

SIMCOE COUNTY DISTRICT SCHOOL BOARD

REGULAR BOARD MEETING - WEDNESDAY, JANUARY 21, 2015

REVISED A G E N D A

NOTE: PUBLIC SESSION will commence at 6:00 P.M., followed immediately by the COMMITTEE OF THE WHOLE in CLOSED SESSION (GEORGIAN ROOM). PUBLIC SESSION will resume AT 7:00 P.M (ROY EDWARDS ROOM).

PUBLIC SESSION

- A. (1) Roll Call
- (2) Approval of Agenda
- (3) Approval of Minutes
 - (a) Regular Meeting of the Board held December 17, 2014
 - (b) Declaration of Conflicts of Interest

CLOSED SESSION

- B. Committee of the Whole
 - 1. Property Matters
 - 2. Personnel Matters

PUBLIC SESSION

- C. (1) Report from Student Trustees
- (2) Trustee Tribute (Environmentally Conscious Organization of Students)

Jaxon Brennan, Jake Guggenheimer, Hayley McGregor, Kristi Lee, Johnathan Purkis, Kim Ramos, Meghan Theodore, Madysen Wright
- (3) Delegations - Nil

D. RECOMMENDATIONS FOR ACTION

- (1) Report from the Closed Session of the Board in Committee of the Whole
- (2) Matters Arising from Previous Meeting:
Motion(s) for which notice was given at previous Board Meeting - Nil
- (3) Notice of Time Sensitive Motions from Statutory Committees - Nil
- (4) Committee Minutes/Reports - Items for Decision
 - (a) Report of the Business and Facilities Standing Committee meeting held January 7, 2015
 - (b) Report of the Human Resources Standing Committee Meeting held January 14, 2015
 - (c) Report of the Program Standing Committee Meeting held January 14, 2015
- (5) Staff Reports – Items for Decision - Nil

(6) Committee Minutes/Reports - Items for Information

- (a) Report of the Accessibility Advisory Committee Meeting held
September 29, 2014

(7) Staff Reports - Items for Information - Nil

E. OTHER MATTERS

- (1) Reports from Liaison Members
(2) Notices of Motion for next meeting
(3) Questions and Proposals from Trustees
(4) Professional Development Seminars Attendance
(5) Reports/Update from Staff
(6) Correspondence
Letter from Thames Valley District School Board to OPSBA Re: Awareness of
Fetal Alcohol Spectrum Disorder

F. FUTURE BUSINESS OF THE BOARD, STANDING COMMITTEES AND ADVISORY COMMITTEES

Audit Committee Meeting – February 2, 2015 at 6:00 p.m. – Coldwater Room
Business and Facilities Standing Committee Meeting – February 4, 2015
Georgian Room
Special Education Advisory Committee Meeting – February 9, 2015 at 7:00 p.m.
Georgian Room
Human Resources Standing Committee Meeting – February 11, 2015 – Georgian Room
Program Standing Committee Meeting – February 11, 2015 – Georgian Room
Parent Involvement Committee Meeting – February 17, 2015 at 6:00 p.m.
Georgian Room
Regular Meeting of the Board – February 25, 2015 at 6:00 p.m., followed immediately by
the Committee of the Whole in Closed Session (Georgian Room), Public Session will
resume at 7:00 p.m. (Roy Edwards Room)

G. ADJOURNMENT

SIMCOE COUNTY DISTRICT SCHOOL BOARD

PUBLIC SESSION

REVISED RECOMMENDED ACTION – WEDNESDAY, JANUARY 21, 2015

REPORT	FYI	Decision Req.	MOTION
			Call Meeting to order. Roll Call
		√	That the agenda be approved as printed.
A-3-a Minutes December 17, 2014		√	That the Minutes of the Meeting of the Board held Wednesday, December 17, 2014 be approved as printed.
			Declaration of Conflicts of Interest
MOTION		√	That we go into Closed Session of the Committee of the Whole
PUBLIC SESSION			
C-1			Report from Student Trustees
C-2 Trustee Tribute			(Environmentally Conscious Organization of Students) Jaxon Brennan, Jake Guggenheimer, Kristi Lee, Hayley McGregor, Johnathan Purkis, Kim Ramos, Meghan Theodore, Madysen Wright
C-2 Delegations			Nil
D-1		√	Report from the Closed Session of the Board in Committee of the Whole
D-4-a Business & Facilities January 7, 2015		√	(1) That the Board approve the adoption of Policy No. 3255, Criminal Background Checks – Non Employees, as set out in APPENDIX A of Report No. BF-D-1, New Policy No. 3255, Criminal Background Checks – Non Employees, dated January 7, 2015.
		√	(2) That the Board approve the technology support for trustees, including the revised technology support options, as set out in APPENDIX A of Report No. BF-D-2, 2014-2015 Revised Technology Support – Trustee Expenses, dated January 7, 2015.

SIMCOE COUNTY DISTRICT SCHOOL BOARD
 RECOMMENDED ACTION - 2
 JANUARY 21, 2015

D-4-b Human Resources January 14, 2015		√ √	(1) That the Board approve the revisions to Policy No. 3210, Compensation for Administrative and Educational Support Personnel (AESP), as set out in APPENDIX C of Report No. HR-D-1, Review of Policy No. 3210, Compensation for Administrative and Educational Support Personnel (AESP), dated January 14, 2015. (2) That the Board approve the revisions to Policy No. 3220, Assignment of Administrators to New Schools, as set out in APPENDIX C of Report No. HR-D-1, Review of Policy No. 3220, Assignment of Administrators to New Schools, dated January 14, 2015.
D-4-c Program Committee January 14, 2015		√ √	(1) That the Board approve that Policy No. 4141, Surplus and Obsolete Learning Materials, remain status quo, as set out in APPENDIX A of Report No. PRO-D-1, Review of Policy No. 4141, Surplus and Obsolete Learning Materials, dated January 14, 2014. (2) That the Board approve revisions to Policy No. 4123, Requests to Conduct Non-Board Initiated Research, as set out in APPENDIX C of Report No. PRO-D-2, Revisions to Policy No. 4123, Requests to Conduct Non-Board Initiated Research, dated January 14, 2015.
D-6-a Accessibility Meeting – September 29, 2014	√		
E-1 Reports from Liaison Members			
E-2 Notices of Motion for Next Meeting			
E-3 Questions and Proposals from Trustees			
E-4 Professional Development Seminars Attendance			
E-5 Reports/Update from Staff			
E-6 Correspondence			Letter from Thames Valley District School Board to OPSBA Re: Awareness of Fetal Alcohol Spectrum Disorder
Future Business			
Adjournment		√	Motion to Adjourn

TO: The Chairperson and Members of the
Simcoe County District School Board

FROM: The Secretary

SUBJECT: **MINUTES OF THE REGULAR MEETING OF THE
BOARD HELD DECEMBER 17, 2014**

The regular meeting of the Simcoe County District School Board was held on Wednesday, December 17, 2014 at the Education Centre.

A. (1) Roll Call

PRESENT:

Trustees

Kathleen Aikins, Donna Armstrong, Peter Beacock (Chairperson), Jennifer Cameron, Annie Chandler, Wayne Clements, Donna Da Silva, Pamela Hodgson, Jodi Lloyd, Michele Locke (Vice-chairperson), Krista Mayne, Daniel Shilling.

PRESENT:

Student Trustees

Maya Burhanpurkar, Carly Gardiner, Twesh Upadhyaya.

Recording Secretary

Lena Robyn.

The Chairperson called the meeting to order at 6:05 p.m.

(2) Approval of Agenda

Moved by Annie Chandler
Seconded by Krista Mayne

That the Agenda be approved as printed.

CARRIED

(3) Approval of Minutes

Minutes of the Regular Meeting of the Board held November 26, 2014 (A-3-a)

Moved by Donna Da Silva
Seconded by Wayne Clements

That the Minutes of the Regular Meeting of the Board held Wednesday, November 26, 2014 be approved as printed.

CARRIED

Minutes of the Inaugural Meeting of the Board held December 1, 2014 (A-3-b)

Moved by Donna Da Silva
Seconded by Krista Mayne

That the Minutes of the Inaugural Meeting of the Board held Monday, December 1, 2014 be approved as printed.

CARRIED

(4) **Declaration of Conflicts of Interest** - Nil

B. Committee of the Whole

Moved by Kathleen Aikins
Seconded by Annie Chandler

That the Board move into Committee of the Whole in Closed Session at this time.

CARRIED

The Public Session of the Board re-convened at 7:10 p.m.

C. (1) Report from the Student Trustees

Student Trustees Carly Gardiner, Twesh Upadhyaya and Maya Burhanpurkar shared the following update:

At their December 17th meeting, Student Senate worked on a plan for their focus on mental health and student involvement. A component of their plan includes school-based mental health presentations, followed by an activity or game. For student involvement, motivational speaker Stu Saunders will now present at some SCDSB schools. After his talk, students will be given the opportunity to sign up for student clubs and activities. Also, Laura Fess presented to Student Senate about the campaign *We Don't Do That Here*. She will speak at various schools over the course of the campaign to encourage positive actions on social media.

(2) Delegations - Nil

(3) Presentations - Nil

RECOMMENDATIONS FOR ACTION

(1) **Report from the Closed Session of the Board in Committee of the Whole** - Nil

(2) **Matters Arising from Previous Meeting:**
Motion(s) for which notice was given at previous Board meeting - Nil

(3) **Notice of Time Sensitive Motions from Statutory Committee** – Nil

(4) **Committee Minutes/Reports – Items for Decision** - Nil

(5) Staff Reports – Items for Decision

Trustee Committee Assignments for 2015 (D-5-a)

Chairperson Beacock, met with Vice-chairperson Locke and Trustee Mayne on December 8, 2014 to consider the Survey of Trustee Preferences for Committee Memberships for 2015.

Moved by Jodi Lloyd
Seconded by Kathleen Aikins

#BP-2014-12-17-111

That the Board ratify the recommendations of the Selection Committee, as set out in APPENDIX A of Report No. D-5-a, Trustee Committee Assignments for 2015, dated December 17, 2014.

CARRIED

Appointment of Student Trustee Mentor (D-5-b)

The Board is required to appoint a trustee to serve as the student trustee mentor from December 18, 2014 to July 31, 2015.

Moved by Michele Locke
Seconded by Pamela Hodgson

#BP-2014-12-17-112

That the Board appoint Trustee Krista Mayne to serve as the student trustee mentor from December 18, 2014 to July 31, 2015, as set out in Report No. D-5-b, Appointment of Student Trustee Mentor, dated December 17, 2014.

CARRIED

Appointments to the Ontario Public School Board's Association (D-5-c)

Due to the Municipal elections taking place in October of this year, Trustees Locke and Ley were appointed to these positions at the April 23, 2014 Board meeting to continue to November 30, 2014.

These elected positions will be from December 2014 to April 2015. The elections for these positions would then come forward again at the Regular Board meeting in April.

Chairperson Beacock called for nominations for the position of director on the OPSBA Board of Directors.

Moved by Jodi Lloyd
Seconded by Donna Armstrong

#BP-2014-12-17-113

That Vice-chairperson Michele Locke be nominated for the position of director on the OPSBA Board of Directors.

Vice-chairperson Locke indicated that she would stand.

The Chairperson called for further nominations.

There being no further nominations, Vice-chairperson Locke was acclaimed as director on the OPSBA Board of Directors.

CARRIED

Chairperson Beacock called for nominations for the position of alternate director on the OPSBA Board of Directors for the 2014-2015 school year.

Moved by Krista Mayne
Seconded by Jodi Lloyd

#BP-2014-12-17-114

That Trustee Annie Chandler be nominated for the position of alternate director on the OPSBA Board of Directors.

Trustee Chandler indicated that she would stand.

The Chairperson called for further nominations.

There being no further nominations, Trustee Chandler was acclaimed as alternate director on the OPSBA Board of Directors.

CARRIED

Appointments to the Special Education Advisory Committee –
January 2015 – December 2018 (D-5-d)

Superintendent Samis provided an overview of the report and responded to questions from trustees.

Regulation 464/97 provides that “every district school board shall establish a special education advisory committee (SEAC)”. SEAC is a committee of a school board that provides important advice, in a consultative role, on special education to further the interests and well-being of groups of exceptional students.

Moved by Jodi Lloyd
Seconded by Krista Mayne

#BP-2014-12-17-115

That the Board appoint to the Simcoe County District School Board Special Education Advisory Committee, effective January 2015, members and alternates who meet the criteria for selection as representatives, as set out in Report No. D-5-d, Appointments to the Special Education Advisory Committee, January 2015 – December 2018, dated December 17, 2014.

CARRIED

(6) **Committee Minutes/Reports – Items for Information** - Nil

(7) **Staff Reports – Items for Information** - Nil

E. OTHER MATTERS

(1) Reports from Liaison Members

Chairperson Beacock provided the following update from the Ontario Public school Boards' Association Directors' meeting he attended at the end of November.

- OSSLT is currently under a trial period for on-line tests to be done.
- EQAO office solicited feedback from the province on how the agency can best serve as a catalyst for student improvement and well-being over the next five years.
- Proposed changes to Pupil Accommodation Review Guidelines.
- Review of the competitive procurement processes for student transportation.
- Early Years Learning-extending to 6-12 year olds.
- Government review of revisions to the Conflict of Interest Act and possibly shortening the election period for municipal elections.
- Anti-spam legislation – suggesting that all boards receive parental consent.
- Media relations discussion about the elections.

Trustee Lloyd attended the Transportation Consortium meeting in November and suggested that Michael Kodama, Chief Executive Officer/General Manager of the Consortium be invited to attend a future Business and Facilities Standing Committee meeting to provide trustees with an overview of their website, as well as the Transportation Policy.

Director Wallace confirmed that during snow days, the Board relies on the Transportation Consortium to make the decisions for bus cancellations, however, the Director of Education makes the decision to close a school during snow days.

(2) Notices of Motion for next meeting - Nil

(3) Questions and Proposals from Trustees

Trustee Lloyd requested that a By-law Committee meeting be scheduled to review the electronic participation section of the by-laws for potential revisions.

Chairperson Beacock, Director Wallace, Superintendents Dance, Jeffs and Sloan met with MPP Ann Hogarth on December 5th and will be scheduling further meeting opportunities.

Chairperson Beacock informed trustees that they have been provided with a copy of a letter from Bluewater District School Board to the Ministry regarding a motion which was passed at their November Board meeting urging the Government to move forward with a review of all grant categories.

(4) Professional Development Seminars Attendance

Trustees Kathleen Aikins, Donna Armstrong, Jennifer Cameron, Annie Chandler, Wayne Elements, Donna Da Silva, Pamela Hodgson, Krista Mayne and Daniel Shilling declared their intention to attend the Public Education Symposium in January.

(5) Reports/Update from Staff

Chairperson Beacock and Director Wallace extended their best wishes to everyone for the holiday season.

(6) Correspondence - Nil

**F. FUTURE BUSINESS OF THE BOARD, STANDING COMMITTEES
AND ADVISORY COMMITTEES**

Business and Facilities Standing Committee Meeting – January 7, 2015 at 6:00 p.m. –
Georgian Room

Special Education Advisory Committee Meeting – January 12, 2015 at 7:00 p.m. –
Georgian Room

First Nations Education Advisory Committee Meeting – January 13, 2015 at 11:30 a.m. –
Roy Edwards Room

Human Resources Standing Committee Meeting – January 14, 2015 at 6:00 p.m. –
Georgian Room

Program Standing Committee Meeting – January 14, 2015 (followed by Human
Resources) – Georgian Room

Parent Involvement Committee Meeting – January 20, 2015 at 6:00 p.m. –
Georgian Room

Regular Meeting of the Board – January 21, 2015 at 6:00 p.m., followed immediately by
the Committee of the Whole in Closed Session (Georgian Room), Public Session will
resume at 7:00 p.m. (Roy Edwards Room)

Ontario Public School Boards' Association Conference – January 28-30, 2015 - Toronto

MOTION TO ADJOURN

Moved by Michele Locke
Seconded by Krista Mayne

That the meeting be adjourned at 8:00 p.m.

CARRIED

TO: The Chairperson and Members of the
Simcoe County District School Board

FROM: Business and Facilities Standing Committee

SUBJECT: **REPORT OF THE PUBLIC SESSION OF THE BUSINESS AND FACILITIES
STANDING COMMITTEE MEETING HELD WEDNESDAY, JANUARY 7, 2015**

The Business and Facilities Standing Committee met in Public Session on Wednesday, January 7, 2015, at the Education Centre.

PRESENT:

Committee Members

Kathleen Aikins, Donna Armstrong, Peter Beacock,
Jennifer Cameron, Annie Chandler, Wayne Clements,
Donna Da Silva, Jodi Lloyd (Chairperson),
Krista Mayne, (Vice-Chairperson), Daniel Shilling.

Electronic Participation

Michele Locke.

Student Trustees

Twesh Upadhyaya.

Administration

John Dance, Stuart Finlayson, Brian Jeffs, Jackie Kavanagh,
John Legere, Janis Medysky, Paula Murphy, Chris Samis,
Paul Sloan, Kathryn Wallace.

Staff

Rick Hodgkinson, Andrew Keuken, Ron Merrifield, Steve Parker

REGRETS:

Committee Members

Pamela Hodgson.

Student Trustees

Carly Gardiner.

ABSENT:

Student Trustees

Maya Burhanpurkar,

Recording Secretary

Lorraine Ryder.

Janis Medysky, Associate Director called the meeting to order at 6:00 p.m.

Kathryn Wallace, Director of Education requested that the agenda be amended to allow for the presentation from Roderick H. Young Architects to take place prior to moving into closed session. Trustees agreed to the amendment of the agenda.

Approval of the Agenda

MOTION

Moved by Jodi Lloyd
Seconded by Kathleen Aikins

That the agenda be approved as revised.

CARRIED

Declaration of Conflicts of Interest - Nil

Election of Chairperson

Associate Director Medysky appointed Superintendents Jackie Kavanagh and Stuart Finlayson to act as tellers in the event that a vote is required.

Associate Director Medysky called for nominations for the position of Chairperson of the Business and Facilities Standing Committee.

Moved by Krista Mayne
Seconded by Peter Beacock

That Trustee Lloyd be nominated for election as Chairperson of the Business and Facilities Standing Committee.

Trustee Lloyd indicated that she would stand.

Associate Director Medysky called for further nominations for the position of Chairperson of the Business and Facilities Standing Committee.

There being no further nominations, Trustee Lloyd was acclaimed as Chairperson of the Business and Facilities Standing Committee.

CARRIED

Trustee Lloyd assumed the Chair at this time.

Election of Vice-Chairperson

Chairperson Lloyd called for nominations for the position of Vice-Chairperson of the Business and Facilities Standing Committee.

Moved by Peter Beacock
Seconded by Donna Da Silva

That Trustee Krista Mayne be nominated for election as Vice-Chairperson of the Business and Facilities Standing Committee.

Trustee Mayne indicated that she would stand.

Chairperson Lloyd called for further nominations for the position of Vice-Chairperson of the Business and Facilities Standing Committee.

There being no further nominations, Trustee Mayne was acclaimed as Vice-Chairperson of the Business and Facilities Standing Committee.

CARRIED

Trustee Mayne assumed the Vice-Chair at this time.

Presentations/Delegations

1. **Roderick H. Young Architects –
Ardtree/Cumberland Beach Replacement Public School**

John Dance, Superintendent of Facility Services introduced Steve Parker, Manager of Design and Construction. Manager Parker introduced Ron Merrifield, Project Coordinator for the Ardree/Cumberland Beach Replacement Public School, and Rod Young and Beth Beaumont of Roderick H. Young Architects. Mr. Young and Ms. Beaumont presented the design of the Ardree/Cumberland Beach Replacement Public School.

Mr. Young and Ms. Beaumont responded to questions from trustees at this time.

MOTION

Moved by Annie Chandler
Seconded by Donna Da Silva

That the Business and Facilities Standing Committee move into closed session.

CARRIED

The Business and Facilities Standing Committee reconvened in public session at 7:50 p.m.

Trustee Locke who participated electronically left the meeting at this time.

Items for Decision

1. **New Policy No. 3255 – Criminal Background Checks – Non Employees (BF-D-1)**

Brian Jeffs, Superintendent of Business Services summarized the report indicating that Regulation 521/01 of the Education Act requires the collection of criminal background checks for service providers that come into direct contact with pupils on a regular basis.

Superintendent Jeffs responded to questions from trustees at this time.

Moved by Wayne Clements
Seconded by Daniel Shilling

(1)

#BF-2015-01-07-23

That the Business and Facilities Standing Committee recommend that the Board approve the adoption of Policy No. 3255 - Criminal Background Checks – Non Employees, as set out in APPENDIX A of Report No. BF-D-1, New Policy No. 3255 - Criminal Background Checks – Non Employees, dated January 7, 2015.

CARRIED

2. 2014-2015 Revised Technology Support – Trustee Expenses (BF-D-2)

Superintendent Jeffs provided a summary of the report that outlined the proposed technology support and the revised technology support options for trustees. The options do not impact on the overall 2014-2015 trustee expense budget.

Superintendent Jeffs responded to questions from trustees at this time.

After a lengthy discussion, trustees requested that the internet allowance be changed from 30 dollars to 50 dollars. Superintendent Jeffs will make the adjustment.

As requested by some trustees, Superintendents Jeffs and Dance will investigate the option of providing trustees with a phone line and extension number at the Education Centre.

Moved by Kathleen Aikins
Seconded by Donna Armstrong

(2)

#BF-2015-01-07-24

That the Business and Facilities Standing Committee recommend that the Board approve the technology support for trustees, including the revised technology support options, as set out in APPENDIX A of Report No. BF-D-2, 2014-2015 Revised Technology Support – Trustee Expenses, dated January 7, 2015.

CARRIED

Items for Information

1. 2014-2015 Student Enrolment on October 31, 2014 (BF-I-1)

Superintendent Dance introduced Rick Hodgkinson, Assistant Manager of Admissions and Enrolment. Superintendent Dance provided an overview of the report that detailed student enrolment as of October 31, 2014.

Superintendent Dance and Assistant Manager Hodgkinson responded to questions from trustees at this time.

This report was provided for information.

2. Capital Plan – 2014: Introduction (BF-I-2)

Superintendent Dance summarized the report that outlined the introduction of the 2014 Capital Plan and informed trustees that a presentation on the new components of the Capital Plan will be brought forward to the February meeting. The 2014 Capital Plan will be presented at the March meeting.

The 2014 Capital Plan will continue to build on previous plans, more specifically the 2013 Capital Plan. The plan will extend to 2019, to incorporate initiatives to increasingly act as a concise overall reference that will support inclusive, equitable and safe learning and working environments throughout the board through its multi-year goals and directions.

The 2014 Capital Plan will provide information, initiatives and recommendations to help guide long-term decisions having regard for enrolment, program and building condition.

This report was provided for information.

3. 2014-2015 Revised Estimates and Ministry Supplementary Programs – Spending Plans (BF-I-3)

Superintendent Jeffs provided an overview of the report that outlined the variance from the Board approved budget in May 2014 to where the board is estimating to be at the end of the board's fiscal year. The revised estimates are intended to reflect new estimates of grant revenue arising from revised projections of Average Daily Enrolment (ADE), based on actual enrolment on October 31, 2014.

This report was provided for information.

4. 2015-2016 Projected Elementary and Secondary Enrolment (BF-I-4)

Superintendent Dance outlined the report that presented the 2015-2016 projected enrolment for elementary and secondary schools. Elementary enrolment is expected to increase by approximately 60 students. Secondary enrolment is expected to increase by approximately 185 students given that the secondary enrolment decline is stabilizing.

Superintendent Dance responded to questions from trustees at this time.

This report was provided for information.

5. South Barrie Secondary School Update (BF-I-5)

Superintendent Dance provided a summary of the report that outlined the steps taken by board staff in attempts to acquire land for the school site. Due to the landowners placing conditions on the requested land, the board will be involved in a Hearing of Necessity. After the hearing, staff will bring forward a report to be considered by the Board of Trustees whereupon the expropriation of the school site will be completed. Staff will complete the site plan approval process and move toward the application for a building permit following the acquisition of the school site.

Superintendent Dance and Manager Keuken responded to questions from trustees at this time.

This report was provided for information.

Correspondence – Nil

Other Matters - Nil

Notices of Motion for Next Meeting - Nil

MOTION

Moved by Donna Da Silva
Seconded by Kathleen Aikins

That the meeting be adjourned at 9:25 p.m.

CARRIED

RECOMMENDATIONS

1. That the Board approve the adoption of Policy No. 3255 - Criminal Background Checks – Non Employees, as set out in APPENDIX A of Report No. BF-D-1, New Policy No. 3255 - Criminal Background Checks – Non Employees, dated January 7, 2015.
2. That the Board approve the technology support for trustees, including the revised technology support options, as set out in APPENDIX A of Report No. BF-D-2, 2014-2015 Revised Technology Support – Trustee Expenses, dated January 7, 2015.

Respectfully submitted by:

Brian Jeffs
Superintendent of Business Services

John Dance
Superintendent of Facility Services

Approved for submission by:

Kathryn Wallace
Director of Education

TO: The Chairperson and Members of the
Simcoe County District School Board

FROM: Human Resources Standing Committee

SUBJECT: **REPORT OF THE PUBLIC SESSION OF THE HUMAN RESOURCES
STANDING COMMITTEE MEETING HELD WEDNESDAY, JANUARY 14, 2015**

The Human Resources Standing Committee met in Public Session on Wednesday, January 14, 2015, at the Education Centre.

PRESENT:

Committee Members

Kathleen Aikins (Vice-Chairperson), Donna Armstrong,
Peter Beacock, Jennifer Cameron, Annie Chandler,
Wayne Clements, Donna DaSilva, Pamela Hodgson,
Jodi Lloyd, Michele Locke, Krista Mayne (Chairperson).

Administration

John Dance, Stuart Finlayson, Brian Jeffs, Jackie Kavanagh,
John Legere, Janis Medysky, Paula Murphy, Chris Samis,
Anita Simpson, Paul Sloan, Kathryn Wallace.

REGRETS:

Committee Members

Daniel Shilling.

ABSENT:

Student Trustees

Maya Burhanpurkar.

REGRETS:

Student Trustees

Carly Gardiner, Twesh Upadhyaya.

Recording Secretary

Kary Hancock.

Paula Murphy, Superintendent of Education, called the meeting to order at 6:00 p.m.

1. **Approval of the Agenda**

MOTION

Moved by Jodi Lloyd
Seconded by Krista Mayne

That the agenda be approved as printed.

CARRIED

2. **Declaration of Conflicts of Interest** – Nil

3. Election of Chairperson

Paula Murphy, Superintendent of Education, designated Superintendent Jackie Kavanagh and Superintendent Stuart Finlayson to count election ballots, if required.

Superintendent Murphy called for nominations for the office of Chairperson of the Human Resources Standing Committee.

Moved by Jodi Lloyd
Seconded by Michele Locke

That Trustee Mayne be nominated as Chairperson of the Human Resources Standing Committee.

Trustee Mayne indicated that she would stand.

Superintendent Murphy called for further nominations.

There being no further nominations, Trustee Mayne was acclaimed as Chairperson of the Human Resources Standing Committee.

Trustee Mayne assumed the Chair at this time.

4. Election of Vice-Chairperson

Chairperson Mayne called for nominations for the office of Vice-Chairperson of the Human Resources Standing Committee.

Moved by Michele Locke
Seconded by Annie Chandler

That Trustee Aikins be nominated as Vice-Chairperson of the Human Resources Standing Committee.

Trustee Aikins indicated that she would stand.

Chairperson Mayne called for further nominations.

There being no further nominations, Trustee Aikins was acclaimed as Vice-Chairperson of the Human Resources Standing Committee.

Trustee Aikins assumed the Vice-Chair at this time.

5. Presentations/Delegations - Nil

MOTION

Moved by Michele Locke
Seconded by Peter Beacock

That the Human Resources Standing Committee move into closed session.

CARRIED

The Human Resources Standing Committee reconvened in public session at 7:25 p.m.

Items for Decision

1. Revision to Policy No. 3210 Compensation for Administrative and Educational Support Personnel (AESP) (HR-D-1)

Janis Medysky, Associate Director, provided an overview of the report. Policy No. 3210 – Compensation for Administrative and Educational Support Personnel (AESP) was adopted by the Board on August 19, 1987, and last revised in March 2011. This policy deals with all non-union staff. Minor language revisions were made to improve the wording of this policy. The new policy actually outlines the members of the job evaluation committee as well as changing the category of the policy from non-teaching to non-union.

Associate Director Medysky responded to questions from trustees at this time.

Moved by Michele Locke
Seconded by Donna DaSilva

(1)
#HR-2015-01-14-15

That the Human Resources Standing Committee recommend that the Board approve the revisions to Policy No. 3210 – Compensation for Administrative and Educational Support Personnel (AESP), as set out in APPENDIX C of Report No. HR-D-1, Review of Policy No. 3210 Compensation for Administrative and Educational Support Personnel (AESP), dated January 14, 2015.

CARRIED

2. Review of Policy No. 3220 – Assignment of Principals to New Schools (HR-D-2)

Associate Director Medysky provided an overview of the report. Policy no. 3220 – Assignment of Principals to New Schools was adopted by the Board on June 17, 1998, and last revised in September 2003. Language revisions were made to improve the wording of this policy as well as to make reference to APM A7520.

Associate Director Medysky responded to questions from trustees at this time.

REPORT NO. D-4-b
JANUARY 21, 2015 – 4

Moved by Peter Beacock
Seconded by Annie Chandler

(2)
#HR-2015-01-14-16

That the Human Resources Standing Committee recommend that the Board approve the revisions to Policy No. 3220 – Assignment of Administrators to New Schools, as set out in APPENDIX C of Report No. HR-D-1, Review of Policy No. 3220 Assignment of Administrators to New Schools, dated January 14, 2015.

CARRIED

3. Labour Update (VERBAL)

Associate Director Medysky advised that there is no labour update for open session.

Items for Information - Nil

Correspondence - Nil

Other Matters

Trustee DaSilva asked how the distribution of trustees is determined. John Dance, Superintendent of Facility Services advised that through the planning department, a quotient system based on population is the deciding factor for these boundaries. Superintendent Dance will provide trustees with an earlier report regarding trustee determination and distribution.

Notices of Motion for next meeting – Nil

MOTION

Moved by Michele Locke
Seconded by Peter Beacock

That the meeting be adjourned at 7:40 p.m.

CARRIED

RECOMMENDATIONS

1. That the Board approve the revisions to Policy No. 3210 – Compensation for Administrative and Educational Support Personnel (AESP), as set out in APPENDIX C of Report No. HR-D-1, Review of Policy No. 3210 Compensation for Administrative and Educational Support Personnel (AESP), dated January 14, 2015.
2. That the Board approve the revisions to Policy No. 3220 – Assignment of Administrators to New Schools, as set out in APPENDIX C of Report No. HR-D-1, Review of Policy No. 3220 Assignment of Administrators to New Schools, dated January 14, 2015.

Respectfully submitted by:

Janis Medysky
Associate Director

Approved for submission by:

Kathryn Wallace
Director of Education

TO: The Chairperson and Members of the
Simcoe County District School Board

FROM: Program Standing Committee

SUBJECT: **REPORT OF THE PROGRAM STANDING COMMITTEE
MEETING HELD WEDNESDAY, JANUARY 14, 2015**

The Program Standing Committee met in Public Session at the Education Centre on Wednesday, January 14, 2015.

PRESENT:

Committee Members

Kathleen Aikins, Donna Armstrong, Peter Beacock,
Jennifer Cameron, Annie Chandler, Wayne Clements,
Donna DaSilva, Pamela Hodgson, Jodi Lloyd, Michele Locke,
Krista Mayne.

Administration

John Dance, Stuart Finlayson, Brian Jeffs, Jackie Kavanagh,
John Legere, Janis Medysky, Paula Murphy, Chris Samis,
Anita Simpson, Paul Sloan, Kathryn Wallace.

Staff

Denise Cole, Jane Dewar, Michael Giffen, Dean Maltby,
Ann McClure, Sally Potts.

REGRETS:

Committee Members

Daniel Shilling.

Student Trustees

Carly Gardiner, Twesh Upadhyaya.

ABSENT:

Student Trustees

Maya Burhanpurkar,

Recording Secretary

Mary Cannell.

Superintendent of Education Paul Sloan called the meeting to order at 7:45 p.m.

1. **Approval of Agenda**

Superintendent Sloan asked trustees for any additions or changes to the agenda. .

Moved by Wayne Clements
Seconded by Kathleen Aikins

That the agenda be approved as printed.

CARRIED

2. **Declaration of Conflicts of Interest** – Nil.

3. Election of Chairperson

Superintendent Sloan designated Superintendents of Education Jackie Kavanagh and Stuart Finlayson to count the election ballots, if required.

Superintendent Sloan called for nominations for the office of the Chairperson of the Program Standing Committee.

Moved by Jodi Lloyd
Seconded by Michele Locke

That Trustee Donna Armstrong be nominated as Chairperson of the Program Standing Committee.

Trustee Armstrong indicated that she would stand.

Superintendent Sloan called for further nominations.

There being no further nominations, Trustee Armstrong was acclaimed as Chairperson of the Program Standing Committee.

Trustee Armstrong assumed the Chair at this time.

4. Election of Vice-Chairperson

Chairperson Armstrong called for nominations for Vice-Chairperson of the Program Standing Committee.

Moved by Michele Locke
Seconded by Jennifer Cameron

That Trustee Annie Chandler be nominated as Vice-Chairperson of the Program Standing Committee.

Trustee Chandler indicated that she would stand.

Chairperson Armstrong called for further nominations.

There being no further nominations, Trustee Chandler was acclaimed as Vice-Chairperson of the Program Standing Committee.

Trustee Chandler assumed the Vice-Chair at this time.

5. Presentations/Delegations – Nil.

Items for Decision

1. Review of Policy No. 4141 – Surplus and Obsolete Learning Materials (PRO-D-1)

Superintendent of Education Anita Simpson indicated that this policy was reviewed to ensure currency and alignment with Ministry of Education policy and that no changes are required at this time.

Superintendent Simpson responded to trustee queries related to inventory cataloguing and the disposal of obsolete materials.

Moved by Peter Beacock
Seconded by Krista Mayne

#PRO-2015-01-14-02

That the Program Standing Committee recommend that the Board approve that Policy No. 4141, Surplus and Obsolete Learning Materials remain status quo, as set out in APPENDIX A of Report No. PRO–D-1, Review of Policy No. 4141, Surplus and Obsolete Learning Materials, dated January 14, 2015.

CARRIED

2. Revisions to Policy No. 4123 – Requests to Conduct Non-Board Initiated Research (PRO-D-2)

Superintendent Simpson invited Dr. Sandra Sangster, Manager of Research and Evaluation, to the table. Superintendent Simpson indicated that this policy is being revised to incorporate a minor language change.

Superintendent Simpson responded to a trustee query related to research intern partnerships with Georgian College.

Moved by Krista Mayne
Seconded by Kathleen Aikins

#PRO-2015-01-14-03

That the Program Standing Committee recommend that the Board approve revisions to Policy No. 4123, Requests to Conduct Non-Board Initiated Research, as set out in APPENDIX C of Report No. PRO–D-2, Revisions to Policy No. 4123, Request to Conduct Non-Board Initiated Research, dated January 14, 2015.

CARRIED

Items for Information

1. Special Education – Academic Achievement and Exceptionalities Data Trend Report (2014-2015) (PRO-I-1)

Superintendent of Education Chris Samis invited Principals of Special Education Michael Giffen and Sally Potts to the table. Superintendent Samis provided an overview of the data trends for students with special education needs. In the 2013-2014 school year, approximately 19% of the board's students received special education programs and services. Superintendent Samis then outlined the academic achievement data for special education students with respect to provincial standardized assessments.

Superintendent Samis and Principal Potts responded to trustee queries and comments related to the funding model for special education support, the instructional needs of boy learners, and the difference in roles between Educational Assistants and Special Education Resource Teachers.

This report was provided for information.

2. Special Education Multi-Year Plan (PRO-I-2)

Superintendent Samis, Principal Giffen and Principal Potts presented highlights from the Special Education Multi-Year Plan. Principal Potts and Principal Giffen detailed several goals of the plan that includes supporting transitions for students with special education needs and increased focus on the learning processes and executive functioning in Grades 9 and 10 applied mathematics for special education students.

Superintendent Samis responded to trustee queries and comments related to the Employability Skills Certificate for those students who do not qualify for a diploma. At a trustee request, Principal Potts offered to send trustees a PowerPoint presentation detailing the Employability Skills Certificate.

This report was provided for information.

3. Equity and Inclusive Education Multi-Year Plan (PRO-I-3)

Superintendent of Education John Legere invited Itinerant Resource Teachers Denise Cole and Jane Dewar to the table. Superintendent Legere and Teachers Cole and Dewar provided highlights from the Equity and Inclusive Education Multi-Year Plan, which includes a partnership with the Centre Ontarien de Prevention des Aggressions (COPA), the Equity in Action symposium in February, and the Roots of Empathy program.

Superintendent Legere responded to a trustee query related to progressive discipline and bullying prevention plans.

This report was provided for information.

4. Adult and Continuing Education Multi-Year Plan (PRO-I-4)

Superintendent of Business Services Brian Jeffs invited Principal of Adult and Continuing Education Hanne Nielsen to the table. Superintendent Jeffs indicated that the responsibilities of the Adult Continuing Education duties include the Right Turn program, Night School, Summer School, Career Centres, eLearning, and Second Languages instruction. Principal Nielsen indicated that there are between 400-500 graduates from the continuing education program annually.

The Multi-Year Plan includes the addition of eLearning to both summer and night school. Principal Nielsen stated that among the goals of the plan include the creation of new business models for both eLearning and the International Student Program for this year.

Superintendent Jeffs and Principal Nielsen responded to trustee queries related to Driver's Education training and similar continuing education programs in other boards.

This report was provided for information.

5. **Ontario's Special Needs Strategy – Putting It All Together: A Strategy For Special Needs Services That Makes Sense For Families (PRO-I-5)**

Superintendent Samis indicated that this strategy seeks to find stronger partnerships and more seamless levels of service between and among the various community agencies that support special education students. The strategy seeks to have all agencies and school boards collaborating together to provide more efficient and timely services.

Principal Samis and Director Wallace responded to trustee comments related to the future improvements as a result of this strategy for special needs services.

Other Matters

Trustee Lloyd indicated that the Orillia Youth Centre is hosting a music night on Thursday January 15, 2015.

Notices of Motion for Next Meeting - Nil

Moved by Peter Beacock
Seconded by Donna DaSilva

That the meeting be adjourned.

CARRIED

Meeting adjourned at 10:00 p.m.

RECOMMENDATIONS

1. That the Board approve that Policy No. 4141, Surplus and Obsolete Learning Materials, remain status quo, as set out in APPENDIX A of Report No. PRO–D-1, Review of Policy No. 4141, Surplus and Obsolete Learning Materials, dated January 14, 2015.
2. That the Board approve revisions to Policy No. 4123, Requests to Conduct Non-Board Initiated Research, as set out in APPENDIX C of Report No. PRO–D-2, Revisions to Policy No. 4123, Requests to Conduct Non-Board Initiated Research, dated January 14, 2015.

Respectfully submitted by:

Anita Simpson
Superintendent of Education

Approved for submission by:

Kathryn Wallace
Director of Education

January 21, 2015

TO: The Chairperson and Members of the
Simcoe County District School Board

FROM: Accessibility Advisory Committee

SUBJECT: **REPORT OF THE ACCESSIBILITY ADVISORY COMMITTEE MEETING
HELD SEPTEMBER 29, 2014**

A meeting of the Accessibility Advisory Committee was held on Monday September 29, 2014 at the Education Centre.

PRESENT:

Committee Members

Peter Beacock (Trustee), Delmar McLean, Doug Mein, Sarah Mueller (Chairperson), Margaretta Papp-Belayneh, Albert Stein (Vice-chairperson).

Staff:

Christie Connors, Abby DesForges, Sean Levasseur, Steve Parker.

Regrets:

AAC Members

Allison Bobbette.

ABSENT:

AAC Members

Jennifer Griffin, Sally Potts, Marla Tomlinson, Kevin LePage.

Recording Secretary

Abby DesForges.

Chairperson Sarah Mueller called the meeting to order at 10:30 a.m.

1. Welcome and Opening Remarks

Chairperson Mueller welcomed committee members.

2. Minutes of the Accessibility Advisory Committee held May 26, 2014

Moved by: Peter Beacock
Seconded by: Steve Parker

That the Minutes of the Accessibility Advisory Committee held Monday, May 26, 2014 be approved.

CARRIED

3. Multi-Year Accessibility Plan

Abby DesForges reviewed the Multi-Year Accessibility Plan with the committee. Final editing will be completed and then sent to Administrative Council for final approval.

Moved by: Doug Mein
Seconded by: Christie Connors

CARRIED

4. SCDSB Accessibility Advisory Committee Terms of Reference

Abby DesForges reviewed the SCDSB Accessibility Advisory Committee Terms of Reference. No further changes were made.

Moved by: Doug Mein
Seconded by: Peter Beacock

CARRIED

5. School Audits

Chairperson Mueller reviewed the Barrie North C.I. accessibility audit. The report on the audit which included recommendations was discussed by the committee.

Discussion occurred concerning the need for a manual regarding standards for all builds. Reluctance to create a manual up to this point due to waiting for the AODA Building Standards. As of January 1st the Board will now have a standard document to follow.

Moved by: Doug Mein
Seconded by: Delmar McLean

CARRIED

Chairperson Mueller suggested for the audits that we consider breaking into smaller groups to complete more audits this year. Steve Parker suggested starting with Byng P.S. and Nottawasaga Creemore for the fall audit (November 14th, 2014). The spring audit will be determined at the November meeting along with audit training.

6. Universal Design Forum

Chairperson Mueller provided information from the Universal Design Forum. The documents pertaining to the Universal Design Forum will be emailed to committee members with the minutes, and can be discussed at the next meeting if required.

7. SMART Meeting Update

Deferred until November meeting.

8. Other Business

Doug Mein presented information from the AODA Alliance. A letter has gone to the Ministry of Education regarding wanting an education standard. Another item that has been requested is for children to receive programming on accessibility.

Steve Parker pointed out the adjustable work desk locations that can be utilized by members.

MOTION TO ADJOURN

Moved by: Peter Beacock
Seconded by: Albert Stein

That the meeting be adjourned at noon.

CARRIED

NEXT MEETING

The next meeting will be held at the Simcoe County District School Board in Midhurst, on Monday November 24, 2014 in the Roy Edwards Room at 10:30 a.m.

Future meeting dates are:

January 26, 2015; March 30, 2015 and May 25, 2015.

Report Status

This report is provided for information.

Respectfully submitted by:

Janis Medysky
Associate Director

Approved for submission by:

Kathryn Wallace
Director of Education



Laura Elliott, Director of Education and Secretary

2014 November 25

Michael Barrett
President, OPSBA
Ontario Public School Boards' Association
439 University Avenue, Suite 1850
Toronto, Ontario M5G 1Y8

Dear Michael Barrett:

I have been directed by the Trustees of the Thames Valley District School Board to write to you to request that the Ontario Public School Boards' Association assist the Thames Valley District School Board in our efforts to raise awareness of Fetal Alcohol Spectrum Disorder and the lack of service supports and assessment mechanisms for students with Fetal Alcohol Spectrum Disorder.

The Thames Valley District School Board received a presentation from the Fetal Alcohol Spectrum Disorder, Oxford, London, Middlesex, Oxford Network (FASD E.L.M.O. Network) in June 2014. Their priority statement, which was developed at the request of the Honourable Deb Matthews, is attached for information.

At a subsequent meeting the Board unanimously supported two motions related to this issue:

That the Thames Valley District School Board requests the Ontario Public School Boards' Association to lobby the Provincial Government and raise awareness of Fetal Alcohol Spectrum Disorder and the difficulties it is causing to School Boards due to a lack of service supports and assessment mechanisms.

That the Thames Valley District School Board directs the Chair of the Board to write to the Minister of Education expressing our Board's concerns with the lack of service supports and assessment mechanisms for our students with Fetal Alcohol Spectrum Disorder.

Conservative estimates, as there is no provincial diagnostic plan or registry, suggest that 1 in 100 individuals are affected by FASD.

Primary and Secondary disabilities related to the neurodevelopmental deficits of Fetal Alcohol Spectrum Disorder have been studied and documented extensively since the 1970s.

Thames Valley District School Board - Office of the Chairperson

1250 Dundas Street, P.O. Box 5888, London, Ontario N6A 5L1 Tel: 519-452-2000 Ext. 20219 Fax: 519-452-2396 website: www.tvdsb.on.ca

We build each student's tomorrow, every day.

Michael Barrett
November 25, 2014
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The Thames Valley District School Board would appreciate the support of the Ontario Public School Boards' Association and its member boards in our efforts to raise awareness of Fetal Alcohol Spectrum Disorder and its impact on student achievement and well-being.

Sincerely,

A handwritten signature in black ink that reads "Ruth Tisdale". The signature is written in a cursive, flowing style.

Ruth Tisdale
Thames Valley District School Board Chairperson

Cc: Thames Valley District School Board Trustees
L. Elliott, Director of Education, TVDSB
OPSBA Member Boards
Honourable Liz Sandals, Ontario Minister of Education