

**SIMCOE COUNTY DISTRICT SCHOOL BOARD**

**REGULAR BOARD MEETING – WEDNESDAY, MAY 25, 2016**

**A G E N D A**

**NOTE: PUBLIC SESSION will commence at 6:00 P.M., followed immediately by the COMMITTEE OF THE WHOLE in CLOSED SESSION (GEORGIAN ROOM). PUBLIC SESSION will resume AT 7:00 P.M (ROY EDWARDS ROOM).**

- A.**
- (1) Roll Call
  - (2) Approval of Agenda
  - (3) Approval of Minutes
    - (a) Minutes of the Regular Meeting of the Board held April 27, 2016
    - (b) Minutes of the Special ARC Board Meeting held May 11, 2016
    - (c) Minutes of the Special Meeting of the Board held May 11, 2016
    - (d) Declaration of Conflicts of Interest

**CLOSED SESSION**

- B.** Committee of the Whole
1. Personnel Matters
  2. Property Matters

**PUBLIC SESSION**

- C.**
- (1) Report from Student Trustees
  - (2) Trustee Tributes - Nil
  - (3) Delegations
- Kevin Lobb and Brenda Melick Re: Offering French Immersion in SCDSB, Orillia

**D. RECOMMENDATIONS FOR ACTION**

- (1) Report from the Closed Session of the Board in Committee of the Whole
- (2) Matters Arising from Previous Meeting:  
Motion(s) for which notice was given at previous Board Meeting - Nil
- (3) Notice of Time Sensitive Motions from Statutory Committees - Nil
- (4) Committee Minutes/Reports - Items for Decision
  - (a) Report of the Accessibility Advisory Committee Meeting held January 25, 2016
  - (b) Report of the Business and Facilities Standing Committee Meeting held May 4, 2016
- (5) Staff Reports – Items for Decision – Nil

(6) Committee Minutes/Reports - Items for Information

- (a) Report of the First Nations Education Advisory Committee Meeting held October 21, 2015
- (b) Report of the Special Education Advisory Committee Meeting held April 11, 2016
- (c) Report of the Business and Facilities/SEAC Joint Budget Meeting held May 4, 2016
- (d) Report of the Human Resources Standing Committee Meeting held May 11, 2016
- (e) Report of the Program Standing Committee Meeting held May 11, 2016

(7) Staff Reports - Items for Information – Nil

**E. OTHER MATTERS**

- (1) Reports from Liaison Members
- (2) Notices of Motion for next meeting
- (3) Questions and Proposals from Trustees
- (4) Professional Development Seminars Attendance
- (5) Reports/Update from Staff
- (6) Correspondence - Nil

**F. FUTURE BUSINESS OF THE BOARD, STANDING COMMITTEES AND ADVISORY COMMITTEES**

Business and Facilities Standing Committee Meeting – June 1, 2016 at 6:00 p.m. – Georgian Room

Audit Committee Meeting – June 6, 2016 at 6:00 p.m. – Coldwater Room

First Nations Education Advisory Committee Meeting – June 8, 2016 at 10:30 a.m. – Christian Island

Human Resources Standing Committee Meeting – June 8, 2016 at 6:00 p.m. – Georgian Room

Program Standing Committee Meeting – June 8, 2016 following HR Meeting – Georgian Room

Special ARC Board Meeting – June 9, 2016 at 6:00 p.m. – Roy Edwards Room

Retirement Dinner – June 13, 2016 at 6:00 p.m. – Liberty North

Special Education Advisory Committee Meeting – June 13, 2016 at 7:00 p.m. – Georgian Room

Regular Meeting of the Board – June 15, 2016 at 6:00 p.m., followed immediately by the Committee of the Whole in Closed Session (Georgian Room), Public Session will resume at 7:00 p.m. (Roy Edwards Room)

Parent Involvement Committee Meeting – June 21, 2016 at 6:00 p.m. – Georgian Room

**G. ADJOURNMENT**

**SIMCOE COUNTY DISTRICT SCHOOL BOARD  
PUBLIC SESSION  
RECOMMENDED ACTION – WEDNESDAY, MAY 25, 2016**

REPORT	FYI	Decision Req.	MOTION
			Call Meeting to order. Roll Call
		√	That the agenda be approved as printed.
A-3-a Board Minutes April 27, 2016		√	That the Minutes of the Meeting of the Board held Wednesday, April 27, 2016 be approved as printed.
A-3-b Special ARC Board Minutes May 11, 2016		√	That the Minutes of the Special ARC Meeting of the Board held Wednesday, May 11, 2016 be approved as printed.
A-3-c Special Board Minutes May 11, 2016		√	That the Minutes of the Special Meeting of the Board held Wednesday, May 11, 2016 be approved as printed.
			Declaration of Conflicts of Interest
<b>MOTION</b>		√	That we go into Closed Session of the Committee of the Whole
<b>PUBLIC SESSION</b>			
C-1			Report from Student Trustees
C-2 Presentations			Nil
C-3 Delegations	√		Kevin Lobb and Brenda Melick Re: Offering French Immersion in SCDSB, Orillia
D-1		√	Report from the Closed Session of the Board in Committee of the Whole
D-4-a Accessibility Committee January 25, 2016		√	That the Board approve the revisions to the Simcoe County District School Board Accessibility Advisory Committee Terms of Reference, as set out in APPENDIX C of Report No. D-4-a, Report of the Accessibility Advisory Committee Meeting held January 25, 2016, dated May 25, 2016.
D-4-b Business & Facilities May 4, 2016		√	(1) That the Board approve the 2016-2017 Proposed Budget, as set out in APPENDIX A of Report No. BF-D-1, 2016-2017 Proposed Budget, dated May 4, 2016.
		√	(2) That the Board approve the 2016–2017 Proposed Investments – Board Priorities, as set out in APPENDIX A of Report No. BF-D-2, 2016–2017 Proposed Investments – Board Priorities, dated May 4, 2016.
D-6-a First Nations Mtg October 21, 2015	√		

SIMCOE COUNTY DISTRICT SCHOOL BOARD  
 RECOMMENDED ACTION - 2  
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D-6-b SEAC – April 11, 2016	√		
D-6-c Business & Facilities/SEAC Joint Budget Mtg – May 4, 2016	√		
D-6-d Human Resources May 11, 2016	√		
D-6-e Program Committee May 11, 2016	√		
E-1 Reports from Liaison Members			
E-2 Notices of Motion for Next Meeting			
E-3 Questions and Proposals from Trustees			
E-4 Professional Development Seminars Attendance			
E-5 Reports/Update from Staff			
E-6 Correspondence			Nil
Future Business			
Adjournment		√	Motion to Adjourn

TO: The Chairperson and Members of the  
Simcoe County District School Board

FROM: The Secretary

SUBJECT: **MINUTES OF THE REGULAR MEETING OF THE  
BOARD HELD APRIL 27, 2016**

The regular meeting of the Simcoe County District School Board was held on Wednesday, April 27, 2016 at the Education Centre.

**A. (1) Roll Call**

**PRESENT:**

**Trustees**

Kathleen Aikins, Donna Armstrong, Peter Beacock (Chairperson), Jennifer Cameron, Annie Chandler, Wayne Clements, Donna Da Silva, Jodi Lloyd (Vice-chairperson), Michele Locke, Krista Mayne, Daniel Shilling.

**REGRETS**

**Trustees**

Pamela Hodgson.

**PRESENT:**

**Student Trustee**

Drew Campbell, Nicholas Gulley, Haley Tyrell.

**Recording Secretary**

Lena Robyn.

The Chairperson called the meeting to order at 6:00 p.m.

**(2) Approval of Agenda**

Moved by Kathleen Aikins  
Seconded by Michele Locke

That the Agenda be approved as printed.

CARRIED

**(3) Approval of Minutes**

Minutes of the Regular Meeting of the Board held March 23, 2016 (A-3-a)

Moved by Krista Mayne  
Seconded by Daniel Shilling

That the Minutes of the Regular Meeting of the Board held Wednesday, March 23, 2016 be approved as printed.

CARRIED

**(4) Declaration of Conflicts of Interest - Nil**

**B. Committee of the Whole**

Moved by Krista Mayne  
Seconded by Kathleen Aikins

That the Board move into Committee of the Whole in Closed Session at this time.

CARRIED

The Public Session of the Board re-convened at 7:05 p.m.

C. (1) Report from the Student Trustees

Student Trustees shared the following update:

- At Student Senate they viewed Behind the Mask, a documentary about mental health and stigma and made masks that opened up discussion about mental health and stigma.
- At the May Student Senate meeting, a draw will be taking place for the Student Mental Health initiative. All schools that participated in the initiative will be entered into the draw to win a speaker event at their school next year. One elementary school and one secondary school will be selected.
- Student Trustee elections for the 2016-2017 school year were held on April 26<sup>th</sup>. The students elected are:
  - Matt Thorhauge, Georgian Bay District Secondary School - North & East Region
  - Grace Leyshon, Stayner Collegiate Institute - South & West Region
  - Zak Mattila, Barrie North Collegiate Institute - Central & South Region

(2) Trustee Tributes - Nil

(3) Delegations - Nil

**RECOMMENDATIONS FOR ACTION**

(1) **Report from the Closed Session of the Board in Committee of the Whole**

Moved by Michele Locke  
Seconded by Daniel Shilling

*#BP-2016-04-27-31*

That the Board approve the sale of the surplus Alliston Union Public School site on an "as is" basis for \$1,100,000, as set out in Report No. CL-B-2-b, Sale of Surplus Property – 25 Albert Street, Alliston, dated April 27, 2016.

CARRIED

(2) **Matters Arising from Previous Meeting:**  
**Motion(s) for which notice was given at previous Board meeting** - Nil

(3) **Notice of Time Sensitive Motions from Statutory Committee** - Nil

(4) **Committee Minutes/Reports – Items for Decision**

Report of the Program Standing Committee Meeting held April 13, 2016 (D-4-a)

Moved by Kathleen Aikins  
Seconded by Daniel Shilling

*#PRO-2016-04-13-32*

That the Board approve the revisions to Policy No. 4195, Voluntary, Confidential Self-Identification of First Nation, Métis, and Inuit Students, as set out in APPENDIX C of Report No. PRO-D-1, Revisions to Policy No. 4195, Voluntary, Confidential Self-Identification of First Nation, Métis, and Inuit Students, dated April 13, 2016.

CARRIED

**(5) Staff Reports – Items for Decision**

Appointment to the Ontario Public School Boards' Association (OPSBA) Director and Alternate Director (D-5-a)

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Moved by Donna Da Silva  
Seconded by Jodi Lloyd

**#BP-2016-04-27-33**

That Trustee Michele Locke be nominated for the position of director on the OPSBA Board of Directors for the 2016-2017 school year.

Trustee Locke indicated that she would stand.

The Chairperson called for further nominations.

There being no further nominations, Trustee Locke was acclaimed as director on the OPSBA Board of Directors for the 2016-2017 school year.

CARRIED

Chairperson Beacock called for nominations for the position of alternate director on the OPSBA Board of Directors.

Moved by Jodi Lloyd  
Seconded by Kathleen Aikins

**#BP-2016-04-27-34**

That Trustee Annie Chandler be nominated for the position of alternate director on the OPSBA Board of Directors for the 2016-2017 school year.

Trustee Chandler indicated that she would stand.

The Chairperson called for further nominations.

There being no further nominations, Trustee Chandler was acclaimed as alternate director on the OPSBA Board of Directors for the 2016-2017 school year.

CARRIED

Special Education Advisory Committee Member Appointment (D-5-b)

Moved by Michele Locke  
Seconded by Daniel Shilling

**#BP-2016-04-27-35**

That the Board appoint to the SCDSB SEAC, effective May 1, 2016, Sara Jamieson as member for Beausoleil First Nation, as set out in Report No. D-5-b, Special Education Advisory Committee Member Appointment, dated April 27, 2016.

CARRIED

**(6) Committee Minutes/Reports – Items for Information**

Report of the Parent Involvement Committee Meeting held February 16, 2016 (D-6-a)

This report was provided as information.

Report of the Special Education Advisory Committee Meeting held March 7, 2016 (D-6-b)

This report was provided as information.

Report of the Business and Facilities Standing Committee Meeting held April 6, 2016 (D-6-c)

This report was provided as information.

Report of the Human Resources Standing Committee Meeting held April 13, 2016 (D-6-d)

This report was provided as information.

Report of the Business and Facilities Standing Committee Budget Meeting held April 21, 2016 (D-6-e)

This report was provided as information.

**(7) Staff Reports – Items for Information - Nil**

**E. OTHER MATTERS**

**(1) Reports from Liaison Members**

Vice-chairperson Lloyd recently attended a Transportation Consortium meeting and indicated that the committee is working on efficiencies and planning for next year.

Trustee Locke indicated that the next OPSBA meeting is being held on Friday and Saturday and will provide trustees with a summary of the meeting.

**(2) Notices of Motion for next meeting - Nil**

**(3) Questions and Proposals from Trustees**

Vice-chairperson Lloyd congratulated the students and staff of Twin Lakes on their performance of Rehearsal for Murder.

Vice-chairperson Lloyd indicated that she will be attending the Spring Fling on April 29<sup>th</sup> at the Orillia Secondary School.

Vice-chairperson Lloyd spoke about a glossy publication from the Packet and Times entitled Orillia and Area Progress 2016 which contains a story on Orillia Secondary School and Severn Shores. A copy of this publication is available for trustees in the trustee workroom.

Vice-chairperson Lloyd suggested that trustees look at and share [scdsblive.ca](http://scdsblive.ca)



Chairperson Beacock acknowledged the signing of the MoU between the SCDSB, Georgian College and Lakehead University for partnership supporting international students.

Last week, Chairperson Beacock attended a powerful presentation by Forrest Willett where he shared his inspirational story with many of the students, staff and parents.

Chairperson Beacock also attended a presentation by Dr. David Suzuki on April 22<sup>nd</sup> at Georgian College. Dr. Suzuki is an award-winning scientist, environmentalist and broadcaster. He shared his wisdom on the challenges of the 21<sup>st</sup> century.

Chairperson Beacock and Superintendent Finlayson attended Johnson Street Public School on April 26<sup>th</sup> where students learned about the Ontario Government Healthy Smiles Program. MPP Ann Hogarth was in attendance at this event and announced funding on dental care for low income households.

Trustee Chandler indicated that she attended the final ARC public meeting on April 20<sup>th</sup> and that the ARC Committee presented their report that evening.

Trustee Chandler will be attending "What's your Spaghetti" Family Night at Nottawa Elementary School on April 28<sup>th</sup>. Leah Dilley from Calm Kidz has created a self-regulation resource which helps children and caregivers identify with their stress by using spaghetti analogy.

Trustee Chandler also encouraged trustees to attend the OSSTF Excellence in Education event on May 3<sup>rd</sup>.

(4) Professional Development Seminars Attendance - Nil

(5) Reports/Update from Staff

Director Wallace and Chairperson Beacock attended the Simcoe County Heritage Fair today.

Director Wallace thanked the student trustees for their focus on well-being and indicated that this topic was discussed at the Director's Meeting on April 25<sup>th</sup>.

(6) Correspondence

Chairperson Beacock provided trustees with a copy of a letter from Bluewater District School Board regarding a request to the Ontario Federation of School Athletic Associations (OFSAA) to review their Transfer Policy.

**F. FUTURE BUSINESS OF THE BOARD, STANDING COMMITTEES  
AND ADVISORY COMMITTEES**

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Excellence in Education Evening – May 3, 2016 at 7:00 p.m. - Roy Edwards Room  
Business and Facilities Standing Committee Meeting – May 4, 2016 at 6:00 p.m. –  
Georgian Room  
Special Education Advisory Committee Meeting – May 9, 2016 at 7:00 p.m. –  
Georgian Room  
Human Resources Standing Committee Meeting – May 11, 2016 at 6:00 p.m. –  
Georgian Room

Program Standing Committee Meeting – May 11, 2016 following HR Meeting –  
Georgian Room  
Character Education Awards Evening – May 18, 2016 at 6:00 p.m. –  
Roy Edwards Room  
Accessibility Advisory Meeting – May 23, 2016 at 10:30 a.m. – Roy Edwards Room  
Special ARC Meeting – May 24, 2016 at 6:00 p.m. – Roy Edwards Room  
Regular Meeting of the Board – May 25, 2016 at 6:00 p.m., followed immediately by the  
Committee of the Whole in Closed Session (Georgian Room), Public Session will  
resume at 7:00 p.m. (Roy Edwards Room)

**MOTION TO ADJOURN**

Moved by Michele Locke  
Seconded by Kathleen Aikins

That the meeting be adjourned at 7:30 p.m.

CARRIED

TO: The Chairperson and Members of the  
Simcoe County District School Board

FROM: The Secretary

SUBJECT: **MINUTES OF THE SPECIAL ARC MEETING OF THE  
BOARD HELD MAY 11, 2016**

A Special meeting of the Simcoe County District School Board was held on Wednesday, May 11, 2016 at the Education Centre.

**A. (1) Roll Call**

**PRESENT:**  
**Trustees**

Kathleen Aikins, Donna Armstrong, Jennifer Cameron, Wayne Clements, Pamela Hodgson, Michele Locke, Jodi Lloyd (fulfilling the role of Chairperson), Krista Mayne (fulfilling the role of Vice-chairperson), Daniel Shilling.

**ELECTRONIC**  
**Participation**

Annie Chandler.

**REGRETS:**  
**Trustees**

Peter Beacock, Donna Da Silva.

**PRESENT**  
**Student Trustees**

Nicholas Gulley, Haley Tyrell.

**REGRETS**  
**Student Trustees**

Drew Campbell.

The Vice-chairperson called the meeting to order at 6:00 p.m.

Due to Chairperson Beacock's delay in arriving to the meeting, Vice-chairperson Lloyd assumed the role of Chairperson for the ARC Special Board meeting. Chairperson Lloyd called for nominations for the election of Vice-chairperson for the ARC Special Board meeting.

**MOTION**

Moved by Kathleen Aikins  
Seconded by Michele Locke

That Trustee Krista Mayne be nominated for the position of Vice-chairperson for the ARC Special Board meeting.

Trustee Mayne indicated that she would stand.

Chairperson Lloyd called for further nominations for the position of Vice-chairperson for the ARC Special Board meeting. There being no further nominations, Trustee Mayne was acclaimed as Vice-chairperson for this meeting.

Trustee Mayne assumed the position of Vice-chairperson at this time.

**(2) Approval of Agenda**

Moved by Michele Locke  
Seconded by Daniel Shilling

That the Agenda be approved as printed.

CARRIED

**(3) Declaration of Conflicts of Interest – Nil**

**B. (1) Staff Report**

Pupil Accommodation Review 2015:01 – Byng Public School/Clearview Meadows Elementary School/Stayner Collegiate Institute - Final Staff Report (B-1-a)

Chairperson Lloyd indicated that this meeting was to receive the staff report for the accommodation review and to respond to any questions that trustees may have regarding the report. A Special Board meeting has been scheduled on May 24, 2016 at which time trustees will have the opportunity to hear delegations regarding the ARC and at the Special Board meeting on June 9, 2016, trustees will consider the staff recommendations and make a decision.

Associate Director Janis Medysky provided an overview of the report. In her presentation, she discussed the background and the process for ARC 2015:01. Associate Director Medysky also presented the twelve staff recommendations which, with some revisions, support the preferred options.

Associate Director Medysky thanked the ARC members for their contributions which assisted staff in developing the recommendations presented in the staff report

This report was provided as information.

**FUTURE BUSINESS OF THE BOARD AND ADJOURNMENT**

Special ARC Board Meeting – May 24, 2016 at 6:00 p.m. – Roy Edwards Room  
Parent Involvement Committee Meeting – May 24, 2016 at 6:00 p.m. – Georgian Room  
Regular Meeting of the Board – May 25, 2016 at 6:00 p.m., followed immediately by the Committee of the Whole in Closed Session (Georgian Room), Public Session will resume at 7:00 p.m. (Roy Edwards Room)  
Accessibility Advisory Committee Meeting – May 30, 2016 at 10:30 a.m. – Roy Edwards Room

**MOTION TO ADJOURN**

Moved by Michele Locke  
Seconded by Daniel Shilling

That the meeting be adjourned at 6:25 p.m.

CARRIED

TO: The Chairperson and Members of the  
Simcoe County District School Board

FROM: The Secretary

SUBJECT: **MINUTES OF THE SPECIAL MEETING OF THE  
BOARD HELD MAY 11, 2016**

A Special meeting of the Simcoe County District School Board was held on Wednesday,  
May 11, 2016 at the Education Centre.

**A. (1) Roll Call**

**PRESENT:**

**Trustees**

Kathleen Aikins, Donna Armstrong, Peter Beacock (Chairperson),  
Jennifer Cameron, Wayne Clements, Pamela Hodgson,  
Michele Locke, Jodi Lloyd (Vice-chairperson), Krista Mayne,  
Daniel Shilling.

**ELECTRONIC**

**Participation**

Annie Chandler.

**REGRETS**

**Trustees**

Donna Da Silva.

**PRESENT**

**Student Trustees**

Nicholas Gulley, Haley Tyrell.

**REGRETS**

**Student Trustees**

Drew Campell.

**Recording**

**Secretary**

Lena Robyn

*Chairperson Beacock entered the meeting at this time.*

The Chairperson called the meeting to order at 6:50 p.m.

**(2) Approval of Agenda**

Moved by Kathleen Aikins  
Seconded by Krista Mayne

That the Agenda be approved as printed.

CARRIED

**(3) Declaration of Conflicts of Interest – Nil**

**B. Committee of the Whole**

Moved by Kathleen Aikins  
Seconded by Jennifer Cameron

That the Board move into Committee of the Whole in Closed Session at this time.

CARRIED

The Public Session of the Board re-convened at 8:40 p.m.

**C. RECOMMENDATIONS FOR ACTION**

**(1) Report from the Special Closed Session of the Board in Committee of the Whole**

Report from the Special Closed Session of the Board in Committee of the Whole from May 11, 2016.

Moved by Kathleen Aikins  
Seconded by Michele Locke

*#SBC-2016-05-11-36*

That the motion passed in Committee of the Whole on May 11, 2016 be approved, dated May 11, 2016.

CARRIED

**D. FUTURE BUSINESS OF THE BOARD, STANDING COMMITTEES  
AND ADVISORY COMMITTEES**

Accessibility Advisory Committee Meeting – May 23, 2016 at 10:30 a.m. – Roy Edwards Room  
Special ARC Board Meeting – May 24, 2016 at 6:00 p.m. – Roy Edwards Room  
Parent Involvement Committee Meeting – May 24, 2016 at 6:00 p.m. - Georgian Room  
Regular Meeting of the Board – May 25, 2016 at 6:00 p.m., followed immediately by the Committee of the Whole in Closed Session (Georgian Room), Public Session will resume at 7:00 p.m. (Roy Edwards Room).

**MOTION TO ADJOURN**

Moved by Wayne Clements  
Seconded by Kathleen Aikins

That the meeting be adjourned at 8:45 p.m.

CARRIED

**PRESENTATION TO SCDSB REGARDING FRENCH IMMERSION PROGRAMMING FROM PARENTS OF STUDENTS ON THE WAIT LIST FOR FRENCH IMMERSION AT REGENT PARK P.S.**

DATE: May 25, 2016

TOPIC: Offering French Immersion in SCDSB, Orillia.

SPEAKERS: Kevin Lobb and Brenda Melick

The French Immersion program is reasonably new to this area and has been established to allow an opportunity for students to start in grade 1. However, allowing 20 students to have this opportunity starting in September 2016 is elitist and not satisfactory to the number of students in this catchment area. As 2016 is the last year to enrol in the Extended French as a Second Language program, this leaves no other option besides the core French program.

We are asking the board to re-focus your response to the ebbs and flows of the early stages of the French Immersion program, currently at Regent Park P.S. Instead of taking the opportunity away from 10+ students to begin French Immersion in grade 1 starting September 2016, why not actively seek out the additional needed students who could have the opportunity of bilingualism in their future. If the program has 1 class one year, 2 the next, and 1 the next, the SCDSB will continue to face many challenges associated with retaining the qualified French Teachers they have, and recruiting and retaining students for the French Immersion program.

Rather than being fearful of the challenge of recruiting more FSL staff and students, see the newness of this program as an opportunity to enrich the teaching environment by choosing to seek out different and diverse FSL teachers and to communicate with parents about the benefits of French Immersion for their children.

Since 2000, national enrollment in French immersion has increased yearly and continues to increase in many boards across the province. We feel there are many other approaches that need to be taken to encourage sustainability with the French Immersion in SCDSB, and simply putting 10+ students on a waitlist instead of actively seeking any of these options is dissatisfactory.

**WHAT SHOULD BE DONE TO SUSTAIN THE FI PROGRAM IN THE SCDSB AND PROVIDE THE OPPORTUNITY OF BILINGUALISM TO AS MANY STUDENTS AS POSSIBLE:**

So far, a newsletter went out to all parents/guardians and an info night about French Immersion was held at Regent Park, for those who wanted more information. After there were not enough students for 2 full classes, 10+ students were put on a waitlist, and nothing further has occurred to recruit more students. I have since inquired with Principal Kim Campbell, Trustee Jodi Lloyd, and Superintendent Paul Sloan. In my correspondence, I have been given information about the French Immersion program and how it is an opportunity, not mandatory for the board, and why there is not a second grade 1 class for September 2016. When I specifically asked about the option of seeking the necessary number of additional students needed to meet the requirement for a second grade 1 class next year, my question was not addressed.

**HOW THE SCDSB CAN SUPPORT FRENCH IMMERSION PROGRAMS BY ACTIVELY RECRUITING STUDENTS TO ENSURE A CONSISTENT NUMBER OF INTAKE CLASSES EACH YEAR:**

1. Send an e-mail, or voice-mail (we get them in the case of a school emergency, lock-down, holiday notice), indicating that there is still space in the French Immersion program, and parents can still register their children before April 30 (or whatever extended deadline seems appropriate). This option takes very few resources, and doesn't increase anyone's workload.
2. Create a spot on the website highlighting testimonials from students, parents and FSL teachers can share their comments about the French Immersion program. Hearing from another parent about his/her concerns and successes with the program could be helpful.
3. Share findings from studies about the benefits of French Immersion publicly with parents. For example, A 2013 study in the *Journal of Experimental Child Psychology* found that learning a new language — especially between the ages of five and seven — improves the working memory, which is responsible for tasks such as [reading](#) and [math](#). Another 2013 study, published in *The Journal of Neuroscience*, looked at elderly bilingual people and found that speaking more than one language from childhood increases cognitive flexibility — and the ability to adapt to unfamiliar or unexpected circumstances — later in life. It also increases the size of the hippocampus, a deep-lying brain structure that's involved in learning new material and spatial navigation, and enhances three parts of the cerebral cortex.
4. Publish a yearly report on the FI programs in the area. This would be another opportunity to showcase the benefits of French Immersion, and collect statistics on the number of students successfully enrolled with English speaking parents.
5. Form a French Second Language Advisory Committee (FSLAC) as a way to promote communication and feedback from parents. As French Immersion is a newly established program and Extended French is ending, now seems the optimal time to begin a committee focused on how to sustainably move the French Immersion program in the forward direction.
6. Consider the option of split grade classes. Although not ideal, this may be important in allowing the program to grow.

#### HOW THE SCDSB CAN SUPPORT ITS FRENCH IMMERSION PROGRAMS TO ALLEVIATE THE ISSUES OF FSL STAFFING AND RETENTION:

One reason I have heard that the FI program in our area needs caps, is because of a lack of qualified teachers. One of the key requirements to sustaining FI is effective teacher recruitment, professional development and teacher retention. It makes sense that SCDSB must immediately develop a concerted, determined and organized approach to this recruitment and these are the strategies which will facilitate successful recruitment:

1. Recruitment information must be available on the public website all year round. The information needs to be clear, welcoming, easy to access and informative. Our region has many advantages and opportunities for new teachers and their families and we have to be prepared to "sell" these to potential recruits. Applications should be encouraged twelve months of the year (continual recruitment) and an "Eligible to Hire" list should be maintained.
2. SCDSB representatives must annually attend, in person, Career Fairs at universities across Canada in order to attract the best qualified teachers. These universities include Bishops,



Brock, Gelndon College , Lakehead, Laurentian, McGill, OISE (U of T), Queen's, Trent, Laval, Montreal, Ottawa, U of Quebec (Montreal, Rimouski, Trois Rivieres), Western, Windsor and York.

3. With the demise of FI in New Brunswick and its struggling economy, this is a good province in which to actively recruit teachers.

4. Start a pilot project(s) with a university (universities) to place the university's students in SCDSB FI schools as support. These students can then do their teaching practice in the host schools.

5. Have a partnership with one or more of the above universities to provide SCDSB teachers with the mandatory Additional Qualification course for FSL 1, and therefore assist current teachers to become qualified.

6. Assess the current teaching staff within Simcoe County to determine who may be FSL qualified and yet not teaching in Immersion or only teaching part time. I know there are several teachers in this area that are qualified.

Our concerns and suggestions are above. Specifically, we want to see more actions taken by the board to support and ensure sustainability and eventually growth in the French Immersion program in the SCDSB. We sincerely hope that this information is considered by administrators, trustees and those who hold the power to make such important decisions regarding the future of French Immersion education for children in our area.

TO: The Chairperson and Members of the  
Simcoe County District School Board

FROM: Accessibility Advisory Committee

SUBJECT: **REPORT OF THE ACCESSIBILITY ADVISORY COMMITTEE MEETING  
HELD JANUARY 25, 2016**

A meeting of the Accessibility Advisory Committee was held on Monday, January 25, 2016 at the Education Centre.

**PRESENT:**

**Committee Members:** Peter Beacock (Trustee), Sarah Mueller, Doug Mein,  
Delmar MacLean, Albert Stein, Margaretta Papp-Belayneh,  
Caroline Quanbury, Sean Levasseur.

**Staff:** Steve Parker, Brian Jeffs, Erin Schwarz, Abigail DesForges.

**Regrets:** Christie Connors, Kevin LePage.  
**AAC Members**

**Recording Secretary** Kylee Zoller

The meeting was called to order at 10:37 a.m.

1. **Welcome and Opening Remarks**

Welcome by Sarah Mueller

2. **Minutes of the Accessibility Advisory Committee held November 30, 2015**

Approved with following clerical revisions:

Item #8 - paragraph 3 informational should be information

Item #2 - "terms has been updated" should read "terms have been"

Item #4 - use full name of school at least once in audit reference

Item #7 - use AODA full name at least once for reference

Moved by: Delmar MacLean

Seconded by: Albert Stein

That the Minutes of the Accessibility Advisory Committee held November 30, 2015 be approved as amended.

CARRIED

**Elections for Chair and Vice Chair**

Albert Stein nominates Sarah Mueller. Peter Beacock & Doug Mein both second. Sarah accepts. Calls for other nominees are made, no response.

Sarah Mueller is acclaimed as Chair for 2016.

Peter Beacock nominates Doug Mein, Margaretta Papp-Belayneh seconds. Calls for other nominees are made, no response.

Doug Mein is acclaimed as Vice Chair for 2016

Moved by: Delmar MacLean

Seconded by: Albert Stein

CARRIED

**3. Review of Corrected Terms of Reference**

The terms of reference have been revised in the following sections wherever the word applicant or volunteer has been used to “suitably qualified applicant” or “suitably qualified volunteer”:

Section 2.3 (Committee Membership)

“...However, when insufficient numbers of persons with disabilities apply, the committee will consider *suitably qualified applicants* who have family members with disabilities or community members who have a special interest in improving accessibility for people with disabilities.”

Section 5.1.1 (Length of Term)

“...In the absence of a *suitably qualified volunteer* to assume membership to the committee the Board has the right to reappoint.”

Section 5.1.1.1 (Filling a Vacancy)

“...In the absence of a suitably qualified volunteer meeting the requirements of committee membership (Section 2), the board has the right to reappoint.”

There was one instance of the word applicant that was not updated as it referred to age/geographic qualifications, as well as one instance of the word volunteer that was not updated, as it referenced volunteer firefighters and was not deemed applicable.

The original Terms of Reference is attached as APPENDIX A with proposed changes outlined in red font in APPENDIX B. A final copy of the Terms of Reference with the revisions incorporated is attached as APPENDIX C.

Moved by: Margaretta Papp-Belayneh

Seconded by: Doug Mein

CARRIED

#### 4. **National Access Awareness Week**

Discussion around official dates – difficulty has been encountered in identifying the official dates. General consensus is May 31<sup>st</sup> to June 6<sup>th</sup>.

Mel Rumley joins group as representative/point of contact for SCDSB Communications. Based on a review of last year's National Access Awareness Week, the primary activity was Man in Motion at Bear Creek. Mel Rumley suggests that conversation can be built through SCDSB Blog. Communications would put out a call to schools to submit any events they may be having and make sure that they were promoted through existing blogs.

Global Accessibility Awareness Day –was found to be May 19<sup>th</sup>. Consensus of the group was to focus on the National Access Awareness Week.

Margaretta Papp-Belayneh sits on Innisfil Accessibility Committee (IAC), and has a suggestion for an activity that could be featured for National Access Awareness Week. In the past IAC has run a program called “Disabled for a Day” where students experiment with visual impairment, wheel chairs, and auditory exercises. Mel Rumley would like to link into this activity with the blog. Sunnybrae Public School and Nantyr Shores Secondary School participated last year. Unknown participants and dates for this year, information to come.

Doug Mein suggests that as last May was the 10<sup>th</sup> anniversary of the Accessibility for Ontarians with Disabilities Act (AODA), we may want to focus on 10<sup>th</sup> year of AODA in any blogs etc. There was also a package developed by the Provincial Government that may provide suggestions and ideas for schools that would like to participate.

Melanie Rumley will provide follow-up at the next meeting.

#### 5. **Mental Health Awareness**

Presentation by Danielle Mink.

This year's focus is “What can we do?” in the schools. The Ministry of Education has established mental health as part of the goal: promoting well-being. Much work has been done this year including further implementation of Mind Up K-8 Curriculum. This program helps to increase self-regulation and participation. Ultimately leads to an increase in literacy and numeracy. Doug Mein suggested that Danielle work with Communications to highlight the progress being made re: the implementation of the Mind Up K-8 curriculum plus mental health initiatives at various secondary schools.

Secondary Mental Health initiatives are focused more on mindfulness, teachers have the ability to start the class with a moment or two of guided visualization or meditation to focus the group before the lesson begins. Living skills (Personal skills, Interpersonal skills, critical & creative thinking) are also included as a component of Phys Ed/Health class.

Questions were raised about suicide prevention programs. Danielle spoke briefly about Safe Talk and Safe Assist. The group was interested in further exploration of this topic.

Follow-up presentation in May.

**6. Other Business/Member Updates**

Peter Beacock will be continuing on the committee for 2016. Committee is very happy to have him back again for another year, and several members noted that they appreciated how attentive and involved Peter has been with Committee matters.

Margaretta Papp-Belayneh has an update for the group on Accessible Parking Passes. These Passes are now distributed through Service Ontario. Passes belong to the person, not assigned to a vehicle. No longer able to laminate, and will now contain a bar code. New passes are partially fluorescent.

Margaretta Papp-Belayneh has also noted that the Barrie Accessibility Committee is designating an Off-leash area for service dogs in south end of Barrie. Barrie Accessibility meeting will be reviewing expansion to the program in the future.

Discussion in the group on meeting room locations and set up for future meetings. Perhaps looking at Georgian Room versus Roy Edwards Room. Where Roy Edwards Room is being used, the layout needs to be adjusted to a large square for acoustic/visibility reasons.

**7. Farewell to Albert Stein**

A special thank you from Sarah Mueller for the years of working with Albert and his guidance.

Albert Stein thanked the Committee and the Board for their work, he has enjoyed and appreciated the group over the years, and reflected on all of the positives changes that have happened. The schools of today are beyond compare to where they were in his youth.

Thank you from Peter Beacock on behalf of the Board of Trustees for Albert's years of service.

Margaretta Papp-Belayneh will miss working with Albert – they have worked together on more than 5 different committees over the years.

A special thank you from Doug Mein for Albert's development of the Accessible Audit Training Manual which will be used for years to come.

**MOTION TO ADJOURN**

Moved by: Peter Beacock  
Seconded by: Brian Jeffs

That the meeting be adjourned at 12:05 p.m.

CARRIED

**NEXT MEETING**

The next meeting will be held at the Simcoe County District School Board in Midhurst, on Monday, March 21, 2016 in the ROY EDWARDS ROOM at 10:30 a.m.

**Future meeting dates are:**

Monday March 21, 2016

Friday May 6, 2016 – School Audits – Orillia Secondary School, Couchiching Heights PS

Monday May 30, 2016 – Working lunch

**RECOMMENDATION**

That the Board approve the revisions to the Simcoe County District School Board Accessibility Advisory Committee Terms of Reference, as set out in APPENDIX C of Report No. D-4-a, Report of the Accessibility Advisory Committee Meeting held January 25, 2016, dated May 25, 2016.

**Respectfully submitted by:**

Brian Jeffs

Superintendent of Business Services

**Approved for submission by:**

Kathryn Wallace

Director of Education

## **APPENDIX A – Pages 1 to 10**

**SCDSB ACCESSIBILITY ADVISORY**  
**COMMITTEE**  
**TERMS OF REFERENCE**



## **Simcoe County District School Board Accessibility Advisory Committee Terms of Reference**

*Reference:* Ontarians with Disabilities Act 2001  
Accessibility for Ontarians with Disabilities Act 2005

*Adopted:* April 2006

*Revised:* January 2007; March 2007; January 2009, March 2011, May 2014

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### **1. Mandate**

To assist in fulfilling requirements originally outlined in the Ontarians with Disabilities Act, 2001, and continuing under the Accessibility for Ontarians with Disabilities Act, 2005, the Simcoe County District School Board Accessibility Advisory Committee was formed in 2003 to:

- 1.1 advise on the preparation, implementation and effectiveness of the Board's annual accessibility plan;
- 1.2 review and advise on accessibility issues relating to Board facilities and services;
- 1.3 advise on other accessibility related issues within Simcoe County District School Board buildings.

### **2. Committee Membership**

- 2.1 The SCDSB Accessibility Committee will include appointed staff and community members and staff resource personnel as required.
- 2.2 People with disabilities will be encouraged to apply to be community members. This encouragement will be facilitated through annual notices to be posted on the SCDSB website and distributed to local media outlets as required. Applicants must be a resident of the County of Simcoe and over 18 years of age.
- 2.3 In keeping with the intention of the AODA, the SCDSB Accessibility Committee will strive to maintain that the majority of the members of the committee shall include persons with disabilities. However, when insufficient numbers of persons with disabilities apply, the committee will consider applicants who have family members with disabilities or community members who have a special interest in improving accessibility for people with disabilities.
- 2.4 Staff will be appointed by the SCDSB Associate Director to represent a broad range of departments and groups in the Board.

### **3. Committee Structure**

- 3.1 The Committee will include up to 12 members.
- 3.2 At least 7 positions will be allocated to people with disabilities as defined under the Accessibility for Ontarians with Disabilities Act, 2005.



- 3.2.1 If insufficient applications are received from individuals meeting this criteria, then members within this category may include individuals who have family members with disabilities or community members who have a special interest in improving accessibility for people with disabilities.
- 3.3 One (1) Board Trustee.
- 3.4 One (1) Superintendent.
- 3.5 One (1) staff member each from Facility Services and Human Resource Services.
- 3.6 One (1) staff member from Special Education.
- 3.7 The Director of Education shall be an ex-officio member.
- 3.8 See “Committee Support” below regarding other staff members participating with this committee.

#### **4. Committee Support**

- 4.1 The Superintendent shall also determine additional staff participation requirements and assign staff members to act as resources during committee meetings and to assist in facilitating the work of the committee.
- 4.2 Staff representatives may be required from a range of departments, including, but not limited to: Director’s Office, Information Services, the Simcoe County Student Transportation Consortium, Business Services, Facility Services, Human Resource Services, Student Services, and School Services.
- 4.3 The Superintendent shall assign one (1) staff support member to act as secretary to the committee. Under the direction of the Superintendent the Committee Secretary shall:
  - 4.3.1 Record meeting minutes and distribute.
  - 4.3.2 Type, format and distribute meeting agendas.
  - 4.3.3 Type and format required committee reports.
  - 4.3.4 Maintain and distribute committee membership list.
  - 4.3.5 Book meeting space and materials for required meetings.
  - 4.3.6 Coordinate related public notices as required.
  - 4.3.7 Arrange for appropriate and feasible supports required to convene and facilitate an accessible meeting (i.e. interpreters, physical setting).
  - 4.3.8 Process and apply appropriate budget codes to required expenditures related to committee work (i.e. interpreter, mileage, transportation).

## 5. Committee Procedure

5.1 All meetings will be conducted in accordance with Board by-laws and practices. As well, the following procedures will be followed:

5.1.1 *Length of Term:* Upon review of applications and appointment to the committee, it is recommended that the length of term for all committee members, with the exception of the trustee representative, be for four years. Community members may be appointed for a maximum of two (2) consecutive terms. Should vacancies exist, and should an existing committee member(s) wish to remain on the committee, the length of term may be re-evaluated. As per Board practice, the term for a Board trustee representative on a committee shall be for one year (trustee representation is confirmed through Board motion annually in January). In the absence of a volunteer to assume membership to the committee the Board has the right to reappoint.

5.1.1.1 *Filling a Vacancy:* In the event that a vacancy occurs in the midst of a term, the Accessibility Committee will appoint a new member to fulfill the balance of the former member's term.

5.1.2 *Chairperson and Vice-Chairperson:* A chairperson and vice-chairperson will be elected from non-staff committee members on an annual basis at the first meeting of the new calendar year to preside over meetings and committee business.

5.1.3 *Absences:* If a committee member is absent for three consecutive meetings they have forfeited their membership unless their absence is justifiable.

5.1.4 *Quorum:* At least two appointed community members and two staff members (including at least one member of the SCDSB Administrative team) must be present to ensure a quorum.

5.1.5 *Sub-committees:* The committee may appoint sub-committees and working groups as may be necessary to address specific issues.

5.1.6 *Meeting Frequency:* Committee meetings will be scheduled on the last Monday of September, November, January, March, and May - or as determined by the Superintendent. Sub-committees may determine some additional meeting dates for their smaller working groups to facilitate specific task completion.

5.1.7 *Visitors:* Requests to attend a meeting may be made by individuals who are not committee members or who have not been formally invited by the committee. These requests must be communicated through the secretary of the committee at least seven (7) days in advance of the meeting. The Chairperson and Vice-Chairperson of the Committee shall consider the request and then convey their decision to the requestor through the Committee secretary.

5.1.8 *Minutes*: Committee minutes shall be distributed to all Committee members. The approved minutes shall be made available to members of the public on the Board website. The minutes will be made available in alternate format, upon request.

5.1.9 *Code of Ethics*: Committee members shall develop a Code of Ethics during the 2010-2011 school year.

## **6. Confidentiality**

6.1 Due to the nature of this Committee's mandate, discussions may touch upon special needs requirements for staff, students or community members. Staff and committee members are required to maintain confidentiality as mandated through information privacy legislation.

## **7. Reimbursement for Expenses**

7.1 Reimbursement will be provided at the Board-approved kilometrage rate for members who must travel to the Education Centre to attend committee meetings. The Board will pay for special transportation services as required for Committee members with disabilities to attend the meetings.

7.2 Expenses incurred through the provision of specialized services in order for committee members to participate in meetings will be reimbursed.

## **8. Conflict of Interest**

8.1 Conflicts of interest must be declared by Committee members. Conflicts of interest may arise for committee members when their personal or business interests clash with the duties and decisions of the committee. Conflict of interest as defined by legislation is applied to Accessibility Advisory Committee members. (See Appendix A – *Municipal Conflict of Interest Act*.)

## **9. Amendments to the Terms of Reference**

9.1 Proposals to amend the Terms of Reference shall require approval by a majority of the Committee members present.

## Municipal Conflict of Interest Act

### R.S.O. 1990, CHAPTER M.50

**Consolidation Period:** From July 1, 2010 to the [e-Laws currency date](#).

Last amendment: 2009, c. 33, Sched. 21, s. 7.

#### Definitions

**1.** In this Act,

“child” means a child born within or outside marriage and includes an adopted child and a person whom a parent has demonstrated a settled intention to treat as a child of his or her family; (“enfant”)

“controlling interest” means the interest that a person has in a corporation when the person beneficially owns, directly or indirectly, or exercises control or direction over, equity shares of the corporation carrying more than 10 per cent of the voting rights attached to all equity shares of the corporation for the time being outstanding; (“intérêts majoritaires”)

“council” means the council of a municipality; (“conseil”)

“elector” means,

- (a) in respect of a municipality, or a local board thereof, other than a school board, a person entitled to vote at a municipal election in the municipality, and
- (b) in respect of a school board, a person entitled to vote at the election of members of the school board; (“électeur”)

“interest in common with electors generally” means a pecuniary interest in common with the electors within the area of jurisdiction and, where the matter under consideration affects only part of the area of jurisdiction, means a pecuniary interest in common with the electors within that part; (“intérêt commun à tous les électeurs”)

“judge” means a judge of the Superior Court of Justice; (“juge”)

“local board” means a school board, board of directors of a children’s aid society, committee of adjustment, conservation authority, court of revision, land division committee, municipal service board, public library board, board of management of an improvement area, board of health, police services board, planning board, district social services administration board, trustees of a police village, board of trustees of a police village, board or committee of management of a long-term care home, or any other board, commission, committee, body or local authority established or exercising any power or authority under any general or special Act in respect of any of the affairs or purposes, including school purposes, of one or more municipalities or parts thereof, but does not include a committee of management of a community recreation centre appointed by a school board or a local roads board; (“conseil local”)

“meeting” includes any regular, special, committee or other meeting of a council or local board, as the case may be; (“réunion”)

“member” means a member of a council or of a local board; (“membre”)

“municipality” includes a board, commission or other local authority exercising any power in respect of municipal affairs or purposes, including school purposes, in territory without municipal organization, but does not include a committee of management of a community recreation centre appointed by a school board, a local roads board or a local services board; (“municipalité”)

“parent” means a person who has demonstrated a settled intention to treat a child as a member of his or her family whether or not that person is the natural parent of the child; (“père ou mère”)

“school board” means a board as defined in subsection 1 (1) of the *Education Act*, and, where the context requires, includes an old board within the meaning of subsection 1 (1) of the *Education Act*; (“conseil scolaire”)

“senior officer” means the chair or any vice-chair of the board of directors, the president, any vice-president, the secretary, the treasurer or the general manager of a corporation or any other

person who performs functions for the corporation similar to those normally performed by a person occupying any such office; (“dirigeant”)

“spouse” means a person to whom the person is married or with whom the person is living in a conjugal relationship outside marriage. (“conjoint”) R.S.O. 1990, c. M.50, s. 1; 1997, c. 25, Sched. E, s. 7; 1997, c. 31, s. 156 (1); 1999, c. 6, s. 41 (1); 2002, c. 17, Sched. F, Table; 2005, c. 5, s. 45 (1, 2); 2006, c. 19, Sched. C, s. 1 (1); 2006, c. 32, Sched. D, s. 10; 2007, c. 8, s. 219.

**Indirect pecuniary interest**

2. For the purposes of this Act, a member has an indirect pecuniary interest in any matter in which the council or local board, as the case may be, is concerned, if,

- (a) the member or his or her nominee,
  - (i) is a shareholder in, or a director or senior officer of, a corporation that does not offer its securities to the public,
  - (ii) has a controlling interest in or is a director or senior officer of, a corporation that offers its securities to the public, or
  - (iii) is a member of a body,  
that has a pecuniary interest in the matter; or
- (b) the member is a partner of a person or is in the employment of a person or body that has a pecuniary interest in the matter. R.S.O. 1990, c. M.50, s. 2.

**Interest of certain persons deemed that of member**

3. For the purposes of this Act, the pecuniary interest, direct or indirect, of a parent or the spouse or any child of the member shall, if known to the member, be deemed to be also the pecuniary interest of the member. R.S.O. 1990, c. M.50, s. 3; 1999, c. 6, s. 41 (2); 2005, c. 5, s. 45 (3).

EXCEPTIONS

**Where s. 5 does not apply**

4. Section 5 does not apply to a pecuniary interest in any matter that a member may have,
- (a) as a user of any public utility service supplied to the member by the municipality or local board in like manner and subject to the like conditions as are applicable in the case of persons who are not members;
  - (b) by reason of the member being entitled to receive on terms common to other persons any service or commodity or any subsidy, loan or other such benefit offered by the municipality or local board;
  - (c) by reason of the member purchasing or owning a debenture of the municipality or local board;
  - (d) by reason of the member having made a deposit with the municipality or local board, the whole or part of which is or may be returnable to the member in like manner as such a deposit is or may be returnable to all other electors;
  - (e) by reason of having an interest in any property affected by a work under the *Drainage Act* or by a work under a regulation made under Part XII of the *Municipal Act, 2001* or Part IX of the *City of Toronto Act, 2006*, as the case may be, relating to local improvements;
  - (f) by reason of having an interest in farm lands that are exempted from taxation for certain expenditures under the *Assessment Act*;
  - (g) by reason of the member being eligible for election or appointment to fill a vacancy, office or position in the council or local board when the council or local board is empowered or required by any general or special Act to fill such vacancy, office or position;
  - (h) by reason only of the member being a director or senior officer of a corporation incorporated for the purpose of carrying on business for and on behalf of the municipality or local board or by reason only of the member being a member of a board, commission, or other body as an appointee of a council or local board;

- (i) in respect of an allowance for attendance at meetings, or any other allowance, honorarium, remuneration, salary or benefit to which the member may be entitled by reason of being a member or as a member of a volunteer fire brigade, as the case may be;
- (j) by reason of the member having a pecuniary interest which is an interest in common with electors generally; or
- (k) by reason only of an interest of the member which is so remote or insignificant in its nature that it cannot reasonably be regarded as likely to influence the member. R.S.O. 1990, c. M.50, s. 4; 2002, c. 17, Sched. F, Table; 2006, c. 32, Sched. C, s. 33 (1).

#### DUTY OF MEMBER

##### **When present at meeting at which matter considered**

5. (1) Where a member, either on his or her own behalf or while acting for, by, with or through another, has any pecuniary interest, direct or indirect, in any matter and is present at a meeting of the council or local board at which the matter is the subject of consideration, the member,

- (a) shall, prior to any consideration of the matter at the meeting, disclose the interest and the general nature thereof;
- (b) shall not take part in the discussion of, or vote on any question in respect of the matter; and
- (c) shall not attempt in any way whether before, during or after the meeting to influence the voting on any such question. R.S.O. 1990, c. M.50, s. 5 (1).

##### **Where member to leave closed meeting**

(2) Where the meeting referred to in subsection (1) is not open to the public, in addition to complying with the requirements of that subsection, the member shall forthwith leave the meeting or the part of the meeting during which the matter is under consideration. R.S.O. 1990, c. M.50, s. 5 (2).

##### **When absent from meeting at which matter considered**

(3) Where the interest of a member has not been disclosed as required by subsection (1) by reason of the member's absence from the meeting referred to therein, the member shall disclose the interest and otherwise comply with subsection (1) at the first meeting of the council or local board, as the case may be, attended by the member after the meeting referred to in subsection (1). R.S.O. 1990, c. M.50, s. 5 (3).

#### RECORD OF DISCLOSURE

##### **Disclosure to be recorded in minutes**

6. (1) Every declaration of interest and the general nature thereof made under section 5 shall, where the meeting is open to the public, be recorded in the minutes of the meeting by the clerk of the municipality or secretary of the committee or local board, as the case may be. R.S.O. 1990, c. M.50, s. 6 (1).

##### **Idem**

(2) Every declaration of interest made under section 5, but not the general nature of that interest, shall, where the meeting is not open to the public, be recorded in the minutes of the next meeting that is open to the public. R.S.O. 1990, c. M.50, s. 6 (2).

#### REMEDY FOR LACK OF QUORUM

##### **Quorum deemed constituted**

7. (1) Where the number of members who, by reason of the provisions of this Act, are disabled from participating in a meeting is such that at that meeting the remaining members are not of sufficient number to constitute a quorum, then, despite any other general or special Act, the remaining number of members shall be deemed to constitute a quorum, provided such number is not less than two. R.S.O. 1990, c. M.50, s. 7 (1).

##### **Application to judge**

(2) Where in the circumstances mentioned in subsection (1), the remaining number of members who are not disabled from participating in the meeting is less than two, the council or local board may apply to a judge without notice for an order authorizing the council or local board, as the case may be, to give consideration to, discuss and vote on the matter out of which the interest arises. R.S.O. 1990, c. M.50, s. 7 (2).

**Power of judge to declare s. 5 not to apply**

(3) The judge may, on an application brought under subsection (2), by order, declare that section 5 does not apply to the council or local board, as the case may be, in respect of the matter in relation to which the application is brought, and the council or local board thereupon may give consideration to, discuss and vote on the matter in the same manner as though none of the members had any interest therein, subject only to such conditions and directions as the judge may consider appropriate and so order. R.S.O. 1990, c. M.50, s. 7 (3).

**ACTION WHERE CONTRAVENTION ALLEGED**

**Who may try alleged contravention of s. 5 (1-3)**

8. The question of whether or not a member has contravened subsection 5 (1), (2) or (3) may be tried and determined by a judge. R.S.O. 1990, c. M.50, s. 8.

**Who may apply to judge**

9. (1) Subject to subsection (3), an elector may, within six weeks after the fact comes to his or her knowledge that a member may have contravened subsection 5 (1), (2) or (3), apply to the judge for a determination of the question of whether the member has contravened subsection 5 (1), (2) or (3). R.S.O. 1990, c. M.50, s. 9 (1).

**Contents of notice of application**

(2) The elector in his or her notice of application shall state the grounds for finding a contravention by the member of subsection 5 (1), (2) or (3). R.S.O. 1990, c. M.50, s. 9 (2).

**Time for bringing application limited**

(3) No application shall be brought under subsection (1) after the expiration of six years from the time at which the contravention is alleged to have occurred. R.S.O. 1990, c. M.50, s. 9 (3).

**Power of judge to declare seat vacant, disqualify member and require restitution**

10. (1) Subject to subsection (2), where the judge determines that a member or a former member while he or she was a member has contravened subsection 5 (1), (2) or (3), the judge,

- (a) shall, in the case of a member, declare the seat of the member vacant; and
- (b) may disqualify the member or former member from being a member during a period thereafter of not more than seven years; and
- (c) may, where the contravention has resulted in personal financial gain, require the member or former member to make restitution to the party suffering the loss, or, where such party is not readily ascertainable, to the municipality or local board of which he or she is a member or former member. R.S.O. 1990, c. M.50, s. 10 (1).

**Saving by reason of inadvertence or error**

(2) Where the judge determines that a member or a former member while he or she was a member has contravened subsection 5 (1), (2) or (3), if the judge finds that the contravention was committed through inadvertence or by reason of an error in judgment, the member is not subject to having his or her seat declared vacant and the member or former member is not subject to being disqualified as a member, as provided by subsection (1). R.S.O. 1990, c. M.50, s. 10 (2).

**Member not to be suspended**

(3) The authority to disqualify a member in subsection (1) does not include the right to suspend a member. R.S.O. 1990, c. M.50, s. 10 (3).

**Transition: disqualification**

(4) A disqualification of a member of a school board under this section that would have continued after December 31, 1997 but for the dissolution of the school board continues for its duration with respect to membership on any board whose members are elected by members of the electoral group who elected the member. 1997, c. 31, s. 156 (2).

**Definition**

(5) In subsection (4),  
“electoral group” has the same meaning as in Part VIII of the *Education Act* as the Part read on January 1, 1997. 1997, c. 31, s. 156 (2).

#### Appeal to Divisional Court

**11. (1)** An appeal lies from any order made under section 10 to the Divisional Court in accordance with the rules of court. R.S.O. 1990, c. M.50, s. 11 (1).

#### Judgment or new trial

**(2)** The Divisional Court may give any judgment that ought to have been pronounced, in which case its decision is final, or the Divisional Court may grant a new trial for the purpose of taking evidence or additional evidence and may remit the case to the trial judge or another judge and, subject to any directions of the Divisional Court, the case shall be proceeded with as if there had been no appeal. R.S.O. 1990, c. M.50, s. 11 (2).

#### Appeal from order or new trial

**(3)** Where the case is remitted to a judge under subsection (2), an appeal lies from the order of the judge to the Divisional Court in accordance with the provisions of this section. R.S.O. 1990, c. M.50, s. 11 (3).

#### Proceedings not invalidated but voidable

**12.** The failure of any person to comply with subsection 5 (1), (2) or (3) does not of itself invalidate any proceedings in respect of any such matter but the proceedings in respect of such matter are voidable at the instance of the municipality or of the local board, as the case may be, before the expiration of two years from the date of the passing of the by-law or resolution authorizing such matter unless to make void the proceedings would adversely affect the rights of any person acquired under or by virtue of the proceedings who acted in good faith and without actual notice of the failure to comply with subsection 5 (1), (2) or (3). R.S.O. 1990, c. M.50, s. 12.

#### Other procedures prohibited

**13.** Proceedings to declare a seat vacant or to disqualify a member or former member for conflict of interest, or to require a member or former member to make restitution where a contravention has resulted in personal financial gain, shall be had and taken only under this Act. R.S.O. 1990, c. M.50, s. 13.

### GENERAL

#### Insurance

**14. (1)** Despite section 279 of the *Municipal Act, 2001* or section 218 of the *City of Toronto Act, 2006*, as the case may be, the council of every municipality may at any time pass by-laws,

- (a) for contracting for insurance;
- (b) despite the *Insurance Act*, to enable the municipality to act as an insurer; and
- (c) for exchanging with other municipalities in Ontario reciprocal contracts of indemnity or inter-insurance in accordance with Part XIII of the *Insurance Act*,

to protect a member of the council or of any local board thereof who has been found not to have contravened section 5, against any costs or expenses incurred by the member as a result of a proceeding brought under this Act, and for paying on behalf of or reimbursing the member for any such costs or expenses. R.S.O. 1990, c. M.50, s. 14 (1); 2002, c. 17, Sched. F, Table; 2006, c. 32, Sched. C, s. 33 (2).

#### *Insurance Act* does not apply

**(2)** The *Insurance Act* does not apply to a municipality acting as an insurer for the purposes of subsection (1). R.S.O. 1990, c. M.50, s. 14 (2).

#### Surplus funds

**(3)** Despite section 387 of the *Insurance Act*, any surplus funds and the reserve fund of a municipal reciprocal exchange may be invested only in such securities as a municipality may invest in under the *Municipal Act, 2001* or the *City of Toronto Act, 2006*, as the case may be. R.S.O. 1990, c. M.50, s. 14 (3); 1996, c. 32, s. 76 (1); 2002, c. 17, Sched. F, Table; 2006, c. 32, Sched. C, s. 33 (3); 2007, c. 7, Sched. 27, s. 1.

#### Reserve funds

**(4)** The money raised for a reserve fund of a municipal reciprocal exchange may be expended or pledged for, or applied to, a purpose other than that for which the fund was established if two-thirds of the municipalities that are members of the exchange together with two-thirds of the municipalities that previously were members of the exchange and that may be subject to claims



arising while they were members of the exchange agree in writing and if section 386 of the *Insurance Act* is complied with. R.S.O. 1990, c. M.50, s. 14 (4); 2009, c. 33, Sched. 21, s. 7.

**Local boards**

[\(5\)](#) A local board has the same powers to provide insurance for or to make payments to or on behalf of its members as are conferred upon the council of a municipality under this section in respect of its members. R.S.O. 1990, c. M.50, s. 14 (5).

**Former members**

[\(6\)](#) A by-law passed under this section may provide that it applies to a person who was a member at the time the circumstances giving rise to the proceeding occurred but who, prior to the judgment in the proceeding, has ceased to be a member. R.S.O. 1990, c. M.50, s. 14 (6).

**Conflict with other Acts**

[15.](#) In the event of conflict between any provision of this Act and any provision of any general or special Act, the provision of this Act prevails. R.S.O. 1990, c. M.50, s. 15.

## **APPENDIX B – Pages 1 to 11**

**SCDSB ACCESSIBILITY ADVISORY**  
**COMMITTEE**  
**TERMS OF REFERENCE**



## **Simcoe County District School Board Accessibility Advisory Committee Terms of Reference**

*Reference:* Ontarians with Disabilities Act 2001  
Accessibility for Ontarians with Disabilities Act 2005

*Adopted:* April 2006

*Revised:* January 2007; March 2007; January 2009, March 2011, May 2014,  
May 2015

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### **1. Mandate**

To assist in fulfilling requirements originally outlined in the Ontarians with Disabilities Act, 2001, and continuing under the Accessibility for Ontarians with Disabilities Act, 2005, the Simcoe County District School Board Accessibility Advisory Committee was formed in 2003 to:

- 1.1 advise on the preparation, implementation and effectiveness of the Board's annual accessibility plan;
- 1.2 review and advise on accessibility issues relating to Board facilities and services;
- 1.3 advise on other accessibility related issues within Simcoe County District School Board buildings.

### **2. Committee Membership**

- 2.1 The SCDSB Accessibility Committee will include appointed staff and community members and staff resource personnel as required.
- 2.2 People with disabilities will be encouraged to apply to be community members. This encouragement will be facilitated through annual notices to be posted on the SCDSB website and distributed to local media outlets as required. Applicants must be a resident of the County of Simcoe and over 18 years of age.
- 2.3 In keeping with the intention of the AODA, the SCDSB Accessibility Committee will strive to maintain that the majority of the members of the committee shall include persons with disabilities. However, when insufficient numbers of persons with disabilities apply, the committee will consider **suitably qualified** applicants who have family members with disabilities or community members who have a special interest in improving accessibility for people with disabilities.
- 2.4 Staff will be appointed by the Director of **Education or designate** to represent a broad range of departments and groups in the Board.

### **3. Committee Structure**

- 3.1 The Committee will include up to 12 members.
- 3.2 At least 7 positions will be allocated to people with disabilities as defined under the Accessibility for Ontarians with Disabilities Act, 2005.

- 3.2.1 If insufficient applications are received from individuals meeting this criteria, then members within this category may include individuals who have family members with disabilities or community members who have a special interest in improving accessibility for people with disabilities.
- 3.3 One (1) Board Trustee.
- 3.4 One (1) Superintendent.
- 3.5 One (1) staff member each from Facility Services and Human Resource Services.
- 3.6 One (1) staff member from Special Education.
- 3.7 The Director of Education shall be an ex-officio member.
- 3.8 See “Committee Support” below regarding other staff members participating with this committee.

#### **4. Committee Support**

- 4.1 The Superintendent shall also determine additional staff participation requirements and assign staff members to act as resources during committee meetings and to assist in facilitating the work of the committee.
- 4.2 Staff representatives may be required from a range of departments, including, but not limited to: Director’s Office, Information Services, the Simcoe County Student Transportation Consortium, Business Services, Facility Services, Human Resource Services, Student Services, and School Services.
- 4.3 The Superintendent shall assign one (1) staff support member to act as secretary to the committee. Under the direction of the Superintendent the Committee Secretary shall:
  - 4.3.1 Record meeting minutes and distribute.
  - 4.3.2 Type, format and distribute meeting agendas.
  - 4.3.3 Type and format required committee reports.
  - 4.3.4 Maintain and distribute committee membership list.
  - 4.3.5 Book meeting space and materials for required meetings.
  - 4.3.6 Coordinate related public notices as required.
  - 4.3.7 Arrange for appropriate and feasible supports required to convene and facilitate an accessible meeting (i.e. interpreters, physical setting).
  - 4.3.8 Process and apply appropriate budget codes to required expenditures related to committee work (i.e. interpreter, mileage, transportation).

## 5. Committee Procedure

5.1 All meetings will be conducted in accordance with Board by-laws and practices. As well, the following procedures will be followed:

5.1.1 *Length of Term:* Upon review of applications and appointment to the committee, it is recommended that the length of term for all committee members, with the exception of the trustee representative, be for four years. Community members may be appointed for a maximum of two (2) consecutive terms. Should vacancies exist, and should an existing committee member(s) wish to remain on the committee, the length of term may be re-evaluated. As per Board practice, the term for a Board trustee representative on a committee shall be for one year (trustee representation is confirmed through Board motion annually in January). In the absence of a **suitably qualified** volunteer to assume membership to the committee the Board has the right to reappoint.

5.1.1.1 *Filling a Vacancy:* In the event that a vacancy occurs in the midst of a term, the Accessibility Committee will appoint a new member to fulfill the balance of the former member's term. **In the absence of a suitably qualified volunteer meeting the requirements of committee membership (Section 2), the board has the right to reappoint.**

5.1.2 *Chairperson and Vice-Chairperson:* A chairperson and vice-chairperson will be elected from non-staff committee members on an annual basis at the first meeting of the new calendar year to preside over meetings and committee business.

5.1.3 *Absences:* If a committee member is absent for three consecutive meetings they have forfeited their membership unless their absence is justifiable.

5.1.4 *Quorum:* At least two appointed community members and two staff members (including at least one member of the SCDSB Administrative team **or designate**) must be present to ensure a quorum.

5.1.5 *Sub-committees:* The committee may appoint sub-committees and working groups as may be necessary to address specific issues.

5.1.6 *Meeting Frequency:* Committee meetings will be scheduled on the last Monday of September, November, January, March, and May - or as determined by the Superintendent. Sub-committees may determine some additional meeting dates for their smaller working groups to facilitate specific task completion.

5.1.7 *Visitors:* Requests to attend a meeting may be made by individuals who are not committee members or who have not been formally invited by the committee. These requests must be communicated through the secretary of the committee at least seven (7) days in advance of the meeting. The Chairperson and Vice-Chairperson of the Committee shall consider the request and then convey their decision to the requestor through the Committee secretary.

5.1.8 *Minutes*: Committee minutes shall be distributed to all Committee members. The approved minutes shall be made available to members of the public on the Board website. The minutes will be made available in alternate format, upon request.

5.1.9 *Code of Ethics*: Committee members shall maintain a Code of Ethics (see APPENDIX B).

## **6. Confidentiality**

6.1 Due to the nature of this Committee's mandate, discussions may touch upon special needs requirements for staff, students or community members. Staff and committee members are required to maintain confidentiality as mandated through information privacy legislation.

## **7. Reimbursement for Expenses**

7.1 Reimbursement will be provided at the Board-approved kilometrage rate for members who must travel to the Education Centre to attend committee meetings. The Board will pay for special transportation services as required for Committee members with disabilities to attend the meetings.

7.2 Expenses incurred through the provision of specialized services in order for committee members to participate in meetings will be reimbursed.

## **8. Conflict of Interest**

8.1 Conflicts of interest must be declared by Committee members. Conflicts of interest may arise for committee members when their personal or business interests clash with the duties and decisions of the committee. Conflict of interest as defined by legislation is applied to Accessibility Advisory Committee members. (See Appendix A – *Municipal Conflict of Interest Act*.)

## **9. Amendments to the Terms of Reference**

9.1 Proposals to amend the Terms of Reference shall require approval by a majority of the Committee members present.

## Municipal Conflict of Interest Act

### R.S.O. 1990, CHAPTER M.50

**Consolidation Period:** From July 1, 2010 to the [e-Laws currency date](#).

Last amendment: 2009, c. 33, Sched. 21, s. 7.

#### Definitions

**1.** In this Act,

“child” means a child born within or outside marriage and includes an adopted child and a person whom a parent has demonstrated a settled intention to treat as a child of his or her family; (“enfant”)

“controlling interest” means the interest that a person has in a corporation when the person beneficially owns, directly or indirectly, or exercises control or direction over, equity shares of the corporation carrying more than 10 per cent of the voting rights attached to all equity shares of the corporation for the time being outstanding; (“intérêts majoritaires”)

“council” means the council of a municipality; (“conseil”)

“elector” means,

- (a) in respect of a municipality, or a local board thereof, other than a school board, a person entitled to vote at a municipal election in the municipality, and
- (b) in respect of a school board, a person entitled to vote at the election of members of the school board; (“électeur”)

“interest in common with electors generally” means a pecuniary interest in common with the electors within the area of jurisdiction and, where the matter under consideration affects only part of the area of jurisdiction, means a pecuniary interest in common with the electors within that part; (“intérêt commun à tous les électeurs”)

“judge” means a judge of the Superior Court of Justice; (“juge”)

“local board” means a school board, board of directors of a children’s aid society, committee of adjustment, conservation authority, court of revision, land division committee, municipal service board, public library board, board of management of an improvement area, board of health, police services board, planning board, district social services administration board, trustees of a police village, board of trustees of a police village, board or committee of management of a long-term care home, or any other board, commission, committee, body or local authority established or exercising any power or authority under any general or special Act in respect of any of the affairs or purposes, including school purposes, of one or more municipalities or parts thereof, but does not include a committee of management of a community recreation centre appointed by a school board or a local roads board; (“conseil local”)

“meeting” includes any regular, special, committee or other meeting of a council or local board, as the case may be; (“réunion”)

“member” means a member of a council or of a local board; (“membre”)

“municipality” includes a board, commission or other local authority exercising any power in respect of municipal affairs or purposes, including school purposes, in territory without municipal organization, but does not include a committee of management of a community recreation centre appointed by a school board, a local roads board or a local services board; (“municipalité”)

“parent” means a person who has demonstrated a settled intention to treat a child as a member of his or her family whether or not that person is the natural parent of the child; (“père ou mère”)

“school board” means a board as defined in subsection 1 (1) of the *Education Act*, and, where the context requires, includes an old board within the meaning of subsection 1 (1) of the *Education Act*; (“conseil scolaire”)

“senior officer” means the chair or any vice-chair of the board of directors, the president, any vice-president, the secretary, the treasurer or the general manager of a corporation or any other

person who performs functions for the corporation similar to those normally performed by a person occupying any such office; (“dirigeant”)

“spouse” means a person to whom the person is married or with whom the person is living in a conjugal relationship outside marriage. (“conjoint”) R.S.O. 1990, c. M.50, s. 1; 1997, c. 25, Sched. E, s. 7; 1997, c. 31, s. 156 (1); 1999, c. 6, s. 41 (1); 2002, c. 17, Sched. F, Table; 2005, c. 5, s. 45 (1, 2); 2006, c. 19, Sched. C, s. 1 (1); 2006, c. 32, Sched. D, s. 10; 2007, c. 8, s. 219.

**Indirect pecuniary interest**

2. For the purposes of this Act, a member has an indirect pecuniary interest in any matter in which the council or local board, as the case may be, is concerned, if,

- (a) the member or his or her nominee,
  - (i) is a shareholder in, or a director or senior officer of, a corporation that does not offer its securities to the public,
  - (ii) has a controlling interest in or is a director or senior officer of, a corporation that offers its securities to the public, or
  - (iii) is a member of a body,  
that has a pecuniary interest in the matter; or
- (b) the member is a partner of a person or is in the employment of a person or body that has a pecuniary interest in the matter. R.S.O. 1990, c. M.50, s. 2.

**Interest of certain persons deemed that of member**

3. For the purposes of this Act, the pecuniary interest, direct or indirect, of a parent or the spouse or any child of the member shall, if known to the member, be deemed to be also the pecuniary interest of the member. R.S.O. 1990, c. M.50, s. 3; 1999, c. 6, s. 41 (2); 2005, c. 5, s. 45 (3).

EXCEPTIONS

**Where s. 5 does not apply**

4. Section 5 does not apply to a pecuniary interest in any matter that a member may have,
- (a) as a user of any public utility service supplied to the member by the municipality or local board in like manner and subject to the like conditions as are applicable in the case of persons who are not members;
  - (b) by reason of the member being entitled to receive on terms common to other persons any service or commodity or any subsidy, loan or other such benefit offered by the municipality or local board;
  - (c) by reason of the member purchasing or owning a debenture of the municipality or local board;
  - (d) by reason of the member having made a deposit with the municipality or local board, the whole or part of which is or may be returnable to the member in like manner as such a deposit is or may be returnable to all other electors;
  - (e) by reason of having an interest in any property affected by a work under the *Drainage Act* or by a work under a regulation made under Part XII of the *Municipal Act, 2001* or Part IX of the *City of Toronto Act, 2006*, as the case may be, relating to local improvements;
  - (f) by reason of having an interest in farm lands that are exempted from taxation for certain expenditures under the *Assessment Act*;
  - (g) by reason of the member being eligible for election or appointment to fill a vacancy, office or position in the council or local board when the council or local board is empowered or required by any general or special Act to fill such vacancy, office or position;
  - (h) by reason only of the member being a director or senior officer of a corporation incorporated for the purpose of carrying on business for and on behalf of the municipality or local board or by reason only of the member being a member of a board, commission, or other body as an appointee of a council or local board;



- (i) in respect of an allowance for attendance at meetings, or any other allowance, honorarium, remuneration, salary or benefit to which the member may be entitled by reason of being a member or as a member of a volunteer fire brigade, as the case may be;
- (j) by reason of the member having a pecuniary interest which is an interest in common with electors generally; or
- (k) by reason only of an interest of the member which is so remote or insignificant in its nature that it cannot reasonably be regarded as likely to influence the member. R.S.O. 1990, c. M.50, s. 4; 2002, c. 17, Sched. F, Table; 2006, c. 32, Sched. C, s. 33 (1).

#### DUTY OF MEMBER

##### When present at meeting at which matter considered

**5. (1)** Where a member, either on his or her own behalf or while acting for, by, with or through another, has any pecuniary interest, direct or indirect, in any matter and is present at a meeting of the council or local board at which the matter is the subject of consideration, the member,

- (a) shall, prior to any consideration of the matter at the meeting, disclose the interest and the general nature thereof;
- (b) shall not take part in the discussion of, or vote on any question in respect of the matter; and
- (c) shall not attempt in any way whether before, during or after the meeting to influence the voting on any such question. R.S.O. 1990, c. M.50, s. 5 (1).

##### Where member to leave closed meeting

**(2)** Where the meeting referred to in subsection (1) is not open to the public, in addition to complying with the requirements of that subsection, the member shall forthwith leave the meeting or the part of the meeting during which the matter is under consideration. R.S.O. 1990, c. M.50, s. 5 (2).

##### When absent from meeting at which matter considered

**(3)** Where the interest of a member has not been disclosed as required by subsection (1) by reason of the member's absence from the meeting referred to therein, the member shall disclose the interest and otherwise comply with subsection (1) at the first meeting of the council or local board, as the case may be, attended by the member after the meeting referred to in subsection (1). R.S.O. 1990, c. M.50, s. 5 (3).

#### RECORD OF DISCLOSURE

##### Disclosure to be recorded in minutes

**6. (1)** Every declaration of interest and the general nature thereof made under section 5 shall, where the meeting is open to the public, be recorded in the minutes of the meeting by the clerk of the municipality or secretary of the committee or local board, as the case may be. R.S.O. 1990, c. M.50, s. 6 (1).

##### Idem

**(2)** Every declaration of interest made under section 5, but not the general nature of that interest, shall, where the meeting is not open to the public, be recorded in the minutes of the next meeting that is open to the public. R.S.O. 1990, c. M.50, s. 6 (2).

#### REMEDY FOR LACK OF QUORUM

##### Quorum deemed constituted

**7. (1)** Where the number of members who, by reason of the provisions of this Act, are disabled from participating in a meeting is such that at that meeting the remaining members are not of sufficient number to constitute a quorum, then, despite any other general or special Act, the remaining number of members shall be deemed to constitute a quorum, provided such number is not less than two. R.S.O. 1990, c. M.50, s. 7 (1).

##### Application to judge

**(2)** Where in the circumstances mentioned in subsection (1), the remaining number of members who are not disabled from participating in the meeting is less than two, the council or local board may apply to a judge without notice for an order authorizing the council or local board, as the case may be, to give consideration to, discuss and vote on the matter out of which the interest arises. R.S.O. 1990, c. M.50, s. 7 (2).

**Power of judge to declare s. 5 not to apply**

(3) The judge may, on an application brought under subsection (2), by order, declare that section 5 does not apply to the council or local board, as the case may be, in respect of the matter in relation to which the application is brought, and the council or local board thereupon may give consideration to, discuss and vote on the matter in the same manner as though none of the members had any interest therein, subject only to such conditions and directions as the judge may consider appropriate and so order. R.S.O. 1990, c. M.50, s. 7 (3).

**ACTION WHERE CONTRAVENTION ALLEGED**

**Who may try alleged contravention of s. 5 (1-3)**

8. The question of whether or not a member has contravened subsection 5 (1), (2) or (3) may be tried and determined by a judge. R.S.O. 1990, c. M.50, s. 8.

**Who may apply to judge**

9. (1) Subject to subsection (3), an elector may, within six weeks after the fact comes to his or her knowledge that a member may have contravened subsection 5 (1), (2) or (3), apply to the judge for a determination of the question of whether the member has contravened subsection 5 (1), (2) or (3). R.S.O. 1990, c. M.50, s. 9 (1).

**Contents of notice of application**

(2) The elector in his or her notice of application shall state the grounds for finding a contravention by the member of subsection 5 (1), (2) or (3). R.S.O. 1990, c. M.50, s. 9 (2).

**Time for bringing application limited**

(3) No application shall be brought under subsection (1) after the expiration of six years from the time at which the contravention is alleged to have occurred. R.S.O. 1990, c. M.50, s. 9 (3).

**Power of judge to declare seat vacant, disqualify member and require restitution**

10. (1) Subject to subsection (2), where the judge determines that a member or a former member while he or she was a member has contravened subsection 5 (1), (2) or (3), the judge,

- (a) shall, in the case of a member, declare the seat of the member vacant; and
- (b) may disqualify the member or former member from being a member during a period thereafter of not more than seven years; and
- (c) may, where the contravention has resulted in personal financial gain, require the member or former member to make restitution to the party suffering the loss, or, where such party is not readily ascertainable, to the municipality or local board of which he or she is a member or former member. R.S.O. 1990, c. M.50, s. 10 (1).

**Saving by reason of inadvertence or error**

(2) Where the judge determines that a member or a former member while he or she was a member has contravened subsection 5 (1), (2) or (3), if the judge finds that the contravention was committed through inadvertence or by reason of an error in judgment, the member is not subject to having his or her seat declared vacant and the member or former member is not subject to being disqualified as a member, as provided by subsection (1). R.S.O. 1990, c. M.50, s. 10 (2).

**Member not to be suspended**

(3) The authority to disqualify a member in subsection (1) does not include the right to suspend a member. R.S.O. 1990, c. M.50, s. 10 (3).

**Transition: disqualification**

(4) A disqualification of a member of a school board under this section that would have continued after December 31, 1997 but for the dissolution of the school board continues for its duration with respect to membership on any board whose members are elected by members of the electoral group who elected the member. 1997, c. 31, s. 156 (2).

**Definition**

(5) In subsection (4),  
“electoral group” has the same meaning as in Part VIII of the *Education Act* as the Part read on January 1, 1997. 1997, c. 31, s. 156 (2).

#### Appeal to Divisional Court

**11. (1)** An appeal lies from any order made under section 10 to the Divisional Court in accordance with the rules of court. R.S.O. 1990, c. M.50, s. 11 (1).

#### Judgment or new trial

**(2)** The Divisional Court may give any judgment that ought to have been pronounced, in which case its decision is final, or the Divisional Court may grant a new trial for the purpose of taking evidence or additional evidence and may remit the case to the trial judge or another judge and, subject to any directions of the Divisional Court, the case shall be proceeded with as if there had been no appeal. R.S.O. 1990, c. M.50, s. 11 (2).

#### Appeal from order or new trial

**(3)** Where the case is remitted to a judge under subsection (2), an appeal lies from the order of the judge to the Divisional Court in accordance with the provisions of this section. R.S.O. 1990, c. M.50, s. 11 (3).

#### Proceedings not invalidated but voidable

**12.** The failure of any person to comply with subsection 5 (1), (2) or (3) does not of itself invalidate any proceedings in respect of any such matter but the proceedings in respect of such matter are voidable at the instance of the municipality or of the local board, as the case may be, before the expiration of two years from the date of the passing of the by-law or resolution authorizing such matter unless to make void the proceedings would adversely affect the rights of any person acquired under or by virtue of the proceedings who acted in good faith and without actual notice of the failure to comply with subsection 5 (1), (2) or (3). R.S.O. 1990, c. M.50, s. 12.

#### Other procedures prohibited

**13.** Proceedings to declare a seat vacant or to disqualify a member or former member for conflict of interest, or to require a member or former member to make restitution where a contravention has resulted in personal financial gain, shall be had and taken only under this Act. R.S.O. 1990, c. M.50, s. 13.

### GENERAL

#### Insurance

**14. (1)** Despite section 279 of the *Municipal Act, 2001* or section 218 of the *City of Toronto Act, 2006*, as the case may be, the council of every municipality may at any time pass by-laws,

- (a) for contracting for insurance;
- (b) despite the *Insurance Act*, to enable the municipality to act as an insurer; and
- (c) for exchanging with other municipalities in Ontario reciprocal contracts of indemnity or inter-insurance in accordance with Part XIII of the *Insurance Act*,

to protect a member of the council or of any local board thereof who has been found not to have contravened section 5, against any costs or expenses incurred by the member as a result of a proceeding brought under this Act, and for paying on behalf of or reimbursing the member for any such costs or expenses. R.S.O. 1990, c. M.50, s. 14 (1); 2002, c. 17, Sched. F, Table; 2006, c. 32, Sched. C, s. 33 (2).

#### *Insurance Act* does not apply

**(2)** The *Insurance Act* does not apply to a municipality acting as an insurer for the purposes of subsection (1). R.S.O. 1990, c. M.50, s. 14 (2).

#### Surplus funds

**(3)** Despite section 387 of the *Insurance Act*, any surplus funds and the reserve fund of a municipal reciprocal exchange may be invested only in such securities as a municipality may invest in under the *Municipal Act, 2001* or the *City of Toronto Act, 2006*, as the case may be. R.S.O. 1990, c. M.50, s. 14 (3); 1996, c. 32, s. 76 (1); 2002, c. 17, Sched. F, Table; 2006, c. 32, Sched. C, s. 33 (3); 2007, c. 7, Sched. 27, s. 1.

#### Reserve funds

**(4)** The money raised for a reserve fund of a municipal reciprocal exchange may be expended or pledged for, or applied to, a purpose other than that for which the fund was established if two-thirds of the municipalities that are members of the exchange together with two-thirds of the municipalities that previously were members of the exchange and that may be subject to claims

arising while they were members of the exchange agree in writing and if section 386 of the *Insurance Act* is complied with. R.S.O. 1990, c. M.50, s. 14 (4); 2009, c. 33, Sched. 21, s. 7.

**Local boards**

[\(5\)](#) A local board has the same powers to provide insurance for or to make payments to or on behalf of its members as are conferred upon the council of a municipality under this section in respect of its members. R.S.O. 1990, c. M.50, s. 14 (5).

**Former members**

[\(6\)](#) A by-law passed under this section may provide that it applies to a person who was a member at the time the circumstances giving rise to the proceeding occurred but who, prior to the judgment in the proceeding, has ceased to be a member. R.S.O. 1990, c. M.50, s. 14 (6).

**Conflict with other Acts**

[15.](#) In the event of conflict between any provision of this Act and any provision of any general or special Act, the provision of this Act prevails. R.S.O. 1990, c. M.50, s. 15.



## Accessibility Advisory Committee

### Code of Ethics

Members of the Accessibility Advisory Committee commit to respecting the character attributes upheld by the Simcoe County District School Board:



All members of the Accessibility Advisory Committee will:

- Respect and comply with all applicable federal, provincial and municipal laws;
- Demonstrate honesty and integrity;
- Respect differences in people, their ideas and opinions;
- Treat one another with dignity and respect at all times, and especially when there is disagreement;
- Respect and treat others fairly, regardless of, for example, their race, ancestry, place of origin, colour, ethnic origin, citizenship, religion, gender, sexual orientation, age or ability;
- Respect the rights of others;
- Show proper care and regard for school board property and the property of others;
- Take appropriate measures to help those in need;
- Seek assistance from a member of the school board staff, if necessary;
- Respect all members of the school board;
- Respect the need of others to work in an environment that is conducive to learning and teaching.

## **APPENDIX C – Pages 1 to 11**

**SCDSB ACCESSIBILITY ADVISORY**  
**COMMITTEE**  
**TERMS OF REFERENCE**



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*Adopted:* April 2006

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May 2015

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### **1. Mandate**

To assist in fulfilling requirements originally outlined in the Ontarians with Disabilities Act, 2001, and continuing under the Accessibility for Ontarians with Disabilities Act, 2005, the Simcoe County District School Board Accessibility Advisory Committee was formed in 2003 to:

- 1.1 advise on the preparation, implementation and effectiveness of the Board's annual accessibility plan;
- 1.2 review and advise on accessibility issues relating to Board facilities and services;
- 1.3 advise on other accessibility related issues within Simcoe County District School Board buildings.

### **2. Committee Membership**

- 2.1 The SCDSB Accessibility Committee will include appointed staff and community members and staff resource personnel as required.
- 2.2 People with disabilities will be encouraged to apply to be community members. This encouragement will be facilitated through annual notices to be posted on the SCDSB website and distributed to local media outlets as required. Applicants must be a resident of the County of Simcoe and over 18 years of age.
- 2.3 In keeping with the intention of the AODA, the SCDSB Accessibility Committee will strive to maintain that the majority of the members of the committee shall include persons with disabilities. However, when insufficient numbers of persons with disabilities apply, the committee will consider suitably qualified applicants who have family members with disabilities or community members who have a special interest in improving accessibility for people with disabilities.
- 2.4 Staff will be appointed by the Director of Education or designate to represent a broad range of departments and groups in the Board.

### **3. Committee Structure**

- 3.1 The Committee will include up to 12 members.
- 3.2 At least 7 positions will be allocated to people with disabilities as defined under the Accessibility for Ontarians with Disabilities Act, 2005.

3.2.1 If insufficient applications are received from individuals meeting this criteria, then members within this category may include individuals who have family members with disabilities or community members who have a special interest in improving accessibility for people with disabilities.

3.3 One (1) Board Trustee.

3.4 One (1) Superintendent.

3.5 One (1) staff member each from Facility Services and Human Resource Services.

3.6 One (1) staff member from Special Education.

3.7 The Director of Education shall be an ex-officio member.

3.8 See “Committee Support” below regarding other staff members participating with this committee.

#### **4. Committee Support**

4.1 The Superintendent shall also determine additional staff participation requirements and assign staff members to act as resources during committee meetings and to assist in facilitating the work of the committee.

4.2 Staff representatives may be required from a range of departments, including, but not limited to: Director’s Office, Information Services, the Simcoe County Student Transportation Consortium, Business Services, Facility Services, Human Resource Services, Student Services, and School Services.

4.3 The Superintendent shall assign one (1) staff support member to act as secretary to the committee. Under the direction of the Superintendent the Committee Secretary shall:

4.3.1 Record meeting minutes and distribute.

4.3.2 Type, format and distribute meeting agendas.

4.3.3 Type and format required committee reports.

4.3.4 Maintain and distribute committee membership list.

4.3.5 Book meeting space and materials for required meetings.

4.3.6 Coordinate related public notices as required.

4.3.7 Arrange for appropriate and feasible supports required to convene and facilitate an accessible meeting (i.e. interpreters, physical setting).

4.3.8 Process and apply appropriate budget codes to required expenditures related to committee work (i.e. interpreter, mileage, transportation).



## 5. Committee Procedure

5.1 All meetings will be conducted in accordance with Board by-laws and practices. As well, the following procedures will be followed:

5.1.1 *Length of Term:* Upon review of applications and appointment to the committee, it is recommended that the length of term for all committee members, with the exception of the trustee representative, be for four years. Community members may be appointed for a maximum of two (2) consecutive terms. Should vacancies exist, and should an existing committee member(s) wish to remain on the committee, the length of term may be re-evaluated. As per Board practice, the term for a Board trustee representative on a committee shall be for one year (trustee representation is confirmed through Board motion annually in January). In the absence of a suitably qualified volunteer to assume membership to the committee the Board has the right to reappoint.

5.1.1.1 *Filling a Vacancy:* In the event that a vacancy occurs in the midst of a term, the Accessibility Committee will appoint a new member to fulfill the balance of the former member's term. In the absence of a suitably qualified volunteer meeting the requirements of committee membership (Section 2), the board has the right to reappoint.

5.1.2 *Chairperson and Vice-Chairperson:* A chairperson and vice-chairperson will be elected from non-staff committee members on an annual basis at the first meeting of the new calendar year to preside over meetings and committee business.

5.1.3 *Absences:* If a committee member is absent for three consecutive meetings they have forfeited their membership unless their absence is justifiable.

5.1.4 *Quorum:* At least two appointed community members and two staff members (including at least one member of the SCDSB Administrative team or designate) must be present to ensure a quorum.

5.1.5 *Sub-committees:* The committee may appoint sub-committees and working groups as may be necessary to address specific issues.

5.1.6 *Meeting Frequency:* Committee meetings will be scheduled on the last Monday of September, November, January, March, and May - or as determined by the Superintendent. Sub-committees may determine some additional meeting dates for their smaller working groups to facilitate specific task completion.

5.1.7 *Visitors:* Requests to attend a meeting may be made by individuals who are not committee members or who have not been formally invited by the committee. These requests must be communicated through the secretary of the committee at least seven (7) days in advance of the meeting. The Chairperson and Vice-Chairperson of the Committee shall consider the request and then convey their decision to the requestor through the Committee secretary.

5.1.8 *Minutes*: Committee minutes shall be distributed to all Committee members. The approved minutes shall be made available to members of the public on the Board website. The minutes will be made available in alternate format, upon request.

5.1.9 *Code of Ethics*: Committee members shall maintain a Code of Ethics (see APPENDIX B).

## **6. Confidentiality**

6.1 Due to the nature of this Committee's mandate, discussions may touch upon special needs requirements for staff, students or community members. Staff and committee members are required to maintain confidentiality as mandated through information privacy legislation.

## **7. Reimbursement for Expenses**

7.1 Reimbursement will be provided at the Board-approved kilometrage rate for members who must travel to the Education Centre to attend committee meetings. The Board will pay for special transportation services as required for Committee members with disabilities to attend the meetings.

7.2 Expenses incurred through the provision of specialized services in order for committee members to participate in meetings will be reimbursed.

## **8. Conflict of Interest**

8.1 Conflicts of interest must be declared by Committee members. Conflicts of interest may arise for committee members when their personal or business interests clash with the duties and decisions of the committee. Conflict of interest as defined by legislation is applied to Accessibility Advisory Committee members. (See Appendix A – *Municipal Conflict of Interest Act*.)

## **9. Amendments to the Terms of Reference**

9.1 Proposals to amend the Terms of Reference shall require approval by a majority of the Committee members present.

## Municipal Conflict of Interest Act

### R.S.O. 1990, CHAPTER M.50

**Consolidation Period:** From July 1, 2010 to the [e-Laws currency date](#).

Last amendment: 2009, c. 33, Sched. 21, s. 7.

#### Definitions

**1.** In this Act,

“child” means a child born within or outside marriage and includes an adopted child and a person whom a parent has demonstrated a settled intention to treat as a child of his or her family; (“enfant”)

“controlling interest” means the interest that a person has in a corporation when the person beneficially owns, directly or indirectly, or exercises control or direction over, equity shares of the corporation carrying more than 10 per cent of the voting rights attached to all equity shares of the corporation for the time being outstanding; (“intérêts majoritaires”)

“council” means the council of a municipality; (“conseil”)

“elector” means,

- (a) in respect of a municipality, or a local board thereof, other than a school board, a person entitled to vote at a municipal election in the municipality, and
- (b) in respect of a school board, a person entitled to vote at the election of members of the school board; (“électeur”)

“interest in common with electors generally” means a pecuniary interest in common with the electors within the area of jurisdiction and, where the matter under consideration affects only part of the area of jurisdiction, means a pecuniary interest in common with the electors within that part; (“intérêt commun à tous les électeurs”)

“judge” means a judge of the Superior Court of Justice; (“juge”)

“local board” means a school board, board of directors of a children’s aid society, committee of adjustment, conservation authority, court of revision, land division committee, municipal service board, public library board, board of management of an improvement area, board of health, police services board, planning board, district social services administration board, trustees of a police village, board of trustees of a police village, board or committee of management of a long-term care home, or any other board, commission, committee, body or local authority established or exercising any power or authority under any general or special Act in respect of any of the affairs or purposes, including school purposes, of one or more municipalities or parts thereof, but does not include a committee of management of a community recreation centre appointed by a school board or a local roads board; (“conseil local”)

“meeting” includes any regular, special, committee or other meeting of a council or local board, as the case may be; (“réunion”)

“member” means a member of a council or of a local board; (“membre”)

“municipality” includes a board, commission or other local authority exercising any power in respect of municipal affairs or purposes, including school purposes, in territory without municipal organization, but does not include a committee of management of a community recreation centre appointed by a school board, a local roads board or a local services board; (“municipalité”)

“parent” means a person who has demonstrated a settled intention to treat a child as a member of his or her family whether or not that person is the natural parent of the child; (“père ou mère”)

“school board” means a board as defined in subsection 1 (1) of the *Education Act*, and, where the context requires, includes an old board within the meaning of subsection 1 (1) of the *Education Act*; (“conseil scolaire”)

“senior officer” means the chair or any vice-chair of the board of directors, the president, any vice-president, the secretary, the treasurer or the general manager of a corporation or any other

person who performs functions for the corporation similar to those normally performed by a person occupying any such office; (“dirigeant”)

“spouse” means a person to whom the person is married or with whom the person is living in a conjugal relationship outside marriage. (“conjoint”) R.S.O. 1990, c. M.50, s. 1; 1997, c. 25, Sched. E, s. 7; 1997, c. 31, s. 156 (1); 1999, c. 6, s. 41 (1); 2002, c. 17, Sched. F, Table; 2005, c. 5, s. 45 (1, 2); 2006, c. 19, Sched. C, s. 1 (1); 2006, c. 32, Sched. D, s. 10; 2007, c. 8, s. 219.

**Indirect pecuniary interest**

2. For the purposes of this Act, a member has an indirect pecuniary interest in any matter in which the council or local board, as the case may be, is concerned, if,

- (a) the member or his or her nominee,
  - (i) is a shareholder in, or a director or senior officer of, a corporation that does not offer its securities to the public,
  - (ii) has a controlling interest in or is a director or senior officer of, a corporation that offers its securities to the public, or
  - (iii) is a member of a body,  
that has a pecuniary interest in the matter; or
- (b) the member is a partner of a person or is in the employment of a person or body that has a pecuniary interest in the matter. R.S.O. 1990, c. M.50, s. 2.

**Interest of certain persons deemed that of member**

3. For the purposes of this Act, the pecuniary interest, direct or indirect, of a parent or the spouse or any child of the member shall, if known to the member, be deemed to be also the pecuniary interest of the member. R.S.O. 1990, c. M.50, s. 3; 1999, c. 6, s. 41 (2); 2005, c. 5, s. 45 (3).

EXCEPTIONS

**Where s. 5 does not apply**

4. Section 5 does not apply to a pecuniary interest in any matter that a member may have,
- (a) as a user of any public utility service supplied to the member by the municipality or local board in like manner and subject to the like conditions as are applicable in the case of persons who are not members;
  - (b) by reason of the member being entitled to receive on terms common to other persons any service or commodity or any subsidy, loan or other such benefit offered by the municipality or local board;
  - (c) by reason of the member purchasing or owning a debenture of the municipality or local board;
  - (d) by reason of the member having made a deposit with the municipality or local board, the whole or part of which is or may be returnable to the member in like manner as such a deposit is or may be returnable to all other electors;
  - (e) by reason of having an interest in any property affected by a work under the *Drainage Act* or by a work under a regulation made under Part XII of the *Municipal Act, 2001* or Part IX of the *City of Toronto Act, 2006*, as the case may be, relating to local improvements;
  - (f) by reason of having an interest in farm lands that are exempted from taxation for certain expenditures under the *Assessment Act*;
  - (g) by reason of the member being eligible for election or appointment to fill a vacancy, office or position in the council or local board when the council or local board is empowered or required by any general or special Act to fill such vacancy, office or position;
  - (h) by reason only of the member being a director or senior officer of a corporation incorporated for the purpose of carrying on business for and on behalf of the municipality or local board or by reason only of the member being a member of a board, commission, or other body as an appointee of a council or local board;

- (i) in respect of an allowance for attendance at meetings, or any other allowance, honorarium, remuneration, salary or benefit to which the member may be entitled by reason of being a member or as a member of a volunteer fire brigade, as the case may be;
- (j) by reason of the member having a pecuniary interest which is an interest in common with electors generally; or
- (k) by reason only of an interest of the member which is so remote or insignificant in its nature that it cannot reasonably be regarded as likely to influence the member. R.S.O. 1990, c. M.50, s. 4; 2002, c. 17, Sched. F, Table; 2006, c. 32, Sched. C, s. 33 (1).

#### DUTY OF MEMBER

##### When present at meeting at which matter considered

**5. (1)** Where a member, either on his or her own behalf or while acting for, by, with or through another, has any pecuniary interest, direct or indirect, in any matter and is present at a meeting of the council or local board at which the matter is the subject of consideration, the member,

- (a) shall, prior to any consideration of the matter at the meeting, disclose the interest and the general nature thereof;
- (b) shall not take part in the discussion of, or vote on any question in respect of the matter; and
- (c) shall not attempt in any way whether before, during or after the meeting to influence the voting on any such question. R.S.O. 1990, c. M.50, s. 5 (1).

##### Where member to leave closed meeting

**(2)** Where the meeting referred to in subsection (1) is not open to the public, in addition to complying with the requirements of that subsection, the member shall forthwith leave the meeting or the part of the meeting during which the matter is under consideration. R.S.O. 1990, c. M.50, s. 5 (2).

##### When absent from meeting at which matter considered

**(3)** Where the interest of a member has not been disclosed as required by subsection (1) by reason of the member's absence from the meeting referred to therein, the member shall disclose the interest and otherwise comply with subsection (1) at the first meeting of the council or local board, as the case may be, attended by the member after the meeting referred to in subsection (1). R.S.O. 1990, c. M.50, s. 5 (3).

#### RECORD OF DISCLOSURE

##### Disclosure to be recorded in minutes

**6. (1)** Every declaration of interest and the general nature thereof made under section 5 shall, where the meeting is open to the public, be recorded in the minutes of the meeting by the clerk of the municipality or secretary of the committee or local board, as the case may be. R.S.O. 1990, c. M.50, s. 6 (1).

##### Idem

**(2)** Every declaration of interest made under section 5, but not the general nature of that interest, shall, where the meeting is not open to the public, be recorded in the minutes of the next meeting that is open to the public. R.S.O. 1990, c. M.50, s. 6 (2).

#### REMEDY FOR LACK OF QUORUM

##### Quorum deemed constituted

**7. (1)** Where the number of members who, by reason of the provisions of this Act, are disabled from participating in a meeting is such that at that meeting the remaining members are not of sufficient number to constitute a quorum, then, despite any other general or special Act, the remaining number of members shall be deemed to constitute a quorum, provided such number is not less than two. R.S.O. 1990, c. M.50, s. 7 (1).

##### Application to judge

**(2)** Where in the circumstances mentioned in subsection (1), the remaining number of members who are not disabled from participating in the meeting is less than two, the council or local board may apply to a judge without notice for an order authorizing the council or local board, as the case may be, to give consideration to, discuss and vote on the matter out of which the interest arises. R.S.O. 1990, c. M.50, s. 7 (2).

**Power of judge to declare s. 5 not to apply**

(3) The judge may, on an application brought under subsection (2), by order, declare that section 5 does not apply to the council or local board, as the case may be, in respect of the matter in relation to which the application is brought, and the council or local board thereupon may give consideration to, discuss and vote on the matter in the same manner as though none of the members had any interest therein, subject only to such conditions and directions as the judge may consider appropriate and so order. R.S.O. 1990, c. M.50, s. 7 (3).

**ACTION WHERE CONTRAVENTION ALLEGED**

**Who may try alleged contravention of s. 5 (1-3)**

8. The question of whether or not a member has contravened subsection 5 (1), (2) or (3) may be tried and determined by a judge. R.S.O. 1990, c. M.50, s. 8.

**Who may apply to judge**

9. (1) Subject to subsection (3), an elector may, within six weeks after the fact comes to his or her knowledge that a member may have contravened subsection 5 (1), (2) or (3), apply to the judge for a determination of the question of whether the member has contravened subsection 5 (1), (2) or (3). R.S.O. 1990, c. M.50, s. 9 (1).

**Contents of notice of application**

(2) The elector in his or her notice of application shall state the grounds for finding a contravention by the member of subsection 5 (1), (2) or (3). R.S.O. 1990, c. M.50, s. 9 (2).

**Time for bringing application limited**

(3) No application shall be brought under subsection (1) after the expiration of six years from the time at which the contravention is alleged to have occurred. R.S.O. 1990, c. M.50, s. 9 (3).

**Power of judge to declare seat vacant, disqualify member and require restitution**

10. (1) Subject to subsection (2), where the judge determines that a member or a former member while he or she was a member has contravened subsection 5 (1), (2) or (3), the judge,

- (a) shall, in the case of a member, declare the seat of the member vacant; and
- (b) may disqualify the member or former member from being a member during a period thereafter of not more than seven years; and
- (c) may, where the contravention has resulted in personal financial gain, require the member or former member to make restitution to the party suffering the loss, or, where such party is not readily ascertainable, to the municipality or local board of which he or she is a member or former member. R.S.O. 1990, c. M.50, s. 10 (1).

**Saving by reason of inadvertence or error**

(2) Where the judge determines that a member or a former member while he or she was a member has contravened subsection 5 (1), (2) or (3), if the judge finds that the contravention was committed through inadvertence or by reason of an error in judgment, the member is not subject to having his or her seat declared vacant and the member or former member is not subject to being disqualified as a member, as provided by subsection (1). R.S.O. 1990, c. M.50, s. 10 (2).

**Member not to be suspended**

(3) The authority to disqualify a member in subsection (1) does not include the right to suspend a member. R.S.O. 1990, c. M.50, s. 10 (3).

**Transition: disqualification**

(4) A disqualification of a member of a school board under this section that would have continued after December 31, 1997 but for the dissolution of the school board continues for its duration with respect to membership on any board whose members are elected by members of the electoral group who elected the member. 1997, c. 31, s. 156 (2).

**Definition**

(5) In subsection (4),  
“electoral group” has the same meaning as in Part VIII of the *Education Act* as the Part read on January 1, 1997. 1997, c. 31, s. 156 (2).

#### Appeal to Divisional Court

**11. (1)** An appeal lies from any order made under section 10 to the Divisional Court in accordance with the rules of court. R.S.O. 1990, c. M.50, s. 11 (1).

#### Judgment or new trial

**(2)** The Divisional Court may give any judgment that ought to have been pronounced, in which case its decision is final, or the Divisional Court may grant a new trial for the purpose of taking evidence or additional evidence and may remit the case to the trial judge or another judge and, subject to any directions of the Divisional Court, the case shall be proceeded with as if there had been no appeal. R.S.O. 1990, c. M.50, s. 11 (2).

#### Appeal from order or new trial

**(3)** Where the case is remitted to a judge under subsection (2), an appeal lies from the order of the judge to the Divisional Court in accordance with the provisions of this section. R.S.O. 1990, c. M.50, s. 11 (3).

#### Proceedings not invalidated but voidable

**12.** The failure of any person to comply with subsection 5 (1), (2) or (3) does not of itself invalidate any proceedings in respect of any such matter but the proceedings in respect of such matter are voidable at the instance of the municipality or of the local board, as the case may be, before the expiration of two years from the date of the passing of the by-law or resolution authorizing such matter unless to make void the proceedings would adversely affect the rights of any person acquired under or by virtue of the proceedings who acted in good faith and without actual notice of the failure to comply with subsection 5 (1), (2) or (3). R.S.O. 1990, c. M.50, s. 12.

#### Other procedures prohibited

**13.** Proceedings to declare a seat vacant or to disqualify a member or former member for conflict of interest, or to require a member or former member to make restitution where a contravention has resulted in personal financial gain, shall be had and taken only under this Act. R.S.O. 1990, c. M.50, s. 13.

### GENERAL

#### Insurance

**14. (1)** Despite section 279 of the *Municipal Act, 2001* or section 218 of the *City of Toronto Act, 2006*, as the case may be, the council of every municipality may at any time pass by-laws,

- (a) for contracting for insurance;
- (b) despite the *Insurance Act*, to enable the municipality to act as an insurer; and
- (c) for exchanging with other municipalities in Ontario reciprocal contracts of indemnity or inter-insurance in accordance with Part XIII of the *Insurance Act*,

to protect a member of the council or of any local board thereof who has been found not to have contravened section 5, against any costs or expenses incurred by the member as a result of a proceeding brought under this Act, and for paying on behalf of or reimbursing the member for any such costs or expenses. R.S.O. 1990, c. M.50, s. 14 (1); 2002, c. 17, Sched. F, Table; 2006, c. 32, Sched. C, s. 33 (2).

#### *Insurance Act* does not apply

**(2)** The *Insurance Act* does not apply to a municipality acting as an insurer for the purposes of subsection (1). R.S.O. 1990, c. M.50, s. 14 (2).

#### Surplus funds

**(3)** Despite section 387 of the *Insurance Act*, any surplus funds and the reserve fund of a municipal reciprocal exchange may be invested only in such securities as a municipality may invest in under the *Municipal Act, 2001* or the *City of Toronto Act, 2006*, as the case may be. R.S.O. 1990, c. M.50, s. 14 (3); 1996, c. 32, s. 76 (1); 2002, c. 17, Sched. F, Table; 2006, c. 32, Sched. C, s. 33 (3); 2007, c. 7, Sched. 27, s. 1.

#### Reserve funds

**(4)** The money raised for a reserve fund of a municipal reciprocal exchange may be expended or pledged for, or applied to, a purpose other than that for which the fund was established if two-thirds of the municipalities that are members of the exchange together with two-thirds of the municipalities that previously were members of the exchange and that may be subject to claims

arising while they were members of the exchange agree in writing and if section 386 of the *Insurance Act* is complied with. R.S.O. 1990, c. M.50, s. 14 (4); 2009, c. 33, Sched. 21, s. 7.

**Local boards**

[\(5\)](#) A local board has the same powers to provide insurance for or to make payments to or on behalf of its members as are conferred upon the council of a municipality under this section in respect of its members. R.S.O. 1990, c. M.50, s. 14 (5).

**Former members**

[\(6\)](#) A by-law passed under this section may provide that it applies to a person who was a member at the time the circumstances giving rise to the proceeding occurred but who, prior to the judgment in the proceeding, has ceased to be a member. R.S.O. 1990, c. M.50, s. 14 (6).

**Conflict with other Acts**

[15.](#) In the event of conflict between any provision of this Act and any provision of any general or special Act, the provision of this Act prevails. R.S.O. 1990, c. M.50, s. 15.





## Accessibility Advisory Committee

### Code of Ethics

Members of the Accessibility Advisory Committee commit to respecting the character attributes upheld by the Simcoe County District School Board:



All members of the Accessibility Advisory Committee will:

- Respect and comply with all applicable federal, provincial and municipal laws;
- Demonstrate honesty and integrity;
- Respect differences in people, their ideas and opinions;
- Treat one another with dignity and respect at all times, and especially when there is disagreement;
- Respect and treat others fairly, regardless of, for example, their race, ancestry, place of origin, colour, ethnic origin, citizenship, religion, gender, sexual orientation, age or ability;
- Respect the rights of others;
- Show proper care and regard for school board property and the property of others;
- Take appropriate measures to help those in need;
- Seek assistance from a member of the school board staff, if necessary;
- Respect all members of the school board;
- Respect the need of others to work in an environment that is conducive to learning and teaching.

TO: The Chairperson and Members of the  
Simcoe County District School Board

FROM: Business and Facilities Standing Committee

SUBJECT: **REPORT OF THE PUBLIC SESSION OF THE BUSINESS AND FACILITIES  
STANDING COMMITTEE MEETING HELD WEDNESDAY, MAY 4, 2016**

The Business and Facilities Standing Committee met in Public Session on Wednesday, May 4, 2016, at the Education Centre.

**PRESENT:**

**Committee Members**

Kathleen Aikins, Donna Armstrong (Chairperson), Peter Beacock, Jennifer Cameron, Annie Chandler, Wayne Clements, Donna Da Silva, Jodi Lloyd (fulfilling the role of Vice-Chairperson), Krista Mayne, Daniel Shilling.

**Student Trustees**

Drew Campbell, Nicholas Gulley.

**Administration**

John Dance, Daryl Halliday, Brian Jeffs, Jackie Kavanagh, Janis Medysky, Paula Murphy, Chris Samis, Anita Simpson, Paul Sloan, Kathryn Wallace.

**Staff**

Karen Côté, Corry Van Nispen.

**Recording Secretary**

Lorraine Ryder.

**REGRETS:**

**Committee Members**

Pamela Hodgson, Michele Locke.

**Student Trustees**

Haley Tyrell.

Chairperson Armstrong called the meeting to order at 6:00 p.m.

**Election of Vice-Chairperson**

Chairperson Armstrong called for nominations for the position of Vice-Chairperson of the Business and Facilities Standing Committee for the evening.

Moved by Donna Da Silva  
Seconded by Daniel Shilling

That Trustee Jodi Lloyd be nominated for election as Vice-Chairperson of the Business and Facilities Standing Committee for the evening.

Trustee Lloyd indicated that she would stand.

Chairperson Armstrong called for further nominations for the position of Vice-Chairperson of the Business and Facilities Standing Committee for the evening.

There being no further nominations, Trustee Lloyd was acclaimed as Vice-Chairperson of the Business and Facilities Standing Committee for the evening.

CARRIED

Trustee Lloyd assumed the position of Vice-Chairperson at this time.

**Approval of the Agenda**

**MOTION**

Moved by Daniel Shilling  
Seconded by Annie Chandler

That the agenda be approved as printed.

CARRIED

**Declaration of Conflicts of Interest - Nil**

**MOTION**

Moved by Annie Chandler  
Seconded by Krista Mayne

That the Business and Facilities Standing Committee move into closed session.

CARRIED

The Business and Facilities Standing Committee reconvened in public session at 8:30 p.m.

**Presentations/Delegations - Nil**

**Items for Decision**

**1. 2016-2017 Proposed Budget (BF-D-1)**

Brian Jeffs, Superintendent of Business Services expressed his appreciation and thanks to superintendent colleagues and Kathryn Wallace, Director of Education for their assistance in the preparation of the 2016-2017 proposed budget. Superintendent Jeffs also acknowledged and thanked Corry Van Nispen, Controller, and Karen Côté, Assistant Manager of Budget and Financial Reporting, and Business Services staff for their hard work and dedication during the budget process.

**Balanced Budget Compliance**

Superintendent Jeffs provided a brief overview of the balanced budget compliance. The proposed budget is compliant with all regulatory and contractual obligations of the board and is balanced according to the definition of a balanced budget for schools.

### Revenue and Enrolment

Superintendent Jeffs provided an overview of revenue and enrolment and specified the rationale for the increases and decreases in each category. The average daily enrolment (ADE) is projecting a decrease of students in the secondary panel and an increase of students in the elementary panel.

Superintendent Jeffs responded to questions from trustees at this time.

### Operating Expenses

Superintendent Jeffs provided an overview of the operating expenses which are resulting in a 1.6% increase.

### Debt Carrying Costs For Existing Capital Debentures and Loans

Superintendent Jeffs commented that the board is working on managing the sinking fund by putting aside funds on an annual basis to apply to the sinking fund. The province recognizes and supports the debt of the board based on approved expenditures presented in the board's capital wrap up template.

The projected long term debt of approximately \$231M at the end of 2016-2017 is mostly all financed through the Ontario Financing Authority (OFA), with the Ministry of Education providing funding for repayment.

Superintendent Jeffs responded to questions from trustees at this time.

### Capital Expenditures

Superintendent Jeffs provided a brief overview of the capital expenditures and indicated that some expenditures are spread over several years.

### Capital Expenditures – Annual Renewal

Superintendent Jeffs reviewed the annual renewal portion of the capital expenditures.

Manager Parker and Superintendent Jeffs responded to questions for trustees at this time.

### Accumulated Surplus (Available for Compliance)

Superintendent Jeffs commented that this section outlines what the board projects to be available as of August 2016 and sets up the opening balance for next year. Superintendent Jeffs reviewed the amounts in the schedule.

Superintendent Jeffs responded to questions from trustees at this time.

### Deferred Revenue

Superintendent Jeffs provided a brief overview of the deferred revenue and indicated that this information will set up the opening balance for the 2016-2017 budget.

Superintendent Jeffs responded to questions from trustees at this time.

Permanent Staff Complement and Compensation

This schedule was reviewed and discussed at the April 21, 2016 Business and Facilities Standing Committee budget meeting. Superintendent Jeffs provided updates on some of the sub-schedules as identified at the April 21, 2016 budget meeting.

Superintendent Jeffs and Anita Simpson, Superintendent of Program and Innovation responded to questions from trustees at this time.

Detail of Other Expenses (Non-Compensation)

Superintendent Jeffs provided a thorough overview of the detail of other expenses. The total other expenses for 2016-2017 showed a slight increase.

Superintendent Jeffs responded to questions from trustees at this time.

School Basic Budget

Superintendent Jeffs provided an overview of the school basic budget. This budget was discussed at the March 2, 2016 Business and Facilities Standing Committee meeting. Superintendent Jeffs provided an update from that meeting indicating that the elementary and secondary school basic budget does contain a base amount to handle fixed cost.

Supplementary Grant Programs

Superintendent Jeffs reviewed the supplementary grant program schedule which outlined the grants announced to date.

Early French Immersion

Superintendent Jeffs commented that this schedule consolidates Early French Immersion costs on one page. All of these costs are included in other schedules.

Moved by Jodi Lloyd  
Seconded by Donna Da Silva

**#BF-2016-05-04-32**

That the Business and Facilities Standing Committee recommend that the Board approve the 2016-2017 Proposed Budget, as set out in APPENDIX A of Report No. BF-D-1, 2016-2017 Proposed Budget, dated May 4, 2016.

CARRIED

**2. 2016–2017 Proposed Investments – Board Priorities (BF-D-2)**

Superintendent Jeffs provided a summary of the report that referenced surplus funds the board has accumulated over the past four years for future Board priorities. Staff is proposing that a portion of these funds be allocated to a series of six envelopes. A proposed plan would be developed for each envelope for presentation and discussion to Administrative Council and the Board of Trustees.

Superintendent Jeffs responded to questions from trustees at this time.

Moved by Krista Mayne  
Seconded by Jodi Lloyd

That the Business and Facilities Standing Committee extend the meeting until 10:30 p.m.

CARRIED

Moved by Peter Beacock  
Seconded by Annie Chandler

**#BF-2016-05-04-33**

That the Business and Facilities Standing Committee recommend that the Board approve the 2016–2017 Proposed Investments – Board Priorities, as set out in APPENDIX A of Report No. BF-D-2, 2016–2017 Proposed Investments – Board Priorities, dated May 4, 2016.

CARRIED

### **Items for Information**

#### **1. Barrie Central Collegiate Closure and Transition Plan (BF-I-1)**

Chris Samis, Superintendent of Education provided an overview of the report that detailed the staff and student transition plans, along with the plans for instructional resources, memorabilia and official school records in preparation for the closure of Barrie Central Collegiate.

Superintendent Samis responded to questions from trustees at this time.

This report was provided for information.

#### **2. Contract Awards Within Approved Budget (BF-I-2)**

Superintendent Jeffs provided an overview of the report that summarized the awarded contracts within approved budget.

This report was provided for information

**Correspondence** – Nil

### **Other Matters**

1. Trustee Lloyd commented on the wonderful events that several schools are holding in recognition of Mental Health Awareness week.
2. Trustee Lloyd commended four students from Orillia Secondary School for taking the initiative to clean up a section of the school yard of debris.
3. Chairperson Beacock informed trustees that based on the conversation in closed session he would be calling a special board meeting in the near future.

**Notices of Motion for Next Meeting** - Nil

**MOTION**

Moved by Kathleen Aikins  
Seconded by Daniel Shilling

That the meeting be adjourned at 10:05 p.m.

CARRIED

**RECOMMENDATIONS**

1. That the Board approve the 2016-2017 Proposed Budget, as set out in APPENDIX A of Report No. BF-D-1, 2016-2017 Proposed Budget, dated May 4, 2016.
2. That the Board approve the 2016–2017 Proposed Investments – Board Priorities, as set out in APPENDIX A of Report No. BF-D-2, 2016–2017 Proposed Investments – Board Priorities, dated May 4, 2016.

**Respectfully submitted by:**

Brian Jeffs  
Superintendent of Business Services

John Dance  
Superintendent of Facility Services

**Approved for submission by:**

Kathryn Wallace  
Director of Education

May 25, 2016

TO: The Chairperson and Members of the  
Simcoe County District School Board

FROM: First Nations Education Advisory Committee Meeting

SUBJECT: **REPORT OF THE FIRST NATIONS EDUCATION ADVISORY COMMITTEE  
MEETING HELD OCTOBER 21, 2015**

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A meeting of the First Nations Education Advisory Committee (FNEAC) was held on Wednesday, October 21, 2015 at the Seniors Boardroom, Rama.

**PRESENT:**

**Voting Members**

Michele Locke, Evelyn Ball, Dan Shilling, Tracey Snache

**Non-Voting Members**

Stuart Finlayson, Lisa Ewanchuk, Eric Chartrand, Rick Hodgkinson, Angela Johnson, Brian MacIsaac, Sylvia Norton-Sutherland, Jim Sammon, Lisa Snache, Irfan Toor

**Recording Secretary**

Lois Scott

**REGRETS:**

Kim Campbell, Pamela Hodgson, Nick Howard, Diane Lefuel, Paris Snake

**Welcome and introductions**

Trustee Locke opened the meeting by welcoming the Committee members and facilitating introductions. Regrets were expressed on behalf of those unable to attend.

**Approval of the agenda**

**RECOMMENDATION**

That the agenda be approved as printed.

Moved by Tracey Snache  
Seconded by Dan Shilling

CARRIED

**Approval of the minutes of the last meeting dated June 9, 2015**

**RECOMMENDATION**

That the minutes be approved as printed.

Moved by Evelyn Ball  
Seconded Tracey Snache

CARRIED



## Enrolment Report

### Background

Rick Hodgkinson reported that enrolment data presented in this report includes all First Nation students who attended an SCDSB school between September 8<sup>th</sup> and September 30<sup>th</sup> of this 2015-16 school year under the effective Educational Services Agreements with Beausoleil First Nation and Chippewas of Rama First Nation as fee paying students. The report also shows a breakout of all SCDSB students who have voluntarily self-identified as First Nation, Métis and Inuit. This is a preliminary report detailing start-of-school enrolment. A follow-up will be presented to the First Nations Education Advisory Committee following the October 31, 2015 ministry count date.

### Enrolment on September 30, 2015

At the end of the first month of the 2015-16 school year, 69 students from Beausoleil First Nation and Chippewas of Rama First Nation were enrolled at SCDSB schools as fee paying students. Total student enrolment is detailed in the table below by First Nation. The second table details the total enrolment of First Nation students by school panel – elementary, secondary and continuing education learning centre.

**First Nation Students Enrolled at SCDSB Schools**

	September 30, 2014	September 30, 2015	Change (Sep 30, 2014 Compared to Sep 30, 2015)
<b>First Nation</b>	<b>Total Students</b>	<b>Total Students</b>	<b>Total Students</b>
Beausoleil	28	32	+ 4
Chippewas of Rama	43	37	- 6
<b>Total</b>	<b>71</b>	<b>69</b>	<b>- 2</b>

*Actual number of fee paying students enrolled on September 30th.*

**Total Fee Paying First Nation Students Attending SCDSB Schools**

	September 30, 2014	September 30, 2015	Change (Sep 30, 2014 Compared to Sep 30, 2015)
<b>Total All First Nation Students</b>	<b>Total Students</b>	<b>Total Students</b>	<b>Total Students</b>
Elementary	13	13	0
Secondary	57	56	- 1
Learning Centre	1	0	- 1
<b>TOTAL ALL STUDENTS</b>	<b>71</b>	<b>69</b>	<b>- 2</b>

*Actual number of fee paying students enrolled on September 30th.*

The tables on the following page further break out student enrolment for each First Nation, detailing enrolment by SCDSB school.

**Fee Paying Students From Beausoleil First Nation Attending SCDSB Schools**

Beausoleil First Nation	School Attending	September 30, 2014	September 30, 2015	Change (Sep 30, 2014 Compared to Sep 30, 2015)
		Total Students	Total Students	Total Students
<b>Elementary</b>		0	0	0
<b>Secondary</b>	Midland SS	16	21	+ 5
	Penetanguishene SS	11	11	0
	<b>Total Secondary</b>	<b>27</b>	<b>32</b>	<b>+ 5</b>
<b>Learning Centre</b>	Barrie Learning Centre	1	0	- 1
<b>Total</b>		<b>28</b>	<b>32</b>	<b>+ 4</b>

*Actual number of fee paying students enrolled on September 30th.*

**Fee Paying Students From Rama First Nation Attending SCDSB Schools**

Chippewas of Rama First Nation	School Attending	September 30, 2014	September 30, 2015	Change (Sep 30, 2014 Compared to Sep 30, 2015)
		Total Students	Total Students	Total Students
<b>Elementary</b>	Lions Oval PS	2	2	0
	Marchmont PS	2	0	- 2
	Rama Central PS	2	3	+ 1
	Regent Park PS	7	8	+ 1
	<b>Total Elementary</b>	<b>13</b>	<b>13</b>	<b>0</b>
<b>Secondary</b>	Orillia Secondary School	12	11	- 1
	Twin Lakes SS	15	11	- 4
	Simcoe Alternative Secondary School	3	2	- 1
	<b>Total Secondary</b>	<b>30</b>	<b>24</b>	<b>- 6</b>
<b>Learning Centre</b>		0	0	0
<b>Total</b>		<b>43</b>	<b>37</b>	<b>- 6</b>

*Actual number of fee paying students enrolled on September 30th.*

**Voluntary, Confidential Self-Identification of Aboriginal Students**

In accordance with SCDSB Policy 4195, *Voluntary, Confidential Self-Identification of Aboriginal Students*, all aboriginal students have the right to voluntarily self-identify so that appropriate programs may be designed and delivered to improve educational outcomes. The table below details the total number of SCDSB students, board-wide who have self-identified as First Nation, Métis and Inuit.

**Voluntarily Self-Identified Aboriginal Students**

	Elementary			Secondary			Total Students		
	Sep 30, 2014	Sep 30, 2015	Change (Sep 30, 2014 Compared to Sep 30, 2015)	Sep 30, 2014	Sep 30, 2015	Change (Sep 30, 2014 Compared to Sep 30, 2015)	Sep 30, 2014	Sep 30, 2015	Change (Sep 30, 2014 Compared to Sep 30, 2015)
First Nation	675	740	+ 65	336	360	+ 24	1,011	1,100	+ 89
Métis	285	318	+ 33	146	170	+ 24	431	488	+ 57
Inuit	12	16	+ 4	5	2	- 3	17	18	+ 1
<b>Total</b>	<b>972</b>	<b>1,074</b>	<b>+ 102</b>	<b>487</b>	<b>532</b>	<b>+ 45</b>	<b>1,459</b>	<b>1,606</b>	<b>+ 147</b>

*Actual number of students enrolled on September 30th.*

### **Updates**

**Beausoleil** – Sylvia Norton-Sutherland reported that Theresa L. Sandy is no longer acting director as her contract ended September 28, 2015. Dan Monague is presently filling the position and interviews are taking place to fill this temporary position while Amanda Monague is on leave.

Boarding has started for students. Boarding homes have been sold, or are in the process of being sold. Sylvia noted that this is always a tough transition. Places are needed in the Midland and Penetanguishene area. Vulnerable Sector Screening is required for placement homes. Daily boat travel remains an issue.

**Rama** – Tracey Snache reported that Graduation and Commencement days were combined this year and it was successful. Students participated in the Terry Fox run.

### **Simcoe County District School Board (SCDSB)**

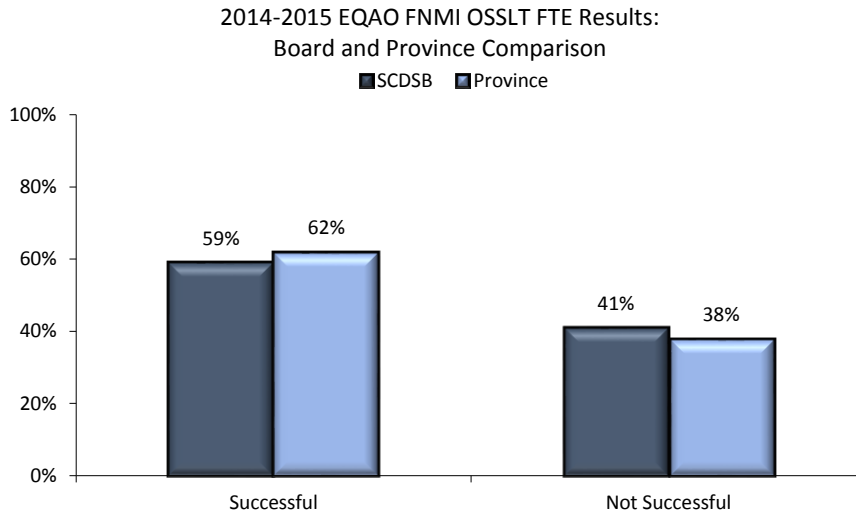
Principal Ewanchuk reported the following:

- **International Student Cultural Awareness Day**
  - September 3, 2015
  - Elder Lorraine McRae
  - FNMI cultural learning stations
  
- **FNMI 2015 Action Plan**
  - Restorative Practices
  - Youth Leadership
  - Transitioning
  - Little Spirits
  - Residential School and Reconciliation
  - We Are All Treaty People
  - Cultural Competency Training
  
- **Walking the Path**
  - OPP training
  - Elementary Student Advisors
  
- **Ojibwe Language** at Regent Park and Lions Oval
  
- **Student Work Study Teacher** – Regent Park, Huron Park & Tay Shores
  - Research practitioner
  - work with classroom teachers and students who are self-identified
  - co-reflect on what they are learning from the student work, evidence, research and community in order to

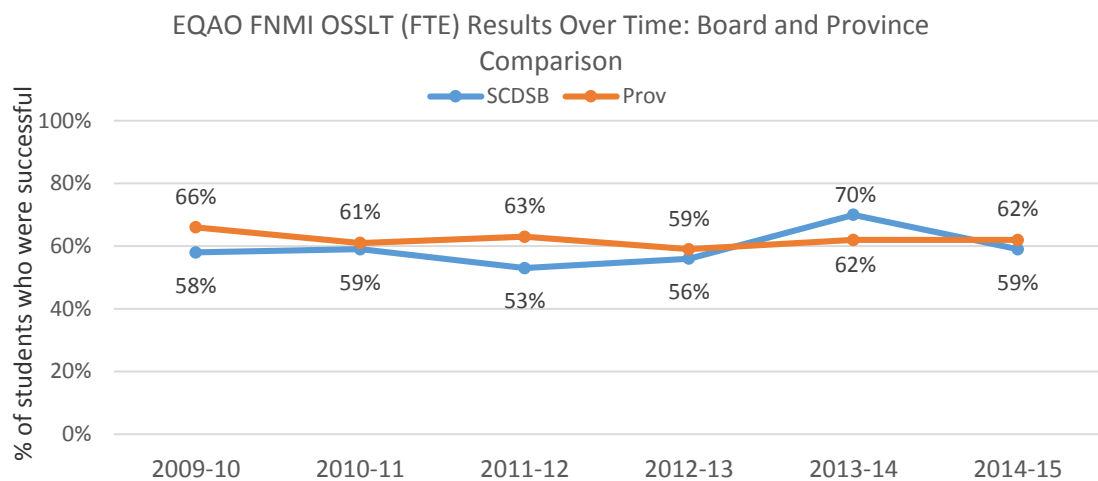
inform instructional next steps and move student learning forward

- goals: learn from the student learning experience in order to increase student achievement and well-being; increased community engagement and learning with/from FNMI partners; support increased knowledge of FNMI histories, cultures and perspectives for all staff and students
- **FNMI Student Success /Re-engagement Teacher**
  - TLSS/OSS
  - MSS/PSS
- **Collaborative Inquiry**
  - Seeking MKES and CIES participation
- **Community Partners Gathering**
  - 24 community participants from 10 organizations
  - Topics were generated by community members: Mental health, health and culture, community involvement in schools/classrooms, tutoring, autism/FASD & special needs, Student Engagement
  - Rotating discussion groups, focused on three items: current observations from their perspective, what conditions are needed to enhance student success and what is required to support the condition & what are some strategies you would recommend to support the well-being of our K-12 learners?
- **2015 Ontario Secondary School Literacy Test Results**
  - Retrieved from October 14, 2015 Program Standing Committee Report PRO-I-1
  - Over the past 6 years, approximately 78 (range: 50-11) FNMI students in SCDSB completed the OSSLT as compared to 1,410 province wide. In 2014-2015, SCDSB FNMI students made up approximately 6% of FNMI FTE OSSLT test-takers province-wide
  - On average, 59% of SCDSB FTE FNMI students were successful on the OSSLT

- SCDSB FNMI students are passing the OSSLT at slightly lower, but generally comparable rate as compared to the FTE FNMI students elsewhere in the province



(SCDSB n=111, Province n=2149)



(SCDSB n=50-111, Province n=501-2149)

- **First Nation, Métis and Inuit Studies**
  - Formally Native Studies
  - 36 sections – 15 secondary schools
  
- **Ontario – Anishinabek Nation Master Education Framework**
  - The Anishinabek Nation and Canada have been negotiating an Education Self-Government Agreement to establish an Anishinabek Education System under First Nation control and jurisdiction

- Target date for full implementation is April 1, 2018
- Ontario Ministry of Education has supported this process since 2009
- January 2014, Ontario and Anishinabek Nation agreed to enter discussions on Master Education Framework Agreement to identify topics for negotiation in a formal agreement, the proposed Master Education Agreement
- Participating First Nations are currently reviewing the document and upon their approval, the Minister and participating First Nations will sign the framework and move into next phase.
- The Framework Agreement represents the first opportunity to develop a formal education relationship with a First Nation organization in the province.
- At this time, there is no direct action required, but to continue to build on our existing relationships with Rama and Beausoleil First Nations.
- Future opportunities from school boards to share successful practices with the province is an option throughout the negotiations with the Anishinabek Nation.
- Teleconference took place on October 9<sup>th</sup> to share components of the Master Education Framework Agreement.
- Scope of Negotiations include:
  - Student success, well-being and transitions
  - Education Service Agreements
  - Educator professional learning and development
  - Leadership development
  - Access to Anishinabek First Nation education resources
  - Special education
  - Curriculum, supports and resources
  - Native language
  - Enhanced engagement
  - Data and information sharing
  - Research and evaluation
  - Targeted initiatives and investments
  - Implementation of the Master Education Agreement

**School Reports**

APPENDIX A

**Additional Business/Questions/Comments**

It was reported that the newly amalgamated Tay Shores Elementary School (formerly Port McNicoll, Victoria Harbour and Waubaushene) have chosen the medicine wheel colours as their school colours.

A letter from Rama's Chief Council will be forwarded to Superintendent Finlayson.

**Closing**

That the meeting be adjourned at 1:05 p.m.

Moved by Dan Shilling  
Seconded by Tracey Snache

CARRIED

**Report Status**

This report is provided for information.

**Respectfully submitted by:**

Stuart Finlayson  
Superintendent of Education

**Approved for submission by:**

Kathryn Wallace  
Director of Education

May 25, 2016

## **APPENDIX A – Page 1 to 5**

**SIMCOE COUNTY DISTRICT SCHOOL BOARD  
FIRST NATIONS EDUCATION ADVISORY COMMITTEE  
SCHOOL REPORTS**



## **Christian Island**

Principal Johnson reported that their school year began with the whole staff meeting at the end of August for a full week of professional development. The week included a lot of get-to-know you activities and teambuilding. There was a workshop hosted by the Human Resource & Finance Department on Policies & Procedures & Effective Communication. They had a special guest, Arrole Lawrence who came and shared his knowledge, traditional teachings and his two books "There's a Little Bit of Magic in All of Us!" And, the week ended with everyone going on a day trip to Spring Water Park" where Jeff Monague did a presentation on the history of BFN, a lesson on wilderness survival, and a medicine walk. It was a wonderful week and a great way to start our school year.

Activities that have taken place during the first month and a half have included:

- The Terry Fox Run which took place on September 24<sup>th</sup>. The students raised \$940. On the evening of the same day, we had our annual Open House/BBQ which is always well attended. During the evening we had a variety of draws, giveaways, and various activities taking place.
- On October 7<sup>th</sup> & 8<sup>th</sup> there was a workshop "Going Miles – Youth Empowerment" with Dakota House. Topics included self-expression/leadership, suicide prevention, cyber-bullying and gossip. The first day was at our school with students from Grades 6-8 and the following evening there was a session with the students and their families.
- On Thanksgiving weekend, BFN hosted a Fall Fair & Achievement Day. There were many activities such, tractor races, the Prince & Princess Pageant (One of our Grade 8 students is the Princess and will be representing our community for the year), pumpkin and butter tart contests, various races and games and displays. Our students participated by hosting an Art Show that was on display throughout the weekends festivities. On Friday, October 9<sup>th</sup> we had a traditional Thanksgiving Dinner for our students hosted by our staff and parents.
- Throughout the month of October, various classes went apple picking on the island and then made various dishes such as apple sauce and apple pie.
- Class trips have included our primary grades going to Rounds Ranch, grades 4-6 went to the Ontario Science Centre and the grades 7 & 8's went to St. Marie Among the Huron's.
- Extra-curricular activities have included a baking club, music club, a book fair, our student council started; there was a movie night for families, and a Primary Family Craft Night and a craft club for all divisions.
- Currently, the CIES staff is planning the upcoming OTC (Ogemawahj Tribal Council) wide PLC for Rama & Georgina First Nation. This is an opportunity for our three First Nations to come together, take part in some professional development and connect.

## **Mnjikaning Kendaaswin Elementary School (MKES)**

A report was read on behalf of Principal Howard. It was noted that a good start to the new academic year was had. There are currently have 160 students on roll. Principal Howard is pleased to inform the committee that they have appointed Mr. Kory Snache as their new Native

Language teacher. This means that the Native Language programme is delivered by two Ontario qualified teachers.

Grade 6, 7 and 8 students attended Mgizi Nawaadaa Leadership Camp for three nights. This incorporates leadership, co-operation and decision making skills in a camp atmosphere. Students also experienced sunrise ceremonies and cultural activities as part of the programme. Older students have also visited Black River Park to develop environmental appreciation. Mr. John Harrison, canoe maker, is working with students to develop their understanding of traditional canoe making methods. Grade 5, 6, 7 and 8 students had an Ultimate Frisbee/Tobacco Cessation Day that was very informative and the students really enjoyed the experience.

Internet Safety talks have been provided to older students by Rama Police and the CRFN Social Services department. MKES held our Terry Fox Walk and raised nearly \$1500 for this worthwhile charity. The school celebrated National Awareness Day for Residential Schools Survivors by wearing orange.

The school choir has been busy opening the Rama Health Fair and a meeting at the Orillia Branch of the Royal Canadian Legion. The Senior Boys Drum and the 'Little Girls Hand Drum' groups are busy practicing their skills. The Rama Health unit still provides Smoothie/ Salad Days for students as part of our healthy Eating programme.

With Cross Country and Flag Football the sports programme is up and running.

Grade 8 students will be involved in the 'Dare to Dream' project that is facilitated by lawyers and seeks to introduce aboriginal students to the world of Canadian law.

### **Twin Lakes Secondary School**

Principal Toor reported that there are more than 60 First Nation, Métis, and Inuit self-identified students at Twin Lakes Secondary School. Eleven students are from the Rama First Nation.

FNMI programming is very important at Twin Lakes and is being addressed through curriculum opportunities, professional development and student support.

This semester they have an Ojibwe Language course and are hoping to grow the program and offer other FNMI courses in the near future. The Ojibwe language course consists mostly of junior students with a few senior students. Students are focusing on Basic Conversational pieces and the basic formation of the language. This includes animate and inanimate nouns and vocabulary that uses consonants, long and short vowels. They will also be exploring personal pronouns, interrogatives, and diminutives as well as field trips/guest speakers that represent FNMI culture. One of their international students who is there on an exchange is currently in the class and has really embraced the language and writes home to her parents using anishinaabemowin (Ojibwe words) in her emails.

Several of their teachers have signed on to the FNMI Collaborative Inquiries offered this year as part of the Professional Development plan.

New this year, the school has recently received funding from the Aboriginal Education Office of the Ministry of Education to support an FNMI Student Success Resource Teacher for one period each semester. Thank you to Superintendent Finlayson and Principal Ewanchuk for their support of this initiative. Our teacher has been meeting with the FNMI students as a group and individually

depending on each student's needs. This is a great opportunity for students to inquire and gain assistance on a variety of situations. Academic Data is being collected on all FNMI Self-Identified students to identify prior academic successes and challenges and the teacher will follow their progress through the year. The teacher will gather data on aspects such as credit accumulation, attendance, pass rate, level distribution, EQAO results, etc. He will access prior reports, the Ontario Student Record and the student success database.

The teacher will also generate anecdotal data related to leadership, attitudes toward school, student voice, etc. Student voice is a very important aspect of every student. The teacher will include in his contacts an opportunity for students to identify difficulties or barriers to success and then make sure that they can support and help the students succeed.

The goals of the project will include increased academic performance, gap reduction on Provincial assessments and decreased attendance issues. As well, it is hoped that they will see improvements to attitudinal responses.

As the teacher has started making contacts with identified students, another student of FNMI heritage has self-identified. This may be an aspect of the support that was not expected.

### **Orillia Secondary School (OSS)**

Principal Sammon reported that Lisa Snache spends two half days a week in OSS working out of the Guidance office to support their youth from Rama First Nation. Karen King is at OSS two days a week, every other week, to support non-Rama indigenous youth. They are offering two sections of the grade 10 NAC course this year, one each semester as well as one section of the grade 11 NBV course next semester.

In the Grade 10 NAC2O course, currently 19 students are enrolled (including 4 fee paying students). They started the course looking at creation stories and oral tradition, the Medicine Wheel, Seven Grandfather Teachings, First Nations and Inuit inventions and other cultural aspects before delving into history. Historical topics discussed thus far are: European arrival, fur trade, Jesuits and New France, and the French and Indian War. Students have also taken part in hands-on activities, including participating in Talking Circles, making their own Talking Sticks, and forming their own tipis (out of bamboo skewers). Students participated in a Medicine Bag workshop with a guest speaker, where they learned about the teachings of the sacred medicines and animals, and made their own medicine bag. Students will be visiting Sainte-Marie among the Hurons on October 28 to participate in the "Two Cultures: One Land" program of the coming together of French and Wendat cultures. Students will soon be delving into treaties and wampum belts, and will even be beading their own wampum belts with the help of guest speakers. Other guest speakers in the near future will be discussing clans, the fish fence, treaties and more, and helping students form their own leather and beaded bracelets, No Face Dolls to honour missing and murdered Aboriginal women on the International Day for the Elimination of Violence Against Women (Métis Nation of Ontario) and more.

On November 5, OSS will be hosting APSIP (Aboriginal Post-Secondary Information Program) and all of our FNMI youth will be invited to attend the presentation in the small gym.

### **Penetanguishene Secondary School (PSS)**

Principal MacIsaac reported that PSS is off to a great start for their 50<sup>th</sup> Anniversary and their final year. They are a small but mighty 300 students, with students enjoying opportunities in sports, music, art, technology, and drama surrounded by the many traditional classes. In cooperation with Midland Secondary School (MSS) they have already begun their transition planning to support the move to the new school to be built on the MSS sports field. Part of this plan included Chris D'Souza presenting to both schools on equity and diversity at the beginning of the school

year, it was very well received. In addition staff have attended joint PD sessions and the two School Councils have already met twice this year to support the transition process.

To support grade 7 and 8 students from Christian Island Elementary School, the Guidance, Special Education and Student Success staff have scheduled visits to begin answering questions as the students work to choose their school and course. The Principals of PSS and MSS will also be visiting to help promote the new school and address questions students may have.

Students in the Contemporary Aboriginal Voices course have been introduced to First Nation Literature by having them read opinion pieces about being a First Nation individual. Many students were surprised by the number of labels that First Nations people have (there are approximately 24 according to Drew Hayden Taylor). The class discussed a number of different terms that would come up throughout the semester: sovereignty, colonization and individuality to name but a few. Students watched a short cartoon depiction of colonization and were able to identify many errors and how these kinds of shows have impacted the way the general population thinks about First Nation people.

Students are currently reading the novel *Three Day Road*. They are enjoying the action of the novel, but find many aspects of it difficult. They typically read a chapter together and discuss the big ideas, sometimes taking notes and other times writing opinion paragraphs. The teacher is moving away from having students answer just chapter questions because they find the novel a bit difficult to pull implied messages from. After they had read the chapter about Niska being at residential school, the students had many questions. They were able to watch a documentary film called *We Were Children*, which is based on the stories of two residential school survivors. A number of the students were appalled at the treatment of such young children, and were saddened to learn of one of those survivors passing. All of the students felt this film had a big impact because it made the situation real and not just a story.

The teacher is currently preparing a lesson on the apology given by Stephen Harper and will give the students segments of the *Truth and Reconciliation Commission Report* before reading the two act play, *Someday*. The intent will be to work on meaningful and purposeful use of language to deal with people, the significance of reconciliation and what that looks like for in the future. The teacher remains very thankful for having the opportunity to teach this course.

### **Rama Student Advisor**

Lisa Snache reported that she has been meeting with students regarding Interim Reports, recommending strategies for success and monitoring attendance and providing supports as needed.

Lisa advised that she attended Parent - Teacher Interview Night at OSS and plans to attend TLSS Interview Night.

An Aboriginal Post-Secondary Information Program will take place on November 5, 2015 at OSS in the morning and TLSS in the afternoon. All FNMI students will be invited.

Students as of October 19, 2015:	Twin Lakes S.S. (On Reserve 12) (Off Reserve 6)	18
	Orillia S.S.	18 – includes 1 SAL Outreach

(On Reserve 12)  
(Off Reserve 6)

Simcoe Alternative S.S.        3  
(On Reserve 2)  
(Off Reserve 1)

### **Student Representative**

A report was read providing the committee with an update from student representative Paris Snake. This past summer she worked at the Rama First Nation (RFN) Public Library as a Library Assistant. Paris continues to volunteer the RFN library.

Paris has joined the Outers Club, participated in the Outers Club Junior canoe trip in September, joined the Arts Council and participated in fundraising for the Arts Council selling Vesey bulbs (flowers). She has fundraised for the Terry Fox Run that was held October 14, and helped to sell Terry Fox t-shirts during her lunch hours. Paris was asked to participate in the Remembrance Day ceremony by reciting *In Flanders Fields* in Ojibwe. On Friday, October 16, Paris donated 18 inches of her hair for cancer patients through Angel Hair for Kids: A Child's Voice Foundation.

TO: The Chairperson and Members of the  
Special Education Advisory Committee

FROM: Chairperson of SEAC  
Superintendent of Education

SUBJECT: **MINUTES OF THE SPECIAL EDUCATION ADVISORY COMMITTEE  
MEETING HELD APRIL 11, 2016**

The regular meeting of the Special Education Advisory Committee was held on Monday, April 11, 2016 at the Education Centre.

**A. Roll Call**

**PRESENT:**

**SEAC Members**

Kathleen Aikins (Trustee), Donna Armstrong (Trustee), Kevin Berry (Chairperson), Annie Chandler (Trustee), Sheryl Eastop, Rose-Ann Marchitto, Yana Skybin (Vice-Chairperson), Caroline Smith, Dan Stroh, Sandy Thurston, Tanya van Voorst.

**SEAC Alternates**

James Hall, Svetlana Zarumvinski.

**Staff**

Kathy Chapman, Michael Giffen, Connie Gray, Stephen McClelland, Chris Samis.

**REGRETS:**

**SEAC Members**

Kelly Barber, Mark Bryan, Peter Nagora, Sally Seabrook.

**SEAC Alternates**

Candice Coursey.

**Recording Secretary**

Tina Bazuk.

Kevin Berry, Chairperson, called the meeting to order at 7:00 p.m.

**(1) Welcome**

(a) Introductions

Chairperson Berry welcomed committee members, staff and guests, and shared regrets for the evening.

(b) SCDSB Special Education Statement of Beliefs (A-1-d)

Tanya van Voorst, SEAC Member, read the Statement of Beliefs.

**(2) Approval of Agenda**

Moved by Tanya van Voorst  
Seconded by Kathleen Aikins

That the agenda be approved as written.

CARRIED

**(3) Approval of Minutes**

- (a) Minutes of the Regular SEAC Meeting held March 7, 2016 (A-3-a)

Moved by Dan Stroh  
Seconded by Annie Chandler

That the minutes be approved as written.

CARRIED

**B. Presentations**

- (1) (a) Candlelighters Simcoe Parents of Children with Cancer (B-1-a)**

Chris Samis, Superintendent of Education, thanked Barbara Johnson for volunteering to provide SEAC members with information regarding Candlelighters Simcoe Parents of Children with Cancer and invited other members to present on their respective agencies in the future.

Barbara Johnson, Parent Liaison from Candlelighters Simcoe, provided an overview of the supports offered to families residing in Simcoe County and surrounding areas whose child or teen has been diagnosed with cancer.

Candlelighters Simcoe is a not for profit organization founded in 1990 that is supported entirely by community donations. The support programs have been designed to positively impact and improve the quality of life for children with cancer and their families while easing some of the stresses and financial burdens.

Over 400 children are diagnosed with cancer every year in Canada. Although 80% of these children will be cured, 60% of them will face long term effects as a result of the cancer and/or treatment, which may include: visual processing, language processing, memory, attention, fine motor coordination, processing speed, planning, and organization etc.

Home Instruction is essential while the child is receiving treatment as attendance at school can be irregular due to fatigue, low blood counts, suppressed immune system and potential side effects from treatment. The medical team at Hospital for Sick Children encourages Home Instruction for normalization and social interaction. Case conferences are recommended at the beginning of each school year or semester while receiving treatment and yearly after the student is off treatment.

Barbara Johnson and Tanya van Voorst responded to questions from SEAC at this time.

(b) OSAPAC Licensing (B-1-b)

Connie Gray, Central Consultant in Special Education, provided an overview of the Ontario Software Acquisition Program Advisory Committee (OSAPAC).

OSAPAC is the committee that advises the Ministry of Education on the licensing and evaluation of Digital Resources for school boards. Their mandate is to transform learning and teaching by strategically developing, promoting and licensing digital resources that enable deeper learning for all.

A teacher brochure was created to identify licenses that teachers and in some cases students, have access to at home or on a personal device. It includes OSAPAC licenses as well as board purchased licences.

Through funding received from a Parent Reaching Out (PRO) Grant last year, a parent package was created that included the Engaging Parents in Technology brochure, the Parent's guide to Assistive Technology (SEA funded) along with a memory stick with student take home programs. Parents may access the install instructions through the special education resource teacher.

*Trustee Armstrong entered the meeting at this time.*

Superintendent Samis and Central Consultant Gray responded to questions from SEAC at this time.

**C. Items for Decision**

(1) (a) SEAC Member Absences (C-1-a)

Superintendent Samis noted that on April 1, 2016 notification was received from Kelly Barber, SEAC Member, representing Simcoe Muskoka Child, Youth and Family Services informing that her medical leave had been extended.

SEAC members agreed to defer the item until the May 9, 2016 meeting to ensure the proper process is being followed through the *Education Act*.

**D. Items for Information**

(1) **Follow-up from Previous Meeting**

(a) Special Education Data Report – Gender Identification Rates (D-1-a)

Superintendent Samis provided an overview of the Special Education Data Report - Gender Identification Rates.

At the February 8, 2016 SEAC meeting, SEAC members requested follow-up information related to identification rates for students with special education needs in the SCDSB compared to provincial and/or national rates.



While collecting comparable data was difficult, using whatever data was available provided interesting observations, outcomes and opportunities for next steps.

In the SCDSB, approximately 19% of students are accessing special education programs and services with the majority in regular classrooms for most or all of their day. 67% of those students are males. Provincially as of 2013, 17% of elementary students and 22% of secondary student received special education programs and services and nationally, approximately 14% of the students in publically funded Canadian elementary and secondary schools receive some form of special education.

Exceptionality rates for Canadian schools are not entirely aligned with categories of disability as defined by PALS (2006) and Ontario's Ministry of Education categories of exceptionalities, although male vs female identification trends appear to be consistent both locally and nationally with males being identified more often than females.

Regardless of the rationale for differing rates of identification between male and female students, it is critical for the SCDSB to continue to examine policies, procedures and practices to ensure all students are correctly identified and supported appropriately.

Superintendent Samis responded to question from SEAC at this time.

(b) Pupil foundation Grant Clarification (D-1-b)

Superintendent Samis provided further clarification on the pupil foundation grant as per the request at the March 7, 2016 SEAC meeting.

The Pupil Foundation Grant (PFG) is calculated on a per-pupil basis from K-12 and supports elements of classroom education that is common to all students including: salaries of regular classroom teachers, textbooks, classroom supplies and classroom computers.

The Special Education Grant is comprised of 6 allocations and provides funding for additional supports for students with special education needs such as, educational assistants, special education resource teachers, teachers in special education classes etc.

**(2) Staff Reports**

(a) Parent Reaching Out Grants – SEAC Application Proposal (D-2-a)

Superintendent Samis provided an overview of the Parent Reaching Out (PRO) Grants – SEAC Application Proposal report.

PRO Grants are designed to promote parent involvement in children's education, and to support student achievement and well-being. Schools are encouraged to apply for one or both of the following grants: PRO School Council Grants and PRO Regional/Provincial Grants. A SEAC PRO Grant application would fall under the Regional/Provincial category.

Regional PRO Grant applications are due May 29, 2016 for the 2016-2017 school year.

SEAC members were given the opportunity to discuss some ideas for a Regional PRO Grant application that would support increased parent engagement of student with special education needs. After some discussion, members were encouraged to take the time to reflect on different topics and forward any suggestions to Tina Bazuk for follow up at the May 9, 2016 SEAC meeting.

Superintendent Samis, Principal McClelland and Central Consultant Gray responded to questions from SEAC at this time.

**(3) Committee Reports**

(a) 2016-2017 Special Education Plan Sub-Committee (D-3-a)

The 2016-2017 Special Education Plan Sub-Committee met prior to the SEAC meeting. Superintendent Samis thanked the SEAC members who attended for their productive feedback. Another sub-committee will be held on May 9, 2016 prior to the SEAC meeting to discuss further revisions.

**(4) SEAC Member Updates**

(a) Association/Agency Updates – All (D-4-a) - Nil

**Autism Ontario – Simcoe County:**

Chairperson Berry advised of two unique fundraising campaigns in Simcoe to raise awareness of Autism which include:

- A local tattoo parlour in Barrie offered a small puzzle piece tattoo for a donation of \$20. The campaign raised over \$4,000.
- A local motorcycle club has donated a custom made trike that is valued at \$35,000. This campaign is expected to raise approximately \$15,000.

Chairperson Berry noted that Autism Ontario has created document to address some questions surrounding the Ontario Government announcement of the \$333M investment to improve and expand autism services. Public on-line Engagement Sessions have been scheduled as well. Information can be found on the Autism Ontario website.

**(5) Board Member Updates**

(a) Updates from Board Meetings – (D-5-a)

Trustee Chandler noted the positive discussions surrounding mental health at the Board meetings.

**E. Correspondence - NIL**

**F. Other Matters - Nil**

**G. Notices of Motion for Next Meeting - NIL**

**H. Adjournment**

Moved by Kathleen Aikins  
Seconded by Caroline Smith

That the meeting be adjourned at 8:50 p.m.

CARRIED

The next meeting date is May 9, 2016.

**Report Status**

This report is provided for information.

**Respectfully submitted by:**

Chris Samis  
Superintendent of Education

**Approved for submission by:**

Kathryn Wallace  
Director of Education

TO: The Chairperson and Members of the  
Simcoe County District School Board

FROM: Business and Facilities Standing Committee/SEAC

SUBJECT: **REPORT OF THE BUSINESS AND FACILITIES STANDING COMMITTEE AND  
SPECIAL EDUCATION ADVISORY COMMITTEE BUDGET MEETING HELD  
MAY 4, 2016**

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A meeting of the Business and Facilities Standing Committee and Special Education Advisory Committee (SEAC) was held on Wednesday, May 4, 2016 to discuss budget.

**PRESENT:**

**Committee Members** Kathleen Aikins, Donna Armstrong (Chairperson), Peter Beacock, Jennifer Cameron, Annie Chandler, Wayne Clements, Donna Da Silva, Jodi Lloyd (fulfilling the role of Vice-Chairperson), Krista Mayne, Daniel Shilling.

**Student Trustees** Drew Campbell, Nicholas Gulley.

**SEAC Members** Kevin Berry (Chairperson), Sheryl Eastop, Peter Nagora, Yana Skybin (Vice-chairperson), Sandy Thurston, Tanya van Voorst.

**Administration** Brian Jeffs, Janis Medysky, Chris Samis, Paul Sloan, Kathi Wallace.

**Staff** Karen Cote, Mike Giffen, Stephen McClelland, Steve Parker, Corry Van Nispen.

**REGRETS:**

**Committee Members** Pamela Hodgson, Michele Locke.

**SEAC Members** Kelly Barber, Mark Bryan, Dan Stroh.

**ABSENT:**

**Student Trustees** Haley Tyrell.

**SEAC Members** Rose-Ann Marchitto, Sally Seabrook, Caroline Smith.

**Recording Secretary** Tina Bazuk.

Chairperson Armstrong, called the meeting to order at 7:05 p.m.

Chairperson Armstrong provided a brief overview of the structure of the Joint Business and Facilities/SEAC Budget meeting.

Chairpersons Armstrong and Berry co-chaired the meeting.

**Approval of Agenda - Business and Facilities Standing Committee**

**MOTION**

Moved by Peter Beacock  
Seconded by Jodi Lloyd

That the agenda be approved as printed.

CARRIED

**Approval of Agenda - SEAC**

**MOTION**

Moved by Tanya van Voorst  
Seconded by Annie Chandler

That the agenda be approved as printed.

CARRIED

**Declaration of Conflicts of Interest - Nil**

**Closed Session - Nil**

**Presentations/Delegations - Nil**

**Items for Decision - Nil**

**Items for Information**

**1. 2016-2017 Proposed Budget - Special Education (BF-I-1)**

Brian Jeffs, Superintendent of Business Services, and Chris Samis, Superintendent of Education, provided an overview of the 2016-2017 Proposed Special Education budget.

The Special Education Grant provides additional incremental funding for students with special education needs. Currently the SCDSB supports approximately 9,900 students with individual education plans (IEPs), 88% of which receive instruction in a regular class placement.

In 2016-2017 the overall revenue for special education is projected to increase by \$0.532 million to help offset a portion of the cost related to central table agreements (i.e. wage increases).

Clarification was provided for the following items:

- The increase in Section 23 is due to the addition of the FASD program at Emma King;
- The Mental Health budget is separate from the Special Education budget;
- Special Education transportation does not impact the Special Education budget; Special Education Resource Teachers (SERTs) do not generate funding through the Teacher Qualification and Experience Grant however, special education (county) class teachers do; and,
- The Pupil Foundation Grant generates funds above and beyond the Special Education Grant related to special education (county) class teachers only.

The 2016-2017 Special Education budget is based on four foundational principles:

- Fostering independence;
- Differentiated instruction based on effective IEPs;
- Community partnerships; and,
- Ensuring successful transitions (into, through and from).

At the March 7, 2016 SEAC meeting, SEAC members were provided the occasion to participate in a 'think-pair-share' activity and determined the following preliminary priorities for the 2016-2017 Special Education budget:

- Mental Health - Extension of Social Workers and CYW support;
- Professional Development (PD) - Mandatory PD for all teachers to support students with special education needs;
- Early literacy and numeracy;
- Intermediate Numeracy;
- Inclusion and integration - leveraging the expertise of the RCT;
- Transitions;
- ABA Coordinators - More support to implement ABA recommendations;
- Assistive Technology - Change the model of requesting support and/or training. Should be equally available; and,
- Self-Regulation.

Superintendent Samis advised that additional Mental Health support has been identified as an important priority by both the SEAC and Board tables. A proposal is going forward to Board to provide an additional \$350,000 (over 3 years) to further support students with Mental Health needs.

Although there is an increase to the budget of \$0.532 million, some staffing changes are required to balance the 2016-2017 budget. The proposed changes for special education include:

- Decrease of 4.5 Elementary SERTs;
- Decrease of 4.4 Secondary SERTs;
- Decrease of 2.3 Elementary Special Education Class SERTs;
- Decrease of 2 Elementary Educational Assistants;
- Decrease of 3 Secondary Educational Assistants;
- Decrease of 1 Speech and Language Assistant (Retirement);
- Decrease of 1 Brailist (Will be hiring a Vision Resource Teacher with Brail qualifications);
- Increase of 2 Deaf-Blind Intervenors; and,
- Increase of 1 Secondary Child and Youth Worker for Special Incidence Portion (SIP) Claims.

Superintendent Jeffs and Superintendent Samis responded to questions from trustees and SEAC members at this time.

Chairperson Berry suggested that in future years staff consider re-evaluating the logic behind the formula being used to allocate the Pupil Foundation Grant funds towards special education to ensure it reflects the current needs for all students in our schools.

**Correspondence** - Nil

**Other Matters** - Nil

Superintendent Samis and Chairperson Armstrong thanked SEAC members for attending the meeting tonight.

**Adjournment - Business and Facilities Standing Committee**

Moved by Jodi Lloyd  
Seconded by Donna Da Silva

That the meeting be adjourned at 7:55 p.m.

CARRIED

**Adjournment - SEAC**

Moved by Tanya van Voorst  
Seconded by Annie Chandler

That the meeting be adjourned at 7:55 p.m.

CARRIED

**Report Status**

This report is provided for information.

**Respectfully submitted by:**

Brian Jeffs  
Superintendent of Business Services

Chris Samis  
Superintendent of Education

**Approved for submission by:**

Kathryn Wallace  
Director of Education

TO: The Chairperson and Members of the  
Simcoe County District School Board

FROM: Human Resources Standing Committee

SUBJECT: **REPORT OF THE PUBLIC SESSION OF THE HUMAN RESOURCES  
STANDING COMMITTEE MEETING HELD WEDNESDAY, MAY 11, 2016**

The Human Resources Standing Committee met in Public Session on Wednesday, May 11, 2016, at the Education Centre.

**PRESENT:**

**Committee Members**

Donna Armstrong, Kathleen Aikins (Vice-Chairperson), Peter Beacock, Jennifer Cameron, Wayne Clements, Pamela Hodgson, Jodi Lloyd, Michele Locke, Krista Mayne (Chairperson), Daniel Shilling.

**Administration**

Anita Simpson, John Dance, Stuart Finlayson, Daryl Halliday, Jackie Kavanagh, Janis Medysky, Paula Murphy, Chris Samis, Paul Sloan, Kathryn Wallace.

**REGRETS:**

**Committee Members**

Donna DaSilva, Annie Chandler.

**PRESENT:**

**Student Trustees**

Nicholas Gulley, Haley Tyrell.

**REGRETS:**

**Student Trustees**

Drew Campbell.

**Recording Secretary**

Kary Hancock.

Chairperson Mayne called the meeting to order at 6:30 p.m.

In the absence of Vice-Chairperson DaSilva, Chairperson Mayne asked if there were any volunteers to serve as the Vice-Chairperson of the Human Resources Standing Committee for the evening.

Trustee Kathleen Aikins volunteered.

Moved by Jodi Lloyd  
Seconded by Michele Locke

That Trustee Aikins be nominated as Vice-Chairperson of the Human Resources Standing Committee for the evening.

Trustee Aikins indicated that she would stand.

Chairperson Mayne called for further volunteers.



There being no further nominations, Trustee Aikins was acclaimed as the Vice-Chairperson of the Human Resources Standing Committee for the evening.

CARRIED

Trustee Aikins assumed the Vice-Chair at this time.

2. **Approval of the Agenda**

**MOTION**

Moved by Daniel Shilling  
Seconded by Michele Locke

That the agenda be approved as printed.

CARRIED

3. **Declaration of Conflicts of Interest** – Nil

4. **Presentations/Delegations** – Nil

Moved by Daniel Shilling  
Seconded by Michele Locke

That the Human Resources Standing Committee move into closed session.

CARRIED

*Student Trustees Nicholas Gulley and Haley Tyrell left the meeting at this time.*

The Human Resources Standing Committee reconvened in public session at 6:35 p.m.

*Student Trustees Nicholas Gulley and Haley Tyrell entered to the meeting at this time.*

**Items for Decision** - Nil

**Items for Information**

1. **Labour Update (Verbal)**

Janis Medysky, Associate Director, advised that Human Resource Services has been successful in relocating the teachers from Barrie Central C.I. and the staffing process for Georgian Bay District S.S. has gone quite well. The change in the order of the staffing process has allowed for twenty-two transfers for teachers that were looking for movement within the board.

**Correspondence** - Nil

**Other Matters** - Nil

**Notices of Motion for next meeting** – Nil

**MOTION**

Moved by Jodi Lloyd  
Seconded by Daniel Shilling

That the meeting be adjourned at 6:45 p.m.

CARRIED

**Report Status**

This report was provided for information.

**Respectfully submitted by:**

Janis Medysky  
Associate Director

**Approved for submission by:**

Kathryn Wallace  
Director of Education

TO: The Chairperson and Members of the  
Simcoe County District School Board

FROM: Program Standing Committee

SUBJECT: **REPORT OF THE PROGRAM STANDING COMMITTEE  
MEETING HELD WEDNESDAY, MAY 11, 2016**

The Program Standing Committee met in Public Session at the Education Centre on Wednesday, May 11, 2016.

**PRESENT:**

**Committee Members**

Kathleen Aikins, Donna Armstrong, Peter Beacock,  
Jennifer Cameron, Wayne Clements, Pamela Hodgson,  
Jodi Lloyd, Krista Mayne (fulfilling the role of Vice-chairperson),  
Daniel Shilling (fulfilling the role of Chairperson).

**REGRETS:**

**Committee Members**

Annie Chandler, Donna DaSilva, Michele Locke.

**Student Trustees**

Nicholas Gulley, Haley Tyrell.

**REGRETS:**

**Student Trustees**

Drew Campbell.

**Administration**

John Dance, Stuart Finlayson, Daryl Halliday, Jackie Kavanagh,  
Janis Medysky, Paula Murphy, Chris Samis, Anita Simpson,  
Paul Sloan, Kathryn Wallace.

**Staff**

Dean Maltby, Pat Miller, Deb Scharf.

**Recording Secretary**

Mary Cannell.

Chairperson Shilling called the meeting to order at 8:45 p.m.

1. **Election of Vice-Chairperson**

In the absence of Chairperson Annie Chandler, Vice-Chairperson Daniel Shilling assumed the role of Chairperson. He then called for nominations for the office of Vice-Chairperson of the Program Standing Committee for the evening.

Moved by Kathleen Aikins  
Seconded by Wayne Clements

That Trustee Krista Mayne be nominated as Vice-Chairperson of the Program Standing Committee for the evening.

Trustee Mayne indicated that she would stand.

Chairperson Shilling called for further nominations. There being no further nominations, Trustee Mayne was acclaimed as Vice-Chairperson for the evening.

Trustee Mayne assumed the Vice-Chair at this time.

2. **Approval of Agenda**

Chairperson Shilling asked trustees for any additions or changes to the agenda.

Moved by Kathleen Aikins  
Seconded by Jennifer Cameron

That the agenda be approved as printed.

CARRIED

3. **Declaration of Conflicts of Interest** – Nil.

4. **Presentations/Delegations** – Nil.

**Items for Information**

1. **Enrolment and Attrition in the French Immersion (FI) and Extended French as a Second Language (EFSL) Programs (PRO-I-1)**

Superintendent Simpson invited Principal of Program Dean Maltby and Manager of Research and Evaluation Deb Scharf to the table. Manager Scharf provided an overview of the enrolment trends for the past five years for EFSL, and the trends for FI over the three years that the program has been offered to students.

Superintendent Simpson and Director of Education Kathryn Wallace responded to trustee queries related to attrition from EFSL at the secondary level and the possibility of offering summer EFSL courses for secondary students.

This report was provided for information.

2. **Innovation 2015-2016 (PRO-I-2)**

Superintendent Simpson and Principal of Innovation Pat Miller provided an overview of the work done to date on deepening support for innovative learning and teaching practices in technology-enabled learning environments, and the implementation of evidence-based practices. Principal Miller spoke of the importance of instilling both a mindset of continuous improvement and a culture of learning.

A video clip was shared with trustees depicting visible learning in action, the transformation of learning spaces, and the innovative interdisciplinary courses such as research and design being offered at various schools across the board. Principal Miller described the school learning plans that are now housed in Google Drive, allowing collaboration between all staff, and the addition of learning stories submissions that act as further learning resources for staff. A list of provincial, national and international publications document the impact of the innovation agenda in the SCDSB and beyond.

A sample virtual music lesson was shared to illustrate plans for the Virtual Music Room in 2016/2017 and trustees were given the opportunity to participate in a drumming lesson. Superintendent Simpson indicated that pending budget approval, a music teacher will be hired to create more virtual music lessons for the SCDSB Virtual Music Room.

Superintendent Simpson responded to trustee queries and comments related to the impact of innovative practices on provincial assessment results and making math learning more engaging.

This report was provided for information.

**3. School Climate Survey Results (PRO-I-3)**

Superintendent of Education Daryl Halliday indicated that the results of the survey help guide individual schools with developing their school learning plans and to monitor the impact of school-based initiatives accordingly.

Superintendent Halliday responded to trustee queries and comments related to the impact of the legalization of marijuana on schools and the opportunities available to students to join teams and clubs. Manager Scharf indicated that further refinements to the survey will be made for future versions, including more probing questions that will elicit specific answers.

This report was provided for information.

**Other Matters - Nil**

**Notices of Motion for Next Meeting - Nil**

Moved by Kathleen Aikins  
Seconded by Peter Beacock

That the meeting be adjourned.

CARRIED

Meeting adjourned at 9:40 p.m.

**5. Report Status**

This report was provided for information.

**Respectfully submitted by:**

Anita Simpson  
Superintendent of Program and Innovation

**Approved for submission by:**

Kathryn Wallace  
Director of Education