

SIMCOE COUNTY DISTRICT SCHOOL BOARD

REGULAR BOARD MEETING - WEDNESDAY, JANUARY 22, 2014

REVISED A G E N D A

NOTE: PUBLIC SESSION will commence at 6:00 P.M., followed immediately by the COMMITTEE OF THE WHOLE in CLOSED SESSION (GEORGIAN ROOM). PUBLIC SESSION will resume AT 7:30 P.M (ROY EDWARDS ROOM).

PUBLIC SESSION

- A. (1) Roll Call
- (2) Approval of Agenda
- (3) Approval of Minutes
 - (a) Minutes of the Regular Meeting of the Board held December 18, 2013
 - (b) Minutes of the Special Meeting of the Board held January 8, 2014
- (4) Declaration of Conflicts of Interest

CLOSED SESSION

- B. Committee of the Whole
 - 1. Personnel Matters

PUBLIC SESSION

- C.
 - (1) Report from Student Trustees
 - (2) Presentations/Delegations - Nil
- D. **RECOMMENDATIONS FOR ACTION**
 - (1) Report from the Closed Session of the Board in Committee of the Whole
 - (2) Matters Arising from Previous Meeting:
Motion(s) for which notice was given at previous Board Meeting - Nil
 - (3) Notice of Time Sensitive Motions from Statutory Committees
 - (a) Special Education Advisory Committee - Time Sensitive Motion – January 20, 2014
 - (4) Committee Minutes/Reports - Items for Decision
 - (a) Report of the Business and Facilities Standing Committee Meeting held January 8, 2014
 - (5) Staff Reports – Items for Decision
 - (a) Special Education Advisory Committee Member and Alternate Member Appointment
 - (b) Accommodation Review Committee (ARC) Membership: ARC 2013:01 – Midland Secondary School/Penetanguishene Secondary School

(6) Committee Minutes/Reports - Items for Information

- (a) Report of the Special Education Advisory Committee Meeting held November 18, 2013
- (b) Report of the Human Resources Standing Committee Meeting held January 15, 2014
- (c) Report of the Program Standing Committee Meeting held January 15, 2014

(7) Staff Reports - Items for Information - Nil

E. OTHER MATTERS

- (1) Reports from Liaison Members
- (2) Notices of Motion for next meeting
- (3) Questions and Proposals from Trustees
- (4) Professional Development Seminars Attendance
- (5) Reports/Update from Staff
- (6) Correspondence - Nil

F. FUTURE BUSINESS OF THE BOARD, STANDING COMMITTEES AND ADVISORY COMMITTEES

Audit Committee Meeting – February 3, 2014 at 6:00 p.m. – Coldwater Room
Business and Facilities Standing Committee Meeting – February 5, 2014 at 6:00 p.m. - Georgian Room
Human Resources Standing Committee Meeting – February 12, 2014 at 6:00 p.m. – Georgian Room
Program Standing Committee Meeting – February 12, 2014 at 7:00 p.m. – Georgian Room
Parent Involvement Committee Meeting – February 18, 2014 at 6:00 p.m. – Georgian Room
Special Education Advisory Committee Meeting – February 24, 2014 at 7:00 p.m. – Georgian Room
Regular Meeting of the Board – February 26, 2014 at 6:00 p.m., followed immediately by the Committee of the Whole in Closed Session (Georgian Room), Public Session will resume at 7:30 p.m. (Roy Edwards Room)

G. ADJOURNMENT

SIMCOE COUNTY DISTRICT SCHOOL BOARD

PUBLIC SESSION

REVISED RECOMMENDED ACTION – WEDNESDAY, JANUARY 22, 2014

REPORT	FYI	Decision Req.	MOTION
			Call Meeting to order. Roll Call
		√	That the agenda be approved as printed.
A-3-a Board Minutes December 18, 2013		√	That the Minutes of the Regular Board Meeting held Wednesday, December 18, 2013 be approved as printed.
A-3-b Special Board Minutes – January 8, 2014		√	That the Minutes of the Special Meeting of the Board held Wednesday, January 8, 2014 be approved as printed.
			Declaration of Conflicts of Interest
MOTION		√	That we go into Closed Session of the Committee of the Whole
PUBLIC SESSION			
C-1			Report from Student Trustees
C-2 Presentations/ Delegations			Nil
D-1		√	Report from the Closed Session of the Board in Committee of the Whole
D-3-a Special Education Advisory Committee - Time Sensitive Motion, January 20, 2014	√		

<p>D-4-a Business & Facilities January 8, 2014</p>		<p>√</p> <p>√</p> <p>√</p> <p>√</p> <p>√</p> <p>√</p> <p>√</p> <p>√</p>	<p>(1) That the Board approve that an Attendance Area Review be undertaken, commencing after September 2014 in the Southwest and Southeast Review Areas that includes Alliston Union Public School and Cookstown Central Public School, as set out in Report No. BF-D-1, Capital Plan - 2013, dated January 8, 2014.</p> <p>(2) That the Board approve that an Attendance Area Review be undertaken, commencing after September 2014 in the North Elementary Review Area that includes Port McNicoll Public School, Victoria Harbour Elementary School and Waubaushene Elementary School, as set out in Report No. BF-D-1, Capital Plan - 2013, dated January 8, 2014.</p> <p>(3) That the Board approve holding schools and new schools be closed to out-of-area students as of February 1, 2014, as set out in Report No. BF-D-1, Capital Plan – 2013, dated January 8, 2014.</p> <p>(4) That the Board approve schools accommodating French Immersion and Extended French as a Second Language be closed to new out-of-area students effective as of February 1, 2014, as set out in Report No. BF-D-1, Capital Plan – 2013, dated January 8, 2014.</p> <p>(5) That the Board approve schools serviced by private septic systems that are constrained by the Ministry of Environment’s Reasonable Use Policy remain closed to out-of-area students as of September 2014, as set out in Report No. BF-D-1, Capital Plan – 2013, dated January 8, 2014.</p> <p>(6) That the Board direct staff to prepare an accommodation plan report for the continued implementation of the French Immersion and Extended French as a Second Language programs, as set out in Report No. BF-D-1, Capital Plan – 2013, dated January 8, 2014.</p> <p>(7) That the Board approve the Priority Capital Project list, as set out in Report Nol. BF-D-1, Capital Plan - 2013, dated January 8, 2014.</p> <p>(8) That the Board approve the Capital Plan, as set out in Report No. BF-D-1, Capital Plan – 2013, dated January 8, 2014.</p>
<p>D-5-a SEAC Member and Alternate Member Appointment</p>		<p>√</p>	<p>That the Board appoint to the Special Education Advisory Committee, effective February 1, 2014, Arlene McCaw as member and Joshua Henley as alternate member for Learning Disabilities Association of Simcoe County, as set out in Report No. D-5-a, Special Education Advisory Committee Member and Alternate Member Appointment, dated January 22, 2014.</p>

D-5-b Accommodation Review Committee (ARC) Membership: ARC 2013:01 – Midland Secondary School/ Penetanguishene Secondary School		√	That the Board approve the ARC membership, as set out in APPENDIX A of Report No. D-5-b, Accommodation Review Committee Membership: ARC 2013:01 - Midland Secondary School/ Penetanguishene Secondary School, dated January 22, 2014.
D-6-a SEAC November 18, 2013	√		
D-6-b Human Resources - January 15, 2014	√		
D-6-c Program Standing - January 15, 2014	√		
E-1 Reports from Liaison Members			
E-2 Notices of Motion for Next Meeting			
E-3 Questions and Proposals from Trustees			
E-4 Professional Development Seminars Attendance			
E-5 Reports/Update from Staff			
E-6 Correspondence			Nil
Future Business			
Adjournment		√	Motion to Adjourn

TO: The Chairperson and Members of the
Simcoe County District School Board

FROM: The Secretary

SUBJECT: **MINUTES OF THE REGULAR MEETING OF THE
BOARD HELD DECEMBER 18, 2013**

The regular meeting of the Simcoe County District School Board was held on Wednesday, December 18, 2013 at the Education Centre.

A. (1) Roll Call

PRESENT:

Trustees Donna Armstrong, Peter Beacock (Chairperson), Nicole Black, Debra Edwards, Michele Locke (Vice-chairperson), Krista Mayne, Amanda Monague, Robert North, Caroline Smith, Christine Williams.

ELECTRONIC:

Participation Jodi Lloyd.

REGRETS:

Trustees Suzanne Ley.

PRESENT:

Student Trustees Brandon Amyot, Patrick Whitten.

REGRETS:

Student Trustee Cheryne Winstanley-Hayes.

Recording Secretary Lena Robyn.

The Chairperson called the meeting to order at 6:05 p.m.

(2) Approval of Agenda

Moved by Krista Mayne
Seconded by Nicole Black

That the Agenda be approved as printed

CARRIED

(3) Approval of Minutes

Minutes of the Regular Meeting of the Board held November 27, 2013 (A-3-a)

Moved by Robert North
Seconded by Nicole Black

That the Minutes of the Regular Meeting of the Board held Wednesday, November 27, 2013 be approved as printed.

CARRIED

Minutes of the Organizational Meeting of the Board held December 2, 2013 (A-3-b)

Moved by Amanda Monague
Seconded by Robert North

That the Minutes of the Organizational Meeting of the Board held Monday, December 2, 2013 be approved as printed.

CARRIED

(4) Declaration of Conflicts of Interest - Nil

B. Committee of the Whole

Moved by Robert North
Seconded by Nicole Black

That the Board move into Committee of the Whole in Closed Session at this time.

CARRIED

Trustee Jodi Lloyd, who was participating electronically, left the meeting at this time.

The Public Session of the Board re-convened at 7:30 p.m.

C. (1) Presentations to Past Chairperson and Vice-chairperson

Director Wallace presented a gavel to past Chairperson Robert North and past Vice-Chairperson Peter Beacock. She thanked them for their dedication and commitment in the role and looks forward to working with Trustee Beacock as Chairperson.

(2) Remarks from Outgoing Chairperson

Outgoing Chairperson North reflected on his two year term as Chairperson and how he enjoyed being part of a board that has launched new programs, built new schools, embraced new opportunities in technology and one that continues to strive to deliver better programming to our students. He also thanked the support he has received from the Director's Office.

(3) Report from the Student Trustees

Student Trustees Brandon Amyot and Patrick Whitten shared the following update:

The Student Senate meeting was cancelled on December 11th due to inclement weather. The meeting has been rescheduled for January 15, 2014.

The student trustees will present the Ally Campaign at the January Parent Involvement Committee meeting.

(4) Trustee Tributes - Nil

(5) Delegations - Nil

RECOMMENDATIONS FOR ACTION

(1) Report from the Closed Session of the Board in Committee of the Whole

Report from the Closed Session of the Board in Committee of the Whole from December 18, 2013:

(1)
Moved by Christine Williams
Seconded by Nicole Black

#BP-2013-12-18-138

That the Board approve that staff may accept offers of purchase and sale on approved surplus property that are reasonable, to the satisfaction of the board's solicitor and meet the minimum appraised value, as set out in Report No. CL-BF-D-1, Property Disposition: Transactions, dated December 4, 2013.

CARRIED

(2)
Moved by Robert North
Seconded by Amanda Monague

#BP-2013-12-18-139

That the Board approve leasing the surplus Wyebidge Elementary School site, as set out in Report No. CL-BF-D-2, Lease of Surplus Wyebidge Elementary School, dated December 4, 2013.

CARRIED

**(2) Matters Arising from Previous Meeting:
Motion(s) for which notice was given at previous Board meeting - Nil**

(3) Notice of Time Sensitive Motions from Statutory Committee – Nil

(4) Committee Minutes/Reports – Items for Decision

Report of the Business and Facilities Committee Meeting held
December 4, 2013 (D-4-a)

(1)
Moved by Nicole Black
Seconded by Caroline Smith

#BF-2013-12-04-140

That the Board approve the name Alliston Union Public School as the name of the Alliston Replacement Public School, as set out in Report No. BF-D-1, Naming of the Alliston Replacement Public School, dated December 4, 2013.

CARRIED

Report of the Human Resources Standing Committee Meeting held
December 11, 2013 (D-4-b)

Moved by Krista Mayne
Seconded by Nicole Black

#HR-2013-12-11-141

That the Board approve the revisions to Policy No. 3110, Personnel, as set out in APPENDIX C of Report No. HR-D-1, Revisions to Policy No. 3110, Recruitment of Personnel, dated December 11, 2013.

CARRIED

Report of the Program Standing Committee Meeting held December 11, 2013 (D-4-c)

(1,2,3)

Moved by Nicole Black
Seconded by Amanda Monague

(1)

#PRO-2013-12-11-142

That the Board approve the revisions to Policy No. 3130, Equity and Inclusive Education, as set out in APPENDIX C of Report No. PRO-D-1, Revisions to Policy No. 3130, Equity and Inclusive Education, dated December 11, 2013.

(2)

#PRO-2013-12-11-143

That the Board approve the revisions to Policy No. 4115, Extended FSL Program, as amended, as set out in APPENDIX C of Report No. PRO-D-2, Revisions to Policy No. 4115, Extended FSL Program, dated December 11, 2013.

(3)

#PRO-2013-12-11-144

That the Board approve the revisions to Policy No. 4116, French as a Second Language (FSL): Immersion, as amended, as set out in APPENDIX C of Report No. PRO-D-3, Revisions to Policy No. 4116, French Immersion, dated December 11, 2013.

CARRIED

(4)

Moved by Robert North
Seconded by Christine Williams

#PRO-2013-12-11-145

That the Board approve the development and implementation of Advanced Placement courses in SCDSB secondary schools, to be funded from reserves and budgeted for on an annual basis, as set out in Report No. PRO-D-4, Advanced Placement, dated December 19, 2013 1, 2013.

AMENDMENT

Moved by Debra Edwards
Seconded by Caroline Smith

#BP-2013-12-18-145AD

That the Board approve approve the development and implementation of Advanced Placement courses in SCDSB secondary schools, subject to 2014-2015 budget approval, as set out in Report No. PRO-D-4, Advanced Placement, dated December 11, 2013.

DEFEATED

(4)
Moved by Robert North
Seconded by Christine Williams

#PRO-2013-12-11-145

That the Board approve the development and implementation of Advanced Placement courses in SCDSB secondary schools, to be funded from reserves, as set out in Report No. PRO-D-4, Advanced Placement, dated December 19, 2013 1, 2013.

CARRIED

(5) **Staff Reports – Items for Decision**

Trustee Committee Assignments for 2014 (D-5-a)

Chairperson Beacock met with Vice-chairperson Locke and Trustee Williams on December 9, 2013 to consider the Survey of Trustee Preferences for Committee Memberships for 2014.

Moved by Christine Williams
Seconded by Donna Armstrong

#BP-2013-12-18-146

That the Board ratify the recommendations of the Selection Committee, as set out in APPENDIX A of Report No. D-5-a, Trustee Committee Assignments for 2014, dated December 18, 2013.

CARRIED

Special Education Advisory Committee Member Appointment (D-5-b)

In November 2013, Integration Action for Inclusion Simcoe County Chapter advised that Angie Bridekirk, SEAC Chairperson, has resigned as SEAC member.

Moved by Robert North
Seconded by Donna Armstrong

#BP-2013-12-18-147

That the Board appoint to the Special Education Advisory Committee, effective January 1, 2014, Yana Skybin as member and Angie Bridekirk as alternate member for Integration Action for Inclusion Simcoe County Chapter, as set out in Report No. D-5-b, Special Education Advisory Committee Member and Alternate Member Appointment, dated December 18, 2013.

CARRIED

(6) **Committee Minutes/Reports – Items for Information** - Nil

(7) **Staff Reports – Items for Information** - Nil

E. **OTHER MATTERS**

(1) Reports from Liaison Members

Vice-Chairperson Locke provided an update from the OPSBA Board of Directors.

OPSBA is working with the Leadership and Governance Branch of the Ministry to secure support for the development of resources related to the 2014 Municipal Elections. These resources will include a candidates' guide, a guide for all candidates meetings, public service announcements, promotional materials, a dedicated website to provide municipal election information, a revised Good Governance Guide and additional trustee professional development modules.

The Board of Directors of OPSBA unanimously approved a Charter of Commitment on First Nation, Métis and Inuit Education. This was developed by OPSBA's First Nation Trustees Council and endorsed by the Education Program Work Team. This document was inspired by the Accord on Indigenous Education developed by the Association of Canadian Deans of Education (ACDE) in 2009 and the suggestion for adapting it for the K-12 sector came to the First Nation Trustees Council from the Assembly of First Nations. Vice-Chairperson Locke will bring the Charter to the First Nation Education Advisory Committee.

(2) Notices of Motion for next meeting - Nil

(3) Questions and Proposals from Trustees

Trustee Smith asked whether anything can be done to improve the telecommunication equipment to allow trustees to participate electronically in meetings. Superintendent John Dance said the equipment is being reviewed and a solution is being investigated.

Trustee Smith asked when the determination of Trustee areas for the 2014 Municipal Election would take place. Superintendent Dance explained the final determination of areas will be presented to trustees for approval at the Board Meeting in March 2014. The areas are determined based on population. The Education Act requires school boards to determine the areas by March 31 of each election year.

(4) Professional Development Seminars Attendance

Trustees Debra Edwards, Krista Mayne, Robert North and Christine Williams declared their intention to attend the OPSBA Public Education Symposium in January.

(5) Reports/Update from Staff

Director Wallace shared that staff will develop a workshop for individuals who are considering running for trustee and are interested in learning about the role. Information will also be posted the Board's public website.

(6) Correspondence

Letter from Cal Patterson, Mayor, Town of Wasaga Beach Re: Simcoe County District School Board 2013 Capital Plan

F. FUTURE BUSINESS OF THE BOARD, STANDING COMMITTEES AND ADVISORY COMMITTEES

Business and Facilities Standing Committee Meeting – January 8, 2014 at 6:00 p.m. - Georgian Room

Human Resources Standing Committee Meeting – January 15, 2014 at 6:00 p.m. – Georgian Room

Program Standing Committee Meeting – January 15, 2014 at 7:00 p.m. – Georgian Room

Special Education Advisory Committee Meeting – January 20, 2014 at 7:00 p.m. – Georgian Room

Parent Involvement Committee Meeting – January 21, 2013 at 6:00 p.m. – Georgian Room

Regular Meeting of the Board – January 22, 2014 at 6:00 p.m., followed immediately by the Committee of the Whole in Closed Session (Georgian Room), Public Session will resume at 7:30 p.m. (Roy Edwards Room)

MOTION TO ADJOURN

Moved by Robert North

Seconded by Nicole Black

That the meeting be adjourned at 8:20 p.m.

CARRIED

TO: The Chairperson and Members of the
Simcoe County District School Board

FROM: The Secretary

SUBJECT: **MINUTES OF THE SPECIAL MEETING OF THE
BOARD HELD JANUARY 8, 2014**

A Special meeting of the Simcoe County District School Board was held on Wednesday,
January 8, 2014.

A. (1) Roll Call

PRESENT:

Trustees

Donna Armstrong, Peter Beacock (Chairperson), Jodi Lloyd,
Michele Locke (Vice-chairperson), Krista Mayne, Debra Edwards,
Robert North, Caroline Smith, Christine Williams.

ELECTRONIC:

Participation

Nicole Black.

REGRETS:

Trustee

Suzanne Ley, Amanda Monague.

Recording

Secretary

Robert North.

The Chairperson called the meeting to order at 7:30 p.m.

(2) Approval of Agenda

Moved by Donna Armstrong
Seconded by Christine Williams

That the Agenda be approved as printed.

CARRIED

(3) Declaration of Conflicts of Interest – Nil

B. Committee of the Whole

Moved by Krista Mayne
Seconded by Debra Edwards

That the Board move into Committee of the Whole in Closed Session at this time.

CARRIED

The Public Session of the Board re-convened at 8:35 p.m.

C. RECOMMENDATIONS FOR ACTION

(1) Report from the Special Closed Session of the Board in Committee of the Whole

There was nothing to report at this time.

**D. FUTURE BUSINESS OF THE BOARD, STANDING COMMITTEES
AND ADVISORY COMMITTEES**

Human Resources Standing Committee Meeting – January 15, 2014 at 6:00 p.m. –
Georgian Room

Program Standing Committee Meeting – January 15, 2014 at 7:00 p.m. –
Georgian Room

Special Education Advisory Committee Meeting – January 20, 2014 at 7:00 p.m. –
Georgian Room

Parent Involvement Committee Meeting – January 21, 2014 at 6:00 p.m. –
Georgian Room

Regular Meeting of the Board – January 22, 2014 at 6:00 p.m., followed immediately by
the Committee of the Whole in Closed Session (Georgian Room), Public Session will
resume at 7:30 p.m. (Roy Edwards Room)

MOTION TO ADJOURN

Moved by Caroline Smith
Seconded by Robert North

That the meeting be adjourned at 8:35 p.m.

CARRIED

TO: The Chairperson and Members of the
Simcoe County District School Board

FROM: Superintendent of Education

SUBJECT: **SPECIAL EDUCATION ADVISORY COMMITTEE –TIME SENSITIVE MOTION,
JANUARY 20, 2014**

1. **Background**

At the Special Education Advisory Committee (SEAC) meeting of January 20, 2014, SEAC members discussed the Program Standing Committee Report No. PRO-I-4 Relocation of Special Education County Classes, dated January 15, 2014.

2. **Current Status**

The time sensitive motion that was approved by SEAC members on January 20, 2014 is as follows and is provided to trustees as information.

Moved by Laura LaChance
Seconded by Susan Clough

That SEAC support the special education relocation of the county classes, as per Report No. PRO-I-4 Relocation of Special Education County Classes, dated January 15, 2014.

CARRIED

3. **Report Status**

This report is provided for information.

Respectfully submitted by:

Chris Samis
Superintendent of Education

Approved for submission by:

Kathryn Wallace
Director of Education

TO: The Chairperson and Members of the
Simcoe County District School Board

FROM: Business and Facilities Standing Committee

SUBJECT: **REPORT OF THE PUBLIC SESSION OF THE BUSINESS AND FACILITIES
STANDING COMMITTEE MEETING HELD WEDNESDAY, JANUARY 8, 2014**

The Business and Facilities Standing Committee met in Public Session on Wednesday, January 8, 2014, at the Education Centre.

PRESENT:

Committee Members Donna Armstrong, Peter Beacock, Debra Edwards, Michele Locke, Jodi Lloyd (Chairperson), Krista Mayne, Robert North (Vice Chairperson), Caroline Smith, Christine Williams.

Electronic Participation Nicole Black.

Administration John Dance, Stuart Finlayson, Brian Jeffs, Jackie Kavanagh, John Legere, Janis Medysky, Paula Murphy, Chris Samis, Anita Simpson, Paul Sloan, Kathryn Wallace.

Student Trustees Brandon Amyot, Patrick Whitten.

Staff Sandy Clee, David Few, Rick Hodgkinson, Andrew Keuken.

REGRETS:

Committee Members Suzanne Ley, Amanda Monague.

Student Trustees Cheryne Winstanley-Hayes.

Recording Secretary Lorraine Ryder.

Chairperson Lloyd called the meeting to order at 6:05 p.m.

Approval of the Agenda

MOTION

Moved by Peter Beacock
Seconded by Donna Armstrong

That the agenda be approved as printed.

CARRIED

Declaration of Conflicts of Interest – Nil

Closed Session – Nil

Presentations/Delegations – Nil

Items for Decision

1. Capital Plan - 2013 (BF-D-1)

John Dance, Superintendent of Facility Services provided a detailed overview of the report. The Capital Plan is a reference that provides the board with a direction to provide quality accommodation and enhance learning for students. The plan presents a concise snapshot of all capital plan projects from a variety of approvals, recommended reviews, and reviews for future consideration. The 2013 Capital Plan provides information, initiatives and recommendations referencing pressure points to help guide long-term decisions and incorporate accommodation having regard for enrolment, program and building condition.

Superintendent Dance recognized Sandy Clee, Senior Planner for her extensive work on the Capital Plan document and acknowledged the support of planning team members David Few, Manager of Planning, Community Use and Enrolment, Andrew Keuken, Senior Planner, and Rick Hodgkinson, Assistant Manager of Admissions and Enrolment.

A revision was made to page 55 of the Capital Plan to reflect that there is no Extended French program at Worsley E.S.

Revisions were made to page 115 of the Capital Plan to reflect that there are no Section 23 classes at Ardagh Bluffs P.S. and Holly Meadows E.S.

The revised pages were provided to trustees for insertion into their Capital Plan binders.

Student Trustee Patrick Whitten entered the meeting at this time.

Superintendent Dance, Kathryn Wallace, Director of Education, and Manager Few responded to questions from trustees at this time.

(1, 2, 3, 4, 5, 6, 8)

Moved by Peter Beacock

Seconded by Robert North

(1)

#BF-2014-01-08-22

That the Business and Facilities Standing Committee recommend that the Board approve that an Attendance Area Review be undertaken, commencing after September 2014 in the Southwest and Southeast Review Areas that includes Alliston Union Public School and Cookstown Central Public School, as set out in Report No. BF-D-1, Capital Plan - 2013, dated January 8, 2014.

(2)

#BF-2014-01-08-23

That the Business and Facilities Standing Committee recommend that the Board approve that an Attendance Area Review be undertaken, commencing after September 2014 in the North Elementary Review Area that includes Port McNicoll Public School, Victoria Harbour Elementary School and Waubaushene Elementary School, as set out in Report No. BF-D-1, Capital Plan - 2013, dated January 8, 2014.

(3)

#BF-2014-01-08-24

That the Business and Facilities Standing Committee recommend that the Board approve holding schools and new schools be closed to out-of-area students as of February 1, 2014, as set out in Report No. BF-D-1, Capital Plan - 2013, dated January 8, 2014.

(4)

#BF-2014-01-08-25

That the Business and Facilities Standing Committee recommend that the Board approve schools accommodating French Immersion and Extended French as a Second Language be closed to new out-of-area students effective as of February 1, 2014, as set out in Report No. BF-D-1, Capital Plan - 2013, dated January 8, 2014.

(5)

#BF-2014-01-08-26

That the Business and Facilities Standing Committee recommend that the Board approve schools serviced by private septic systems that are constrained by the Ministry of Environment's Reasonable Use Policy remain closed to out-of-area students as of September 2014, as set out in Report No. BF-D-1, Capital Plan - 2013, dated January 8, 2014.

(6)

#BF-2014-01-08-27

That the Business and Facilities Standing Committee recommend that the Board direct staff to prepare an accommodation plan report for the continued implementation of the French Immersion and Extended French as a Second Language programs, as set out in Report No. BF-D-1, Capital Plan - 2013, dated January 8, 2014.

(8)

#BF-2014-01-08-28

That the Business and Facilities Standing Committee recommend that the Board approve the Capital Plan, as set out in Report No. BF-D-1, Capital Plan - 2013, dated January 8, 2014.

CARRIED

There was some discussion and clarification provided on the Priority Capital Project list in reference to Recommendation 7.

Moved by Peter Beacock
Seconded by Robert North

(7)

#BF-2014-01-08-29

That the Business and Facilities Standing Committee recommend that the Board approve the Priority Capital Project list, as set out in Report No. BF-D-1, Capital Plan - 2013, dated January 8, 2014.

CARRIED

The committee recessed at this time.

Items for Information

1. 2014-2015 Draft Budget Timelines (BF-I-1)

Brian Jeffs, Superintendent of Business Services provided an overview of the report which outlined a series of “milestones” to be achieved throughout the 2014-2015 budget development process.

Superintendent Jeffs responded to questions from trustees at this time.

This report was provided for information.

2. 2013-2014 Ministry Supplementary Programs (BF-I-2)

Superintendent Jeffs provided an overview of the report which outlined the variance from the Board approved budget in May 2013 to where the board is estimating to be at the end of the board’s fiscal year. The revised estimates are intended to reflect new estimates of grant revenue arising from revised projections of Average Daily Enrolment (ADE), based on actual enrolment on October 31, 2013. The revised estimates have also been adjusted to reflect the Labour Enhancement Allocation and changes to the Teachers’ and Early Childhood Educators’ (ECE) Qualification and Experience grant.

Superintendent Jeffs responded to questions from trustees at this time.

This report was provided for information.

Correspondence – Nil

Other Matters - Nil

Notices of Motion for Next Meeting - Nil

MOTION

Moved by Peter Beacock
Seconded by Krista Mayne

That the meeting be adjourned at 7:20 p.m.

CARRIED

RECOMMENDATIONS

1. That the Board approve that an Attendance Area Review be undertaken, commencing after September 2014 in the Southwest and Southeast Review Areas that includes Alliston Union Public School and Cookstown Central Public School, as set out in Report No. BF-D-1, Capital Plan - 2013, dated January 8, 2014.

2. That the Board approve that an Attendance Area Review be undertaken, commencing after September 2014 in the North Elementary Review Area that includes Port McNicoll Public School, Victoria Harbour Elementary School and Waubaushene Elementary School, as set out in Report No. BF-D-1, Capital Plan - 2013, dated January 8, 2014.
3. That the Board approve holding schools and new schools be closed to out-of-area students as of February 1, 2014, as set out in Report No. BF-D-1, Capital Plan - 2013, dated January 8, 2014.
4. That the Board approve schools accommodating French Immersion and Extended French as a Second Language be closed to new out-of-area students effective as of February 1, 2014, as set out in Report No. BF-D-1, Capital Plan - 2013, dated January 8, 2014.
5. That the Board approve schools serviced by private septic systems that are constrained by the Ministry of Environment's Reasonable Use Policy remain closed to out-of-area students as of September 2014, as set out in Report No. BF-D-1, Capital Plan - 2013, dated January 8, 2014.
6. That the Board direct staff to prepare an accommodation plan report for the continued implementation of the French Immersion and Extended French as a Second Language programs, as set out in Report No. BF-D-1, Capital Plan - 2013, dated January 8, 2014.
7. That the Board approve the Priority Capital Project list, as set out in Report No. BF-D-1, Capital Plan - 2013, dated January 8, 2014.
8. That the Board approve the Capital Plan, as set out in Report No. BF-D-1, Capital Plan - 2013, dated January 8, 2014.

Respectfully submitted by:

Brian Jeffs
Superintendent of Business Services

John Dance
Superintendent of Facility Services

Approved for submission by:

Kathryn Wallace
Director of Education

January 22, 2014

TO: The Chairperson and Members of the
Simcoe County District School Board

FROM: Superintendent of Education

SUBJECT: **SPECIAL EDUCATION ADVISORY COMMITTEE
MEMBER AND ALTERNATE MEMBER APPOINTMENT**

1. Background

Regulation 464/97 sets out the requirement that each Board establish a Special Education Advisory Committee (SEAC). If a seat or position on a Special Education Advisory Committee becomes vacant, the Board that appointed the person whose seat or position has become vacant shall appoint a qualified person to fill the vacancy for the remainder of the term of the person whose seat or position has become vacant as laid out in Regulation 464/97, Section 8. Subsection 3 states that where a seat of a member is vacant and has not yet been filled, the alternate for the member, if there is an alternate, shall act in the member's place for all purposes of this regulation.

2. Current Status

In October 2013, Learning Disabilities Association of Simcoe County advised that Joanne Brown, SEAC Member, has retired and resigned as SEAC member.

Learning Disabilities Association of Simcoe County has provided the following nominations for representation on SEAC effective February 1, 2014:

- Arlene McCaw as the new SEAC member; and,
- Joshua Henley as the SEAC alternate member.

Both nominations meet the criteria for selection as member and alternate member for Learning Disabilities Association of Simcoe County.

RECOMMENDATION

That the Board appoint to the Special Education Advisory Committee, effective February 1, 2014, Arlene McCaw as member and Joshua Henley as alternate member for Learning Disabilities Association of Simcoe County, as set out in Report No. D-5-a, Special Education Advisory Committee Member and Alternate Member Appointment, dated January 22, 2014.

Respectfully submitted by:

Chris Samis
Superintendent of Education

Approved for submission by:

Kathryn Wallace
Director of Education

January 22, 2014

TO: The Chairperson and Members of the
Simcoe County District School Board

FROM: Associate Director

SUBJECT: **ACCOMMODATION REVIEW COMMITTEE (ARC) MEMBERSHIP:
ARC 2013:01 – MIDLAND SECONDARY SCHOOL/PENETANGUISHENE
SECONDARY SCHOOL**

1. Background

The Board approved the establishment of an Accommodation Review Committee (ARC) for Midland Secondary School and Penetanguishene Secondary School on January 23, 2013. A letter of request for community representation was sent to each municipality within the review area on June 28, 2013. Requests for parent/guardian and student ARC members were issued through a news release and posted on the board's website on September 6, 2013. Application forms were sent home with all students as set out in Administrative Procedures Memorandum A5500.

Voting membership consists of:

- (a) two parents/guardians, from the attendance area of each school, appointed by the school council;
- (b) one student appointed by student council (where a secondary school is under review);
- (c) one community representative.

Non-voting membership consists of:

- (a) local trustee(s);
- (b) the principal;
- (c) the superintendent(s) of education K-12;
- (d) the director of education or designate who will chair the ARC

The Board approved ARC membership on October 23, 2013 and again on November 27, 2013. Since that time one further member, having been approved by their respective body, has come forward; Bill Rawson (Township of Tay, Community Representative). Updated membership for ARC 2013:01 is attached as APPENDIX A. Recruitment is continuing in order to fill membership to as large a degree as possible.

RECOMMENDATION

That the Board approve the ARC membership, as set out in APPENDIX A of Report No. D-5-b, Accommodation Review Committee Membership: ARC 2013:01 - Midland Secondary School/ Penetanguishene Secondary School, dated January 22, 2014.

Respectfully submitted by:

Janis Medysky, Associate Director

Approved for submission by:

Kathryn Wallace, Director of Education

January 22, 2014

School	Principal	Parent/Guardian	Student Rep.
Midland Secondary School	Diane Fletcher	1. Fiona Cascagnette 2. Kyle Naylor	Jarrett Stoll
Penetanguishene Secondary School	Brian MacIsaac	1. Gerard Desrochers 2. Daniel Bouffard	Rob Bennett

Community Representatives

Town of Midland	Mike Ross
Township of Oro-Medonte	Continued Recruitment
Town of Penetanguishene	Brad Saunders
Township of Severn	Bob Marshall
Township of Springwater	Continued Recruitment
Township of Tay	Bill Rawson
Township of Tiny	Gibb Wishart

SCDSB Trustees

Jodi Lloyd
Michele Locke
Amanda Monague

SCDSB Superintendents

John Dance
Stuart Finlayson

TO: The Chairperson and Members of the
Special Education Advisory Committee

FROM: Chairperson of SEAC
Superintendent of Education

SUBJECT: **MINUTES OF THE SPECIAL EDUCATION ADVISORY COMMITTEE
MEETING HELD NOVEMBER 18, 2013**

The regular meeting of the Special Education Advisory Committee was held on Monday, November 18, 2013 at the Education Centre.

A. Roll Call

PRESENT:

SEAC Members

Angie Bridekirk (Chairperson), Susan Clough, Sue Downing, James Hall (Vice-Chairperson), Laura LaChance, Jodi Lloyd (Trustee), Sari Russell, Caroline Smith (Trustee).

SEAC Alternates

Kevin Berry, Rose-Ann Marchitto.

Staff

Mike Giffen, Connie Gray, Hailey McLean, Janis Medysky, Sally Potts, Chris Samis, Shannon Thompson.

REGRETS:

SEAC Members

Kim Latour, Suzanne Ley (Trustee).

ABSENT:

SEAC Members

Joanne McCafferty.

Recording Secretary

Tina Bazuk.

Chairperson Bridekirk called the meeting to order at 7:05 p.m.

(1) Welcome

(a) Introductions

Chairperson Bridekirk welcomed committee members, staff members and guests and shared regrets for the evening.

Chairperson Bridekirk informed SEAC that Mary Haire, FASworld Canada, has resigned and wished her all the best in her retirement.

(b) SCDSB Special Education Statement of Beliefs

Susan Clough, Autism Ontario, Simcoe County Chapter, read the statements of beliefs.

(2) Approval of Agenda

Chairperson Bridekirk advised that item D. (2) (b), Registries of Autistic Children, has moved to section C. item (1) (a) under Items for Decision.

Moved by James Hall
Seconded by Sari Russell

That the agenda be approved as amended.

CARRIED

(3) Approval of Minutes

(a) Minutes of the Regular SEAC Meeting held October 21, 2013

Moved by Caroline Smith
Seconded by Sue Downing

That the minutes be approved as written.

CARRIED

B. Presentations

(1) SEAC

(a) Transition Planning Inventory

Chairperson Bridekirk introduced Lindy Zaretsky, Reaching Education Resolutions Inc, who presented on the benefits of effective integrated transition planning. Handouts were provided to SEAC which outlined the purpose of transition plans across sectors for students with special education needs, a transition planning flowchart, sample questions and, a case study aligning the IEP goals to transition goals.

Lindy Zaretsky responded to questions from SEAC at this time.

(b) Staff

(a) Transition Planning Inventory – Local Perspective

Hailey McLean, Central Consultant provided an overview of the local perspective for transition planning. SCDSB staff has been working on a transition resource guide which will systematize the transition process across the board and offer a list of various agencies and support groups that parents can access. The resource guide will be posted on the public website when available.

Central Consultant McLean responded to questions from SEAC at this time.

(b) Personal Protective Equipment Follow UP

Chris Samis, Superintendent of Education, and Sally Potts, Principal of Special Education, provided an overview of the Program Standing Committee Report No. PRO-I-1, Consultation and Review of the Use of 'Foam Pads' (Blocker Shields) - Follow Up, dated November 13, 2013.

In March 2012, the Board approved that senior staff in consultation with SEAC, parents, staff, Joint Health and Safety Committee and, community partners review concerns with the use of 'blocker shields'. Extensive consultation took place during April and May 2012 and Report No. PRO-I-2, Consultation and Review of the Use of Foam Pads (Blocker Shields), dated June 13, 2012 was submitted to Program Standing Committee as follow up. The report identified "10 Next Steps"

Resulting actions related to each of the identified "10 Next Steps" were discussed.

Superintendent Samis and Principal Potts responded to questions from SEAC at this time.

(c) Deferred Revenue 2012-2013

Superintendent Samis provided an update on the sources of Special Education Funding and the Deferred Revenue from 2012-2013. Guiding questions were presented to assist with determining the general areas of need. SEAC members were given an opportunity to consider the areas of need and provide input to the allocation of the funds to best support students with special education needs in SCDSB.

Chairperson Bridekirk called for a recess at this time.

Trustee Smith left at this time.

The meeting reconvened at 8:50 p.m.

SEAC member provided input on the various areas of need.

Superintendent Samis and Janis Medysky, Associate Director, responded to questions from SEAC at this time.

Laura LaChance and Susan Clough left the meeting at this time.

(d) Assistive Technology

Connie Gray, Central Consultant, presented information on the new SEA professional development model for 2013-2014 and provided updates with regards to the various program available on the board's network to support students.

Central Consultant Gray responded to questions from SEAC at this time.

C. Items for Decision

(1) Staff Reports

(a) Registries of Autistic Children

Superintendent Samis provided SEAC with a copy of a letter from Midland Police Services regarding the Autism Registry. Midland Police Services have created a voluntary registry where information about a child and details of their unique characteristics can be stored and accessed easily by Police in an emergency situation. They are seeking our permission to send the letter to parents/guardians. It is the parents/guardians responsibility to contact Midland Police Services should they wish to volunteer the information. The SCDSB will not provide the information to the Midland Police.

Kevin Berry, Autism Ontario, informed SEAC that Autism Ontario supports the program and is in favour of SCDSB distributing the letter. A lengthy discussion took place and SEAC recommend that the language within the letter be changed to be more inviting and more inclusive.

Superintendent Samis responded to questions from SEAC at this time.

D. Items for Information

(1) SEAC Member Reports

(a) Information pertaining to all Associations for Navigating Special Education Workshops

Superintendent Samis collected the brochures requested from the various Associations and Agencies at the October 21, 2013 SEAC meeting. This information will be available for parents at the Navigating Special Education workshops.

(b) IEP and Special Education at the Secondary Panel

This item has been deferred until the next meeting.

(2) Staff Reports

(a) Professional Development Update

This item has been deferred until the next meeting.

(b) Registries of Autistic Children

Moved to section C. item (1) (a).

(c) Terms of Reference

This item has been deferred until the next meeting.

(3) Committee Reports

(a) Working Group – APM A1435

Superintendent Samis provided a brief updated on the status of APM A1435, Management Process for Student Behaviours Causing a Risk-of-Injury. The final draft will be coming forward to the December SEAC meeting.

(4) Links to Board Reports

(a) [October 23, 2013 – Board Meeting](#)

E. Correspondence

- (1) A letter was received from the Trillium Lakelands District School Board SEAC to the Minister of Education, requesting the process for funding public school board's special education programs and services be reviewed. The feeling is that the funding formula is outdated and changes need to be made to reflect actual student needs and programming requirements.

F. Other Matters - Nil

G. Notices of Motion for Next Meeting - NIL

H. Adjournment

Moved by Sari Russell
Seconded by Kevin Berry

That the meeting be adjourned at 9:50 p.m.

CARRIED

The next meeting is scheduled for Monday, December 16, 2013.

Report Status

This report is provided for information.

Respectfully submitted by:

Chris Samis
Superintendent of Education

Approved for submission by:

Kathryn Wallace
Director of Education

January 22, 2014

TO: The Chairperson and Members of the
Simcoe County District School Board

FROM: Human Resources Standing Committee

SUBJECT: **REPORT OF THE PUBLIC SESSION OF THE HUMAN RESOURCES
STANDING COMMITTEE MEETING HELD WEDNESDAY, JANUARY 15,
2014**

The Human Resources Standing Committee met in Public Session on Wednesday, January 15, 2014, at the Education Centre.

PRESENT:

Committee Members

Donna Armstrong (Vice-Chairperson), Peter Beacock, Nicole Black, Debra Edwards, Suzanne Ley, Jodi Lloyd, Michele Locke, Krista Mayne (Chairperson), Amanda Monague, Caroline Smith, Christine Williams.

Administration

Stuart Finlayson, Brian Jeffs, Jackie Kavanagh, John Legere, Janis Medysky, Paula Murphy, Chris Samis, Anita Simpson, Paul Sloan, Kathryn Wallace.

REGRETS:

Committee Members

Robert North.

ABSENT:

Student Trustees

Brandon Amyot, Patrick Whitten, Cheryne Winstanley-Hayes.

Recording Secretary

Kary Hancock.

Chairperson Mayne called the meeting to order at 6:05 p.m.

1. **Approval of the Agenda**

MOTION

Moved by Peter Beacock
Seconded by Christine Williams

That the agenda be approved as printed.

CARRIED

2. **Declaration of Conflicts of Interest**

Trustee Edwards indicated that she will have a conflict of interest if there are any discussions concerning ETFO.

3. **Presentations/Delegations** - Nil

MOTION

Moved by Caroline Smith
Seconded by Michele Locke

That the Human Resources Standing Committee move into closed session.

CARRIED

The Human Resources Standing Committee reconvened in public session at 6:15 p.m.

Items for Decision - Nil

Items for Information

1. **Staffing Update (HR-I-1)**

Janis Medysky, Associate Director Medysky provided an overview of the report.

36.33 FTE LTO teachers have been hired in the secondary panel to cover leaves of absences during the second semester.

OSSTF has realized their savings as set out in the Memorandum of Understanding through the Voluntary Leave of Absence Program (VLAP) days and the Early Retirement Incentive Program (ERIP). Therefore, March 7, 2014, will be a paid PD day for OSSTF.

In the elementary panel, 195 LTO teachers have been hired for the remainder of the school year.

ETFO has not yet realized their savings as set out in the Memorandum of Understanding.

Enrolment projections have been received today from planning and will inform the 2014-2015 staffing process.

Simcoe County District School Board is compliant with Regulation 274. There are 974 teachers on the elementary occasional teacher list and 395 teachers on the secondary occasional teacher roster.

Interviews and hiring have also taken place for the Long Term Occasional Teacher List. To be eligible for this list, teachers on the occasional teacher roster must have completed at least 20 full teaching days in the last 10 months prior to the posting. There have been 2 postings for the secondary LTO list resulting in 235 teachers being placed on the list. There have been 2 postings for the elementary LTO list resulting in approximately 370 teachers being placed on the list.

Associate Director Medysky responded to questions from trustees at this time.

This report was provided for information.

2. Labour Update (Verbal)

Associate Director Medysky advised that the phase one review of Regulation 274 is complete. As part of phase two, staff participated today in a teleconference with the consultants and provided data and information about the hiring practices in Simcoe County District School Board. The consultants suggested that their recommendations to the Ministry may impact 2014-2015 staffing.

The Ministry is looking at a review of benefits and has asked school boards to provide benefits information to them for each of their employee groups.

Associate Director Medysky responded to questions from trustees at this time.

This report was provided for information.

Correspondence - Nil

Other Matters - Nil

Notices of Motion for next meeting - Nil

MOTION

Moved by Suzanne Ley
Seconded by Christine Williams

That the meeting be adjourned at 6:25 p.m.

CARRIED

Report Status

This report was provided for information.

Respectfully submitted by:

Janis Medysky
Associate Director

Approved for submission by:

Kathryn Wallace
Director of Education

TO: The Chairperson and Members of the
Simcoe County District School Board

FROM: Program Standing Committee

SUBJECT: **REPORT OF THE PROGRAM STANDING COMMITTEE
MEETING HELD WEDNESDAY, JANUARY 15, 2014**

The Program Standing Committee met in Public Session at the Education Centre on Wednesday, January 15, 2014.

PRESENT:

Committee Members

Donna Armstrong, Peter Beacock, Nicole Black, Debra Edwards, Suzanne Ley, Jodi Lloyd, Michele Locke, Krista Mayne, Amanda Monague, Caroline Smith, Christine Williams.

Administration

Stuart Finlayson, Brian Jeffs, Jackie Kavanagh, John Legere, Janis Medysky, Paula Murphy, Chris Samis, Anita Simpson, Paul Sloan, Kathryn Wallace.

Staff

Jane Dewar, Lisa Ewanchuk, Sally Potts, Michael Giffen, Sandra Sangster.

REGRETS:

Committee Members

Robert North.

ABSENT:

Student Trustees

Brandon Amyot, Patrick Whitten, Cheryne Winstanley-Hayes.

Recording Secretary

Mary Cannell.

Kathryn Wallace, Director of Education, called the meeting to order at 7:00 p.m.

1. **Approval of Agenda**

Director Wallace asked for approval of the agenda.

Moved by Krista Mayne
Seconded by Peter Beacock

That the agenda be approved as revised.

CARRIED

2. **Declaration of Conflicts of Interest** – Nil.

3. **Election of Chairperson**

Director Wallace advised the trustees of the procedure that they would follow for the election of the Chairperson and Vice-chairperson for the Program Standing Committee.

Director Wallace called for nominations for the office of Chairperson of the Program Standing Committee.

Moved by Debra Edwards
Seconded by Jodi Lloyd

That Trustee Ley be nominated as Chairperson of the Program Standing Committee.

Trustee Ley indicated that she would stand.

Director Wallace called for further nominations.

There being no further nominations, Trustee Ley was acclaimed as Chairperson of the Program Standing Committee.

Trustee Ley assumed the Chair at this time.

4. Election of Vice-Chairperson

Chairperson Ley called for nominations for the office of Vice-Chairperson of the Program Standing Committee.

Moved by Debra Edwards
Seconded by Peter Beacock

That Trustee Williams be nominated as Vice-Chairperson of the Program Standing Committee.

Trustee Williams indicated that she would stand.

Chairperson Ley called for further nominations.

There being no further nominations, Trustee Williams was acclaimed as Vice-Chairperson of the Program Standing Committee.

Trustee Williams assumed the Vice-Chair at this time.

5. Presentations/Delegations – Nil.

Items for Information

1. First Nation, Métis and Inuit Education Student Achievement Data and Multi-Year Plan (PRO-I-1)

Superintendent of Education Stuart Finlayson welcomed Principal of First Nation, Métis and Inuit (FNMI) Education Lisa Ewanchuk. Superintendent Finlayson advised that the FNMI Multi-Year Plan identifies three goals aimed to improve student achievement and close the gap between Aboriginal and non-Aboriginal students. The main foci include the ability of Aboriginal students to see themselves reflected in the curriculum, the use of differentiated and culturally enhanced classroom instruction with specific FNMI interventions, and the continued monitoring of the achievement of students who have self-identified as FNMI.

Superintendent Finlayson provided an overview of the achievement results of FNMI students on the provincial assessments for 2012-2013. Superintendent Finlayson outlined several of the strategies in place to address student needs identified through analysis of the data that include professional learning for staff and the promotion of FNMI best practices among the educational community.

Superintendent Finlayson, Principal Ewanchuk and Manager of Research and Evaluation Sandra Sangster responded to a trustee query related to data comparisons between the assessment results of SCDSB FNMI students and students of First Nation schools Mnjikaning Kendaaswin Elementary School (MKES) and Christian Island Elementary School (CIES). Principal Ewanchuk noted the professional development opportunities within this board that are shared with staff from MKES and CIES.

During a discussion about graduation rates, Superintendent of Education Anita Simpson confirmed that she will be bringing forward a report on graduation rates for students in the board to a future Program Standing Committee meeting.

This report was provided for information.

2. **Special Education – Academic Achievement and Exceptionalities Data Trend Report (PRO-I-2)**

Superintendent of Education Chris Samis welcomed Principals of Special Education Michael Giffen and Sally Potts. Superintendent Samis noted that the number of students requiring special education support has increased in recent years despite a decline in overall student enrolment in the board.

Principal Giffen provided an overview of the academic and demographic data trends in Special Education that serve to inform student need and allow staff to understand, plan, prioritize and program for student success. Principal Giffen reviewed the system supports that continue to focus on targeted strategies and intentional planning as well as the professional development taking place to engage and support all learners with special education needs.

Superintendent Samis and Principal Potts responded to trustee queries related to special education. Superintendent Samis will work to gather additional information regarding the rate of autism globally and the resources allocated to support various exceptionalities.

This report was provided for information.

3. **Special Education Multi-Year Plan (PRO-I-3)**

Principal Potts provided highlights from the Special Education Multi-Year Plan that outlines strategies specific to Special Education and identifies the resources and professional learning opportunities available to further deepen understanding of student need.

This report was provided for information.

4. **Relocation of Special Education County Classes (PRO-I-4)**

Superintendent Samis indicated that three of nine County Classes are being re-located to other schools within the board in order to meet the needs of the system and best support all students. Considerations for the relocation of a County Class include the home school location(s) of the students currently in the program and ensuring that the receiving school has staff capacity and meets facility requirements.

Superintendent Samis responded to trustee comments and queries related to notification to the Special Education Advisory Committee, the implications of the French Immersion program and the specific details of each relocation decision.

Further discussion took place among trustees around the length of bus rides for students in these classes and the home school for each student in a relocating county class. At the request of a trustee, Superintendent Simpson agreed to bring forward a report on the factors influencing the allocation and relocation of programs to a future Program Standing Committee meeting.

This report was provided for information.

The committee recessed at this time.

Trustees Locke and Smith left the meeting at this time.

5. Equity and Inclusive Education Multi-Year Plan (PRO-I-5)

Superintendent of Education John Legere introduced Equity and Inclusive Education Itinerant Resource Teacher Jane Dewar. Superintendent Legere provided an overview of the key features of the Multi-Year Plan that include creating and maintaining respectful, positive school climate and learning environments for students.

Superintendent Legere responded to a trustee query related to the perception of bullying, bully prevention plans and out of attendance area students.

This report was provided for information.

6. Safe and Caring Schools Multi-Year Plan (PRO-I-6)

Superintendent Legere reviewed the highlights of the Multi Year Plan including the implementation of surveillance cameras at all elementary school main entrances, the creation of standardized Safe School emergency planning templates for school use, and the continued expansion of both the Roots of Empathy and Bridges of Poverty training.

Superintendent Legere responded to trustee queries and comments related to the clubs that are available to students within various schools, student's comfort levels when disclosing personal information and the funding source for the surveillance cameras.

This report was provided for information.

Other Matters

Trustee Mayne requested that a future discussion take place regarding the start time of Program Standing Committee meetings. Chair Beacock confirmed that a Bylaw meeting is likely to occur in March 2014.

Trustee Mayne commented on the presentation given at the French Immersion (FI) and Extended French as a Second Language (EFSL) Parent Information evening and requested that the clip of FI students be shared at all other Parent Information evenings across the board.

Trustee Ley requested that staff continue to remind parents that program locations could potentially move.

Notices of Motion for Next Meeting – Nil

Moved by Krista Mayne
Seconded by Peter Beacock

That the meeting be adjourned.

CARRIED

Meeting adjourned at 9:30 p.m.

7. Report Status

This report was provided for information.

Respectfully submitted by:

Anita Simpson
Superintendent of Education

Approved for submission by:

Kathryn Wallace
Director of Education