

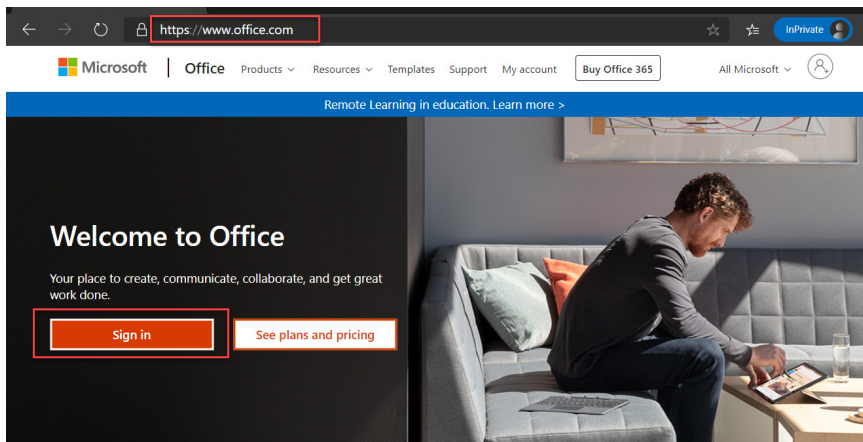
Access Email From a Web Browser Using o365

Step 1:

Open up a web browser and go to office.com

Step 2:

Click **Sign In**

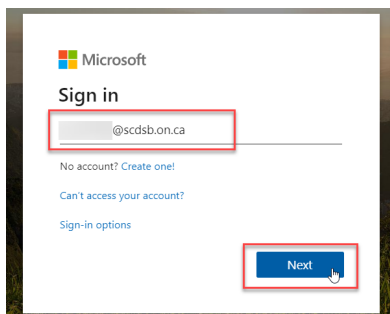


Step 3:

Type in your full SCDSB email address

Step 4:

Click **Next**

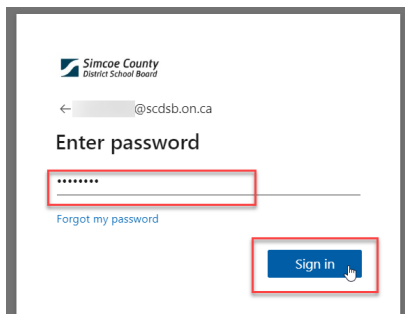


Step 5:

Type in your SCDSB password

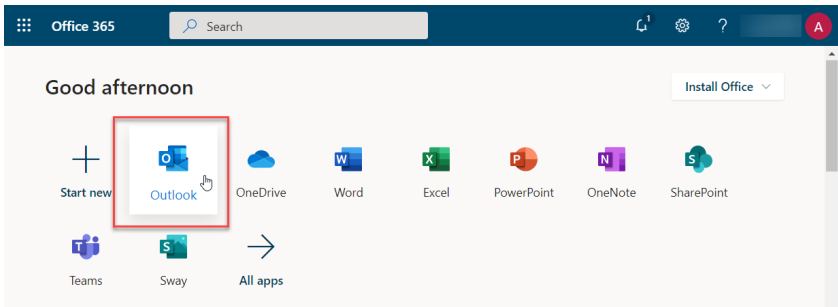
Step 6:

Click **Sign In**



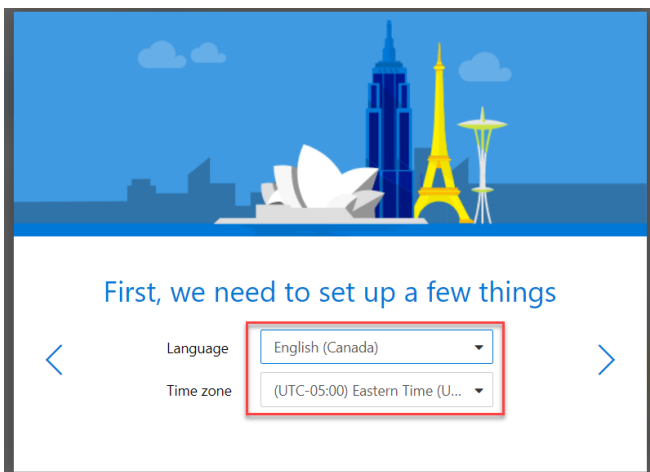
Step 7:

Click **Outlook**



Step 5:

If this is your first time logging in, you will be prompted to set the **Language** and **Time Zone**



You are now accessing your email in a browser through o365!



Your Future... Our Priority