

SIMCOE COUNTY DISTRICT SCHOOL BOARD
REGULAR BOARD MEETING - WEDNESDAY, SEPTEMBER 23, 2015

A G E N D A

NOTE: PUBLIC SESSION will commence at 6:00 P.M., followed immediately by the COMMITTEE OF THE WHOLE in CLOSED SESSION (GEORGIAN ROOM). PUBLIC SESSION will resume AT 7:00 P.M (ROY EDWARDS ROOM).

PUBLIC SESSION

- A.**
- (1) Roll Call
 - (2) Approval of Agenda
 - (3) Approval of Minutes
 - (a) Regular Meeting of the Board held August 26, 2015
 - (b) Special Meeting of the Board held September 2, 2015
 - (c) Declaration of Conflicts of Interest

CLOSED SESSION

- B.** Committee of the Whole
1. Personnel Matters
 2. Legal Matters
 3. Property Matters

PUBLIC SESSION

- C.**
- (1) Report from Student Trustees
 - (2) Trustee Tributes - Nil
 - (3) Delegation - Nil

D. RECOMMENDATIONS FOR ACTION

- (1) Report from the Closed Session of the Board in Committee of the Whole
- (2) Matters Arising from Previous Meeting:
Motion(s) for which notice was given at previous Board Meeting - Nil
- (3) Notice of Time Sensitive Motions from Statutory Committees - Nil
- (4) Committee Minutes/Reports - Items for Decision
 - (a) Report of the Business and Facilities Standing Committee Meeting held September 2, 2015
- (5) Staff Reports – Items for Decision
 - (a) Special Education Advisory Committee Member Appointment
- (6) Committee Minutes/Reports - Items for Information
 - (a) Report of the Special Education Advisory Committee Meeting held May 11, 2015

- (b) Report of the Human Resources Standing Committee Meeting held September 9, 2015
- (c) Report of the Program Standing Committee Meeting held September 9, 2015
- (d) Report of the By-law Committee Meeting held September 15, 2015

(7) Staff Reports - Items for Information – Nil

E. OTHER MATTERS

- (1) Reports from Liaison Members
- (2) Notices of Motion for next meeting
- (3) Questions and Proposals from Trustees
- (4) Professional Development Seminars Attendance
- (5) Reports/Update from Staff
- (6) Correspondence
Correspondence from the Town of Bradford West Gwillimbury Re: Resolution to endorse a partnership between the Active Transportation/Recreation Committee and the SCDSB and the SMCDSB

F. FUTURE BUSINESS OF THE BOARD, STANDING COMMITTEES AND ADVISORY COMMITTEES

Special Education Advisory Committee Meeting – October 5, 2015 at 7:00 p.m. – Georgian Room
Business and Facilities Standing Committee Meeting – October 7, 2015 at 6:00 p.m. – Georgian Room
Human Resources Standing Committee Meeting – October 14, 2015 at 6:00 p.m. – Georgian Room
Program Standing Committee Meeting – October 14, 2015 following HR Meeting – Georgian Room
First Nation Education Advisory Committee Meeting – October 21, 2015 at 10:30 a.m. – Rama
Parent Involvement Committee Meeting – October 26, 2015 at 6:00 p.m. – Georgian Room
Regular Meeting of the Board – October 28, 2015 at 6:00 p.m., followed immediately by the Committee of the Whole in Closed Session (Georgian Room), Public Session will resume at 7:00 p.m. (Roy Edwards Room)

G. ADJOURNMENT

SIMCOE COUNTY DISTRICT SCHOOL BOARD

PUBLIC SESSION

RECOMMENDED ACTION – WEDNESDAY, SEPTEMBER 23, 2015

REPORT	FYI	Decision Req.	MOTION
			Call Meeting to order. Roll Call
		√	That the agenda be approved as printed.
A-3-a Minutes August 26, 2015		√	That the Minutes of the Meeting of the Board held Wednesday, August 26, 2015 be approved as printed.
A-3-b Special Board Minutes September 2, 2015		√	That the Minutes of the Special Meeting of the Board held Wednesday, September 2, 2015 be approved as printed.
			Declaration of Conflicts of Interest
MOTION		√	That we go into Closed Session of the Committee of the Whole
PUBLIC SESSION			
C-1			Report from Student Trustees
C-2 Presentations			Nil
C-3 Delegations			Nil
D-1		√	Report from the Closed Session of the Board in Committee of the Whole
D-4-a Business & Facilities September 2, 2015		√	That the Board approve that Policy No. 4440, Naming of Schools remain status quo, as set out in APPENDIX A of Report No. BF-D-1, Review of Policy No. 4440 – Naming of Schools, dated September 2, 2015.
D-5-a Special Education Advisory Committee Member Appointment		√	That the Board appoint to the SCDSB SEAC, effective October 1, 2015, Jennifer Paterson as member for LDAO, as set out in Report No. D-5-a, Special Education Advisory Committee Member Appointment, dated September 23, 2015.
D-6-a SEAC – May 11, 2015	√		
D-6-b Human Resources September 9, 2015	√		
D-6-c Program Committee September 9, 2015	√		

SIMCOE COUNTY DISTRICT SCHOOL BOARD
 RECOMMENDED ACTION - 2
 SEPTEMBER 23, 2015

D-6-d By-law Committee September 15, 2015	√		
E-1 Reports from Liaison Members			
E-2 Notices of Motion for Next Meeting			
E-3 Questions and Proposals from Trustees			
E-4 Professional Development Seminars Attendance			
E-5 Reports/Update from Staff			
E-6 Correspondence			Correspondence from the Town of Bradford West Gwillimbury Re: Resolution to endorse a partnership between the Active Transportation/Recreation Committee and the SCDSB and the SMCDSB
Future Business			
Adjournment		√	Motion to Adjourn

TO: The Chairperson and Members of the
Simcoe County District School Board

FROM: The Secretary

SUBJECT: **MINUTES OF THE REGULAR MEETING OF THE
BOARD HELD AUGUST 26, 2015**

The regular meeting of the Simcoe County District School Board was held on Wednesday, August 26, 2015 at the Education Centre.

A. (1) Roll Call

PRESENT:

Trustees

Kathleen Aikins, Donna Armstrong, Peter Beacock (Chairperson), Jennifer Cameron, Annie Chandler, Wayne Clements, Donna Da Silva, Pamela Hodgson, Michele Locke (Vice-chairperson), Jodi Lloyd, Krista Mayne, Daniel Shilling.

Student Trustees

Drew Campbell, Nicholas Gulley, Haley Tyrell.

Recording Secretary

Lena Robyn.

The Chairperson called the meeting to order at 6:00 p.m.

(2) Approval of Agenda

Chairperson Beacock informed trustees that a time sensitive report was required to be added to the agenda regarding change in delegation of responsibilities of the Corporate Risk Officer.

Moved by Donna DaSilva
Seconded by Krista Mayne

That the Agenda be approved as revised.

CARRIED

(3) Approval of Minutes

Minutes of the Regular Meeting of the Board held June 17, 2015 (A-3-a)

Moved by Donna DaSilva
Seconded by Krista Mayne

That the Minutes of the Regular Meeting of the Board held Wednesday, June 17, 2015 be approved as printed.

CARRIED

(4) Declaration of Conflicts of Interest - Nil

B. Committee of the Whole

Moved by Kathleen Aikins
Seconded by Jennifer Cameron

That the Board move into Committee of the Whole in Closed Session at this time.

CARRIED

The Public Session of the Board re-convened at 7:05 p.m.

C. (1) Report from the Student Trustees

Chairperson Beacock welcomed the Student Trustees for the 2015-2016 school year: Drew Campbell, Nicholas Gulley and Haley Tyrell. The Student Trustees indicated that they are looking forward to serving as members of the Board for the upcoming school year.

(2) Trustee Tribute - Nil

(3) Delegations

Aubrey Hawkins, Re: Concerns regarding EFSL in SCDSB

The Chairperson referred the above delegation to the Director of Education for review and appropriate action.

RECOMMENDATIONS FOR ACTION

(1) Report from the Closed Session of the Board in Committee of the Whole

Report from the Closed Session of the Board in Committee of the Whole from August 26, 2015.

(1)

Moved by Michele Locke
Seconded by Jennifer Cameron

#BP-2015-08-26-71

That the Board approve that the Director's performance review has been completed and that the results were very positive in meeting the goals and expectations, as set out in Report No. CL-B-5-a, dated June 17, 2015.

CARRIED

Director Wallace thanked the trustees for their support and stated that she's just as excited today to start the new school year as she was seven years ago when she became the Director of Education.

(2)

Moved by Pamela Hodgson
Seconded by Annie Chandler

#BP-2015-08-26-72

That the Board approve the school/system administrator eligibility list, as set out in Report No. CL-B-2-a, School/System Administrator Eligibility List – August 2015, dated August 26, 2015.

CARRIED

(3)
Moved by Daniel Shilling
Seconded by Donna DaSilva

#BP-2015-08-26-73

That the Board approve the school administrator appointments, as set out in Report No. CL-B-2-b, School Administrator Appointments, dated August 26, 2015.

CARRIED

(4)
Moved by Jodi Lloyd
Seconded by Krista Mayne

#BP-2015-08-26-74

That the Board accept with regret and best wishes the notice of resignation from John Legere, Superintendent of Education, effective August 23, 2015, as set out in Report No. CL-B-2-c, Notice of Resignation – Superintendent of Education, dated August 26, 2015.

CARRIED

(5)
Moved by Jennifer Cameron
Seconded by Daniel Shilling

#BP-2015-08-26-75

That the Board approve a one year lease renewal extension for the Midland Learning Centre, as set out in Report No. CL-B-2-d, Midland Learning Centre Lease Renewal, dated August 26, 2015.

CARRIED

- (2) **Matters Arising from Previous Meeting:**
Motion(s) for which notice was given at previous Board meeting - Nil
- (3) **Notice of Time Sensitive Motions from Statutory Committee** - Nil
- (4) **Committee Minutes/Reports – Items for Decision** - Nil
- (5) **Staff Reports – Items for Decision**

Schedule of Board Meetings (D-5-a)

(1,2,3)
Moved by Donna Armstrong
Seconded by Annie Chandler

(1)
#BP-2015-08-26-76

That the Board approve the rescheduling of the December Board meeting from Wednesday, December 23, 2015 to Wednesday, December 16, 2015, as set out in Report No. D-5-a, Schedule of Board Meetings, dated August 26, 2015.

(2)
#BP-2015-08-26-77

That the Board approve the rescheduling of the January Board meeting from January 27, 2016 to January 20, 2016, as set out in Report No. D-5-a, Schedule of Board Meetings, dated August 26, 2015.

(3)

#BP-2015-08-26-78

That the Board approve the rescheduling of the June Board meeting from Wednesday, June 22, 2016 to Wednesday, June 15, 2016, as set out in Report No. D-5-a, Schedule of Board Meetings, dated August 26, 2015

CARRIED

Appointment of Student Trustee Mentor (D-5-b)

Trustee Aikins notified Chairperson Beacock that she is unable to assume her role as Student Trustee Mentor due to a scheduling conflict with her university timetable.

Moved by Jodi Lloyd
Seconded by Michele Locke

#BP-2015-08-26-79

That the Board appoint Trustee Annie Chandler to serve as the Student Trustee Mentor from August 27, 2015 to July 31, 2016, as set out in Report No. D-5-b, Appointment of Student Trustee Mentor, dated August 26, 2015.

CARRIED

Municipal Freedom of Information and Protection of Privacy Act (D-5-c)

Brian Jeffs, Superintendent of Business Services provided an overview of the report. With Gina Coish's departure, the work related to information requests is being transferred to Superintendent Brian Jeffs. The board received advice that this change in delegation of responsibilities requires resolution by board motion.

Moved by Jodi Lloyd
Seconded by Jennifer Cameron

#BP-2015-08-26-80

That the Board approve, pursuant to s.49(1) of the Municipal Freedom of Information and Protection of Privacy Act, as may be amended from time to time, the delegation of its powers and duties as a head under the Act to the Board's Superintendent of Business, as set out in Report No. D-5-c, Municipal Freedom of Information and Protection of Privacy Act – Change in Delegation of Responsibilities, dated August 26, 2015.

CARRIED

Trustee Lloyd thanked Gina for her contributions as the Corporate Risk Officer for the Simcoe County District School Board. Gina was recognized as a leader in the Province.

(6) Committee Minutes/Reports – Items for Information

Report of the Parent Involvement Committee Meeting held May 19, 2015 (D-6-a)

This report was provided as information.

(7) Staff Reports – Items for Information – Nil

E. OTHER MATTERS

(1) Reports from Liaison Members

Trustee Lloyd indicated that she attended the Transportation Consortium meeting last week. The meeting included an update on preparations for the 2015-2016 school year.

(2) Notices of Motion for next meeting – Nil

(3) Questions and Proposals from Trustees

Chairperson Beacock congratulated Trustee Cameron on the birth of her new baby girl, Kenzi Elle who was born on August 17th.

(4) Professional Development Seminars Attendance - Nil

(5) Reports/Update from Staff

Director Wallace provided clarification of the criteria for closed session discussion and decisions.

Director Wallace also provided trustees with information regarding the role of the Ombudsman who now has the power to investigate and resolve complaints about school boards.

Superintendent Jeffs provided trustees with an update on the recent release of information to the public regarding Barrie Central and the South Barrie secondary school. It should be noted that it's not the board's practice to arbitrarily release information that is received in confidence from a third party and that staff is very respectful of the confidentiality when dealing with business partners.

Superintendent Jeffs also provided trustees with an update on the location of the South Barrie secondary school. Superintendent Jeffs emphasized that it's very clear that Urban Design Guidelines that the Board is being asked to adhere to are guidelines with the intention of being flexible. More details regarding the status of the South Barrie secondary school will be presented at the Business and Facilities Standing Committee meeting on September 2nd.

(6) Correspondence - Nil

**F. FUTURE BUSINESS OF THE BOARD, STANDING COMMITTEES
AND ADVISORY COMMITTEES**

Special Board Meeting – September 2, 2015 at 6:00 p.m. – Georgian Room
Business and Facilities Standing Committee Meeting – September 2, 2015 following the Special Board Meeting – Georgian Room
Human Resources Standing Committee Meeting – September 9, 2015 at 6:00 p.m. – Georgian Room
Program Standing Committee Meeting – September 9, 2015 following HR Meeting – Georgian Room
Special Education Advisory Committee Meeting – September 21, 2015 at 7:00 p.m. – Georgian Room

August 26, 2015

Regular Meeting of the Board – September 23, 2015 at 6:00 p.m., followed immediately by the Committee of the Whole in Closed Session (Georgian Room), Public Session will resume at 7:00 p.m. (Roy Edwards Room)

Parent Involvement Committee Meeting – September 29, 2015 at 6:00 p.m. –
Georgian Room

MOTION TO ADJOURN

Moved by Donna DaSilva
Seconded by Kathleen Aikins

That the meeting be adjourned at 7:50 p.m.

CARRIED

TO: The Chairperson and Members of the
Simcoe County District School Board

FROM: The Secretary

SUBJECT: **MINUTES OF THE SPECIAL MEETING OF THE
BOARD HELD SEPTEMBER 2, 2015**

A Special meeting of the Simcoe County District School Board was held on Wednesday, September 2, 2015 at the Education Centre.

A. (1) Roll Call

PRESENT:
Trustees

Kathleen Aikins, Donna Armstrong, Peter Beacock (Chairperson),
Annie Chandler, Wayne Clements, Donna Da Silva,
Pamela Hodgson, Michele Locke (Vice-chairperson), Jodi Lloyd,
Krista Mayne, Daniel Shilling.

REGRETS:
Trustee

Jennifer Cameron.

REGRETS:
Student Trustees

Drew Campbell, Nicholas Gulley, Haley Tyrell.

Recording
Secretary

Lena Robyn.

The Chairperson called the meeting to order at 6:00 p.m.

(2) Approval of Agenda

Moved by Jodi Lloyd
Seconded by Kathleen Aikins

That the Agenda be approved as printed.

CARRIED

(3) Declaration of Conflicts of Interest – Nil

B. Committee of the Whole

Moved by Wayne Clements
Seconded by Jodi Lloyd

That the Board move into Committee of the Whole in Closed Session at this time.

CARRIED

The Public Session of the Board re-convened at 6:25 p.m.

C. RECOMMENDATIONS FOR ACTION

(1) Report from the Special Closed Session of the Board in Committee of the Whole

(1,2)

Moved by Jodi Lloyd

Seconded by Annie Chandler

SBP-2015-09-02-81

That the Board approve the appointment of Daryl Halliday as Supervisory Officer - Superintendent of Education K-12, effective September 3, 2015, according to the terms of a personal services contract between Daryl Halliday and the Board, pending Ministry approval, as set out in Report No. CL-B-1-a, Appointment of Supervisory Officer – Superintendent of Education K-12, dated September 2, 2015.

(2)

SBP-2015-09-02-82

That the Board approve the school administrator appointment, as set out in Report No. CL-B-1-b, School Administrator Appointment, dated September 2, 2015.

CARRIED

**D. FUTURE BUSINESS OF THE BOARD, STANDING COMMITTEES
AND ADVISORY COMMITTEES**

Human Resources Standing Committee Meeting – September 9, 2015 at 6:00 p.m. – Georgian Room

Program Standing Committee Meeting – September 9, 2015 following HR Meeting – Georgian Room

Special Education Advisory Committee Meeting – September 21, 2015 at 7:00 p.m. – Georgian Room

Regular Meeting of the Board – September 23, 2015 at 6:00 p.m., followed immediately by the Committee of the Whole in Closed Session (Georgian Room), Public Session will resume at 7:00 p.m. (Roy Edwards Room)

Parent Involvement Committee Meeting – September 29, 2015 at 6:00 p.m. – Georgian Room

MOTION TO ADJOURN

Moved by Jodi Lloyd

Seconded by Daniel Shilling

That the meeting be adjourned at 6:30 p.m.

CARRIED

TO: The Chairperson and Members of the
Simcoe County District School Board

FROM: Business and Facilities Standing Committee

SUBJECT: **REPORT OF THE PUBLIC SESSION OF THE BUSINESS
AND FACILITIES STANDING COMMITTEE MEETING HELD
WEDNESDAY, SEPTEMBER 2, 2015**

The Business and Facilities Standing Committee met in Public Session on Wednesday, September 2, 2015, at the Education Centre.

PRESENT:

Committee Members Kathleen Aikins, Donna Armstrong, Peter Beacock, Annie Chandler, Wayne Clements, Donna Da Silva, Pamela Hodgson, Jodi Lloyd (Chairperson), Michele Locke, Krista Mayne (Vice-Chairperson), Daniel Shilling.

Student Trustees Nicholas Gulley, Haley Tyrell.

Administration John Dance, Stuart Finlayson, Brian Jeffs, Jackie Kavanagh, Janis Medysky, Paula Murphy, Chris Samis, Anita Simpson, Paul Sloan, Kathryn Wallace.

REGRETS:

Committee Members Jennifer Cameron.

Student Trustees Drew Campbell.

Recording Secretary Lorraine Ryder.

Chairperson Lloyd called the meeting to order at 6:40 p.m.

Approval of the Agenda

MOTION

Moved by Michele Locke
Seconded by Wayne Clements

That the agenda be approved as printed.

CARRIED

Declaration of Conflicts of Interest – Nil

Closed Session – Nil

Presentations/Delegations – Nil

Items for Decision

1. **Review of Policy No. 4440 – Naming of Schools (BF-D-1)**

John Dance, Superintendent of Facility Services indicated that upon review of Policy 4440, all sections of the policy were current. As a result, no revisions were required to this policy.

Superintendent Dance responded to questions from trustees at this time.

(1)

Moved by Michele Locke
Seconded by Donna Da Silva

#BF-2015-09-02-01

That the Business and Facilities Standing Committee recommend that the Board approve that Policy No. 4440, Naming of Schools remain status quo, as set out in APPENDIX A of Report No. BF-D-1, Review of Policy No. 4440 – Naming of Schools, dated September 2, 2015.

CARRIED

Items for Information

1. **Contract Awards Within Approved Budget (BF-I-1)**

Brian Jeffs, Superintendent of Business Services provided an overview of the report that summarized the awarded contracts within approved budget. Superintendent Jeffs provided the rationale for the disqualified submissions.

This report was provided for information.

2. **South Barrie Secondary School Update (BF-I-2)**

Superintendent Dance provided an overview of the report that detailed the chronology of the efforts and processes entered into by the Simcoe County District School Board to establish, plan, and begin the construction of the South Barrie secondary school. Facility Services staff are continuing to work with the City of Barrie to progress on this construction project.

Superintendent Dance and Kathryn Wallace, Director of Education responded to questions from trustees at this time.

MOTION

Moved by Annie Chandler
Seconded by Donna Da Silva

That the committee move into closed session at this time.

CARRIED

The Business and Facilities Standing Committee reconvened in public session at 7:35 p.m.

Further discussion took place regarding the South Barrie Secondary School project.

This report was provided for information.

Correspondence – Nil

Other Matters - Nil

Notices of Motion for Next Meeting - Nil

MOTION

Moved by Peter Beacock
Seconded by Donna Da Silva

That the meeting be adjourned at 7:50 p.m.

RECOMMENDATION

That the Board approve that Policy No. 4440, Naming of Schools remain status quo, as set out in APPENDIX A of Report No. BF-D-1, Review of Policy No. 4440 – Naming of Schools, dated September 2, 2015.

Respectfully submitted by:

Brian Jeffs
Superintendent of Business Services

John Dance
Superintendent of Facility Services

Approved for submission by:

Kathryn Wallace
Director of Education

September 23, 2015

TO: The Chairperson and Members of the
Simcoe County District School Board

FROM: Superintendent of Education

SUBJECT: **SPECIAL EDUCATION ADVISORY COMMITTEE MEMBER APPOINTMENT**

1. Background

O. Reg. 464/97: [Special Education Advisory Committees](#) sets out the requirement that each Board establish a Special Education Advisory Committee (SEAC). If a seat or position on a SEAC becomes vacant, the Board that appointed the person whose seat or position has become vacant shall appoint a qualified person to fill the vacancy for the remainder of the term, as laid out in *Regulation 464/97, Section 8*.

2. Current Status

The Simcoe County District School Board (SCDSB)'s SEAC currently has ten (10) members representing 'local associations' as defined in *O. Reg. 464/97, section 1 and two (2) members representing 'additional members' appointed under subsection (5)*. *O. Reg. 464/97* permits school boards to approve a maximum of 12 'local associations' to further the interests and well-being of one or more groups of exceptional children or adults.

The Learning Disabilities Association of Ontario (LDAO) is an established registered provincial organization dedicated to improving the lives of children, youth and adults living with learning disabilities. LDAO's mission is to provide leadership in learning disabilities advocacy, research, education and services and to advance the full participation of children, youth and adults with learning disabilities in today's society. LDAO represents the largest group of students with special education needs formally identified as exceptional, nearly 40%.

The Learning Disabilities Association of Ontario has provided the following nomination for representation on SEAC effective October 1, 2015:

- Jennifer Paterson as the SEAC member.

This nomination meets the criteria for selection as member for LDAO.

RECOMMENDATION

That the Board appoint to the SCDSB SEAC, effective October 1, 2015, Jennifer Paterson as member for LDAO, as set out in Report No D-5-a, Special Education Advisory Committee Member Appointment, dated September 23, 2015.

Respectfully submitted by:

Chris Samis
Superintendent of Education

Approved for submission by:

Kathryn Wallace
Director of Education

September 23, 2015

TO: The Chairperson and Members of the
Special Education Advisory Committee

FROM: Chairperson of SEAC
Superintendent of Education

SUBJECT: **MINUTES OF THE SPECIAL EDUCATION ADVISORY COMMITTEE
MEETING HELD MAY 11, 2015**

The regular meeting of the Special Education Advisory Committee was held on Monday, May 11, 2015 at the Education Centre.

A. Roll Call

PRESENT:

SEAC Members

Kathleen Aikins (Trustee), Donna Armstrong (Trustee), Kelly Barber, Kevin Berry (Chairperson), Mark Bryan, Sheryl Eastop, Pamela Hodgson (Trustee), Elizabeth McKeeman, Yana Skybin (Vice-Chairperson), Sandy Thurston, Ceci Vasoff.

SEAC Alternates

James Hall, Dan Stroh (Acting Member).

Staff

Kathy Chapman, Mike Giffen, Tina Holroyd, Sally Potts, Chris Samis.

Trustee

Annie Chandler.

REGRETS:

SEAC Members

Rose-Ann Marchitto, Tanya van Voorst.

Staff

Janis Medysky.

ABSENT:

SEAC Members

Joanne McCafferty, Sally Seabrook.

Recording Secretary

Tina Bazuk.

Chairperson Berry, called the meeting to order at 7:00 p.m.

(1) Welcome

(a) Introductions

Chairperson Berry welcomed committee members and shared regrets for the evening.

(b) SCDSB Special Education Statement of Beliefs

Mark Bryan, SEAC member, read the Statement of Beliefs.

(2) Approval of Agenda

Moved by Elizabeth McKeeman
Seconded by Kathleen Aikins

That the agenda be approved as written.

CARRIED

(3) Approval of Minutes

(a) Minutes of the Regular SEAC Meeting held April 13, 2015 (A-3-a)

Moved by Elizabeth McKeeman
Seconded by Kathleen Aikins

That the minutes be approved as written.

CARRIED

(b) Minutes of the SEAC Budget Consultation Meeting held April 27, 2015 (A-3-b)

Moved by Mark Bryan
Seconded by Kathleen Aikins

That the minutes be approved as written.

CARRIED

(c) Minutes of the Joint SEAC/Business and Facilities Budget Meeting held April 29, 2015 (A-3-c)

Moved by Ceci Vasoff
Seconded by Kathleen Aikins

That the minutes be approved as written.

CARRIED

Trustee Armstrong entered the meeting at this time.

B. Presentations

(1) (a) New Path Youth and Family Services (B-1-a)

Chris Samis, Superintendent of Education, thanked Elizabeth McKeeman for volunteering to provide SEAC members with information regarding New Path Youth and Family Services and invited other members to present on their respective agency/associations in the future.

Elizabeth McKeeman, SEAC member, provided an overview of the accessible programs and services offered to children, youth and families to support mental health.

New Path Youth and Family Services leads and inspires positive change. They promote mental health and wellness for children, youth, and families and their communities through an innovative multi-service approach.

New Path staff and consultants include professionals from social work, child and youth work, psychology and psychiatry.

Elizabeth McKeeman responded to questions from SEAC at this time.

(b) Psychological Assessments (B-1-b)

Superintendent Samis introduced Dr. Bill Colvin, Senior Psychologist, who provided an overview of psycho-educational assessments, including description, process (including English language learners), components, 2014-2015 statistics, equity/need balance and quality assurance.

A psycho-educational assessment consists of a series of tests to evaluate a student's level and pattern of cognitive and academic functioning. Psycho-educational assessments are completed by, or under the supervision of, a psychologist and can result in a specific diagnosis, such as a learning disability or developmental disability.

In 2013-2014 the Special Education Department implemented a new referral process for assessments. This process involved allocating assessments based on both school population as well as to central special education staff to allow prioritizing of assessments according to the needs of the respective areas.

Once the assessments are complete, schools are asked to complete an initial survey followed by a four month follow-up survey in order to ensure the effectiveness of assessment services as well as the resulting programming outcomes. The four month follow-up survey focuses on the impact of the findings/recommendations from the psycho-educational assessment report has on the student's learning.

Training to assist schools with interpreting psycho-educational assessments has started and is ongoing.

Superintendent Samis and Senior Psychologist Colvin responded to questions from SEAC at this time.

C. Items for Decision

(1) (a) Proposed SEAC Meeting Schedule 2015-2016 (C-1-a)

Superintendent Samis provided SEAC members with the proposed SEAC meeting schedule for 2015-2016.

MOTION

Moved by Pamela Hodgson
Seconded by Kathleen Aikins

That SEAC adopt the second Monday of the month for SEAC meetings in 2015-2016, as per Report No. SEAC C-1-a, Proposed 2015-2016 SEAC Meeting Dates, dated May 11, 2015.

CARRIED

D. Items for Information

(1) SEAC Member Reports

- (a) Association/Agency Updates (D-1-a) - Nil
- (b) Association/Agency Priorities related to Special Education (D-1-b) - Nil

(2) Follow-up from Previous Meeting - Nil

(3) Staff Reports

(a) Special Education Plan (D-3-a)

SEAC members received copies of the Special Education Plan that included recommended changes from the 2015-2016 Special Education Plan Sub-Committee held March 9, 2015. The 2015-2016 Special Education Plan will be going forward to the Program Standing Committee on June 10, 2015 and submitted to the Ministry of Education prior to July 31, 2015.

The Ministry of Education provides a checklist to ensure compliance with the Standards for the School Boards' Special Education Plan. The checklist was circulated to SEAC members for review.

Superintendent Samis responded to questions from SEAC at this time.

(b) Parent's Guide to Special Education (D-3-b)

Consultation Sessions were made available to SEAC members to review the Parent's Guide to Special Education on January 12 and February 9, 2015 prior to SEAC meetings. Mike Giffen, Principal of Special Education, provided a summary of changes, including layout modifications that were incorporated after consultation with SEAC and staff.

SEAC members were asked to forward any additional feedback to staff by Friday, May 15, 2015.

Principal Giffen responded to questions from SEAC at this time.

(c) ABA Brochure – DRAFT(D-3-c)

Sally Potts, Principal of Special Education, presented the draft Support for Students with Autism Spectrum Disorder (ASD) brochure.

Brochures for different areas of special education are being developed in order to provide families with guidance on resources available through our special

education teams. Brochures currently being developed include: Speech and Language, Hearing Resource, Vision Resource, etc.

SEAC members were asked to forward any additional feedback to staff by Friday, May 15, 2015.

Principal Potts responded to questions from SEAC at this time.

Chairperson Berry and Vice-Chairperson Skybin requested consideration be given to other supports for children with autism as opposed to the brochures sole focus on Applied Behaviour Analysis (ABA).

(d) SEAC Conference (D-3-d)

Superintendent Samis provided SEAC members with an update on the SEAC conference entitled Working Together, Building on Strengths, held in Toronto on May 2, 2015.

Local SEAC's were invited to attend a SEAC conference in honour of the 35th anniversary of the introduction of *Bill 82, The Education Amendment Act, 1980*, and to acknowledge the valuable work that SEACs have done to support the achievement and well-being of students with special education needs.

Superintendent Samis presented SEAC with the certificate received from Minister Liz Sandals to the SCDSB SEAC for the exemplary commitment shown in improving programs and services for students with special education needs.

Superintendent Samis mentioned that a SEAC handbook will be developed to help guide new members through their term on SEAC.

(e) SEAC Annual Evaluation (D-3-e)

Superintendent Samis developed an annual evaluation to give SEAC members the opportunity to reflect on practices they would like to see stopped, started or continued in 2015-2016. SEAC members were provided the opportunity to complete the evaluation in small groups.

Superintendent Samis will gather the information collected on the evaluation and provide a report to SEAC at the June 8, 2015 meeting.

Superintendent Samis responded to questions from SEAC at this time.

MOTION

Moved by Kathleen Aikins
Seconded by Andrew Copegog

That the SEAC meeting continues past 9:00 p.m.

CARRIED

(f) Educational Assistant Professional Development (D-3-f)

Tina Holroyd, Central Consultant for Special Education, provided an overview of the professional development opportunities for staff, including educational assistants to improve professional knowledge, competence, skill and effectiveness.

(4) Committee Reports - Nil

(5) Links to Board Reports

(a) [April 22, 2015 – Board Meeting](#)

E. Correspondence

A letter from the Greater Essex County District School Board to the Minister of Education supporting other District School Boards position that [Regulation 274](#) has a particularly negative impact on students who require special education. Hiring the best teacher for the job and not the teacher with the most seniority assists in ensuring those teachers with specialized skills are matched with students who can benefit from those skills.

F. Other Matters

1. Ceci Vasoff, SEAC member, requested an update on the current labour situation and how it will affect children with special education needs. Superintendent Samis advised that as of May 11, 2015, Elementary teachers were in work to rule position. Currently the work to rule does not significantly impact school based activities (field trips, graduation, etc.). So far, ETFO has advised that special education should not be impacted. Secondary Schools are not affected.
2. Chairperson Berry mentioned viewing the coverage of the Life Skills Prom and noted his concern that students with special education needs not being included in the regular Proms. Superintendent Samis reported that the Life Skills Prom was initiated as many of the students felt more comfortable in that environment, however, all Proms are open to all students. Chairperson Berry requested that staff track data to see how many Life Skills students attend the regular prom. This data would assist staff to see if the regular school prom could be more inclusive.

G. Notices of Motion for Next Meeting - NIL

H. Adjournment

Moved by Kathleen Aikins
Seconded by Mark Bryan

That the meeting be adjourned at 9:10 p.m.

CARRIED

The next meeting date is June 8, 2015.

TO: The Chairperson and Members of the
Simcoe County District School Board

FROM: Human Resources Standing Committee

SUBJECT: **REPORT OF THE PUBLIC SESSION OF THE HUMAN RESOURCES
STANDING COMMITTEE MEETING HELD WEDNESDAY, SEPTEMBER 9, 2015**

The Human Resources Standing Committee met in Public Session on Wednesday, September 9, 2015, at the Education Centre.

PRESENT:

Committee Members

Kathleen Aikins, Donna Armstrong, Peter Beacock, Jennifer Cameron, Annie Chandler, Wayne Clements, Donna DaSilva (Vice-Chairperson), Pam Hodgson, Jodi Lloyd, Michele Locke, Krista Mayne (Chairperson).

ABSENT:

Committee Members

Daniel Shilling.

Administration

John Dance, Daryl Halliday, Brian Jeffs, Jackie Kavanagh, Janis Medysky, Paula Murphy, Chris Samis, Anita Simpson, Paul Sloan, Kathryn Wallace.

PRESENT:

Student Trustees

Drew Campbell, Nicholas Gulley, Haley Tyrell.

Recording Secretary

Kary Hancock.

Director Wallace introduced Daryl Halliday, Superintendent of Education K-12, Area 4 and asked the trustees to introduce themselves.

1. **Approval of the Agenda**

MOTION

Moved by Jodi Lloyd
Seconded by Donna Da Silva

That the agenda be approved as printed.

CARRIED

2. **Declaration of Conflicts of Interest** – Nil

3. **Presentations/Delegations** - Nil

4. Election of Vice-Chairperson

Chairperson Mayne called for nominations for the office of Vice-Chairperson of the Human Resources Standing Committee.

Moved by Jodi Lloyd
Seconded by Wayne Clements

That Trustee Da Silva be nominated as Vice-Chairperson of the Human Resources Standing Committee.

Trustee Da Silva indicated that she would stand.

Chairperson Mayne called for further nominations.

There being no further nominations, Trustee DaSilva was acclaimed as Vice-Chairperson of the Human Resources Standing Committee.

Trustee Da Silva assumed the Vice-Chair at this time.

MOTION

Moved by Michele Locke
Seconded by Annie Chandler

That the Human Resources Standing Committee move into closed session.

CARRIED

Student Trustees Drew Campbell, Nicholas Gulley and Haley Tyrell left the meeting at this time.

The Human Resources Standing Committee reconvened in public session at 6:35 p.m.

Student Trustees Drew Campbell, Nicholas Gulley and Haley Tyrell entered the meeting at this time.

Items for Decision - Nil

Items for Information

1. Opening School Year Staffing Process (HR-I-1)

Janis Medysky, Associate Director, provided an overview of the report which outlines the critical dates and process for September staffing. This report details the staffing process for both elementary and secondary school teachers.

In elementary, we are currently in the midst of reorganization for staffing. Human Resources staff and principals are working on reorganization in order that new staffing can be released this week and subsequent surplus notices given and vacancies posted.

At this time our elementary staffing appears to be status quo.

Turn-around day when staff will be in place in elementary schools is Monday September 28, 2015. This is the same time frame that we have used for several years.

In secondary staffing, we are currently confirming enrollment numbers with the planning department. On September 21, 2015, we will be giving principals final allocations for sections and they will be advised whether or not they are losing or gaining sections.

This report was provided for information.

2. Labour Update (VERBAL)

Associate Director Medysky advised that she does not have a labour update for public session but is prepared to answer questions trustees may have around the current work-to-rule situation.

Associate Director Medysky, John Dance, Superintendent of Facility Services, and Director Wallace responded to questions from trustees at this time.

Correspondence - Nil

Other Matters - Nil

Notices of Motion for next meeting – Nil

MOTION

Moved by Michele Locke
Seconded by Pamela Hodgson

That the meeting be adjourned at 6:50 p.m.

CARRIED

2. Report Status

This report was provided for information.

Respectfully submitted by:

Janis Medysky
Associate Director

Approved for submission by:

Kathryn Wallace
Director of Education

TO: The Chairperson and Members of the
Simcoe County District School Board

FROM: Program Standing Committee

SUBJECT: **REPORT OF THE PROGRAM STANDING COMMITTEE
MEETING HELD WEDNESDAY, SEPTEMBER 9, 2015**

The Program Standing Committee met in Public Session at the Education Centre on Wednesday, September 9, 2015.

PRESENT:

Committee Members

Kathleen Aikins, Donna Armstrong (Chairperson), Peter Beacock, Jennifer Cameron, Annie Chandler (Vice-Chairperson), Wayne Clements, Donna DaSilva, Pamela Hodgson, Jodi Lloyd, Michele Locke, Krista Mayne.

Student Trustees

Drew Campbell, Nicholas Gulley, Haley Tyrell.

ABSENT:

Committee Members

Daniel Shilling.

Administration

John Dance, Stuart Finlayson, Daryl Halliday, Brian Jeffs, Jackie Kavanagh, Janis Medysky, Paula Murphy, Chris Samis, Anita Simpson, Paul Sloan, Kathryn Wallace.

Staff

Melanie Slade-Morrison.

Recording Secretary

Mary Cannell.

Chairperson Armstrong called the meeting to order at 7:05 p.m.

1. **Approval of Agenda**

Chair Armstrong asked trustees for any additions or changes to the agenda.

Moved by Peter Beacock
Seconded by Donna DaSilva

That the agenda be approved as printed.

CARRIED

2. **Declaration of Conflicts of Interest** – Nil.

3. **Presentations/Delegations** – Nil.

Items for Decision - Nil

Items for Information

1. Parent Portal (PRO-I-1)

Superintendent of Facility Services John Dance provided trustees with an overview of the parent portal that provides parents and guardians with quick access to their child's attendance, final grades and announcements from the school.

Superintendent Dance responded to trustee questions and queries related to the security of passwords to access the portal, the timing of report card distribution, and the financial implications of using Schoolcash.net for schools.

This report was provided for information.

2. 2014-2015 Report to the Community (PRO-I-2)

Director of Education Kathryn Wallace invited Melanie Slade-Morrison, Manager of Communications, to the table. Manager Slade-Morrison provided trustees with an overview of the 2014-2015 Report to the Community, which serves as an online interactive communication tool to showcase some of the many initiatives and programs taking place across the Simcoe County District School Board (SCDSB).

Manager Slade-Morrison responded to trustee queries and comments related to the print copies being made available, the sharing of the report in school newsletters and within the educational community, and the ability to count visitors to the online report.

This report was provided for information.

3. Summer Learning Opportunities: Assistive Technology Camp (PRO-I-3)

Superintendent of Education Chris Samis provided an overview of the fifth annual assistive technology summer camp that saw over thirty students and their parents receive support using specialized learning equipment. Superintendent Samis described the focus to destigmatize the use of specialized learning equipment for students with special education needs through the common use of assistive technology for all learners in the classroom.

Superintendent Samis responded to a trustee comment related to the advantages of the technology camp for students and parents.

This report was provided for information.

Other Matters

At the request of a trustee, Director Wallace provided an update on a delegation to the regular Board meeting of August 26, 2015. Director Wallace confirmed that the matter has been addressed with the school in question and monitoring continues.

Notices of Motion for Next Meeting - Nil

Moved by Michele Locke
Seconded by Krista Mayne

That the meeting be adjourned.

CARRIED

Meeting adjourned at 8:00 p.m.

4. Report Status

This report was provided for information.

Respectfully submitted by:

Anita Simpson
Superintendent of Program and Innovation

Approved for submission by:

Kathryn Wallace
Director of Education

TO: The Chairperson and Members of the
Simcoe County District School Board

FROM: The By-law Committee

SUBJECT: **REPORT OF THE BY-LAW COMMITTEE MEETING
HELD ON TUESDAY, SEPTEMBER 15, 2015**

A meeting of the By-law Committee was held on Tuesday, September 15, 2015 at the Education Centre.

PRESENT:

Committee Members: (Voting)
Peter Beacock, Donna DaSilva, Jodi Lloyd, Michele Locke
(Chairperson), Krista Mayne (Vice-chairperson).

REGRETS:

Committee Member Daniel Shilling.

Staff

Kathryn Wallace, Janis Medysky.

Recording

Secretary Lena Robyn.

The Chairperson called the meeting to order at 6:05 p.m.

1. **Election of Vice-chairperson of the By-law Committee**

MOTION

Moved by Jodi Lloyd
Seconded by Donna Da Silva

That Trustee Krista Mayne be elected as Vice-chairperson of the By-law Committee.

Trustee Mayne indicated that she would stand.

As there were no further nominations, Trustee Mayne was acclaimed as the Vice-chairperson of the By-law Committee.

Trustee Mayne assumed the Vice-chair at this time.

CARRIED

2. **Approval of the Agenda**

Moved by Jodi Lloyd
Seconded by Krista Mayne

That the agenda be approved as printed.

CARRIED

3. Article II: Meetings of Board of Trustees, Item #1

Currently, the Board By-laws state that Regular Board meetings are held on the fourth Wednesday of each month unless otherwise determined by resolution of the Board. In previous years, a report was presented to trustees for their approval to re-schedule the December, January and June Regular Board meeting dates. The By-laws have been revised to change the meeting dates automatically to accommodate winter break in December, the OPSBA Symposium in January and the graduation ceremonies in June without Board resolution.

Moved by Jodi Lloyd
Seconded by Krista Mayne

That the By-law Committee recommend that the Board revise Item #1 of Article II, Meetings of Board of Trustees, as set out in APPENDIX A of Report No. D-6-d, Report of the By-law Committee Meeting held September 15, 2015, dated September 23, 2015.

CARRIED

4. Article II: Meetings of Board of Trustees, Item #5.2

The Board By-laws currently state that additional items may be added to the agenda with unanimous approval of members present. It was suggested that this be changed to majority approval of members present. After a lengthy discussion, the Committee members felt that this item not be changed at this time.

5. Article II: Meetings of Board of Trustees, Committee Meetings in Closed Session

Information regarding the Ombudsman Act is now referenced in the Education Act, therefore this inclusion will be required within the Board By-laws.

Moved by Jodi Lloyd
Seconded by Donna Da Silva

That the By-law Committee recommend that the Board include under Article II: Meetings of Board of Trustees, Committee Meetings in Closed Session, information regarding the Ombudsman Act, as set out in APPENDIX A of Report No. D-6-d, Report of the By-law Committee Meeting held September 15, 2015 dated September 23, 2015.

CARRIED

6. Article III: Board Chairperson and Board Vice-chairperson

Since all members of the Board are eligible to be nominated for the position of Chairperson and Vice-chairperson at the Organizational Board meeting in December, the Committee members felt that it wasn't necessary to bring forward a report to trustees for approval if a member wishes to run for Chairperson for more than two consecutive one year terms.

Moved by Jodi Lloyd
Seconded by Krista Mayne

That the By-law Committee recommend that the Board revise Item #1 of Article III: Board Chairperson and Board Vice-chairperson, as set out in APPENDIX A of Report No. D-6-d, Report of the By-law Committee Meeting held September 15, 2015, dated September 23, 2015.

CARRIED

7. Article V: Standing Committees of the Board

The Board By-laws currently do not indicate that Standing Committee meetings will adjourn at 10:00 p.m. unless extended by resolution to 10:30 p.m. or thereafter at half hour intervals. For consistency, this has now been included within the By-laws.

Moved by Jodi Lloyd
Seconded by Krista Mayne

That the By-law Committee recommend that the Board include information regarding Standing Committee meetings, as set out in APPENDIX A of Report No. D-6-d, Report of the By-law Committee Meeting held September 15, 2015 dated September 23, 2015.

CARRIED

MOTION TO ADJOURN

Moved by Krista Mayne
Seconded by Donna Da Silva

That the By-law Committee meeting be adjourned at 7:00 p.m.

CARRIED

8. Report Status

This report is provided as information.

Respectfully submitted by:

The By-law Committee

Approved for submission by:

Kathryn Wallace
Director of Education

September 23, 2015

REGULAR BOARD MEETINGS

1. Regular ~~Board~~ meetings of the Board will be held on the fourth Wednesday of each month ~~except July~~ unless otherwise determined by resolution of the Board except: ~~in the case of:~~
 - 1.1 to accommodate winter break, the meeting will be held on the third Wednesday in December;
 - 1.2 to accommodate the OPSBA Public Education Symposium in January, the meeting will be held on the third Wednesday in January;
 - 1.3 to accommodate commencement ceremonies in June, the meeting will be held on the third Wednesday in June.

Regular Board meetings will not be scheduled in July.

2. Public meetings will begin at 6.00 p.m. The Board will first move into committee of the whole in closed session, and then reconvene in public session at 7:00 p.m. Public meetings will adjourn at 10:00 p.m. unless extended by resolution of the Board to 10.30 pm, or thereafter at half hour intervals, by a majority vote of the members present.
3. A quorum of the Board will consist of a majority of all members of the Board. Should there be no quorum present 30 minutes after the time appointed for the meeting, the names of members present, absent and regrets will be recorded, and the meeting will not convene.
4. Notice of all regular meetings will be conveyed to each member at least 72 hours prior to the time of the meeting.
5. An agenda setting out reports and supporting materials to be considered at a Board meeting will be available to trustees electronically or by courier, as required at least 48 hours prior to the meeting. The agenda will contain notice of such matters as may come regularly before the Board and will set out in full all notices of motion.
 - 5.1 Additional items deemed time sensitive by statutory committees shall be added to the order of business for the regular board meeting.
 - 5.2 Additional items may be added to the agenda at a meeting only with the unanimous approval of members present.
 - 5.3 Items that are time sensitive, as determined by the Board Chairperson, Vice-Chairperson and the Director, that normally would be dealt with by a standing committee may be dealt with at a Regular Board meeting.
 - 5.4 Tenders may go directly to the Board meeting.
6. All matters will be referred to the appropriate standing committee, without discussion by the Board, unless referenced to in item 5.3.
7. Should any meeting of the Board be cancelled due to inclement weather or other circumstances, the meeting will be rescheduled as soon as possible, with 48 hours notice by the Chairperson.
8. Within twelve months of its approval by the Board, a substantive main motion may:
 - 8.1 be brought back once, by means of a motion to *reconsider, amend something previously adopted, or rescind.*
 - 8.2 only be brought back a second time if, when first brought back, it was amended or rescinded.After twelve months of its approval by the Board, a substantive main motion may be brought back at any time by means of a motion to *amend something previously adopted, or rescind.*

NOTICE OF MOTIONS

1. A member must announce their intention to make a motion at the meeting immediately preceding the meeting at which the motion is going to be made
2. A notice of motion presented at the current Board meeting does require a mover and a seconder.

COMMITTEE MEETINGS IN CLOSED SESSION

1. All meetings of committees of the Board will be open to the public unless closed under conditions required by the Education Act or other relevant legislation.
2. Pursuant to Section 207 (2) of the Education Act and the Municipal Freedom of Information and Protection of Privacy Act, a meeting of any committee of the Board, including a committee of the whole Board, may be closed to the public when the subject matter under consideration involves:
 - 2.1 the security of the property of the Board;
 - 2.2 the disclosure of intimate, personal or financial information in respect of any individual including a member of the Board or committee, an employee or prospective employee of the Board, a student or a person responsible for the care and custody of the student or a member of the public;
 - 2.3 the acquisition or disposal of a school site;
 - 2.4 decisions in respect of negotiations with employees of the Board;
 - 2.5 litigation affecting the Board;
 - 2.6 sensitive commercial, financial or labour relations information belonging to a private corporation with which the Board conducts business if the disclosure or information might result in undue loss or gain to any party.
3. Closing of Meetings Re: Certain Investigations
 - 3.1 A meeting of a Board or of a Committee of a Board, including a Committee of the Whole Board, shall be closed to the public when the subject-matter under consideration involves an ongoing investigation under the Ombudsman Act respecting the board.
4. Subject matter which includes personal information protected under the Municipal Freedom of Information and Protection of Privacy legislation shall be considered only in a closed meeting.
5. Pursuant to Section 55 (5) the Education Act, a student trustee may participate at a meeting that is closed to the public when the subject matter under consideration involves:
 - 5.1 the security of the property of the Board;
 - 5.2 the acquisition or disposal of a school site;
 - 5.3 decisions in respect of negotiations with employees of the Board;
 - 5.4 litigation affecting the Board.
6. Order of business in Closed Session:
 - Approval of Agenda
 - Approval of Minutes
 - Declaration of Conflicts of Interest
 - Presentations/Delegations
 - Committee Minutes/Reports – Items for Decision
 - Staff Reports – Items for Decision
 - Committee Minutes/Reports – Items for Information

Staff Reports – Items for Information
Director/Staff Update (VERBAL)

- C. Other Matters:
 - (1) Reports from Liaison Members
 - (2) Correspondence
 - (3) Notices of Motion for next meeting
 - (4) Questions and Proposals from Trustees
 - D. Future Business
 - E. Rise and Report
7. A committee of the Board may meet in closed session only with the approval of a majority of members of the committee present and voting.
- 7.1 That the closed session standing committees rise and report to the next closed committee of the whole/Board meeting.
8. Decisions reached in a closed session of the committee of the whole Board will be reported to the Board in open session as follows:
- 8.1 at a time set in the agenda of the Board on the same day as the closed meeting; or
- 8.2 at a later date determined by a resolution of a majority of members present and voting specifying that a decision be kept private for a specific period, or until a certain action is completed.
9. No trustee shall discuss publicly the substance of debate carried out in closed session other than the decision that has been made and reported in open session unless a specific motion permitting such discussion is made and is supported by a majority of members present and voting.

ARTICLE III: BOARD CHAIRPERSON AND BOARD VICE-CHAIRPERSON

- 1. ~~No member of the Board will be elected to the office of Board Chairperson for more than two consecutive one-year terms unless a majority of members present and voting approves three or more consecutive terms.~~ All members of the board are eligible to be nominated for the position of Chairperson and Vice-chairperson at the Organizational Board meeting in December.
- 2. If a vacancy occurs in the office of the Chairperson or Vice-Chairperson, the Board shall elect a new Chairperson or Vice-Chairperson at the first Board meeting following the vacancy in accordance with Appendix A.
- 3. The Chairperson shall preside at all regular and special meetings of the Board and ARC special Board meetings in accordance with the rules and procedures described in Appendix B. In the event the Chairperson is absent, or declines to assume the chair, the Vice-Chairperson shall preside. In the event both of these officers are absent or decline to assume the chair, the members shall elect another member to preside pro tem, and may elect a further member to assist.
- 4. The official spokesperson for the Board on all matters within the jurisdiction of the Board is the Chairperson of the Board or designate.

5. The Vice-Chairperson will preside at the meetings of the Board when resolved into a committee of the whole Board in accordance with the rules and procedures described in Appendix B.
6. The Vice-Chairperson will Chair the By-law Committees.
7. The Chairperson shall be considered as ex-officio member of all committees except

ARTICLE IV: BOARD OF TRUSTEES

1. Members of the Board are encouraged to attend other committee meetings as detailed in the Board approved Selection Committee report but are non-voting members. A member of the board shall attend meetings of the board, including meetings of board committees of which he or she is a member.
2. Reports of all standing committees and meetings of the Board will be printed with the names of members present, absent and regrets. In accordance with Ontario Regulation 463/97 Electronic Meetings, a member of the Board who participates through electronic means shall be deemed present.
3. Repeated absenteeism and/or vacancy by a member from meetings of the Board, and vacancies caused by the resignation, death, or incapacitation of a member before the end of a term, will be handled in accordance with Section 219 – Section 229, Part VII – Board Members – Qualifications, Resignations and Vacancies of the Education Act.
4. All trustees and student trustees shall review annually the Trustee Code of Conduct and will be provided the opportunity to sign a copy of it confirming that they have received a copy of the code of Conduct, read it, and agree to abide by it.

ARTICLE V: STANDING COMMITTEES OF THE BOARD

1. The standing committees of the Board are:
 1. Business and Facilities (first Wednesday of the month at 6:00 p.m.)
 2. Human Resources (second Wednesday of the month at 6:00 p.m.)
 3. Program Standing (second Wednesday of the month following Human Resources)

Standing Committee meetings will adjourn at 10:00 p.m. unless extended by resolution of the Board to 10.30 p.m, or thereafter at half hour intervals, by a majority vote of the members present.

Standing Committee meetings will not take place in December during an election year.

2. The order of business for public standing committee meeting will be as follows:
 1. Approval of Agenda
 2. Declaration of Conflicts of Interest
 3. Presentations/Delegations

Closed Session

1. Property Matters
2. Personnel Matters
3. Legal Matters

The above subject matters will be included on the public agenda if considered in closed session of the monthly Standing Committee meetings.



Town of Bradford West Gwillimbury
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www.townofbwg.com

RECEIVED
AUG 27 2015
Director's Office

Simcoe Country District School Board
1170 Highway 26
Midhurst, ON
L0L 1X0

Kathi Wallace, Director of Education

The following is a resolution passed by the Town of Bradford West Gwillimbury Council at their August 18th meeting. This resolution originated as a recommendation from the Town's Active Transportation/Recreation Committee looking to create partnerships with the Simcoe County District School Board and the Simcoe Muskoka Catholic District School Board. Please ensure that the Board receives this correspondence for their approval.

"Whereas the Town of Bradford West Gwillimbury has identified Active Transportation as a priority;

And whereas the statistics of children who are driven to school instead of walking is an estimated 41% according to the Active & Safe Routes to School national movement;

And whereas driving children to school is causing unhealthy life habits in young people as well as causing unsafe traffic congestion and environmental pollution at schools;

Be it hereby resolved that the Council endorse a partnership between the Active Transportation/Recreation Committee and the Simcoe County District School Board and the Simcoe Muskoka Catholic District School Board to move forward with School Travel Planning in select Bradford West Gwillimbury schools that will encourage parents and children to use human powered transportation, in a safe and responsible way, as an alternative to vehicular transportation;

And further that a copy of this resolution be forwarded to the Simcoe County District School Board and the Simcoe Muskoka Catholic District School Board for their approval."

Please contact the Clerk's Division with any questions or concerns.

Thank you.
Leisl McDill, Committee Coordinator