Reference for the Special Education Advisory Committee (SEAC) be developed by staff. The completed draft Terms of Reference will be presented at the November 2013 Program Standing Committee.”*

*As such, SEAC advises the SCDSB Board that the authority for amending the regulation and therewith the terms of reference of SEAC lies with the Lieutenant Governor in Council and not with the Board or any committee of the Board.*

*SEAC recommends to the Board that it not support any motion to create a terms of reference or otherwise seek to alter SEAC's rights and responsibilities.*

**Report Status**

The report is provided for information.

**Respectfully submitted by:**

Chris Samis  
Superintendent of Education

**Approved for submission by:**

Kathryn Wallace  
Director of Education

October 23, 2013

TO: The Chairperson and Members of the  
Simcoe County District School Board

FROM: Human Resources Standing Committee

SUBJECT: **REPORT OF THE PUBLIC SESSION OF THE HUMAN RESOURCES  
STANDING COMMITTEE MEETING HELD WEDNESDAY, OCTOBER 9,  
2013**

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The Human Resources Standing Committee met in Public Session on Wednesday, October 9, 2013, at the Education Centre.

**PRESENT:**

**Committee Members**

Donna Armstrong, Peter Beacock, Suzanne Ley, Michele Locke, Krista Mayne (Vice-Chairperson), Amanda Monague, Robert North, Caroline Smith, Christine Williams (Chairperson).

**Electronic Participation**

Jodi Lloyd.

**Student Trustees**

Patrick Whitten.

**Administration**

John Dance, Paula Murphy, Chris Samis, Anita Simpson, Paul Sloan, Kathryn Wallace.

**REGRETS:**

**Committee Members**

Nicole Black, Debra Edwards.

**Student Trustees**

Brandon Amyot, Cheryne Winstanley-Hayes.

**Recording Secretary**

Kary Hancock.

**Approval of the Agenda**

**MOTION**

Moved by Peter Beacock  
Seconded by Suzanne Ley

That the agenda be approved as printed.

CARRIED

**Declaration of Conflicts of Interest** - Nil

**Presentations/Delegations** - Nil

**MOTION**

Moved by Robert North  
Seconded by Caroline Smith

That the Human Resources Standing Committee move into closed session.

CARRIED

The Human Resources Standing Committee reconvened in public session at 6:30 p.m.

**Items for Decision** - Nil

**Items for Information**

1. **Labour Update (VERBAL)**

Director Wallace advised that we continue to implement Regulation 274. The board has fully implemented this regulation for the elementary panel. Interviews are taking place currently for the elementary occasional list. Interviews are being established for the secondary long-term occasional list. Any secondary LTO positions to date have been filled with surplus secondary teachers.

The government is currently reviewing this regulation. There could be changes happening due to these meetings.

Director Wallace responded to questions from trustees at this time.

This report was provided for information.

**Correspondence** - Nil

**Other Matters** - Nil

**Notices of Motion for next meeting** - Nil

**MOTION**

Moved by Suzanne Ley  
Seconded by Peter Beacock

That the meeting be adjourned at 6:40 p.m.

CARRIED

**Report Status**

1. This report was provided for information.

**Respectfully submitted by:**

Janis Medysky  
Associate Director

**Approved for submission by:**

Kathryn Wallace  
Director of Education



TO: The Chairperson and Members of the  
Simcoe County District School Board

FROM: Superintendent of Facility Services

SUBJECT: **EDUCATION DEVELOPMENT CHARGES – POLICY RECOMMENDATIONS**

**1. Background**

The Board received Report No. BF-I-3, Education Development Charge By-law Renewal: Presentation, dated May 1, 2013, which initiated the process of developing and approving the Education Development Charge By-law (EDC). Watson and Associates were retained to develop the by-law in conjunction with the Simcoe Muskoka Catholic District School Board. A presentation was received for information purposes. The Board further received Report No. BF-D-3, Education Development Charges Policy Matters, dated June 5, 2013, that set out legislative and current provisions of the by-law and the board confirmed that there was no operating budget surplus and that no alternative accommodation arrangements had been made.

The Board passed EDC By-law No. 5 on November 10, 2008 that was implemented on November 17, 2008. EDC By-law No. 5 expires no later than November 16, 2013 and the boards' consideration of a successor by-law requires a minimum of three public meetings. Two public meetings were held on September 30, 2013 and the third will be held on October 29, 2013. The two public meetings held September 30, 2013 addressed the EDC Policy Review and Background Study.

At the September 30, 2013 public meetings, trustees received information pertaining to the EDC Policy Review Study, the EDC Background Study and the Land Value Study. The Successor By-law public meeting held on September 30, 2013 provided an overview of purpose, process, methodology, existing charges, existing EDC policies, by-law structure, and a summary of by-law provisions, appeals, amendments and complaints, and transitional reserve fund reporting.

The Board's current EDC by-law No. 5 (2008) is based on jurisdiction-wide implementation and the education land costs are funded from a 90 per cent residential and 10 per cent non-residential split. The residential charge is currently \$718.00 per dwelling unit and the non-residential charge is \$0.15 per square foot of gross floor area. The proposed new residential charge and non-residential charge will be provided at the October 29, 2013 public meeting.

**2. Policy Recommendations**

Staff have assessed policy issues and provided their recommendations below. No input was received from any municipality. Correspondence was received from the Building Industry and Land Development Association (BILD) setting out a number of questions regarding calculation of the proposed charge. The correspondence and a response that was forwarded to BILD, dated October 11, 2013 is attached as APPENDIX A. The final response is forthcoming that will address question two in the BILD letter.

Requests for information were fulfilled during the process. Legal counsel also assessed the requirements and provided staff with legal advice with respect to the content of such policies.

(a) By-law Structure: Area Specific Charge vs. Jurisdiction-Wide Charge

(i) Legislative Provisions

Section 257.54(4) of the Education Act permits the Board to pass an EDC By-law that applies to the entire area under its jurisdiction or a part of its jurisdiction. The latter would permit more than one EDC By-law and different charges in its respective area.

(ii) Current Provisions

The board currently applies the EDC charge on residential/non-residential uses on a jurisdiction-wide basis.

(iii) Considerations

The EDC Study recommends the implementation of a jurisdiction-wide EDC.

A jurisdiction-wide approach would charge the same residential/non-residential EDC rates throughout the entirety of the Board's jurisdiction, which is the present method of EDC calculation.

The use of a jurisdiction-wide EDC is consistent with the approach used to fund education costs under the Provincial funding model and the foundation grant per pupil funding method used throughout the Province, and is consistent with the approach taken by the board in making decisions with respect to capital and operation expenditures.

Jurisdiction-wide by-law structures guarantee full cost recovery and provides for averaging of land costs to reduce risk of higher land costs within the county, by having a larger charging area.

Flexibility and reduced risk in a jurisdiction-wide approach provides greater assurance that new sites can be acquired throughout the county as a result of consolidation and reduction of current on the ground (OTG) capacity that may increase growth related needs for new schools in areas not currently considered for potential growth related schools.

The board has a statutory obligation to accommodate all resident pupils on a county-wide basis, and therefore, is not restricted by municipal boundaries.

The board determines its capital grant expenditures on a jurisdiction-wide basis and it has the discretion to decide where and when to expend those funds under the education funding model.

Staff recommend that a Jurisdiction-wide EDC be retained by the board.

(b) Recovery of Net Education Land Costs

(i) Legislative Provisions

Section 257.54(1) of the *Education Act* provides that a board may pass an EDC by-law “against land in its area of jurisdiction undergoing residential or non-residential development,” if residential development would increase education land costs.

(ii) Existing EDC By-law Provisions

The board currently recovers 90% of net education land costs from residential development, and recovers 10% of net education land costs from non-residential development.

(iii) Considerations

The Education Act permits the board to recover up to and including one hundred per cent of its net education land costs through EDC's. The board's current EDC By-law is based upon 100% recovery.

Staff and legal counsel recommend continuing with 100% recovery while recognizing that granting some non-statutory exemptions and other policy decisions will reduce this level.

(c) Percentage of Net Education Land Costs to be Borne by Non-Residential Development

(i) Legislative Provisions

Section 7, paragraph 8 of O.Reg. 20/98, as amended, gives the board the discretion to collect a portion of the growth related net education land costs from non-residential development. The percentage that may be funded by a charge on non-residential development shall not exceed 40% of the growth related net education land costs. The board's current EDC By-law is designed to recover 10% from non-residential development.

(ii) Existing Provisions

The board currently collects 10% of growth related net education land costs from non-residential development.

(iii) Considerations

Staff and legal counsel recommend that the current recovery rate of 10% for non-residential development.

The development community has consistently indicated a preference for a non-residential charge in the range of 10 to 15%. There has been no indication of any change in their preference.

Removal of the non-residential charge shrinks the board's funding base and may have an impact on the residential development market, which would bear 100% of the net education land costs.

(d) Non-Statutory Residential Exemptions

(i) Legislative Provisions

O.Reg. 20/98, as amended sets out statutory residential exemptions and enables the board to vary the EDC rate to consider a variety a categories and uses of residential development. Similar to the municipal development charge legislation, the amended EDC regulations O. Reg. 95/02 allows school boards to vary the charge by type of dwelling unit.

(ii) Current Provisions

The board's current EDC By-law only provides for the mandatory residential exemptions. Amended regulations allow boards to determine the amount the board will impose on different new residential types. Boards can choose between a Uniform Residential EDC or a Differentiated Residential EDC; for example, a bachelor apartment would pay a lesser EDC than a single family detached dwelling.

There are no mandatory exemptions for residential development other than the limited exemptions available for housing intensification and for municipally owned and operated housing. An exemption is also provided for the replacement of a dwelling unit that was destroyed by fire, demolished or otherwise made unusable.

(iii) Considerations

Staff and legal counsel recommend that a differentiated EDC not be implemented. The enrolment projections already take into consideration the lower pupil yield of different housing types as well as the varying occupancy patterns of units.

(e) Non-Statutory Non-Residential Exemptions

(i) Legislative Provisions

The Education Act allows the board to exempt different categories of non-residential uses. Statutory exemptions include non-residential development of lands that are owned by and used for the purposes as those listed below:

- a municipality;
- a school board;
- the enlargement of an industrial building (up to 50%);
- the replacement of a non-residential building that was destroyed by fire, demolished, or otherwise made unusable.

In addition to the above-noted exemptions there are other categories of non-residential development that are exempt pursuant to specific legislative provisions. These include publicly funded universities and colleges, which are exempt under their own acts.

(ii) Existing Provisions

EDC By-laws for both boards contain the following additional exemptions:

- a cemetery or burying ground that is exempt from taxation under the Assessment Act;
- a place of worship owned by a religious organization that is exempt from taxation under the Assessment Act that is used primarily as a place of public worship;
- non-residential uses permitted pursuant to section 39 of the Planning Act (temporary uses).
- a public hospital receiving aid under the Public Hospitals Act;

- non residential agricultural buildings or structures that are owned by and are used for the purposes of a bona fide farming operation

(iii) Considerations

Staff and legal counsel recommend continuing with these non-statutory non-residence exemptions.

(f) Demolition and Conversion Credits

(i) Legislative Provisions

Section 4 of O.Reg. 20/98 exempts replacement dwelling units from a charge within two years of being considered demolished (demolition permit), destroyed, or uninhabitable. Section 5 of O.Reg 20/98 exempts replacement of non-residential buildings, based on non-residential gross floor area in the same circumstances.

Section 4.1 of O.Reg. 20/98 permits the board to include conversion credits. Conversion credits relate to the initial EDC charge, applied to an EDC charge for a converted use.

(ii) Current Provisions

The board's current EDC By-law provides for a demolition credit for replacement residential and non-residential structures (destroyed by fire, demolished etc.) for a grace period of five years. If a charge has been paid, the board credits for conversion and this credit would not result in a shortfall of funds to the board. The credit is created by calculating the amount of the new charge and subtracting the proportional share of the charge already paid. The credit would not result in a refund of monies to the developer.

(iii) Considerations

Staff and legal counsel recommend that the demolition credit grace period continue to be set at five years for both residential and non-residential uses, and conversion credits continue to be limited to the amount of EDCs originally paid in respect of the converted space.

Staff and legal counsel recommend that the board include a provision for permitting conversion credits as in the current by-law.

(g) By-law Term

(i) Legislative Provisions

Section 257.58 (1) of the Education Act provides for a maximum by-law term of five years. It is open to the board to repeal its by-law prior to the expiration of the five year term.

(ii) Current Provisions

The board's current EDC By-law provides for a term of five years and this appears to provide for the maximum amount of flexibility. The board may amend its by-law once in each one year period following the by-laws enactment to do any of the following:

- increase the amount of an EDC;
- remove or reduce the scope of an exemption;
- extend the term of the by-law 257.70(2) and subject to s.257.58(1).

(iii) Considerations

Staff and legal counsel recommend to the board a five year term for the EDC By-law.

(h) Alternative Accommodation Arrangements

(i) Legislative Provisions

Section 9, paragraph 6 of O.Reg 20/98 requires a board to adopt a policy, "concerning possible arrangement with municipalities, school board or other persons or bodies in the public or private sector, including arrangements of a long-term or co-operative nature, which would provide accommodation for new elementary school pupils and new secondary school pupils, without imposing education development charges, or with a reduction in such charge".

(ii) Current Provisions

The board confirmed that there have been no opportunities to facilitate alternative accommodation arrangements, as set out in Report No. BF-D-3, Education Development Charges Policy Matters, dated June 5, 2013. The Board's existing policy on alternative accommodation arrangements is set out in Report No. CS-2, Education Development Charges – Further Policy Decisions, dated June 2, 1999. There have been changes to the original policy that states:

The board will consider possible arrangements with municipalities, school boards or other persons or bodies in the public or private sector, including arrangements of a long-term or co-operative nature, which would provide accommodation for new elementary school pupils and new secondary school pupils who are resident pupils of the Board, subject to the following:

- the arrangement must be cost effective and advantageous for the board compared to other possible arrangements including acquisition of a school site and construction of a free standing building;
- the arrangement shall comply with any guideline issued by the Ministry of Education;
- the board may enter lease arrangements respecting school facilities intended to be used to accommodate peak enrolment, but shall not enter into such arrangements respecting school facilities that are necessary to accommodate long-term enrolment unless the arrangement could result in ownership at the Board's discretion;
- the board shall retain sufficient governance authority over the facility to ensure that it is able to deliver the appropriate education program to its pupils, and to ensure that the facility's identity, ambiance and integrity are preserved.

(iii) Considerations

There have been no opportunities presented to enter into the type of arrangements contemplated by this policy. There have been no concerns expressed by members of the development community or the public.

Staff and legal counsel recommend maintaining the current policy on alternative accommodation arrangements.

(i) Application of Operating Savings

(i) Legislative Provisions

Section 9(1), paragraph 8 of O.Reg 20/98, requires "A statement from the board stating that it has reviewed its operating budget for savings that could be applied to reduce growth-related net education land costs, and the amount of any savings which it proposed to apply, if any."



(ii) Current Provisions

The board confirmed that no operating budget surplus is available for the establishment of a new EDC rate, as set out in Report No. BF-D-3, Education Development Charges Policy Matters, dated June 5, 2013.

(iii) Considerations

There have been no concerns expressed by the public with respect to this policy. Staff and legal counsel recommend maintaining the current policy on operating savings.

(j) Consideration of a Credit System

Section 257.84 of the Education Act provides that a board may entertain applications for EDC credits as follows:

- (i) A board that has passed a by-law imposing education development charges on land of an owner, may, with the consent of the Minister, accept land for pupil accommodation in place of the payment of all or a part of the education development charges.
- (ii) A board that accepts land under subsection (1) shall, in accordance with the regulations made under Section 257.101, give the owner credits toward the education development charges imposed on the owner by the board.

The board adopted such a policy and no opportunities have arisen to apply the policy.

The board approved the policy on a credit system on May 28, 2003 in Report No. CS-5, Proposed Education Development Charges By-law Evaluation Statements.

There have been no concerns expressed by the public with respect to this policy, therefore, staff and legal counsel recommend maintaining the current policy on consideration of a credit system.

(k) Land in Excess of Maximum School Site Sizes

Ontario Regulation 20/92, Section 2, sets out the maximum elementary and secondary site sizes based upon the number of pupils that can be accommodated in the school to be built on the site.

The board should make every reasonable attempt to stay within these recommended site sizes. However, land is not considered to be excess land when it is reasonably necessary to meet servicing requirements such as by the Reasonable Land Use Policy or other unique situations with respect to a site impacted by environmentally protected areas, legal requirements such as easements and partnerships.

Future site requirements for planned additions to facilities may also justify exceeding site size requirements. Also, land is not considered to be excess land if it has already been acquired by the board, or is the subject of an Option to Purchase Agreement entered into before February 1, 1998.

There have been no concerns expressed by the public with respect to this policy, and therefore no change is recommended.

**3. Reserves**

The reserve fund is calculated as a straight cash flow to the next by-law. The background study indicates that the board currently has an estimated opening balance of -\$580,669 in its EDC reserve. This reserve was taken forward in the cash flow analysis as part of the calculation of the proposed rates.

**4. Communication and Public Input**

Both boards have undertaken an extensive communication plan with the public, municipalities, consultants, solicitors and building/construction associations. Notification of meetings and documents were posted on the board's website, issued in news releases, advertised in national and local newspapers throughout the County, faxed and emailed. The board's website provides access to documents, agendas and reports from a home page reference to EDC. Specific notification of meetings and availability of documents were also distributed through email and fax. Two Stakeholder meetings were held for information purposes (June 27, 2013 and September 9, 2013) that included municipalities and the development community.

Three public meetings are required for the board to consider a successor by-law. The boards jointly held two public meetings on September 30, 2013 and the third meeting was held on October 30, 2013, prior to receipt of this report. All timelines for notification of public meetings and availability of the background studies were met.

No delegations or comments were received from the public on September 30, 2013. Written comments were received from BILD, dated September 30, 2013 that requested clarification on information contained in the Background Study. A response to the inquiry was forwarded to the writer on October 11, 2013 and is attached as APPENDIX A.

5. **Ministry of Education**

Section 10 (1) of Ont. Reg. 20/98 requires the Minister of Education to approve the board's estimates of the projected total of new elementary and secondary pupils, and the number of elementary and secondary school sites to determine the net education land cost. The background study was submitted to the Ministry a minimum of 40 days prior to October 29, 2013 as per the regulation.

6. **Conclusion**

This report has examined the various issues relating to the policy decisions contained in the board's EDC Background Study. Public input has been considered as staff formulated recommendations with respect to these policies.

7. **Report Status**

This report is provided for information.

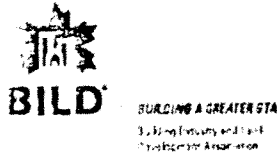
**Respectfully submitted by:**

John Dance  
Superintendent of Facility Services

**Approved for submission by:**

Kathryn Wallace  
Director of Education

October 23, 2013



September 30, 2013

John Dance, Superintendent of Facility Services  
Simcoe County District School Board  
1170 Highway 26  
Midhurst, Ontario  
L0L 1X0

Peter Derochie, Associate Director of Education (Business & Finance)  
Simcoe Muskoka Catholic District School Board  
46 Alliance Boulevard  
Barrie, Ontario  
L4M 5K3

Dear Mr. Dance and Mr. Derochie,

**RE: Simcoe County – Proposed Education Development Charges, Public Meeting**

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The Building Industry and Land Development Association (BILD) is in receipt of the background documents related to the Simcoe County District School Board (SCDSB) & Simcoe Muskoka Catholic District School Board (SMCDSB) 2013 Review of the Education Development Charges (EDC) By-law.

BILD would like to thank the Boards and consultant Watson & Associates for the consultation on the EDC review process thus far. The BILD Simcoe Chapter has retained Altus Group to review the EDC Background Study and related documents.

As such, in advance of this evening's joint public meeting to review the Boards current EDC policies and to solicit public input, please accept Altus' preliminary memorandum on findings, as part of BILD's submission.

Altus's memorandum (attached), reviews of the EDC Background Study and poses several questions to the SCDSB, the SMCDSB and/or Watson and Associates.

We look forward to the Boards response on the attached memorandum.

Sincerely,

A handwritten signature in black ink, appearing to read "Paula J. Tetuta".

Paula J. Tetuta, MCIP, RPP  
Vice President, Policy & Government Relations

Encl. Altus Group Memorandum, September 27, 2013

Cc: Cheryl Shindruk, Simcoe Chapter Chair  
BILD Simcoe Chapter Members

Independent Real Estate Intelligence



September 27, 2013

**Memorandum to:** Alana De Gasperis  
Building Industry and Land Development Association

**From:** Daryl Keleher, Associate Director  
Dukhee Nam, Analyst  
Altus Group Economic Consulting

**Subject:** Simcoe EDC  
**Our File:** P-4868

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This memo presents our findings and questions from our review of the 2013 Simcoe County District School Board (SCDSB) and Simcoe Muskoka Catholic District School Board (SMCDSB) Education Development Charges Background Study ("2013 Simcoe EDC Study").

### Questions

The following summarizes the questions that can be found throughout our memo:

1. Why have pupil generation factors increased, and in many cases, so significantly?
2. How were the site preparation costs of \$203,421 per acre calculated?
3. How was the 2.2% escalation factor calculated?
4. Have any of the sites listed on Form C been partly funded over the previous EDC by-law period?
5. As per pages 8-11 and 8-12 of the 2008 Simcoe EDC Study, we would appreciate if detailed expenditure information was provided for the 2008-2013 period.
6. Why were demolitions not deducted from the housing forecast?
7. How were Adult Lifestyle units treated in the 2013 EDC housing forecast? If they were included, were the low/medium/high density pupil yields applied?
8. Why is the school capacity in Catholic Secondary review area CS04 (with one school, St. Joseph's) not used, but instead separated into its own review area?
9. Where is the proposed new school site in CS03?



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 September 27, 2013  
 Page 2

### Pupil Generation Factors

Figure 1 shows pupil generation factors used in the 2008 and 2013 Study and compares each factor by panel and housing type. All pupil generation factors used in the 2013 Study are at least 23.8% higher than in the 2008 EDC Study, with some more than 100% higher (or double what they were in 2008).

Figure 1

Increase in Pupil Generation Factor									
Panel	Low Density			Medium Density			High Density		
	2008 Study	2013 Study	% Increase	2008 Study	2013 Study	% Increase	2008 Study	2013 Study	% Increase
<b>SCDSB</b>									
	<i>Pupil Yield Factor</i>		<i>Percent</i>	<i>Pupil Yield Factor</i>		<i>Percent</i>	<i>Pupil Yield Factor</i>		<i>Percent</i>
Elementary	0.2176	0.2850	31.3	0.1731	0.2380	37.5	0.0398	0.0810	103.5
Secondary	0.0580	0.1150	69.1	0.0421	0.1090	158.9	0.0089	0.0250	180.9
<b>SMCDSB</b>									
Elementary	0.0725	0.1010	39.3	0.0592	0.0860	45.3	0.0172	0.0260	51.2
Secondary	0.0412	0.0510	23.8	0.0252	0.0340	34.9	0.0060	0.0100	66.7

Note: Only total pupil yield across municipalities was compared, since 2013 Study does not show pupil yield by municipality.  
 Source: Altus Group Economic Consulting based on 2008 and 2013 Study

For example, for high density units in the County, the Public Board pupil generation factors have increased by 37.5% for the elementary panel and 158.9% for the secondary panel.

Question: Why have pupil generation factors increased, and in many cases, so significantly?

### Site Preparation Costs

According to the EDC Study, the site preparation costs have been provided by the engineering firm Skelton Brumwell, who reached an estimate of \$203,421 per acre, which is 85% higher than the assumption used in the 2008 Simcoe EDC Study of \$110,000 per acre.

Based on a review of EDC studies elsewhere in Ontario since 2008, the Simcoe 2013 EDC would be the highest site preparation costs per acre (see Figure 2).

The Halton school boards are the only other jurisdiction that is above even \$100,000 per acre. In many cases through the Simcoe 2013 EDC Study, the site preparation costs are higher than the costs of acquiring the land itself.

Question: How were the site preparation costs of \$203,421 per acre calculated?



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**Figure 2 Comparison of Site Preparation Costs in EDC Studies Around Ontario**

	Year of EDC Study					
	2008	2009	2010	2011	2012	2013
	<i>Dollars per Acre</i>					
Simcoe	110,000					203,421
Durham		44,325				
Halton - Public	62,000			152,000		153,385
Halton - Catholic	62,000			152,000		169,842
Hamilton - Public						55,800
Ottawa Carleton - Public		72,000				
Peel - Elementary		28,000				
Peel - Secondary		28,000				
Toronto - Catholic		78,519				80,150
Waterloo				45,000		
York		67,275				

Source: Altus Group Economic Consulting based on various Education Development Charge Background Studies, 2008-2013

**Site Preparation Escalation Factor**

In the 2013 Simcoe EDC Study, these site preparation costs are escalated annually by a factor of 2.2%. The 2008 Simcoe EDC Study assumed an annual escalation rate of 5.7%, which was based on the average annual change in the Statistics Canada Non-Residential Price Index for Institutional Structures. There is no indication of how the 2.2% from the 2013 Simcoe EDC Study was calculated.

Question: How was the 2.2% escalation factor calculated?

**No Deduction for Amounts Previously Financed**

Many EDC studies we review have some deduction to the calculation of education land costs for amounts already financed from the EDC. We often see that some amount of the land costs included in the EDC Study have already been at least partly funded.

There is a table on page 5-13 of the EDC Study that shows the annual total expenditures, but there is no detail provided about what these were for, and so we are unable to confirm that no sites partly funded have been included in Form G of the EDC Study.



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Question: Have any of the sites listed on Form C been partly funded over the previous EDC by-law period?

Question: As per pages 8-11 and 8-12 of the 2008 Simcoe EDC Study, we would appreciate if detailed expenditure information was provided for the 2008-2013 period.

### **Demolitions**

In the 2008 EDC Study, the 2,900 units forecasted to be demolished were subtracted from the residential forecast in calculating net new dwelling units. The 2013 EDC Study does not seem to account for demolition, possibly overestimating net new dwelling units.

Question: Why were demolitions not deducted from the housing forecast?

### **Seasonal and Adult Lifestyle Units**

The categories used within housing forecast have changed from the 2008 Study - the 2008 EDC Study had five categories of dwelling types: Low Density (singles/semis), Medium Density (rows and other multiples), High Density (apartments), Seasonal Dwellings and Adult Lifestyle.

In the 2013 EDC Study, the Adult Lifestyle category seems to be integrated into Low, Medium and High density dwellings, though there is no explanation about how and if these units have been incorporated into the dwelling unit forecasts.

Since Adult Lifestyle housing generates far less pupil places than other dwelling types, if the Adult Lifestyle units have been distributed among the Low Density, Medium Density and High Density unit types, it would mean that the pupil generation for these units will have been increased significantly.

Figure 3 shows the housing forecast and pupil generation factors by unit type in the 2008 and 2013 Simcoe EDC studies. In 2008, Adult Lifestyle dwellings had a pupil generation factor of 0.0251 pupils per unit, which was lower than each of the High Density (0.0398), Medium Density (0.1731) and Low Density (0.2170) categories.

Question: How were Adult Lifestyle units treated in the 2013 EDC housing forecast? If they were included, were the low/medium/high density pupil yields applied?



Figure 3

Comparison of Housing Forecasts, Simcoe EDC Studies, 2008 and 2013

	2008 EDC Study			2008 EDC Study		
	Net New Units	Elementary Pupil Yield	Elementary Growth-Related Pupils	Net New Units	Elementary Pupil Yield	Elementary Growth-Related Pupils
Low Density	33,608	0.2170	7,292	46,452	0.2850	13,241
Medium Density	8,598	0.1731	1,488	10,984	0.2380	2,543
High Density	8,586	0.0398	342	13,905	0.0813	1,131
Seasonal	2,458	0.1565	385	3,535	-	-
Adult Lifestyle	10,483	0.0251	262	-	-	-
<b>Total</b>	<b>63,709</b>		<b>9,769</b>	<b>74,576</b>		<b>18,915</b>

Source: Altus Group Economic Consulting based on 2008 and 2013 Simcoe EDC Studies

**Change in Review Areas**

The former Catholic Secondary Review Area CS03 has, in the 2013 EDC Study been split into two review areas, CS03 and CS04.

As a result of the change, the new CS03 review area requires a new secondary school, which, if it was still combined with the new CS04 in one review area, would not be needed - there would be sufficient capacity available in secondary schools within the CS04 review area to accommodate the pupils generated by new development in CS03. Instead of using the capacity available in the Catholic Secondary school in CS04 (St. Joseph's), there are plans for a new school in CS03, with associated education land costs of \$3.6 million.

Question: Why is the school capacity in Catholic Secondary review area CS04 (with one school, St. Joseph's) not used, but instead separated into its own review area?

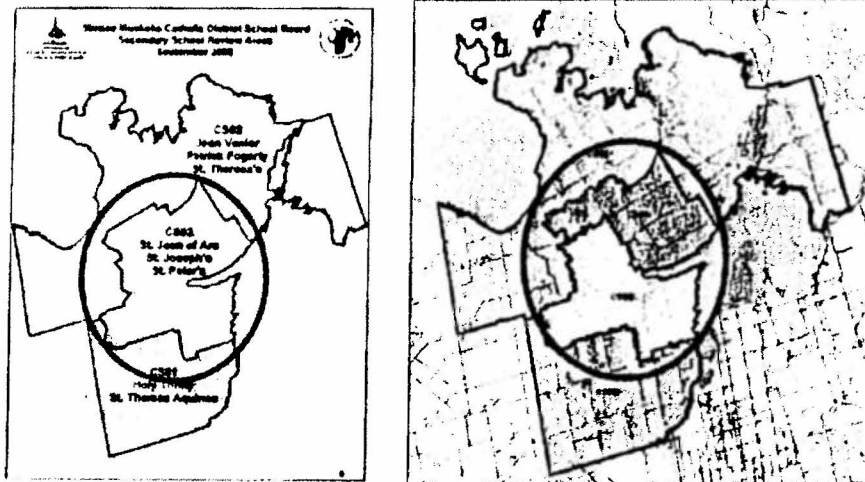
Question: Where is the proposed new school site in CS03?



Simcoe EDC Review  
September 27, 2013  
Page 6

Figure 4

### Change in Catholic Secondary Review Areas, 2008-2013



Source: Altus Group Economic Consulting based on Simcoe County 2008 and 2013 Education Development Charge Background Studies

**SIMCOE COUNTY DSB  
SIMCOE MUSKOKA CDSB**

**EDUCATION DEVELOPMENT  
CHARGES**

**RESPONSE TO BILD QUESTIONS**



Plaza Three  
101-2000 Argentia Rd.  
Mississauga, Ontario  
Canada L5N 1V9

Phone: (905) 272-3600

Fax: (905) 272-3602

e-mail: [info@watson-econ.ca](mailto:info@watson-econ.ca)

[www.watson-econ.ca](http://www.watson-econ.ca)

OCTOBER 18, 2013

 Planning for growth

**Simcoe District School Board and Simcoe Muskoka Catholic  
District School Board**  
**Response to BILD Questions Regarding the 2013 Education  
Development Charge Background Study**

**1. Why have pupil generation factors increased, and in many cases, so significantly?**

The pupil generation factors used in the Education Development Charge (EDC) study are consistent with the data prepared for Watson & Associates by Statistics Canada through a custom data tabulation. The combined yields for both Boards for the County as a whole as found in the 2013 EDC are as follows:

- Low Density Elementary – 0.38 (Public – 0.28/Catholic – 0.10)
- Medium Density Elementary – 0.27 (Public – 0.20/Catholic – 0.07)
- High Density Elementary – 0.09 (Public – 0.07/Catholic – 0.02)
- Low Density Secondary – 0.16 (Public – 0.11/Catholic – 0.05)
- Medium Density Secondary – 0.12 (Public – 0.09/Catholic – 0.03)
- High Density Secondary – 0.03 (Public – 0.02/Catholic – 0.01)

The data as it is derived from our custom tabulation is as follows in comparison to the above numbers. In all cases the yields used in the EDC study are in-line with or below the yields from the StatsCan data.

**Watson Unadjusted Pupil Yields From Statistics Canada Custom Tabulation**

<b>Elementary</b>	<b>Age Of Unit</b>			
	1-5	6-10	11-15	Average
Total	0.44	0.48	0.45	0.46
Low	0.47	0.52	0.50	0.50
Medium	0.35	0.35	0.38	0.36
High	0.05	0.10	0.18	0.11
<b>Secondary</b>	<b>Age Of Unit</b>			
	1-5	6-10	11-15	Average
Total	0.16	0.23	0.24	0.21
Low	0.17	0.25	0.28	0.23
Medium	0.15	0.20	0.18	0.18
High	0.02	0.05	0.07	0.05

The overall pupil yields according to the last 3 Census periods for all units in Simcoe County are as follows:

Elementary – 2001 = 0.40, 2006 = 0.34, 2011 = 0.30

Secondary – 2001 = 0.19, 2006 = 0.20, 2011 = 0.19

The combined total average yields used in the EDC study are **0.30** for the elementary panel and **0.13** for the secondary panel. The elementary yield is on par with the 2011 overall combined yield for the County and the secondary yield is below what the combined secondary yield is for the County according to the Census.

The same firm prepared both the 2008 and the 2013 EDC studies for the Boards; however, a different team of consultants was involved in the analysis of each study and we cannot speak to the difference in rates between 2008 and 2013. However, we are satisfied that the foregoing analysis does substantiate the yields used for the 2013 study and provides a defensible basis for those yields. One question that can be addressed when comparing the 2008 and 2013 studies is with regard to the secondary yields increasing at an even greater rate than the other yields for the Simcoe Country DSB. When examining the yield share between the two Boards in the 2008 study it was found to be an approximate split of 63% for the Public Board and 37% for the Catholic Board. Based on recent historical data the actual enrolment split is closer to 70% for the Public Board and 30% for the Catholic Board on the secondary panel and those assumptions were used in the 2013 EDC study. Thus, once the share is adjusted the increase in secondary yields for the Public Board will increase at a greater rate than the other yield increases because of the greater share now attributed to the Public Board.

**2. How were the site preparation costs of \$203,421 per acre calculated?**

The Site Preparation Costs were determined by averaging historical costs as provided by the Simcoe County District School Board and the Simcoe Muskoka Catholic District School Board. Data was used from nine school sites that were developed between 2008 and 2013. For schools that were completed prior to 2013, the costs were indexed to 2013 using the Statscan Non-Residential Price Index for Institutional Structures.

Since the preparation of the initial calculation that was included in the September 16, 2013 document, the figures were re-checked with staff from the School Boards to ensure the data that was included was accurate and correct. It was found that some costs were included that should not have been, so the calculation was revised to reflect these changes. The revised Site Preparation Cost is now \$184,253 per acre which is down from the previous value of \$203,421 per acre.

The 2013 amount is a reflection of the historically high site preparation costs, which have included substantial expenses for such items as engineered fill and external services. It also

demonstrates that although the 2008 amount was based on historical data from the previous five years, that amount ended up being too low to cover the actual site preparation costs for schools built between 2008 and 2013.

In response to the submission regarding the site preparation costs of other school boards, preliminary work by the consultant with some of the other school boards renewing their by-laws indicate that site preparation costs are increasing and that some boards may incur costs of over \$200,000 per acre. The recently tendered costs received by the Simcoe Muskoka Catholic District School Board for the new elementary school in Angus are at a similar level. Although those recent costs were not included in the current calculations, they do provide the Boards with further comfort that the calculated amount is not unreasonable.

**3. How was the 2.2% escalation factor calculated?**

The site preparation cost escalator of 2.2% was based on the last three years of the Statistics Canada Construction Price Index for Institutional Non-Residential Construction.

- 2010 – 0.1%, 2011 – 3.5%, 2012 – 3% for a three year average of 2.2%

**4. Have any of the sites listed on Form G been partly funded over the previous EDC by-law period?**

Any costs that have been funded/expended in previous by-laws have been excluded from the Form G in the 2013 study. For example, in PE01 for the SCDSB the Form G has an owned site (Alliston Site) that has only site prep costs associated with it and no acquisition costs as the acquisition costs have already been expended.

**5. As per pages 8-11 and 8-12 of the 2008 Simcoe EDC Study, we would appreciate if detailed expenditure information was provided for the 2008-2013 period.**

All expenditure information contained in the reserve fund analysis is consistent with the Appendix D1/D2 forms that the Boards submit to the Ministry of Education on a yearly basis. In addition, these forms and associated revenues and expenditures have been audited by the Board's accountants as part of their yearly accounting exercise. The only expenditures/revenues that are included in the reserve fund analysis that are not part of the D1/D2 forms are estimates of collections and expenditures that are expected to or have already occurred between the last Appendix D1/D2 form and the expected passage of the new by-law.

**6. Why were demolitions not deducted from the housing forecast?**

The forecast of net new units in the EDC study is consistent with the County and Provincial targets. It is an estimate of the number of net new units that are expected to be built in the County over the next 15 years to achieve the expected population targets. It is expected that demolitions are already built into that forecast and by reducing the forecast by an estimated number of demolitions you would thus reduce the units necessary to achieve the population targets and understate the forecast.

**7. How were Adult Lifestyle units treated in the 2013 EDC housing forecast? If they were included, were the low/medium/high density pupil yields applied?**

Adult Lifestyle Units were not included as a separate category in the 2013 EDC study. The consultant does not feel that accurate and defensible assumptions can be made with regard to adult lifestyle units. There is no allocation made for adult lifestyle units in the County/Provincial forecast and there is no available data for adult lifestyle units with regard to yields from Statistics Canada. The consultant feels that by using yields by small area (census tracts), areas that have a high percentage of adult lifestyle units or seniors/recreational units will have yields that reflect this. For example, the table on the following page examines two planning areas for the SMCDSB – CE01 and CE02. It is evident that both areas have similar numbers of residential units forecast; however, the yields vary because of the different types of occupancy/family structure in the two areas. The Clearview, Collingwood and Wasaga Beach area has approximately 1,500 more units forecast than the Adjala-Tosorontio, New Tecumseth, Essa area but has less than half of the projected students.

Elementary Planning Area	Dwelling Unit Type	Net New Units	Elementary Pupil Yield	Elementary Growth-Related Pupils
Adjala - Tosorontio, New Tecumseth, Parts Essa	Low Density	7,872	0.1137	895
	Medium Density	865	0.0887	77
	High Density	200	0.0274	5
	Total	8,937	0.1094	977
Clearview, Collingwood, Wasaga Beach	Low Density	8,618	0.0423	364
	Medium Density	1,389	0.0300	42
	High Density	465	0.0120	6
	Total	10,472	0.0393	412

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**8. Why is the school capacity in Catholic Secondary review area CS04 (with one school, St. Joseph's) not used, but instead separated into its own review area?**

The secondary review areas for the SMCDSB were changed from three review areas in the 2008 study to 4 in the 2013 study. The Barrie review area specifically was split into two review areas because the original review area covered a large geographic area and the proximity of St. Joseph's to the actual growth in the review area was too great a distance to be reasonably assumed to accommodate those students expected from new development.

**9. Where is the proposed new school site in CS03?**

The proposed new school site in CS03 has not been officially designated as of yet; however, it has been identified as part of the Annexed Lands and its preliminary location is east of the 400 and located as part of the Hewitt's Creek secondary plan.



Wednesday, October 23, 2013

To Whom It May Concern,

Please find enclosed the revised Education Development Charge (EDC) Forms that get submitted to the Ministry of Education and form part of the Simcoe County District School Board (SCDSB) and Simcoe Muskoka Catholic District School Board's (SMCDSB) EDC Background Study. The EDC calculation has been revised to account for changes in the site preparation cost assumptions. The original site preparation costs were estimated at **\$203,421** per acre and have since been changed to reflect additional analysis and data. The new site preparation costs are estimated at **\$184,253** and this change has reduced the EDC for both the SCDSB and SMCDSB. The original preliminary charge for the SCDSB was \$1,364 per residential unit and \$0.36 per square foot for the non-residential charge and the new revised charge, incorporating the lower site preparation costs, is \$1,311 per residential unit and \$0.35 per square foot for the non-residential charge. The original preliminary charge for the SMCDSB was \$463 per residential unit and \$0.12 per square foot for the non-residential charge and the revised charge is \$448 per residential unit and the non-residential charge remains unchanged at \$0.12 per square foot.

The Boards are considering passage of the proposed EDC by-law at a special joint Board meeting on October 29<sup>th</sup> at 7PM at the Simcoe Muskoka Catholic District School Board offices.

If there are any questions with regard to the above changes please do not hesitate to contact us.

Sincerely,

Jack Ammendolia  
Associate Director  
Watson & Associates Economists Ltd.

Simcoe County District School Board  
 Education Development Charges Submission 2013  
 Form G - Growth-Related Net Education Land Costs

**ELEMENTARY PANEL**

Review Area	Site Status (Optioned, Purchased, Reserved, Etc.)	Proposed Year Of Acquisition	Site Location/ Facility Type	Net Growth-Related Pupil Place Requirements	Proposed School Capacity	Percent of Capacity Attributed to Net Growth-Related Pupil Place Requirements	Total Number of Acres Required (Footnote Oversized Sites) *	Acres To Be Funded in EDC By-Law Period	Cost Per Acre	Education Land Costs	Eligible Site Preparation Costs	Land Escalation Costs	Financing Costs	Total Education Land Costs
PE01	Owned	2013	Elementary School - Alliston Site	550	550	100.00%	5.00	5.00			\$ 921,264	\$	\$ 16,706	\$ 937,970
PE01	Designated	2017	Elementary School	550	550	100.00%	6.00	6.00	\$ 323,000	\$ 1,938,000	\$ 1,206,061	\$ 387,411	\$ 64,039	\$ 3,595,511
PE01	TBD	2022	Elementary School	550	550	100.00%	6.00	6.00	\$ 323,000	\$ 1,938,000	\$ 1,344,694	\$ 492,055	\$ 68,451	\$ 3,843,200
PE01	TBD	2027	Elementary School	364	550	66.18%	6.00	3.97	\$ 323,000	\$ 1,282,604	\$ 992,240	\$ 325,650	\$ 47,157	\$ 2,647,651
PE02	Designated	2013	Elementary School	550	550	100.00%	6.00	6.00	\$ 185,000	\$ 1,110,000	\$ 1,105,517	\$	\$ 40,176	\$ 2,255,693
PE02	TBD	2016	Elementary School	550	550	100.00%	6.00	6.00	\$ 185,000	\$ 1,110,000	\$ 1,180,098	\$ 110,006	\$ 43,523	\$ 2,443,627
PE02	TBD	2023	Elementary School	550	550	100.00%	6.00	6.00	\$ 185,000	\$ 1,110,000	\$ 1,374,278	\$ 189,336	\$ 48,483	\$ 2,722,097
PE02			Accommodated In Existing Facilities Or Additions	100										
PE03			Accommodated In Existing Facilities Or Additions	329										
PE04	Designated	2014	Elementary School	550	550	100.00%	6.00	6.00	\$ 185,000	\$ 1,110,000	\$ 1,129,839	\$ 35,520	\$ 41,261	\$ 2,316,620
PE04	Identified	2019	Elementary School	550	550	100.00%	6.00	6.00	\$ 185,000	\$ 1,110,000	\$ 1,259,711	\$ 189,336	\$ 46,405	\$ 2,605,452
PE04			Accommodated In Existing Facilities Or Additions	126										
PE05A	Requested	2014	Elementary School (Craighurst)	550	550	100.00%	6.00	6.00	\$ 185,000	\$ 1,110,000	\$ 1,129,839	\$ 35,520	\$ 41,261	\$ 2,316,620
PE05A	Identified	2021	Elementary School (Midhurst)	260	550	47.27%	6.00	2.84	\$ 300,000	\$ 850,909	\$ 621,990	\$ 145,142	\$ 29,341	\$ 1,647,382
PE05B			Accommodated In Existing Facilities Or Additions	235										
PE07			Accommodated In Existing Facilities Or Additions	166										
PE08	Requested	2014	Elementary School	550	550	100.00%	6.00	6.00	\$ 316,700	\$ 1,900,200	\$ 1,129,839	\$ 85,509	\$ 56,497	\$ 3,172,045
PE08	Requested	2019	Elementary School	550	550	100.00%	6.00	6.00	\$ 316,700	\$ 1,900,200	\$ 1,259,711	\$ 467,795	\$ 65,784	\$ 3,693,490
PE08	Requested	2024	Elementary School	550	550	100.00%	6.00	6.00	\$ 316,700	\$ 1,900,200	\$ 1,404,512	\$ 467,795	\$ 68,410	\$ 3,840,917
PE08	TBD	2026	Elementary School	259	550	47.09%	6.00	2.83	\$ 316,700	\$ 894,821	\$ 690,819	\$ 220,289	\$ 32,748	\$ 1,838,677
PE09	Owned	2013	Elementary School - Dean Site	550	550	100.00%	5.00	5.00			\$ 921,264	\$	\$ 16,706	\$ 937,970
PE09	Requested	2015	Elementary School	550	550	100.00%	6.00	6.00	\$ 316,700	\$ 1,900,200	\$ 1,154,695	\$ 174,866	\$ 58,568	\$ 3,288,329
PE09	Requested	2018	Elementary School	550	550	100.00%	6.00	6.00	\$ 316,700	\$ 1,900,200	\$ 1,232,594	\$ 467,795	\$ 65,293	\$ 3,665,882
PE09	Requested	2019	Elementary School	550	550	100.00%	6.00	6.00	\$ 316,700	\$ 1,900,200	\$ 1,259,711	\$ 467,795	\$ 65,784	\$ 3,693,490
PE09	Requested	2022	Elementary School	550	550	100.00%	6.00	6.00	\$ 316,700	\$ 1,900,200	\$ 1,344,694	\$ 467,795	\$ 67,325	\$ 3,780,014
PE09	TBD	2024	Elementary School	550	550	100.00%	6.00	6.00	\$ 316,700	\$ 1,900,200	\$ 1,404,512	\$ 467,795	\$ 68,410	\$ 3,840,917
PE09	TBD	2026	Elementary School	550	550	100.00%	6.00	6.00	\$ 316,700	\$ 1,900,200	\$ 1,466,990	\$ 467,795	\$ 69,543	\$ 3,904,528
PE09	TBD	2027	Elementary School	187	550	34.00%	6.00	2.04	\$ 316,700	\$ 646,068	\$ 509,750	\$ 159,050	\$ 23,844	\$ 1,338,712
PE10	Owned	2013	Elementary School - Alcona Site	550	550	100.00%	6.00	6.00			\$ 1,105,517	\$	\$ 20,047	\$ 1,125,564
PE10	TBD	2016	Elementary School	550	550	100.00%	6.00	6.00	\$ 275,000	\$ 1,650,000	\$ 1,180,098	\$ 232,924	\$ 55,544	\$ 3,118,566
PE10	TBD	2023	Elementary School	550	550	100.00%	6.00	6.00	\$ 275,000	\$ 1,650,000	\$ 1,374,278	\$ 406,200	\$ 62,208	\$ 3,492,686
PE10			Accommodated In Existing Facilities Or Additions	121										
PE11	Designated	2013	Elementary School	550	550	100.00%	6.00	6.00	\$ 430,000	\$ 2,580,000	\$ 1,105,517	\$	\$ 66,833	\$ 3,752,350
PE11	Requested	2019	Elementary School	550	550	100.00%	6.00	6.00	\$ 430,000	\$ 2,580,000	\$ 1,259,711	\$ 635,149	\$ 81,146	\$ 4,556,006
PE11	TBD	2025	Elementary School	269	550	48.91%	6.00	2.93	\$ 430,000	\$ 1,261,855	\$ 702,046	\$ 310,646	\$ 41,246	\$ 2,315,793
<b>Total:</b>				<b>15,616</b>	<b>15,950</b>		<b>172.00</b>	<b>156.61</b>		<b>\$ 41,034,057</b>	<b>\$ 32,771,789</b>	<b>\$ 7,409,174</b>	<b>\$ 1,472,741</b>	<b>\$ 82,687,761</b>

**SECONDARY PANEL**

Review Area	Site Status (Optioned, Purchased, Reserved, Etc.)	Proposed Year Of Acquisition	Facility Type	Net Growth-Related Pupil Place Requirements	Proposed School Capacity	Percent of Capacity Attributed to Net Growth-Related Pupil Place Requirements	Total Number of Acres Required (Footnote Oversized Sites)	Acres To Be Funded in EDC By-Law Period	Cost Per Acre	Education Land Costs	Eligible Site Preparation Costs	Land Escalation Costs	Financing Costs	Total Education Land Costs
PS01	TBD	2022	Secondary School	535	1005	53.23%	13.00	6.92	\$ 323,000	\$ 2,235,289	\$ 1,550,970	\$ 567,535	\$ 78,951	\$ 4,432,745
PS02	TBD	2020	Secondary School	484	1005	48.16%	13.00	6.26	\$ 185,000	\$ 1,158,229	\$ 1,343,362	\$ 197,563	\$ 48,946	\$ 2,748,100
PS05			Accommodated In Existing Facilities Or Additions	334										
PS06	Requested	2018	Secondary School	176										
PS06	Requested	2027	Secondary School	1005	1005	100.00%	13.00	13.00	\$ 316,700	\$ 4,117,100	\$ 2,670,620	\$ 1,013,556	\$ 141,467	\$ 7,942,743
PS07	TBD	2018	Secondary School	382	1005	38.01%	13.00	4.94	\$ 316,700	\$ 1,564,908	\$ 1,234,717	\$ 385,252	\$ 57,754	\$ 3,242,631
PS08	TBD	2027	Secondary School	588	1005	58.51%	13.00	7.61	\$ 275,000	\$ 2,091,642	\$ 1,562,512	\$ 514,924	\$ 75,601	\$ 4,244,679
PS08	TBD	2027	Secondary School	206	1005	20.50%	13.00	2.66	\$ 430,000	\$ 1,145,811	\$ 665,842	\$ 282,078	\$ 37,967	\$ 2,131,698
<b>Total:</b>				<b>3,710</b>	<b>6,030</b>		<b>78.00</b>	<b>41.39</b>		<b>\$ 12,312,978</b>	<b>\$ 9,028,023</b>	<b>\$ 2,960,909</b>	<b>\$ 440,687</b>	<b>\$ 24,742,597</b>

**Simcoe County District School Board  
 Education Development Charges Submission 2013  
 Form H1 - EDC Calculation - Uniform Residential and Non-Residential**

**Determination of Total Growth-Related Net Education Land Costs**

Total:	Education Land Costs (Form G)	\$ 107,430,358
Add:	EDC Financial Obligations (Form A2)	\$ 580,669
<b>Subtotal:</b>	<b>Net Education Land Costs</b>	<b>\$ 108,011,027</b>
Less:	Operating Budget Savings	
	Positive EDC Reserve Fund Balance	
<b>Subtotal:</b>	<b>Growth-Related Net Education Land Costs</b>	<b>\$ 108,011,027</b>
Add:	EDC Study Costs	\$ 600,000
<b>Total:</b>	<b>Growth-Related Net Education Land Costs</b>	<b>\$ 108,611,027</b>

**Apportionment of Total Growth-Related Net Education Land Costs**

<b>Total Growth-Related Net Education Land Costs to be Attributed to Non-Residential Development (Maximum 40%)</b>	<b>10%</b>	<b>\$ 10,861,103</b>
<b>Total Growth-Related Net Education Land Costs to be Attributed to Residential Development</b>	<b>90%</b>	<b>\$ 97,749,924</b>

**Calculation of Uniform Residential Charge**

<b>Residential Growth-Related Net Education Land Costs</b>	<b>\$ 97,749,924</b>
<b>Net New Dwelling Units (Form C)</b>	<b>74,576</b>
<b>Uniform Residential EDC per Dwelling Unit</b>	<b>\$ 1,311</b>

**Calculation of Non-Residential Charge - Board Determined GFA**

<b>Non-Residential Growth-Related Net Education Land Costs</b>	<b>\$ 10,861,103</b>
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<b>GFA Method:</b>	<b>Non-Exempt Board-Determined GFA (Form D)</b>	<b>31,387,204</b>
	<b>Non-Residential EDC per Square Foot of GFA</b>	<b>\$ 0.35</b>

**Simcoe County District School Board  
 Education Development Charges Submission 2013  
 Form H2 - EDC Calculation - Differentiated Residential and Non-Residential (Part 1 of 2)**

**Determination of Total Growth-Related Net Education Land Costs**

Total:	Education Land Costs (Form G)	\$ 107,430,358
Add:	EDC Financial Obligations (Form A2)	\$ 580,669.00
<b>Subtotal:</b>	<b>Net Education Land Costs</b>	<b>\$ 108,011,027</b>
Less:	Operating Budget Savings	
	Positive EDC Reserve Fund Balance	
<b>Subtotal:</b>	<b>Growth-Related Net Education Land Costs</b>	<b>\$ 108,011,027</b>
Add:	EDC Study Costs	\$ 600,000.00
<b>Total:</b>	<b>Growth-Related Net Education Land Costs</b>	<b>\$ 108,611,027</b>

**Apportionment of Total Growth-Related Net Education Land Costs**

Total Growth-Related Net Education Land Costs to be Attributed to Non-Residential Development (Maximum 40%)	10%	\$ 10,861,103
Total Growth-Related Net Education Land Costs to be Attributed to Residential Development	90%	\$ 97,749,924

**Calculation of Non-Residential Charge - Use Either Board Determined GFA or Declared Value**

Non-Residential Growth-Related Net Education Land Costs	\$ 10,861,103
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GFA Method:	Non-Exempt Board-Determined GFA (Form D)	31,387,204
	Non-Residential EDC per Square Foot of GFA	\$ 0.35

Simcoe County District School Board  
 Education Development Charges Submission 2013  
 Form H2 - EDC Calculation - Differentiated Residential and Non-Residential (Part 2 of 2)

Residential Growth-Related Net Education Land Costs:	\$ 97,749,924
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Determination of Distribution of New Development

Type of Development (Form B)	Net New Units (Form B & C)	15-Year Elementary Pupil Yield (Form E)	Elementary Gross Requirements of New Development	Distribution of Elementary Gross Requirements of New Development	15-Year Secondary Pupil Yield (Form E)	Secondary Gross Requirements of New Development	Distribution of Secondary Gross Requirements of New Development	Total Gross Requirements of New Development	Distribution Factor
Low Density	46,452	0.285	13,240	78.3%	0.115	5,327	78%	18,568	78%
Medium Density	10,684	0.238	2,543	15.0%	0.109	1,164	17%	3,707	16%
High Density	13,904	0.081	1,130	6.7%	0.025	344	5%	1,473	6%
Seasonal Dwellings	3,535	0.0000	-	0.0%	0.0000	-	0%	-	0%
<b>Total</b>	<b>74,576</b>	<b>0.2268</b>	<b>16,913</b>	<b>100%</b>	<b>0.0916</b>	<b>6,835</b>	<b>100%</b>	<b>23,748</b>	<b>100%</b>

Calculation of Differentiated Charge:

Type of Development (Form B)	Apportionment of Residential Net Education Land Cost By Development Type	Net New Units (Carried over from above)	Differentiated Residential EDC per Unit by Development Type
Low Density	\$ 76,426,663	46,452	\$ 1,645
Medium Density	\$ 15,259,274	10,684	\$ 1,428
High Density	\$ 6,063,988	13,904	\$ 436
Seasonal Dwellings	\$ -	3,535	\$ -

Simcoe Muskoka Catholic District School Board  
 Education Development Charges Submission 2013  
 Form G - Growth-Related Net Education Land Costs

ELEMENTARY PANEL

Review Area	Site Status (Optioned, Purchased, Reserved, Etc.)	Proposed Year Of Acquisition	Site Location/ Facility Type	Net Growth-Related Pupil Place Requirements	Proposed School Capacity	Percent of Capacity Attributed to Net Growth-Related Pupil Place Requirements	Total Number of Acres Required (Footnote Oversized Sites) *	Acreage To Be Funded in EDC By-Law Period	Cost Per Acre	Education Land Costs	Eligible Site Preparation Costs	Land Escalation Costs	Financing Costs	Total Education Land Costs
CE01	Designated	2023	Elementary School	435	470	92.55%	5.00	4.63	\$ 323,000	\$ 1,494,734	\$ 1,059,948	\$ 379,510	\$ 36,027	\$ 2,970,219
CE02	Designated	2027	Elementary School	147	450	32.71%	5.00	1.64	\$ 185,000	\$ 302,578	\$ 408,688	\$ 51,612	\$ 9,367	\$ 772,245
CE04	Designated	2027	Elementary School	64	401	16.01%	5.00	0.80	\$ 185,000	\$ 148,092	\$ 200,026	\$ 25,260	\$ 4,584	\$ 377,962
CE07	Identified	2026	Elementary School	248	501	49.54%	6.00	2.97	\$ 316,700	\$ 941,377	\$ 726,760	\$ 231,750	\$ 23,327	\$ 1,923,214
CE08	Identified	2017	Elementary School	501	501	100.00%	6.00	6.00	\$ 316,700	\$ 1,900,200	\$ 1,206,061	\$ 365,824	\$ 42,631	\$ 3,514,716
CE08	Identified	2024	Elementary School	501	501	100.00%	6.00	6.00	\$ 316,700	\$ 1,900,200	\$ 1,404,512	\$ 467,795	\$ 46,320	\$ 3,818,827
CE08	TBD	2027	Elementary School	253	501	50.50%	6.00	3.03	\$ 316,700	\$ 959,582	\$ 757,113	\$ 236,232	\$ 23,979	\$ 1,976,906
CE09	Designated	2022	Elementary School	288	401	71.82%	5.00	3.59	\$ 275,000	\$ 987,531	\$ 804,805	\$ 243,112	\$ 24,992	\$ 2,060,440
CE10	Owned	2013	Elementary School	470	470	100.00%	5.00	5.00			\$ 921,264		\$ 11,312	\$ 932,576
CE10	Designated	2017	Elementary School	345	450	76.67%	5.00	3.83	\$ 430,000	\$ 1,648,333	\$ 753,952	\$ 317,335	\$ 33,392	\$ 2,753,012
<b>Total:</b>				<b>3,253</b>	<b>4,646</b>		<b>54.00</b>	<b>37.49</b>		<b>\$ 10,282,627</b>	<b>\$ 8,243,129</b>	<b>\$ 2,318,430</b>	<b>\$ 255,930</b>	<b>\$ 21,100,116</b>

SECONDARY PANEL

Review Area	Site Status (Optioned, Purchased, Reserved, Etc.)	Proposed Year Of Acquisition	Facility Type	Net Growth-Related Pupil Place Requirements	Proposed School Capacity	Percent of Capacity Attributed to Net Growth-Related Pupil Place Requirements	Total Number of Acres Required (Footnote Oversized Sites)	Acreage To Be Funded in EDC By-Law Period	Cost Per Acre	Education Land Costs	Eligible Site Preparation Costs	Land Escalation Costs	Financing Costs	Total Education Land Costs
CS01	TBD	2027	Secondary School	220	1000	22.00%	12.00	2.64	\$ 323,000	\$ 852,720	\$ 659,676	\$ 216,504	\$ 21,228	\$ 1,750,128
CS02	TBD	2021	Secondary School	684	900	76.00%	12.00	9.12	\$ 185,000	\$ 1,687,200	\$ 1,999,937	\$ 287,791	\$ 48,805	\$ 4,023,733
CS03	Requested	2022	Secondary School	434	1038	41.81%	13.00	5.44	\$ 316,700	\$ 1,721,408	\$ 1,218,170	\$ 423,780	\$ 41,296	\$ 3,404,654
<b>Total:</b>				<b>1,338</b>	<b>2,938</b>		<b>37.00</b>	<b>17.20</b>		<b>\$ 4,261,328</b>	<b>\$ 3,877,783</b>	<b>\$ 928,075</b>	<b>\$ 111,329</b>	<b>\$ 9,178,515</b>

Simcoe Muskoka Catholic District School Board  
 Education Development Charges Submission 2013  
 Form H1 - EDC Calculation - Uniform Residential and Non-Residential

Determination of Total Growth-Related Net Education Land Costs

Total:	Education Land Costs (Form G)	\$ 30,278,632
Add:	EDC Financial Obligations (Form A2)	\$ 6,274,187
<b>Subtotal:</b>	<b>Net Education Land Costs</b>	<b>\$ 36,552,819</b>
Less:	Operating Budget Savings	
	Positive EDC Reserve Fund Balance	
<b>Subtotal:</b>	<b>Growth-Related Net Education Land Costs</b>	<b>\$ 36,552,819</b>
Add:	EDC Study Costs	\$ 600,000
<b>Total:</b>	<b>Growth-Related Net Education Land Costs</b>	<b>\$ 37,152,819</b>

Apportionment of Total Growth-Related Net Education Land Costs

Total Growth-Related Net Education Land Costs to be Attributed to Non-Residential Development (Maximum 40%)	10%	\$ 3,715,282
Total Growth-Related Net Education Land Costs to be Attributed to Residential Development	90%	\$ 33,437,537

Calculation of Uniform Residential Charge

Residential Growth-Related Net Education Land Costs	\$ 33,437,537
Net New Dwelling Units (Form C)	74,576
Uniform Residential EDC per Dwelling Unit	\$ 448

Calculation of Non-Residential Charge - Board Determined GFA

Non-Residential Growth-Related Net Education Land Costs	\$ 3,715,282
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GFA Method:	Non-Exempt Board-Determined GFA (Form D)	31,387,204
	Non-Residential EDC per Square Foot of GFA	\$ 0.12

**Simcoe Muskoka Catholic District School Board  
 Education Development Charges Submission 2013  
 Form H2 - EDC Calculation - Differentiated Residential and Non-Residential (Part 1 of 2)**

**Determination of Total Growth-Related Net Education Land Costs**

Total:	Education Land Costs (Form G)	\$ 30,278,632
Add:	EDC Financial Obligations (Form A2)	\$ 6,274,187
<b>Subtotal:</b>	<b>Net Education Land Costs</b>	<b>\$ 36,552,819</b>
Less:	Operating Budget Savings	
	Positive EDC Reserve Fund Balance	
<b>Subtotal:</b>	<b>Growth-Related Net Education Land Costs</b>	<b>\$ 36,552,819</b>
Add:	EDC Study Costs	\$ 600,000
<b>Total:</b>	<b>Growth-Related Net Education Land Costs</b>	<b>\$ 37,152,819</b>

**Apportionment of Total Growth-Related Net Education Land Costs**

Total Growth-Related Net Education Land Costs to be Attributed to Non-Residential Development (Maximum 40%)	10%	\$ 3,715,282
Total Growth-Related Net Education Land Costs to be Attributed to Residential Development	90%	\$ 33,437,537

**Calculation of Non-Residential Charge - Use Either Board Determined GFA or Declared Value**

Non-Residential Growth-Related Net Education Land Costs	\$ 3,715,282
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GFA Method:	Non-Exempt Board-Determined GFA (Form D)	31,387,204
	Non-Residential EDC per Square Foot of GFA	\$ 0.12



Simcoe Muskoka Catholic District School Board  
 Education Development Charges Submission 2013  
 Form H2 - EDC Calculation - Differentiated Residential and Non-Residential (Part 2 of 2)

Residential Growth-Related Net Education Land Costs: \$ 33,437,537

Determination of Distribution of New Development

Type of Development (Form B)	Net New Units (Form B & C)	15-Year Elementary Pupil Yield (Form E)	Elementary Gross Requirements of New Development	Distribution of Elementary Gross Requirements of New Development	15-Year Secondary Pupil Yield (Form E)	Secondary Gross Requirements of New Development	Distribution of Secondary Gross Requirements of New Development	Total Gross Requirements of New Development	Distribution Factor
Low Density	46,452	0.101	4,679	78.6%	0.051	2,390	82%	7,068	80%
Medium Density	10,684	0.086	915	15.4%	0.034	368	13%	1,283	14%
High Density	13,904	0.026	358	6.0%	0.010	143	5%	502	6%
Seasonal Dwellings	3,535	-	-	0.0%	-	-	0%	-	0%
<b>Total</b>	<b>74,576</b>	<b>0.0798</b>	<b>5,952</b>	<b>100%</b>	<b>0.0389</b>	<b>2,901</b>	<b>100%</b>	<b>8,853</b>	<b>100%</b>

Calculation of Differentiated Charge:

Type of Development (Form B)	Apportionment of Residential Net Education Land Cost By Development Type	Net New Units (Carried over from above)	Differentiated Residential EDC per Unit by Development Type
Low Density	\$ 26,696,122	46,452	\$ 575
Medium Density	\$ 4,847,021	10,684	\$ 454
High Density	\$ 1,894,393	13,904	\$ 136
Seasonal Dwellings	\$ -	3,535	\$ -

CITY HALL  
70 COLLIER STREET  
TEL. (705) 792-7900  
FAX (705) 739-4265  
www.barrie.ca



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Mayor's Office  
"Committed to Service Excellence"

RECEIVED

OCT 16 2013

Director's Office

October 9, 2013

Simcoe County District School Board  
1170 Highway 26  
Midhurst, ON L0L 1X0

Attention: Chairperson Robert North

Dear Chair North,

Thank you for hosting our update meeting on September 25, 2013 concerning the status of partnership opportunities and next steps for Barrie Central Collegiate.

The City of Barrie maintains our position that a high school in the downtown is critical to the City's delivery of a complete community within the Urban Growth Centre as prescribed in the Provincial Growth Plan. As evident by the submissions we received from our joint Request for Expressions of Interest (RFEI) last fall, we believe the excitement, commitment and willingness of both public and private investors exist for the rebuild of Barrie Central in the City of Barrie's core. We remain confident that with the commitment of the Simcoe County School Board, the Provincial Government, the City of Barrie, private sector and not for profit sector, we can achieve an innovative, successful public-private partnership at the Barrie Central Collegiate site.

However, we are increasingly concerned with the pending deadline of September 30, 2014 to secure viable financial partnerships given the lack of progress with the issuance of the formal Request For Proposals (RFP). Through our discussions, it became evident that there are still many unanswered questions from the Board which are critical pieces of information needed by potential respondents of the RFP. Specifically, these include - clarifying the legal title to your lands; the total available size of the lands; the size and specialty of the school which will dictate the land area needed for the school and the lands available for development; the types of partners that are of interest and would be considered by the School board; and finally the need and time for Ministry feedback on the draft RFP and recommended partners.

Of particular concern was the admission that the former site of the Prince of Wales school would possibly not be included in the RFP. These lands were included as part of the joint RFEI and are also included as part of the rezoning requested by the school board. We believe these lands are important to the redevelopment as they offer more opportunities to maximize development and investment in the area. Certainly this matter will need to be resolved prior to proceeding with any process to seek partnerships for the redevelopment of the school.

At this time, we would also ask that the Board clarify whether you intend to include all the lands including the City's in an RFP, or whether it will include only those lands in the ownership of the School Board.

As you are aware the Centre for Excellence in Education vision has been presented to Council and the public meeting for the rezoning of the lands as requested by the School Board has been held. We are however increasingly concerned with moving forward on the rezoning given the lack of progress on

developing a clear vision for the development of the site and the kinds of partnerships which may bring this vision to life. We are therefore respectfully requesting confirmation on the above issues before the rezoning of the Barrie Central Collegiate and Prince of Wales lands proceeds to Council as these are many of the anticipated questions which may be raised by members of Council.

Finally, having been involved in several RFP processes in the past, we are aware of the time required to develop and negotiate what will likely be potentially complex Partnerships. If the School Board intends to meet their target date of September, 2014 to have a financially viable partnership in place, issuance of the RFP must occur almost immediately.

In closing, we would like to take the opportunity to note the positive partnership that has emerged within the last year between the City and the School Board, not only in relation to Barrie Central but also with respect to the combined use all weather track and artificial turf facility in south Barrie. This is a positive example of how working together we can make exciting projects happen and we remain committed to assisting the School Board on a successful outcome for Barrie Central and other joint projects that may come our way in the future.

We look forward to your prompt reply.

Sincerely,



Jeff Lehman  
Mayor

cc: Councillor Lynn Strachan, Ward 2  
Carla Ladd, CAO, City of Barrie  
Rebecca James-Reid, Executive Director Access Barrie, City of Barrie  
Kathi Wallace, Director of Education, SCDSB  
Paul Sloan, Superintendent of Education – Area 2, SCDSB  
SCDSB Trustees