

SIMCOE COUNTY DISTRICT SCHOOL BOARD

REGULAR BOARD MEETING - WEDNESDAY, JUNE 18, 2014

REVISED A G E N D A

NOTE: PUBLIC SESSION will commence at 6:00 P.M., followed immediately by the COMMITTEE OF THE WHOLE in CLOSED SESSION (GEORGIAN ROOM). PUBLIC SESSION will resume AT 7:00 P.M (ROY EDWARDS ROOM).

PUBLIC SESSION

- A.**
- (1) Roll Call
 - (2) Approval of Agenda
 - (3) Approval of Minutes
 - (a) Minutes of the Regular Meeting of the Board held May 28, 2014
 - (b) Minutes of the Special ARC Board Meeting held June 3, 2014
 - (4) Declaration of Conflicts of Interest

CLOSED SESSION

- B.** Committee of the Whole
1. Personnel Matters
 2. Property Matters

PUBLIC SESSION

- C.**
- (1) Report from Student Trustees
 - (2) Delegations – Nil
 - (3) Presentations
Student Trustee Roy Edwards Presentation

D. RECOMMENDATIONS FOR ACTION

- (1) Report from the Closed Session of the Board in Committee of the Whole
- (2) Matters Arising from Previous Meeting:
Motion(s) for which notice was given at previous Board Meeting - Nil
- (3) Notice of Time Sensitive Motions from Statutory Committees - Nil
- (4) Committee Minutes/Reports - Items for Decision
 - (a) Audit Committee Meeting held June 2, 2014
 - (b) Report of the Business and Facilities Standing Committee Meeting held June 4, 2014

- (5) Staff Reports – Items for Decision
 - (a) Orillia Replacement Secondary School Project Approval
- (6) Committee Minutes/Reports - Items for Information
 - (a) Accessibility Advisory Committee Meeting held March 31, 2014
 - (b) Report of the Special Education Advisory Committee Meeting held April 16, 2014
 - (c) Report of the Special Education Advisory Committee Meeting held May 12, 2014
 - (d) Report of the Parent Involvement Committee Meeting held May 20, 2014
 - (e) Report of the Human Resources Standing Committee Meeting held June 11, 2014
 - (f) Report of the Program Standing Committee Meeting held June 11, 2014
- (7) Staff Reports - Items for Information - Nil

E. OTHER MATTERS

- (1) Reports from Liaison Members
- (2) Notices of Motion for next meeting
- (3) Questions and Proposals from Trustees
- (4) Professional Development Seminars Attendance
- (5) Reports/Update from Staff
- (6) Correspondence - Nil

F. FUTURE BUSINESS OF THE BOARD, STANDING COMMITTEES AND ADVISORY COMMITTEES

Regular Meeting of the Board – August 27, 2014 at 6:00 p.m., followed immediately by the Committee of the Whole in Closed Session (Georgian Room), Public Session will resume at 7:00 p.m. (Roy Edwards Room)

G. ADJOURNMENT

SIMCOE COUNTY DISTRICT SCHOOL BOARD

REVISED RECOMMENDED ACTION – WEDNESDAY, JUNE 18, 2014

REPORT	FYI	Decision Req.	MOTION
			Call Meeting to order. Roll Call
		√	That the agenda be approved as printed.
A-3-a Board Minutes May 28, 2014		√	That the Minutes of the Regular Board Meeting held Wednesday, May 28, 2014 be approved as printed.
A-3-b Special ARC Board Meeting – June 3, 2014		√	That the Minutes of the Special ARC Meeting of the Board held Tuesday, June 3, 2014 be approved as printed.
			Declaration of Conflicts of Interest
MOTION		√	That we go into Closed Session of the Committee of the Whole
PUBLIC SESSION			
C-1			Report from Student Trustees
C-2 Delegations			Nil
C-3 Presentations			Student Trustee Roy Edwards Presentation
D-1		√	Report from the Closed Session of the Board in Committee of the Whole
D-4-a Audit Committee Mtg June 2, 2014		√	(1) That the Board approve the 2014-2015 Internal Audit Plan, as set out in Report No. AUD-D-1, 2014-2015 Internal Audit Plan, dated June 2, 2014.
		√	(2) That the Board approve the Terms of Reference, as set out in APPENDIX A of Report No. AUD-D-2, Audit Committee – Terms of Reference, dated June 2, 2014.

D-4-b Business & Facilities – June 4, 2014		√ √ √ √	(1) That the Board approve that FI be transferred from Ardagh Bluffs Public School to Ferndale Woods Elementary School effective September 2015, as set out in Report No. BF-D-1, Accommodation Planning – French Immersion and Extended French as a Second Language, dated June 4, 2014. (2) That the Board approve that an Attendance Area Review be undertaken commencing after September 2014 in the Southeast Barrie Review Area, that includes Algonquin Ridge Elementary School, Assikinack Public School, Hewitt’s Creek Public School, Sunnybrae Public School, Warnica Public School and Willow Landing Elementary School, as set out in Report No. BF-D-1, Accommodation Planning - French Immersion and Extended French as a Second Language, dated June 4, 2014. (3) That the Board approve the proposed Designated School Sites and Feeder Schools 2014 – 2015, effective September 2014, as set out in APPENDIX B of Report No. BF-D-1, Accommodation Planning - French Immersion and Extended French as a Second Language, dated June 4, 2014. (4) That the Board approve the Simcoe County District School Board Energy Conservation and Demand Management Plan, as set out in APPENDIX A of Report. No. BF-D-2, Simcoe County District School Board Energy Conservation and Demand Management Plan, dated June 4, 2014.
D-5-a Orillia Replacement Secondary School Project Approval		√	That the Board approve the revised total project budget for the Orillia Replacement Secondary School subject to final approval from the Ministry, as set out in Report No. D-5-a, Orillia Replacement Secondary School Project Approval, dated June 18, 2014.
D-6-a Accessibility Mtg March 31, 2014	√		
D-6-b SEAC – April 16, 2014	√		
D-6-c SEAC – May 12, 2014	√		
D-6-d PIC Mtg May 20, 2014	√		
D-6-e Human Resources June 11, 2014	√		
D-6-f Program Standing June 11, 2014	√		
E-1 Reports from Liaison Members			
E-2 Notices of Motion for Next Meeting			
E-3 Questions and Proposals from Trustees			

E-4 Professional Development Seminars Attendance			
E-5 Reports/Update from Staff			
E-6 Correspondence			Nil
Future Business			
Adjournment		√	Motion to Adjourn

TO: The Chairperson and Members of the
Simcoe County District School Board

FROM: The Secretary

SUBJECT: **MINUTES OF THE REGULAR MEETING OF THE
BOARD HELD MAY 28, 2014**

The regular meeting of the Simcoe County District School Board was held on Wednesday, May 28, 2014 at the Education Centre.

A. (1) Roll Call

PRESENT:

Trustees Donna Armstrong, Peter Beacock (Chairperson), Nicole Black, Debra Edwards, Suzanne Ley, Michele Locke (Vice-chairperson), Krista Mayne, Amanda Monague, Caroline Smith, Christine Williams.

REGRETS:

Trustee Jodi Lloyd.

ELECTRONIC:

Participation Robert North.

PRESENT:

Student Trustees Brandon Amyot, Patrick Whitten, Cheryne Winstanley-Hayes.

Recording Secretary Lena Robyn.

The Chairperson called the meeting to order at 6:00 p.m.

(2) Approval of Agenda

Moved by Suzanne Ley
Seconded by Donna Armstrong

That the Agenda be approved as printed

CARRIED

(3) Approval of Minutes

Minutes of the Regular Meeting of the Board held April 23, 2014 (A-3-a)

Moved by Krista Mayne
Seconded by Christine Williams

That the Minutes of the Regular Meeting of the Board held Wednesday, April 23, 2014 be approved as printed.

CARRIED

Chairperson Beacock declared a conflict of interest relating to Report No. A-3-b, Minutes of the Special ARC Board Meeting held April 15, 2014 and Report No. A-3-c, Minutes of the Special ARC Board Meeting held April 29, 2014.

Vice-chairperson Locke assumed the Chair at this time.

Minutes of the Special ARC Board Meeting held April 15, 2014 (A-3-b)

Moved by Christine Williams
Seconded by Suzanne Ley

That the Minutes of the Special ARC Board Meeting held Tuesday, April 15, 2014 be approved as printed.

CARRIED

Minutes of the Special ARC Board Meeting held April 29, 2014 (A-3-c)

Moved by Suzanne Ley
Seconded by Caroline Smith

That the Minutes of the Special ARC Board Meeting held Tuesday, April 29, 2014 be approved as printed.

CARRIED

Chairperson Beacock assumed the Chair at this time.

(4) Declaration of Conflicts of Interest

Chairperson Beacock declared a conflict of interest relating to Report No. A-3-b, Minutes of the Special ARC Board Meeting held April 15, 2014 and Report No. A-3-c, Minutes of the Special ARC Board Meeting held April 29, 2014.

Trustee Edwards declared a conflict of interest relating to the 2014-2015 proposed Budget.

B. Committee of the Whole

Moved by Suzanne Ley
Seconded by Krista Mayne

That the Board move into Committee of the Whole in Closed Session at this time.

CARRIED

The Public Session of the Board re-convened at 7:10 p.m.

C. (1) Report from the Student Trustees

Student Trustees Brandon Amyot, Patrick Whitten and Cheryne Winstanley-Hayes shared the following update:

The Student Trustees attended the SCDSB Pride Prom 2014, which was organized by students and staff from various schools. It was intended to promote inclusivity in schools. Any student from any school could attend the prom. Approximately 150 students participated.

From May 5 - May 9, 2014, the Student Trustees attended the Jer's Vision conference, which was a week-long conference supporting the work of Gay-Straight Alliances (GSA) in schools. The group also learned about transgendered rights.

Student Trustees Amyot and Winstanley-Hayes attended the Student Trustees' Association Annual Conference in May and worked with their peers across the province on policy papers, which will be shared with stakeholders. The group also drafted a new constitution for the association.

(2) Delegations – Nil

(3) Presentations

Betty Gormley, Executive Director, Canadian Parents for French (Ontario)

Betty Gormley, Executive Director of Canadian Parents for French, presented a plaque to the board in recognition of the board's commitment to the French language through the introduction of the French Immersion program.

Canadian Parents for French is a national network of volunteers that values French as an integral part of Canada and is dedicated to the promotion and creation of French-second-language learning opportunities for young Canadians. Canadian Parents for French recently added a chapter in Simcoe County.

The Simcoe County District School Board introduced French Immersion in September 2013. The program is expanding to two additional locations in September 2014.

RECOMMENDATIONS FOR ACTION

(1) **Report from the Closed Session of the Board in Committee of the Whole**

Report from the Closed Session of the Board in Committee of the Whole from May 28, 2014:

(1)
Moved by Debra Edwards
Seconded by Christine Williams

#BP-2014-05-28-37

That the Board approve the school administrator appointments, as set out in Report No. CL-HR-D-1, School Administrator Appointments, dated May 14, 2014.

CARRIED

(2)
Moved by Caroline Smith
Seconded by Nicole Black

#BP-2014-05-28-38

That the Board approve the school administrator appointments as set out in Report No. CL-B-2-a, School Administrator Appointments, dated May 28, 2014.

CARRIED

(3)
Moved by Nicole Black
Seconded by Krista Mayne

#BP-2014-05-28-39

That the Board stay any further proceedings with respect to the matter in Report No. CL-B-5-a, dated May 28, 2014.

CARRIED

- (2) **Matters Arising from Previous Meeting:**
Motion(s) for which notice was given at previous Board meeting - Nil
- (3) **Notice of Time Sensitive Motions from Statutory Committee** – Nil
- (4) **Committee Minutes/Reports – Items for Decision**

Report of the Business and Facilities Committee Meeting held
May 7, 2014 (D-4-a)

Moved by Donna Armstrong
Seconded by Suzanne Ley

#BF-2014-05-07-40

That the Board approve the 2014-2015 Proposed Budget, as set out in APPENDIX A and APPENDIX B of Report No. BF-D-1, 2014-2015 Proposed Budget, dated May 7, 2014.

CARRIED

(5) Staff Reports – Items for Decision

Policy No. 2186, Director of Education Performance Review and Procedure
(APPENDIX A Timelines) (D-5-a)

A document has been developed as an APPENDIX to Policy No. 2186 which describes the timelines involved when the Director of Education evaluation process occurs.

Moved by Suzanne Ley
Seconded by Nicole Black

#BP-2014-05-28-41

That the Board approve APPENDIX A of Report No. D-5-a, Policy No. 2186, Director of Education Performance Review and Procedure (APPENDIX A Timelines), dated May 28, 2014, and that the information is included as part of the policy.

CARRIED

Harriett Todd Public School – Replacement Child Care Spaces (D-5-b)

The Board received approval from the Ministry of Education to fund the ten Orillia child care spaces at Harriett Todd Public School that were previously located at Orillia Park Street Collegiate Institute. The budget provided for this project is \$475,266.

Moved by Suzanne Ley
Seconded by Debra Edwards

#BP-2014-05-28-42

That the Board approve to proceed with the Harriett Todd Public School – Replacement Child Care Spaces, as set out in Report No. D-5-b, Harriett Todd Public School – Replacement Child Care Spaces, dated May 28, 2014

CARRIED

(6) Committee Minutes/Reports – Items for Information

Report of the Special Education Advisory Committee Meeting held
March 17, 2014 (D-6-a)

This report was provided as information.

Report of the Parent Involvement Committee Meeting held March 25, 2014 (D-6-b)

This report was provided as information.

Report of the Parent Involvement Committee Meeting held April 22, 2014 (D-6-c)

This report was provided as information.

Report of the Human Resources Standing Committee Meeting
held May 14, 2014 (D-6-d)

This report was provided as information.

Report of the Program Standing Committee Meeting held May, 2014 (D-6-e)

This report was provided as information.

(7) Staff Reports – Items for Information – Nil

E. OTHER MATTERS

(1) Reports from Liaison Members - Nil

(2) Notices of Motion for next meeting – Nil

(3) Questions and Proposals from Trustees

Trustees shared that they attended various special events during the last month, including:

Announcement of Regent Park Public School's \$133,000 grant from Indigo's Love of Reading Foundation

Bell Ringing Ceremony at the old Orillia Central School

Character Recognition Evening

Chris Hadfield event at Georgian College

Excellence in Education

Grand Opening of Fred C. Cook Elementary School

Grand Opening of Hyde Park Public School

Pow Wow at OD/Park Secondary School

Signing of the Education Services Agreement with Beausoleil First Nation

Student Model United Nations

(4) Professional Development Seminars Attendance

Trustee Monague declared her intention to attend the National Aboriginal Gathering on July 2-3, 2014.

(5) Reports/Update from Staff

Superintendent Finlayson acknowledged a student from OD who achieved her vision to perform an individual dance at the Pow Wow at OD/Park Secondary School.

Director Wallace thanked staff and trustees for their contributions and attendance to the various events that have taken place within the board. Director Wallace, with Chairperson Beacock, attended an event held at Georgian College on May 13, 2014 where Chris Hadfield spoke to over 1,200 elementary students about his time in space and being an astronaut.

Director Wallace will be attending the Creemore Annex Open House on June 19, 2014 to celebrate the history of the Creemore Annex as well as the Alliston Union closing ceremony.

Correspondence

1. Letter from J. Allin, Chair, Durham DSB Re: Regulation Re: determination and distribution of trustees
2. Letter from Claudette Paquin, Chair, La Clé Re: PSS and MSS

**F. FUTURE BUSINESS OF THE BOARD, STANDING COMMITTEES
AND ADVISORY COMMITTEES**

Audit Committee Meeting – June 2, 2014 at 6:00 p.m. – Coldwater Room
Special Education Advisory Committee Meeting – June 2, 2014 at 7:00 p.m. – Georgian Room
Special ARC Board Meeting – June 3, 2014 at 6:00 p.m. – Roy Edwards Room
Business and Facilities Standing Committee Meeting – June 4, 2014 at 6:00 p.m. - Georgian Room
Retirement Dinner – June 9, 2014 at 6:00 p.m. – Southshore Community Centre
Parent Involvement Committee Meeting – June 10, 2014 at 6:00 p.m. – Georgian Room
Human Resources Standing Committee Meeting – June 11, 2014 at 6:00 p.m. – Georgian Room
Program Standing Committee Meeting – June 11, 2014 following the Human Resources Standing Committee Meeting - Georgian Room
First Nations Education Advisory Committee Meeting – June 12, 2014 at 10:30 a.m. – Christian Island Elementary School
Special Education Advisory Committee Meeting – June 16, 2014 at 7:00 p.m. – Georgian Room (if required)
Regular Meeting of the Board – June 18, 2014 at 6:00 p.m., followed immediately by the Committee of the Whole in Closed Session (Georgian Room), Public Session will resume at 7:00 p.m. (Roy Edwards Room)

MOTION TO ADJOURN

Moved by Krista Mayne
Seconded by Donna Armstrong

That the meeting be adjourned at 8:10 p.m.

CARRIED

TO: The Chairperson and Members of the
Simcoe County District School Board

FROM: The Secretary

SUBJECT: **MINUTES OF THE SPECIAL MEETING OF THE
BOARD HELD JUNE 3, 2014**

A Special meeting of the Simcoe County District School Board was held on Tuesday, June 3, 2014 at the Education Centre.

A. (1) Roll Call

PRESENT:
Trustees

Donna Armstrong (fulfilling the role of Chairperson), Peter Beacock, Nicole Black (fulfilling the role of Vice-chairperson), Debra Edwards, Suzanne Ley, Michele Locke, Jodi Lloyd, Krista Mayne, Amanda Monague, Caroline Smith, Christine Williams.

ABSENT
Trustee

Robert North.

PRESENT:
Student Trustees

Patrick Whitten, Cheryne Winstanley-Hayes.

REGRETS:
Student Trustees

Brandon Amyot.

The meeting was called to order at 6:00 p.m.

Chairperson Peter Beacock declared a conflict of interest due to the fact that he owns property in Penetanguishene and, therefore, vacated the Chair at this time and sat in the gallery for the entire meeting.

Vice-chairperson Michele Locke assumed the Chair at this time.

Vice-chairperson Locke indicated that she would be stepping down from chairing the meeting tonight so that she can participate fully in discussions that will take place on the recommendations.

Director Wallace conducted the elections for the position of Chairperson for the evening.

Moved by Krista Mayne
Seconded by Caroline Smith

That Trustee Donna Armstrong fulfill the role of Chairperson for the evening.

Trustee Armstrong indicated that she would stand. There being no further nominations, Trustee Armstrong was acclaimed as Chairperson for the evening. Trustee Armstrong assumed the Chair at this time.

Chairperson Armstrong called for nominations for the Vice-chairperson for the evening.

Moved by Suzanne Ley
Seconded by Caroline Smith

That Trustee Nicole Black fulfill the role of Vice-chairperson for the evening.

Trustee Black indicated that she would stand. There being no further nominations, Trustee Black was acclaimed as Vice-chairperson for the evening. Trustee Black assumed the Vice-chair at this time.

(2) Approval of Agenda

Moved by Jodi Lloyd
Seconded by Caroline Smith

That the Agenda be approved as printed.

CARRIED

(3) Declaration of Conflicts of Interest

Chairperson Beacock declared a conflict of interest as indicated earlier in the evening.

Chairperson Armstrong welcomed everyone at the meeting and acknowledged Mayor Gerry Marshall, Councillors Brad Saunders (Penetanguishene) and Gibb Wishart (Tiny). Chairperson Armstrong explained that this evening's meeting is to consider and make a decision regarding the ARC involving Midland Secondary School and Penetanguishene Secondary School.

B. (1) Staff Report

Pupil Accommodation Review 2013:01 – Midland Secondary School/Penetanguishene Secondary School – Committee Report (B-1-a)

Associate Director Janis Medysky provided an overview of the report regarding the ARC 2013:01. In her presentation, she discussed the background and process for ARC 2013:01, information considered when developing the staff report and the eight staff recommendations regarding the ARC 2013:01.

Questions were received from staff regarding potential funding for a new school and the Ministry's review of the ARC process.

(1)
Moved by Michele Locke
Seconded by Suzanne Ley

#SPB-2014-06-03-43

That the Board approve the closure of Penetanguishene Secondary School effective June 30, 2016, as set out in Report No. B-1-a, Pupil Accommodation Review 2013:01 – Midland Secondary School/Penetanguishene Secondary School, dated June 3, 2014.

MOTION

Moved by Caroline Smith
Seconded by Debra Edwards

#SPB-2014-06-03-44RD

That the Board refer the above motion to the October 2014 Business and Facilities Standing Committee Meeting.

Trustee Smith requested a recorded vote.

YEAS

Debra Edwards
Amanda Monague
Caroline Smith

NAYS

Donna Armstrong
Nicole Black
Suzanne Ley
Michele Locke
Jodi Lloyd
Krista Mayne
Christine Williams

Non-binding vote

Student Trustee Patrick Whitten
Student Trustee Cheryne Winstanley-Hayes
DEFEATED

(1)
Moved by Michele Locke
Seconded by Suzanne Ley

#SPB-2014-06-03-45

That the Board approve the closure of Penetanguishene Secondary School effective June 30, 2016, as set out in Report No. B-1-a, Pupil Accommodation Review 2013:01 – Midland Secondary School/Penetanguishene Secondary School, dated June 3, 2014.

Trustee Smith requested a recorded vote.

YEAS

Donna Armstrong
Nicole Black
Debra Edwards
Suzanne Ley
Michele Locke
Jodi Lloyd
Krista Mayne
Christine Williams

NAYS

Amanda Monague
Caroline Smith

Non-binding vote

Student Trustee Patrick Whitten
Student Trustee Cheryne Winstanley-Hayes

CARRIED

(2)
Moved by Suzanne Ley
Seconded by Jodi Lloyd

#SPB-2014-06-03-46

That the Board approve the consolidation of the Penetanguishene Secondary School student population with the Midland Secondary School student population on the Midland Secondary School site effective June 30, 2016, as set out in Report No. B-1-a, Pupil Accommodation Review 2013:01 – Midland Secondary School/Penetanguishene Secondary School, dated June 3, 2014.

CARRIED

(3)
Moved by Jodi Lloyd
Seconded by Suzanne Ley

#SPB-2014-06-03-47

That the Board approve the consolidation of the Penetanguishene Secondary School and Midland Secondary School attendance areas effective June 30, 2016, as set out in APPENDIX A of Report No. B-1-a, Pupil Accommodation Review 2013:01 – Midland Secondary School/Penetanguishene Secondary School, dated June 3, 2014.

CARRIED

(4)
Moved by Michele Locke
Seconded by Christine Williams

#SPB-2014-06-03-48

That the Board approve relocating the Extended French as a Second Language (EFSL) program to the Midland Secondary School site effective June 30, 2016, as set out in Report No. B-1-a, Pupil Accommodation Review 2013:01 – Midland Secondary School/Penetanguishene Secondary School, dated June 3, 2014.

CARRIED

(5)
Moved by Jodi Lloyd
Seconded by Krista Mayne

#SPB-2014-06-03-49

That the Board approve a capital priority to replace Midland Secondary School on the current Midland Secondary School site and be included as part of the 2014 Capital Plan, as set out in Report No. B-1-a, Pupil Accommodation Review 2013:01 – Midland Secondary School/Penetanguishene Secondary School, dated June 3, 2014.

CARRIED

(6)
Moved by Suzanne Ley
Seconded by Michele Locke

#SPB-2014-06-03-50

That the Board direct staff to submit a business case for a capital priority to replace Midland Secondary School on the current Midland Secondary School site, as set out in Report No. B-1-a, Pupil Accommodation Review 2013:01 – Midland Secondary School/Penetanguishene Secondary School, dated June 3, 2014.

CARRIED

(7)
Moved by Michele Locke
Seconded by Krista Mayne

#SPB-2014-06-03-51

That the Board direct staff to establish an ad-hoc committee as per Policy 4440 to recommend to the Board a school name for the Board's consideration and decision prior to June 30, 2016, as set out in Report No. B-1-a, Pupil Accommodation Review 2013:01 – Midland Secondary School/Penetanguishene Secondary School, dated June 3, 2014.

AMENDMENT

Moved by Debra Edwards
Seconded by Suzanne Ley

#SPB-2014-06-03-52A

That the Board direct staff to establish a Special Naming Committee as per Policy 4440 to recommend to the Board a school name for the Board's consideration and decision prior to June 30, 2016, as set out in Report No. B-1-a, Pupil Accommodation Review 2013:01 – Midland Secondary School/Penetanguishene Secondary School, dated June 3, 2014.

AMENDMENT CARRIED
AMENDED MOTION CARRIED

(8)
Moved by Debra Edwards
Seconded by Suzanne Ley

#SPB-2014-06-03-53W

That the Board retain Penetanguishene Secondary School as an asset until the viability of potential users for the building, or part of, is assessed, as set out in Report No. B-1-a, Pupil Accommodation Review 2013:01 – Midland Secondary School/Penetanguishene Secondary School, dated June 3, 2014.

Trustee Edwards withdrew the above motion.

Chairperson Armstrong received no objection from the table to withdraw the above motion.

Chairperson Armstrong thanked those who were in attendance at the meeting this evening and acknowledged how difficult this decision was for some of them.

C. FUTURE BUSINESS OF THE BOARD AND ADJOURNMENT

Business and Facilities Standing Committee Meeting – June 4, 2014 at 6:00 p.m. - Georgian Room
Retirement Dinner – June 9, 2014 at 6:00 p.m. – Southshore Community Centre
Human Resources Standing Committee Meeting – June 11, 2014 at 6:00 p.m. – Georgian Room
Program Standing Committee Meeting – June 11, 2014 following the Human Resources Standing Committee Meeting - Georgian Room
Special Education Advisory Committee Meeting – June 16, 2014 at 7:00 p.m. – Georgian Room (if required)
Regular Meeting of the Board – June 18, 2014 at 6:00 p.m., followed immediately by the Committee of the Whole in Closed Session (Georgian Room), Public Session will resume at 7:00 p.m. (Roy Edwards Room)

MOTION TO ADJOURN

Moved by Suzanne Ley
Seconded by Caroline Smith

That the meeting be adjourned at 7:45 p.m.

CARRIED

TO: The Chairperson and Members of the
Simcoe County District School Board

FROM: Audit Committee

SUBJECT: **REPORT OF THE PUBLIC SESSION OF THE AUDIT COMMITTEE
MEETING HELD MONDAY, JUNE 2, 2014**

The Audit Committee met in Public Session on Monday, June 2, 2014, at the Education Centre.

PRESENT:

Committee Members Jay Anstey (Vice-Chairperson), Chris Edwards,
Suzanne Ley (Chairperson), Christine Williams.

ABSENT:

Committee Members Robert North.

Administration Brian Jeffs.

REGRETS:
Administration Kathryn Wallace.

Staff Mark Connors, Genevieve Segu, Corry Van Nispen.

Recording Secretary Lorraine Ryder.

Chairperson Ley called the meeting to order at 6:00 p.m.

Approval of the Agenda

MOTION

Moved by Christine Williams
Seconded by Chris Edwards

That the agenda be approved as printed.

CARRIED

Declaration of Conflicts of Interest – Nil

Closed Session - Nil

Presentation/Delegations - Nil

Items for Decision

1. 2014-2015 Internal Audit Plan (AUD-D-1)

Genevieve Segu, Senior Regional Internal Auditor provided an overview of the Internal Audit Plan report for 2014-2015. Senior Auditor Segu reviewed the areas that will undergo audits during the upcoming school year.

Mark Connors, Regional Internal Audit Manager informed the committee that a new improved way of implementing the risk assessment called Enterprise Risk Management (ERM) has been proposed. In this new model, the internal audit plan is based on risks identified and owned by senior management that link to their strategic goals.

Senior Auditor Segu, Manager Connors, and Brian Jeffs, Superintendent of Business Services responded to questions from committee members at this time.

Moved by Christine Williams
Seconded by Chris Edwards

#AUD-2014-06-02-04

That the Audit Committee recommend that the Board approve the 2014-2015 Internal Audit Plan, as set out in Report No. AUD-D-1, 2014-2015 Internal Audit Plan, dated June 2, 2014.

CARRIED

2. Audit Committee – Terms of Reference

Superintendent Jeffs provided an overview of the report. It is standard practice to have Terms of Reference for each committee of the Board and to date, formal Terms of Reference have not existed for the Audit Committee. The Terms of Reference contained in the report outlines the roles and responsibilities of the Audit Committee and its members.

Trustee Ley requested the following changes to the Terms of Reference:

- #14 – change “to discuss any matters” to read “to discuss any relevant matters”;
- #16 – change “about financial reporting” to read “regarding financial reporting”.

Superintendent Jeffs confirmed that the above mentioned changes will be made to the Terms of Reference.

Superintendent Jeffs responded to questions from committee members at this time.

Moved by Christine Williams
Seconded by Jay Anstey

#AUD-2014-06-02-05

That the Audit Committee recommend that the Board approve the Terms of Reference, as set out in APPENDIX A of Report No. AUD-D-2, Audit Committee – Terms of Reference, dated June 2, 2014.

CARRIED

Items for Information

1. 2013-2014 External Audit Plan (AUD-I-1)

Superintendent Jeffs provided a brief overview of the report which outlines the audit of the consolidated financial statements of the Simcoe County District School Board for the year ending August 31, 2014. Superintendent Jeffs welcomed Andrea Nauss, Chartered Accountant from BDO Canada LLP who responded to questions from committee members. Accountant Nauss commented that field work would start again in July.

Superintendent Jeffs, Corry Van Nispen, Controller and Chartered Accountant Nauss responded to questions from committee members at this time.

This report was provided for information.

2. Internal Audit Update (AUD-I-2)

Manager Connors and Senior Auditor Segu provided a detailed overview of the report which outlines work undertaken by the Regional Internal Audit Team (RIAT) since February 3, 2014. This work includes RIAT's region-wide progress and the SCDSB current internal audit plan to date.

Senior Auditor Segu informed the committee that a follow-up report would come forward at the November audit committee meeting regarding audit recommendations on school generated funds and purchasing cards, as well as a follow-up on the Health and Safety audit.

Senior Auditor Segu summarized the Student Achievement Education Technology Advisory Committee (SAETAC) self-assessment results, and the Information Technology Department survey results.

Superintendent Jeffs, Controller Van Nispen, Manager Connors, and Senior Auditor Segu responded to questions from committee members at this time.

This report was provided for information.

3. 2014-2015 Meeting Dates (VERBAL)

Superintendent Jeffs proposed the following schedule for the 2014-2015 audit committee meetings: November 3, 2014, February 2, 2015 and June 1, 2015 with a start time of 6:00 p.m. A minimum of 3 meetings per year are required. Additional meetings can be scheduled as deemed necessary.

There were no objections to the proposed meeting schedule for 2014-2015.

Correspondence - Nil

Other Matters - Nil

Notices of Motion for Next Meeting - Nil

MOTION

Moved by Christine Williams
Seconded by Jay Anstey

That the meeting be adjourned at 7:00 p.m.

CARRIED

RECOMMENDATIONS

1. That the Board approve the 2014-2015 Internal Audit Plan, as set out in Report No. AUD-D-1, 2014-2015 Internal Audit Plan dated, June 2, 2014.
2. That the Board approve the Terms of Reference, as set out in APPENDIX A of Report No. AUD-D-2, Audit Committee – Terms of Reference, dated June 2, 2014.

Respectfully submitted by:

Brian Jeffs
Superintendent of Business Services

Approved for submission by:

Kathryn Wallace
Director of Education

June 18, 2014

TO: The Chairperson and Members of the
Simcoe County District School Board

FROM: Business and Facilities Standing Committee

SUBJECT: **REPORT OF THE PUBLIC SESSION OF THE BUSINESS AND FACILITIES
STANDING COMMITTEE MEETING HELD WEDNESDAY, JUNE 4, 2014**

The Business and Facilities Standing Committee met in Public Session on Wednesday, June 4, 2014, at the Education Centre.

PRESENT:

Committee Members Donna Armstrong, Peter Beacock, Debra Edwards, Suzanne Ley, Jodi Lloyd (Chairperson), Michele Locke, Krista Mayne, Robert North (Vice-Chairperson).

Electronic Participation Nicole Black.

Student Trustees Brandon Amyot, Patrick Whitten.

Administration John Dance, Stuart Finlayson, Brian Jeffs, Jackie Kavanagh, John Legere, Janis Medysky, Paula Murphy, Chris Samis, Paul Sloan, Kathryn Wallace.

Staff David Few, Andrew Keuken, Jessica Kukac, Mark Twardowski.

REGRETS:

Committee Members Amanda Monague, Caroline Smith, Christine Williams.

Student Trustees Cheryne Winstanley-Hayes.

Recording Secretary Lorraine Ryder.

Chairperson Lloyd called the meeting to order at 6:00 p.m.

Approval of the Agenda

MOTION

Moved by Peter Beacock
Seconded by Michele Locke

That the agenda be approved as printed.

CARRIED

Declaration of Conflicts of Interest - Nil

MOTION

Moved by Michele Locke
Seconded by Krista Mayne

That the Business and Facilities Standing Committee move into closed session.

CARRIED

The Business and Facilities Standing Committee reconvened in public session at 8:25 p.m.

Presentations/Delegations - Nil

Items for Decision

1. **Accommodation Planning – French Immersion and Extended French as a Second Language (BF-D-1)**

John Dance, Superintendent of Facility Services provided an overview of the report which detailed the accommodation plan for the French Immersion and French as a Second Language programs. The need for long term accommodation strategies that can effectively deliver the programs in a sustainable, equitable and efficient manner will provide for early success of the French Immersion program, and the continued success of the Extended French as a Second Language program.

Superintendent Dance and Andrew Keuken, Senior Planner responded to questions from trustees at this time.

(1, 2, 3)

Moved by Robert North
Seconded by Michele Locke

(1)

#BF-2014-06-04-40

That the Business and Facilities Standing Committee recommend that the Board approve that FI be transferred from Ardagh Bluffs Public School to Ferndale Woods Elementary School effective September 2015, as set out in Report No. BF-D-1, Accommodation Planning - French Immersion and Extended French as a Second Language, dated June 4, 2014.

(2)

#BF-2014-06-04-41

That the Business and Facilities Standing Committee recommend that the Board approve that an Attendance Area Review be undertaken commencing after September 2014 in the Southeast Barrie Review Area, that includes Algonquin Ridge Elementary School, Assikinack Public School, Hewitt's Creek Public School, Sunnybrae Public School, Warnica Public School and Willow Landing Elementary School, as set out in Report No. BF-D-1, Accommodation Planning - French Immersion and Extended French as a Second Language, dated June 4, 2014.

(3)

#BF-2014-06-04-42

That the Business and Facilities Standing Committee recommend that the Board approve the proposed Designated School Sites and Feeder Schools 2014 – 2015, effective September 2014, as set out in APPENDIX B of Report No. BF-D-1, Accommodation Planning - French Immersion and Extended French as a Second Language, dated June 4, 2014.

CARRIED

2. Simcoe County District School Board Energy Conservation and Demand Management Plan (BF-D-2)

Superintendent Dance provided a detailed overview of the report. The Government of Ontario passed a Green Energy Act (GEA) that required all public bodies, including school boards, to publicly report their energy use as of July 1, 2013. The second phase requires a comprehensive energy conservation plan to be put in place over the next five years and to publicly post the plan by July 1, 2014.

Superintendent Dance and Mark Twardowski, Manager of Maintenance and Environmental Services responded to questions from trustees at this time.

Moved by Peter Beacock
Seconded by Suzanne Ley

(4)

#BF-2014-06-04-43

That the Business and Facilities Standing Committee recommend that the Board approve the Simcoe County District School Board Energy Conservation and Demand Management Plan, as set out in APPENDIX A of Report. No. BF-D-2, Simcoe County District School Board Energy Conservation and Demand Management Plan, dated June 4, 2014.

CARRIED

Items for Information

1. Attendance Area Change: Alliston Union Public School and Ernest Cumberland Elementary School (BF-I-1)

Superintendent Dance provided an overview of the report. Effective September 2014, a section of King Street North in Alliston was to be transferred to the Ernest Cumberland Elementary School boundary area. Staff received a request that this section remain part of the Alliston Union replacement school boundary area. Students that would be impacted by the attendance area change are currently accommodated at Alliston Union Public School and within walking distance of the new replacement Alliston Union Public School. As a result, this section of King Street North will remain part of the Alliston Union Public School boundary area.

Superintendent Dance responded to questions from trustees at this time.

This report was provided for information.

2. Contract Awards within Approved Budget (BF-I-2)

Brian Jeffs, Superintendent of Business Services provided an overview of the report which summarized the awarded contracts within approved budget. Superintendent Jeffs informed trustees that the last two contracts in the report are different in terms of presentation due to bidders bidding on different portions of the tenders. This is a regular yearly occurrence in regards to these tenders.

Superintendent Jeffs responded to questions from trustees at this time.

This report was provided for information.

Correspondence – Nil

Other Matters

1. Trustee Edwards commented on the tender of the new Orillia high school and requested an update. Superintendent Dance informed the committee that the tender closes next week. The tenders will be reviewed by staff and a report will come forward as soon as possible.
2. Trustee Lloyd asked if the intent was to cut the grass for field use while the new Orillia high school was being built. Superintendent Dance indicated that the field area is going to be a staging area for construction.
3. Trustee Lloyd asked if the new Orillia high school would be ready for occupation by September 2015. Superintendent Dance commented that the goal is for a September 2015 opening however completion in one year will be a challenge and an exact date cannot be predicted.

Notices of Motion for Next Meeting - Nil

MOTION

Moved by Peter Beacock
Seconded by Robert North

That the meeting be adjourned at 9:15 p.m.

CARRIED

RECOMMENDATIONS

1. That the Board approve that FI be transferred from Ardagh Bluffs Public School to Ferndale Woods Elementary School effective September 2015, as set out in Report No. BF-D-1, Accommodation Planning - French Immersion and Extended French as a Second Language, dated June 4, 2014.

2. That the Board approve that an Attendance Area Review be undertaken commencing after September 2014 in the Southeast Barrie Review Area, that includes Algonquin Ridge Elementary School, Assikinack Public School, Hewitt's Creek Public School, Sunnybrae Public School, Warnica Public School and Willow Landing Elementary School, as set out in Report No. BF-D-1, Accommodation Planning - French Immersion and Extended French as a Second Language, dated June 4, 2014.
3. That the Board approve the proposed Designated School Sites and Feeder Schools 2014 – 2015, effective September 2014, as set out in APPENDIX B of Report No. BF-D-1, Accommodation Planning - French Immersion and Extended French as a Second Language, dated June 4, 2014.
4. That the Board approve the Simcoe County District School Board Energy Conservation and Demand Management Plan, as set out in APPENDIX A of Report. No. BF-D-2, Simcoe County District School Board Energy Conservation and Demand Management Plan, dated June 4, 2014.

Respectfully submitted by:

Brian Jeffs
Superintendent of Business Services

John Dance
Superintendent of Facility Services

Approved for submission by:

Kathryn Wallace
Director of Education

June 18, 2014

TO: The Chairperson and Members of the
Business and Facilities Standing Committee

FROM: Superintendent of Business Services

SUBJECT: **ORILLIA REPLACEMENT SECONDARY SCHOOL PROJECT APPROVAL**

1. Background

The Orillia Replacement Secondary School project was approved as a capital priority project on January 13, 2014. The Ministry of Education Capital Planning Branch had authorized as part of the 2012 Capital Priorities funding the amount of \$28,661,281. Since that time the Simcoe County District School Board staff have worked to prepare the school site, formerly home to Park Street Collegiate Institute, through an initial demolition process, for construction. The design process was completed during early 2014, and on May 14, 2014 the board received approval to proceed to tender from the Ministry. The tender closed on June 11, 2014.

In accordance with the APM A2500-Purchasing Procedures, award of contract for the purchase of goods and services over \$100,000 will require Board approval after the competitive bid process if the bid exceeds the approved budget. When the bid is within the Board approved budget, award of contract will require the approval of the Director of Education or designate. Business Services will submit a monthly report to Business and Facilities Standing Committee, for information, summarizing awarded contracts within approved budget.

2. Current Status

The following is the awarded contract within approved budget.

The successful bidder for **Tender No. 10792T, Orillia Replacement Secondary School** was submitted by **Tambro Construction Ltd.**, in the amount of **\$25,678,000**. A summary of tender responses received is outlined in APPENDIX A. The project cost is summarized in APPENDIX A-2.

Due to the submitted tender amount, total project costs exceed the original Ministry approved budget of \$28,661,281. Alternative sources of funding have been identified as outlined in APPENDIX A-2.

RECOMMENDATION

That the Board approves the revised total project budget for the Orillia Replacement Secondary School subject to final approval from the Ministry, as set out in Report No. D-5-a, Orillia Replacement Secondary School Project Approval, dated June 18, 2014.

Respectfully submitted by:

Brian Jeffs, Superintendent of Business Service

Approved for submission by:

Kathryn Wallace, Director of Education

June 18, 2014

Simcoe County District School Board

**Request for Tender
Orillia Replacement Secondary School
2014-10792T**

BIDDER'S NAME	Tambro Construction Ltd. Guelph, ON	Percon Construction Inc. Toronto, ON	Aquicon Construction Co. Ltd. Brampton, ON	Everstrong Construction Ltd. Orangeville, ON	Pre-Eng Contracting Ltd. Concord, ON	Remo General Contracting Ltd. Brampton, ON	* Monteith Building Group Ltd Orillia, ON		
BID PRICE	\$25,678,000.00	\$25,790,000.00	\$25,868,000.00	\$25,970,000.00	\$26,600,000.00	\$29,374,000.00	Non-Compliant		

Date of Opening: June 11, 2014

Compliant Tenders: 6

APPLICABLE TAXES NOT INCLUDED

REPORT NO. D-5-a
 APPENDIX A
 JUNE 18, 2014

REPORT NO. D-5-a
APPENDIX A-2
JUNE 18, 2014

Orillia Replacement Secondary School
Tender No. 10792T

ESTIMATED TOTAL PROJECT COST

1.	Construction Tender (excluding VAT)	\$25,678,000
2.	Contingency	\$770,340
3.	Professional Fees	\$1,732,893
4.	Miscellaneous	\$665,464
5.	Furniture & Equipment	\$300,000
6.	Net VAT Payable	\$642,217
	Total Project Cost	<u>\$30,374,496</u>

Project Funding:
Capital Priorities
Accumulated Surplus - Appropriated

Budget Approval:
Report No. BF-D-2 May 1, 2013

TO: The Chairperson and Members of the
Simcoe County District School Board

FROM: Accessibility Advisory Committee

SUBJECT: **REPORT OF THE ACCESSIBILITY ADVISORY COMMITTEE MEETING
HELD MARCH 31, 2014**

A meeting of the Accessibility Advisory Committee was held on Monday March 31, 2014 at the Education Centre.

PRESENT:

Committee Members

Peter Beacock (Trustee), Allison Bobbette, Delmar MacLean, Doug Mein, Sarah Mueller (Chairperson), Albert Stein (Vice-chairperson).

Staff:

Christie Connors, Abby DesForges, Kevin LePage, Sean Levasseur, Janis Medysky, Steve Parker, Sally Potts, Marla Tomlinson.

Regrets:

AAC Members

Margaretta Papp-Belayneh.

ABSENT:

AAC Members

Jennifer Griffin.

Recording Secretary

Jennifer Henry.

Chairperson Sarah Mueller called the meeting to order at 10:35 a.m.

1. Welcome and Opening Remarks

Chairperson Mueller welcomed committee members and Danielle Mink, Mental Health Leader.

2. Approval of Minutes

Minutes of the Accessibility Advisory Committee held January 20, 2014

Moved by: Doug Mein
Seconded by: Delmar MacLean

That the Minutes of the Accessibility Advisory Committee held Monday, January 20, 2014 be approved as amended.

CARRIED

3. Mental Health Awareness Week (May 5 – May 12, 2014)

Danielle Mink, Mental Health Leader, Simcoe County District School Board (SCDSB) reported on what the board is doing to celebrate Mental Health Awareness Week which takes place from May 5, to May 12, 2014. Ideas for activities or events that schools may consider doing with their staff, and that staff might consider doing with their students will be forwarded to school administrators within the next week. Danielle noted that there are a variety of resources including: ideas for activities or events, slide deck presentations, tool kits and links to information about positive mental health, including a brief video and articles on school mental health. The focus of these materials is about promoting positive mental health and well-being. Chair Mueller inquired if the activity and resource list could also be forwarded to AAC members. Chair Mueller also mentioned Clara's Big Ride for Bell Let's Talk which is a 110-day national bicycle tour through every province and territory. Clara's Big Ride will help grow awareness, acceptance, and action to create a stigma-free Canada.

Danielle provided an update on some of the initiatives and training that staff has been involved in. She noted that she is currently working with communications to showcase mental health on the website. Regular postings, blogs, and newsletters as well as a video are some of the ideas being discussed. Danielle invited committee member feedback on how to make the website more accessible. She also reported that teachers and administrators will be asked to complete a brief survey to help address gaps and identify areas for moving forward with services. Danielle addressed committee members' questions regarding ministry direction and involvement. Doug Mein applauded what staff is doing, and Chair Mueller invited Danielle to attend the September or November meeting to provide further updates.

4. National Access Awareness Week

Chairperson Mueller noted that the committee tries to come up with ideas for celebrating National Access Awareness week each year and inquired if the board has anything planned. Marla Tomlinson noted that a numbered memo is sent to administrators with some ideas and activities for schools to consider. Other ideas discussed among the committee included communication to be sent to administrators for inclusion in school newsletters; celebration emails; doing a blog, placing information in *Sharing Simcoe*, and activities such as short stories or art work to gain the students perspective. Doug Mein expressed that it would be a great opportunity to collaborate with Danielle Mink as there is a link between accessibility and mental health. Marla will follow up on some of the ideas discussed. Chairperson Mueller asked for an update for the May meeting.

5. Integrated Accessibility Standard – Accessibility Standard and Human Rights Code Training

Deferred to the May 26th Accessibility Committee Meeting.

6. Circle of Learning Conference

Chairperson Mueller noted that the Circle of Learning Conference is taking place at the Education Centre on Saturday April 5th. It was decided that the Accessibility Advisory Committee (AAC) will not have a table at the event this year. However, Chair Mueller feels it would be a good idea to have a table at the event next year to create awareness for the Committee.

Doug Mein spoke from past experience at the event and noted that there was very little traffic at the AAC table. He suggested that the committee have a visual display for future events. Chair Mueller suggested that this item remain on the May agenda for further discussion.

7. School Audits – April 17, 2014

Chairperson Mueller reminded Committee members that the school audits will be taking place on April 17th. Barrie North Collegiate Institute will be visited in the morning and Hillcrest Public School in the afternoon. Steve Parker expressed concern that the elevator at Barrie North may not be operational by April 17th and suggested that the Committee may want to select an alternative location to visit. Eastview Secondary School was suggested. There was also discussion on how schools are selected for the audits.

Chairperson Mueller suggested that School audits be placed on the May meeting agenda so that dates and locations can be discussed for next year.

8. May 26th Meeting

Consensus among committee members was to adjust the time of the May 26th meeting in order to complete any unfinished business and to review the Multi-year Plan. It was decided that the meeting will be held from 10:00 a.m. to 1:00 p.m. Chair Mueller noted the following items for the agenda: Accessibility Standard and Human Rights Code Training video; School Audit Review; National Access Awareness Week.

9. Other Business

(a) Universal Design Forum

Vice-chair Albert Stein reminded committee members of the Universal Design Forum presented by Georgian College, and the Simcoe Muskoka Accessibility Round Table (SMART), along with Independent Living Services (ILS). The forum is being held at Georgian College on May 20th. Steve Parker noted that he will be attending.

MOTION TO ADJOURN

Moved by: Doug Mein

Seconded by: Vice-Chair Albert Stein.

That the meeting be adjourned at 12:00 p.m.

CARRIED

NEXT MEETING

The next meeting will be held at the Simcoe County District School Board in Midhurst, on **Monday, May 26, 2014** in the Georgian Room at 10:00 a.m.

Future meeting dates are:

April 17, 2014 – School Audits (Barrie North C.I. & Hillcrest P.S.)

May 26, 2014 – Working Lunch

REPORT NO. D-6-a
JUNE 18, 2014 – 4

Report Status

This report is provided for information.

Respectfully submitted by:

Janis Medysky
Associate Director

Approved for submission by:

Kathryn Wallace
Director of Education

June 18, 2014

TO: The Chairperson and Members of the
Simcoe County District School Board

FROM: Special Education Advisory Committee

SUBJECT: **MINUTES OF THE SPECIAL EDUCATION ADVISORY COMMITTEE
BUDGET MEETING HELD APRIL 16, 2014**

A meeting of the Special Education Advisory Committee was held on Wednesday, April 16, 2014 at the Education Centre to discuss budget.

A. Roll Call

PRESENT:

SEAC Members

Donna Armstrong (Trustee), Sue Downing (fulfilling the role of Vice-Chairperson), Kim Latour (fulfilling the role of Chairperson), Jodi Lloyd (Trustee), Yana Skybin.

SEAC Alternates

Kevin Berry (Acting Member), Rose-Ann Marchitto (Acting Member).

Staff

Karen Cote, John Dance, Stuart Finlayson, Mike Giffen, Brian Jeffs, Janis Medysky, Sally Potts, Anita Simpson, Paul Sloan, Chris Samis, Corry Van Nispen, Kathi Wallace.

REGRETS:

SEAC Members

Susan Clough, James Hall, Laura LaChance (Vice-Chairperson), Arlene McCaw, Sari Russell, Caroline Smith (Chairperson).

Recording Secretary

Tina Bazuk.

In the absence of Caroline Smith, SEAC Chairperson and Laura LaChance, SEAC Vice-Chairperson, Chris Samis, Superintendent of Education, called the meeting to order at 7:10 p.m.

Election of Chairperson

Superintendent Samis called for nominations for the position of Chairperson of the Special Education Advisory Committee for the evening.

Moved by Jodi Lloyd

Seconded by Donna Armstrong

That Kim Latour, SEAC Member, be nominated for election as Chairperson of the Special Education Advisory Committee for the evening.

Kim Latour indicated that she would stand.

Superintendent Samis called for further nominations for the position of Chairperson of the Special Education Advisory Committee for the evening.

There being no further nominations, Kim Latour was acclaimed as Chairperson of the Special Education Advisory Committee for the evening.

CARRIED

Kim Latour assumed the Chair at this time.

Election of Vice-Chairperson

Chairperson Latour called for nominations for the position of Vice-Chairperson of the Special Education Advisory Committee for the evening.

Moved by Donna Armstrong
Seconded by Kevin Berry

That Sue Downing, SEAC Member, be nominated for election as Vice-Chairperson of the Special Education Advisory Committee for the evening.

Sue Downing indicated that she would stand.

Chairperson Latour called for further nominations for the position of Vice-Chairperson of the Special Education Advisory Committee for the evening.

There being no further nominations, Sue Downing was acclaimed as Vice-Chairperson of the Special Education Advisory Committee for the evening.

CARRIED

Sue Downing assumed the Vice-Chair at this time.

Chairpersons Lloyd and Latour co-chaired the meeting.

Chairpersons Lloyd and Latour welcomed Business and Facilities Standing Committee Members, SEAC Members and Board Staff to the meeting.

Approval of Agenda

Agenda approved by consensus.

Items for Information

1. 2014-2015 Proposed Budget – Special Education (BF-I-1)

Brian Jeffs, Superintendent of Business Services, thanked the Business and Facilities Standing Committee and SEAC Members for the opportunity to discuss the proposed budget.

Superintendent Jeffs and Corry Van Nispen attended the SEAC meeting in March 2014 to provide a preliminary budget overview. In November 2013, Chris Samis, Superintendent of Education, reviewed the 2013-2014 Deferred Revenue with SEAC and gave members the opportunity to consider the areas of need. SEAC members provided input into the allocation of the funds to best support students with special education needs. An update on the status of the 2013-2014 Deferred Revenue will be presented at the May SEAC meeting.

Superintendent Jeffs took a moment to explain that special education grants are impacted by two key drivers, enrolment and benchmarks. If benchmarks are increasing year over year, it would help offset declining enrolment. If benchmarks and enrolments are decreasing year over year, it would provide a “double hit” to the grant revenue.

Superintendent Jeffs provided an overview of the 2014-2015 Proposed Special Education Budget and advised that the overall revenue is projected to increase by \$2.8 million. Expenses were reviewed with the rationale behind each expense detailed.

Superintendent Jeffs advised that the High Needs Amount formula has been rewritten and will be phased in over a four year timeframe.

The proposed budget is currently underspent by \$2.8 million due to the late release of the 2014-2015 Technical Paper from the Ministry. SEAC members will be provided with the opportunity to give recommendations from their respective agencies/associations on the best way to allocate the additional revenue in order to benefit our students with special education needs prior to the balance budget being presented for approval at the May 7, 2014 Business and Facilities Standing Committee meeting.

Superintendent Jeffs and Superintendent Samis responded to questions from trustees and SEAC members at this time.

Correspondence – Nil

Other Matters - Nil

Adjournment

Meeting adjourned by consensus at 7:40 p.m.

The next meeting is scheduled for Monday, May 12, 2014

Report Status

This report is provided for information.

Respectfully submitted by:

Chris Samis
Superintendent of Education

Approved for submission by:

Kathryn Wallace
Director of Education

June 18, 2014

TO: The Chairperson and Members of the
Special Education Advisory Committee

FROM: Chairperson of SEAC
Superintendent of Education

SUBJECT: **MINUTES OF THE SPECIAL EDUCATION ADVISORY COMMITTEE
MEETING HELD MAY 12, 2014**

The regular meeting of the Special Education Advisory Committee was held on Monday, May 12, 2014 at the Education Centre.

A. Roll Call

PRESENT:

SEAC Members

Susan Clough, Sue Downing, James Hall, Laura LaChance (Vice-Chairperson), Jodi Lloyd (Trustee), Yana Skybin, Caroline Smith (Chairperson).

SEAC Alternates

Kevin Berry, Angie Bridekirk, Rose-Ann Marchitto (Acting Member), Ceci Vasoff.

Staff

Mike Giffen, Connie Gray, Hailey McLean, Sally Potts, Chris Samis.

REGRETS:

SEAC Members

Donna Armstrong, Kim Latour, Arlene McCaw, Sari Russell.

Recording Secretary

Tina Bazuk.

Chairperson Smith called the meeting to order at 7:05 p.m.

(1) Welcome

(a) Introductions

Chairperson Smith welcomed committee members and staff members and shared regrets for the evening.

(b) SCDSB Special Education Statement of Beliefs

SEAC alternate member Ceci Vasoff read the Statement of Beliefs.

(2) Approval of Agenda

Moved by Laura LaChance
Seconded by Yana Skybin

That the agenda be approved as written.

CARRIED

(3) Approval of Minutes

(a) Minutes of the Regular SEAC Meeting held March 17, 2014

Moved by Laura LaChance
Seconded by Sue Downing

That the minutes be approved as written.

CARRIED

B. Presentations

(1) SEAC - Nil

(2) Staff

(a) Special Education Budget – Additional Funds Update (B-2-a)

Chris Samis, Superintendent of Education, provided an overview of the change from the anticipated \$2.8 Million to \$1.7 Million additional funding for the 2014-2015 Special Education budget. The Joint Business and Facilities/SEAC Budget meeting was held on April 16, 2014 and SEAC members were provided with the opportunity to provide recommendations from their respective agencies/associations on the best way to allocate the additional revenue in order to benefit our students with special education needs.

Superintendent Samis advised that the Ministry of Education will be phasing in changes to the High Needs Amount (over 4 years) in order to ensure greater equity across school boards.

Funding is based on 'enrolment predictions', and therefore, there may be further revenue changes relating to actual enrolments on the October 31, 2014 and March 31, 2015 count dates.

Superintendent Samis responded to questions from SEAC at this time.

C. Items for Decision

(a) Proposed 2014-2015 SEAC Meeting Dates (C-a)

Chairperson Smith and Superintendent Samis reviewed the proposed SEAC meeting dates for 2014-2015. Traditionally, SEAC meetings are held the third Monday of each month with the exception of statutory holidays. The SCDSB follows the Ministry of Education's approved school-year calendar when scheduling meetings however consideration is given to different religious holidays that may affect a committee member's ability to participate.

Vice-Chairperson LaChance suggested that SEAC consider switching the monthly meetings to either the first or second Monday of the Month. This would enable SEAC to meet prior to Program Standing Committee.

After group discussion, it was agreed that staff would bring forward two proposed calendars to reflect the potential meeting changes to the first or second Monday of the Month to the June 2, 2014 SEAC meeting for decision.

D. Items for Information

(1) SEAC Member Reports

(a) Association/Agency Updates

Integration Action for Inclusion in Education and Community Ontario – Simcoe County Chapter:

Integration Action for Inclusion is hosting an “Inclusion Means Everyone, Everywhere” workshop on Saturday, May 24, 2014 from 9:30 – 2:30 at the Family Centre in Kitchener. More details can be found at <http://www.integration-inclusion.com/2014-workshops.html>

(b) SEAC Procedural Information: Three Ministry Goals and How They Relate to Special Education (D-1-b)

Sally Potts and Mike Giffen, Principals of Special Education, provided an overview of the SCDSB Board Improvement Plan for Student Achievement and Well-Being (BIPSA-WB) in relation to the three Ministry goals.

It was mentioned that the Ministry had released new goals in April 2014. The link to the Ministry website Achieving Excellence is attached for member's reference. <http://www.edu.gov.on.ca/eng/about/excellent.html>

Principals of Special Education Potts and Giffen and Superintendent Samis responded to questions from SEAC at this time.

(2) Staff Reports

(a) Deferred Revenue – Spending Update (D-2-a)

Superintendent Samis provided a deferred revenue spending update. Through consultation with SEAC, Business Services Department, Administrative Council as well as school staff, the deferred revenue has been used to provide additional opportunities and outcomes to support students with special education needs.

Principal Potts advised SEAC that a working group has been developed to review and update the SCDSB's “A Parent's Guide to Special Education”. SEAC members will be given the opportunity to review it with their respective agencies/associations and provide feedback during its development. The link will be forwarded to SEAC members. Vice-Chairperson LaChance recommended that parent's also be included in the working group.

Superintendent Samis agreed to investigate the types of options available for support staff in OPSEU to take additional course and will report back to the June 2, 2014 meeting.

An error was noted under Current Status in Report No. SEAC-D-2-a, Deferred Revenue - Spending Update. "The 2013-2014 approved special education budget was \$63,527.00" will be revised to reflect \$63, 527,000.

Superintendent Samis and Principal Potts responded to questions for SEAC members at this time.

(b) Parents Guide to SEA Equipment and Assistive Technology (D-2-b)

Central Consultant Gray presented the "A Parent's Guide to SEA Equipment and Assistive Technology" brochure that was developed to assist parents.

Central Consultant Gray took the opportunity to also share the flyer for the Assistive Technology Strategies Summer Camp for Students and Parent/Guardian. The camp takes place at the Education Centre from August 18 – 21, 2014. Registration is open from May 20 – June 6, 2014.

Central Consultant Gray responded to questions from SEAC at this time.

(c) Educator Support Guide for Transition Planning (D-2-c)

Hailey McLean, Central Consultant in Special Education presented the Educator Support Guide for Transition Planning. The transition brochure was developed by the 10 Barrie Region Boards to assist educators in writing and implementing meaningful transition plans for students who have an Individual Education Plan.

An electronic copy of the document will be forwarded to SEAC to share with their respective agency/associations.

Central Consultant McLean responded to questions from SEAC at this time.

(d) Special Education Plan Review (D-2-d)

Information Sessions were made available to SEAC members to review the 2014-2015 Special Education Plan on March 17 and May 5 prior to SEAC meetings. Superintendent Samis provided a summary of changes, including layout modifications that were incorporated after consultation with SEAC and staff. The 2014-2015 Special Education Plan is due for submission by July 31, 2014.

SEAC members recommended the following changes to the 2014-2015 Special Education Plan:

- Page 15 – added "Parents have access to all SNC records, whether they attend the meeting or not. It is a recommended practice to inform parents that a SNC is taking place regardless of their ability to attend.
- Page 64 – under section 3.(a)- added *NOTE: APM 8540 Gifted Screening Process is currently under review which may affect the criteria for identification.

MOTION

Moved by James Hall
Seconded by Laura LaChance

That the SEAC meeting continues past 9:00 p.m.

CARRIED

- Page 67 – added “Communication” to Identification: Communication - Autism for both elementary and secondary
- Page 76 – under Strategies Used to Gather Staff Input - added Gifted Screening Review Process

Susan Clough left the meeting at this time.

SEAC Alternate Bridekirk requested clarification on the submission of a Minority Report to the Special Education Plan and whether the Minority Report should be attached when submitted to the Ministry.

Chairperson Smith stated that the understanding is that any committee member has the right to submit a Minority Report and has been done historically.

Superintendent Samis agreed to seek further clarification from the Ministry regarding whether a Minority Report is attached to the Special Education Plan or included within the consultation portion of the Plan.

Superintendent Samis will forward a revised copy of the Special Education Plan to SEAC members to allow further consultation with respective agencies/associations. Feedback is requested by Friday, May 23, 2014 to allow for further edits prior to the final review at the June 2 SEAC meeting.

Superintendent Samis agreed to clarify at the May Regional Principals meeting that multiple exceptionalities are acceptable.

Superintendent Samis and Principal Potts responded to questions from SEAC at this time.

(3) Committee Reports

- (a) Information Session – Special Education Plan Update

Update was included in the section above.

(4) Links to Board Reports

- (a) [March 24, 2014 – Special Board Meeting](#)
(b) [March 26, 2014 – Board Meeting](#)
(c) [April 23, 2014 – Board Meeting](#)

E. Correspondence

- (a) A letter from the Niagara Catholic District School Board to the Ministry of Education requesting that Special Education Part I be included as a mandatory core element to the revised teacher education programs that will be effective 2015-2016.
- (b) A letter from the Greater Essex District School Board to the Ministry of Education requesting immediate changes to the current funding model for special education in order to properly support identified students with high needs.
- (c) A letter from the Hastings and Prince Edward District School Board to the Ministry of Education supporting other SEAC's beliefs that comprehensive courses in special education theory and practice, should be a mandatory component of the extended teacher education program and a prerequisite for registration with the Ontario College of Teachers.
- (d) A letter from PAaC on SEAC to the Chair of SEAC requesting assistance with a survey of SEAC members. The survey will be used to compare against the 2009 survey which gathered valuable information on the effectiveness of SEAC's across the province. The survey will also identify if there are any common themes/feedback that can be communicated in the PAaC report to the Ministry of Education.

F. Other Matters

- 1. Chairperson Smith inquired regarding the possibility for a generic email for the Chair and Vice-Chair of SEAC. Staff will investigate with Information Technology Services.
- 2. Chairperson Smith asked SEAC if the committee was interested in holding two meetings in June as there were only 9 meetings of record and 10 are required by regulation. Minutes for the SEAC budget meeting on April 16, 2014, are currently outstanding. Staff will seek clarification regarding separating the Joint Business and Facilities/SEAC Budget meeting minutes to allow the meeting to account for a SEAC meeting. Once clarification is received, the minutes can be approved by SEAC. In the meantime the second June meeting is scheduled for Monday, June 16, 2014.
- 3. Vice-Chairperson LaChance provided a brief overview of the preliminary discussions that unfolded at the Inclusionary Practices of SCDSB Sub-Committee prior to SEAC meeting. The next meeting will take place at 5:00 p.m. prior to SEAC on June 2, 2014.

As the Chair of the sub-committee, Vice-Chairperson LaChance will send an email to SEAC members looking for themes and questions regarding the boards' inclusionary practices.

G. Notices of Motion for Next Meeting - NIL

H. Adjournment

Moved by Sue Downing
Seconded by Kevin Berry

That the meeting be adjourned at 9:30 p.m.

CARRIED

The next meeting date is June 2, 2014.

Report Status

This report is provided for information.

Respectfully submitted by:

Chris Samis
Superintendent of Education

Approved for submission by:

Kathryn Wallace
Director of Education

June 18, 2014

TO: The Chairperson and Members of the
Simcoe County District School Board

FROM: Parent Involvement Committee

SUBJECT: **REPORT OF THE PARENT INVOLVEMENT COMMITTEE
MEETING HELD MAY 20, 2014**

A meeting of the Parent Involvement Committee was held on Tuesday, May 20, 2014 at the Education Centre.

PRESENT:

Committee Members: (Voting)
Christine Bowman, Ken Boyington, Donna DaSilva, Marjorie Dowdell
(Chairperson), Michelle Hunter, Sarah Huter, Jennifer Johnson
(Vice-chairperson), Anita Johnson-Ford, Julianna Lerch, Gillian Miller,
David O'Brien.

Trustee
Representatives: (Non-voting)
Suzanne Ley, Krista Mayne.

Administration & Staff
Representatives: (Non-voting)
Rita England (Recorder), Jackie Kavanagh.

REGRETS: Alison LaMantia, Peter McLean, Jane Seymour.

1. **Welcome**

Chairperson Marjorie Dowdell called the meeting to order at 6:00 p.m. and welcomed everyone to the meeting.

2. **Approval of Agenda**

Chairperson Dowdell asked the committee for approval of the agenda.

Moved by Jennifer Johnson
Seconded by Donna DaSilva

That the agenda be accepted as printed.

CARRIED

3. **Approval of April 22, 2014 Minutes**

Chair Dowdell asked for approval of the minutes.

Moved by David O'Brien
Seconded by Jennifer Johnson

That the minutes of the April 22, 2014 meeting be accepted as printed.

CARRIED

4. a) **Summit on Children and Youth Mental Health 2014**
PIC member Donna DaSilva and Chair Dowdell reported on the Summit on Children and Youth Mental Health Summit held on April 3 – 4, 2014, in Toronto.

The summit was hosted by the Coalition for Children and Youth Mental Health, a multi-sector group committed to urgent and positive change for children and youth mental health services in Ontario. The focus of the 2014 Summit was a Whole Community Approach and how working together can make a difference in the lives of children, youth and their families.

Donna DaSilva and Chair Dowdell reported on the keynote speakers and in-depth sessions and responded to questions from PIC members. Discussion ensued regarding SAFE WELCOME SCHOOLS, teen suicide and the work being done to prevent teen suicide.

- b) **Minister's Fifth Annual PIC Symposium Update – April 25 – 26, 2014**
Donna DaSilva provided feedback on the Annual PIC Symposium, at the Ministry of Education, Toronto. The Symposium provided a variety of workshops and networking opportunities with PIC members from the various school boards across Ontario. Committee member DaSilva will provide detailed information to the PIC members at the June meeting.

Donna DaSilva encouraged members to visit the People for Education Network page, as many PIC representatives are also members of the People for Education Network.

<http://www.peopleforeducation.ca/about-us/our-network-contacts/>

or email, jacqui@peopleforeducation.ca.

5. **PRO Grant – Circle of Learning Ministry Final Report for 2013 – 2014**

The committee drafted the final PRO Grant Evaluation report for the PIC Circle of Learning held on April 5, 2014. The final report will be sent to the Ministry of Education by the end of this school year.

6. **PRO Regional Grant Subcommittee – “Circle of Learning Parent Academy”**

Chair Dowdell spoke on the 2014 – 2015 PRO grant proposal as recommended by the PRO Regional Grant subcommittee. A copy of the grant that was sent to the Ministry for approval was provided to committee members.

This PRO Grant will support the change from the Circle of Learning format to the “*Circle of Learning Parent Academy*.” This new model will offer a series of parent sessions in different locations of the county - Fall, Early Spring and Late Spring.

If the application is accepted by the Ministry, these evening sessions will be offered to parents/guardians to increase the accessibility of the presentations for all Simcoe County parents/guardians. Each outreach session would include a main presenter, as well as display booths and take home materials for parents/guardians.

The committee thanked the Circle of Learning Sub-committee for their input and Chair Dowdell and Superintendent Kavanagh for compiling the final information and sending to the Ministry for approval.

7. Updates from Staff

- a) PIC Membership Applications and Requirements for 2014-2015 - Chair Dowdell reported that for the 2014 – 2015 school year there will be a full compliment of members on the PIC committee, 12 members, four from each of the geographic areas of Simcoe County.

There will be four members stepping down at the end of June 2014 including current members Michelle Hunter, Julianne Lerch, and Marjorie Dowdell. The fourth member, Tanya Nabuurs, resigned earlier this spring due to family commitments. Applications were received to fill the four available vacancies with three names left on the reserve list. All new members and individuals on the reserve list have been notified.

MOTION

Moved by David O'Brien
Seconded by Anita Johnson-Ford

That the Parent Involvement Committee recommend that individuals on the reserve PIC Membership list be invited to attend the June 10, 2014 PIC meeting to observe the organization and structure of the PIC meetings.

CARRIED

- b) Revised PIC and School Council Meeting Schedule 2014-2015 - A new schedule for PIC meetings was provided to the committee reflecting the change in System School Council meetings and the Circle of Learning. All dates for the PIC monthly meetings will remain the same.

Discussion ensued regarding the continued low attendance numbers at the System School Council Members (SSCM) meetings and the possibility of replacing the SSCM meetings with a "*School Council Chair Orientation*" in October.

The committee members discussed various methods of engaging parents, the challenges of getting parents to participate and getting information to the school council chairs. Suggestions included: TIP sheets for School Council Chairs, enhanced communication with principals, and Superintendent Kavanagh bringing information to the senior table to find ways to encourage principals to communicate more effectively with their School Councils.

MOTION

Moved by Gillian Miller
Seconded by Christine Bowman

That the Parent Involvement Committee recommend that the System School Council Chairs meetings be replaced with a School Council Chair Orientation Session to be held no later than mid-October 2014.

CARRIED

- c) Family of Schools Meetings – Extend for 2014 – 2015 - Superintendent Kavanagh requested that the committee consider setting aside funds in the amount of \$2,000 to be used for Family of Schools Meetings for the 2014–2015 school year.

MOTION

Moved by Donna DaSilva
Seconded by Jennifer Johnson

That the Parent Involvement Committee recommend that funding of up to \$100 be used to support Family of Schools meetings, with a maximum of up to 20 meetings, to May 2015, if funding is available. Specific criteria to apply for this funding is to be developed at the next PIC meeting.

CARRIED

Superintendent Kavanagh spoke to the committee and responded to questions regarding: the PIC budget, the Kindergarten Project and PRO grants for each school, fundraising and school generated funds.

Superintendent Kavanagh will bring PIC budget information to update the committee in June.

Superintendent Kavanagh spoke to the committee about PIC sponsoring a speaker, George Couros, to present to SCDSB parents/guardians on August 27, 2014

MOTION

Moved by Gillian Millar
Seconded by Anita Johnson-Ford

That the Parent Involvement Committee recommend that up to \$2,500.00 be approved to pay for George Couros, the Principal of Change and Innovative Teaching and Learning, to present to parents/guardians on the evening of Wednesday, August 27, 2014, on the benefits of creating a collaborative learning environment.

CARRIED

The suggested location to be Barrie Central Collegiate Institute.

8. Additional Updates/Future Agenda Suggestions

Superintendent Kavanagh spoke to the committee about potential speakers and training opportunities for PIC members for the 2014-2015 school year. *Bridges Out of Poverty* was suggested as a possible training session; as well as a First Nations presentation.

Committee members were asked to contact Superintendent Kavanagh with any additional training requests or speakers they would like to invite to future PIC meetings.

9. **Adjournment**

Moved by Jennifer Johnson
Seconded by Christine Bowman

That the meeting be adjourned at 8:50 p.m.

The next regular meeting will be held on Tuesday, June 10, 2014, 6:00 p.m., Georgian Room at the Education Centre.

10. **Report Status**

This report is provided for information.

Respectfully submitted by:

Jackie Kavanagh
Superintendent of Education

Approved for submission by:

Kathryn Wallace
Director of Education

TO: The Chairperson and Members of the
Simcoe County District School Board

FROM: Human Resources Standing Committee

SUBJECT: **REPORT OF THE PUBLIC SESSION OF THE HUMAN RESOURCES
STANDING COMMITTEE MEETING HELD WEDNESDAY, JUNE 11,
2014**

The Human Resources Standing Committee met in Public Session on Wednesday, June 11, 2014, at the Education Centre.

PRESENT:

Committee Members

Peter Beacock, Debra Edwards, Jodi Lloyd, Michele Locke, Krista Mayne (Chairperson), Amanda Monague, Robert North, Caroline Smith, Christine Williams (Vice-Chairperson).

Electronic Participation

Nicole Black

Administration

Stuart Finlayson, John Legere, Janis Medysky, Paula Murphy, Chris Samis, Anita Simpson, Paul Sloan, Kathryn Wallace.

Student Trustees

Brandon Amyot, Patrick Whitten, Cheryne Winstanley-Hayes.

REGRETS:

Committee Members

Donna Armstrong, Suzanne Ley.

Recording Secretary

Kary Hancock.

Chairperson Mayne called the meeting to order at 6:00 p.m.

Due to the absence of Vice-Chairperson Armstrong, Chairperson Mayne called for nominations for the office of Vice-Chairperson of the Human Resources Standing Committee.

Moved by Caroline Smith
Seconded by Michele Locke

That Christine Williams be nominated as Vice-Chairperson of the Human Resources Standing Committee for the evening.

Trustee Williams indicated that she would stand.

Chairperson Mayne called for further nominations.

There being no further nominations, Trustee Williams was acclaimed as Vice-Chairperson of the Human Resources Standing Committee for the evening.

Trustee Williams assumed the Vice-Chair

1. **Approval of the Agenda**

MOTION

Moved by Peter Beacock
Seconded by Caroline Smith

That the agenda be approved as printed.

CARRIED

2. **Declaration of Conflicts of Interest**

Trustee Edwards declared a conflict of interest regarding any discussions concerning ETFO.

3. **Presentations/Delegations** - Nil

MOTION

Moved by Michele Locke
Seconded by Robert North

That the Human Resources Standing Committee move into closed session.

CARRIED

Student Trustees, Amyot, Whitten and Winstanley-Hayes left the meeting at this time.

The Human Resources Standing Committee reconvened in public session at 7:00 p.m.

Student Trustees, Amyot, Whitten and Winstanley-Hayes entered the meeting at this time.

Items for Decision - Nil

Items for Information

1. **Labour Update (VERBAL)**

Associate Director Medsky advised that she has no new information to share at this time.

This report was provided for information.

Correspondence - Nil

Other Matters - Nil

Notices of Motion for next meeting – Nil

MOTION

Moved by Peter Beacock
Seconded by Robert North

That the meeting be adjourned at 7:05 p.m.

CARRIED

Report Status

This report was provided for information.

Respectfully submitted by:

Janis Medysky
Associate Director

Approved for submission by:

Kathryn Wallace
Director of Education

TO: The Chairperson and Members of the
Simcoe County District School Board

FROM: Program Standing Committee

SUBJECT: **REPORT OF THE PROGRAM STANDING COMMITTEE
MEETING HELD WEDNESDAY, JUNE 11, 2014**

The Program Standing Committee met in Public Session at the Education Centre on Wednesday, June 11, 2014.

PRESENT:

Committee Members

Peter Beacock, Jodi Lloyd, Michele Locke, Krista Mayne (Vice-Chairperson), Amanda Monague, Robert North, Caroline Smith, Christine Williams (Chairperson).

Electronic Participation

Nicole Black.

Student Trustees

Brandon Amyot, Patrick Whitten, Cheryne Winstanley-Hayes.

Administration

Stuart Finlayson, Brian Jeffs, Jackie Kavanagh, John Legere, Janis Medysky, Paula Murphy, Chris Samis, Paul Sloan, Kathryn Wallace.

Staff

Tracy Briscoe, Sue Ducau, Lisa Ewanchuk, April Franks, Julie Leigh, Ann McClure, Kristen Muscat-Fennell, Sally Potts, Kristen Read, Jay Speijer.

REGRETS:

Committee Members

Donna Armstrong, Suzanne Ley.

ABSENT:

Committee Members

Debra Edwards.

Recording Secretary

Mary Cannell.

Chairperson Williams called the meeting to order at 7:05 p.m.

1. Election of Vice-Chairperson

In the absence of Chairperson Suzanne Ley, Vice-Chairperson Christine Williams assumed the role of Chairperson. She then called for nominations for the office of Vice-Chairperson of the Program Standing Committee for the evening.

Moved by Caroline Smith
Seconded by Jodi Lloyd

That Trustee Krista Mayne be nominated as Vice-Chairperson of the Program Standing Committee for the evening.

Trustee Mayne indicated that she would stand.

Chairperson Williams called for further nominations. There being none, Trustee Mayne was acclaimed as Vice-Chairperson.

Trustee Mayne assumed the Vice-Chair at this time.

2. Approval of Agenda

Chairperson Williams asked trustees for any additions or changes to the agenda. Trustee Smith requested that the Special Education report be moved to the first item of the agenda.

Moved by Caroline Smith
Seconded by Peter Beacock

That the agenda be approved as revised.

CARRIED

3. Declaration of Conflicts of Interest – Nil.

4. Presentations/Delegations – Nil.

Items for Information

1. Simcoe County District School Board Special Education Plan 2014-2015 (PRO-I-5)

Superintendent of Education Chris Samis provided background information on the revisions made to the special education plan this year. The changes made are to make the plan easier for parents to understand. The plan will become a “live” document with electronic links to pertinent documents.

Superintendent Samis and Principal of Special Education Sally Potts responded to trustee queries and comments related to the release of the document to the public, the transition from school to work for students with special education needs, and the feedback received from the outside agencies that support special education students.

This report was provided for information.

Trustee Smith left the meeting at this time.

2. “Little Spirits” – Full-Day Kindergarten Oral Language Program (PRO-I-1)

Superintendent of Education Stuart Finlayson welcomed Principal of First Nation, Métis and Inuit (FNMI) Education Principal Lisa Ewanchuk and FNMI Itinerant Resource Teacher April Franks. Principal Ewanchuk and Teacher Franks reviewed the FNMI resources and practices being shared with all Full-Day Kindergarten (FDK) classes in the Simcoe County District School Board. FNMI book baskets, sharing circles and the use of talking sticks allow FNMI students to identify with the authentic content, while also integrating FNMI perspectives into the oral language learning in FDK classrooms.

Superintendent Finlayson and Teacher Franks responded to trustee queries and comments related to student preference for the talking circles and building oral language skills by connecting to pictures.

This report was provided for information.

3. Full-Day Early Learning Collaborative Inquiry (PRO-I-2)

Superintendent of Education Paula Murphy welcomed Early Years Special Education Consultant Sue Ducau, Willow Landing E.S. Teacher Kristen Read, Ferndale Woods E.S. Special Education Resource Teacher Julie Leigh and Baxter Central P.S. Designated Early Childhood Educator (DECE) Tracy Briscoe. Superintendent Murphy indicated that the collaborative inquiry focused on strengthening students' oral communication and self-regulation through play-based learning.

Consultant Ducau, Teachers Read and Leigh, and DECE Briscoe shared their experiences with the collaborative inquiry project and detailed the resulting enhancement to classroom learning for students. The group discussed the positive impact of the continued implementation of zones of regulation in increasing student self-awareness and the oral language skills developed through play-based learning. Finally, staff described how the collaborative inquiry model of professional development enhances current teaching practices through shared learning among teachers.

DECE Briscoe, Consultant Ducau and Principal Potts responded to trustee queries related to parental response to the zones of regulation, the use of zones in higher grades, how to best serve students with mental health challenges and consistency among schools with the use of zones of regulation.

This report was provided for information.

4. Numeracy Supports 2013-2014 (PRO-I-3)

Director of Education Kathryn Wallace welcomed Principal of Program Ann McClure and Numeracy Consultants Jay Speijer and Kristen Muscat-Fennell. Consultants Speijer and Muscat-Fennell provided an overview of the professional development opportunities related to numeracy offered this year with an embedded focus on growth mindsets. The wide range of professional learning included cross-panel Collaborative Inquiry for Learning Mathematics (CIL-M), Balanced Mathematics, and grade-specific numeracy training for teachers.

Consultants Speijer and Muscat-Fennell described the use of the three-part lesson framework in Kindergarten classrooms, the continued focus on student engagement by using several different approaches to mathematics problem-solving, and varying the assessments for learning to accommodate individual student learning needs.

This report was provided for information.

5. Technological Education Renewal (PRO-I-4)

Principal McClure reviewed the teacher training that occurred this year to link the Ontario curriculum with the array of new technological education programs being implemented in secondary schools across this board. Principal McClure detailed the meetings held with technology department chairs, followed by groups of technology teachers who developed new courses of study for students. Every school in the Simcoe County District School Board is piloting a new technology such as 3-D printers, with training provided through industry experts and experienced staff from other school boards.

This report was provided for information.

Other Matters

Director Wallace and Superintendent of Education Paula Murphy provided trustees with an update on the recent fire at Assikinack Public School. Superintendent Murphy shared details on the tremendous support that has been received from the school community and the hard work that continues by staff. Classes continue for students from Assikinack P.S. at host schools Allandale Heights P.S., Hewitt's Creek P.S., Hyde Park P.S. and Mapleview Heights E.S. until the end of the school year.

Trustee North and Chairperson Beacock commended staff on their effectiveness in dealing with the aftermath of the fire.

Notices of Motion for Next Meeting - Nil

Moved by Michele Locke
Seconded by Peter Beacock

That the meeting be adjourned.

CARRIED

Meeting adjourned at 9:15 p.m.

6. Report Status

This report was provided for information.

Respectfully submitted by:

Anita Simpson
Superintendent of Education

Approved for submission by:

Kathryn Wallace
Director of Education