

**SIMCOE COUNTY DISTRICT SCHOOL BOARD**  
**SPECIAL BOARD MEETING**

**PUPIL ACCOMMODATION REVIEW 2015:01**

**BYNG PUBLIC SCHOOL/CLEARVIEW MEADOWS ELEMENTARY SCHOOL**  
**STAYNER COLLEGIATE INSTITUTE**

**THURSDAY, JUNE 9, 2016 – 6:00 P.M.**

**A G E N D A**

**ROY EDWARDS ROOM**

- A. (1) Roll Call
- (2) Approval of Agenda
- (3) Declaration of Conflicts of Interest

**PUBLIC SESSION**

**B. RECOMMENDATIONS FOR ACTION**

- (1) Staff Report - Items for Decision
  - (a) Pupil Accommodation Review 2015:01 – Byng Public School/Clearview Meadows Elementary School/Stayner Collegiate Institute – Addendum To Final Staff Report

**C. FUTURE BUSINESS AND ADJOURNMENT**

Special Education Advisory Committee Meeting – June 13, 2016 at 7:00 p.m. – Georgian Room  
Regular Meeting of the Board – June 15, 2016 at 6:00 p.m. - Roy Edwards Room  
Parent Involvement Committee Meeting – June 21, 2016 at 6:00 p.m. – Georgian Room

**SIMCOE COUNTY DISTRICT SCHOOL BOARD  
SPECIAL BOARD MEETING**

**PUBLIC SESSION**

**PUPIL ACCOMMODATION REVIEW 2015:01  
BYNG PUBLIC SCHOOL/CLEARVIEW MEADOWS ELEMENTARY SCHOOL  
STAYNER COLLEGIATE INSTITUTE**

**THURSDAY, JUNE 9, 2016 – 6:00 P.M. – ROY EDWARDS ROOM**

**RECOMMENDED ACTION**

REPORT	FYI	Decision Req.	MOTION
			Call Meeting to order. Roll Call
		√	That the agenda be approved as printed.
			Declaration of Conflicts of Interest
B-1-a Pupil Accommodation Review 2015:01 – Byng Public School/Clearview Meadows Elementary School/Stayner Collegiate Institute – Addendum to Final Staff Report		√	(1) That the Board approve Stayner Collegiate Institute transition to a Grade 7-12 model, effective September 2018, as set out in Report No. B-1-a, Pupil Accommodation Review 2015:01 – Byng Public School/Clearview Meadows Elementary School/Stayner Collegiate Institute – Addendum to Final Staff Report, dated June 9, 2016.
		√	(2) That the Board approve Byng Public School transition to a Grade JK-6 model, effective September 2018, as set out in Report No. B-1-a, Pupil Accommodation Review 2015:01 – Byng Public School/Clearview Meadows Elementary School/Stayner Collegiate Institute – Addendum to Final Staff Report, dated June 9, 2016.
		√	(3) That the Board approve Clearview Meadows Elementary School transition to a Grade JK-6 model, effective September 2018, as set out in Report No. B-1-a, Pupil Accommodation Review 2015:01 – Byng Public School/Clearview Meadows Elementary School/Stayner Collegiate Institute – Addendum to Final Staff Report, dated June 9, 2016.
		√	(4) That the Board approve staff implement a transition team, effective September 2017, as set out in Report No. B-1-a, Pupil Accommodation Review 2015:01–Byng Public School/ Clearview Meadows Elementary School/Stayner Collegiate Institute – Addendum to Final Staff Report, dated June 9, 2016.

SIMCOE COUNTY DISTRICT SCHOOL BOARD  
 RECOMMENDED ACTION - 2  
 JUNE 9, 2016

<p>Pupil Accommodation Review 2015:01 – Byng Public School/Clearview Meadows Elementary School/Stayner Collegiate Institute – Addendum to Final Staff Report (cont'd)</p>		<p>√</p> <p>√</p> <p>√</p> <p>√</p> <p>√</p> <p>√</p>	<p>(5)          That the Board approve Byng Public School close subsequent to Ministry of Education funding approval and the completion of any required accommodation and renewal projects at Clearview Meadows Elementary School and/or Stayner Collegiate Institute, as set out in Report No. B-1-a, Pupil Accommodation Review 2015:01 – Byng Public School/Clearview Meadows Elementary School/Stayner Collegiate Institute – Addendum to Final Staff Report, dated June 9, 2016.</p> <p>(6)          That the Board approve in the event Ministry of Education funding approval is not granted, Byng Public School close, effective June 30, 2020, as set out in Report No. B-1-a, Pupil Accommodation Review 2015:01 – Byng Public School/Clearview Meadows Elementary School/Stayner Collegiate Institute – Addendum to Final Staff Report, dated June 9, 2016.</p> <p>(7)          That the Board approve Byng Public School and Clearview Meadows Elementary School attendance areas consolidate subsequent to the closure of Byng Public School, as set out in Report No. B-1-a, Pupil Accommodation Review 2015:01 – Byng Public School/Clearview Meadows Elementary School/Stayner Collegiate Institute – Addendum to Final Staff Report, dated June 9, 2016.</p> <p>(8)          That the Board approve an attendance area review commence in the fall of 2016 that includes Stayner Collegiate Institute, Collingwood Collegiate Institute and Nottawasaga Pines Secondary School, as set out in Report No. B-1-a, Pupil Accommodation Review 2015:01 – Byng Public School/Clearview Meadows Elementary School/Stayner Collegiate Institute – Addendum to Final Staff Report, dated June 9, 2016.</p> <p>(9)          That the Board approve a capital priority for accommodation and renewal needs at Stayner Collegiate Institute and/or Clearview Meadows Elementary School, as set out in Report No. B-1-a, Pupil Accommodation Review 2015:01 – Byng Public School/Clearview Meadows Elementary School/Stayner Collegiate Institute – Addendum to Final Staff Report, dated June 9, 2016.</p> <p>(10)          That the Board approve staff submit a business case to the Ministry of Education for accommodation and renewal needs at Stayner Collegiate Institute and/or Clearview Meadows Elementary School, as set out in Report No. B-1-a, Pupil Accommodation Review 2015:01 – Byng Public School/Clearview Meadows Elementary School/Stayner Collegiate Institute – Addendum to Final Staff Report, dated June 9, 2016.</p>
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SIMCOE COUNTY DISTRICT SCHOOL BOARD  
 RECOMMENDED ACTION - 3  
 JUNE 9, 2016

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<p>Pupil Accommodation Review 2015:01 – Byng Public School/Clearview Meadows Elementary School/Stayner Collegiate Institute – Addendum to Final Staff Report (cont'd)</p>		<p>√</p>	<p>(11)          That the Board approve staff establish an ad-hoc committee as per Policy 4440 to recommend to the Board a school name or names for the Board's consideration subsequent to the confirmed closure date of Byng Public School, as set out in Report No. B-1-a, Pupil Accommodation Review 2015:01 – Byng Public School/Clearview Meadows Elementary School/Stayner Collegiate Institute – Addendum to Final Staff Report, dated June 9, 2016.</p> <p>(12)          That the Board approve staff pursue capital partnerships with viable financial commitments in consideration of a capital priority business case submission, as set out in Report No. B-1-a, Pupil Accommodation Review 2015:01 – Byng Public School/Clearview Meadows Elementary School/Stayner Collegiate Institute – Addendum to Final Staff Report, dated June 9, 2016.</p>
<p>Future Business</p>			
<p>Adjournment</p>		<p>√</p>	<p>Motion to Adjourn</p>

TO: The Chairperson and Members of the  
Simcoe County District School Board

FROM: Associate Director

SUBJECT: **PUPIL ACCOMMODATION REVIEW 2015:01 – BYNG PUBLIC SCHOOL /  
CLEARVIEW MEADOWS ELEMENTARY SCHOOL / STAYNER COLLEGIATE  
INSTITUTE – ADDENDUM TO FINAL STAFF REPORT**

**1. Background**

At a special Board meeting held on May 11, 2016, the B-1-a Pupil Accommodation Review 2015:01 – Byng Public School / Clearview Meadows Elementary School / Stayner Collegiate Institute – Final Staff Report (APPENDIX A) was presented. On May 24, 2016 a Special Board Meeting for Delegations was held.

The purpose of this meeting was to invite the public to present to the Board of Trustees with regard to the pupil accommodation review. One delegation request from a Byng Public School Parent Council member was received. In summary, the delegate expressed concern over the change in timelines from the Initial Staff Report, a September 2019 implementation, to those cited in the final staff report, a September 2018 implementation. The delegate asserted that the recommended shorter timeline would have a negative impact on current Byng Public School students nearing graduation, would not allow the Stayner Collegiate Institute transition process to learn from the Elmvale District High School implementation, would not have a significant impact on student retention, and that additional time would not be detrimental to the funding approval and partnership processes. The full delegation material is attached as APPENDIX B.

**2. Current Status**

Following the Special Board Meeting for Delegations on May 24, staff reevaluated the draft recommendations outlined in the final staff report. Staff understand that additional time for funding approvals and partnerships is not necessarily detrimental to the proposed outcome. Nevertheless, despite the delegate's assertions, staff maintain that a September 2018 implementation of the Grade 7-12 model at Stayner Collegiate Institute is appropriate. Throughout the consultation process, the sustainability of Stayner Collegiate Institute was identified as having significant importance to the community. Staff believe that the earlier implementation to a Grade 7-12 model supports this effort.

Upon review of short-term enrolment projections it is apparent that there is little to no growth in the secondary panel expected. Any further drop in enrolment will have sizable and demonstrable impacts on course offerings and programming. Although advancing the timeline by one year may appear to have an insignificant impact on retention, it is incumbent upon staff to put forth a recommendation that has the potential to maximize the viability of a secondary school in the Stayner community as soon as possible. An advanced timeline provides that opportunity.

Staff recognize that, regardless of timing, impacts to students in both panels will occur. It is the Simcoe County District School Board's experience that delaying the implementation of accommodation review strategies offers little value to the community as a whole and in fact can be counterproductive to the intent of the recommendations.

Staff are confident that, within excess of two years to prepare, the needs not only of Byng Public School graduating students but of all students at the schools involved in this review can be addressed. Within the context of the proposed timelines, best practices of other board's with the Grade 7-12 model will continue to be researched and an implementation strategy for all schools in the communities of Stayner and Elmvale would be jointly developed while taking into consideration the specific school community needs.

### **3. Conclusion**

Board staff would again like to recognize the efforts and engagement of the ARC members, staff, and broader community throughout the accommodation review process. This addendum to the final staff report fulfills the requirements of Board Policy No. 2313 – Pupil Accommodation Review and is in keeping with the Ministry of Education Pupil Accommodation Review Guidelines. While the opinions and feedback of all participants are fully respected, it is staff's belief that the rationale, implementation plan and proposed recommendations as set out in Report No. B-1-a, Pupil Accommodation Review 2015:01 – Byng Public School / Clearview Meadows Elementary School / Stayner Collegiate Institute – Final Staff Report, dated May 11, 2016, are in the best interests of the students, community and Simcoe County District School Board. As noted in that report, the staff recommendations provide clear timelines, yet are flexible enough where necessary to accommodate the uncertainty surrounding the Ministry of Education funding schedule while also incorporating the recommendations put forth by the Accommodation Review Committee (ARC).

### **RECOMMENDATIONS**

1. That the Board approve Stayner Collegiate Institute transition to a Grade 7-12 model, effective September 2018, as set out in Report No. B-1-a, Pupil Accommodation Review 2015:01 – Byng Public School / Clearview Meadows Elementary School / Stayner Collegiate Institute – Addendum to Final Staff Report, dated June 9, 2016.
2. That the Board approve Byng Public School transition to a Grade JK-6 model, effective September 2018, as set out in Report No. B-1-a, Pupil Accommodation Review 2015:01 – Byng Public School / Clearview Meadows Elementary School / Stayner Collegiate Institute – Addendum to Final Staff Report, dated June 9, 2016.
3. That the Board approve Clearview Meadows Elementary School transition to a Grade JK-6 model, effective September 2018, as set out in Report No. B-1-a, Pupil Accommodation Review 2015:01 – Byng Public School / Clearview Meadows Elementary School / Stayner Collegiate Institute – Addendum to Final Staff Report, dated June 9, 2016.
4. That the Board approve staff implement a transition team, effective September 2017, as set out in Report No. B-1-a, Pupil Accommodation Review 2015:01 – Byng Public School / Clearview Meadows Elementary School / Stayner Collegiate Institute – Addendum to Final Staff Report, dated June 9, 2016.
5. That the Board approve Byng Public School close subsequent to Ministry of Education funding approval and the completion of any required accommodation and renewal projects at Clearview Meadows Elementary School and/or Stayner Collegiate Institute, as set out in Report No. B-1-a, Pupil Accommodation Review 2015:01 – Byng Public School / Clearview Meadows Elementary School / Stayner Collegiate Institute – Addendum to Final Staff Report, dated June 9, 2016.

6. That the Board approve in the event Ministry of Education funding approval is not granted, Byng Public School close, effective June 30, 2020, as set out in Report No. B-1-a, Pupil Accommodation Review 2015:01 – Byng Public School / Clearview Meadows Elementary School / Stayner Collegiate Institute – Addendum to Final Staff Report, dated June 9, 2016.
7. That the Board approve Byng Public School and Clearview Meadows Elementary School attendance areas consolidate subsequent to the closure of Byng Public School, as set out in Report No. B-1-a, Pupil Accommodation Review 2015:01 – Byng Public School / Clearview Meadows Elementary School / Stayner Collegiate Institute – Addendum to Final Staff Report, dated June 9, 2016.
8. That the Board approve an attendance area review commence in the fall of 2016 that includes Stayner Collegiate Institute, Collingwood Collegiate Institute and Nottawasaga Pines Secondary School, as set out in Report No. B-1-a, Pupil Accommodation Review 2015:01 – Byng Public School / Clearview Meadows Elementary School / Stayner Collegiate Institute – Addendum to Final Staff Report, dated June 9, 2016.
9. That the Board approve a capital priority for accommodation and renewal needs at Stayner Collegiate Institute and/or Clearview Meadows Elementary School, as set out in Report No. B-1-a, Pupil Accommodation Review 2015:01 – Byng Public School / Clearview Meadows Elementary School / Stayner Collegiate Institute – Addendum to Final Staff Report, dated June 9, 2016.
10. That the Board approve staff submit a business case to the Ministry of Education for accommodation and renewal needs at Stayner Collegiate Institute and/or Clearview Meadows Elementary School, as set out in Report No. B-1-a, Pupil Accommodation Review 2015:01 – Byng Public School / Clearview Meadows Elementary School / Stayner Collegiate Institute – Addendum to Final Staff Report, dated June 9, 2016.
11. That the Board approve staff establish an ad-hoc committee as per Policy 4440 to recommend to the Board a school name or names for the Board's consideration subsequent to the confirmed closure date of Byng Public School as set out in Report No. B-1-a Pupil Accommodation Review 2015:01 – Byng Public School / Clearview Meadows Elementary School / Stayner Collegiate Institute – Addendum to Final Staff Report, dated June 9, 2016.
12. That the Board approve staff pursue capital partnerships with viable financial commitments in consideration of a capital priority business case submission, as set out in Report No. B-1-a, Pupil Accommodation Review 2015:01 – Byng Public School / Clearview Meadows Elementary School / Stayner Collegiate Institute – Addendum to Final Staff Report, dated June 9, 2016.

**Respectfully submitted by:**

Janis Medysky  
Associate Director

**Approved for submission by:**

Kathi Wallace  
Director of Education

June 9, 2016

TO: The Chairperson and Members of the  
Simcoe County District School Board

FROM: Associate Director

SUBJECT: **PUPIL ACCOMMODATION REVIEW 2015:01 – BYNG PUBLIC SCHOOL /  
CLEARVIEW MEADOWS ELEMENTARY SCHOOL / STAYNER COLLEGIATE  
INSTITUTE – FINAL STAFF REPORT**

## 1. **Background**

On December 16, 2015, as set out in Report No. BF-D-2, Pupil Accommodation Review 2015:01 – Byng Public School / Clearview Meadows Elementary School / Stayner Collegiate Institute – Initial Staff Report, dated December 2, 2015, the Board approved that a pupil accommodation review be undertaken that included the elementary and secondary schools located in Stayner. This pupil accommodation review was undertaken to address significant facility condition pressures at both Byng Public School and Stayner Collegiate Institute, as well as program and student retention pressures as a result of declining enrolment at Stayner Collegiate Institute. Details of these pressures are outlined in the Initial Staff Report (APPENDIX A).

The Initial Staff Report outlined three options under consideration with Option C being the preferred option of Simcoe County District School Board (SCDSB) staff. The options, as follows, were presented to the Board, Accommodation Review Committee, municipal partners, and broader community as part of the consultation process.

### Option A

Status Quo

Submit a business case to replace Byng PS and for upgrades to Stayner CI

### Option B

Close Byng PS

Close Stayner CI and transfer students to neighbouring secondary schools (Collingwood CI, Nottawasaga Pines SS)

Accommodate Byng PS at Clearview Meadows and Stayner CI facility

Submit a business case for upgrades to Stayner CI facility and Collingwood CI

### Option C (Preferred Option)

Close Byng PS

Accommodate Byng PS students at Clearview Meadows ES and Stayner CI in a Grade JK-6 and Grade 7-12 model

Submit a business for upgrades and addition(s)

## 2. **Process**

Accommodation Review Committee (ARC) 2015:01 was established in January 2016. The ARC membership was selected and approved as per board policy and represented the schools included in this review. In addition, the school principals, local trustee, superintendent of facilities, superintendent of education, and board staff supported the ARC throughout the process. Members of the ARC included:



Kerry Dowdall	Byng PS	Parent
Cassandra Rawn	Byng PS	Parent
Stacey Gillis	Clearview Meadows ES	Parent
Jared Singleton	Clearview Meadows ES	Parent
Bayley Coutts	Stayner CI	Student
Jacob Underhill	Stayner CI	Student
Susan Michalchuk	Stayner CI	Parent
Sebrina Westbrooke	Stayner CI	Parent

Three (3) public meetings were held by the ARC to obtain feedback. The first public meeting was held on February 18, 2016 where the ARC process was outlined, options considered, School Information Profiles (SIP) presented and community feedback obtained. The second public meeting was held on March 10, 2016 and updated the community on the work of the ARC and an opportunity was provided for questions and comments. The final public meeting was held April 20, 2016 where a summary of feedback and the findings of the committee were provided.

In addition to the public meetings, five (5) working meetings were held where the ARC had the opportunity to review the information provided, discuss pressures and options, and receive clarification where required. Presentations and opportunities for questions were provided by SCDSB Design and Construction staff, the Simcoe County Student Transportation Consortium and the Township of Clearview. Staff from the Avon-Maitland District School Board (AMDSB) also attended a working meeting to share their experiences of the Grade 7-12 model while also providing an opportunity for Stayner Collegiate Institute students to connect with AMDSB students to share their experiences from a student perspective. A document listing of all meeting minutes and information provided to the ARC is attached as APPENDIX B. This information is available on the board website at [www.scdsb.on.ca](http://www.scdsb.on.ca).

The process met or exceeded the minimum requirements set out in Board Policy No. 2313 – Pupil Accommodation Review and Board Policy No. 2345 – Community Planning and Partnerships.

### **3. Community Consultation**

#### **a) Public**

The three (3) public meetings held during the review were the primary avenue for community feedback. A diverse group of individuals attended these meetings and included parents, current students, school staff, local councilors, municipal staff and community members. Minutes of the public meetings are attached as APPENDIX C. Two written submissions were received during the accommodation review. In summary, the comments and concerns expressed by the community focused on the following themes:

Board Policy -	Clarification of the role of ARC; timelines of the accommodation review; membership selection criteria; transportation policy/busing eligibility and how it would be applied in the event the staff option is chosen.
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- Attendance Areas - Consider expanding the Stayner Collegiate Institute attendance area (Wasaga Beach, New Lowell) to increase enrolment; better align elementary feeder schools with the Stayner Collegiate Institute attendance area.
- Student Safety - Crossing Highway 26 is a major concern; lack of and/or condition of sidewalks; additional crossing guards needed in the event schools are consolidated.
- Improve Retention - Restrict out-of-area students going to other schools; remove transportation availability to other schools; better educate and encourage Grade 8 students to attend Stayner Collegiate Institute; provide better programming opportunities; better highlight existing programming, staff, environment and benefits of a small community school.
- Grade 7-12 Model - Appropriateness of Grade 7 and 8's in a high school setting; Grade 7 and 8's lose the opportunity to be the senior students; administrative and staffing uncertainty and concerns; mentoring opportunities; physical layout and integration of students; organization of the facility; programming opportunities.
- Byng Public School - School is being overlooked in the process; explore other options regarding facility condition pressures (renewal, partial rebuild, etc.); what would happen to Byng PS if it closed and could it be of public use; concern over the board's ability to maintain schools appropriately; concern over the condition of closed schools; clarification of accessibility requirements.
- Transition/Timing - Staff option could take too long to implement to make any difference regarding retention and programming; funding availability and ability to do what is being proposed within that funding; open communication required; consideration of current students/staff and their transition; when and how would transition occur; important to draw upon other boards' experiences.
- Other Topics - Availability of any design plans; maintaining a community high school is a priority; ensure residential growth is taken into consideration; consider a Grade 7-10 option; consider a "Campus Community"; consider accommodating Stayner Collegiate Institute students at neighbouring secondary schools; consider impacts on neighbouring communities and schools; is it possible to increase revenues and apply to facility renewal needs; more communication with all schools and students needed; concern over current staffing and morale at Byng PS.

**b) Municipal**

Board policy promotes close cooperation, planning and the establishment of a formal process between the SCDSB and its municipal and community partners. Prior to and during the accommodation review, SCDSB staff regularly communicated and met with staff from the Township of Clearview and the County of Simcoe. The intent of these engagements was to gain additional insight into future growth and development initiatives, servicing strategies, capital and recreation planning, and to ensure that the Township and County were well informed with regards to the accommodation review process, timelines and expectations. The following are key communications and meetings as they relate to this process:

May 4, 2015	Township of Clearview notified of potential partnership opportunities as outlined in the 2014 Capital Plan.
October 13, 2015	Request sent for planning data and feedback in the development of the 2015-16 Capital Plan.
November 10, 2015	Meeting with the Township of Clearview planning staff to review growth and servicing initiatives and data.
December 17, 2015	As per policy, and within 5 business days of the Board's approval to commence with the accommodation review, an invitation was sent to the Township of Clearview and the County of Simcoe to meet and discuss the process, options outlined in the Initial Staff Report, and any other relevant information.
January 22, 2016	Meeting with local Trustee and Mayor, CAO, clerk and planning staff of the Township of Clearview to discuss the process, options outlined in the Initial Staff Report, and other relevant information.
February 16, 2016	Meeting with the Director of Planning, Development and Tourism from the County of Simcoe to discuss the process, options outlined in the Initial Staff Report, and other relevant information.
February 18, 2016	Joint meeting with the Township of Clearview and County of Simcoe planning staff to discuss residential growth potential and accommodation review process.
February 25, 2016	CAO of the Township of Clearview attended and presented at the ARC working meeting. Areas of focus included student safety, municipal perspective and initiatives and community hubs and partnerships.

The outlined meetings and exchange of information was integral to the process and SCDSB staff thank the Township of Clearview and County of Simcoe for their time and contributions. Staff requested that any comments from municipal partners be received prior to the April 20, 2016 public meeting. On March 21, 2016 the Township of Clearview approved the following motion:

Be It Resolved, that Council of the Township of Clearview hereby:

1. Receive the SCDSB Byng ARC report for information, and;
2. That Council supports Option #C as listed in Schedule "A" for the Byng/Clearview Meadows/Stayner Collegiate Institute Accommodation Review.

Attached, as APPENDIX D, is the Township of Clearview report in its entirety.

**c) Accommodation Review Committee**

SCDSB staff thank the ARC members for their time and extraordinary dedication and contribution to the process. The committee carefully and thoroughly reviewed all information provided and considered all feedback received. Members communicated with their school communities and presented effectively at public meetings. On April 18, 2016 the ARC submitted a summary report (APPENDIX E) of its findings and suggested recommendations. The committee almost unanimously (with the exception of one member) supported Option C from the Initial Staff Report, with the following recommendations:

1. Conduct an attendance area review to expand the boundaries for SCI.
2. Review of, and adherence to, the transportation guidelines.
3. Develop a communication plan to support the project.
4. Seek community partnership opportunities that could be housed within SCI.
5. Provide transitional supports for students, parents, and teachers.
6. Plan for additional space for expanded programming at SCI.
7. Preserve the history of Byng PS by salvaging certain physical aspects of the building.
8. Create a new name for Clearview Meadows to represent the coming together of both elementary schools.

The accommodation review committee officially disbanded at the conclusion of the April 20, 2016 public meeting held at Stayner Collegiate Institute.

**4. Staff Recommendations**

At the beginning of the ARC process Option C was identified as the staff preferred option. This option proposed closing Byng Public School and accommodating students at Clearview Meadows Elementary School and Stayner Collegiate Institute in a Grade JK-6 and Grade 7-12 model. The option also recommended submitting a business case for upgrades with a preliminary timeline of implementation being September 2019 as set out in the Initial Staff Report.

Staff have reviewed all new information, analyzed the ARC findings, recommendations and feedback, and considered all municipal and community input. While the general intent of the staff recommendations remains consistent with Option C, some important changes have resulted due to new information and input received. The following are elements of the proposed accommodation plan and implementation timelines that have been modified from the Initial Staff Report.

**(a) Timing**

In the Initial Staff report, September 2019 was cited as the implementation date for the preferred staff recommendation. Upon further analysis, and taking into consideration all feedback, staff are now recommending a phased-in approach. This includes transitioning Stayner Collegiate Institute to a Grade 7-12 model and Byng Public School and Clearview Meadows Elementary School to a Grade JK-6 model effective September 2018. The rationale behind this is multi-faceted. A September 2018 implementation for the Grade 7-12 model allows for an earlier opportunity to begin improving student retention and possible programming enhancements. Maintaining Byng Public School as a JK-6 school in the interim does not prematurely overburden Clearview Meadows Elementary School in the absence of funding and provides flexibility and additional time to secure Ministry of Education approvals and to complete any required capital improvements. Upon funding approval and the completion of capital upgrades to Stayner Collegiate Institute and/or Clearview Meadows Elementary School, Byng Public School would be closed. Staff are recommending however, that Byng Public School close no later than June 30, 2020, regardless of funding approvals. While staff are confident that funding approval can be achieved, it has been determined that June 30, 2020 is the latest the board can safely maintain the facility without significant investment. This overall approach provides for flexibility yet gives a degree of clarity and certainty to the community regarding the closure of Byng Public School. Upon determination of the closure date, staff would take the appropriate steps to declare Byng Public School surplus to the board's needs and commence with disposition in accordance with Ontario Regulation 444/98.

**(b) Accommodation Impacts**

Due to the modifications of the recommended timelines, the accommodation impacts at the schools involved would change accordingly. Figure 1 illustrates the projected enrolment and utilization incorporating the new staff recommendations. In the event funding is delayed beyond June 30, 2020, it is estimated that approximately six (6) additional portables at Clearview Meadows Elementary School and approximately four (4) additional portables at Stayner Collegiate Institute would be required until such time the project can be funded and completed.

Figure 1

School	Capacity	Current		2018		2020		
		Students	Utilization	Students	Utilization	Students	Utilization* (Funding Received)	Utilization (No Funding Received)
Stayner CI	387	330	85%	465	120%	470	100%	121%
Byng PS	303	272	90%	209	69%	<i>Closed</i>		
Clearview Meadows ES	213	272	128%	213	100%	429	120%	201%
<b>Total</b>	<b>903</b>	<b>874</b>	<b>97%</b>	<b>887</b>	<b>98%</b>	<b>899</b>	<b>109%</b>	<b>150%</b>

\*Note: Includes 144 pupil place addition to Clearview Meadows ES; 84 pupil place addition to Stayner CI

It is acknowledged that variables such as demographic shifts and significantly expedited residential development could impact future enrolment. In consultation with the Township of Clearview and the County of Simcoe, staff are confident that any projected growth will result in enrolment increases that are relatively gradual in nature. Ample space is available at Stayner Collegiate Institute and Clearview Meadows Elementary School in the event more pupil places are required in the long term.

**(c) Transition**

Student and staff transition to the recommended program delivery models was frequently discussed and mentioned throughout the consultation process. Staff are recommending that a formal transition team form and commence activities in September 2017. Of note is that Elmvale District High School is transitioning to a Grade 7-12 model effective September 2018 and commencing formal transition activities in September 2017. This alignment of transition dates allows for collaboration and synergies amongst the respective staff and communities. Informal transition analysis (labour group impacts, organization, programming, policy, transportation, etc.) at an administrative level relating to Elmvale District High School has commenced and will continue throughout 2016 and would be applied to a potential Stayner Collegiate Institute Grade 7-12 model if approved. A thorough communication plan and full involvement of the school community would be expected.

**(d) Attendance Areas**

It is implicit in the staff recommendations that the Stayner Collegiate Institute feeder schools remain unchanged. New Lowell Public School and Nottawasaga Creemore Elementary School would continue as JK-8 models with their graduating Grade 8 classes within the Stayner Collegiate Institute attendance area continuing to feed into Stayner Collegiate Institute. Byng Public School and Clearview Meadows Elementary School would have their graduating Grade 6 classes feed into Stayner Collegiate Institute until the closure and consolidation of Byng Public School. It is also implicit in that, upon the closure of Byng Public School, the attendance areas for Clearview Meadows Elementary School and Byng Public School consolidate into one attendance area.

An attendance area review is being recommended including Stayner Collegiate Institute, Collingwood Collegiate Institute and Nottawasaga Pines Secondary School. The intent of this review would be to align the elementary feeder schools with the Stayner Collegiate Institute attendance area to as large a degree as possible. It would not be intended to necessarily propose transferring large numbers of students from neighbouring communities although the concept of shared attendance areas would be explored. It is recommended an attendance area review commence in the fall of 2016 so that any proposed changes can take effect in September 2018 as per Board policy. This aligns with the proposed transition date to the Grade 7-12 model.

**(e) Capital Requirements and Funding**

SCDSB staff have completed preliminary concepts and designs based upon the projected accommodation needs of the staff recommendations while taking into consideration Ministry of Education benchmarks and funding tendencies. As outlined in the Initial Staff Report, it is estimated that approximately \$10 million would be reasonably required to implement the proposed accommodation plan. This includes the requirement of approximately 230 new pupil places while also addressing existing renewal needs and program enhancements. Variables such as potential partnership opportunities and further feasibility studies could alter the requested amount. Ultimately the amount of funding received would dictate the extent of renovations possible and further options will need to be explored.

It is anticipated that funding would be based on a School Consolidation Capital (SCC) business case submission to the Ministry of Education. It is likely that, based on the timing of this accommodation review, a submission during the 2015-16 cycle will not be possible. Staff would endeavor to complete all necessary studies and analysis for the provision of a complete and in-depth business case that would be ready for the 2016-17 funding cycle.

**(f) School Naming**

It has been the past practice of the Board to sometimes consider the renaming of schools when closures and consolidations occur. The ARC has recommended that this be a consideration in this accommodation review. Staff concur and recommend that when the proposed Byng Public School closure and consolidation date is confirmed that a committee be established to consider the renaming of Clearview Meadows Elementary School and/or Stayner Collegiate Institute.

**(g) Partnerships**

Board Policy, Ministry of Education guidelines, Places to Grow, and the provincial community hub initiative all strongly encourage collaboration with the community, public organizations, and the private sector to develop viable partnerships for the effective use of space. Partnerships can potentially enable the Board to offer facilities and program opportunities that might not otherwise be possible and financial commitments could strengthen the potential business case for a capital project when the board pursues Ministry of Education funding. The Board has been proactive in seeking partnerships throughout the jurisdiction, including the schools involved in this review. While no formal proposals have been received, preliminary conversations with municipal and community entities have been encouraging. It is the expectation that, in the event the staff recommendations are approved, partnership discussions would immediately commence in more detail.

**(h) Proposed Recommendations**

Incorporating the ARC recommendations, community feedback, and the aforementioned analysis, the framework of the staff recommendations are as follows:

1. That Stayner Collegiate Institute transition to a Grade 7-12 model, effective September 2018.
2. That Byng Public School transition to a Grade JK-6 model, effective September 2018.
3. That Clearview Meadows Elementary School transition to a Grade JK-6 model, effective September 2018.
4. That staff implement a transition team, effective September 2017.
5. That Byng Public School close subsequent to Ministry of Education funding approval and the completion of any required accommodation and renewal projects at Clearview Meadows Elementary School and/or Stayner Collegiate Institute.
6. That in the event Ministry of Education funding approval is not granted, Byng Public School close, effective June 30, 2020.
7. That Byng Public School and Clearview Meadows Elementary School attendance areas consolidate subsequent to the closure of Byng Public School.
8. That an attendance area review commence in the fall of 2016 that includes Stayner Collegiate Institute, Collingwood Collegiate Institute and Nottawasaga Pines Secondary School.
9. That a capital priority for accommodation and renewal needs at Stayner Collegiate Institute and/or Clearview Meadows Elementary School be approved.
10. That staff submit a business case to the Ministry of Education for accommodation and renewal needs at Stayner Collegiate Institute and/or Clearview Meadows Elementary School.
11. That staff establish an ad-hoc committee as per Policy 4440 to recommend to the Board a school name or names for the Board's consideration subsequent to the confirmed closure date of Byng Public School.
12. That staff pursue capital partnerships with viable financial commitments in consideration of a capital priority business case submission.

## 5. **Conclusion**

Board staff would like to recognize the efforts and engagement of the ARC members, staff, and broader community throughout the accommodation review process. It was evident that the well-being of current and future students were at the forefront during all discussions and the feedback received aided in the enhancement of the staff recommendations.



There was widespread agreement that facility, retention, and programming pressures at Byng Public School and Stayner Collegiate Institute continue to have a negative impact on programming, the student experience, and use of board resources. The ARC and most of the broader community accepted that change was necessary and staff believe that the recommendations provide the best opportunity to maintain an effective and viable secondary school in the community of Stayner. The staff recommendations provide clear timelines, yet are flexible enough where necessary to accommodate the uncertainty surrounding the Ministry of Education funding schedule. All recommendations put forth by the ARC are either incorporated into the staff recommendations or would be integrated into the future transition process.

**6. Next Steps**

A Special Board Meeting for Delegations is scheduled for Tuesday, May 24, 2016. Subsequent to this meeting, staff will prepare an addendum to the final staff report to be considered by the Board at the Thursday, June 9, 2016 Special Board Meeting.

**7. Report Status**

This report is provided for information.

**Respectfully submitted by:**

Janis Medysky  
Associate Director

**Approved for submission by:**

Kathryn Wallace  
Director of Education

May 11, 2016

TO: The Chairperson and Members of the  
Business and Facilities Standing Committee

FROM: Superintendent of Facility Services

SUBJECT: **PUPIL ACCOMMODATION REVIEW 2015:01 – BYNG PUBLIC SCHOOL /  
CLEARVIEW MEADOWS ELEMENTARY SCHOOL / STAYNER COLLEGIATE  
INSTITUTE – INITIAL STAFF REPORT**

## 1. **Background**

In March 2015 the Board approved that a pupil accommodation review be undertaken that included Byng Public School, Clearview Meadows Elementary School and Stayner Collegiate Institute, as set out in Report BF-D-7, Capital Plan – 2014. At that time the Ministry of Education also released new Pupil Accommodation Review Guidelines and Community Planning and Partnership Guidelines. The commencement of the accommodation review was subject to the Board updating and amending its policies. On November 25, 2015 the Board approved revisions to Board Policy No. 2313 - Pupil Accommodation Review and to Board Policy No. 2345 – Community Planning and Partnerships. As part of the revised pupil accommodation policy, an initial staff report with a recommendation to commence an accommodation review is required. This report fulfills the requirements of Board Policy No. 2313 - Pupil Accommodation Review and is consistent with the Ministry of Education guidelines.

## 2. **Accommodation Issues Summary**

### i. **Utilization**

Figure 1 illustrates the current and projected enrolment and utilization for the Stayner group of schools. In the elementary panel, enrolment is approximately 540 students and is expected to decline slightly over the next decade. In the secondary panel, enrolment is currently 330 students and is expected to slightly increase over the next decade. Overall, with the exception of an imbalance in the elementary panel, total utilization of the three schools combined is efficient.

Figure 1: Enrolment and Utilization

School	Capacity	Current		2020		2026	
		Students	Utilization	Students	Utilization	Students	Utilization
Stayner CI	387	330	85%	362	94%	370	96%
Byng PS	303	272	90%	270	89%	258	85%
Clearview Meadows ES	213	272	128%	267	125%	261	123%
<b>Total</b>	<b>903</b>	<b>874</b>	<b>97%</b>	<b>899</b>	<b>100%</b>	<b>889</b>	<b>98%</b>

### ii. **Facility Condition**

Facility condition is a significant pressure for Byng Public School and Stayner Collegiate Institute. The following summarizes the facility condition pressures that exist at all schools identified.

Byng Public School was constructed in 1922 with additions in 1971 and 1995 and is situated on a 3.4 acre site. The school has significant component renewal needs with many components nearing the end of their life cycles. The mechanical, electrical and structural systems are failing and improvements to interior finishes and the building envelope are required. Classrooms do not have sufficient electrical service available and, while minimum life safety systems are present, they do not meet the requirements of the current building code. The school is not accessible and compliance with the Accessibility for Ontarians with Disabilities Act (AODA) is required by 2025. Significant lighting upgrades are required and the overall learning environment is in poor condition. The five year renewal needs total approximately \$2.2 million and ten year renewal needs total approximately \$4.8 million. These figures do not include accessibility or program upgrades.

Clearview Meadows Elementary School was constructed in 2001 and is situated on a 5 acre site. Overall, the facility is in very good condition. Life safety systems meet the requirements of the current building code and the school is accessible. The five year renewal needs total approximately \$280,000 and ten year renewal needs total approximately \$1.2 million.

Stayner Collegiate Institute was constructed in 1961 with additions in 1995 and 2014 and is situated on a 14.6 acre site. A six room "port-a-pack" was added in 1987 which is in very poor condition and requires demolition. The mechanical, electrical, and structural systems are in fair condition. Life safety systems meet the requirements of the current building code and the school is accessible. Overall, the aesthetics of the facility and specialized program spaces are in poor condition and significant investment in the facility is required. The five year renewal needs total approximately \$9 million and ten year renewal needs total approximately \$10.6 million, not including program enhancements.

### **iii. Program**

The significant program pressure currently being experienced in the Stayner group of schools is student retention and the effect of decreasing enrolment at Stayner Collegiate Institute. From a student retention perspective, Stayner Collegiate Institute has seen a significant and unexpected drop in students over the past several years that cannot be attributed to demographic shifts or aging grade cohorts only. For instance, in September of 2015, 115 Grade 9 students were expected to enroll at Stayner Collegiate Institute from its feeder schools while 78 is the number of Grade 9 students currently enrolled, representing 32% less students than anticipated. Although not as significant, this trend is also exhibited in the Grade 11 and 12 cohorts as well. This ongoing departure is attributed to students selecting other public and separate school board secondary schools in the Town of Collingwood and Township of Essa for program, extracurricular, and social purposes. This trend has negatively impacted the total enrolment of Stayner Collegiate Institute and is resulting in fewer program and extracurricular opportunities, further compounding the issue.

### **3. Past Actions to Address Accommodation Issues**

In order to address the program and facility pressures experienced in the group of schools, a number of initiatives and actions have taken place in the past.

Stayner Collegiate Institute was involved in a pupil accommodation review in 2008/2009 that included all north and west Simcoe secondary schools. The intent of this review was to address program, utilization, and facility condition pressures for the group of schools as a whole. The accommodation review was suspended and the ARC subsequently disbanded. With the exception of Stayner Collegiate Institute, the majority of pressures on the schools involved in the accommodation review have been addressed. The identified concerns in that review have been resolved via a subsequent accommodation review and the capital priority process.

In order to address some facility condition and program pressures, some investment has been made into the infrastructure of this group of schools, particularly Stayner Collegiate Institute. Over the past five years approximately \$1.15 million was allocated to Stayner Collegiate Institute for fire alarm upgrades, stormwater management, window replacement and Green Industries (greenhouse). Byng Public School has had washroom accessibility improvements and have been allocated approximately \$150,000 for roof replacement. Annual renewal funding for the entire board, estimated at \$7 million, does not allow for addressing all facility needs and backlogs within the group of schools.

Past program improvements, such as the addition of a greenhouse and a green industries program, an environmental specialist high skills major program, health/physical education and technological design focuses, and developing educational partnerships with community partners, have been initiated or enhanced at Stayner Collegiate Institute providing a greater breadth of specialized education choices in order to maintain and improve student retention.

In 2011 an elementary attendance area review was undertaken to better align elementary schools with secondary school boundaries. The attendance area changes resulted in transferring areas from Worsley Elementary School and Birchview Dunes Elementary School to the Stayner elementary schools.

#### **4. Accommodation Options Considered**

As outlined, the prominent pressures facing this group of schools are facility condition, program concerns, and size of enrolment at Stayner Collegiate Institute. To address these issues a number of options were analyzed and considered. The following options represent solutions that align with the board's objectives for the effective use of resources and the provision of programming that meets student needs.

##### Option A

- Status Quo;
- Submit a Capital Priorities Business Case to the Ministry of Education for a replacement school (Byng Public School) and renewal and program space enhancements (Stayner Collegiate Institute).

##### Option B

- Close Byng Public School;
- Close Stayner Collegiate Institute and transfer students to Collingwood Collegiate Institute and Nottawasaga Pines Secondary School;
- Accommodate Byng Public School students and Clearview Elementary School Students at Clearview Meadows Elementary School and the Stayner Collegiate Institute facility;

- Submit a School Consolidation Capital (SCC) business case to the Ministry of Education for renewal, and program space enhancements (Stayner Collegiate Institute) and additional pupil places (Collingwood Collegiate Institute).

Option C (Preferred Option)

- Close Byng Public School;
- Accommodate Byng Public School students and Clearview Meadows Elementary School Students at Clearview Meadows Elementary School and Stayner Collegiate Institute in a Grade JK-6 and Grade 7-12 model;
- Submit a School Consolidation Capital (SCC) business case to the Ministry of Education for addition(s), renewal, and program space enhancements.

**5. Preferred Accommodation Option**

The Terms of Reference outlined in Board Policy No. 2313 - Pupil Accommodation Review refer to a number of accommodation objectives to support student achievement and well-being. After detailed analysis, staff have concluded that Option C is the preferred option that most effectively addresses these issues. The following summarizes the impacts and rationale in further detail.

**i. Capital Improvements**

With a proposed closure of Byng Public School, approximately 230 new pupil places would be required to accommodate students. Ideally, a 144 pupil place addition would be constructed at Clearview Meadows Elementary School and an 84 pupil place addition, with a technology focus, would be constructed at Stayner Collegiate Institute. Additional renewal and facility upgrades would also be anticipated at Stayner Collegiate Institute to address facility condition and other programming shortfalls. This proposal would create two independent facilities, each with defined program, in a campus setting. Further engineering and design analysis is required to determine feasible options and the amount of funding received would significantly impact the ultimate design, extent, and configuration of any capital improvements. Alternative design concepts may need to be considered.

**ii. Accommodation Impacts**

As noted, the closure of Byng Public School would require the transfer of students and additional pupil places being constructed. The preferred option would result in effective utilization of the facilities and create a campus with approximately 890 total students. Figure 2 illustrates the projected enrolment and utilization of the preferred option.

Figure 2: Option C Accommodation Impacts

School	Capacity	2018		2020		2026	
		Students	Utilization	Students	Utilization	Students	Utilization
Clearview Meadows ES - JK-6	357	422	118%	429	120%	409	115%
Stayner CI - 7-12	471	465	99%	470	100%	480	102%
<b>Total</b>	<b>828</b>	<b>887</b>	<b>107%</b>	<b>899</b>	<b>109%</b>	<b>889</b>	<b>107%</b>

Note: Includes 144 pupil place addition to Clearview ES; 84 pupil place addition to Stayner CI

It is acknowledged that variables such as demographic shifts and expedited residential development could impact future enrolment and additional pupil places may be required. The preferred solution provides ample opportunity, with excessive acreage available, for expansion if warranted and justifiable.

### **iii. Program Impacts**

The preferred option will result in numerous program impacts. This solution would require a shift to a Grade JK-6 and Grade 7-12 model in a campus format. Capital improvements would result in updated and enhanced specialized teaching spaces for both elementary and secondary students. The grade configuration would allow Grade 7 and 8 students access to technology, arts, science, and physical health facilities and programs not normally accessible to elementary school students. Larger elementary cohorts would provide more efficient staffing allocations and minimize the occurrence of split and triple grade instances and enhance teacher professional learning communities. A Grade 7-12 component is also hoped to improve student retention due to intermediate students being exposed and integrated into a secondary setting earlier than has traditionally taken place. Program improvements would provide greater choices of specialized education opportunities that could also maintain and improve student retention and potentially attract new students. The experiences of other Ontario school boards that have moved to a Grade 7 to 12 model have reflected that programs are built up and that student retention is improved.

### **iv. Transportation Impacts**

Preliminary analysis provided by the Simcoe County Student Transportation Consortium (SCSTC) has indicated that the preferred option would result in the requirement of one additional school vehicle. The total annual approximate cost is \$42,500. This analysis is based on current addresses of students, current program related transportation arrangements, board policy, and current bus sharing and tiering arrangements. It is possible that savings could arise through a review of bell time changes which would result in run sharing/tiering opportunities on current school vehicles servicing these schools.

### **v. Funding**

Funding for the preferred option would be based on a School Consolidation Capital (SCC) business case submission to the Ministry of Education. The proposed capital investment required would be approximately \$9.9 million. In the event funding is not immediately received, the intent would be to remain with the status quo while continuing to submit a business case(s) through the annual Ministry of Education capital priority submission cycle. A comprehensive engineering and feasibility analysis is currently being undertaken for Byng Public School. In the event significant safety and component concerns of a more immediate nature are found, and that cannot be reasonably mitigated, portable accommodation at Clearview Meadows Elementary School and Stayner Collegiate Institute may be recommended prior to funding being granted.

While an addition at Clearview Meadows Elementary School and/or Stayner Collegiate Institute would result in some increased operations costs at those locations, the potential closure of Byng Public School would also result in operations, utilities and maintenance savings.

## **vi. Timelines**

In order to provide sufficient time to complete the accommodation review, submit a School Consolidation Capital (SCC) business case, complete contemplated renovations, and transition to a new program delivery model, the proposed option is recommended to take effect in September 2019. Adjustment of the timelines and interim accommodation strategy may be required depending on funding approval. It is also recommended that the proposed accommodation review come to a conclusion during the 2015/2016 academic year. This is intended so that, in the event an accommodation solution is approved by the Board, the Ministry of Education School Consolidation Capital (SCC) funding program timelines can be met.

## **vii. Community Planning and Partnerships**

In keeping with the previous and current Board Policy No. 2345 – Community Planning and Partnerships, board staff have begun to assess potential partnership opportunities within this group of schools. In the spring of 2015 Stayner Collegiate Institute was added to the roster of schools where partnership opportunities were being considered. In May 2015 entities on the notification list were notified. To date, no formal proposals have been received. Childcare providers have informally expressed interest in a childcare centre in the community and board staff will continue pursuing any other partnership opportunities that may arise.

Also in accordance with Policy 2345 – Community Planning and Partnerships, board staff have requested additional information from the Township of Clearview to ensure the most current municipal data is available and being utilized. Preliminary meetings between board staff and the Township of Clearview staff have occurred and are scheduled to continue.

## **6. Conclusion**

The Byng Public School, Clearview Meadows Elementary School, and Stayner Collegiate Institute group of schools are experiencing significant facility and program pressures as outlined. It is the recommendation of staff to commence with a pupil accommodation review, in accordance with Board Policy No. 2313 - Pupil Accommodation Review, in order to develop a feasible and sustainable accommodation strategy that addresses these concerns.

## **RECOMMENDATION**

That the Business and Facilities Standing Committee recommend that the Board approve the immediate commencement of a Pupil Accommodation Review that includes Byng Public School, Clearview Meadows Elementary School and Stayner Collegiate Institute, as set out in Report No. BF-D-2, Pupil Accommodation Review 2015:01 – Byng Public School / Clearview Meadows Elementary School / Stayner Collegiate Institute – Initial Staff Report, dated December 2, 2015.

### **Respectfully submitted by:**

John Dance  
Superintendent of Facility Services

December 2, 2015

**Document Listing**  
**ARC 2015:01 - Byng PS, Clearview Meadows ES, Stayner CI**

Document Title	URL
Members of ARC 2015:01	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/ARC-2015/Pages/Membership.aspx">http://scdsb.on.ca/Board/Accommodation-Reviews/ARC-2015/Pages/Membership.aspx</a>
Board Policy 2313 - Pupil Accommodation Review	<a href="http://scdsb.on.ca/Board/Policies%20Documents/Policy-2313_Pupil-Accommodation-Review-Policy.pdf">http://scdsb.on.ca/Board/Policies%20Documents/Policy-2313_Pupil-Accommodation-Review-Policy.pdf</a>
Board Policy 2340 - Community Use of Facilities	<a href="http://scdsb.on.ca/Board/Policies%20Documents/Policy-2340_Community-Use-of-Facilities.pdf">http://scdsb.on.ca/Board/Policies%20Documents/Policy-2340_Community-Use-of-Facilities.pdf</a>
Board Procedure A1220 - Community Use of Facilities	<a href="http://scdsb.on.ca/Board/Procedures%20Documents/A1220_Community-Use-of-Facilities.pdf">http://scdsb.on.ca/Board/Procedures%20Documents/A1220_Community-Use-of-Facilities.pdf</a>
Board Policy 2345 - Community Planning and Partnerships	<a href="http://scdsb.on.ca/Board/Policies%20Documents/Policy-2345_Community-Planning-and-Partnerships.pdf">http://scdsb.on.ca/Board/Policies%20Documents/Policy-2345_Community-Planning-and-Partnerships.pdf</a>
Ministry of Education Pupil Accommodation Review Guidelines	<a href="http://edu.gov.on.ca/eng/funding/1516/2015B9appenAEN.pdf">http://edu.gov.on.ca/eng/funding/1516/2015B9appenAEN.pdf</a>
Ministry of Education Administrative Review of Accommodation Process	<a href="http://www.edu.gov.on.ca/eng/policyfunding/adminReview.pdf">http://www.edu.gov.on.ca/eng/policyfunding/adminReview.pdf</a>
Ministry of Education Guide to Pupil Accommodation Reviews	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Guide-to-Pupil-Accommodation-Reviews.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Guide-to-Pupil-Accommodation-Reviews.pdf</a>
Excerpts from Capital Plan 2014	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Capital-Plan-2014-excerpts.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Capital-Plan-2014-excerpts.pdf</a>
Excerpts from Capital Plan 2015-16	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Capital-Plan-2015-16-excerpts.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Capital-Plan-2015-16-excerpts.pdf</a>
Initial Staff Report	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/ARC-2015/Documents/BF-D-2%20Pupil%20Acc.%20Rev.%202015%2001%20-%20Initial%20Staff%20Rpt.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/ARC-2015/Documents/BF-D-2%20Pupil%20Acc.%20Rev.%202015%2001%20-%20Initial%20Staff%20Rpt.pdf</a>
Orientation Meeting (Jan 26) Agenda	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Agenda%20-%20January%2026%20Orientation%20Meeting.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Agenda%20-%20January%2026%20Orientation%20Meeting.pdf</a>
Orientation Meeting (Jan 26) Presentation	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Orientation-Meeting-Presentation.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Orientation-Meeting-Presentation.pdf</a>
Orientation Meeting (Jan 26) Minutes	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Minutes-Jan26OrientationMeeting.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Minutes-Jan26OrientationMeeting.pdf</a>
Working Meeting (Feb 4) Agenda	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Agenda%20-Feb%204%20Working%20Meeting.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Agenda%20-Feb%204%20Working%20Meeting.pdf</a>
Working Meeting (Feb 4) Minutes	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Minutes-Feb%204.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Minutes-Feb%204.pdf</a>
First Public Meeting (Feb 18) Agenda	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Agenda%20-Feb%2018%20Public%20Meeting.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Agenda%20-Feb%2018%20Public%20Meeting.pdf</a>



<b>Document Title</b>	<b>URL</b>
First Public Meeting (Feb 18) Presentation	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Public-Meeting-Feb18-Presentation.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Public-Meeting-Feb18-Presentation.pdf</a>
First Public Meeting (Feb 18) Minutes	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Minutes-Feb%2018%20Public%20Meeting.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Minutes-Feb%2018%20Public%20Meeting.pdf</a>
Working Meeting (Feb 25) Agenda	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Agenda%20-Feb%2025%20Working%20Meeting.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Agenda%20-Feb%2025%20Working%20Meeting.pdf</a>
Working Meeting (Feb 25) Minutes	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Minutes-Feb25WorkingMeeting.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Minutes-Feb25WorkingMeeting.pdf</a>
Second Public Meeting (Mar 10) Agenda	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Agenda%20-Mar%2010%20Public%20Meeting.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Agenda%20-Mar%2010%20Public%20Meeting.pdf</a>
Second Public Meeting (Mar 10) Presentation	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Public-Meeting-Mar10-Presentation.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Public-Meeting-Mar10-Presentation.pdf</a>
Second Public Meeting (Mar 10) Minutes	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Minutes-Mar10PublicMeeting.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Minutes-Mar10PublicMeeting.pdf</a>
Working Meeting (Mar 31) Agenda	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Agenda%20-%20Mar%2031%20Working%20Meeting.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Agenda%20-%20Mar%2031%20Working%20Meeting.pdf</a>
Working Meeting (Mar 31) Minutes	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Minutes-Mar31WorkingMeeting.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Minutes-Mar31WorkingMeeting.pdf</a>
Working Meeting (Apr 7) Agenda	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Agenda%20-%20Apr%207%20Working%20Meeting.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Agenda%20-%20Apr%207%20Working%20Meeting.pdf</a>
Working Meeting (Apr 7) Minutes	<a href="http://www.scdsb.on.ca/Board/Accommodation-Reviews/Documents/Minutes-Apr7WorkingMeeting.pdf">http://www.scdsb.on.ca/Board/Accommodation-Reviews/Documents/Minutes-Apr7WorkingMeeting.pdf</a>
Final Public Meeting (Apr 20) Agenda	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Agenda%20-%20Apr%2020%20Public%20Meeting.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Agenda%20-%20Apr%2020%20Public%20Meeting.pdf</a>
Final Public Meeting (Apr 20) Presentation	<a href="http://www.scdsb.on.ca/Board/Accommodation-Reviews/Documents/Public-Meeting-Apr20-Presentation.pdf">http://www.scdsb.on.ca/Board/Accommodation-Reviews/Documents/Public-Meeting-Apr20-Presentation.pdf</a>
Final Public Meeting (Apr 20) Minutes	<a href="https://www.scdsb.on.ca/Board/Accommodation-Reviews/Documents/Minutes-Apr20PublicMeeting.pdf">https://www.scdsb.on.ca/Board/Accommodation-Reviews/Documents/Minutes-Apr20PublicMeeting.pdf</a>
Byng School Facility Profile	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Byng%20School%20Facility%20Profile.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Byng%20School%20Facility%20Profile.pdf</a>
Byng Instructional Profile	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Byng%20Instructional%20Profile.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Byng%20Instructional%20Profile.pdf</a>
Byng Other School Profile	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Byng%20Other%20School%20Profile.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Byng%20Other%20School%20Profile.pdf</a>
Byng Context Map	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Clearview%20Context%20Map.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Clearview%20Context%20Map.pdf</a>
Byng Aerial Map	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Byng%20Aerial.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Byng%20Aerial.pdf</a>

Document Title	URL
Byng Attendance Area Map	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Byng%20PS%20Attendance%20Area%20Map.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Byng%20PS%20Attendance%20Area%20Map.pdf</a>
Byng Site Plan	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Byng%20PS_Site%20Plan.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Byng%20PS_Site%20Plan.pdf</a>
Byng Community Use Summary	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Community%20Use%20Summary.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Community%20Use%20Summary.pdf</a>
Byng Projected Renewal Needs	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Byng%20Projected%20Renewal%20Needs.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Byng%20Projected%20Renewal%20Needs.pdf</a>
Byng Projections by Grade	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Byng%20Projections%20by%20Grade.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Byng%20Projections%20by%20Grade.pdf</a>
Byng PS Feasibility Study	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Byng%20School%20Report%20April%201.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Byng%20School%20Report%20April%201.pdf</a>
Clearview Meadows School Facility Profile	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Clearview%20Meadows%20School%20Facility%20Profile.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Clearview%20Meadows%20School%20Facility%20Profile.pdf</a>
Clearview Meadows Instructional Profile	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Clearview%20Meadows%20Instructional%20Profile.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Clearview%20Meadows%20Instructional%20Profile.pdf</a>
Clearview Meadows Other School Profile	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Clearview%20Meadows%20Other%20School%20Profile.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Clearview%20Meadows%20Other%20School%20Profile.pdf</a>
Clearview Meadows Context Map	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Clearview%20Context%20Map.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Clearview%20Context%20Map.pdf</a>
Clearview Meadows Aerial Map	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Stayner%20Clearview%20Meadows%20Aerial.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Stayner%20Clearview%20Meadows%20Aerial.pdf</a>
Clearview Meadows Attendance Area Map	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Clearview-Meadows-Attendance-Area.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Clearview-Meadows-Attendance-Area.pdf</a>
Clearview Meadows Site Plan	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Clearview%20Meadows%20ES_Site%20Plan.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Clearview%20Meadows%20ES_Site%20Plan.pdf</a>
Clearview Meadows Community Use Summary	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Community%20Use%20Summary.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Community%20Use%20Summary.pdf</a>
Clearview Meadows Projected Renewal Needs	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Clearview%20Meadows%20Projected%20Renewal%20Needs.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Clearview%20Meadows%20Projected%20Renewal%20Needs.pdf</a>
Clearview Meadows Projections by Grade	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Clearview%20Meadows%20Projections%20by%20Grade.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Clearview%20Meadows%20Projections%20by%20Grade.pdf</a>
SCI School Facility Profile	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Stayner%20School%20Facility%20Profile.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Stayner%20School%20Facility%20Profile.pdf</a>
SCI Instructional Profile	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Stayner%20Instructional%20Profile.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Stayner%20Instructional%20Profile.pdf</a>
SCI Instructional Profile Addendum	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Stayner%20Instructional%20Profile%20Addendum.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Stayner%20Instructional%20Profile%20Addendum.pdf</a>

Document Title	URL
SCI Other School Profile	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Stayner%20Other%20School%20Profile.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Stayner%20Other%20School%20Profile.pdf</a>
SCI Context Map	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Clearview%20Context%20Map.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Clearview%20Context%20Map.pdf</a>
SCI Aerial Map	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Stayner%20Clearview%20Meadows%20Aerial.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Stayner%20Clearview%20Meadows%20Aerial.pdf</a>
SCI Attendance Area Map	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Stayner%20CI%20Attendance%20Area.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Stayner%20CI%20Attendance%20Area.pdf</a>
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SCI Admissions and Withdrawals	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/SCI%20Admissions%20and%20Withdrawals.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/SCI%20Admissions%20and%20Withdrawals.pdf</a>
SCI Projected Renewal Needs	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Stayner%20CI%20Projected%20Renewal%20Needs.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Stayner%20CI%20Projected%20Renewal%20Needs.pdf</a>
SCI Projections by Grade	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/SCI%20Projections%20by%20Grade.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/SCI%20Projections%20by%20Grade.pdf</a>
SCI ARC Student Survey - Results	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Stayner%20ARC%20Survey%20Results%20FINAL.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Stayner%20ARC%20Survey%20Results%20FINAL.pdf</a>
Township of Clearview Census Snapshot	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Census%20Snapshot.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Census%20Snapshot.pdf</a>
Township of Clearview Development Summary	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Township%20of%20Clearview%20Development%20Summary.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Township%20of%20Clearview%20Development%20Summary.pdf</a>
Township of Clearview Growth Forecast	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/School%20Board%20ARC%20Study%20Growth%20Info%20Jan%202016.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/School%20Board%20ARC%20Study%20Growth%20Info%20Jan%202016.pdf</a>
Summary of Students Attending Other Schools	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Summary%20Students%20Attending%20Other%20School.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Summary%20Students%20Attending%20Other%20School.pdf</a>
The Principals' Partnership - Grade 7-12 Research Brief	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/The%20Principals%20Partnership%207-12%20Research%20Brief.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/The%20Principals%20Partnership%207-12%20Research%20Brief.pdf</a>
School Grade Configuration 7-12 - Review of Research	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Grade%207-12%20Review%20of%20Research%20Dr%20Marianna%20McVey.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Grade%207-12%20Review%20of%20Research%20Dr%20Marianna%20McVey.pdf</a>
Clearview Council Report Supporting SCDSB Option C	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Clearview%20council%20report%20march%202011.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Clearview%20council%20report%20march%202011.pdf</a>
Summary of Historical School Admissions and Withdrawals	<a href="http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Historical%20Admission-Withdrawal%20Summary.pdf">http://scdsb.on.ca/Board/Accommodation-Reviews/Documents/Historical%20Admission-Withdrawal%20Summary.pdf</a>

**ACCOMMODATION REVIEW PUBLIC SESSION****PUPIL ACCOMMODATION REVIEW 2015:01****Byng Public School, Clearview Meadows Elementary School, Stayner Collegiate Institute****Thursday, February 18, 2016****7:00 p.m.****MINUTES**

The Accommodation Review Committee (ARC) held the first public meeting on Thursday, February 18, 2016, at Byng Public School.

**PRESENT:****Committee Members**

Kerry Dowdall, Byng Public School  
Cassandra Rawn, Byng Public School  
Stacey Gillis, Clearview Meadows  
Jared Singleton, Clearview Meadows  
Bayley Coutts, Stayner Collegiate Institute  
Susan Michalchuk, Stayner Collegiate Institute  
Jacob Underhill, Stayner Collegiate Institute  
Sebrina Westbrooke, Stayner Collegiate Institute

**Trustee**

Annie Chandler, Trustee Collingwood and Clearview

**Staff**

John Dance, Superintendent of Facilities  
Janice Ellerby, Principal, Stayner Collegiate Institute  
Rita England, Executive Assistant, Area 5  
Jackie Kavanagh, Superintendent of Education, Area 5  
Andrew Keuken, Manager of Planning, Enrolment and Community Use  
Doug Paul, Principal, Clearview Meadows Elementary School  
Joyce Smith, Principal, Byng Public School

Chairperson John Dance, Superintendent of Facility Services, called the meeting to order at 7:00 p.m.

**1. Welcome**

Superintendent John Dance welcomed the ARC members attending the first public meeting of the Accommodation Review Committee (ARC) and recognized Councillors from Clearwater Township, Trustee Annie Chandler, Chair of the Board Peter Beacock and welcomed members of the public.

**2. Introductions of ARC Members and Board Staff**

Superintendent Dance introduced Andrew Keuken, Manager of Planning, Enrolment and Community Use and explained that Simcoe County District School Board (SCDSB) staff members were in attendance to answer questions from the public, and asked SCDSB staff and ARC members to introduce themselves.

Superintendent Dance explained the process by which the meeting would be conducted. Members of the public were invited to ask questions and provide input through an open mic process, as well as complete feedback forms. Staff members responded to questions from the public and the recording secretary compiled questions from the public.

### **3. ARC Orientation Meeting Overview**

Superintendent Dance explained the capital planning process which addresses areas of concern for schools that face challenges regarding enrolment, the ability to deliver effective programming and the condition of school buildings.

The Board approved an accommodation review to commence on December 16, 2015 in the Clearview area that includes Byng Public School, Clearview Meadows Elementary School and Stayer Collegiate Institute (SCI).

Superintendent Dance spoke on the revised policy adopted by the Board, Policy 2313, Pupil Accommodation Review, on November 25, 2015. The policy is in keeping with the Ministry of Education Community Planning and Partnership directive.

Manager Keuken reported on the new policy highlights which include: an Initial Staff Report; the Accommodation Review Committee (ARC) is now limited to representatives of school communities; a shorter process but still allowing ample time for feedback and consultation; the ARC represents the schools under review; no final consensus from the committee is required; as well as the final staff report.

Any alternate accommodation recommendations from the ARC committee will be included in the final report and provided to trustees for their consideration when the final decision is made by the Board. Municipal and public agency consultation also occurs simultaneously to the proceedings of the ARC.

Manager Keuken spoke on the role of the ARC and their mandate and explained that the ARC members act as a conduit for information between the board and school communities, provide staff with any alternate accommodation options with supporting rationale and work in partnership with their local community. Manager Keuken also provided an overview of the ARC meetings, procedures, timelines and milestones.

Members of the public were encouraged to sign in and Manager Keuken explained that written comments will be received by the ARC Chair up to two days following the final public meeting. The final decision meeting will be held by the Board on June 9, 2016.

Superintendent Dance spoke on the Initial Staff Report Summary which addresses the decreasing enrolment at SCI, facility condition and renewal needs at Byng P.S. and SCI, enrolment decline impacting programming, student retention at SCI, the requirement of upgraded specialized teaching spaces, and accessibility concerns at Byng P.S..

The accommodation options to be considered were discussed:

**Option A**

- Status Quo
- Submit a business case to replace Byng P.S. for upgrades to Stayner C.I.

**Option B**

- Close Byng P.S.
- Close Stayner C.I. and transfer students to neighbouring secondary schools (Collingwood C.I., Nottawasaga Pines S.S.)
- Accommodate Byng P.S. at Clearview Meadows and Stayner C.I. facility
- Submit a business case for upgrades to Stayner C.I. facility and Collingwood C.I.

**Option C** (preferred option)

- Close Byng P.S.
- Accommodate Byng P.S. students at Clearview Meadows E.S. and Stayner C.I. in a Grade JK-6 and Grade 7-12 model
- Submit a business for upgrades and addition(s)

**4. Recommended Accommodation Option C**

Superintendent Dance spoke on the impacts and benefits of the preferred Option C which include: moving to a grade JK-6 and 7-12 model, enhanced programming opportunities for intermediate students (science, physical education, music, shops), improving student retention long term and addressing potential partnership opportunities.

Superintendent Dance explained that it has been determined by board staff that Option C, closing Byng P.S., accommodating Byng students at Clearview and SCI and implementing a Grade 7-12 model at SCI is the best case scenario for the community in order to keep the community high school viable. The proposed implementation date, pending funding approvals by the Ministry of Education, would be September 2019.

**5. School Information Profiles (SIP)**

Manager Keuken reviewed the School Information Profiles (SIP) provided in the handout package and the information contained within. It was emphasized that all data, with the exception of information relating to privacy and safety, is available on the board website.

**6. Summary of Working Meeting**

Superintendent Dance summarized the details of the working meeting held on February 4, 2016 and reviewed the group discussion to date. Topics included the various options, the purpose of the review, student retention at the secondary level, the role of student choice, program challenges, funding requirements, facility conditions, partnership opportunities, role and perspective of municipality, attendance areas, structure of grade 7-12 model and impacts of the grade 7-12 model on student achievement.

Superintendent Dance encouraged members of the public to speak with their ARC members to ensure their comments and questions are heard. Superintendent Dance encourages student participation in the process as their voice in the ARC is very valuable with the outcome of their highschool

Superintendent Dance concluded that feedback will be collected from the community at tonight's meeting and presented at the ARC Working Meeting on February 25, 2016. The second public meeting will be held on March 10, 2015 where a summary of the feedback received from the community will be presented as well as other relevant information.

### **Public Comments/Questions**

Members of the public commented on the presentation and asked the following questions:

1. A member of the Byng P.S. parent council questioned Board Policy 2313, 4.4.3: The first public meeting shall be held no fewer than 30 business days from the date of Board approval to undertake an accommodation review. Is the Board compliant?

*Manager Keuken responded, yes.*

2. A member of the community questioned if consideration had been given by the ARC to review boundaries, i.e. all elementary students in Stayner must go to SCI.

*Superintendent Dance spoke on the program review; as well as the possibility of an attendance area review to be considered by the ARC.*

3. A community member questioned if the ARC had been in receipt of information from the Township regarding planned growth, what the Township sees for growth and what would this do to student population at the elementary and secondary level.

*Manager Keuken responded that forecasts from the 2014 Development Charges background study from the Township had been provided to the ARC. Manager Keuken explained that SCDSB planners regularly connect with Township staff to assess and include information on future development. Key points are that large amounts of growth are needed to see large impacts in the community. Existing students going through the system are not being replaced at the same rate as in the past.*

*Superintendent Dance reported that the Township of Clearview has shown information to the committee and many building sites have been approved but homes have not been built. One of the reasons for this ARC is student decline. The SCDSB welcomes new growth as it stabilizes decline and produces more students.*

4. A concern was expressed about the safety of children crossing the highway. Will the board be responsible for crossing guards to get the children to school safely?

*Superintendent Dance responded that crossing guards are a municipal responsibility and that this municipality has an excellent record of working with the community to ensure the safety of children.*

*Superintendent Dance also commented on the transportation policy which states that the walking distance for elementary students is 1.6 km; from the Clearview P.S. area the distance is approximately 1.2 km. Therefore, many students would be bussed.*

5. An ARC member expressed that her main concern was children walking along Highway 26. The sidewalk slopes downward for water run-off. The ARC member commented that she hoped the township would support the community to have proper sidewalks built to keep the children safe.
6. A member of the public commented that it didn't seem right that tax dollars from the community are going to another school and questioned: Who sets the boundaries for secondary schools? Why isn't SCI an option for Wasaga Beach students? Why if a student lives in Stayner why can they attend another high school?

*Superintendent Dance explained that the Board sets the boundaries and that the Wasaga Beach students have numerous options, Stayner C.I., Elmvale DHS, CCI and the co-terminus board. Many students want to go where their friends go. Development hasn't gone south.*

*Superintendent Dance explained the out of area process and the courtesy rider program. If an out of area is approved, there is no guarantee of transportation; however if the student is accepted by the co-terminus board transportation is provided. It is the staff's experience that students make the decision as to which school they want to go to.*

*Superintendent Dance explained that education taxes are funded through property taxes (approx. 30%) and general tax revenue.*

7. A parent commented that in order to retain students at SCI, the principal at Collingwood Collegiate Institute (CCI) should deny the request. If you live in Stayner you should be required to go to the Stayner high school. The parent suggested that to keep our students in the community, SCI should offer more programming and Stayner students should be brought back from CCI.  
Parent commented we need more programming to retain students at SCI. Is the board looking at various ways to retain students? What are the proposals being put forth?

*Superintendent Dance responded that when CCI out of area requests were denied, students left our system and went to the co-terminus board. Superintendent Dance explained that the principal at CCI does not approve out of areas, it is the superintendent for the area – and the majority of requests are denied. Superintendent Dance explained that if the community wants this small high school to survive and carry on, the grade 7–12 option is the best one.*

*Superintendent Dance commented that when students start at SCI in grades 7 and 8, a relationship is built with the secondary school and the students are retained by SCI for their entire high school career. More students equal more programming. Superintendent Dance commented on specialized programming to attract and retain students, i.e. co-op program and environmental greenhouse program.*

8. A board staff member commented that the word needs to go out to all Stayner parents that even though SCI does not offer Cosmetology and Automotive courses, there is an incredible co-op program available at SCI and working one on one with someone in that field is just as valuable.
9. A community member questioned if the Board considered using SCI as a grade 7, 8, 9, 10 school to reduce issues with the overcrowding at CCI? Transition would not be so harsh. Then students could consider a specialized high school program in grade 11 and 12

*Superintendent Dance responded that the challenge is the transition forced on 16 year old students who do not want change at this time in their lives. There is not an overcrowding situation at CCI.*

10. A board staff member commented that there would be too much of an adjustment if grade 7, 8, 9 and 10 children attend SCI and then move to a new high school for grades 11 and 12. These university bound students would miss the social piece of a small school and moving from 400 students in a school to 1,500 where they have not developed a rapport with the teachers would be a disaster for these students.



11. A Byng parent questioned that If Byng P.S. students are transitioned in 2019, how are the students and community going to transition when all they know is Byng P. S.?

*Superintendent Dance explained that as with all schools that have had this type of transition the principal and teachers at the schools are responsible for the transition since staff members know their students best. They plan for visits to the new locations and host community events as part of a transitioning plan.*

12. A member of the community commented that the biggest issue is Byng P.S. and felt that the because of the low enrolment at SCI, the moving of grade 7 and 8 students into SCI would take too many years to make any short term difference. Why not change boundaries and move students immediately?

*Superintendent Dance explained that board staff have done concept drawings of a potential addition at SCI. The portapack at SCI would be removed to be replaced by four or five rooms that may be grouped together. The transition of students would be done in co-ordination with all the schools involved and would not take years to change.*

13. A Clearview parent commented that she wanted to be sure that SCI had as many options as possible for when her child goes to high school, and commented that in the Board's Capital Plan SCI is listed that it is nearing the end of its life cycle. Is this a \$10 million dollar band aid, or will this solution get us through the next ten years when the issue will have to be looked at again? Have partnerships been explored, a community hub?

*Superintendent Dance responded that when the board (Facility Services) renews components of a building (PTR), it reduces any renewal needs. A \$10 million Business Case would make the facility viable for many years. Superintendent Dance explained that partnerships are welcome. Board staff are engaging in conversations with social services and municipalities, and all other options will be explored.*

14. An ARC member commented on the SCI programming in comparison to other school options. Some parents in the community are under the impression that programming at the co-terminus board is better, when in reality the co-terminus school does not have many more students than SCI. One hundred and twenty students does not fund that many more program options, especially curricular expectations. The ARC member commented that as a member of the Stayner community he would like to see this attitude change.

15. A SCI parent expressed her appreciation at having a community high school and spoke on the additional options her child received through co-op opportunities. It was suggested that CCI and SCI would benefit if the borders change and the possibility of a survey to Wasaga Beach residents to determine how many would like to go to SCI.

16. A SCI parent also commented on the need for small schools and a community high school. Principal Janice Ellerby, teachers and staff at SCI were thanked for their caring attitude and helping students make life decisions. The SCI parent stated that there was no comparison when students know their teachers and know they have their best interests at heart. A community high school such as SCI is a positive experience for students and parents. The parent suggested a boundary review to attract more students and suggested stopping the buses that take Stayner students out of the community, proposed a smaller bus to take students for the French program to CCI and charge parents of SCI to have their children take a bus to another high school.

17. A member of the community questioned how many potential high school students are going to co-terminous board?  
How does the union situation work with the elementary and secondary unions when you now have elementary and secondary students in the same school?  
Will one principal manage both schools?  
What happens when you amalgamate schools, what are the number of lost jobs ?

The community member commented on the new streamlined ARC process and felt that Byng P.S. was being "thrown under the bus" in favour of maintaining SCI. The community member felt

that Byng P.S. is a huge stimulant for business and the downtown, because of various reasons the board has not maintained the Byng P. S. the way it should. Other communities striving to embrace their heritage. The community member commented that regarding Accessibility, information that states all public buildings must be accessible by 2025 may not be true. What may happen to this building? Who can buy the Byng building? The community member commented on the state of repair of buildings that the board has closed.

*Superintendent Dance explained that the board does track no shows to the high schools but does not precisely know how many students there are that don't even put in option sheets to SCI.*

*Principal Ellerby reported that out of 30 students, 11 went to Jean Vanier while the other students had legitimately moved to other jurisdictions.*

*Superintendent Dance explained that there would be few teacher jobs lost and this would be dealt with through Human Resources and the teachers' collective agreements because student numbers are what impacts the number of teachers, not the closing of a building.*

*Superintendent Dance referred to 7-12 models used by other school boards in the province where one principal is the principal responsible for the 7-12 school.*

*Superintendent Dance explained that the board must adhere to Ontario Regulation 444/98 when disposing of school properties. A list is circulated to public bodies, these entities have 90 days to respond, after which the process begins to put the property goes on the regular market. Older schools have been sold and made into condos and repurposed for other community needs.*

*Superintendent Dance commented that all board buildings that are declared surplus must be kept up to local municipal standards.*

18. A community member commented that Clearview Meadows was built on speculation, which never happened and questioned if the board is being short sighted closing the school? Will there be more growth and development in the future?  
What will happen to assets from fundraising, white boards, etc. at Byng P.S.?  
What is going to be done for the students at Byng other than just going to visit, Clearview P.S. and SCI?  
Will Byng teachers be following students?  
Concern regarding grade 7 and 8's being with teens at the high school.

*Superintendent Dance commented that principals and staff are responsible for making students comfortable with the change, and yes, Byng teachers will be following students.*

*Principal Paul responded that in a small community pre-teens are with older students in arenas and involved in many community events. Over time, all students will amalgamate into more of a community.*

*Superintendent Dance commented that archival documents, artifacts, money from fundraising would all be moved with the students to their new location. Superintendent Dance explained that Byng P.S. was not being thrown away, the artifacts will be preserved in another school.*

19. Principal Doug Paul commented on the combining of twinned schools Oxbow and Burns Avenue. The staff at both schools worked to integrate the two student communities and by November of that year they were all Worsley students. Students are incredibly resilient and in the end the amalgamation worked very well.
20. A Byng parent commented on maintaining the history of the school if Byng P.S. was to be replaced and felt it was not appropriate for students to go to high school in grades 7-8. It was recommended that if a new school was to be a building in Byng's place the community would have more buy in and boundaries could be changed.  
The Byng parent questioned why the boundaries are not reviewed and immediate changes made to keep all students in the community; as well as deny all out of areas.

*Superintendent Dance explained that the history and artifacts would be preserved and that hard and fast boundaries could not be put in or students would be lost to the co-terminous boards.*

21. A board staff member commented regarding 12 and 13 year old students attending the same school as grades 9–12 students. The grades 9 to 12 students are neighbourhood children who can be mentors and school leaders. There are LINK leaders in older grades mentoring younger students. It was emphasized that the older children are great role models and can make a positive difference in the lives of the younger children. The board staff member questioned if anyone on the panel had worked in a 7-12 model and to explain the benefits.

*Superintendent Dance spoke on the Goderich model and explained that the ARC members are considering a trip to the school or a Skype session to obtain more information from staff as well as the students.*

*Principal Janice Ellerby reported on working at a 7-OAC school in a municipality similar Stayner where there were not enough students to justify a full high school or middle school. Grades 7 and 8 students spent time with their teachers, both utilized the gyms, music programs and same bell schedule – it was seamless. It was a strong community school, and now has a dedicated high school and elementary school.*

*Principal Ellerby also taught at an overseas school, grades 7-12 where a few grade 9 credits were delivered to grade 7 students. A business course, ½ grade taught in grade 7 and ½ grade taught in grade 8. It was another integrated experience for grades 7-12*

*An ARC member responded that he went to the grade 7–12 school, which was built for that purpose. Your older siblings and friends' of older siblings were there to keep an eye on you. It is what they knew.*

22. A community member questioned how much effort is put into talking to grade 7 and 8 students, to educate them on what is available at SCI.

*An ARC student member responded that she did not know there were any other options, SCI, was her school. Going to SCI was the only option.*

*ARC member commented that there presently is a lot of work put in by teachers who speak to grade 8 students to promote the school and explain what SCI has to offer. Parents were encouraged to educate themselves, give children choices but give them support. The ARC member commented that the onus is on parents to support our schools.*

23. A community member commented that their concern was that grade 5 and 6 students look forward to becoming senior for grades 7 and 8. What happens to children who are going to high school and are going to be a junior. The 7s and 8s will never have the opportunity to be seniors.

*Principal Paul responded that the grades 5 and 6 step up and take the leadership role. The opportunity is being given to the grades 5 and 6s. There are still many opportunities for leadership.*

24. A member of the public asked if the transportation consortium would be available at any of the public meetings to address student safety concerns.

*Superintendent Dance commented that if it was the wish of the ARC to have the consortium present at a working meeting, yes that would be arranged.*

25. A member of the public expressed concerns about the actual structure of the building and how students will be placed in the SCI structure within the 7–12 model. Parents also concerned that grades 7 and 8 students struggle with their children going to high school. It was suggested that Bluewater would be a valuable resource. Open communication about what the 7-12 model would look like was encouraged; as well as a plan to be shared by the committee at the next public meeting. It was felt that the public required more information

*Superintendent Dance explained that there would be no completed design of a structure until the board is aware if the business case is approved by the Ministry and then what can be built with the money approved. Once this is in place a design committee would be involved. Superintendent Dance explained again that this option is the best opportunity for the Stayner community going forward.*

26. A member of the community asked how the board is able to come up with the recommendation and a design plan? Why is the design plan not made available?

*Superintendent Dance explained that there is a template that is used by Ministry of Education that supports business cases. It is a formula that provides number of dollars per pupil places being added.*

27. An ARC member commented that the reality is that there are not enough students to support three schools in the community and our community wants a high school. At this time there is concern as a change is necessary. Our students are deeply immersed in each other in many ways, they participate together in many ways, i.e. hockey and community events. The transition can be made easier by learning from other boards who have grade 7–12 schools. Parents must give students the info and tools they required to make the right decisions. The 7–12 model allows students the ability to build skills so that when there is an option in grade 9 they will be fully equipped to make a decision. Once they see the caring culture at SCI, they will stay at SCI.

### **Closing Comments**

Superintendent Dance thanked the ARC committee members for their time and commitment to the ARC process and thanked the public for their comments and questions.

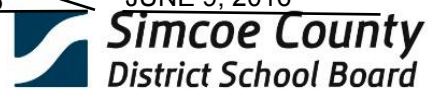
### **Adjournment**

The Accommodation Review Public Meeting ARC 2015-01 adjourned at 9:30 p.m.

The second ARC public meeting is scheduled for Thursday, March 10, 2016, at Clearview Meadows E.S., at 7 p.m.

The next ARC working sessions are scheduled for Thursday, February 25, 2016 and March 31, 2016 at Stayner Collegiate 6:30 p.m.

The final public ARC meeting is scheduled for Wednesday, April 20, 2016, at Stayner Collegiate Institute, at 7 p.m.



## ACCOMMODATION REVIEW PUBLIC SESSION

### PUPIL ACCOMMODATION REVIEW 2015:01

Byng Public School, Clearview Meadows Elementary School, Stayner Collegiate Institute

Thursday, March 10, 2016  
7:00 p.m.

### MINUTES

The Accommodation Review Committee (ARC) held the first public meeting on Thursday, March 10, 2016, at Clearview Meadows Elementary School.

#### **PRESENT:**

##### **Committee Members**

- Kerry Dowdall, Byng Public School
- Cassandra Rawn, Byng Public School
- Stacey Gillis, Clearview Meadows Elementary School
- Jared Singleton, Clearview Meadows Elementary School
- Bayley Coutts, Stayner Collegiate Institute
- Susan Michalchuk, Stayner Collegiate Institute
- Jacob Underhill, Stayner Collegiate Institute
- Sebrina Westbrooke, Stayner Collegiate Institute

##### **Trustee**

- Annie Chandler, Trustee, Collingwood and Clearview

##### **Staff**

- John Dance, Superintendent of Facilities
- Janice Ellerby, Principal, Stayner Collegiate Institute
- Rita England, Executive Assistant, Area 5
- Jackie Kavanagh, Superintendent of Education, Area 5
- Andrew Keuken, Manager of Planning, Enrolment and Community Use
- Doug Paul, Principal, Clearview Meadows Elementary School
- Joyce Smith, Principal, Byng Public School

Chairperson John Dance, Superintendent of Facility Services, called the meeting to order at 7 p.m.

#### 1. **Welcome - Superintendent/ARC Chair**

Superintendent John Dance welcomed the ARC members attending the first public meeting of the Accommodation Review Committee (ARC) and recognized Chair of the Board Peter Beacock, Trustee Annie Chandler, Robert Walker and Kevin Elwood - Clearwater Township Councillors, Superintendent Daryl Halliday, and welcomed members of the public.

## **2. Introductions of ARC Members and Board Staff**

Superintendent Dance asked ARC members and SCDSB staff to introduce themselves.

Superintendent Dance explained the process by which the meeting would be conducted. Members of the public were invited to ask questions and provide input through an open mic process, as well as complete feedback forms.

## **3. Review of the First Public Meeting and Overview of Feedback**

### a) Review of the First Public Meeting:

Superintendent Dance summarized the key points from the first public meeting held on February 18, 2016, which included: the purpose of the accommodation review, highlights from Policy 2313 (revised), an overview of the ARC meetings, procedures, timelines and milestones, reported on the Initial Board Staff summary, the staff accommodation options and the preferred option; as well as, the School Information Profiles (SIPs), and the work of the ARC to date.

Superintendent Dance thanked members of the public for signing in and reminded them that if there is a review of the ARC process, only those who have attended the meetings and signed in are eligible for submit a request to review the process.

### b) Overview of Feedback:

Superintendent Dance provided an overview of the feedback provided by parents, members of the public and staff at the first Public Meeting held on February 18, 2016.

Questions, comments and concerns expressed by the community included:

- ensuring Board compliance of Policy 2313 and open communication with the community
- consideration of an attendance area review(s) to bring more students to SCI
- ensuring accurate growth information is considered
- student safety and crossing guards along Hwy 26 and sidewalks
- desire to keep a community high school in Stayner, appreciation of SCI and staff and drawing upon already existing community ties
- retention of SCI students by: additional programming, closing other high schools to out of area requests, not providing transportation to other schools and encourage and educate grades 8's so they choose to attend SCI
- excellent programming and co-op opportunities at SCI and concern that SCI programming is underrated when it is comparable to co-terminous school board
- funding availability
- concern regarding Byng P.S. being overlooked in the ARC process, what would happen to the school when it is closed and state of repair of closed schools
- co-op opportunities outstanding at SCI
- grade 7–10 accommodation option
- grade 7–12 model, administrative staffing questions, concerns regarding appropriateness of grade 7 and 8's in a high school setting
- transitioning students and staff from Byng P.S. to their new schools
- compliance with AODA and accessibility issues at Byng P.S.
- potential organization and design of the new facility

Superintendent Dance spoke on the Accessibility for Ontario's with Disability Act (AODA), explaining that certain repairs must be made to buildings to meet specified standards. The chief building official of the community will tell the board the extent of renovations, upgrades and repairs to be done to make a building accessible and in compliance. These repairs and other efforts could potentially be more invasive to a school than just adding an elevator to the school.

#### **4. Working Meeting Update**

Superintendent Dance spoke on the work of the committee on February 25, 2016 and commented on the tour of both schools at that time.

Superintendent Dance explained that Stephen Sage, CAO for the Township of Clearview attended the working session in response to a request by ARC members to invite someone from the township to address safety concerns regarding sidewalks for students walking to schools. CAO Sage spoke on township initiatives, community hubs, safety and sidewalks.

Also in attendance was Steve Parker, Manager of Design & Construction, SCDSB who provided detailed information on how the Ministry of Education funds the board for new schools and the process of business case development.

Manager Parker spoke on the potential shortfall in funding of \$2 million if the board were to develop a business case to build a new replacement school on the Byng P.S. site based on benchmark funding.

#### **5. Next Steps**

Superintendent Dance explained that the information collected at the Second Public Meeting will be compiled for review and discussion at the next ARC working session(s).

Superintendent Dance reviewed the Timeline Milestones and reported that the Avon-Maitland District School Board and Goderich District High School have been contacted to arrange a meeting via SKYPE or in person at the next working session at SCI on March 31<sup>st</sup>.

April 20<sup>th</sup> is the Final Public meeting to summarize the work of the ARC, after which the ARC is disbanded.

#### **Public Comments/Questions**

Staff and ARC members responded to questions from the public and the recording secretary compiled questions from the public.

Members of the public made the following comments and asked the following questions:

1. A member of the community questioned definition of mostly accessible? If Option C is chosen, will grade 8 students be able to go through the "rights of passage" graduation.

*Superintendent Dance spoke on the AODA standards, and explained that the board has an Accessibility Advisory Committee who perform regular audits on all schools to ensure accessibility standards are met. All new buildings are up to code and would be fully accessible.*

*Superintendent Dance commented that the grade 6 and grade 8 principals would still work out the details of graduation from elementary to secondary school.*

2. A parent from the community commented on a “Blueprint” document that was sent home. The parent expressed concern over the students’ smooth transition into highschool and success beyond highschool, and commented that mental health is most important for students and questioned what types of supports will be there for students.

*A committee member commented that transition programs are already in place at Stayner Collegiate to support students with transitions to secondary school (Spartan Start.)*

*Principal Doug Paul spoke on his experience with students transitioning to high school. Students would still be dealing with elementary school teachers and curriculum and would be participating with older students. Students would have an easier transition to high school when they see it going on around them; they would see and experience how a high school works and allow them to be even better prepared. Presently, children from Clearview Meadows E.S. go to SCI as much as possible for specialized programs.*

*Principal Janice Ellerby commented that elementary and secondary student success teachers already work closely together to make a smooth transition for students. The process would be even better having all the success teachers in the same building. Guidance personal would know the students and establish relationships critical to student success. Staff from elementary to secondary would work together to enhance services to all students.*

3. A parent from the community questioned that under Policy 2313, a majority decision is not required. What is the majority decision? The parent questioned that because growth is happening (25 homes guaranteed) could that impact enrolment at Byng P.S. Where in the disability act does it say 2<sup>nd</sup> and 3<sup>rd</sup> floors must be accessible? Are costs inflated and has it been taken into consideration that the back of building is newer?

The parent expressed concern that the closing of Byng P.S. will negatively affect property values in the area because of the potential lack of upkeep.

*Superintendent Dance responded that the actual vote is at the trustee table. The ARC working committee votes through a consensus process. The committee can put together ideas and suggestions and provide recommendations to the Board of Trustees that will be included in the final staff report.*

*Superintendent Dance explained that although the board appreciates growth, there has been declining enrolment overall amongst the schools and very few students are coming out of the homes that are being built. Manager Keuken explained that statistics indicate that for 100 houses built approximately nine public secondary school students come out of these homes. The Planning department works with the municipality in this area.*

*Superintendent Dance responded that by 2025 the board will strive for all schools being fully accessible, and if the board were to install an elevator in Byng P.S., that may trigger a variety of other needed work and there could be additional costs that the board has not budgeted for. Byng P.S. creates a significant facilities issue for the board, i.e. older building that is harder to maintain, the basement is closed off, as well as part of the library.*

*Superintendent Dance explained that the board adheres to Ontario Regulation 444/98 when disposing of school properties and all board buildings that are declared surplus must be kept up to local municipal standards until sold.*

*Superintendent Dance reiterated that the Ministry funds growth and consolidation and that Option C is the best plan going forward for the community to receive funding.*

4. A member of the community questioned whether anyone had consulted with the other schools in the area?

*Superintendent Dance explained that this ARC is dealing with the 3 schools in Stayner right now; however if the ARC members recommend the board reach out to other schools, that will be considered in the final report.*



*Principal Ellerby has already made contact with Mitchell DHS providing questions that arose at the first public meeting for their consideration and feedback.*

*An ARC member commented that he had attended a 7 – 13 school, with no issues.*

5. A member of the community questioned that if SCI closed would Wasaga Beach get a high school.

*Superintendent Dance explained that staff members had met with Wasaga Beach representatives and although Wasaga Beach does not have the numbers to currently justify a high school in their community, the closing of SCI could potentially bolster their case. Collingwood Collegiate Institute (CCI) or Nottawasaga Pines Secondary School (NPSS) could also accommodate SCI students. Superintendent Dance stressed that the proposed solution is an opportunity for Stayner to keep its high school.*

6. Councillor Kevin Elwood thanked ARC members and expressed his concern that the Ministry looks at the funding perspective first and overlooks the overall health and fabric of the Stayner community.

Councillor Elwood commented on the community aspects and the central location of Byng P.S. and expressed his concern that students are allowed to go outside their catchment area to other high schools. Councillor Elwood expressed his belief that programming doesn't affect a student, it is the community that affects the student.

As a community leader councillor Elwood asked that that the board consider looking at attendance and future growth, and rework the catchment area from the other schools so that SCI would be healthy with great course selections and opportunities.

7. Councillor Shawn Davidson, questioned the dropout rates for SCI to CCI and commented on the condition of buildings the board no longer has use for. Councillor Davidson suggested the possibility of another public organization simply taking over a building when it becomes redundant and questioned how much money will the board receive from the sale of Byng P.S.?

Councillor Davidson requested members of the ARC address the community and ensure that their voice is heard.

*Superintendent Dance responded that the graduation rate for SCI is 76% and 74% for CCI. Superintendent Dance explained the "proceeds of disposition" which includes funds from all sold buildings that were excess to the board. Funds from the sale of a property can be used for capital anywhere within the board.*

*ARC members commented on the discussion at working meetings, reaching out to the community, making recommendations from the committee to the board, the extensive information provided and commented that although they are not experts, the ARC members are trying to do what is best for all children by getting information and feedback from other people who have gone through process before they reach their final conclusions.*

8. A student from the community questioned how many of the teachers at Byng P.S. would be moved to Clearview Meadows E.S.

*Superintendent Dance and Superintendent Jackie Kavanagh responded that in a consolidation situation, staffing would be governed by number of students, staffing and the teachers' collective agreement. Superintendent Kavanagh spoke on the spring staffing process whereby all teaches are able to apply to teaching positions and the principal would consider the requests by seniority and qualifications.*

9. A community member questioned the possibility of increasing revenues from gym rentals, etc. to increase revenues to keep Byng P.S. open and moving boundaries to increase attendance in Stayner?

*Manager Keuken spoke on partnerships and rentals of facilities that can only be leased out on a cost recovery basis. As mandated by the Ministry, the dollars that are brought in cover costs such as utilities, administrative and custodial expenses only.*

10. A staff member commented that students living outside of the Stayner area may not want to go to SCI and suggested board staff look at a revised catchment area, changing the attendance area boundaries significantly so that students can still be with their friends.

Also suggested was the possibility of a progressive change i.e. grandfathering existing students and bringing students gradually into the high school

The staff member encouraged the board and staff to showcase programs, i.e. greenhouse program, co-op programs from automotive to cosmetology, paid co-op with Base Borden and the Environmental High Skills Major.

*Superintendent Dance commented that an attendance area review was a topic discussed by the ARC at the last working session and could be considered as part of a solution.*

11. A member of the community questioned where does the Stayner ARC rank with all the other projects the board is undertaking in the next three to five years, and questioned funding.

*Superintendent Dance explained that there are only two types of funding, the board's submission is for "consolidation" funding. This is the only plan that meets the standard for Ministry funding requests at this time. The Stayner ARC is currently a placeholder but would be considered for prioritization at the conclusion of the ARC and during the next planning cycle.*

12. A member of the community questioned whether there had been consideration given to submitting an application under capital funding and questioned whether the board was going with the option that has the greatest opportunity of acceptance and success from previous funding applications.

The community member commented that this process is driven by funding, not what is best for students, growth of the community and the future use of the facility.

*Superintendent Dance spoke on the Capital Plan and explained that the Ministry does not fund for small schools, but has given money to school boards for consolidation of schools. Under Capital Priorities, Stayner would be competing against 72 other school boards for a smaller pot of money.*

*Superintendent Dance explained that the grade 7-12 model is a complete change from what the board has done previously. In order for it to work, the community must get behind it. Information provided from other boards indicates that when students start in a high school in grade 7, most students stay until they complete grade 12.*

*Superintendent Dance concluded that the reality the community faces is that the student population is not growing, even though there is growth in some areas.*

13. Chair of the Board Peter Beacock commented on the Ministry change of funding direction and that they have money for consolidation. If a plan went ahead to rebuild Byng P.S. in the Capital Plan, it may take many years or never come at all while SCI becomes smaller and loses students; the consolidation funding stream could be gone and the whole plan would change. Chair Beacock stated that at this point in time we have a possible funding source through consolidation funding that may not exist in the future.

14. A parent from the community questioned the process, options, timelines, ARC member's concerns and information, likelihood of changing boundaries; as well as what information is given to the secondary students regarding the ARC process.

*Superintendent Dance responded that the ARC process is a consultation to try to find out what the community wants and to work with the community. This process is different from previous ARCs in that it is a streamlined version, there are no votes, only consensus and then the ARC is dissolved after the final meeting.*

*ARC members voiced their opinions and commented that they were receiving a lot of information and all options are still being considered. ARC members stated that they would do their best to speak on behalf of the community during the ARC process.*

*An ARC member commented this was an opportunity for the community to work together and build something really great. The bottom line is money, and to build a new school the money is not there.*

*An ARC member commented that she would like to hear more from the young people to share their opinions and thoughts; their voices are critical in the decision process.*

*Principal Janice Ellerby mentioned that at SCI, students had been informed by daily announcements, tweet it out, and the ARC information has been widely communicated to the whole community.*

15. A parent questioned that in regards to capacity, Stayner cannot support three schools, if Byng P.S. is closed can all students be fit into Clearview Meadows E.S.?

*Superintendent Dance responded yes, with additions. The portapacks would be removed at SCI, the amount of greenspace would not be changed, and there is ample room for an addition to Clearview Meadows E.S. The sites can easily accommodate the students. This would provide more than enough capacity at both schools.*

16. A student from the community questioned why board staff and ARC members are not coming into the schools and talking to students about the ARC, rather than only providing information online.

*Superintendent Dance commented that could be done and would be discussed at the next ARC working session and reminded the audience that the ARC does have student representatives.*

17. Trustee Annie Chandler (Collingwood and Clearview) commented that she would be happy to take any calls at: 705-229-6217, or email [achandler@trustee.scdsb.on.ca](mailto:achandler@trustee.scdsb.on.ca) as other trustees will be looking to her for information before making the final decision regarding the Clearview ARC.

18. An SCI parent commented that she feels strongly that an attendance area review was required, but that it should include New Lowell, Creemore and Worsley, in order to keep all the children and friends together and questioned the time frame required for an attendance area review. The parent also questioned how students can be retained and denying out of areas to other high schools.

*Superintendent Dance explained that an attendance area review could be undertaken next year.*

*Superintendent Kavanagh responded that she approved very few out of areas requests to leave SCI, however when not approved, the students register at the co-terminous board. One third of these students are lost to other school boards. Regarding programming, Superintendent Kavanagh and the associate director will be meeting with the director to discuss this issue as it impact's SCI's ability to program for students. An issue is that schools look at pathways and programs offered, but students want the courses now.*

19. A member of the community suggested a Campus Community. Combine all schools and treat them as one big school, and questioned what the class size would be in the proposed model.

*Superintendent Dance responded that class sizes are mandated by the province.*

20. A community member commented on the value of all three schools. The first preference would be to maintain all three, however if that is not possible then an elementary and a high school would be the preference.

21. A community member questioned why grade 7 – 8's are not represented on the ARC committee. Also, could grade 7 – 8 students use space at SCI, access programming and then come back to Clearview Meadows E.S. for Spirit Days.

*Superintendent Dance responded that there are two high school students representing students and the transition would be considered by staff at both schools and grade 7-8 students would have access to SCI program spaces.*

22. A teacher from SCI recommended that students be informed and have the opportunity to make decisions about the ARC process. It was suggested that students at SCI may not like the idea of a 7–12 highschool and that they should have a voice and the opportunity to be involved in the discussion with the other school boards.

*Superintendent Dance commented that the two ARC students at the table carry a lot of weight in the process.*

23. A member of the community expressed concern that teachers at Byng P.S. are being told to get out as fast as they can, and questioned the continuity of education at Byng P.S. if teachers are leaving; as well as the level of education.

*Principal Joyce Smith commented that the board has no control over what unions say and she has heard no comments to that affect.*

*Principal Paul commented that if teachers choose to leave, they have the ability through their collective agreements to apply to positions at other schools and then other teachers will fill those jobs. It was stressed that the principals are not encouraging teachers to apply for other positions, and there is no issue with quality of education at either school.*

*Principal Ellerby commented that it is a common occurrence every year that teachers move to further their career paths. The core teachers, committed to that school, will be there until they retire. Presently, teachers are teaching outside their area of expertise and make it work and are willing to go above and beyond to make good things happen for students.*

### **Closing Comments**

Superintendent Dance thanked the ARC committee members for their time and commitment to the ARC process and thanked the public for their comments and questions.

### **Adjournment**

The Accommodation Review Public Meeting ARC 2015:01 adjourned at 9:30 p.m.

The next ARC working meeting is scheduled for Thursday, March 31, 2016 at Stayner Collegiate Institute 6:30 p.m.

The final public meeting is scheduled for Wednesday, April 20, 2016, at Stayner Collegiate Institute, at 7 p.m.



## ACCOMMODATION REVIEW PUBLIC SESSION

### PUPIL ACCOMMODATION REVIEW 2015:01

Byng Public School, Clearview Meadows Elementary School, Stayner Collegiate Institute

Thursday, April 20, 2016  
7:00 p.m.

### MINUTES

The Accommodation Review Committee (ARC) held the final public meeting on Wednesday, April 20, 2016, at Stayner Collegiate Institute.

#### **PRESENT:**

##### **Committee Members**

Kerry Dowdall, Byng Public School  
Cassandra Rawn, Byng Public School  
Stacey Gillis, Clearview Meadows  
Jared Singleton, Clearview Meadows  
Bayley Coutts, Stayner Collegiate Institute  
Susan Michalchuk, Stayner Collegiate Institute  
Jacob Underhill, Stayner Collegiate Institute  
Sebrina Westbrooke, Stayner Collegiate Institute

##### **Trustee**

Annie Chandler, Trustee - Collingwood and Clearview

##### **Staff**

John Dance, Superintendent of Facilities  
Janice Ellerby, Principal, Stayner Collegiate Institute  
Rita England, Executive Assistant, Area 5  
Jackie Kavanagh, Superintendent of Education, Area 5  
Andrew Keuken, Manager of Planning, Enrolment and Community Use  
Doug Paul, Principal, Clearview Meadows Elementary School  
Joyce Smith, Principal, Byng Public School

Chairperson John Dance, Superintendent of Facility Services, called the meeting to order at 7 p.m.

#### 1. **Welcome - Superintendent/ARC Chair**

Superintendent John Dance welcomed the ARC members and the public to the final public meeting of the Accommodation Review Committee (ARC) and recognized Simcoe County District School Board (SCDSB) trustees: Michelle Locke, Jodi Lloyd, Donna Da Silva, Chair of the Board Peter Beacock and Annie Chandler.

## 2. Introductions of ARC Members and Board Staff

Superintendent Dance asked ARC members and SCDSB staff to introduce themselves.

Superintendent Dance explained the process by which the meeting would be conducted. Members of the public were invited to ask questions and provide input through an open mic process.

## 3. Review of Public Meetings and Feedback

### a) Review of Public Meetings

#### Pupil Accommodation Review Final Public Meeting

Superintendent Dance provided a PowerPoint presentation entitled "Pupil Accommodation Review, Final Public Meeting, April 20, 2016" and summarized the key points from the first and second public meetings held on February 19, 2016 and March 10, 2016. Information topics included: the purpose of the accommodation review, highlights from Policy 2313 (revised), an overview of the ARC meetings, procedures, timelines and milestones, the Initial Staff Report summary, the staff accommodation options and the preferred option; as well as, the School Information Profiles (SIPs), the work of the ARC and review of the feedback and questions and comments.

Superintendent Dance thanked members of the public for signing in and reminded them that if there is a review of the ARC process, only those who have attended the meetings and signed in are eligible for submitting a request to review the process.

### b) Review of Feedback:

Superintendent Dance provided an overview of the feedback and major themes commented on by the ARC, parents, members of the public and staff to date. These included:

- Board policy – role of ARC, timelines, membership and transportation policy and busing eligibility
- consideration of attendance area review(s) – consideration of increasing SCI attendance area (Wasaga Beach, New Lowell) to increase enrolment and better align elementary feeder schools with SCI
- student safety – concerns regarding, crossing of Highway 26, sidewalks and consideration of crossing guards
- improve retention – restrict out-of-area requests to other schools, educate and encourage grade 8 students to choose SCI and remove transportation available to other schools, provide better programming, highlight existing programming, staff, environment and the benefits of a small community school
- grade 7-12 model – appropriateness of grade 7 and 8's in a high school setting, 7 and 8's lose the opportunity to be the senior students – "rites of passage", administrative and staffing concerns, mentoring opportunities, physical layout and integration of students and organization of the facility
- Byng Public School – school is being overlooked, explore other options regarding facility condition pressures (renewal, partial rebuild, etc.), maintenance of closed schools, and accessibility requirements
- transition/timing – concern that staff option could take too long to implement to make any difference, funding availability, open communication, consideration of current students/staff and their transition, timing of transition and drawing upon other boards' experiences

- other Topics – design plans for viewing, maintaining a community high school is a priority, take residential growth into consideration, consider grade 7-10 option and a campus community, accommodating SCI students at neighbouring secondary schools, impacts on neighbouring communities and schools, increase revenues and apply to facility needs, capital funding and priority concerns, additional communication with all schools and students and concern regarding current staffing and morale at Byng P.S.

#### **4. Work of the ARC**

Superintendent Dance reported that two working meetings had been held since the second public meeting of Thursday, March 10, 2016 and highlighted the information shared with the committee by John Barbato, Simcoe County Student Transportation Consortium, (SCSTC). Manager Barbato summarized the role and services of SCSTC, reviewed the SCSTC policy and spoke on the impacts of the staff option, and busing eligibility.

Superintendent Dance explained that Avon-Maitland District School Board representatives attended the working session in response to a request by ARC members to have a presentation from a school board which had implemented the 7-12 model. The schools involved included: Wingham Public School., F.E. Madill Secondary School, and Mitchell District High School, Avon-Maitland District School Board.

A SKYPE session was held with SCI student council and Avon-Maitland District School Board's Mitchell District High School. Mitchell DHS students provided SCI students with additional information on the 7-12 model.

ARC member Sebrina Westbrooke (Stayner Collegiate Institute) reported the committee's recommendations.

The committee almost unanimously (with the exception of one member) supports Option C, with the following recommendations:

1. Conduct an attendance area review to expand the boundaries for SCI.
2. Review and adherence of the transportation guidelines.
3. Develop a communication plan to support the project and engage community.
4. Seek community partnership opportunities that could be housed within SCI. Funding opportunities are more readily available as was seen in Angus – library and community policing within the secondary school. SCI could be a hub within community.
5. Provide transitional supports for students, parents, and teachers – and other community members. Consider mentorship, professional development.
6. Plan for additional space for expanded programming at SCI- multi use space for gymnastics/dance/yoga, can facilitate physical fitness type of activity.
7. Preserve the history of Byng PS by salvaging certain physical aspects of the building. Salvage stain glass and other components within Byng and include in the build at SCI or Clearview Meadows. Physically represent amalgamation of schools.
8. Create a new name for Clearview Meadows to represent the coming together of both elementary schools.

Superintendent Dance thanked committee member Westbrooke for presenting the ARC's recommendations.

At this time Superintendent Dance asked the committee to review the minutes from the March 10, 2016 Working Session.

Consensus was reached to accept the minutes as printed.

#### Questions Arising from the Minutes – March 10, 2016

Committee members had no questions regarding the minutes.

### 5. Next Steps

Superintendent Dance explained that the information collected at the Final Public Meeting will be taken into consideration along with the ARC report recommendations, community, municipal and other feedback and will be compiled for inclusion in the final staff report to be submitted to trustees.

The final staff report will be submitted to trustees May 6, 2016 and posted publically on May 9, 2016, after which a Special Board Meeting will be held on May 11, 2016. The final Board Decision Meeting is June 9<sup>th</sup>, 2016.

### 6. Delegation Process

Superintendent Dance explained the delegation process to the ARC committee and members of the public. Superintendent Dance invited anyone interested in delegating the Board to submit their delegation request by 1 p.m., one week prior to the meeting (May 17, 2016).

The delegation request should be submitted to Lena Robyn, Executive Assistant to the Board [lrobyn@scdsb.on.ca](mailto:lrobyn@scdsb.on.ca). The Special Board Meeting for Delegations has been scheduled for Tuesday, May 24, 2016 at the Simcoe County District School Board Education Centre, 1170 Hwy 26, Midhurst. ON.

Andrew Keuken, Manager of Planning, Enrolment and Community Use, reiterated the accommodation options as stated in the Initial Staff Report Summary.

### Public Comments

Staff and ARC members responded to questions from the public and the recording secretary compiled questions from the public.

Members of the public made the following comments and asked the following questions:

1. A member of the library board questioned if the Board would be receptive to a Clearview library partnership as part of the new addition at SCI.

*Superintendent Dance responded that the Board would be very receptive to a library partnership, and gave Nottawasaga Pines Secondary School as an example where the board already has a partnership in place with Essa Township and their library.*

2. A parent from Byng School Council commented on the timelines for the process if Byng P.S. does close and expressed concern that students need to know if they will graduate at Byng P.S.



*Superintendent Dance explained that trustees will make the final decision at the upcoming Board meeting, after which, board staff will be able to move forward and determine timelines and communicate to the Stayner community.*

3. A parent from the community questioned the bussing situation, and suggested the board consider decreasing the amount of distance for young children to qualify for transportation.
4. A member of the community expressed concern about traffic congestion, Locke Ave. and the issue of lack of sidewalks on one side of the street and not on the other; as well as, no cross walk on Elm St. that will need to be addressed.

*Superintendent Dance responded that CEO Stephen Sage for the Township of Clearview stated that the Township recognizes the community's traffic concerns and that this issue will be addressed collaboratively with the township.*

5. A member of the community thanked the ARC for all their work and recommendations to the Board. The member commented that she also believed the school is the cornerstone of community and the importance of keeping all students in Stayner. An attendance area review was recommended and appreciation expressed for the bussing issue being addressed.

### **Closing Comments**

Superintendent Dance thanked the ARC committee members for their time and commitment to the ARC process and thanked the public for their comments and questions.

The Accommodation Review Committee for Pupil Accommodation Review 2015:01 - Byng Public School, Clearview Meadows Elementary School, Stayner Collegiate Institute was officially disbanded at 7:30 p.m.

### **Adjournment**

The Accommodation Review Public Meeting ARC 2015:01 adjourned at 7:30 p.m.

The Special ARC Board Meeting to receive the ARC report is scheduled for Wednesday, May 11, 2016, at the Education Centre in Midhurst, Roy Edwards Room at 6 p.m.

The Special Board Meeting for Delegations is scheduled for Tuesday, May 24, 2016, at the Education Centre in Midhurst, Roy Edwards Room at 6 p.m.

The Special Board Decision Meeting is scheduled for Thursday, June 9, 2016, at the Education Centre in Midhurst, Roy Edwards Room, at 6 p.m.

April 20, 2016



## REPORT TO COUNCIL

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**Report Number:** CAO-003-2016  
**Department:** CAO  
**Meeting Date:** March 21, 2016  
**Subject:** SCDSB Byng ARC Report

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### RECOMMENDATION:

Be It Resolved, that Council of the Township of Clearview hereby:

- 1) Receive the SCDSB Byng ARC report for information, and;
- 2) That Council supports Option #C as listed in Schedule "A" for the Byng/Clearview Meadows/Stayner Collegiate Institute Accommodation Review.

At a Clearview Township Council meeting held on February 29, 2016 the following motion was passed.

### Recommendation:

Be It Resolved that Council of the Township of Clearview hereby:

- 1) Direct staff to provide a report regarding recommendations, information, feedback and comments to meet the school board's request of April 20<sup>th</sup>, and that a report be brought back to the March 21<sup>st</sup>, 2016 meeting for Council's approval.

As a result of the timelines that need to be met to provide a report for March 21, the time available to prepare this report was brief.

The Council direction stated that staff provide correspondence pertaining to information, feedback, and comments referencing the SCDSB review. It is the position of staff that Clearview Township has received no formal information, feedback or comments, from the public.

The SCDSB staff have been very helpful and accommodating to Clearview by providing numerous opportunities to discuss the growth plans for the municipality.

The Clearview CAO attended one of the working meetings to discuss additional plans by the municipality that may affect the accommodation review.

As detailed in Schedule "A" to this report the SCDSB have considered 3 initial options for the review listed below.

### **Option A**

Status Quo;

Submit a Capital Priorities Business Case to the Ministry of Education for a replacement school (Byng Public School) and renewal and program space enhancements (Stayner Collegiate Institute).

### **Option B**

Close Byng Public School;

Close Stayner Collegiate Institute and transfer students to Collingwood Collegiate Institute and Nottawasaga Pines Secondary School;

Accommodate Byng Public School students and Clearview Elementary School Students at Clearview Meadows Elementary School and the Stayner Collegiate Institute facility;

Submit a School Consolidation Capital (SCC) business case to the Ministry of Education for renewal, and program space enhancements (Stayner Collegiate Institute) and additional pupil places (Collingwood Collegiate Institute).

### **Option C (Preferred Option)**

Close Byng Public School;

Accommodate Byng Public School students and Clearview Meadows Elementary School Students at Clearview Meadows Elementary School and Stayner Collegiate Institute in a Grade JK-6 and Grade 7-12 model;

Submit a School Consolidation Capital (SCC) business case to the Ministry of Education for addition(s), renewal, and program space enhancements.

### **COMMENTS AND ANALYSIS:**

Why Option "C"?

Staff are of the opinion that the reasons for selecting Option "C" over option "A" or "B" are obvious.

Option "A" would be preferred, however the capital investments required to replace Byng School and enhance Stayner Collegiate are unrealistic.

Option "B" would result in Clearview Township no longer having a collegiate, obviously the least favorable of all the options!

If Option "C" is selected staff have discussed what effects that decision might have on the municipal infrastructure and crossing guard staff.

The location of Clearview's crossing guards may need to be amended. All elementary children on the south side of Highway 26 and County Road 91 would have to travel north to the Clearview Meadows School.

This change may require providing assistance to children crossing Highway 26 and County 91. There are currently 2 crossing guard locations serving Byng School that will need to be reviewed.

The underground infrastructure is in place to support an expansion at the Stayner Collegiate Institute site. Additionally, sidewalk improvements in a north-south orientation may be required.

As indicated above, staff have received no formal comments from residents, developers, or any outside agencies. However, there have been numerous discussions with members of the public involving many members of staff.

Although Option "C" may be the preferred direction at this time, the majority of the discussions with the community have surrounded the legacy of the Byng School facility and property. The existing Byng School property is one of the anchors of the community, and Clearview needs to ensure that if Byng is closed, that there is a plan by the community, and the school board, to ensure that the property does not fall into disrepair.

Staff do not have any recommendations at this time detailing a possible plan for the property, however we think it is imperative that the school board act swiftly to allow options to be considered.

**CLEARVIEW STRATEGIC PLAN:**

Obviously depending on your point of view this report may support 3.5 or totally contradict 3.5?

Goal 3 "Municipal Services"

3.5 Lobby other orders of government to maintain and enhance the educational opportunities in the Township

**COMMUNICATION PLAN:**

None

**FINANCIAL IMPACT:**

None.

**REPORT SCHEDULES:**

Schedule "A", Report No. BF-D-2 December 2, 2015, SCDSB ARC review, Byng/Clearview Meadows/Stayner Collegiate

**PREPARED BY:**

Stephen Sage, CAO

TO: The Chairperson and Members of the  
Business and Facilities Standing Committee

FROM: Superintendent of Facility Services

SUBJECT: **PUPIL ACCOMMODATION REVIEW 2015:01 – BYNG PUBLIC SCHOOL /  
CLEARVIEW MEADOWS ELEMENTARY SCHOOL / STAYNER COLLEGIATE  
INSTITUTE – INITIAL STAFF REPORT**

## 1. **Background**

In March 2015 the Board approved that a pupil accommodation review be undertaken that included Byng Public School, Clearview Meadows Elementary School and Stayner Collegiate Institute, as set out in Report BF-D-7, Capital Plan – 2014. At that time the Ministry of Education also released new Pupil Accommodation Review Guidelines and Community Planning and Partnership Guidelines. The commencement of the accommodation review was subject to the Board updating and amending its policies. On November 25, 2015 the Board approved revisions to Board Policy No. 2313 - Pupil Accommodation Review and to Board Policy No. 2345 – Community Planning and Partnerships. As part of the revised pupil accommodation policy, an initial staff report with a recommendation to commence an accommodation review is required. This report fulfills the requirements of Board Policy No. 2313 - Pupil Accommodation Review and is consistent with the Ministry of Education guidelines.

## 2. **Accommodation Issues Summary**

### i. **Utilization**

Figure 1 illustrates the current and projected enrolment and utilization for the Stayner group of schools. In the elementary panel, enrolment is approximately 540 students and is expected to decline slightly over the next decade. In the secondary panel, enrolment is currently 330 students and is expected to slightly increase over the next decade. Overall, with the exception of an imbalance in the elementary panel, total utilization of the three schools combined is efficient.

Figure 1: Enrolment and Utilization

School	Capacity	Current		2020		2026	
		Students	Utilization	Students	Utilization	Students	Utilization
Stayner CI	387	330	85%	362	94%	370	96%
Byng PS	303	272	90%	270	89%	258	85%
Clearview Meadows ES	213	272	128%	267	125%	261	123%
<b>Total</b>	<b>903</b>	<b>874</b>	<b>97%</b>	<b>899</b>	<b>100%</b>	<b>889</b>	<b>98%</b>

### ii. **Facility Condition**

Facility condition is a significant pressure for Byng Public School and Stayner Collegiate Institute. The following summarizes the facility condition pressures that exist at all schools identified.

Byng Public School was constructed in 1922 with additions in 1971 and 1995 and is situated on a 3.4 acre site. The school has significant component renewal needs with many components nearing the end of their life cycles. The mechanical, electrical and structural systems are failing and improvements to interior finishes and the building envelope are required. Classrooms do not have sufficient electrical service available and, while minimum life safety systems are present, they do not meet the requirements of the current building code. The school is not accessible and compliance with the Accessibility for Ontarians with Disabilities Act (AODA) is required by 2025. Significant lighting upgrades are required and the overall learning environment is in poor condition. The five year renewal needs total approximately \$2.2 million and ten year renewal needs total approximately \$4.8 million. These figures do not include accessibility or program upgrades.

Clearview Meadows Elementary School was constructed in 2001 and is situated on a 5 acre site. Overall, the facility is in very good condition. Life safety systems meet the requirements of the current building code and the school is accessible. The five year renewal needs total approximately \$280,000 and ten year renewal needs total approximately \$1.2 million.

Stayner Collegiate Institute was constructed in 1961 with additions in 1995 and 2014 and is situated on a 14.6 acre site. A six room "port-a-pack" was added in 1987 which is in very poor condition and requires demolition. The mechanical, electrical, and structural systems are in fair condition. Life safety systems meet the requirements of the current building code and the school is accessible. Overall, the aesthetics of the facility and specialized program spaces are in poor condition and significant investment in the facility is required. The five year renewal needs total approximately \$9 million and ten year renewal needs total approximately \$10.6 million, not including program enhancements.

### **iii. Program**

The significant program pressure currently being experienced in the Stayner group of schools is student retention and the effect of decreasing enrolment at Stayner Collegiate Institute. From a student retention perspective, Stayner Collegiate Institute has seen a significant and unexpected drop in students over the past several years that cannot be attributed to demographic shifts or aging grade cohorts only. For instance, in September of 2015, 115 Grade 9 students were expected to enroll at Stayner Collegiate Institute from its feeder schools while 78 is the number of Grade 9 students currently enrolled, representing 32% less students than anticipated. Although not as significant, this trend is also exhibited in the Grade 11 and 12 cohorts as well. This ongoing departure is attributed to students selecting other public and separate school board secondary schools in the Town of Collingwood and Township of Essa for program, extracurricular, and social purposes. This trend has negatively impacted the total enrolment of Stayner Collegiate Institute and is resulting in fewer program and extracurricular opportunities, further compounding the issue.

### **3. Past Actions to Address Accommodation Issues**

In order to address the program and facility pressures experienced in the group of schools, a number of initiatives and actions have taken place in the past.

Stayner Collegiate Institute was involved in a pupil accommodation review in 2008/2009 that included all north and west Simcoe secondary schools. The intent of this review was to address program, utilization, and facility condition pressures for the group of schools as a whole. The accommodation review was suspended and the ARC subsequently disbanded. With the exception of Stayner Collegiate Institute, the majority of pressures on the schools involved in the accommodation review have been addressed. The identified concerns in that review have been resolved via a subsequent accommodation review and the capital priority process.

In order to address some facility condition and program pressures, some investment has been made into the infrastructure of this group of schools, particularly Stayner Collegiate Institute. Over the past five years approximately \$1.15 million was allocated to Stayner Collegiate Institute for fire alarm upgrades, stormwater management, window replacement and Green Industries (greenhouse). Byng Public School has had washroom accessibility improvements and have been allocated approximately \$150,000 for roof replacement. Annual renewal funding for the entire board, estimated at \$7 million, does not allow for addressing all facility needs and backlogs within the group of schools.

Past program improvements, such as the addition of a greenhouse and a green industries program, an environmental specialist high skills major program, health/physical education and technological design focuses, and developing educational partnerships with community partners, have been initiated or enhanced at Stayner Collegiate Institute providing a greater breadth of specialized education choices in order to maintain and improve student retention.

In 2011 an elementary attendance area review was undertaken to better align elementary schools with secondary school boundaries. The attendance area changes resulted in transferring areas from Worsley Elementary School and Birchview Dunes Elementary School to the Stayner elementary schools.

#### **4. Accommodation Options Considered**

As outlined, the prominent pressures facing this group of schools are facility condition, program concerns, and size of enrolment at Stayner Collegiate Institute. To address these issues a number of options were analyzed and considered. The following options represent solutions that align with the board's objectives for the effective use of resources and the provision of programming that meets student needs.

##### Option A

- Status Quo;
- Submit a Capital Priorities Business Case to the Ministry of Education for a replacement school (Byng Public School) and renewal and program space enhancements (Stayner Collegiate Institute).

##### Option B

- Close Byng Public School;
- Close Stayner Collegiate Institute and transfer students to Collingwood Collegiate Institute and Nottawasaga Pines Secondary School;
- Accommodate Byng Public School students and Clearview Elementary School Students at Clearview Meadows Elementary School and the Stayner Collegiate Institute facility;

- Submit a School Consolidation Capital (SCC) business case to the Ministry of Education for renewal, and program space enhancements (Stayner Collegiate Institute) and additional pupil places (Collingwood Collegiate Institute).

Option C (Preferred Option)

- Close Byng Public School;
- Accommodate Byng Public School students and Clearview Meadows Elementary School Students at Clearview Meadows Elementary School and Stayner Collegiate Institute in a Grade JK-6 and Grade 7-12 model;
- Submit a School Consolidation Capital (SCC) business case to the Ministry of Education for addition(s), renewal, and program space enhancements.

**5. Preferred Accommodation Option**

The Terms of Reference outlined in Board Policy No. 2313 - Pupil Accommodation Review refer to a number of accommodation objectives to support student achievement and well-being. After detailed analysis, staff have concluded that Option C is the preferred option that most effectively addresses these issues. The following summarizes the impacts and rationale in further detail.

**i. Capital Improvements**

With a proposed closure of Byng Public School, approximately 230 new pupil places would be required to accommodate students. Ideally, a 144 pupil place addition would be constructed at Clearview Meadows Elementary School and an 84 pupil place addition, with a technology focus, would be constructed at Stayner Collegiate Institute. Additional renewal and facility upgrades would also be anticipated at Stayner Collegiate Institute to address facility condition and other programming shortfalls. This proposal would create two independent facilities, each with defined program, in a campus setting. Further engineering and design analysis is required to determine feasible options and the amount of funding received would significantly impact the ultimate design, extent, and configuration of any capital improvements. Alternative design concepts may need to be considered.

**ii. Accommodation Impacts**

As noted, the closure of Byng Public School would require the transfer of students and additional pupil places being constructed. The preferred option would result in effective utilization of the facilities and create a campus with approximately 890 total students. Figure 2 illustrates the projected enrolment and utilization of the preferred option.

Figure 2: Option C Accommodation Impacts

School	Capacity	2018		2020		2026	
		Students	Utilization	Students	Utilization	Students	Utilization
Clearview Meadows ES - JK-6	357	422	118%	429	120%	409	115%
Stayner CI - 7-12	471	465	99%	470	100%	480	102%
<b>Total</b>	<b>828</b>	<b>887</b>	<b>107%</b>	<b>899</b>	<b>109%</b>	<b>889</b>	<b>107%</b>

Note: Includes 144 pupil place addition to Clearview ES; 84 pupil place addition to Stayner CI



It is acknowledged that variables such as demographic shifts and expedited residential development could impact future enrolment and additional pupil places may be required. The preferred solution provides ample opportunity, with excessive acreage available, for expansion if warranted and justifiable.

### **iii. Program Impacts**

The preferred option will result in numerous program impacts. This solution would require a shift to a Grade JK-6 and Grade 7-12 model in a campus format. Capital improvements would result in updated and enhanced specialized teaching spaces for both elementary and secondary students. The grade configuration would allow Grade 7 and 8 students access to technology, arts, science, and physical health facilities and programs not normally accessible to elementary school students. Larger elementary cohorts would provide more efficient staffing allocations and minimize the occurrence of split and triple grade instances and enhance teacher professional learning communities. A Grade 7-12 component is also hoped to improve student retention due to intermediate students being exposed and integrated into a secondary setting earlier than has traditionally taken place. Program improvements would provide greater choices of specialized education opportunities that could also maintain and improve student retention and potentially attract new students. The experiences of other Ontario school boards that have moved to a Grade 7 to 12 model have reflected that programs are built up and that student retention is improved.

### **iv. Transportation Impacts**

Preliminary analysis provided by the Simcoe County Student Transportation Consortium (SCSTC) has indicated that the preferred option would result in the requirement of one additional school vehicle. The total annual approximate cost is \$42,500. This analysis is based on current addresses of students, current program related transportation arrangements, board policy, and current bus sharing and tiering arrangements. It is possible that savings could arise through a review of bell time changes which would result in run sharing/tiering opportunities on current school vehicles servicing these schools.

### **v. Funding**

Funding for the preferred option would be based on a School Consolidation Capital (SCC) business case submission to the Ministry of Education. The proposed capital investment required would be approximately \$9.9 million. In the event funding is not immediately received, the intent would be to remain with the status quo while continuing to submit a business case(s) through the annual Ministry of Education capital priority submission cycle. A comprehensive engineering and feasibility analysis is currently being undertaken for Byng Public School. In the event significant safety and component concerns of a more immediate nature are found, and that cannot be reasonably mitigated, portable accommodation at Clearview Meadows Elementary School and Stayner Collegiate Institute may be recommended prior to funding being granted.

While an addition at Clearview Meadows Elementary School and/or Stayner Collegiate Institute would result in some increased operations costs at those locations, the potential closure of Byng Public School would also result in operations, utilities and maintenance savings.

## **vi. Timelines**

In order to provide sufficient time to complete the accommodation review, submit a School Consolidation Capital (SCC) business case, complete contemplated renovations, and transition to a new program delivery model, the proposed option is recommended to take effect in September 2019. Adjustment of the timelines and interim accommodation strategy may be required depending on funding approval. It is also recommended that the proposed accommodation review come to a conclusion during the 2015/2016 academic year. This is intended so that, in the event an accommodation solution is approved by the Board, the Ministry of Education School Consolidation Capital (SCC) funding program timelines can be met.

## **vii. Community Planning and Partnerships**

In keeping with the previous and current Board Policy No. 2345 – Community Planning and Partnerships, board staff have begun to assess potential partnership opportunities within this group of schools. In the spring of 2015 Stayner Collegiate Institute was added to the roster of schools where partnership opportunities were being considered. In May 2015 entities on the notification list were notified. To date, no formal proposals have been received. Childcare providers have informally expressed interest in a childcare centre in the community and board staff will continue pursuing any other partnership opportunities that may arise.

Also in accordance with Policy 2345 – Community Planning and Partnerships, board staff have requested additional information from the Township of Clearview to ensure the most current municipal data is available and being utilized. Preliminary meetings between board staff and the Township of Clearview staff have occurred and are scheduled to continue.

## **6. Conclusion**

The Byng Public School, Clearview Meadows Elementary School, and Stayner Collegiate Institute group of schools are experiencing significant facility and program pressures as outlined. It is the recommendation of staff to commence with a pupil accommodation review, in accordance with Board Policy No. 2313 - Pupil Accommodation Review, in order to develop a feasible and sustainable accommodation strategy that addresses these concerns.

## **RECOMMENDATION**

That the Business and Facilities Standing Committee recommend that the Board approve the immediate commencement of a Pupil Accommodation Review that includes Byng Public School, Clearview Meadows Elementary School and Stayner Collegiate Institute, as set out in Report No. BF-D-2, Pupil Accommodation Review 2015:01 – Byng Public School / Clearview Meadows Elementary School / Stayner Collegiate Institute – Initial Staff Report, dated December 2, 2015.

### **Respectfully submitted by:**

John Dance  
Superintendent of Facility Services

December 2, 2015

## Accommodation Review Committee Report

April 18, 2016

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The committee almost unanimously (with the exception of one member) supports Option C as the most viable option presented throughout the process. One member supports Option B, however, this member would like to recognize that if Option C is the preferred choice, than she would support the following recommendations:

The ARC prefers Option C with these additional recommendations:

1. An attendance area review be conducted to expand the boundaries for SCI to align with the boundaries for the elementary school aged children. This would allow children that go to elementary school in Stayner to also attend high school in Stayner.
2. A review and adherence to transportation guidelines to ensure that only permitted students are accessing transportation services to out of area schools.
3. Develop a communication plan that creates community engagement in the project. Recognizing that there will be concerns and uncertainties around how the 7-12 model will be implemented in the community, a communication plan that includes various forms of media (press releases, social media updates, newsletters/bulletins, etc) will be beneficial in bringing the community together and creating excitement.
4. Seek community partnership opportunities, such as linking with the local library, community policing, youth groups, etc. to create a community hub within SCI.
5. Provide transitional supports for students, parents, and teachers that will be affected by this plan. Again recognizing that the 7-12 model is new to our community, it is recommended that transitional programs, such as mentorship programs, workshops or additional professional development be made available to all affected by this plan.
6. Plan for additional space for expanding programming opportunities at SCI. For example, the gymnasium space will be taxed by the addition of grade 7 & 8 students, and as such, additional space for physical education curriculum (for example, a multi-purpose room that could be used for yoga, dance, weight training, etc) should be considered amongst other curriculum expansion opportunities.
7. Preserve the history of Byng PS by salvaging certain physical aspects of the building to use in the new build construction (for example – preserve the stained

glass window(s). This not only provides a legacy for the school, but represents an integration of the two elementary schools that would be coming together.

8. Explore opportunities to develop or create a new name for the building that is currently Clearview Meadows. As we are recommending to join the two elementary schools, we want to ensure that there isn't a sense of Byng giving up their identity to take on that of Clearview Meadows. Again, we feel that this type of activity can build community engagement and excitement.

We strongly believe that schools are the cornerstones of communities and keeping our youth within our community helps foster strong economic and social growth. We believe that Option C will ensure that Stayner Collegiate Institute will be available to the community for many years to come, while supporting our younger students in the K-6 model at the adjacent property. This campus-type environment will continue to support our youth who are so instrumental to the community.

As members of the ARC 2016 committee, we feel strongly that Stayner needs to maintain both an elementary and high school. We have received and considered various reports from SCDSB and the Township of Clearview, listened to the input of community members, and gathered the opinions of school board officials and students from another board that transitioned the 7-12 model recently. The committee has worked through a collaborative manner which considered all facets of information. It is the opinion of this ARC that the recommendation presented meets the needs of the students, community, and the Board and is a testament to cooperation and mutual respect.

## ARC DELEGATION

Submitted by: Janet Forster, Byng PS Parent Council member

The Initial Staff Report which was widely publicized was the basis for which most Byng families and community members learned what the SCDSB intended for Byng and the two other schools. The most common comment throughout the members of the community who were actively involved in the ARC process was that they expected the 'preferred option C' to be the final outcome.

That option contained an effective timeline of September, 2019.

That is the date for which the members of the community expected these changes to the Towns' schools to commence.

To accelerate the timeline indicates a haste and a lack of concern for the welfare of the students who are about to lose their school.

That haste and its negative impact can clearly be viewed in Figure 1 of the Final Report. There is no clear reason to remove the two senior classes from Byng as early as 2018. The students who would be entering into grade 8 in September 2018 will have invested ten years at Byng Public School and even with the knowledge that the school was likely to close they have been of the belief that they would be able to continue in the 90+ year tradition of the school and graduate from Byng, based on the timelines listed in the preferred option of the Initial Staff Report.

To coincide the timing of the "junior high" transition in Stayner with the similar process in Elmvale is not fully capitalizing on such an opportunity. Rather than make the two processes coincide it would be advantageous to Stayner's students to have Elmvale proceed as planned and allow the Stayner transition team to closely monitor what worked and what did not work to better improve upon the process. To not take advantage of 'lessons learned' by Elmvale is to waste a unique opportunity.

In para 4(a) under the heading of Timing; the Final Report provides a primary reason for a change to the timing as 'an earlier opportunity to begin improving student retention and possible programming enhancements'. The student retention issue at SCI has been ongoing for many years and the idea of stepping the plan up by a full year is not going to have any significant impact on SCI whereas alternatively it will create a significant impact on the children at both elementary schools and their expectations that they could finish their elementary school careers at their established schools.

In para 4(e) under the heading of Capital Requirements and Funding it states that due to ‘timing’ the SCDSB is unable to complete a business case until the 2016-2017 funding cycle. If they require the time to get that process completed then why rush the two senior grades of the elementary schools into SCI. Why not take the time to do it properly.

In para 4(g) under the heading of Partnerships it states that they have only just begun preliminary conversations with municipal and community entities. Why not take the time to move the two senior grades into SCI in a timely manner to allow these partnership opportunities to develop in the fullness of time. To rush through this transition is a detriment to the senior students of both elementary schools.

The conclusion within the Final Report states that ‘The ARC and most of the broader community accepted that change was necessary’. It is in fact very clear that our community understood the pressures and limitations facing all three of the Towns’ schools and took a common sense approach in this issue instead of applying emotion at the loss of such a historical, cornerstone of our Town. I believe that that common sense approach should be respected and applauded. To hastily rush through the transition of the two senior grades of the elementary school and the closure of Byng itself is to abuse the good faith that the townspeople have placed in the SCDSB and their belief that the best interest of the children would be foremost in this decision making process.

I am here to ask the Trustees of the SCDSB to adopt the recommendations of the Final Report with the timelines that were originally supplied being, transition of the two senior grades effective September, 2019 and the actual closure of Byng PS in June of 2020, or alternatively coincide the transition and the closure to be effective at one time being June 2020.