

**SIMCOE COUNTY DISTRICT SCHOOL BOARD**

**REGULAR BOARD MEETING - WEDNESDAY, MAY 27, 2015**

**A G E N D A**

**NOTE: PUBLIC SESSION will commence at 6:00 P.M., followed immediately by the COMMITTEE OF THE WHOLE in CLOSED SESSION (GEORGIAN ROOM). PUBLIC SESSION will resume AT 7:00 P.M (ROY EDWARDS ROOM).**

**PUBLIC SESSION**

- A.**
- (1) Roll Call
  - (2) Approval of Agenda
  - (3) Approval of Minutes
    - (a) Regular Meeting of the Board held April 22, 2015
    - (b) Declaration of Conflicts of Interest

**CLOSED SESSION**

- B.** Committee of the Whole
1. Personnel Matters

**PUBLIC SESSION**

- C.**
- (1) Report from Student Trustees
  - (2) Trustee Tribute  
Steve Rastin, Helmets for Kids Initiative
  - (3) Delegations - Nil

**D. RECOMMENDATIONS FOR ACTION**

- (1) Report from the Closed Session of the Board in Committee of the Whole
- (2) Matters Arising from Previous Meeting:  
Motion(s) for which notice was given at previous Board Meeting - Nil
- (3) Notice of Time Sensitive Motions from Statutory Committees - Nil
- (4) Committee Minutes/Reports - Items for Decision
  - (a) Report of the Business and Facilities Standing Committee Budget Meeting held April 29, 2015
  - (b) Report of the Business and Facilities Standing Committee meeting held May 6, 2015
  - (c) Report of the Program Standing Committee Meeting held May 13, 2015
- (5) Staff Reports – Items for Decision - Nil
- (6) Committee Minutes/Reports - Items for Information
  - (a) Report of the Parent Involvement Committee Meeting held March 24, 2015
  - (b) Report of the Special Education Advisory Committee Meeting held April 13, 2015

- (c) Report of the Special Education Advisory Committee Meeting held April 27, 2015
- (d) Report of the Joint Business and Facilities Standing Committee/Special Education Advisory Committee Budget Meeting held April 29, 2015
- (e) Report of the Human Resources Standing Committee Meeting held May 13, 2015

(7) Staff Reports - Items for Information - Nil

**E. OTHER MATTERS**

- (1) Reports from Liaison Members
- (2) Notices of Motion for next meeting
- (3) Questions and Proposals from Trustees
- (4) Professional Development Seminars Attendance
- (5) Reports/Update from Staff
- (6) Correspondence  
Letter to Premier Wynne and Minister Sandals Re: Members of the Community Hub Framework Advisory Committee

**F. FUTURE BUSINESS OF THE BOARD, STANDING COMMITTEES AND ADVISORY COMMITTEES**

Business and Facilities Standing Committee Meeting – June 3, 2015 at 6:00 p.m. – Georgian Room

Human Resources Standing Committee Meeting – June 10, 2015 at 6:00 p.m. – Georgian Room

Program Standing Committee Meeting – June 10, 2015 – following Human Resources Standing Committee Meeting – Georgian Room

Special Education Advisory Committee Meeting – June 15, 2015 at 7:00 p.m. – Georgian Room

Parent Involvement Committee Meeting – June 16, 2015 at 6:00 p.m. - Georgian Room

Regular Meeting of the Board – June 17, 2015 at 6:00 p.m., followed immediately by the Committee of the Whole in Closed Session (Georgian Room), Public Session will resume at 7:00 p.m. (Roy Edwards Room)

**G. ADJOURNMENT**

**SIMCOE COUNTY DISTRICT SCHOOL BOARD**

**PUBLIC SESSION**

**RECOMMENDED ACTION – WEDNESDAY, MAY 27, 2015**

<b>REPORT</b>	<b>FYI</b>	<b>Decision Req.</b>	<b>MOTION</b>
			Call Meeting to order. Roll Call
		√	That the agenda be approved as printed.
A-3-a Minutes April 22, 2015		√	That the Minutes of the Meeting of the Board held Wednesday, April 22, 2015 be approved as printed.
			Declaration of Conflicts of Interest
<b>MOTION</b>		√	That we go into Closed Session of the Committee of the Whole
<b>PUBLIC SESSION</b>			
C-1			Report from Student Trustees
C-2 Trustee Tributes			Steve Rastin, Helmet for Kids Initiative
C-2 Delegations			Nil
D-1		√	Report from the Closed Session of the Board in Committee of the Whole
D-4-a Budget Mtg – April 29, 2015		√	That the Board approve the 2015-2016 Proposed Budget, as set out in APPENDIX A and APPENDIX B of Report No. BF-D-1, 2015-2016 Proposed Budget, dated April 29, 2015.
D-4-b Business & Facilities May 6, 2015		√	That the Board approve the revisions to Policy No. 4470, Temporary Closing of Schools, as set out in APPENDIX C of Report No. BF-D-1, Revisions to Policy No. 4470, Temporary Closing of Schools, dated May 6, 2015.

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<p>D-4-c          Program Committee          May 13, 2015</p>		<p>√</p> <p>√</p> <p>√</p> <p>√</p> <p>√</p>	<p>(1)          That the Board approve the revisions to Policy No. 4180, Assessment, Evaluation and Reporting of Student Achievement, as set out in APPENDIX C of Report No. PRO-D-1, Revisions to Policy No. 4180, Assessment, Evaluation and Reporting of Student Achievement, dated May 13, 2015</p> <p>(2)          That the Board approve the revisions to Policy No. 4107, Late and Missed Assignments, as set out in APPENDIX C of Report No. PRO-D-2, Revisions to Policy No. 4107, Late and Missed Assignments, dated May 13, 2015.</p> <p>(3)          That the Board approve the revisions to Policy No. 4181, Cheating and Plagiarism, as set out in APPENDIX C of Report No. PRO-D-3, Revisions to Policy No. 4181, Cheating and Plagiarism, dated May 13, 2015.</p> <p>(4)          That the Board approve the revisions to Policy No. 4182, Lower Limit of the Range of Percentage Marks on Report Cards, Grades 9 to 12, as set out in APPENDIX C of Report No. PRO-D-4, Revisions to Policy No. 4182, Lower Limit of the Range of Percentage Marks on Report Cards, Grades 9 to 12, dated May 13, 2015.</p> <p>(5)          That the Board approve that Policy No. 3125, Antiracism and Ethnoculture Equity Policy (APPENDIX A) be rescinded, as set out in Report No. PRO-D-5, Policy No. 3125, Antiracism and Ethnoculture Equity Policy, dated May 13, 2015.</p>
<p>D-6-a          PIC – March 24, 2015</p>	<p>√</p>		
<p>D-6-b          SEAC – April 13, 2015</p>	<p>√</p>		
<p>D-6-c          SEAC – April 27, 2015</p>	<p>√</p>		
<p>D-6-d          Bus &amp; Fac/SEAC Joint          Budget Mtg – April 29, 2015</p>	<p>√</p>		
<p>D-6-e          Human Resources –          May 13, 2015</p>	<p>√</p>		
<p>E-1          Reports from Liaison          Members</p>			
<p>E-2          Notices of Motion for Next          Meeting</p>			

SIMCOE COUNTY DISTRICT SCHOOL BOARD  
RECOMMENDED ACTION - 3  
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E-3 Questions and Proposals from Trustees			
E-4 Professional Development Seminars Attendance			
E-5 Reports/Update from Staff			
E-6 Correspondence			Letter to Premier Wynne and Minister Sandals Re: Members of the Community Hub Framework Advisory Committee
Future Business			
Adjournment		√	Motion to Adjourn

TO: The Chairperson and Members of the  
Simcoe County District School Board

FROM: The Secretary

SUBJECT: **MINUTES OF THE REGULAR MEETING OF THE  
BOARD HELD APRIL 22, 2015**

The regular meeting of the Simcoe County District School Board was held on Wednesday, April 22, 2015 at the Education Centre.

**A. (1) Roll Call**

**PRESENT:**

**Trustees**

Kathleen Aikins, Donna Armstrong, Peter Beacock (Chairperson), Jennifer Cameron, Annie Chandler, Wayne Clements, Donna Da Silva, Pamela Hodgson, Michele Locke (Vice-chairperson), Krista Mayne, Daniel Shilling.

**REGRETS:**

**Trustees**

Jodi Lloyd.

**Student Trustees**

Carly Gardiner.

**ELECTRONIC  
Participation**

Maya Burhanpurkar.

**REGRETS**

Twesh Upadhyaya.

**Recording Secretary**

Lena Robyn.

The Chairperson called the meeting to order at 6:05 p.m.

Chairperson Beacock indicated that a report was required to be added to the agenda regarding the appointment of the new student trustees. The elections took place on April 21<sup>st</sup> and as per Board Policy, the three student trustees are to be appointed by the board by April 30<sup>th</sup>.

Chairperson Beacock received unanimous approval to add the additional report to the agenda.

**(2) Approval of Agenda**

Moved by Kathleen Aikins  
Seconded by Daniel Shilling

That the Agenda be approved as revised.

CARRIED

**(3) Approval of Minutes**

Minutes of the Regular Meeting of the Board held March 25, 2015 (A-3-a)

Moved by Kathleen Aikins  
Seconded by Daniel Shilling

That the Minutes of the Regular Meeting of the Board held Wednesday, March 25, 2015 be approved as printed.

CARRIED

**(4) Declaration of Conflicts of Interest - Nil**

**B. Committee of the Whole**

Moved by Wayne Clements  
Seconded by Krista Mayne

That the Board move into Committee of the Whole in Closed Session at this time.

CARRIED

The Public Session of the Board re-convened at 7:00 p.m.

**C. (1) Report from the Student Trustees**

Student Trustee Carly Gardiner shared the following update:

Denise Cole, Itinerant Resource Teacher - Equity and Inclusion, presented the revised dress code to Student Senate. The proposed revised poster is intended to reach from Kindergarten to Grade 12 and be inclusive of all learners. The group provided feedback and these revisions to the draft poster will be considered.

Garrett Hillborn, Research Analyst, addressed the group on the topic of the school climate survey. He asked students to share their definition of bullying and harassment in order to help determine how students may interpret questions on the survey.

The Student Senate Mental Health Initiative was also discussed. Some schools have started their activities while others are still in the planning phase.

Student Trustee elections were held on April 21<sup>st</sup> with 11 out of 16 schools represented. Nominees had the opportunity to speak and a vote was held. The newly elected Student Trustees are Drew Campbell from Midland S.S representing the North and East Region, Nicholas Gulley from Stayner C.I. representing the South and West Region and Haley Tyrell from Innisdale S.S. representing the Central and South Region.

(2) Trustee Tributes - Nil

(3) Delegations - Nil

**RECOMMENDATIONS FOR ACTION**

**(1) Report from the Closed Session of the Board in Committee of the Whole**

Report from the Closed Session of the Board in Committee of the Whole from April 22, 2015.

(1)  
Moved by Daniel Shilling  
Seconded by Michele Locke

**#BP-2015-04-22-43**

That the Board approve the school administrator appointments, as set out in Report No. CL-B-2-a, School Administrator Appointments, dated April 22, 2015.

CARRIED

- (2) **Matters Arising from Previous Meeting:**  
**Motion(s) for which notice was given at previous Board meeting** - Nil

- (3) **Notice of Time Sensitive Motions from Statutory Committee** - Nil

- (4) **Committee Minutes/Reports – Items for Decision**

Report of the Business and Facilities Standing Committee Meeting held April 1, 2015 (D-4-a)

- (1)  
Moved by Krista Mayne  
Seconded by Jennifer Cameron

***#BF-2015-04-01-44***

That the Board approve the revisions to Policy No. 2410, Transportation of Students, as set out in APPENDIX C of Report No. BF-D-1, Revisions to Policy No. 2410, Transportation of Students, dated April 1, 2015.

CARRIED

- (2)  
Moved by Kathleen Aikins  
Seconded by Annie Chandler

***#BF-2015-04-01-45***

That the Board approve the revisions to Policy No. 3115, Accessibility Standards for Customer Service, as set out in APPENDIX C of Report No. BF-D-2, Revisions to Policy No. 3115, Accessibility Standards for Customer Service, dated April 1, 2015.

CARRIED

- (3)  
Moved by Jennifer Cameron  
Seconded by Wayne Clements

***#BF-2015-04-01-46***

That the Board approve that Policy No. 2250, Donations remain status quo, as set out in APPENDIX A of Report No. BF-D-3, Review of Policy No. 2250, Donations, dated April 1, 2015.

CARRIED

Report of the Program Standing Committee Meeting held April 8, 2015 (D-4-b)

- Moved by Wayne Clements  
Seconded by Daniel Shilling

***#PRO-2015-04-08-47***

That the Board approve the revisions to Policy No. No. 4315, Student Activity Fees, as set out in APPENDIX C of Report No. PRO-D-1, Revisions to Policy No. 4315, Student Activity Fees, dated April 8, 2015.

CARRIED



**(5) Staff Reports – Items for Decision**

Appointment to the Ontario Public School Boards' Association (OPSBA)  
Director and Alternate Director (D-5-a)

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Chairperson Beacock called for nominations for the position of director on the OPSBA Board of Directors.

Moved by Kathleen Aikins  
Seconded by Donna Da Silva

**#BP-2015-04-22-48**

That Vice-chairperson Michele Locke be nominated for the position of director on the OPSBA Board of Directors for the 2015-2016 school year.

Vice-chairperson Locke indicated that she would stand.

The Chairperson called for further nominations.

There being no further nominations, Vice-chairperson Locke was acclaimed as director on the OPSBA Board of Directors for the 2015-2016 school year.

CARRIED

Chairperson Beacock called for nominations for the position of alternate director on the OPSBA Board of Directors.

Moved by Krista Mayne  
Seconded by Jennifer Cameron

**#BP-2015-04-22-49**

That Trustee Annie Chandler be nominated for the position of alternate director on the OPSBA Board of Directors for the 2015-2016 school year.

Trustee Chandler indicated that she would stand.

The Chairperson called for further nominations.

There being no further nominations, Trustee Chandler was acclaimed as alternate director on the OPSBA Board of Directors for the 2015-2016 school year.

CARRIED

Appointment of New Student Trustees 2015-2016 (D-5-b)

The Student Trustee elections took place on April 21, 2015. As per Policy No. 2130, Student Trustee Representation on the Board, three student trustees are to be appointed by the board by April 30<sup>th</sup> in each school year for the next school year and shall commence their term of office from August 1<sup>st</sup> to July 31<sup>st</sup>.

Moved by Kathleen Aikins  
Seconded by Jennifer Cameron

*#BP-2015-04-22-50*

That the Board appoint Drew Campbell, Nicholas Gulley and Haley Tyrell as the new Student Trustees for the Simcoe County District School Board commencing August 1, 2015 to July 31, 2016, as set out in Report No. D-5-b, Appointment of New Student Trustees 2015-2016, dated April 22, 2015.

CARRIED

**(6) Committee Minutes/Reports – Items for Information**

Report of the Parent Involvement Committee Meeting held February 17, 2015 (D-6-a)

This report was provided as information.

Report of the Special Education Advisory Committee Meeting held March 9, 2015 (D-6-b)

This report was provided as information.

Report of the Human Resources Standing Committee Meeting held April 8, 2015 (D-6-c)

This report was provided as information

Report of the Business and Facilities Standing Committee Budget Meeting held April 15, 2015 (D-6-d)

This report was provided as information.

**(7) Staff Reports – Items for Information - Nil**

**E. OTHER MATTERS**

**(1) Reports from Liaison Members**

Chairperson Beacock addressed two items which were discussed at the OPSBA table. The first was the current consultation that is taking place regarding the Toronto District School Board (TDSB). The consultation appears to be a review of trustees and governance in general rather than one that specifically applies to the TDSB. The OPSBA has communicated its dissatisfaction with this direction. Chairperson Beacock raised the question as to whether trustees wished to individually respond, respond as a board or not respond at all. The consensus was that trustees would submit individual responses should they choose to do so.

The second item was in reference to the Community Hub Advisory Group. The membership for this group has been selected. OPSBA is concerned about the representation on the group as there is little representation from outside of the urban areas surrounding the GTA, nor is there rural or northern representation. Another concern is that the individuals from the education sector are not from school boards and do not have expertise in facilities and planning at the school board level.

Chairperson Beacock asked if trustees were supportive of him writing a letter to the Minister of Education requesting that individuals with this expertise be added to the advisory group to address these areas. Trustees were supportive of the Chairperson writing a letter which will be shared with all trustees.

- (2) Notices of Motion for next meeting – Nil
- (3) Questions and Proposals from Trustees - Nil
- (4) Professional Development Seminars Attendance

Chairperson Beacock, Vice-chairperson Locke, Trustees Aikins, Armstrong, Chandler, Hodgson and Shilling declared their intention to attend the OPSBA AGM Meeting in June.

- (5) Reports/Update from Staff

Paula Murphy, Superintendent of Education mentioned that on April 25<sup>th</sup>, the board is hosting a day-long conference entitled “Singing in the Rain”. The conference will feature workshops and presentations by experts in outdoor planning and learning. Session topics include gardening, natural curiosity, literacy, numeracy, music and art.

Superintendent Murphy also mentioned that an early educators conference will be taking place on April 28<sup>th</sup> at the Education Centre.

Director Wallace mentioned that the Elmvale Maple Syrup Festival is taking place on April 25<sup>th</sup> and that Chairperson Beacock and Superintendent Jeffs were participating in the log sawing competition that day.

Director Wallace encouraged trustees to attend the Excellence in Education and Character Education events that are taking place in May.

- (6) Correspondence - Nil

**F. FUTURE BUSINESS OF THE BOARD, STANDING COMMITTEES AND ADVISORY COMMITTEES**

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Excellence in Education Evening – May 5, 2015 at 7:00 p.m. – Roy Edwards Room  
Business and Facilities Standing Committee Meeting – May 6, 2015 – Roy Edwards Room

Special Education Advisory Committee Meeting – May 11, 2015 at 7:00 p.m. - Roy Edwards Room

Human Resources Standing Committee Meeting – May 13, 2015 – Roy Edwards Room  
Program Standing Committee Meeting – May 13, 2015 – Roy Edwards Room,  
following Human Resources Standing Committee Meeting

Parent Involvement Committee Meeting – May 19, 2015 at 6:00 p.m. Georgian Room  
Character Education Awards Night – May 21, 2015 at 6:00 p.m. – Roy Edwards Room

Special Board Meeting – May 25, 2015 at 6:00 p.m. – followed immediately by the Committee of the Whole in Closed Session, Public Session will resume immediately following Closed Session – Georgian Room

Regular Meeting of the Board – May 27, 2015 at 6:00 p.m., followed immediately by the Committee of the Whole in Closed Session (Georgian Room), Public Session will resume at 7:00 p.m. (Roy Edwards Room)

April 22, 2015

**MOTION TO ADJOURN**

Moved by Jennifer Cameron  
Seconded by Donna Da Silva

That the meeting be adjourned at 7:45 p.m.

CARRIED

TO: The Chairperson and Members of the  
Simcoe County District School Board

FROM: Business and Facilities Standing Committee

SUBJECT: **REPORT OF THE PUBLIC SESSION OF THE BUSINESS AND FACILITIES  
STANDING COMMITTEE MEETING HELD WEDNESDAY, APRIL 29, 2015**

The Business and Facilities Standing Committee met in Public Session on Wednesday, April 29, 2015, at the Education Centre.

**PRESENT:**

**Committee Members** Kathleen Aikins, Peter Beacock, Jennifer Cameron, Annie Chandler, Wayne Clements, Donna Da Silva, Pamela Hodgson, Jodi Lloyd (Chairperson), Michele Locke, Krista Mayne (Vice-Chairperson).

**Student Trustees** Twesh Upadhyaya.

**Administration** John Dance, Stuart Finlayson, Brian Jeffs, Jackie Kavanagh, John Legere, Janis Medysky, Paula Murphy, Chris Samis, Anita Simpson, Paul Sloan, Kathryn Wallace.

**Staff** Karen Côté, Corry Van Nispen.

**REGRETS:**

**Committee Members** Donna Armstrong, Daniel Shilling.

**ABSENT:**

**Student Trustees** Maya Burhanpurkar, Carly Gardiner.

**Recording Secretary** Lorraine Ryder.

Chairperson Lloyd called the meeting to order at 6:00 p.m.

**Approval of the Agenda**

**MOTION**

Moved by Kathleen Aikins  
Seconded by Pamela Hodgson

That the agenda be approved as printed.

CARRIED

**Declaration of Conflicts of Interest** - Nil

**Presentations/Delegations** - Nil

## **Items for Decision**

### **1. 2015-2016 Proposed Budget (BF-D-1)**

Brian Jeffs, Superintendent of Business Services expressed his appreciation and thanks to Corry Van Nispen, Controller and Karen Côté, Assistant Manager of Budget and Financial Reporting, as well as Business Services staff, superintendent colleagues and Kathryn Wallace, Director of Education for their assistance in the preparation of the 2015-2016 proposed budget.

Superintendent Jeffs presented a PowerPoint presentation that outlined recent strategic initiatives and key summary information on the 2015-2016 proposed budget.

Superintendent Jeffs will provide trustees with a copy of the PowerPoint presentation.

#### **Balanced Budget Compliance**

Superintendent Jeffs provided a brief overview of the balanced budget compliance. The proposed budget is compliant with all regulatory and contractual obligations of the board and is balanced according to the definition of a balanced budget for schools.

#### **Revenue and Enrolment**

Superintendent Jeffs provided an overview of revenue and enrolment and specified the rationale for the increases and decreases in each category. The average daily enrolment (ADE) is projecting an increase of approximately 205 students in the secondary panel and an increase of approximately 70 students in the elementary panel.

#### **Operating Expenses**

Superintendent Jeffs provided an overview of the operating expenses which are resulting in a 0.4% decrease.

Superintendent Jeffs responded to questions from trustees at this time.

#### **Debt Carrying Costs For Existing Capital Debentures and Loans**

Superintendent Jeffs commented that the board is working on managing the sinking fund by putting aside funds on an annual basis to apply to the sinking fund. The province recognizes and supports the debt of the board based on approved expenditures presented in the board's capital wrap up template.

The projected long term debt of \$236.87M at the end of 2015-2016 is mostly all financed through the Ontario Financing Authority (OFA), with the Ministry of Education providing funding for repayment.

#### **Capital Expenditures**

Superintendent Jeffs provided a brief overview of the capital expenditures and indicated that some expenditures are spread over a three year period from 2014-2017.

Capital Expenditures – Annual Renewal

Superintendent Jeffs reviewed the annual renewal portion of the capital expenditures.

Accumulated Surplus (Available for Compliance)

Superintendent Jeffs commented that this section outlines what the board projects to be available as of August 2015 and sets up the opening balance for next year.

Deferred Revenue

Superintendent Jeffs provided a brief overview of the deferred revenue and indicated that this information will set up the opening balance for the 2015-2016 budget.

Permanent Staff Complement and Compensation

This schedule was reviewed and discussed at the April 15, 2015 Business and Facilities Standing Committee meeting. Superintendent Jeffs commented that there were some incremental changes with the Special Education portion which will be covered during the SEAC portion of the Joint SEAC/Business and Facilities Budget Meeting.

Detail of Other Expenses (Non-Compensation)

Superintendent Jeffs provided a thorough overview of the detail of other expenses. The total other expenses for 2015-2016 will decrease by approximately 7%.

Superintendent Jeffs indicated that there was an allocation error between the Textbook & Classroom Supplies and the Tech Shop Inspections & Repairs lines in Schedule 2.2. The schedule should read as followings:

	<b>2014-2015 Revised Budget</b>	<b>2015-2016 Proposed Budget</b>
Textbook & Classroom Supplies	3,772	3,793
Tech Shop Inspections & Repairs	2,412	-

Superintendent Jeffs will provide trustees with a revised Schedule 2.2.

Superintendent Jeffs will provide trustees with clarification for the increase in Schedule 2.4 – Adult and Continuing Education in the School Office Expenses line.

Superintendent Jeffs responded to questions from trustees at this time.

School Basic Budget

Superintendent Jeffs provided an overview of the school basic budget. The board will be in the final year of a three year phase in of the new elementary school basic budget model that was first introduced in the 2013-2014 school year.

Superintendent Jeffs responded to questions from trustees at this time.

Supplementary Grant Programs

Superintendent Jeffs reviewed the supplementary grant program schedule which showed the grants announced to date. The balance of the grants will be announced later in the year and a revised schedule will be provided to the table when additional information is received.

Early French Immersion

Superintendent Jeffs commented that the current schedule is provided for information. The values presented in this schedule are imbedded in portions of the operating expenses and Schedule 2 that were discussed earlier this evening.

**MOTION**

Moved by Michele Locke  
Seconded by Donna Da Silva

That the Business and Facilities Standing Committee recess at this time and reconvene at the conclusion of the Joint SEAC/Business and Facilities Budget Meeting.

CARRIED

The Business and Facilities Standing Committee reconvened at 8:00 p.m.

Superintendent Jeffs clarified the increase of School Office Expenses in Schedule 2.4 – Adult and Continuing Education by providing a dollar breakdown of the components contained in this line.

Moved by Pamela Hodgson  
Seconded by Wayne Clements

***#BF-2015-04-29-52***

That the Business and Facilities Standing Committee recommend that the Board approve the 2015-2016 Proposed Budget, as set out in APPENDIX A and APPENDIX B of Report No. BF-D-1, 2015-2016 Proposed Budget, dated April 29, 2015.

CARRIED

Superintendent Jeffs requested approval from trustees to post a number of central staff positions prior to budget approval recognizing that if the budget is not approved by the Board the positions will be withdrawn. Superintendent Jeffs provided the rationale for this request.

The table consented to the posting of the positions pending budget approval.

**Items for Information** - Nil

**Correspondence** – Nil

**Other Matters** - Nil

**Notices of Motion for Next Meeting** - Nil



**MOTION**

Moved by Michele Locke  
Seconded by Kathleen Aikins

That the meeting be adjourned at 8:05 p.m.

CARRIED

**RECOMMENDATION**

That the Board approve the 2015-2016 Proposed Budget, as set out in APPENDIX A and APPENDIX B of Report No. BF-D-1, 2015-2016 Proposed Budget, dated April 29, 2015.

**Respectfully submitted by:**

Brian Jeffs  
Superintendent of Business Services

John Dance  
Superintendent of Facility Services

**Approved for submission by:**

Kathryn Wallace  
Director of Education

May 27, 2015

TO: The Chairperson and Members of the  
Simcoe County District School Board

FROM: Business and Facilities Standing Committee

SUBJECT: **REPORT OF THE PUBLIC SESSION OF THE BUSINESS AND FACILITIES  
STANDING COMMITTEE MEETING HELD WEDNESDAY, MAY 6, 2015**

The Business and Facilities Standing Committee met in Public Session on Wednesday, May 6, 2015, at the Education Centre.

**PRESENT:**

**Committee Members**

Kathleen Aikins, Peter Beacock, Jennifer Cameron,  
Annie Chandler, Wayne Clements, Donna Da Silva,  
Pamela Hodgson, Jodi Lloyd (Chairperson), Michele Locke,  
Krista Mayne (Vice-Chairperson), Daniel Shilling.

**Administration**

John Dance, Stuart Finlayson, Brian Jeffs, Jackie Kavanagh,  
Janis Medysky, Paula Murphy, Chris Samis, Anita Simpson,  
Paul Sloan, Kathryn Wallace.

**Electronic Participation**

Donna Armstrong.

**REGRETS:**

**Student Trustees**

Maya Burhanpurkar, Carly Gardiner.

**ABSENT:**

**Student Trustees**

Twesh Upadhyaya.

**Recording Secretary**

Lorraine Ryder.

Chairperson Lloyd called the meeting to order at 6:00 p.m.

**Approval of the Agenda**

**MOTION**

Moved by Michele Locke  
Seconded by Pamela Hodgson

That the agenda be approved as printed.

CARRIED

**Declaration of Conflicts of Interest** - Nil

**Presentations/Delegations** - Nil

**Items for Decision**

**1. Revision to Policy 4470 – Temporary Closing of Schools (BF-D-1)**

John Dance, Superintendent of Facility Services indicated that there were very few revisions to Policy 4470 – Temporary Closing of Schools.

Moved by Peter Beacock  
Seconded by Michele Locke

***#BF-2015-05-06-53***

That the Business and Facilities Standing Committee recommend that the Board approve the revision to Policy 4470 – Temporary Closing of Schools, as set out in APPENDIX C of Report No. BF-D-1, Revision to Policy 4470 – Temporary Closing of Schools, dated May 6, 2015.

CARRIED

**Items for Information**

**1. Contract Awards Within Approved Budget (BF-I-1)**

Brian Jeffs, Superintendent of Business Services provided an overview of the report which summarized the awarded contracts within approved budget.

Trustee Annie Chandler entered the meeting at this time.

Superintendent Jeffs responded to questions from trustees at this time.

This report was provided for information.

**2. Barrie Secondary Schools Transition Update (BF-I-2)**

Superintendent Dance provided an overview of the report that presented the current status of the plan to transition students from the Barrie Central attendance area to their new secondary school locations at Barrie North and Innisdale. Superintendent Dance reviewed the next steps in the transition process.

Superintendent Dance responded to questions from trustees at this time.

This report was provided for information.

**Correspondence** – Nil

**Other Matters**

Trustee Beacock referenced the trustee information update on solar rooftop panels and requested an explanation on the reasons for cancellation of the project at some schools. Superintendent Dance provided an explanation on the reasons listed that included structural capacity, contractual, and safety/rooftop clearance.

**Notices of Motion for Next Meeting** - Nil

**MOTION**

Moved by Michele Locke  
Seconded by Pamela Hodgson

That the meeting be adjourned at 7:00 p.m.

CARRIED

**RECOMMENDATION**

That the Board approve the revision to Policy 4470 – Temporary Closing of Schools, as set out in APPENDIX C of Report No. BF-D-1, Revision to Policy 4470 – Temporary Closing of Schools, dated May 6, 2015.

**Respectfully submitted by:**

Brian Jeffs  
Superintendent of Business Services

John Dance  
Superintendent of Facility Services

**Approved for submission by:**

Kathryn Wallace  
Director of Education

TO: The Chairperson and Members of the  
Simcoe County District School Board

FROM: Program Standing Committee

SUBJECT: **REPORT OF THE PROGRAM STANDING COMMITTEE  
MEETING HELD WEDNESDAY, MAY 13, 2015**

The Program Standing Committee met in Public Session at the Education Centre on Wednesday, May 13, 2015.

**PRESENT:**

**Committee Members**

Kathleen Aikins, Donna Armstrong, Peter Beacock,  
Jennifer Cameron, Annie Chandler, Wayne Clements,  
Donna DaSilva, Pamela Hodgson, Jodi Lloyd, Michele Locke,  
Krista Mayne, Daniel Shilling.

**Administration**

John Dance, Stuart Finlayson, Brian Jeffs, Jackie Kavanagh,  
John Legere, Janis Medysky, Paula Murphy, Chris Samis,  
Anita Simpson, Paul Sloan, Kathryn Wallace.

**Staff**

Jessica Carney, Heather Hamilton, Lyanne Rouse, Dawn Stephens,  
Justin Van Diepen.

**REGRETS:**

**Student Trustees**

Maya Burhanpurkar, Carly Gardiner, Twesh Upadhyaya.

**Recording Secretary**

Mary Cannell.

Chairperson Armstrong called the meeting to order at 6:50 p.m.

1. **Approval of Agenda**

Chair Armstrong requested that Report No. PRO-I-1, French Immersion Program – Year Two, be moved to the first item of the agenda.

Moved by Michele Locke  
Seconded by Kathleen Aikins

That the agenda be approved as revised.

CARRIED

2. **Declaration of Conflicts of Interest** – Nil.

3. **Presentations/Delegations** – Nil.

### **Items for Information**

#### **1. French Immersion Program – Year Two (PRO-I-1)**

Superintendent of Program and Innovation Anita Simpson welcomed two French Immersion (FI) students, their parents, and their teachers. Guests were asked to share their experience in the FI program by answering the question, “What has been the best part of French Immersion for you?”

FI teachers Jessica Lauzon from Alliston Union P.S. and Ashley Neill from Cameron Street P.S. provided details on the success of the FI program from a classroom perspective.

FI parent Allison Dunlop and daughter Kaley Elliot from Alliston Union P.S., and Jen Sims and son Nathan Sims from Cameron Street P.S. shared personal comments related to their positive experience with the FI program.

Superintendent Simpson and the parents of the FI students responded to trustee queries related to attrition rates in the program, the availability of special education supports for French Immersion students, and the experience of non-French speaking parents with students in the program.

This report was provided for information.

### **Items for Decision**

#### **1. Revisions to Policy No. 4180 – Assessment, Evaluation and Reporting of Student Achievement (PRO-D-1)**

Superintendent Simpson invited Dawn Stephens, Principal of Innisdale Secondary School, to the table. Principal Stephens indicated that this policy was revised to include the purpose of assessment and evaluation.

Moved by Jodi Lloyd  
Seconded by Michele Locke

##### ***#PRO-2015-05-13-08***

That the Program Standing Committee recommend that the Board approve revisions to Policy No. 4180, Assessment, Evaluation and Reporting of Student Achievement, as set out in APPENDIX C of Report No. PRO-D-1, Revisions to Policy No. 4180 – Assessment, Evaluation and Reporting of Student Achievement, dated May 13, 2015.

CARRIED

#### **2. Revisions to Policy No. 4107 – Late and Missed Assignments (PRO-D-2)**

Principal Stephens indicated that this policy was revised to incorporate a minor language change.

Superintendent Simpson responded to trustee queries related to the non-academic supports available to students and the corresponding consequences for students with late and missed assignments.

Superintendent Simpson indicated that the Ministry of Education document *Growing Success: Assessment, Evaluation and Reporting in Ontario School, First Edition, Covering Grades 1 to 12, 2010*, provides direction to school boards on all assessment practices.

Moved by Peter Beacock  
Seconded by Jodi Lloyd

**#PRO-2015-05-13-09**

That the Program Standing Committee recommend that the Board approve revisions to Policy No. 4107, Late and Missed Assignments, as set out in APPENDIX C of Report No. PRO-D-2, Revisions to Policy No. 4107 – Late and Missed Assignments, dated May 13, 2015.

CARRIED

**3. Revisions to Policy No. 4181 – Cheating and Plagiarism (PRO-D-3)**

Principal Stephens indicated that this policy is being revised to incorporate minor language changes to align with the language in *Growing Success: Assessment, Evaluation and Reporting in Ontario School, First Edition, Covering Grades 1 to 12, 2010*.

Superintendent Simpson responded to trustee queries related to the identification of plagiarism, the consequences of such behaviour and the use of Turnitin software to assist teachers with determining if work has been plagiarized.

Moved by Annie Chandler  
Seconded by Michele Locke

**#PRO-2015-05-13-10**

That the Program Standing Committee recommend that the Board approve revisions to Policy No. 4181, Cheating and Plagiarism, as set out in APPENDIX C of Report No. PRO-D-3, Revisions to Policy No. 4181 – Cheating and Plagiarism, dated May 13, 2015.

CARRIED

**4. Revisions to Policy No. 4182 – Lower Limit of the Range of Percentage Marks on Report Cards, Grades 9 to 12 (PRO-D-4)**

Principal Stephens indicated that this policy is being revised to include additional examples that determine evidence of student learning.

Moved by Peter Beacock  
Seconded by Daniel Shilling

**#PRO-2015-05-13-11**

That the Program Standing Committee recommend that the Board approve revisions to Policy No. 4182, Lower Limit of the Range of Percentage Marks on Report Cards, Grades 9 to 12, as set out in APPENDIX C of Report No. PRO-D-4, Revisions to Policy No. 4182 – Lower Limit of the Range of Percentage Marks on Report Cards, Grades 9 to 12, dated May 13, 2015.

CARRIED

5. **Policy No. 3125 – Antiracism and Ethnocultural Equity Policy (PRO-D-5)**

Superintendent of Education John Legere indicated that the information in this policy has been replaced by Policy No. 3130 - Equity and Inclusive Education, and Policy No. 3120 - Employment Equity, and it is therefore recommended to be rescinded.

Moved by Michele Locke  
Seconded by Wayne Clement

***#PRO-2015-05-13-12***

That the Program Standing Committee recommend that the Board approve that Policy No. 3125, Antiracism and Ethnoculture Equity Policy (APPENDIX A) be rescinded, as set out in Report No. PRO-D-5 Policy No. 3125 – Antiracism and Ethnoculture Equity Policy, dated May 13, 2015.

CARRIED

**Items for Information**

2. **Student Success Initiatives: Specialist High Skills Major (SHSM), Ontario Youth Apprenticeship Program (OYAP), Skills Canada – Ontario, and Pathways to Student Success (PASS) (PRO-I-2)**

Superintendent of Education Paul Sloan invited Heather Hamilton, Principal of Student Success, and Justin Van Diepen, Itinerant Resource Teacher, to the table.

Teacher Van Diepen provided an overview of the SHSM program that provides Grades 11 and 12 students with valuable employment experience to prepare them for post-secondary education and/or workplace opportunities. Teacher Van Diepen responded to trustee queries related to how SHSM program offerings are established in schools, the advantages for students in SHSM, and the qualifications of teachers for specialty programs.

Teacher Van Diepen then described the OYAP program that sees students complete apprenticeship hours of work alongside an experienced employer in the skilled trades, while earning secondary credits towards the Ontario Secondary School Diploma (OSSD). Teacher Van Diepen responded to trustee queries related to how prospective employers are found and the matching of a student's training with employment skills that the labour market demands.

Superintendent Sloan invited PASS Teachers Jessica Carney and Lyanne Rouse to the table. The goal of the PASS program is to re-engage students who have left school before obtaining their OSSD. Teachers Carney and Rouse indicated that over a hundred students will graduate in June through the PASS program.

Principal Hamilton responded to a trustee query related to how PASS students celebrate their commencement.

This report was provided for information.



**Other Matters - Nil**

**Notices of Motion for Next Meeting - Nil**

Moved by Donna DaSilva  
Seconded by Kathleen Aikins

That the meeting be adjourned.

CARRIED

Meeting adjourned at 8:30 p.m.

**RECOMMENDATIONS**

1. That the Board approve revisions to Policy No. 4180, Assessment, Evaluation and Reporting of Student Achievement, as set out in APPENDIX C of Report No. PRO-D-1, Revisions to Policy No. 4180 – Assessment, Evaluation and Reporting of Student Achievement, dated May 13, 2015.
2. That the Board approve revisions to Policy No. 4107, Late and Missed Assignments, as set out in APPENDIX C of Report No. PRO-D-2, Revisions to Policy No. 4107 – Late and Missed Assignments, dated May 13, 2015.
3. That the Board approve revisions to Policy No. 4181, Cheating and Plagiarism, as set out in APPENDIX C of Report No. PRO-D-3, Revisions to Policy No. 4181 – Cheating and Plagiarism, dated May 13, 2015.
4. That the Board approve revisions to Policy No. 4182, Lower Limit of the Range of Percentage Marks on Report Cards, Grades 9 to 12, as set out in APPENDIX C of Report No. PRO-D-4, Revisions to Policy No. 4182 – Lower Limit of the Range of Percentage Marks on Report Cards, Grades 9 to 12, dated May 13, 2015.
5. That the Board approve that Policy No. 3125, Antiracism and Ethnoculture Equity Policy (APPENDIX A) be rescinded, as set out in Report No. PRO-D-5 Policy No. 3125 – Antiracism and Ethnoculture Equity Policy, dated May 13, 2015.

**Respectfully submitted by:**

Anita Simpson  
Superintendent of Program and Innovation

**Approved for submission by:**

Kathryn Wallace  
Director of Education

May 27, 2015

TO: The Chairperson and Members of the  
Simcoe County District School Board

FROM: Parent Involvement Committee

SUBJECT: **REPORT OF THE PARENT INVOLVEMENT COMMITTEE  
MEETING HELD MARCH 24, 2015**

A meeting of the Parent Involvement Committee was held on Tuesday, March 24, 2015 at the Education Centre.

**PRESENT:**

**Committee Members:** (Voting)  
Melanie Darlington, Sheri Doyle, Rachel Draper, Jennifer Johnson  
(Acting Chairperson), Anita Johnson-Ford (Acting Vice-Chairperson),  
Corryn Mounstephen.

**Trustee**

**Representatives:** (Non-voting)  
Annie Chandler, Wayne Clements.

**Administration & Staff**

**Representatives:** (Non-voting)  
Rita England (Recorder), Jackie Kavanagh, Peter McLean,  
Jane Seymour, Marla Tomlinson.

**REGRETS:** Jason Barr, Christine Bowman, Ken Boyington, Sarah Huter,  
David O'Brien, Mona Shah.

**GUEST(S):** Paula Murphy, Stephanie Jones.

The Parent Involvement Committee did not achieve quorum; however, as there were no major motions the committee continued with the meeting.

**1. Welcome and Election of Vice-Chairperson**

Vice-Chairperson Jennifer Johnson called the meeting to order at 6:15 p.m. and welcomed the committee and guest speakers Paula Murphy, Superintendent of Education and Stephanie Jones, Public Health Nurse, School Board Liaison.

In the absence of Chairperson David O'Brien, Vice-Chairperson Jennifer Johnson assumed the role of Acting Chairperson. She then called for nominations for the office of Vice-Chairperson for the Parent Involvement Committee for the evening.

Moved by Sheri Doyle  
Seconded by Rachel Draper

That Anita Johnson-Ford be nominated as Acting Vice-Chairperson of the Parent Involvement Committee for the evening.

Anita Johnson-Ford indicated that she would stand.

Acting Chairperson Johnson called for further nominations.

There being no further nominations, Anita Johnson-Ford was acclaimed as Acting Vice-Chairperson of the Parent Involvement Committee for the evening.

Anita Johnson-Ford assumed the Vice-Chair at this time.

CARRIED

**2. Approval of Agenda**

Acting Chairperson Johnson asked the committee for approval of the agenda.

Moved by Corryn Mounstephen  
Seconded by Sheri Doyle

That the agenda be accepted as printed.

CARRIED

**3. Outdoor Classrooms**

Acting Chair Johnson introduced Paula Murphy, Superintendent of Education-Area 3A, who spoke on the Simcoe County District School Board's (SCDSB) Outdoor Classrooms. Superintendent Murphy explained that there are 87 elementary schools, 257 classrooms and 6,600 kindergarten children attending SCDSB.

The SCDSB is developing outdoor spaces at all elementary schools that focus on children's, academic, emotional, physical, and social developmental needs. The outdoor spaces ensure that students develop an appreciation for their environment at a very young age, providing lifelong lessons and fostering stewardship of our world.

Superintendent Murphy provided a PowerPoint presentation to the committee and distributed copies of the SCDSB Outdoor Curriculum Resource for Full Day Kindergarten (FDK) - The Outdoor Learning Document.

Superintendent Murphy spoke on various outdoor education conferences developed by board staff to support the FDK and elementary teachers, e.g., "Hands in the Dirt" Mittens in the Snow, and an upcoming conference entitled " Singing in the Rain", to be held at the Education Centre, April 25, 2015.

Superintendent Murphy responded to questions from the committee.

Acting Chair Johnson thanked Superintendent Murphy on behalf of the committee.

**4. Simcoe Muskoka District Health Unit**

Acting Chair Johnson introduced Stephanie Jones, Public Health Nurse, School Board Liaison, Simcoe Muskoka District Health Unit who distributed a handout entitled “Healthy Schools, Working Together for Healthy Kids”.

Public Health Nurse Jones, spoke on the Simcoe Muskoka District Health Unit’s (SMDHU) relationship with the SCDSB to encourage health for all students and to enhance student achievement and well-being. The SMDHU works closely with home, school and community and engages parents with consistent messaging.

Public Health Nurse Jones explained that there are five health unit nurses working directly with schools providing parents with information and support. Studies have shown that healthy students are better learners and experience greater overall success.

For additional information on the Health Unit and their programs, contact (705) 721-7520, or view the website at: [www.simcoemuskokahealth.org](http://www.simcoemuskokahealth.org).

The committee thanked Stephanie Jones for her presentation.

**5. Approval of February 17, 2015 Minutes**

Acting Chair Johnson asked for approval of the minutes.

Moved by Sheri Doyle  
Seconded by Corryn Mounstephen

That the minutes of February 17, 2015 be accepted as printed.

CARRIED

**6. Circle of Learning Parent Academy (COLPA) Update**

Acting Vice-Chair Anita Johnson Ford, reported that the winner of the \$100 gift certificate for the school with the highest parent participation was Cundles Heights Public School. Resources are to be purchased by the school to be used to support parent engagement in their school.

Marla Tomlinson, Communications Officer, explained that a SCDSB communications survey is available to assist the committee in determining the types of topics of interest to parents and the preferred timing of these events. Feedback is also available from the previous Circle of Learning sessions.

Results of the survey will be shared with Superintendent Kavanagh and the committee at the next PIC meeting.

**7. Establish a PRO Grant Application for 2015 – 2016**

Acting Chair Johnson directed the committee to review the detailed information provided in their package regarding the Ministry of Education's request for applications for the 2015-2016 Parents Reaching Out Grants (PRO).

Jackie Kavanagh, Superintendent of Education, explained that more than \$56,000 had been given to SCDSB school councils to connect with parents through the Ministry's PRO Grants for School Councils and PRO Grants for Regional projects for the 2014-2015 school year.

PRO Grants encourage parent engagement at the local level (maximum of \$1,000 per school) and regional/provincial levels (maximum of \$30,000 per project). Ministry grants support parents in identifying barriers to parent engagement in their own community and find local solutions to involve more parents in support of student achievement and well-being.

Acting Chair Johnson asked committee members to establish a sub-committee to consider ideas/proposals for a Regional Pro Grant for 2015-2016. The sub-committee will consist of David O'Brien, Anita Johnson-Ford, Rachel Draper, Jason Barr and Marla Tomlinson. Sub-committee members are asked to contact David O'Brien with any suggestions for the 2015-2016 PRO Grant application.

The committee discussed various ideas for a PRO Grant which included: a PRO Grant to engage parents and their children by partnering with FDK staff e.g. "Mittens in the Snow", a variety of presentations and speakers funded at the school level; the continuation of the COLPA that was started this year and a PIC Circle of Learning Parent Video Resource Library.

The last date to apply for the PRO School Council grant or PRO Regional Provincial Grant is Tuesday, May 19, 2015.

**8. Updates from Staff**

- a) Family of Schools meetings – Nil
- b) PIC Meeting Dates for 2015–2016 School Year - Superintendent Kavanagh spoke to the handout which included all meeting dates for the 2015-2016 school year. The Georgian Room has been booked again for next year, with meetings commencing at 6 p.m. All PIC members are asked to attend the New Member Orientation on September 22, 2015.
- c) PIC Member Declaration of Interest – Acting Chair Johnson requested members declare their interest for next year's PIC committee. Acting Chair Johnson confirmed that she has completed her four year term and will not continue for the 2015–2016 year.

Other members not returning next year include: Anita Johnson-Ford and Sheri Doyle. Members not present will be contacted to confirm their interest.

When the committee's needs are determined, a numbered memorandum will be sent to the system and posted to the board website requesting interested parents (who are presently on a school council) apply for a vacancy on the committee.

An update will be brought to the May 19, 2015 meeting.

- d) REMINDER: April 21, 2015 PIC meeting is at Banting Memorial High School. There will be no formal PIC meeting, however PIC members are encouraged to attend the COLPA session at 7:30 p.m. at Banting and wear their blue PIC t-shirts.

9. **Additional Updates/Future Agenda Suggestions** - nil

10. **Adjournment**

Moved by Melanie Darlington  
Seconded by Corryn Mounstephen

That the meeting be adjourned at 7:45 p.m.

The next regular meeting will be held on Tuesday, May 19, 6:30 p.m., Georgian Room at the Education Centre.

11. **Report Status**

This report is provided for information.

**Respectfully submitted by:**

Jackie Kavanagh  
Superintendent of Education

**Approved for submission by:**

Kathryn Wallace  
Director of Education

TO: The Chairperson and Members of the  
Special Education Advisory Committee

FROM: Chairperson of SEAC  
Superintendent of Education

SUBJECT: **MINUTES OF THE SPECIAL EDUCATION ADVISORY COMMITTEE  
MEETING HELD APRIL 13, 2015**

The regular meeting of the Special Education Advisory Committee was held on Monday, April 13, 2015 at the Education Centre.

**A. Roll Call**

**PRESENT:**

**SEAC Members**

Kathleen Aikins (Trustee), Donna Armstrong (Trustee), Kelly Barber, Kevin Berry (Chairperson), Mark Bryan, Sheryl Eastop, Pamela Hodgson (Trustee), Rose-Ann Marchitto, Elizabeth McKeeman, Sally Seabrook, Yana Skybin (Vice-Chairperson), Sandy Thurston.

**SEAC Alternates**

Candice Coursey, James Hall (Acting Member), Dan Stroh (Acting Member), Svetlana Zaruvimski.

**Staff**

Gail Doherty, Mike Giffen, Connie Gray, Sally Potts, Chris Samis.

**REGRETS:**

**SEAC Members**

Andrew Copegog.

**ABSENT:**

**SEAC Members**

Joanne McCafferty, Tanya van Voorst.

**Recording Secretary**

Tina Bazuk.

Chairperson Berry, called the meeting to order at 7:00 p.m.

**(1) Welcome**

(a) Introductions

Chairperson Berry welcomed committee members and shared regrets for the evening.

(b) SCDSB Special Education Statement of Beliefs

Yana Skybin, SEAC member, read the Statement of Beliefs.

**(2) Approval of Agenda**

Moved by Kathleen Aikins  
Seconded by Pamela Hodgson

That the agenda be approved as written.

CARRIED

**(3) Approval of Minutes**

(a) Minutes of the Regular SEAC Meeting held March 9, 2015 (A-3-a)

Moved by Rose-Ann Marchitto  
Seconded by Mark Bryan

That the minutes be approved as written.

CARRIED

**B. Presentations**

**(2) (a) Children's Treatment Network of Simcoe York (B-2-a)**

Chris Samis, Superintendent of Education, thanked Sandy Thurston for volunteering to provide SEAC members with information regarding the Children's Treatment Network and invited other members to present on their respective agency/associations in the future.

Sandy Thurston, SEAC member, provided an overview on the role of the Children's Treatment Network of Simcoe York.

The Children's Treatment Network (CTN) is a partnership of agencies and organizations committed to providing clinical services to children and youth (from birth to their 19<sup>th</sup> birthday or up until high school graduation) with complex physical, developmental and communication needs who live in the Simcoe County or York Region area. CTN's focus is children and youth with multiple special needs.

CTN has over 50 partners (including: schools, hospitals, rehabilitation providers etc..) who work together with families to develop a single plan of care that adapts to the child's changing needs and includes a shared electronic record and common assessments which reduces the need for families to tell their story over and over again. The single plan of care will be monitored on an ongoing basis and will be updated as required.

Sandy Thurston responded to questions from SEAC at this time.



(b) Site Based PD (B-2-b)

Sally Potts, Principal of Special Education, introduced Gail Doherty, Area Consultant for Special Education, who presented on professional development (PD) that occurs at the school level.

Site based PD is available to school teams by central and area special education staff members and reflects informed and individualized school-specific programming to address an area of need. The PD topic is chosen by the school.

Area Consultant Doherty advised that staff would be willing to work with community agencies to provide specific training and utilize expertise if required.

Principal Potts and Area Consultant Doherty responded to questions from SEAC at this time.

**C. Items for Decision**

(1) (a) SEAC Meeting Schedule (C-1-a)

Superintendent Samis advised that [Regulation 464/97, Special Education Advisory Committee](#), states that the committee shall meet at least 10 times in each school year. With the Joint Business and Facilities/SEAC Budget meeting scheduled for April 29, 2015, Superintendent Samis inquired as to the need for the second meeting in June scheduled for Monday, June 15, 2015.

SEAC members agreed that if we have quorum for the Joint meeting on April 29, 2015 that the June 15, 2015 meeting was not needed. In order to ensure there will be quorum at the April 29 meeting, SEAC members were asked to advise staff of their intentions on attending by April 17, 2015.

**D. Items for Information**

(1) SEAC Member Reports

(a) Association/Agency Updates (D-1-a) - Nil

(b) Association/Agency Priorities related to Special Education (D-1-b) - Nil

(2) Follow-up from Previous Meeting

(a) Special Education Budget – SEAC Consultation (D-2-a)

Superintendent Samis provided an updated on the 2015-2016 Special Education budget.

At the April 9, 2015 SEAC meeting, a projected decrease of \$1.7 million in the high needs amount (HNA) funding for 2015-2016 was noted. The SCDSB has now received the Technical Paper which outlines the basic projected special education funding for 2015-2016 of \$77.6 million. That amount estimates a reduction in overall funding of approximately \$700,000 related directly to the change in HNA.

As part of the SEAC budget consultation process, members were provided the opportunity to consult with respective agency/associations as to the system priorities they would like reflected in the 2015-2016 special education budget.

During preliminary budget discussions, staff assessed different areas in special education to see how Child and Youth Workers (CYWs) could more efficiently and effectively support our students with special education needs. Through this process it was identified that the role of the CYWs could be utilized in a more purposeful and intentional way to meet the needs of our students.

In 2015-2016 the SCDSB is exploring the option of changing the CYW model of support to meet the needs of the students. One of the areas discussed is to change the staffing complement in the social skills classes to include a CYW.

In alignment with above, the multi-disciplinary team is also discussing the benefits of changing the current CYW allocation to a more itinerant model. This allows greater flexibility to address the needs to effectively support our students and provides equity in the system.

Superintendent Samis responded to questions from SEAC at this time.

### **(3) Staff Reports**

#### **(a) Engaging Parents in Technology (D-3-a)**

Mike Giffen, Principal of Special Education, introduced Connie Gray, Central Consult for Special Education, who outlined the use of the PRO Engagement Grant received from the Ministry of Education.

Special education in collaboration with program and innovation and the communications department decided to use the funding to engage parents in technology.

On April 30, 2015, Chris Volum will be presenting during the afternoon and evening regarding online communication and the risk of bullying. The sessions are as follows:

Afternoon session: Fischer Auditorium, Barrie Central Collegiate Institute, and,  
Evening session: Nantyr Shores Secondary School at 7:00 p.m.

For those who cannot attend the event will be live streamed.

(b) Safe and Supportive – DRAFT Booklet (D-3-b)

Central Consultant Gray, provided an overview of the draft Safe and Supportive booklet that was created using the PRO Engagement Grant funding provided by the Ministry of Education.

SEAC members were provided the opportunity to offer feedback.

Each school will receive a package that will include the Safe and Supportive booklet along with a flash drive with the audio visual. Video tutorials will also be created on a YouTube channel.

**(4) Committee Reports**

(a) DRAFT – APM A1227 Individualized Transportation for Students with Disability Related and/or Special Education Needs (D-4-a)

At the March 9, 2015 SEAC meeting, members requested that a sub-committee be developed to review the APM in detail.

Superintendent Samis provided a brief summary of recommendations brought forward at the sub-committee meeting and provided SEAC members the opportunity to provide feedback.

Changes will be made prior to the final version being released at the end of April.

**(5) Links to Board Reports**

(a) [March 25, 2015 – Board Meeting](#)

**E. Correspondence**

1. A letter from the Northeastern Catholic District School Board urging the Minister of Education to consider revisions to [Ontario Regulation 274/12 Hiring Practices](#) in order to support and value the special skills required to achieve the Ministry's mandate of valuing diversity in education and supporting inclusiveness.
2. A letter from the Thames Valley District School Board encouraging the Minister of Education to consider revisions to [Ontario Regulation 274/12 Hiring Practices](#) in order to promote fair, consistent and student-focused hiring.
3. A letter for the Upper Grand District School Board to the Minister of Education and the Ministry of Training, Colleges and Universities supporting other District School Boards recommendations for mandatory Special Education preparatory courses for all teachers graduating from teacher education programs in Ontario. Further to this the Upper Grand District School Board advocates for the addition of practicum training that includes working directly with student with special education needs and applying the skills learned to special education part one.

**F. Other Matters**

1. Principal Potts advised SEAC members of the passing of Margaret Gallow, Executive Director of Catulpa Community Support Services and shared condolences on behalf of the SCDSB.
2. Kathleen Aikins, Trustee, requested information regarding the professional development opportunities document distributed at each SEAC meeting. Principal Potts advised that the document is an ongoing summary of all the professional development provided to staff throughout the year.

**G. Notices of Motion for Next Meeting - NIL**

**H. Adjournment**

Moved by Kathleen Aikins  
Seconded by Pamela Hodgson

That the meeting be adjourned at 8:55 p.m.

CARRIED

The next meeting date is May 11, 2015.

**Report Status**

This report is provided for information.

**Respectfully submitted by:**

Chris Samis  
Superintendent of Education

**Approved for submission by:**

Kathryn Wallace  
Director of Education

May 27, 2015

TO: The Chairperson and Members of the  
Special Education Advisory Committee

FROM: Chairperson of SEAC  
Superintendent of Education

SUBJECT: **MINUTES OF THE SPECIAL EDUCATION ADVISORY COMMITTEE  
MEETING HELD APRIL 27, 2015**

The Budget Consultation meeting of the Special Education Advisory Committee was held on Monday, April 27, 2015 at the Education Centre.

**A. Roll Call**

**PRESENT:**

**SEAC Members**

Kelly Barber, Kevin Berry (Chairperson), Mark Bryan, Andrew Copegog Pamela Hodgson (Trustee), Rose-Ann Marchitto, Elizabeth McKeeman, Yana Skybin (Vice-Chairperson), Sandy Thurston, Tanya van Voorst.

**SEAC Alternates**

Svetlana Zaruvimski.

**Staff**

Mike Giffen, Brian Jeffs, Sally Potts, Chris Samis.

**REGRETS:**

**SEAC Members**

Donna Armstrong (Trustee), Sheryl Eastop, Sally Seabrook, Ceci Vasoff.

**ABSENT:**

**SEAC Members**

Kathleen Aikins (Trustee), Joanne McCafferty.

**Recording Secretary**

Tina Bazuk.

Chairperson Berry, called the meeting to order at 7:00 p.m.

**(1) Welcome**

(a) Introductions

Chairperson Berry welcomed committee members and staff to the additional budget consultation meeting.

(b) SCDSB Special Education Statement of Beliefs

Sally Potts, Principal of Special Education, read the Statement of Beliefs.

(2) **Approval of Agenda**

Moved by Rose-Ann Marchitto  
Seconded by Mark Bryan

That the agenda be approved as written.

CARRIED

(3) **Approval of Minutes** - Nil

**B. Presentations**

(2) (a) **2015-2016 Special Education Budget Consultation (B-2-a)**

Chris Samis, Superintendent of Education, called an additional SEAC budget meeting in order to share new information with SEAC members prior to the April 29, 2015 Joint SEAC/Business and Facilities Budget meeting.

Brian Jeffs, Superintendent of Business Services, provided an update to the 2015-2016 Special Education Budget. In reviewing the technical paper released the end of March 2015, it appeared the funding formula would remain consistent with 2014-2015. At the April 13, 2015 SEAC meeting, members were advised of a \$700k reduction to the 2015-2016 Special Education Budget. While working through the budget development process it was later discovered that the Special Education funding would be reduced by \$1.773m.

Special Education staff has been working closely with business services to minimize the impact to students with special education needs. The vision for special education is moving beyond diagnosis towards early identification, intervention, inclusion and focused program planning to support students with special education needs.

Mike Giffen, Principal of Special Education, provided an overview of the direction special education is taking related to the goals of the *Simcoe Path*. The goals and directions include:

1. **Goal:** Relevant purposeful learning supporting high achievement, well-being and learning for life. **Direction:** Targeted professional learning communities; Integration of technology into regular classrooms; and, new Individual Education Plan (IEP) software being implementation.
2. **Goal:** Confidence in Public Education. **Direction:** Focus on building relationships; celebrate successes; and, develop innovative partnerships.
3. **Goal:** Inclusive, equitable and safe working and learning environments. **Direction:** Identify barriers that limit students with special education needs; and, promote shared-leadership with school and community partners.

4. **Goal:** Responsible stewardship of resources. **Direction:** Align resources intentionally with board priorities; manage risk; and, ensure accountability and transparency.

Principal Potts reviewed the priority goals for professional development. This includes: an intentional shift towards professional learning inquires, continued focus on site based training, targeted interventions to support students in early literacy and intermediate numeracy, risk management to reduce health and safety concerns, focus on consistency of instruction for teachers in county classes etc.

Superintendent Samis provided an overview of the key financial adjustments to balance the 2015-2015 Special Education Budget and provided SEAC members the opportunity to offer feedback.

Superintendent Samis, Superintendent Jeffs, Principal Potts and Principal Giffen responded to questions from SEAC at this time.

SEAC members requested a copy of the key financial adjustments along with the associated cost be made available at the Joint SEAC/Business and Facilities Budget meeting.

Superintendent Samis advised SEAC members that future programs for special education will include: an additional Section 23 program to support students with FASD, expansion of Bayview Transition program to include more students with special education needs to help with transition during their final year; and, increased focus on transition to “meaningful employment”.

**C. Items for Decision - Nil**

**D. Items for Information**

**(1) SEAC Member Reports**

**(a) Association/Agency Updates (D-1-a)**

Kelly Barber, SEAC member, reported that as of April 1, 2015, the Simcoe County Children’s Aid Society has merged with the Family, Youth and Child Services of Muskoka. They are now called the Simcoe Muskoka Child, Youth and Family Services.

**(b) Association/Agency Priorities related to Special Education (D-1-b) - Nil**

**(2) Follow-up from Previous Meeting - Nil**

**(3) Staff Reports - Nil**

(4) **Committee Reports** - Nil

(5) **Links to Board Reports** - Nil

E. **Correspondence** - Nil

F. **Other Matters** - Nil

G. **Notices of Motion for Next Meeting** - NIL

H. **Adjournment**

Moved by Tanya van Voorst  
Seconded by Elizabeth McKeeman

That the meeting be adjourned at 8:15 p.m.

CARRIED

The next regularly scheduled meeting date is May 11, 2015.

**Report Status**

This report is provided for information.

**Respectfully submitted by:**

Chris Samis  
Superintendent of Education

**Approved for submission by:**

Kathryn Wallace  
Director of Education

May 27, 2015



TO: The Chairperson and Members of the  
Special Education Advisory Committee

FROM: Chairperson of SEAC  
Superintendent of Education

SUBJECT: **REPORT OF THE BUSINESS AND FACILITIES STANDING COMMITTEE AND  
SPECIAL EDUCATION ADVISORY COMMITTEE BUDGET MEETING HELD  
APRIL 29, 2015**

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A meeting of the Business and Facilities Standing Committee and Special Education Advisory Committee (SEAC) was held on Wednesday, April 29, 2015 to discuss budget.

**PRESENT:**

**Committee Members** Kathleen Aikins, Peter Beacock, Jennifer Cameron, Annie Chandler, Wayne Clements, Donna Da Silva, Pamela Hodgson, Jodi Lloyd (Chairperson), Michele Locke, Krista Mayne (Vice-Chairperson).

**Student Trustees** Twesh Upadhyaya.

**SEAC Members** Kevin Berry (Chairperson), Mark Bryan (fulfilling the role of Vice-Chairperson), Rose-Ann Marchitto, Elizabeth McKeeman, Sally Seabrook, Sandy Thurston, Tanya van Voorst, Ceci Vasoff.

**SEAC Alternates** Patrick King (Acting Member), Svetlana Zaruvimski (Acting Member).

**Administration** John Dance, Stuart Finlayson, Brian Jeffs, Jackie Kavanagh, John Legere, Janis Medysky, Paula Murphy, Chris Samis, Anita Simpson, Paul Sloan, Kathi Wallace.

**Staff** Karen Cote, Mike Giffen, Sally Potts, Corry Van Nispen.

**REGRETS:**

**Committee Members** Donna Armstrong, Daniel Shilling.

**SEAC Members** Kelly Barber, Sheryl Eastop, Yana Skybin.

**ABSENT:**

**Student Trustees** Maya Burhanpurkar, Carly Gardiner.

**SEAC Members** Andrew Copegog, Joanne McCafferty.

**Recording Secretary** Tina Bazuk.

Chairperson Lloyd, called the meeting to order at 7:05 p.m

Chairperson Lloyd provided a brief overview of the structure of the Joint SEAC/Business and Facilities Budget meeting.

Chairpersons Lloyd and Berry co-chaired the meeting.

Chairperson Lloyd and Chairperson Berry welcomed all members and staff to the meeting and allowed the occasion for round table introduction.

**Approval of Agenda – Business and Facilities Standing Committee**

**MOTION**

Moved by Michele Locke  
Seconded by Annie Chandler

That the agenda be approved as printed.

CARRIED

**Declaration of Conflicts of Interest – Business and Facilities Standing Committee - Nil**

**Election of Vice-Chairperson - SEAC**

Chairperson Berry called for nominations for the position of Vice-Chairperson of the Special Education Advisory Committee for the evening.

Moved by Mark Bryan  
Seconded by Rose-Ann Marchitto

That Mark Bryan, SEAC Member, be nominated for election as Vice-Chairperson of the Special Education Advisory Committee for the evening.

Mark Bryan indicated that he would stand.

Chairperson Berry called for further nominations for the position of Vice-Chairperson of the Special Education Advisory Committee for the evening.

There being no further nominations, Mark Bryan was acclaimed as Vice-Chairperson of the Special Education Advisory Committee for the evening.

CARRIED

Mark Bryan assumed the Vice-Chair at this time.

**Approval of Agenda - SEAC**

**MOTION**

Moved by Kathleen Aikins  
Seconded by Rose-Ann Marchitto

That the agenda be approved as printed.

CARRIED

**Declaration of Conflicts of Interest – SEAC - Nil**

**Closed Session - Nil**

**Presentations/Delegations - Nil**

**Items for Decision - Nil**

**Items for Information**

**1. 2015-2016 Proposed Budget – Special Education (BF-I-1)**

Brian Jeffs, Superintendent of Business Services, thanked the Business and Facilities Standing Committee and SEAC Members for the opportunity to discuss the proposed budget.

Leading up the Joint Business/Facilities and SEAC budget meeting SEAC members were asked to consult with their respective agencies/associations as to system priorities that they would like to be reflected in the 2015-2016 Special Education budget.

Superintendent Jeffs provided an overview of the 2015-2016 Proposed Special Education Budget and advised that the overall revenue is projected to decrease by \$1.773 million due largely in part to the diminished funds in Deferred Revenue.

Special Education staff has been working closely with Business Services to minimize the impact to students with special education needs.

At the SEAC budget consultation meeting on Monday April 27, 2015, Chris Samis, Superintendent of Education, provided an overview of the key financial adjustments to balance the 2015-2016 Special Education Budget and provided SEAC member the opportunity to offer feedback. As per SEAC members request at the April 27 meeting, Superintendent Jeffs presented the associated cost with each key financial adjustment.

Superintendent Samis provided a brief updated on the proposed new model for Child and Youth workers to more efficiently and effectively support our students with special education needs. In 2015-2016 the staffing complement in the social skills classes will change to include a CYW.

In alignment with above, the multi-disciplinary team is exploring the benefits of changing the current CYW allocation to a more itinerant model. This allows greater flexibility to address the needs to effectively support our students and provides equity in the system.

Superintendent Jeffs, Superintendent Samis and Kathi Wallace, Director of Education, responded to questions from trustees and SEAC members at this time.

Chairperson Berry requested that in future years staff consider re-evaluating the way the budget is allocated to further benefit our students with special education needs.

**Correspondence** - Nil

**Other Matters** - Nil

**Adjournment – Business and Facilities Standing Committee**

Moved by Peter Beacock  
Seconded by Annie Chandler

That the meeting be adjourned at 7:55 p.m.

CARRIED

**Adjournment - SEAC**

Moved by Rose-Ann Marchitto  
Seconded by Kathleen Aikins

That the meeting be adjourned at 7:55 p.m.

CARRIED

**Report Status**

This report is provided for information.

**Respectfully submitted by:**

Brian Jeffs  
Superintendent of Business Services

Chris Samis  
Superintendent of Education

**Approved for submission by:**

Kathryn Wallace  
Director of Education

May 27, 2015

TO: The Chairperson and Members of the  
Simcoe County District School Board

FROM: Human Resources Standing Committee

SUBJECT: **REPORT OF THE PUBLIC SESSION OF THE HUMAN RESOURCES  
STANDING COMMITTEE MEETING HELD WEDNESDAY, MAY 13, 2015**

The Human Resources Standing Committee met in Public Session on Wednesday, May 13, 2015, at the Education Centre.

**PRESENT:**

**Committee Members**

Kathleen Aikins (Vice-Chairperson), Donna Armstrong, Peter Beacock, Jennifer Cameron, Annie Chandler, Wayne Clements, Donna DaSilva, Pamela Hodgson, Jodi Lloyd, Michele Locke, Krista Mayne (Chairperson), Daniel Shilling.

**Administration**

John Dance, Stuart Finlayson, Jackie Kavanagh, John Legere, Janis Medysky, Paula Murphy, Chris Samis, Anita Simpson, Paul Sloan, Kathryn Wallace.

**REGRETS:**

**Student Trustees**

Maya Burhanpurkar, Carly Gardiner, Twesh Upadhyaya.

**Recording Secretary**

Kary Hancock.

Chairperson Mayne called the meeting to order at 6:00 p.m.

1. **Approval of the Agenda**

**MOTION**

Moved by Wayne Clements  
Seconded by Peter Beacock

That the agenda be approved as printed.

CARRIED

2. **Declaration of Conflicts of Interest** – Nil

3. **Presentations/Delegations** - Nil

**MOTION**

Moved by Donna DaSilva  
Seconded by Daniel Shilling

That the Human Resources Standing Committee move into closed session.

CARRIED

The Human Resources Standing Committee reconvened in public session at 6:35 p.m.

**Items for Decision** - Nil

**Items for Information**

1. **Labour Update (Verbal)**

Janis Medysky, Associate Director, advised that there is no labour update for open session.

**Correspondence** - Nil

**Other Matters** - Nil

**Notices of Motion for next meeting** – Nil

**MOTION**

Moved by Michelle Locke  
Seconded by Annie Chandler

That the meeting be adjourned at 6:35 p.m.

CARRIED

**Report Status**

This report was provided for information.

**Respectfully submitted by:**

Janis Medysky  
Associate Director

**Approved for submission by:**

Kathryn Wallace  
Director of Education

May 27, 2015

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May 1, 2015

The Honourable Kathleen Wynne  
Premier of Ontario  
Legislative Assembly of Ontario  
111 Wellesley St. W.  
Toronto, ON M7A 1A2

The Honourable Liz Sandals  
Minister of Education  
900 Bay Street  
Toronto, ON M7A 1N3

Dear Premier Wynne and Minister Sandals,

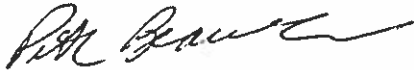
**Re: Members of the Community Hub Framework Advisory Committee**

The Simcoe County District School Board has been an advocate for Facility Partnerships and Community Hubs for several years. We have been successful in developing Facility Partnerships and creating Community Hubs in several of our schools. Our board also has a variety of smaller partnerships throughout the county. We believe in the benefits of these hubs when integrated with our schools as it improves our students' ability to access community supports. The location of these services in school settings is often critical, as otherwise, families are unable to access the services. Sometimes by being located in our schools, these services are more readily available for our most vulnerable students. Having them in our schools improves the social, emotional and well-being of our students and the broader community.

We would suggest that the membership include members from the Education Sector who have been through the process of developing Facility Partnerships and Community Hubs. We believe that it is extremely important that those who have had this experience and have dealt with the challenges of making Community Hubs work, be part of the committee. Also, we believe that it would be beneficial to the committee if this representation was from the northern region of the province. A Community Hub north of the Greater Toronto Area would potentially look much different and may encounter more challenges than those in the larger urban centres.

Finally, we are hopeful that the Ministry will define what a Community Hub means. Having a clear understanding of what a Community Hub is, would be helpful for boards to be able to develop better understandings with our Municipalities and community groups. Everyone needs to understand that a school boards' priority is improving the educational outcomes of our students first, and that there is a cost attached to empty spaces. Community Hubs do not alleviate the programming concerns in a school with declining enrolment.

Respectfully,



Peter Beacock  
Chairperson of the Board

/lr

Copy: Simcoe County District School Board Trustees  
The Honourable Ted McMeekin, Minister of Municipal Affairs and Housing  
Howie Bender, Chief of Staff, Ministry of Education Office  
Paris Meilleur, Education Policy Advisor to Premier Wynne  
Karen Pitre, Special Advisor, Community Hubs  
Tatum Wilson, Office of the Premier  
OPSBA Member Board Chairs  
Michael Barrett, President, OPSBA  
ACÉPO – Association des conseils scolaires des écoles publiques de l'Ontario  
AFOCSC - Association franco-ontarienne des conseils scolaires catholiques  
OCSTA – Ontario Catholic School Trustees' Association