

SIMCOE COUNTY DISTRICT SCHOOL BOARD

REGULAR BOARD MEETING – WEDNESDAY, OCTOBER 28, 2015

A G E N D A

NOTE: PUBLIC SESSION will commence at 6:00 P.M., followed immediately by the COMMITTEE OF THE WHOLE in CLOSED SESSION (GEORGIAN ROOM). PUBLIC SESSION will resume AT 7:00 P.M (ROY EDWARDS ROOM).

PUBLIC SESSION

- A. (1) Roll Call
- (2) Approval of Agenda
- (3) Approval of Minutes
 - (a) Special Meeting of the Board held September 17, 2015
 - (b) Regular Meeting of the Board held September 23, 2015
 - (c) Declaration of Conflicts of Interest

CLOSED SESSION

- B. Committee of the Whole
 - 1. Personnel Matters
 - 2. Property Matters

PUBLIC SESSION

- C. (1) Report from Student Trustees
- (2) Trustee Tributes - Nil
- (3) Delegations - Nil

D. RECOMMENDATIONS FOR ACTION

- (1) Report from the Closed Session of the Board in Committee of the Whole
- (2) Matters Arising from Previous Meeting:
Motion(s) for which notice was given at previous Board Meeting
 - (a) Notice of Motion from the September 23, 2015 Board Meeting
- (3) Notice of Time Sensitive Motions from Statutory Committees - Nil
- (4) Committee Minutes/Reports - Items for Decision
 - (a) Report of the Business and Facilities Standing Committee Meeting held October 7, 2015
 - (b) Report of the Program Standing Committee Meeting held October 14, 2015
- (5) Staff Reports – Items for Decision
 - (a) Re-appointment of External Audit Committee Member

(6) Committee Minutes/Reports - Items for Information

- (a) Report of the Accessibility Advisory Committee Meeting held May 25, 2015
- (b) Report of the Special Education Advisory Committee Meeting held September 14, 2015
- (c) Report of the Human Resources Standing Committee Meeting held October 14, 2015

(7) Staff Reports - Items for Information - Nil

E. OTHER MATTERS

- (1) Reports from Liaison Members
- (2) Notices of Motion for next meeting
- (3) Questions and Proposals from Trustees
- (4) Professional Development Seminars Attendance
- (5) Reports/Update from Staff
- (6) Correspondence - Nil

F. FUTURE BUSINESS OF THE BOARD, STANDING COMMITTEES AND ADVISORY COMMITTEES

Years of Service Reception – November 3, 2015 at 5:00 p.m. – Roy Edwards Room
Business and Facilities Standing Committee Meeting – November 4, 2015 at 6:00 p.m. – Georgian Room
Special Education Advisory Committee Meeting – November 9, 2015 at 7:00 p.m. – Georgian Room
Special Board Meeting – November 11, 2015 at 6:00 p.m. – Georgian Room
Human Resources Standing Committee Meeting – November 11, 2015 following the Special Board Meeting – Georgian Room
Program Standing Committee Meeting – November 11, 2015 following HR Meeting – Georgian Room
Parent Involvement Committee Meeting – November 17, 2015 at 6:00 p.m. – Georgian Room
Regular Meeting of the Board – November 25, 2015 at 6:00 p.m., followed immediately by the Committee of the Whole in Closed Session (Georgian Room), Public Session will resume at 7:00 p.m. (Roy Edwards Room)
Accessibility Advisory Committee Meeting – November 30, 2015 at 10:30 a.m. – Georgian Room

G. ADJOURNMENT

SIMCOE COUNTY DISTRICT SCHOOL BOARD

PUBLIC SESSION

RECOMMENDED ACTION – WEDNESDAY, OCTOBER 28, 2015

REPORT	FYI	Decision Req.	MOTION
			Call Meeting to order. Roll Call
		√	That the agenda be approved as printed.
A-3-a Special Board Minutes September 17, 2015		√	That the Minutes of the Special Meeting of the Board held Thursday, September 17, 2015 be approved as printed.
A-3-b Board Minutes September 23, 2015		√	That the Minutes of the Meeting of the Board held Wednesday, September 23, 2015 be approved as printed.
			Declaration of Conflicts of Interest
MOTION		√	That we go into Closed Session of the Committee of the Whole
PUBLIC SESSION			
C-1			Report from Student Trustees
C-2 Presentations			Nil
C-3 Delegations			Nil
D-1		√	Report from the Closed Session of the Board in Committee of the Whole

SIMCOE COUNTY DISTRICT SCHOOL BOARD
 RECOMMENDED ACTION - 2
 OCTOBER 28, 2015

<p>D-2-a Notice of Motion from the September 23, 2015 Board Meeting</p>		<p>√</p> <p>√</p> <p>√</p> <p>√</p>	<p>(1) That the Board approve the following revisions to the Board By-laws: Under Item #1, Article II: Regular meetings of the Board include the following: 1.1 to accommodate winter break, the meeting will be held on the third Wednesday in December; 1.2 to accommodate the OPSBA Public Education Symposium in January, the meeting will be held on the third Wednesday in January; 1.3 to accommodate commencement ceremonies in June, the meeting will be held on the third Wednesday in June. Regular Board meetings will not be scheduled in July.</p> <p>(2) That the Board approve the following inclusion to the Board By-laws: Under Article II: Committee Meeting in Closed Session include information Re: Ombudsman as follows: 3. Closing of Meetings Re: Certain Investigations 3.1 A meeting of a Board or of a Committee of a Board, including a Committee of the Whole Board, shall be closed to the public when the subject-matter under consideration involves an ongoing investigation under the Ombudsman Act respecting the board.</p> <p>(3) That the Board approve the following revisions to the Board By-laws: Revise under Article III: Board Chairperson and Board Vice-chairperson, Item #1 to read <i>"All members of the Board are eligible to be nominated for the role of Chairperson and Vice-chairperson at the Organizational Board meeting in December"</i></p> <p>(4) That the Board approve the following inclusion to the Board By-laws: Under Article V: Standing Committees of the Board include the following information: Standing Committee meetings will adjourn at 10:00p.m. unless extended by resolution of the Board to 10.30p.m, or thereafter at half hour intervals, by a majority vote of the members present.</p>
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SIMCOE COUNTY DISTRICT SCHOOL BOARD
 RECOMMENDED ACTION - 3
 OCTOBER 28, 2015

<p>D-4-a Business & Facilities October 7, 20215</p>		<p>√</p> <p>√</p> <p>√</p>	<p>(1) That the Board approve the revisions to Policy No. 2380, Child Care Facilities and Services, as set out in APPENDIX C of Report No. BF-D-1, Revisions to Policy No. 2380, Child Care Facilities and Services, dated October 7, 2015.</p> <p>(2) That the Board appoint Trustee Jodi Lloyd to serve as the designated voting member for the November 26, 2015, SCSTC AGM, as set out in APPENDIX A of Report No. BF-D-2, Simcoe County Student Transportation Consortium Annual General Meeting (AGM) Designated Voting Member and Alternate Voting Member, dated October 7, 2015.</p> <p>(3) That the Board appoint Trustee Annie Chandler to serve as the designated alternate voting member for the November 26, 2015, SCSTC AGM, as set out in APPENDIX A of Report No. BF-D-2, Simcoe County Student Transportation Consortium Annual General Meeting (AGM) Designated Voting Member and Alternate Voting Member, dated October 7, 2015.</p>
<p>D-4-b Program Committee October 14, 2015</p>		<p>√</p> <p>√</p>	<p>(1) That the Board approve the revisions to Policy No. 2130, Student Trustee Representation on the Board, as set out in APPENDIX C of Report No. PRO-D-1, Revisions to Policy No. 2130, Student Trustee Representation on the Board, dated October 14, 2015.</p> <p>(2) That the Board approve the adoption of Policy No. 4471, Smoke Free Learning and Working Environments, as set out in APPENDIX A of Report No. PRO-D-2, New Policy No. 4471, Smoke Free Learning and Working Environments, dated October 14, 2015.</p>
<p>D-5-a Re-appointment of External Audit Committee Member</p>		<p>√</p>	<p>That the Board approve the re-appointment of Chris Edwards to Audit Committee for a second term of three years, effective November 1, 2015 – October 31, 2018, as set out in Report No. D-5-a, Re-appointment of External Audit Committee Member, dated October 28, 2015.</p>
<p>D-6-a Accessibility Committee May 25, 2015</p>	<p>√</p>		
<p>D-6-b SEAC – September 14, 2015</p>	<p>√</p>		
<p>D-6-c Human Resources October 14, 2015</p>	<p>√</p>		
<p>E-1 Reports from Liaison Members</p>			

SIMCOE COUNTY DISTRICT SCHOOL BOARD
 RECOMMENDED ACTION - 4
 OCTOBER 28, 2015

E-2 Notices of Motion for Next Meeting			
E-3 Questions and Proposals from Trustees			
E-4 Professional Development Seminars Attendance			
E-5 Reports/Update from Staff			
E-6 Correspondence			Nil
Future Business			
Adjournment		√	Motion to Adjourn

TO: The Chairperson and Members of the
Simcoe County District School Board

FROM: The Secretary

SUBJECT: **MINUTES OF THE SPECIAL MEETING OF THE
BOARD HELD SEPTEMBER 17, 2015**

A Special meeting of the Simcoe County District School Board was held on Thursday, September 17, 2015 at the Education Centre.

A. (1) Roll Call

PRESENT:

Trustees

Kathleen Aikins, Donna Armstrong, Peter Beacock (Chairperson), Jennifer Cameron, Annie Chandler, Donna Da Silva, Pamela Hodgson, Michele Locke (Vice-chairperson), Jodi Lloyd, Krista Mayne.

REGRETS:

Trustee

Daniel Shilling.

ABSENT

Trustee

Wayne Clements.

REGRETS:

Student Trustees

Drew Campbell, Nicholas Gulley, Haley Tyrell.

Recording

Secretary

Lena Robyn.

The Chairperson called the meeting to order at 6:00 p.m.

(2) Approval of Agenda

Moved by Jennifer Cameron

Seconded by Krista Mayne

That the Agenda be approved as printed.

CARRIED

(3) Declaration of Conflicts of Interest – Nil

B. RECOMMENDATIONS FOR ACTION

(1) Staff Report - Items for Information

South Barrie Secondary School Update (B-1-a)

Kathi Wallace, Director of Education provided an overview of the report. On September 14, 2015, a planning report from the City of Barrie staff was received by the City of Barrie's General Committee of Council regarding the Simcoe County District School Board's application for approval of the site plan for the new South Barrie secondary school. The General Committee denied the Board's site plan application. This recommendation will move forward to City Council for approval on September 21, 2015.

Director Wallace indicated that she had now requested a deferral of this recommendation to allow staff from the City of Barrie and the Simcoe County District School Board to further their discussion regarding the site plan proposal for the South Barrie secondary School.

John Dance, Superintendent of Facility Services spoke to the site plan and design which was developed to address the topography issues and the required functionality of the school, but more importantly to address the safety of the students.

This report was provided as information.

C. Committee of the Whole

Moved by Jennifer Cameron
Seconded by Jodi Lloyd

That the Board move into Committee of the Whole in Closed Session at this time.

CARRIED

The Public Session of the Board re-convened at 8:00 p.m.

D. RECOMMENDATIONS FOR ACTION

(1) **Report from the Special Closed Session of the Board in Committee of the Whole**

Report from the Special Closed Session of the Board in Committee of the Whole from September 17, 2015.

Moved by Jodi Lloyd
Seconded by Krista Mayne

#SBP-2015-08-17-83

That the Board direct the Chair to write a letter in support of board staff in response to recent media reports, to affirm our full support and endorsement of our entire senior administrative team.

CARRIED

E. FUTURE BUSINESS OF THE BOARD, STANDING COMMITTEES AND ADVISORY COMMITTEES

Regular Meeting of the Board – September 23, 2015 at 6:00 p.m., followed immediately by the Committee of the Whole in Closed Session (Georgian Room), Public Session will resume at 7:00 p.m. (Roy Edwards Room)

Special Education Advisory Committee Meeting – October 5, 2015 at 7:00 p.m. – Georgian Room

Business and Facilities Standing Committee Meeting – October 7, 2015 at 6:00 p.m. – Georgian Room

Human Resources Standing Committee Meeting – October 14, 2015 at 6:00 p.m. – Georgian Room

Program Standing Committee Meeting – October 14, 2015 following HR Meeting – Georgian Room

First Nation Education Advisory Committee Meeting – October 21, 2015 at 10:30 a.m. –
Rama
Parent Involvement Committee Meeting – October 26, 2015 at 6:00 p.m. –
Georgian Room
Regular Meeting of the Board – October 28, 2015 at 6:00 p.m., followed immediately by
the Committee of the Whole in Closed Session (Georgian Room), Public Session will
resume at 7:00 p.m. (Roy Edwards Room)

MOTION TO ADJOURN

Moved by Krista Mayne
Seconded by Kathleen Aikins

That the meeting be adjourned at 8:00 p.m.

CARRIED

TO: The Chairperson and Members of the
Simcoe County District School Board

FROM: The Secretary

SUBJECT: **MINUTES OF THE REGULAR MEETING OF THE
BOARD HELD SEPTEMBER 23, 2015**

The regular meeting of the Simcoe County District School Board was held on Wednesday, September 23, 2015 at the Education Centre.

A. (1) Roll Call

PRESENT:

Trustees

Kathleen Aikins, Donna Armstrong, Peter Beacock (Chairperson), Jennifer Cameron, Annie Chandler, Wayne Clements, Donna Da Silva, Pamela Hodgson, Michele Locke (Vice-chairperson), Jodi Lloyd, Krista Mayne, Daniel Shilling.

Student Trustees

Drew Campbell, Nicholas Gulley, Haley Tyrell.

Recording Secretary

Lena Robyn.

The Chairperson called the meeting to order at 6:00 p.m.

(2) Approval of Agenda

Moved by Jodi Lloyd
Seconded by Jennifer Cameron

That the Agenda be approved as printed.

CARRIED

(3) Approval of Minutes

Minutes of the Regular Meeting of the Board held August 26, 2015 (A-3-a)

Moved by Wayne Clements
Seconded by Pamela Hodgson

That the Minutes of the Regular Meeting of the Board held Wednesday, August 26, 2015 be approved as printed.

CARRIED

Minutes of the Special Meeting of the Board held September 2, 2015 (A-3-b)

Moved by Jodi Lloyd
Seconded by Donna Da Silva

That the Minutes of the Special Meeting of the Board held Wednesday, September 2, 2015 be approved as printed.

CARRIED

(4) Declaration of Conflicts of Interest – Nil

B. Committee of the Whole

Moved by Krista Mayne
Seconded by Wayne Clements

That the Board move into Committee of the Whole in Closed Session at this time.

CARRIED

The Public Session of the Board re-convened at 7:20 p.m.

C. (1) Report from the Student Trustees

Student Trustee Nicholas Gulley shared the following update:

Student Senate enjoyed a presentation from Jane Dewar, SCDSB Itinerant Resource Teacher, on equity and the many related initiatives that take place in SCDSB schools. The group also began to discuss the Student Senate focus for the year.

Vice-Chairperson Locke thanked Student Trustee Drew Campbell for hosting the Midland Secondary School and Penetanguishene Secondary School event earlier this week.

(2) Trustee Tribute - Nil

(3) Delegations - Nil

RECOMMENDATIONS FOR ACTION

(1) Report from the Closed Session of the Board in Committee of the Whole

Report from the Closed Session of the Board in Committee of the Whole from September 23, 2015.

Moved by Kathleen Aikins
Seconded by Annie Chandler

#BP-2015-09-23-83

That the Board approve the school administrator appointments, as set out in Report No. CL-B-2-a, School Administrator Appointments, dated September 23, 2015.

CARRIED

(2) Matters Arising from Previous Meeting:
Motion(s) for which notice was given at previous Board meeting - Nil

(3) Notice of Time Sensitive Motions from Statutory Committee - Nil

(4) Committee Minutes/Reports – Items for Decision

Report of the Business and Facilities Standing Committee Meeting
held September 2, 2015 (D-4-a)

Moved by Daniel Shilling
Seconded by Jennifer Cameron

#BP-2015-09-23-84

That the Board approve that Policy No. 4440, Naming of Schools remain status quo, as set out in APPENDIX A of Report No. BF-D-1, Review of Policy No. 4440, Naming of Schools, dated September 2, 2015.

CARRIED

(5) Staff Reports – Items for Decision

Special Education Advisory Committee Member Appointment (D-5-a)

Chris Samis, Superintendent of Education provided a brief overview of the report. The Disabilities Association of Ontario is an established registered provincial organization dedicated to improving the lives of children, youth and adults living with learning disabilities.

Moved by Donna Da Silva
Seconded by Annie Chandler

#BP-2015-09-23-85

That the Board appoint to the SCDSB SEAC, effective October 1, 2015, Jennifer Paterson as member for LDAO, as set out in Report No. D-5-a, Special Education Advisory Committee Member Appointment, dated September 23, 2015.

CARRIED

(6) Committee Minutes/Reports – Items for Information

Report of the Special Education Advisory Committee Meeting
held May 11, 2015 (D-6-a)

This report was provided as information.

Report of the Human Resources Standing Committee Meeting
held September 9, 2015 (D-6-b)

This report was provided as information.

Report of the Program Standing Committee Meeting held September 9, 2015 (D-6-c)

This report was provided as information.

Report of the By-law Committee Meeting held September 15, 2015 (D-6-d)

This report was provided as information.

(7) Staff Reports – Items for Information – Nil

E. OTHER MATTERS

(1) Reports from Liaison Members - Nil

(2) Notices of Motion for next meeting

Moved by Michele Locke
Seconded by Jodi Lloyd

(1)

Article II: Meetings of Board of Trustees – Regular Board Meetings

- Include under Item #1, Regular Board Meetings: change in Board meeting dates in December, January and June

(2)

Article II: Meetings of Board of Trustees – Committee Meetings in Closed Session

- Include info Re: Ombudsman Act

(3)

Article III: Board Chairperson and Board Vice-chairperson

- Revise under Item #1 to read *“All members of the Board are eligible to be nominated for the role of Chairperson and Vice-chairperson at the Organizational Board meeting in December”*

(4)

Article V: Standing Committees of the Board

- Include reference Re: motion to extend meetings past 10:00 p.m.

(3) Questions and Proposals from Trustees

Trustee Lloyd noted the upcoming closing celebration for OHS, OCI, ODCI, ODCVI and OD/Park students on October 2 and 3, 2015. The official ceremony will take place on Saturday, October 3rd at 2:00 p.m.

(4) Professional Development Seminars Attendance - Nil

(5) Reports/Update from Staff - Nil

(6) Correspondence

Correspondence from the Town of Bradford West Gwillimbury Re: Resolution to endorse a partnership between the Active Transportation/Recreation Committee and the SCDSB and the SMCDSB.

Chairperson Beacock spoke to the above letter from the Town of Bradford West Gwillimbury. Staff will follow-up with the Town on this matter.

**F. FUTURE BUSINESS OF THE BOARD, STANDING COMMITTEES
AND ADVISORY COMMITTEES**

Special Education Advisory Committee Meeting – October 5, 2015 at 7:00 p.m. –
Georgian Room

Business and Facilities Standing Committee Meeting – October 7, 2015 at 6:00 p.m. –
Georgian Room

Human Resources Standing Committee Meeting – October 14, 2015 at 6:00 p.m. –
Georgian Room

Program Standing Committee Meeting – October 14, 2015 following HR Meeting –
Georgian Room

First Nation Education Advisory Committee Meeting – October 21, 2015 at 10:30 a.m. –
Rama

Parent Involvement Committee Meeting – October 26, 2015 at 6:00 p.m. –
Georgian Room

Regular Meeting of the Board – October 28, 2015 at 6:00 p.m., followed immediately by
the Committee of the Whole in Closed Session (Georgian Room), Public Session will
resume at 7:00 p.m. (Roy Edwards Room)

MOTION TO ADJOURN

Moved by Krista Mayne

Seconded by Donna Da Silva

That the meeting be adjourned at 7:30 p.m.

CARRIED

TO: The Chairperson and Members of the
Simcoe County District School Board

FROM: Director of Education

SUBJECT: **NOTICE OF MOTION FROM THE SEPTEMBER 23, 2015 BOARD MEETING**

1. Background

In accordance with Article II: Item 8, of the board by-laws, Vice-chairperson Locke gave NOTICE OF MOTION at the Board meeting of September 23, 2015, to introduce the following motion at the next Board meeting. Attached as APPENDIX A outlines the proposed revisions/addition to the by-laws. Also attached as APPENDIX B is a copy of the pages of the current Board By-laws where these revisions/additions have been reflected.

Moved by Michele Locke

Seconded by Jodi Lloyd

1. Article II: Meetings of Board of Trustees – Regular Board Meetings
 - Include under Item #1, Regular Board Meetings: change in Board meeting dates in December, January and June
2. Article II: Meetings of Board of Trustees – Committee Meetings in Closed Session
 - Include info Re: Ombudsman Act
3. Article III: Board Chairperson and Board Vice-chairperson
 - Revise under Item #1 to read “*All members of the Board are eligible to be nominated for the role of Chairperson and Vice-chairperson at the Organizational Board meeting in December*”
4. Article V: Standing Committees of the Board
 - Include reference Re: motion to extend meetings past 10:00 p.m.

2. Report Status

This report is provided for information.

Approved for submission by:

Kathryn Wallace
Director of Education

October 28, 2015

PROPOSED REVISIONS/ADDITIONS TO THE BY-LAWS

Article II: Meetings of Board of Trustees – Regular Board Meetings

- Include under Item #1, change in Board meeting dates in December, January and June
- Include info Re: Ombudsman Act

Article III: Board Chairperson and Board Vice-chairperson

- Revise under Item #1 to read *“All members of the Board are eligible to be nominated for the role of Chairperson and Vice-chairperson at the Organizational Board meeting in December”*

Article V: Standing Committees of the Board

- Include reference Re: motion to extend meetings past 10:00 p.m.

REGULAR BOARD MEETINGS

1. Regular ~~Board~~ meetings of the Board will be held on the fourth Wednesday of each month ~~except July~~ unless otherwise determined by resolution of the Board except: ~~in the case of:~~
 - 1.1 to accommodate winter break, the meeting will be held on the third Wednesday in December;
 - 1.2 to accommodate the OPSBA Public Education Symposium in January, the meeting will be held on the third Wednesday in January;
 - 1.3 to accommodate commencement ceremonies in June, the meeting will be held on the third Wednesday in June.

Regular Board meetings will not be scheduled in July.

2. Public meetings will begin at 6.00 p.m. The Board will first move into committee of the whole in closed session, and then reconvene in public session at 7:00 p.m. Public meetings will adjourn at 10:00 p.m. unless extended by resolution of the Board to 10.30 pm, or thereafter at half hour intervals, by a majority vote of the members present.
3. A quorum of the Board will consist of a majority of all members of the Board. Should there be no quorum present 30 minutes after the time appointed for the meeting, the names of members present, absent and regrets will be recorded, and the meeting will not convene.
4. Notice of all regular meetings will be conveyed to each member at least 72 hours prior to the time of the meeting.
5. An agenda setting out reports and supporting materials to be considered at a Board meeting will be available to trustees electronically or by courier, as required at least 48 hours prior to the meeting. The agenda will contain notice of such matters as may come regularly before the Board and will set out in full all notices of motion.
 - 5.1 Additional items deemed time sensitive by statutory committees shall be added to the order of business for the regular board meeting.
 - 5.2 Additional items may be added to the agenda at a meeting only with the unanimous approval of members present.
 - 5.3 Items that are time sensitive, as determined by the Board Chairperson, Vice-Chairperson and the Director, that normally would be dealt with by a standing committee may be dealt with at a Regular Board meeting.
 - 5.4 Tenders may go directly to the Board meeting.
6. All matters will be referred to the appropriate standing committee, without discussion by the Board, unless referenced to in item 5.3.
7. Should any meeting of the Board be cancelled due to inclement weather or other circumstances, the meeting will be rescheduled as soon as possible, with 48 hours notice by the Chairperson.
8. Within twelve months of its approval by the Board, a substantive main motion may:
 - 8.1 be brought back once, by means of a motion to *reconsider, amend something previously adopted, or rescind.*
 - 8.2 only be brought back a second time if, when first brought back, it was amended or rescinded.After twelve months of its approval by the Board, a substantive main motion may be brought back at any time by means of a motion to *amend something previously adopted, or rescind.*

NOTICE OF MOTIONS

1. A member must announce their intention to make a motion at the meeting immediately preceding the meeting at which the motion is going to be made
2. A notice of motion presented at the current Board meeting does require a mover and a seconder.

COMMITTEE MEETINGS IN CLOSED SESSION

1. All meetings of committees of the Board will be open to the public unless closed under conditions required by the Education Act or other relevant legislation.
2. Pursuant to Section 207 (2) of the Education Act and the Municipal Freedom of Information and Protection of Privacy Act, a meeting of any committee of the Board, including a committee of the whole Board, may be closed to the public when the subject matter under consideration involves:
 - 2.1 the security of the property of the Board;
 - 2.2 the disclosure of intimate, personal or financial information in respect of any individual including a member of the Board or committee, an employee or prospective employee of the Board, a student or a person responsible for the care and custody of the student or a member of the public;
 - 2.3 the acquisition or disposal of a school site;
 - 2.4 decisions in respect of negotiations with employees of the Board;
 - 2.5 litigation affecting the Board;
 - 2.6 sensitive commercial, financial or labour relations information belonging to a private corporation with which the Board conducts business if the disclosure or information might result in undue loss or gain to any party.
3. Closing of Meetings Re: Certain Investigations
 - 3.1 A meeting of a Board or of a Committee of a Board, including a Committee of the Whole Board, shall be closed to the public when the subject-matter under consideration involves an ongoing investigation under the Ombudsman Act respecting the board.
4. Subject matter which includes personal information protected under the Municipal Freedom of Information and Protection of Privacy legislation shall be considered only in a closed meeting.
5. Pursuant to Section 55 (5) the Education Act, a student trustee may participate at a meeting that is closed to the public when the subject matter under consideration involves:
 - 5.1 the security of the property of the Board;
 - 5.2 the acquisition or disposal of a school site;
 - 5.3 decisions in respect of negotiations with employees of the Board;
 - 5.4 litigation affecting the Board.
6. Order of business in Closed Session:
 - Approval of Agenda
 - Approval of Minutes
 - Declaration of Conflicts of Interest
 - Presentations/Delegations
 - Committee Minutes/Reports – Items for Decision
 - Staff Reports – Items for Decision
 - Committee Minutes/Reports – Items for Information

Staff Reports – Items for Information
Director/Staff Update (VERBAL)

- C. Other Matters:
 - (1) Reports from Liaison Members
 - (2) Correspondence
 - (3) Notices of Motion for next meeting
 - (4) Questions and Proposals from Trustees
 - D. Future Business
 - E. Rise and Report
7. A committee of the Board may meet in closed session only with the approval of a majority of members of the committee present and voting.
- 7.1 That the closed session standing committees rise and report to the next closed committee of the whole/Board meeting.
8. Decisions reached in a closed session of the committee of the whole Board will be reported to the Board in open session as follows:
- 8.1 at a time set in the agenda of the Board on the same day as the closed meeting; or
- 8.2 at a later date determined by a resolution of a majority of members present and voting specifying that a decision be kept private for a specific period, or until a certain action is completed.
9. No trustee shall discuss publicly the substance of debate carried out in closed session other than the decision that has been made and reported in open session unless a specific motion permitting such discussion is made and is supported by a majority of members present and voting.

ARTICLE III: BOARD CHAIRPERSON AND BOARD VICE-CHAIRPERSON

- 1. ~~No member of the Board will be elected to the office of Board Chairperson for more than two consecutive one-year terms unless a majority of members present and voting approves three or more consecutive terms.~~ All members of the board are eligible to be nominated for the position of Chairperson and Vice-chairperson at the Organizational Board meeting in December.
- 2. If a vacancy occurs in the office of the Chairperson or Vice-Chairperson, the Board shall elect a new Chairperson or Vice-Chairperson at the first Board meeting following the vacancy in accordance with Appendix A.
- 3. The Chairperson shall preside at all regular and special meetings of the Board and ARC special Board meetings in accordance with the rules and procedures described in Appendix B. In the event the Chairperson is absent, or declines to assume the chair, the Vice-Chairperson shall preside. In the event both of these officers are absent or decline to assume the chair, the members shall elect another member to preside pro tem, and may elect a further member to assist.
- 4. The official spokesperson for the Board on all matters within the jurisdiction of the Board is the Chairperson of the Board or designate.

5. The Vice-Chairperson will preside at the meetings of the Board when resolved into a committee of the whole Board in accordance with the rules and procedures described in Appendix B.
6. The Vice-Chairperson will Chair the By-law Committees.
7. The Chairperson shall be considered as ex-officio member of all committees except

ARTICLE IV: BOARD OF TRUSTEES

1. Members of the Board are encouraged to attend other committee meetings as detailed in the Board approved Selection Committee report but are non-voting members. A member of the board shall attend meetings of the board, including meetings of board committees of which he or she is a member.
2. Reports of all standing committees and meetings of the Board will be printed with the names of members present, absent and regrets. In accordance with Ontario Regulation 463/97 Electronic Meetings, a member of the Board who participates through electronic means shall be deemed present.
3. Repeated absenteeism and/or vacancy by a member from meetings of the Board, and vacancies caused by the resignation, death, or incapacitation of a member before the end of a term, will be handled in accordance with Section 219 – Section 229, Part VII – Board Members – Qualifications, Resignations and Vacancies of the Education Act.
4. All trustees and student trustees shall review annually the Trustee Code of Conduct and will be provided the opportunity to sign a copy of it confirming that they have received a copy of the code of Conduct, read it, and agree to abide by it.

ARTICLE V: STANDING COMMITTEES OF THE BOARD

1. The standing committees of the Board are:
 1. Business and Facilities (first Wednesday of the month at 6:00 p.m.)
 2. Human Resources (second Wednesday of the month at 6:00 p.m.)
 3. Program Standing (second Wednesday of the month following Human Resources)

Standing Committee meetings will adjourn at 10:00 p.m. unless extended by resolution of the Board to 10.30 p.m, or thereafter at half hour intervals, by a majority vote of the members present.

Standing Committee meetings will not take place in December during an election year.

2. The order of business for public standing committee meeting will be as follows:
 1. Approval of Agenda
 2. Declaration of Conflicts of Interest
 3. Presentations/Delegations

Closed Session

1. Property Matters
2. Personnel Matters
3. Legal Matters

The above subject matters will be included on the public agenda if considered in closed session of the monthly Standing Committee meetings.

TO: The Chairperson and Members of the
Simcoe County District School Board

FROM: Business and Facilities Standing Committee

SUBJECT: **REPORT OF THE PUBLIC SESSION OF THE BUSINESS AND FACILITIES
STANDING COMMITTEE MEETING HELD WEDNESDAY, OCTOBER 7, 2015**

The Business and Facilities Standing Committee met in Public Session on Wednesday, October 7, 2015, at the Education Centre.

PRESENT:

Committee Members Kathleen Aikins, Donna Armstrong, Peter Beacock,
Jennifer Cameron, Annie Chandler, Wayne Clements,
Donna Da Silva, Jodi Lloyd (Chairperson), Michele Locke,
Krista Mayne (Vice-Chairperson), Daniel Shilling.

Administration John Dance, Stuart Finlayson, Brian Jeffs, Jackie Kavanagh,
Janis Medysky, Paula Murphy, Chris Samis, Paul Sloan,
Kathryn Wallace.

Staff Rick Hodgkinson, Andrew Keuken, Ron Merrifield, Steve Parker.

REGRETS:
Committee Members Pamela Hodgson.

Student Trustees Drew Campbell, Nicholas Gulley, Haley Tyrell.

Recording Secretary Lorraine Ryder.

Chairperson Lloyd called the meeting to order at 6:00 p.m.

Chairperson Lloyd requested that the agenda be amended to allow for the presentation from Allen and Sherriff Architects Inc. to take place prior to moving into closed session. Trustees agreed to the amendment of the agenda.

Approval of the Agenda

MOTION

Moved by Peter Beacock
Seconded by Michele Locke

That the agenda be approved as revised.

CARRIED

Declaration of Conflicts of Interest - Nil

Presentations/Delegations

New North Simcoe Secondary School – Allen and Sherriff Architects Inc.

John Dance, Superintendent of Facility Services introduced Jan Ravens of Allen and Sherriff Architects Inc. and Steve Parker, Manager of Design and Construction, and also recognized Ron Merrifield, Project Coordinator for the New North Simcoe Secondary School. Mr. Ravens presented the new North Simcoe secondary school design.

Trustee Aikins entered the meeting at this time.

Superintendent Dance, Manager Parker and Mr. Ravens responded to questions from trustees at this time.

Closed Session

MOTION

Moved by Michele Locke
Seconded by Annie Chandler

That the Business and Facilities Standing Committee move into closed session.

CARRIED

The Business and Facilities Standing Committee reconvened in public session at 8:05 p.m.

Items for Decision

1. Revisions to Policy 2380 – Child Care Facilities and Services (BF-D-1)

Superintendent Dance provided an overview of the report that comprised of the revisions to Policy 2380 – Child Care Facilities and Services. The revisions were made to update the policy.

Moved by Kathleen Aikins
Seconded by Donna Da Silva

(1)

#BF-2015-10-07-02

That the Business and Facilities Standing Committee recommend that the Board approve the revisions to Policy 2380 – Child Care Facilities and Services, as set out in APPENDIX C of Report No. BF-D-1, Revisions to Policy 2380 – Child Care Facilities and Services, dated October 7, 2015.

CARRIED

2. Simcoe County Student Transportation Consortium Annual General Meeting (AGM) Designated Voting Member and Alternate Voting Member (BF-D-2)

Superintendent Dance provided an overview of the report. The Simcoe County Student Transportation Consortium (SCSTC) has scheduled its fiscal 2015-2016 AGM on Thursday, November 26, 2015. As a member organization of the SCSTC, the Simcoe County District School Board is required to appoint a designated voting member. An alternate voting member is also requested to be named to vote on behalf of the member organization if the designated voting member is unavailable.

Moved by Peter Beacock
Seconded by Michele Locke

(2)

#BF-2015-10-07-03

That the Business and Facilities Standing Committee recommend that the Board appoint Trustee Jodi Lloyd to serve as the designated voting member for the November 26, 2015, SCSTC AGM, as set out in APPENDIX A of Report No. BF-D-2, Simcoe County Student Transportation Consortium Annual General Meeting (AGM) Designated Voting Member and Alternate Voting Member, dated October 7, 2015.

CARRIED

Moved by Michele Locke
Seconded by Kathleen Aikins

(3)

#BF-2015-10-07-04

That the Business and Facilities Standing Committee recommend that the Board appoint Trustee Annie Chandler to serve as the designated alternate voting member for the November 26, 2015, SCSTC AGM, as set out in APPENDIX A of Report No. BF-D-2, Simcoe County Student Transportation Consortium Annual General Meeting (AGM) Designated Voting Member and Alternate Voting Member, dated October 7, 2015.

CARRIED

Items for Information

1. Ontario Ombudsman (BF-I-1)

Janis Medysky, Associate Director provided an overview of the report. The Ontario Ombudsman acquired jurisdiction over school boards effective September 1, 2015, with a mandate to ensure accountability and transparency of public institutions. The board is legally obligated to assist and provide documents and information on inquiries received from the Office of the Ontario Ombudsman.

Associate Director Medysky and Director Wallace responded to questions from trustees at this time.

This report was provided for information.

2. 2015-2016 Start of the School Year Enrolment (BF-I-2)

Superintendent Dance provided an overview of the report that defined enrolment data of all students in attendance at school, at least once, for the time period September 8-14 for elementary and September 8-17 for secondary. After the October 31 ministry count date, a follow-up report will be presented to the Business and Facilities Standing Committee.

Superintendent Dance and Manager Keuken responded to questions from trustees at this time.

This report was provided for information.

Correspondence – Nil

Other Matters

1. A trustee commented on the current CUPE labour situation and asked how the board planned to deal with hallways in schools not being cleaned. Associate Director Medysky indicated that the board is mobilizing teams of AESP, central principals, managers and superintendents to assist on a needs basis.
2. A trustee expressed concern regarding the additional responsibilities of principals and vice principals in ensuring that our schools are clean and safe. Associate Director Medysky shared the concern and commented that is why the board is mobilizing teams. Superintendent Dance commented that regional operations supervisors are part of these teams and have already been assisting principals in schools.

Notices of Motion for Next Meeting - Nil

MOTION

Moved by Michele Locke
Seconded by Donna Da Silva

That the meeting be adjourned at 8:45 p.m.

CARRIED

RECOMMENDATIONS

1. That the Board approve the revisions to Policy 2380 – Child Care Facilities and Services, as set out in APPENDIX C of Report No. BF-D-1, Revisions to Policy 2380 – Child Care Facilities and Services, dated October 7, 2015.
2. That the Board appoint Trustee Jodi Lloyd to serve as the designated voting member for the November 26, 2015, SCSTC AGM, as set out in APPENDIX A of Report No. BF-D-2, Simcoe County Student Transportation Consortium Annual General Meeting (AGM) Designated Voting Member and Alternate Voting Member, dated October 7, 2015.
3. That the Board appoint Trustee Annie Chandler to serve as the designated alternate voting member for the November 26, 2015, SCSTC AGM, as set out in APPENDIX A of Report No. BF-D-2, Simcoe County Student Transportation Consortium Annual General Meeting (AGM) Designated Voting Member and Alternate Voting Member, dated October 7, 2015.

Respectfully submitted by:

Brian Jeffs, Superintendent of Business Services

John Dance, Superintendent of Facility Services

Approved for submission by:

Kathryn Wallace, Director of Education

October 7, 2015

TO: The Chairperson and Members of the
Simcoe County District School Board

FROM: Program Standing Committee

SUBJECT: **REPORT OF THE PROGRAM STANDING COMMITTEE
MEETING HELD WEDNESDAY, OCTOBER 14, 2015**

The Program Standing Committee met in Public Session at the Education Centre on Wednesday, October 14, 2015.

PRESENT:

Committee Members

Kathleen Aikins, Peter Beacock, Jennifer Cameron (fulfilling the role of Vice-Chairperson), Annie Chandler (fulfilling the role of Chairperson), Wayne Clements, Donna DaSilva, Jodi Lloyd, Michele Locke, Krista Mayne, Daniel Shilling.

REGRETS:

Donna Armstrong, Pamela Hodgson.

Student Trustees

Drew Campbell, Nicholas Gulley, Haley Tyrell.

Administration

John Dance, Stuart Finlayson, Daryl Halliday, Brian Jeffs, Jackie Kavanagh, Janis Medysky, Paula Murphy, Chris Samis, Paul Sloan.

Staff

Lori Beresford, Dean Maltby, Heather McFadyen, Deb Scharf.

Recording Secretary

Mary Cannell.

Chairperson Chandler called the meeting to order at 6:40 p.m.

1. **Election of Vice-Chairperson**

In the absence of Chairperson Donna Armstrong, Vice-Chairperson Annie Chandler assumed the role of Chairperson. She then called for nominations for the office of Vice-Chairperson of the Program Standing Committee for the evening.

Moved by Michele Locke
Seconded by Krista Mayne

That Trustee Jennifer Cameron be nominated as Vice-Chairperson of the Program Standing Committee for the evening.

Trustee Cameron indicated that she would stand.

Chairperson Chandler called for further nominations. There being no further nominations, Trustee Cameron was acclaimed as Vice-Chairperson for the evening.

Trustee Cameron assumed the Vice-Chair at this time.

2. **Approval of Agenda**

Chair Chandler asked trustees for any additions or changes to the agenda.

Moved by Kathleen Aikins
Seconded by Wayne Clements

That the agenda be approved as printed.

CARRIED

3. **Declaration of Conflicts of Interest** – Nil.

4. **Presentations/Delegations** – Nil.

Items for Decision

1. **Revisions to Policy No. 2130 – Student Trustee Representation on the Board (PRO-D-1)**

Superintendent of Education Paula Murphy indicated that this policy is being revised to clarify the timelines of the election process as per Ministry regulations.

Moved by Jodi Lloyd
Seconded by Peter Beacock

#PRO-2015-10-14-01

That the Program Standing Committee recommend that the Board approve the revisions to Policy No. 2130, Student Trustee Representation on the Board, as set out in APPENDIX C of Report No. PRO-D-1, Revisions to Policy No. 2130, Student Trustee Representation on the Board, dated October 14, 2015.

CARRIED

2. **New Policy No. 4471 – Smoke Free Learning and Working Environments (PRO-D-2)**

Superintendent of Education Jackie Kavanagh indicated that this policy was developed to support schools in addressing challenges related to new tobacco industry products and to comply with legislation.

Superintendent Kavanagh responded to trustee queries and comments related to enforcement of the policy and the situations that may require the involvement of police.

Moved by Peter Beacock
Seconded by Wayne Clements

#PRO-2015-10-14-02

That the Program Standing Committee recommend that the Board approve the adoption of Policy No. 4471 – Smoke Free Learning and Working Environments, as set out in APPENDIX A of Report No. PRO-D-2, New Policy No. 4471 – Smoke Free Learning and Working Environments, dated October 14, 2015.

CARRIED

Items for Information

1. Results of the 2014-2015 Provincial Assessments (PRO-I-1)

Superintendent of Education Paul Sloan invited Deborah Scharf, Manager of Research and Evaluation Services, and Lori Beresford, Principal of Student Success – School Support Initiative, to the table. Superintendent Sloan indicated that the primary and junior assessments did not take place last year due to labour actions in the province. Further information on the Grade 9 Assessment of Mathematics will be shared with trustees when the results are made available.

Manager Scharf provided an overview of the results of the Ontario Secondary School Literacy Test (OSSLT) and drew comparisons between Simcoe County District School Board (SCSDB) results and provincial results, as well as referring to the changes that have occurred over time.

Principal Beresford outlined some of the strategies and specific actions being taken to improve student performance on the OSSLT including coaching and interventions, gender gap focused workshops, and cross-panel literacy sessions for Grades 7, 8 and 9 teachers.

Superintendent Sloan, Manager Scharf and Principal Beresford responded to trustee queries and comments related to contributing socio-economic factors for students, the gender gap between the success rates for males and females on the test, the OSSLT questions students found most challenging, and how to determine the best practices and strategies for student success with literacy learning overall.

This report was provided for information.

Trustee Clements left the meeting at this time.

2. Summer Learning Programs (PRO-I-2)

Dean Maltby, Principal of Program, presented this report on behalf of Superintendent of Program and Innovation Anita Simpson.

Principal Maltby provided highlights from the Summer Learning program for students entering Grades 2 and 3. Close to 400 students attended the program across eight different sites, over 14 full days. Students received numeracy and literacy instruction in the morning. In the afternoons, students explored coding, robotics and building challenges using Science, Technology, Engineering, Arts and Math (STEAM). Students also participated in field trips and a variety of physical education activities.

Principal Maltby shared a video clip depicting the TakingITGlobal week-long social innovation camp called Sprout Ideas camp held at Bear Creek Secondary School.

This report was provided for information.

3. Simcoe County Special Needs Strategy (SNS) (PRO-I-3)

Superintendent of Education Chris Samis indicated that the goal of the special needs strategy is to form models for coordinated service planning as well as the delivery of integrated rehabilitation to provide seamless support for students with special needs.

Many local agencies and groups have been part of the collaboration including the Community Care and Access Centre (CCAC), speech and language pathologists and the Children's Treatment Network.

Superintendent Samis confirmed that work continues on refining the model of service delivery and that the strategy will soon be submitted to the Ministry of Education for approval, with implementation beginning next year.

Trustee Clements entered the meeting at this time.

Superintendent Samis responded to trustee comments and queries related to the pooling of resources and how to operationalize the strategy without additional funding by building efficiency within the existing system.

This report was provided for information.

Other Matters

Trustee Beacock shared his experience at a recent school visit during which he observed literacy learning in a primary division classroom.

Notices of Motion for Next Meeting - Nil

Moved by Kathleen Aikins
Seconded by Krista Mayne

That the meeting be adjourned.

CARRIED

Meeting adjourned at 8:15 p.m.

RECOMMENDATIONS

1. That the Board approve the revisions to Policy No. 2130, Student Trustee Representation on the Board, as set out in APPENDIX C of Report No. PRO-D-1, Revisions to Policy No. 2130, Student Trustee Representation on the Board, dated October 14, 2015.
2. That the Board approve the adoption of Policy No. 4471 – Smoke Free Learning and Working Environments, as set out in APPENDIX A of Report No. PRO-D-2, New Policy No. 4471 – Smoke Free Learning and Working Environments, dated October 14, 2015.

Respectfully submitted by:

Anita Simpson
Superintendent of Program and Innovation

Approved for submission by:

Kathryn Wallace
Director of Education

October 28, 2015

TO: The Chairperson and Members of the
Simcoe County District School Board

FROM: Superintendent of Business Services

SUBJECT: **RE-APPOINTMENT OF EXTERNAL AUDIT COMMITTEE MEMBER**

1. Background

Mr. Chris Edwards' appointment as an External Member on the Audit Committee expires on October 31, 2015. In accordance with *O. Reg. 361/10: Audit Committees* and our Audit Committee Terms of Reference, an external member may be appointed to the Committee for a second three-year term.

2. Current Status

Mr. Chris Edwards is a life-long resident of Simcoe County, attending elementary school in Victoria Harbour and high school in Midland. He is a Chartered Professional Accountant and is currently the President of Weber Manufacturing in Midland, ON. Chris is an active and valued member of the Audit Committee.

RECOMMENDATION

That the Board approve the reappointment of Chris Edwards to Audit Committee for a second term of three years, effective November 1, 2015 – October 31, 2018, as set out in Report No. D-5-a, Re-appointment of External Audit Committee Member, dated October 28, 2015.

Respectfully submitted by:

Brian Jeffs
Superintendent of Business Services

Approved for submission by:

Kathryn Wallace
Director of Education

October 28, 2015

TO: The Chairperson and Members of the
Simcoe County District School Board

FROM: Accessibility Advisory Committee

SUBJECT: **REPORT OF THE ACCESSIBILITY ADVISORY COMMITTEE MEETING
HELD MAY 25, 2015**

A meeting of the Accessibility Advisory Committee was held on Monday May 25, 2015 at the Education Centre.

PRESENT:

Committee Members

Peter Beacock (Trustee), Delmar McLean,
Doug Mein (Vice-chairperson), Sarah Mueller (Chairperson),
Margaretta Papp-Belayneh, Albert Stein.

Staff:

Christie Connors, Abby DesForges, Brian Jeffs, Steve Parker,
Erin Schwarz, Marla Tomlinson.

Regrets:

AAC Members

Sally Potts.

ABSENT:

AAC Members

Kevin LePage, Sean Levasseur.

Recording Secretary

Jennifer Henry.

The meeting was called to order at 10:05 a.m.

1. Welcome and Opening Remarks

Chairperson Mueller welcomed committee members.

2. Minutes of the Accessibility Advisory Committee held March 30, 2015

Margaretta Papp-Belayneh's name was added under Present Committee Members.

Moved by: Doug Mein

Seconded by: Delmar McLean

That the Minutes of the Accessibility Advisory Committee held Monday, March 30, 2015
be approved as amended.

CARRIED

3. Update on National Access Awareness Week

Marla Tomlinson reported that information regarding National Access Awareness Week was sent to every school. Information provided by Vice-chairperson Mein regarding the 10th Anniversary of the Accessibility for Ontarians with Disabilities Act and the tool kits available to help organize and promote events was included in the information along with some links. Marla noted that there will not be an art display available for viewing at the SCDSB Education Centre this year, instead there will be a blog post.

Chairperson Mueller added that this week is National Access Awareness Week.

4. Report on School Audits from May 14, 2015 & Planning for 2015-2016 School Audits

Committee members were referred to the school audit reports for Nantyr Shores Secondary School and Sunnybrae Public School that were provided in their folders. Albert Stein provided an overview of the reports. It was noted that recommendations were made pertaining to the designated parking spots at both schools. There was also discussion regarding contrasting strips on stairs as it was noted that there were no strips on the stairs at Nantyr Shores. Steve Parker responded that in new schools every stair has a contrasting strip on it. He spoke to the colouring of the strips, noting that the Code does not specify specific colour. He also spoke to how stairs are retrofitted when there is not a strip or when the strip needs to be replaced. Steve also responded to a comment regarding water fountains at schools, and reported that all new schools are being equipped with refillable water bottle stations.

Margaretta Papp- Belayneh provided some positive feedback regarding the audits. She also reported that "Disabled for a Day" was recently held at Sunnybrae Public School and that the principal commented on how well it was received.

There was a motion to accept the two audit reports.

Moved by: Doug Mein
Seconded by: Albert Stein

That the Nantyr Shores Secondary School and the Sunnybrae Public School Accessibility Audit Reports dated May 14, 2015 be approved.

CARRIED

Planning for 2015-2016 School Audits

School audits for the 2015-2016 school year were discussed. Steve Parker suggested auditing schools in the south end of the county for the fall. He reported that there is a renovation scheduled for Bradford District High School during the summer of 2016, and feels it would be good to audit the school prior to the renovation so that the committee can see it before and after the work is completed. The following elementary schools were also suggested: Fred C. Cook (new), Chris Hadfield (new), Tottenham (recent addition), Tecumseth Beeton (recent addition) WH Day (recent addition), Innisfil Central (older school) Alcona Glen (fairly new school with an addition).

The consensus among committee members was to audit Bradford District High School and Chris Hadfield Public School in the fall. Fred C. Cook will be the alternate should Chris Hadfield not be ready. Friday November 6, 2015 was confirmed as the fall audit date.

Steve recommended Orillia area schools such as the new Orillia Secondary School and Couchiching for the spring audits. May 6, 2016 was confirmed as the spring audit date. Schools for the spring audit will be further discussed in the fall.

The Committee also discussed having students in the system accompany them on the school audits. It was suggested when arranging school audits that the administrator be contacted to invite a student with disabilities to join the group.

5. Circle of Learning Conference

Marla Tomlinson reported on the presentations that were held on May 13th, at Nottawasaga Pines Secondary School in the afternoon and Eastview Secondary School in the evening. She reported that between 70 and 80 people attended the evening session and approximately 30 attended the afternoon session. Chairperson Mueller and Vice-chairperson Mein represented the Accessibility Advisory Committee at the evening session. Vice-chairperson Mein reported that the evening went very well and that there were a number of parents who stopped by the AAC booth. He also spoke to the presentation that Dr. Michael Ungar gave which focused on the nine things that all children need to be resilient. A copy of the nine points were provided in committee members folders.

6. Mental Health Awareness

Danielle Mink, Mental Health Leader for the Simcoe County District School Board reviewed some of the pilot projects that she spoke about at the January AAC meeting, and provided some updates. She spoke to Mental Health Awareness Week which was held the first week of May and commented on the excellent feedback that she received regarding school involvement and school energy regarding mental health.

Danielle also spoke to the capacity building package that has been developed and the various training that has been provided for staff at the pilot schools, as well as training that will be rolled out to administrators and high school counsellors. She noted that all social workers have been trained in Safe Talk, and that mental health first aid training will be provided to the mental health teams at the pilot schools to increase capacity when these issues present. Danielle also reported that sessions on compassion fatigue will be offered to staff next year.

Danielle reported on various programs that continue to be rolled out such as the Mind Up Program which addresses the top five issues identified by teachers last year which were felt to be impeding on their teaching. She also noted that a well-being survey has been created. The survey will be used to measure topics such as empathy, positive well-being and resilience and will be used to collect more data on what students are feeling and where gaps may exist. Staff is also looking at creating a video challenge for the student body on resilience. Starting in September Superintendents and Principals will conduct "look fors" in terms of mental health and the connection to the school climate.

Staff will also be reviewing referrals in the fall to determine what a good referral looks like for mental health, and what kinds of programming can be offered for students who are struggling.

Danielle noted that Child and Youth Workers (CYWs) are being brought under the mental health umbrella. She reported that CYWs were previously attached to specific schools. They are now going to be itinerant, so all schools will have access.

Danielle addressed committee members' questions and comments and was invited to attend a fall AAC meeting to provide further updates.

7. Updates from Committee Members

Margaretta reported that May is vision month and noted the emphasis on wearing sun glasses, and having regular eye examinations. Delmar referenced the CNIB website for information and tips as well.

Chairperson Mueller reported that the Ontario Government has established a toll-free number for the public to report violations of the AODA. The number is:

1-866-515-2025
1-800-268-7095 TTY

Erin reported the Health and Wellness fair is being held at the Education Centre on May 28th.

8. AAC Meeting Dates for 2015-2016

The following dates were decided upon for the 2015-2016 AAC committee meetings:

Monday September 28, 2015
Monday November 30, 2015
Monday January 25, 2016
Monday March 21, 2016
Monday May 30, 2016 – Working lunch

9. Terms of Reference

The Simcoe County District School Board Accessibility Advisory Committee Terms of Reference was reviewed with updates made. The Code of Ethics will be included as part of the document.

Moved by: Albert Stein
Seconded by: Delmar McLean

That the changes to the Simcoe County District School Board Accessibility Advisory Committee Terms of Reference be approved as amended.

CARRIED.

10. Multi-Year Accessibility Plan

The Simcoe County District School Board Multi-Year Accessibility Plan for the Period December 2012 to December 2017 was reviewed with amendments suggested to include updated information. Amendments will be made during the summer and final revisions will be brought back to the September meeting for AAC review and approval.

The continuous list of measures that have been included in the AAC Multi-year Plan since 2012 was discussed, and the consensus among committee members was to separate past years projects and make them appendices.

11. Other Business

Chairperson Mueller asked committee members to review their contact information and advise Jennifer of any updates.

MOTION TO ADJOURN

Moved by: Albert Stein
Seconded by: Peter Beacock

That the meeting be adjourned at 1:00 p.m.

CARRIED

NEXT MEETING

The next meeting will be held at the Simcoe County District School Board in Midhurst, on Monday September 28, 2015 in the **Georgian Room at 10:30 a.m.**

Future meeting dates are:

Friday November 6, 2015 – School Audits – Bradford DHS & Chris Hadfield Public School
Monday November 30, 2015
Monday January 25, 2016
Monday March 21, 2016
Friday May 6, 2016 – School Audits – Locations to be determined
Monday May 30, 2016 – Working lunch

Report Status

This report is provided for information.

Respectfully submitted by:

Brian Jeffs
Superintendent of Business Services

Approved for submission by:

Kathryn Wallace
Director of Education

October 28, 2015

TO: The Chairperson and Members of the
Special Education Advisory Committee

FROM: Chairperson of SEAC
Superintendent of Education

SUBJECT: **MINUTES OF THE SPECIAL EDUCATION ADVISORY COMMITTEE
MEETING HELD SEPTEMBER 14, 2015**

The regular meeting of the Special Education Advisory Committee was held on Monday, September 14, 2015 at the Education Centre.

A. Roll Call

PRESENT:

SEAC Members

Kathleen Aikins (Trustee), Donna Armstrong (Trustee), Kelly Barber, Kevin Berry (Chairperson), Mark Bryan, Sheryl Eastop, Sally Seabrook, Sandy Thurston.

SEAC Alternates

James Hall (Acting Member), Dan Stroh (Acting Member), Svetlana Zaruvimski (Acting Member).

Staff

Kathy Chapman, Mike Giffen, Connie Gray, Stephen McClelland, Janis Medysky, Chris Samis.

REGRETS:

SEAC Members

Andrew Copegog, Pamela Hodgson (Trustee), Joanne McCafferty, Elizabeth McKeeman, Yana Skybin, Tanya van Voorst, Ceci Vasoff.

ABSENT:

SEAC Members

Rose-Ann Marchitto.

Recording Secretary

Tina Bazuk.

Chairperson Berry, called the meeting to order at 7:00 p.m.

(1) Welcome

(a) Introductions

Chairperson Berry welcomed committee members and staff and shared regrets for the evening.

Election of Vice-Chairperson

Chairperson Berry called for nominations for the position of Vice-chairperson of the Special Education Advisory Committee for the evening.

Moved by Kevin Berry
Seconded by James Hall

That Mark Bryan, SEAC Member, be nominated for election as Vice-chairperson of the Special Education Advisory Committee for the evening.

Mark Bryan indicated that he would stand.

Chairperson Berry called for further nominations for the position of Vice-chairperson of the Special Education Advisory Committee for the evening.

There being no further nominations, Mark Bryan was acclaimed as Vice-chairperson of the Special Education Advisory Committee for the evening.

CARRIED

Mark Bryan assumed the Vice-chair at this time.

(b) SCDSB Special Education Statement of Beliefs (A-1-b)

Chris Samis, Superintendent of Education, read the Statement of Beliefs.

(2) Approval of Agenda

James Hall noted that agenda items marked with (h) for handouts should be (e) for electronic as the meeting is now paperless.

Moved by Kathleen Aikins
Seconded by Mark Bryan

That the agenda be approved as amended.

CARRIED

(3) Approval of Minutes

(a) Minutes of the Regular SEAC Meeting held May 11, 2015 (A-3-a)

Superintendent Samis took a moment to review the minutes from the May 11, 2015 SEAC meeting to reflect on work completed.

Moved by Donna Armstrong
Seconded by Kathleen Aikins

That the minutes be approved as written.

CARRIED

Presentations

(1) (a) Grade 9/10 Math Project Update (B-1-a)

Connie Gray, Central Consultant for Special Education, provided an overview of the Grade 9/10 Math Project and the professional development provided to develop co-planning strategies.

During semester 2 of the 2014-2015 school year, the Special Education Department, worked collaboratively with the Program and Innovation Department and the Ministry of Education to provide additional support in the Grade 9 and 10 applied level mathematics classrooms. Special Education Resource Teachers (SERTs) together with the regular classroom teachers worked together to enhance student engagement and ultimately improve student achievement and well-being. This program was specifically designed to support cognitive processing and executive functioning of students with learning disabilities.

Well-designed co-teaching is a very effective teaching method for all students, especially those with special education needs. In order to maximize efficiency and effectiveness, intentional design, pre-planning and support were essential to success of the Math project.

Regular Classroom Teachers, SERTs, students and parents were provided the opportunity to complete a satisfaction survey. Results were very positive from all aspects.

The Grade 9/10 Math project will continue for 2015-2016 along with project strategies also being offered to Grade 7/8 as well.

Superintendent Samis, Mike Giffen, Principal of Special Education, and Central Consultant Gray responded to questions from SEAC at this time.

SEAC members requested a follow up report later this fall on the planned strategies for 2015-2016.

C. Items for Decision

(1) (a) SEAC Meeting Schedule 2015-2016 - Revised (C-1-a)

Superintendent Samis provided SEAC members with a revised SEAC meeting schedule for 2015-2016. The revised schedule reflected a change to the June 2016 meeting date.

MOTION

Moved by Kathleen Aikins
Seconded by Mark Bryan

That SEAC adopt the revised SEAC meeting schedule for 2015-2016, as per REPORT NO. SEAC C-1-a, SEAC Meeting Schedule 2015-2016 - Revised, dated September 14, 2015.

CARRIED

D. Items for Information

(1) Follow-up from Previous Meeting - Nil

(2) Staff Reports

(a) SEAC Annual Evaluation (D-2-a)

Superintendent Samis developed an annual SEAC evaluation to measure the effectiveness of the SCDSB's SEAC recognizing the time commitment and value members provide.

SEAC members were given the opportunity to complete the annual SEAC evaluation at the May 11, 2015 SEAC meeting. Results were analyzed, summarized and considered for next steps at future SEAC meetings.

SCDSB staff will use the information collected through the evaluation to meet the needs of the SCDSB's SEAC membership and in turn better meet the needs of the students of the SCDSB with special education needs.

Superintendent Samis responded to questions from SEAC at this time.

Chairperson Berry advised SEAC members that feedback is always welcomed.

(b) Summer Learning Opportunities: Assistive Technology Camp Update (D-2-b)

Central Consultant Gray provided an update on the Summer Assistive Technology (AT) Camp that was held in August 2015.

Thirty two students from grades 4 – 8, together with their parent(s)/guardian(s) participated in the fifth annual summer AT camp. The camp was hosted by the Simcoe County District School Board (SCDSB) in collaboration with VocaLinks, and was specifically designed to support students with learning disabilities. Using specialized equipment provided through the Special Equipment Amount (SEA) funding, students and parents received hands on training on how to use a wide range of software.

(c) Simcoe County Special Needs Strategy Update (D-2-c)

Superintendent Samis provided an update on the Special Needs Strategy (SNS) which is a joint initiative of the Ministry of Children and Youth Services (MCYS), Ministry of Health and Long-Term Care (MHLTC), Ministry of Community and Social Services (MCSS) and the Ministry of Education (EDU).

The Ministries established June 2015 as the deadline for local areas to create, agree upon and submit a proposal for Coordinated Service Planning (CSP) and October 2015 for the Integrated Delivery of Rehabilitative Services (IR) proposal.

The process of developing Simcoe County's SNS proposals has included significant input from families, youth and stakeholders throughout the entire process in order to meet the Ministrie's mandate that the new model must respect the family's experience and goals.

The new SNS proposal includes an expanded mandate for district school board speech-language services in order to provide a comprehensive range of communication supports to help children and youth participate successfully in all environments, including home, school and community.

The re-organization of service delivery does present operational challenges that will need to be overcome in order to create a more successful experience for families and children.

Superintendent Samis responded to questions from SEAC at this time.

(d) Gifted Screening and Identification Processes APM (D-2-d)

Kathy Chapman, Central Consultant for Special Education, and Dr. Bill Colvin, Senior Psychologist, provided an overview of the changes reflected in [APM A8540 Gifted Screening and Identification Process](#).

Appreciation was expressed to James Hall and Ceci Vasoff for the support and guidance provided during the revision process.

Superintendent Samis, Principal Giffen, Central Consultant Chapman and Senior Psychologist Colvin responded to questions from SEAC at this time.

(3) Committee Reports

(a) SEAC Handbook – DRAFT (D-3-a)

Superintendent Samis advised that the September 14, 2015, SEAC Handbook sub-committee has been rescheduled to October 5, 2015 at 5:00 p.m. in the Kempenfelt Room.

The DRAFT SEAC Handbook will be re-forwarded to allow SEAC members the opportunity to share with respective agency/associations and provide feedback.

(4) SEAC Member Updates

(a) Association/Agency Updates – All (D-4-a) - Nil

(5) Board Member Updates

(a) Updates from Board Meetings – (D-5-a)

Trustee Aikins advised that the Board approved the 2015-2016 Special Education Plan at the June 17, 2015 Board meeting. The Plan was submitted to the Ministry in July 2015 and has been posted on the public website.

E. Correspondence

1. A letter from the Brant Haldimand Norfolk Catholic District School Board SEAC to the Minister of Education supporting other District School Boards position that [Regulation 274](#) has a negative impact on students, especially those with special education needs. It is their hope that the terms of the *Regulation* will be reviewed to promote fair consistent and student-focused hiring.
2. A letter from the Durham District School Board SEAC to the Minister of Education supporting other District School Boards with regards to the hiring practices set out in *Regulation 274*. Their request is that consideration be giving to revising the *Regulation* to work towards supporting fair and transparent hiring practices that promote all student's achievement and well-being.
3. A letter from the Near North District School Board SEAC to the Minister of Education advising of how impressed they are with the scope and positive ideas in the "Learning for All" document. The Near North District School Board recommends that "Learning for All" be the underlying focus of all courses in the new two year teacher education program. It is their opinion that a review of the EQAO assessment practices is needed to align with the instructional and assessment strategies that their teachers are encouraged to use.

4. A letter from the Wellington Catholic District School Board SEAC to the Minister of Education adding their voice to the concerns expressed by other District School Boards regarding the challenges faced in meeting the needs of students with Fetal Alcohol Spectrum Disorder (FASD). However, their position is that rather than dedicated funding for students with FASD, Boards would be better served if the needs of students with FASD were considered in the allocation of special education funding for all students.
5. A letter from the Wellington Catholic District School Board SEAC to the Minister of Education supporting other District School Boards request to consider revisions to *Regulation 274* Hiring Practices. Their opinion is that basing teacher hiring primarily on seniority does not allow administration the ability to select the best candidate to meet the needs of students and the school.

F. Other Matters

Chairperson Berry took a moment to welcome Stephen McClelland, new Principal of Special Education.

G. Notices of Motion for Next Meeting - NIL

H. Adjournment

Moved by Kathleen Aikins
Seconded by James Hall

That the meeting be adjourned at 9:03 p.m.

CARRIED

The next meeting date is October 5, 2015.

Report Status

This report is provided for information.

Respectfully submitted by:

Chris Samis
Superintendent of Education

Approved for submission by:

Kathryn Wallace
Director of Education

TO: The Chairperson and Members of the
Simcoe County District School Board

FROM: Human Resources Standing Committee

SUBJECT: **REPORT OF THE PUBLIC SESSION OF THE HUMAN RESOURCES**
STANDING COMMITTEE MEETING HELD WEDNESDAY, OCTOBER 14, 2015

The Human Resources Standing Committee met in Public Session on Wednesday, October 14, 2015, at the Education Centre.

PRESENT:

Committee Members Kathleen Aikins, Peter Beacock, Jennifer Cameron, Annie Chandler, Wayne Clements, Donna DaSilva (Vice-Chairperson), Jodi Lloyd, Michele Locke, Krista Mayne (Chairperson), Daniel Shilling.

REGRETS:

Committee Members Donna Armstrong, Pam Hodgson.

Administration

John Dance, Stuart Finlayson, Daryl Halliday, Brian Jeffs, Jackie Kavanagh, Janis Medysky, Paula Murphy, Chris Samis, Paul Sloan.

PRESENT:

Student Trustees Drew Campbell, Nicholas Gulley, Haley Tyrell.

Recording Secretary Kary Hancock.

1. **Approval of the Agenda**

MOTION

Moved by Jennifer Cameron
Seconded by Annie Chandler

That the agenda be approved as printed.

CARRIED

2. **Declaration of Conflicts of Interest** – Nil

3. **Presentations/Delegations** - Nil

MOTION

Moved by Michele Locke
Seconded by Wayne Clements

That the Human Resources Standing Committee move into closed session.

CARRIED

Student Trustees Drew Campbell, Nicholas Gulley and Haley Tyrell left the meeting at this time.

The Human Resources Standing Committee reconvened in public session at 6:20 p.m.

Student Trustees Drew Campbell, Nicholas Gulley and Haley Tyrell entered the meeting at this time.

Items for Decision - Nil

Items for Information

2. Labour Update (VERBAL)

Associate Director Medysky advised that she does not have a labour update for public session however, she would like to publically commend the Regional Operation Supervisors, principals and vice-principals as they have had to pitch in to help keep the school clean and tidy as well as handing out information to students in the elementary schools.

Associate Director Medysky responded to questions from trustees at this time.

Trustee Jodi Lloyd entered the meeting at this time.

Correspondence - Nil

Other Matters

Trustee Peter Beacock asked that cell phones not be used during board meetings and especially during the closed sessions, due to the confidential nature of the information. Also, he suggested that texting or emailing on cell phones during board meetings could be perceived as disrespectful or distracting to those presenting.

A discussion took place amongst the table regarding the use of cell phones at board meetings.

Notices of Motion for next meeting – Nil

MOTION

Moved by Jodi Lloyd
Seconded by Kathleen Aikins

That the meeting be adjourned at 6:30 p.m.

CARRIED

2. Report Status

This report was provided for information.

Respectfully submitted by:

Janis Medysky
Associate Director

Approved for submission by:

Kathryn Wallace
Director of Education